



City Council Meeting Schedule November 2018

November 6, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 13, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Committee Updates
2. Zintel Canyon Update

November 20, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

November 27, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Columbia Park Golf Links Annual Plan Update
2. Boys & Girls Club Update
3. Rattlesnake Mountain Public Access
4. City Manager 2018 Accomplishments

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

November 2018
Updated 11/14/18



CITY COUNCIL REGULAR MEETING AGENDA

**Tuesday, November 20, 2018 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave**

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of November 6, 2018.
- b. (1) Motion to approve Claims Roster for October 26, 2018.
(2) Motion to approve Claims Roster for November 9, 2018.
(3) Motion to approve Claims Rosters for the Toyota Center Operations and Box Office Accounts for September 2018.
- c. Motion to approve Payroll Roster for October 31, 2018.
- d. Motion to approve the 2019 lodging tax funding recommendations as submitted by the City's LTAC.
- e. Motion to accept the work of Sharpe & Preszler Construction Co., Inc. for Contract P1814-18, Fillmore & Okanogan Water/Sewer, in the amount of \$411,132.59.
- f. Motion to accept the work of Moreno & Nelson Construction Corp. for Contract P1804-18, Juniper & Hawthorne Half Street (HUD), in the amount of \$380,890.23.
- g. Motion to award Contract P1604-18 UPRR 24-Inch Interceptor Sewer Rehabilitation Project to Rotschy, Inc. in the amount of \$835,983.53, plus a 10% construction contingency amount of \$83,598.35, for a total amount of \$919,581.88.
- h. Motion to authorize the Mayor to sign Supplemental Agreement No. 1 with JUB Engineers, Inc., for construction engineering services needed for P1604-18, UPRR 24-inch Interceptor Sewer Rehabilitation project.

4. VISITORS

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CITY COUNCIL REGULAR MEETING AGENDA
Tuesday, November 20, 2018 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave

5. ORDINANCES/RESOLUTIONS

- a. (1) Ordinance 5786: Water Rate Increase (KMC 14.13.030, 14.13.040 & 14.13.050)
- a. (2) Ordinance 5787: Sewer Rate Increase (KMC 14.26.010, 14.26.020 & 14.26.040)
- b. Ordinance 5788: 2017/2018 Biennial Budget Adjustment
- c. Ordinance 5789: Wastewater Local Limits (KMC 14.23.020)
- d. Ordinance 5761: Area-Wide Rezone

6. PUBLIC HEARINGS/MEETINGS

- a. Ordinance 5790: 2019 Property Tax Levy
- b. Ordinance 5791: 2019/2020 Biennial Budget

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

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CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
November 6, 2018

1. CALL TO ORDER

Mayor Pro Tem Steve Lee called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Christina Palmer	Randy Maynard
Bill McKay	Lisa Beaton	Evelyn Lusignan
Paul Parish	Cary Roe	Chris Guerrero
John Trumbo	Terri Wright	Bruce Mills
Steve Young	Dan Legard	Corey Osborn
Marie Mosley	Terry Walsh	Carol Evans
Wes Romine	Vince Beasley	

Excused absences: Mayor Don Britain and Council member Matt Boehnke.

Cub Scout Pack 117 led the Pledge of Allegiance.

HONORS & RECOGNITIONS

2018 Historic Preservation Award – David Robertson, Historic Preservation Commission Chair presented Dave Bond, Kennewick School District Superintendent with a certificate recognizing Fruitland School.

2. APPROVAL OF AGENDA

Mr. McKay moved, seconded by Mr. Parish to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of October 16, 2018.
- b. (1) Motion to approve Claims Roster for October 12, 2018.
(2) Motion to approve Claims Roster for Columbia Park Golf Course Account for September 2018.
(3) Motion to approve Claims Roster for the Toyota Center Operations and Box Office Accounts for August 2018.
- c. Motion to approve Payroll Roster for October 15, 2018.
- d. Motion to approve the purchase of police radios from Motorola in the amount of \$419,408.54.
- e. Resolution 18-22: Workplace Wellness Program.
- f. Motion to authorize the Mayor to sign an agreement for professional engineering services with David Evans & Associates for the final design and right-of-way acquisition for the US395/Ridgeline Drive Interchange project.

Mr. Parish moved, seconded by Mr. McKay to approve the Consent Agenda as presented. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS - None

6. PUBLIC HEARINGS/MEETINGS

- a. 2019 CDBG Annual Action Plan Draft. Carol Evans, Community Development Coordinator reported.

Public hearing was opened at 6:41 p.m.

Ron Huey, 3906 S. Green St, Kennewick – Spoke in favor

Public hearing was closed at 6:42 p.m.

Mr. McKay moved, seconded by Mr. Young to approve the 2019 Draft Community Development Block Grant Annual Action Plan and funding recommendation as prepared by the CDBG Committee and staff. The motion passed unanimously.

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Mayor Pro Tem stated since it was election night and if there were no objections he'd like to forego Council comments tonight. No objections were made.

10. AJOURNMENT

Meeting was adjourned at 6:43 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	11/20/2018
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated October 26, 2018, in the amount \$ 1,313,012.95, and comprised of check numbers 143849 through 144021 and wire transfer numbers 300346 and 300348.

Summary

The payments on this Claims Roster are comprised of the following issued 10/13/18 - 10/26/18:

Check numbers 143849 through 144021	\$ 1,173,894.13
Wire transfer number 300346	81,489.05
Wire transfer number 300348	57,629.77

Total	\$ 1,313,012.95

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$1,313,012.95.

Through	Lynne Brown Nov 13, 15:41:15 GMT-0800 2018
Dept Head Approval	Dan Legard Nov 13, 17:01:31 GMT-0800 2018
City Mgr Approval	Marie Mosley Nov 15, 10:06:56 GMT-0800 2018

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
001 GENERAL FUND						
010 CITY COUNCIL						
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in S YOUNG - LODGING	575.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TCRC NETWORK LUNCH SEPTEMBER M I	50.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TC HISPANIC CHAMBER SEPTEMBER LUN	20.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TCRC NETWORK LUNCHEON BILL MCKA	35.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELECTED LEADERS RECEPTION BILL MC	25.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in AWC REGIONAL MEETING D BRITAIN, M I	150.00	C
Total amount by Department					\$ 855.00	
020 CITY MANAGER						
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DROPBOX UPDATE	10.85	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DEVELOPER LUNCHEON	36.24	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DEVELOPER LUNCHEON	63.38	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES	12.98	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES	25.72	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELECTED LEADER RECEPTION REGISTRA	50.00	C
Total amount by Department					\$ 199.17	
032 SUPPORT SERVICES-FINANCE						
144010	10/26/2018	00976	WA STATE AUDITOR'S OFFICE	in AUDIT 45817	2,707.50	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FINANCIAL ACCOUNTING FOUNDATION I	450.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CAFR REVIEW APPLICATION.	580.00	C
Total amount by Department					\$ 3,737.50	
033 SUPPORT SERVICES-PURCHASING						
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	92.00	C
Total amount by Department					\$ 92.00	
034 SUPPORT SERVICES - INFO SYSTEMS						
143906	10/26/2018	08295	CENTURYLINK	in PS/ALI - ALI/SR PER 100 REC	7.18	C
143932	10/26/2018	08611	DOCUSIGN INC	in SUBSCRIPTION	3,915.65	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	600.94	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in GENETEC TRAINING - RENTAL CAR FUEL	22.70	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in GENETEC CLASS - CAR RENTAL - ROBER	68.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KLEENEX TISSUE - 18 BOXES	29.18	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LOGITECH COMPUTER SPEAKERS - IT	19.54	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ACCIS CONFERENCE - JOHN BARADA	350.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ICOMFORT OFFICE CHAIR - BRET HELMS	358.37	C

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING	356.95	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS CONFERENCE - TRAVEL AGENT F	70.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS CONFERENCE - VANCE H.	241.40	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW GIS CONFERENCE - MATT GARRITY	241.40	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ARCGIS 3: PERFORMING ANALYSIS - VAN	1,150.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NESSUS ANNUAL SUBSCRIPTION RENEW	1,988.28	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2019 WALL PLANNER - CODY L.	31.58	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6 REPLACEMENT MONITORS - INVENTOR	1,042.50	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HDMI TO DVI VIDEO CABLE	7.67	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING WIPES, KEY LOCK BOX - IT	81.27	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATERPROOF CASE - NEW IPAD 9.7 - GIS	141.17	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APPLE IPAD - GIS - AARON L.	358.37	C
Total amount by Department							\$ 11,082.15	
035 SUPPORT SERVICES-CUSTOMER SERVICE								
	143952	10/26/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	20.00	
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	356.82	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DYMO LABEL WRITER AND LABELS FOR	281.25	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CODE/BUILDING ADMIN/BUDGET/HR BO	614.24	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	30.93	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	4.94	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	219.25	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	11.83	C
Total amount by Department							\$ 1,539.26	
041 CITY CLERK								
	143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	95.00	C
	143909	10/26/2018	07714	CITY OF BENTON CITY	in	REIMBURSEMENT	218.58	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	22.32	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ONBASE CONVENTION HOTEL - C. PALME	717.25	C
Total amount by Department							\$ 1,053.15	
042 LEGAL SERVICES								
	143978	10/26/2018	08800	OGDEN MURPHY WALLACE, PLLC	in	PROFESSIONAL SERVICES	544.50	C
	144014	10/26/2018	00853	WEST GROUP PAYMENT CENTER	in	LIBRARY PLAN CHARGES	239.19	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WSAMA FALL CONFERENCE REGISTRATI	245.00	C
Total amount by Department							\$ 1,028.69	
050 CIVIL SERVICE								

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
143952	10/26/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	43.88	
143969	10/26/2018	09181	MOON, TAE IM, PH.D.	in	PROFESSIONAL SERVICES	860.00	
Total amount by Department						\$ 903.88	
061 CODE ENFORCEMENT							
143899	10/26/2018	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,040.00	
144009	10/26/2018	01380	W A C E TREASURER WA ASSOC CODE E	in	ANNUAL MEMBERSHIP	40.00	
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROSOFT WIRELESS KEYBOARD/MOU	70.86	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL WACE FALL CONFERENCE - PATSY	350.91	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC TRAINING/RENEWAL	200.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEANING SUPPLIES	47.78	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	34.59	C
Total amount by Department						\$ 3,784.14	
062 LONG RANGE PLANNING							
143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	271.60	C
143907	10/26/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	IMAGING SERVICES	6,693.15	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION APA PLANNING CONFERE	335.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION 2018 WA APA PLANNING C	645.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ECONOMIC DEVELOPMENT PLANNING A'	95.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES: DESKTOP CALCU	74.41	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES: ENGINEER'S/ARC	30.60	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES: ENGINEER'S PRI	2.77	C
Total amount by Department						\$ 8,147.53	
063 ECONOMIC & BUSINESS DEVELOPMENT							
143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	303.00	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	8.93	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONSTANT CONTACT-MARKETING TO BU	103.18	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS MOUSE - MILES TH	70.54	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1ST THURSDAY BOOST POSTING	23.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOLDING NEW BUSINESS WELCOME LET	5.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITIES TECH SUMMIT FEE FOR ECON	39.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TCRC NETWORK LUNCH SEPTEMBER M 1	50.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH COMPUTER SPEAKERS - MILE	19.45	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR MILES THOMAS	31.24	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INLAND NORTHWEST PARTNERS MEETIN	120.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER AUGUST LUNCH	40.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER SEPTEMBER LUN	20.00	C

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOLIDAY EVENTS UTILITY BILL INSERT	709.76	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROOF CHARGE FOR HOLIDAYMAILER	5.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COPIES OF KEYS FOR ECONOMIC DEVEL	7.57	C
Total amount by Department							\$ 1,555.67	
071 POLICE DEPT. - ADMINISTRATION								
	143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	295.00	C
	143896	10/26/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	8,087.00	
	143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CRIMINAL JUSTICE BREAKFAST	1,259.06	
	143958	10/26/2018	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMBURSEMENT	142.00	C
	143960	10/26/2018	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATION SERVICE	60.66	C
	143993	10/26/2018	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY DUES	149.00	C
	144007	10/26/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	9.22	C
	144007	10/26/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	168.92	C
	144007	10/26/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	42.74	C
	144020	10/26/2018	05130	YOU & I FRAMING	in	FRAME	117.78	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASIC CABLE SERVICES	228.02	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRANSPORTATION FOR HITDA BOARD MI	3.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRANSPORTATION FOR HITDA BOARDING	3.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKING - HITDA BOARD MEETING	13.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE TICKET - WCIA POLICE CHIEFS L	156.39	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 CISCO 7936 CONFERENCE PHONES - KPI	314.94	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKING - TRAINING COMMISSION MEE	13.00	C
Total amount by Department							\$ 11,062.73	
072 POLICE DEPT.- CRIMINAL INVESTIGATION								
	143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,393.85	C
	143958	10/26/2018	01931	KENNEWICK POLICE DEPARTMENT	in	PETTY CASH REIMBURSEMENT	188.79	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	144004	10/26/2018	06662	TRI-TECH FORENSICS INC NATIONAL LA	in	DWI KITS	265.50	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	18.68	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FRAUDULENT CHARGE. CREDIT PENDIN	127.94	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MAYNARD - SIU PRESENTATION TO SPOK	111.24	C

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVIDENCE PACKAGING SUPPLIES	549.15	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LUNCH - HOMICIDE PRESENTATION	276.37	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HARDWARE SUPPLIES FOR EOC	27.52	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LUNCH FOR WSP LAB TECHS DURING A S	41.45	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NARCOTICS SCALE	371.50	C
Total amount by Department							\$ 3,697.49	
073 POLICE DEPT. - PATROL								
	143929	10/26/2018	07813	CUTTING EDGE TRAINING	in	TRAINING	124.00	
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143974	10/26/2018	05459	NORMED	in	GLOVES	1,151.16	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWAT SUPPLIES	159.98	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PATROL SUPPLIES	369.24	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES	35.12	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	K9 SUPPLIES	390.97	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	K9 SUPPLIES	162.85	C
Total amount by Department							\$ 2,610.32	
074 POLICE DEPT. - STAFF SERVICES								
	143926	10/26/2018	04066	CREATIVE PRODUCT SOURCING DAREC/	in	DARE T-SHIRTS	3,884.37	
	143937	10/26/2018	06376	ESPRIT GRAPHIC COMMUNICATIONS	in	STICKER BADGES	2,409.83	C
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	49.29	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	36.84	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	558.62	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	119.45	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	132.25	
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FRONT DESK SUPPLIES	27.12	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BANNER NATIONAL COFFEE WITH A COP	327.43	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COPY OF OREGON CASE REPORT	3.75	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PSS UNIFORM/POLOS	263.68	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PSS UNIFORM/SWEATER	56.47	C
Total amount by Department							\$ 7,869.10	
075 POLICE DEPT. - INTERGOVERNMENTAL								
	143895	10/26/2018	01517	BENTON COUNTY PROSECUTOR	in	KIDS HAVEN	4,230.68	C
	143896	10/26/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	285,712.26	

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143911	10/26/2018	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	144,794.18		
143911	10/26/2018	00100	CITY OF RICHLAND	in	3RD QTR 800 MHZ USAGE FEE	25,521.60		
Total amount by Department						\$ 460,258.72		
076 POLICE DEPT - PROFESSIONAL STANDARDS								
143886	10/26/2018	08623	ACE SALES & SERVICE INC	in	PORTABLE TOILET	65.00	C	
143891	10/26/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	EMBROIDERY	16.29	C	
143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CIT TRAINING LUNCH	377.21		
143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CIT TRAINING LUNCH	464.85		
143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CIT TRAINING LUNCH	477.69		
143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CIT TRAINING LUNCH	773.19		
143925	10/26/2018	00904	COUNTRY GENTLEMAN RESTAURANT A	in	CIT TRAINING LUNCH	570.91		
143943	10/26/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	86.22		
143943	10/26/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	422.62		
143943	10/26/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	624.45		
143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	162.74		
143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	134.32		
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	27.97	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOES	206.29	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORMS	412.64	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RANGE SUPPLIES	41.11	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL AWARDS	1,341.75	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING SUPPLIES	81.32	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING SUPPLIES	62.72	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING SUPPLIES	92.29	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RANGE SUPPLIES	105.41	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RANGE SUPPLIES	579.02	C
Total amount by Department						\$ 7,126.01		
081 FIRE DEPT. - ADMINISTRATION								
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CASCAD	39.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	146.32	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: TMT BOF	4.79	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: PURELL I	57.14	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: KLEENEZ	79.21	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: NOVASHI	15.58	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CLOROX	235.70	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL FEE FOR FTC	16.15	C

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T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6 MAGNETIC USB CHARGING CABLES - II	19.97	C
Total amount by Department							\$ 613.86	
082 FIRE DEPT. - SUPPRESSION								
	143911	10/26/2018	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	12,508.33	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	26.69	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	43.19	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	55.91	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	215.93	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	290.13	
	143979	10/26/2018	07831	ON SCENE MEDICAL SERVICES PC	in	PROFESSIONAL SERVICES	1,653.00	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	74.95	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVIP TRAINING MANUALS FOR 2018 FALI	50.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IFTSA ESSENTIALS OF FIREFIGHTING & II	159.62	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CLOROX	25.38	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY WEB MEETING SUBSCRIPTION	24.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RENEW ANNUAL SUBSCRIPTION FOR SOI	216.12	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BULLETPROOF SPIRIT BOOK (1 COPY) FO	18.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN SHIPPING COST FOR PELICAN FI	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AA BATTERIES FOR FLASHLIGHTS FOR 20	20.59	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ACCESS FEE FOR ONLINE TRA	6.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TURTLE WAX CAR WASH	95.52	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	32GB RAM - FELICIA S - FIRE	155.28	C
Total amount by Department							\$ 15,737.24	
083 FIRE PREVENTION & INVESTIGATION								
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HP 305A LASER TONER MULTI-PACK (BLA	351.85	C
Total amount by Department							\$ 351.85	
090 ENGINEERING								
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	CREDIT	-35.61	

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	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	621.53	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	10.37	
	143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	209.46	
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	60.64	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEETING REGISTRATION, WEBINAR, MA	199.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MAGENTA TONER FOR PLOTTER	173.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION FOR MATT GARRITY FOR	375.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION COST FOR RENE LOPEZ T	60.00	C
Total amount by Department							\$ 1,673.39	
101 CORPORATE & COMMUNITY SERVICES								
	143900	10/26/2018	05827	CALIPER MANAGEMENT INC	in	PROFESSIONAL SERVICES	590.00	
	143963	10/26/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	76.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HAZMAT - TIM HAZEN	86.50	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW DUAL MONITOR ARM FOR MILES TH	131.00	C
Total amount by Department							\$ 883.50	
113 PARKS DEPT.-RECREATION SERVICES								
	143891	10/26/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	SHIRTS-YOUTH VOLLEYBALL	261.18	C
	143891	10/26/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	VOLLEYBALL SHIRTS-MAD	967.08	C
	143907	10/26/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHRED SERVICE	36.75	C
	143917	10/26/2018	09553	COLUMBIA SAFETY LLC	in	TRAINING	210.00	
	143918	10/26/2018	00752	COMM/TECH, INC.	in	EQUIPMENT	2,649.84	
	143977	10/26/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	1.89	
	143977	10/26/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	27.47	
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	1,284.25	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IMAGES FOR ADVERTISING	29.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CRAYONS FOR KIDS PROGRAM	45.28	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPLAYS TO GO STANCHION POST WITH	274.68	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TOYS FOR WHEELS & SQUEALS	173.53	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TUBS/TOYS FOR KIDS PROGRAM	70.59	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HDMI CABLE - COMMUNITY CENTER	27.85	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMMUNITY CENTER SUPPLIES	299.36	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOCCER NETS AND CLIPS	440.78	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FALL BALL - SOFTBALLS	2,050.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES PARK AND RECREA	53.13	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PICNIC COMMITTEE MEETING	14.74	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMMUNITY PICNIC SUPPLIES - PARTY F	15.20	C

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T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FACEBOOK BOOST POST	383.26	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES - POCKET POLY PORTFOLIO	20.25	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PANDORA MUSIC FOR THE SR PAVILION	29.27	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY CENTER SUPPLIES	282.87	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY PICNIC MEETING - LUNCHEON	72.76	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DUST DEVILS TRIP TICKETS COMMUNITY	40.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TUBS/TOYS FOR KIDS PROGRAM	74.89	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY PICNIC SUPPLIES-COFFEE, C	143.43	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY PICNIC STAFF SHIRTS.	469.65	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 TROPHIES, LEGACY AWARDS PICNIC	248.42	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR COMMUNITY PICNIC	27.57	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES, WHITE OUT, TAPE ZIPL	21.15	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TISSUES, MARKERS, SANDWICH BAGS, O	91.30	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SPORTS EQUIPMENT	960.09	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CHAIR REPLACEMENT AT SOUTHRIDGE F	695.17	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR COMMUNITY PICNIC	51.35	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR COMMUNITY PICNIC	30.65	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STORAGE TOTE	13.77	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY PICNIC VOLUNTEERS FOOE	115.77	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WIGGLES AND GIGGLES PRE-SCHOOL OP	16.15	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TV WALL MOUNT - COMMUNITY CENTER	35.75	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in POWER STRIPS/EXTENSION CORDS - COM	122.68	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2 65" TVS FOR COMMUNITY CENTER	1,846.18	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SOUND SYSTEM FOR COMMUNITY CENTI	1,763.40	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WHEELS & SQUEALS TOYS	5.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 12- 72 ROUND MOLDED TABLES - COMMU	2,088.84	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WHEELS & SQUEALS TOYS	54.29	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WHEELS & SQUEALS TOYS	54.29	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR COMMUNITY CENTER: PUI	106.26	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MOBILE TV CART - COMMUNITY CENTER	583.72	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2 HAGAN CLUB CHAIRS - SR	759.11	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in AQUATIC CONFERENCE - D. TOMASINO, I	152.89	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TABLE CLOTH CLEANING	43.44	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in INLAND NORTHWEST PARTNERS MEETIN	60.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TABLE CLOTH, DRY CLEANING	10.86	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NRPA CONFERENCE T. WALSH SEPT 2018	407.55	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WIRELESS MOUSE/KEYBOARD - COMMU	89.03	C

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T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASKETBALL NETS FOR SOUTHRIDGE	174.95	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WHITEBOARD WITH ALUMINUM FRAME	307.32	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOUTHRIDGE DROP-IN BUSINESS CARDS	55.03	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPONSORS THANK YOU SIGNS.	345.29	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SR DOOR STOPS	31.12	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEALS FOR JOINT COMMISSION MEETIN	98.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEALS FOR JOINT COMMISSION MEETIN	14.00	C
Total amount by Department							\$ 21,929.37	
114 PARKS DEPT.-FACILITIES MAINT.								
	143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	244.00	C
	143889	10/26/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	11,237.09	C
	143892	10/26/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	MUSIC EQUIPMENT PAD	29.06	
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	120.06	C
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	17.92	C
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,861.98	C
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	231.43	C
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	50.67	C
	143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.00	C
	143903	10/26/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	3,141.00	C
	143939	10/26/2018	00166	FARMERS EXCHANGE	in	MOWER REPAIR	99.92	C
	143939	10/26/2018	00166	FARMERS EXCHANGE	in	SUPPLIES	43.43	C
	143939	10/26/2018	00166	FARMERS EXCHANGE	in	SUPPLIES	46.16	C
	143945	10/26/2018	01775	GRAINGER	in	IRRIGATION REPAIR TOOL	8.12	C
	143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	IRRIGATION SUPPLIES	1,031.70	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	97.61	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	380.11	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	MAINT. SUPPLIES	25.10	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	16.20	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	10.10	C
	143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOOLS	23.31	C
	143986	10/26/2018	00957	RANCH & HOME INC	in	SUPPLIES	9.76	C
	143995	10/26/2018	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT SERVICES	24,160.00	C
	143995	10/26/2018	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT SERVICES	25,761.20	C
	144013	10/26/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	BATTERIES	17.84	
	144017	10/26/2018	01755	WILBUR-ELLIS COMPANY	in	HERBICIDE	2,399.84	C
	144017	10/26/2018	01755	WILBUR-ELLIS COMPANY	in	FERTILIZER	843.17	C
	144017	10/26/2018	01755	WILBUR-ELLIS COMPANY	in	AUTUMN ELITE	3,296.01	C

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	144017	10/26/2018	01755	WILBUR-ELLIS COMPANY	in	AUTUMN ELITE	3,296.01	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	48.14	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ALL DEPT STAFF MEETING SUPPLIES	37.58	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AMP II	6.70	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR GREG DUFFY AND	51.89	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DESIGN JET BRIGHT WHITE INK JET PAPE	67.80	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DESK CALENDARS, POCKET CALENDARS	420.83	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE T. WALSH SEPT 2018	815.10	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CERTIFIED PLAYGROUND INSPECTOR CO	650.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CERTIFIED PLAYGROUND INSPECTOR CO	650.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROCK - LANDSCAPING AT SOUTHRIDGE	112.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE CHAIR - ADMIN ASSISTANT ISA Q	304.07	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TONER FOR PRINTER HP {2055DN - ISA	131.45	C
Total amount by Department							\$ 82,812.36	
120 NON-DEPARTMENTAL								
	143889	10/26/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,080.77	C
	143893	10/26/2018	00092	BENTON CLEAN AIR AGENCY	in	COK ASSESSMENT	17,894.42	C
	143894	10/26/2018	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	91,932.53	C
	143903	10/26/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	36.18	C
	143911	10/26/2018	00100	CITY OF RICHLAND	in	HANFORD COMM ASSESS	5,184.00	
	143928	10/26/2018	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	376.84	C
	143991	10/26/2018	08068	RIGGLE PLUMBING INC	in	MATERIALS & LABOR	7,097.15	C
	144012	10/26/2018	07201	WALSH TERRY	in	MATERIALS - SANTA SLEIGH	164.30	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UW KICKOFF BREAKFAST - S YOUNG	20.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAINT FOR HOLIDAY EVENT SANTA'S SLE	109.43	C
Total amount by Department							\$ 126,895.62	
360 MISCELLANEOUS REVENUE								
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	59.67	C
Total amount by Department							\$ 59.67	
Total amount by Fund							\$ 777,559.37	
101 STREET FUND								
010 STREETS								
	143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	126.00	C
	143904	10/26/2018	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE REPLACEMENT	64.82	C
	143945	10/26/2018	01775	GRAINGER	in	CORDS - BLOCK HEATERS	921.58	C

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143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	SHOP - TOOLS	108.59	
144013	10/26/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	CRACK SEALING MATERIALS	93.18	
Total amount by Department						\$ 1,314.17	
020 TRAFFIC							
143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	126.00	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	42.03	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	300.57	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	84.10	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	667.87	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,406.03	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	65.48	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	63.14	C
143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	15.01	C
143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	23.20	C
143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES	26.65	C
143968	10/26/2018	00484	MILNE NAIL,POWER TOOL & REPAIR	in	TOOL REPAIR	56.78	C
143994	10/26/2018	09853	SEET JOE	in	PER DIEM REIMB	185.15	
143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	10.70	
144007	10/26/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	9.36	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	131.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	JOURNEYMAN ELECTRICAL LICENSE REI	72.70	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEETING SUPPLIES FOR LUNCH MEETIN	69.53	C
Total amount by Department						\$ 3,355.30	
Total amount by Fund						\$ 4,669.47	
107 COMMUNITY DEVELOPMENT FUND							
030 CURRENT PROGRAM YEAR							
143884	10/26/2018	07859	A R C OF TRI-CITIES, THE	in	ARC SCHOLARSHIP REIMB	22,000.00	C
143910	10/26/2018	00395	CITY OF KENNEWICK	in	YOUTH SCHOLARSHIP 3RD QTR	6,546.00	
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2019 CDBG ORAL PRESENTATIONS	16.47	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIRFARE TO 2018 NWACDM CONFERENCE	213.40	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PERMIT FOR 101 W KENNEWICK AVE STR	439.25	C
Total amount by Department						\$ 29,215.12	
330 INTERGOVERNMENTAL REVENUE							
143911	10/26/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	5,000.00	
143911	10/26/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	5,000.00	

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						Total amount by Department	\$ 10,000.00
						Total amount by Fund	\$ 39,215.12
111 ASSET FORFEITURE FUND							
010 ASSET FORFEITURE FUND							
143954	10/26/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	75.00	
143954	10/26/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	75.00	
143954	10/26/2018	01403	JACKSON, JOE	in	CAT REIMBURESEMENT	100.00	
						Total amount by Department	\$ 250.00
						Total amount by Fund	\$ 250.00
117 CRIMINAL JUSTICE SALES TAX FUND							
010 CRIMINAL JUSTICE SALES TAX FUND							
143883	10/26/2018	09722	A CATERED AFFAIR	in	BLEA FOOD	264.38	C
143883	10/26/2018	09722	A CATERED AFFAIR	in	BLEA FOOD	264.38	C
143887	10/26/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	267.60	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REDUNDANT INTERNET ACCESS CHARGE	580.00	C
						Total amount by Department	\$ 1,376.36
						Total amount by Fund	\$ 1,376.36
300 CAPITAL IMPROVEMENTS FUND							
010 STREET IMPROVEMENTS							
143879	10/23/2018	02696	GAMETIME C/O SITELINES PARK & PLAY	in	COLUMBIA PARK #66024	80,591.52	
143922	10/26/2018	00035	CONSOLIDATED ELECTRICAL DISTRIBUTION	in	COLUMBIA DR PED SIGNAL	2,347.17	C
143934	10/26/2018	07864	ECONOLITE CONTROL PRODUCTS INC	in	COLUMBIA DR PED	20,392.37	
143934	10/26/2018	07864	ECONOLITE CONTROL PRODUCTS INC	in	PARTS & SUPPLIES	4,060.23	
143945	10/26/2018	01775	GRAINGER	in	PORTABLE GENERATOR	4,153.25	C
144003	10/26/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	24.72	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	205.38	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REBUILD THE DREAM BANNERS	482.50	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DVR'S FOR TRAFFIC SIGNALS (2 EACH)	516.89	C
						Total amount by Department	\$ 112,774.03
020 LAND AND FACILITIES							
144011	10/26/2018	00167	WA STATE DEPT OF REVENUE	in	L0007343451	2,074.26	C
						Total amount by Department	\$ 2,074.26

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040 PARK RESERVE							
143892	10/26/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	MUSIC EQUIPMENT PAD	337.96	
Total amount by Department						\$ 337.96	
900 CAPITAL PURCHASES							
143970	10/26/2018	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	165.07	C
143970	10/26/2018	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	715.67	C
Total amount by Department						\$ 880.74	
Total amount by Fund						\$ 116,066.99	
401 WATER AND SEWER FUND							
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	12,591.30	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	5,199.05	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	79.99	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	387.31	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	92.27	C
Total amount by Department						\$ 18,349.92	
010 WATER/SEWER OPERATIONS							
143888	10/26/2018	06567	ALLIED ELECTRONICS INC	in	ANTENNAS	20.73	C
143889	10/26/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	471.29	C
143890	10/26/2018	00037	ART CARPENTER HARDWARE	in	MATERIALS - MULE	20.21	
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	7,719.11	C
143897	10/26/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	85.15	C
143902	10/26/2018	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	POLY ALUMINUM CHLORIDE	10,212.02	C
143903	10/26/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	189.31	C
143923	10/26/2018	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT	2,033.06	C
143923	10/26/2018	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT	2,078.12	C
143930	10/26/2018	08116	D&D TELECOMMUNICATIONS PROPRTI	in	INSPIRATION POINT	752.24	
143945	10/26/2018	01775	GRAINGER	in	LAB MATERIALS	27.71	C
143945	10/26/2018	01775	GRAINGER	in	MAINT SUPPLIES	74.91	C
143945	10/26/2018	01775	GRAINGER	in	FUEL CANS	95.46	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	FREIGHT	108.60	C
143947	10/26/2018	00865	H D FOWLER COMPANY INC	in	PARTS & SUPPLIES	226.37	C
143948	10/26/2018	00015	HARBOR FREIGHT TOOLS	in	PARTS & SUPPLIES - WWTP	81.43	
143949	10/26/2018	06569	HDR INC	in	CONT P1802- WTP	3,351.33	C
143949	10/26/2018	06569	HDR INC	in	CONT P1802- WTP	13,683.41	C

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143949	10/26/2018	06569	HDR INC	in CONT P1802- WTP	8,893.72	C
143949	10/26/2018	06569	HDR INC	in CONT P1802- WTP	2,223.61	C
143949	10/26/2018	06569	HDR INC	in CONT P1802- WTP	1,977.96	C
143955	10/26/2018	04624	JCI JONES CHEMICALS INC	in SODIUM HYPOCHLORITE - WTP	5,589.58	C
143964	10/26/2018	03154	M & M BOLT COMPANY, LLC	in BOLTS	88.55	
143971	10/26/2018	01290	N C L OF WISCONSIN, INC.	in LAB SUPPLIES	423.13	C
143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in PARTS - MULE	35.89	
143975	10/26/2018	04466	NORTHSTAR CHEMICAL INC	in SODIUM HYPOCHLORITE	212.75	C
143976	10/26/2018	06196	NSI SOLUTIONS INC	in LAB SUPPLIES	191.59	C
143986	10/26/2018	00957	RANCH & HOME INC	in SHOP SUPPLIES	29.34	C
143988	10/26/2018	03569	RAY POLAND AND SONS INC	in REPAIR & MAINT.	5,235.66	C
143990	10/26/2018	06065	RH2 ENGINEERING INC	in CONSULTING SERVICES	4,983.55	C
143990	10/26/2018	06065	RH2 ENGINEERING INC	in CONSULTANT AGREEMENT	282.90	C
143998	10/26/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in PARTS - LOADER	45.58	C
143998	10/26/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in SUPPLIES	192.77	C
143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in CREDIT	-35.62	
143999	10/26/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	10.37	
144005	10/26/2018	00017	TWIN CITY METALS INC	in PARTS & SUPPLIES	108.60	C
144005	10/26/2018	00017	TWIN CITY METALS INC	in MATERIALS - MULE	68.59	C
144005	10/26/2018	00017	TWIN CITY METALS INC	in MATERIALS - MULE	23.02	C
144006	10/26/2018	00598	UNIT PROCESS COMPANY	in PARTS & SUPPLIES	522.75	C
144007	10/26/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	18.13	C
144015	10/26/2018	05380	WESTERN SYSTEMS FABRICATION INC	in CAMERA REPAIR	371.27	C
144015	10/26/2018	05380	WESTERN SYSTEMS FABRICATION INC	in CAMERA REPAIR	458.15	C
144015	10/26/2018	05380	WESTERN SYSTEMS FABRICATION INC	in CAMERA REPAIR	527.25	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in EXCISE TAX	66,364.97	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FLIGHT FOR ITRON UTILITY WEEK PHOE	168.80	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RETURN FLIGHT FOR ITRON UTILITY WE	158.80	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LUBRICANT MOBIL FOR WATER TREATMI	215.85	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOTEL FOR ITRON UTILITY WEEK FRAM	873.04	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE SUPPLIES	37.98	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOTEL FRAME CANCELLATION	-306.45	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOTEL FRAME	306.45	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RENTAL CAR ITRON UTILITY WEEK FRAM	346.96	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SOD AND STORAGE BOX	109.08	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in AUMA HANDS-ON TRAINING CLASS FEE I	550.00	C
T 300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CONCRETE	47.69	C

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T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER TREATMENT PLANT OPERATOR II	105.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER WORKS BASICS CLASS FEE FOR B	400.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SEPA REVIEW - REHAB SEWER INTERCEP	259.00	C
Total amount by Department							\$ 143,346.72	
Total amount by Fund							\$ 161,696.64	

402 MEDICAL SERVICES FUND**010 MEDICAL SERVICES**

	143901	10/26/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	112.84	C
	143911	10/26/2018	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	18,762.49	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	26.68	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	43.18	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	55.89	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	215.92	
	143943	10/26/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	290.12	
	143959	10/26/2018	04244	L N CURTIS & SONS	in	EXTRICATION GLOVES	566.41	C
	143962	10/26/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	873.13	C
	143965	10/26/2018	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	388.69	C
	144021	10/26/2018	06869	ZOLL MEDICAL CORPORATION	in	ECG ELECTRODES	351.86	C
	144021	10/26/2018	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	864.84	C
	144021	10/26/2018	06869	ZOLL MEDICAL CORPORATION	in	ECG ELECTRODES	78.19	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	9,903.72	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CASCAD	38.99	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	146.32	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: TMT BOF	4.78	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERIES FOR AEDS	108.55	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: PURELL I	57.13	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: KLEENE2	79.20	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: NOVASHI	15.57	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CLOROX	235.70	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL FEE FOR FTC	16.15	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AA BATTERIES FOR FLASHLIGHTS FOR 20	65.16	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6 MAGNETIC USB CHARGING CABLES - II	19.98	C
Total amount by Department							\$ 33,321.49	
Total amount by Fund							\$ 33,321.49	

403 BUILDING SAFETY FUND

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
010 BUILDING SAFETY							
	144002	10/26/2018	06977	THE BUILDING DEPARTMENT INC	in	PERMIT SERVICES	1,800.00
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC MISC. EDUCATIONAL SUPPLIES; BLDG	429.68 C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES PLASTIC WALL DOCUM	60.49 C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND OF \$200 WSAPT 2018 FALL CONF	-200.00 C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WABO 2018 FALL BUSINESS MEETING OS	60.00 C
Total amount by Department						\$ 2,150.17	
Total amount by Fund						\$ 2,150.17	
404 COLISEUM FUND							
010 COLISEUM							
	144003	10/26/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	209.38 C
Total amount by Department						\$ 209.38	
Total amount by Fund						\$ 209.38	
405 STORMWATER UTILITY FUND							
010 STORMWATER							
	143936	10/26/2018	09818	ENVIRO-CLEAN EQUIPMENT INC	in	PARTS - VAC- CON	342.72 C
	143940	10/26/2018	08774	FASTENAL COMPANY	in	SAFETY SUPPLIES	177.43
	143944	10/26/2018	01413	GOODMAN & MEHLENBACHER, INC.	in	CONTRACT# P1812-18	64,726.06 C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	2,167.89 C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMERGENCY SPILL CLEANUP	2,458.14 C
Total amount by Department						\$ 69,872.24	
Total amount by Fund						\$ 69,872.24	
406 COLUMBIA PARK GOLF COURSE FUND							
010 COLUMBIA PARK GOLF COURSE							
	144003	10/26/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	160.13 C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PERMIT FEE FOR COLUMBIA PARK GOLF	4,129.65 C
Total amount by Department						\$ 4,289.78	
Total amount by Fund						\$ 4,289.78	
501 EQUIPMENT RENTAL FUND							
	143924	10/26/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS - MOTORCRAFT #FD-4625	79.12 C
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	224.76

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	156.20	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	300.03	
	143982	10/26/2018	02605	PEWAG INC	in	INVENTORY	1,216.22	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	9.07	C
Total amount by Department							\$ 1,985.40	
010 EQUIPMENT RENTAL								
	143905	10/26/2018	01315	CENTRAL MACHINERY SALES INC	in	FILTER - VEH. 0059	99.37	C
	143913	10/26/2018	05777	CLEARWATER NAPA	in	SPARK PLUGS - VEH. 3314	7.88	C
	143915	10/26/2018	01310	COLEMAN OIL COMPANY	in	MOWER FUEL	473.13	C
	143915	10/26/2018	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	23,951.25	C
	143919	10/26/2018	08852	COMMERCIAL TIRE	in	TIRES - VEH. W003	394.92	C
	143921	10/26/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	SUPPLIES	79.03	C
	143924	10/26/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS & LABOR - VEH. 7364	1,685.70	C
	143924	10/26/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS & LABOR - VEH. 7679	148.73	C
	143939	10/26/2018	00166	FARMERS EXCHANGE	in	BELT - VEH. 3818	50.72	C
	143939	10/26/2018	00166	FARMERS EXCHANGE	in	CREDIT	-50.72	C
	143942	10/26/2018	01915	FREDDIE'S TRADING POST	in	GAS PROP - VEH. 6901	108.38	
	143945	10/26/2018	01775	GRAINGER	in	FILTER - VEH. 0229	82.51	C
	143950	10/26/2018	06105	HOUSE OF AUTOMOTIVE PARTS AND PAI	in	SUPPLIES	122.61	C
	143951	10/26/2018	08711	HUGHES FIRE EQUIPMENT INC	in	VMUX PROGRAMMING - VEH. 2512	202.41	C
	143951	10/26/2018	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS & LABOR - VEH. 0230	533.10	C
	143956	10/26/2018	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & LABOR - VEH. 4204	1,595.17	C
	143956	10/26/2018	03363	JIM'S PACIFIC GARAGES INC	in	SPEED SENSOR - VEH. 2003	139.03	C
	143956	10/26/2018	03363	JIM'S PACIFIC GARAGES INC	in	AIR DRYER - VEH. 0229	63.55	C
	143956	10/26/2018	03363	JIM'S PACIFIC GARAGES INC	in	PARTS - VEH. 4701	77.58	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	C
	143966	10/26/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	112.89	C
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 7924	9.51	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	FILTERS - VEHICLE 6514	21.81	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	HYDRAULIC FILTER VEH. 0155	11.21	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH 7339	13.14	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	SUPPLIES - SHOP	84.51	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	OIL FILTER - VEH 5312	11.65	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0228	26.80	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	HYDRAULIC FILTER - VEH 5312	4.83	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 3817	10.48	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0228	13.40	

City of Kennewick

Claims Roster

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	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 3737	2.55	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 0229	108.50	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	LAMP - VEH. 0229	4.79	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0229	4.24	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 1004	39.25	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 2801	108.50	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AC RECOVERY MACHINE	6,297.71	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 0059	13.97	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0059	37.16	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 7679	117.99	
	143972	10/26/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 0301	44.98	
	143981	10/26/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 5313	146.80	C
	143987	10/26/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	PARTS & LABOR - VEH. 7337	1,113.14	
	143987	10/26/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	PARTS & LABOR - VEH. 7234	850.07	
	143987	10/26/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	PARTS & LABOR - VEH. 7235	754.20	
	143992	10/26/2018	03691	RMT EQUIPMENT	in	PARTS - VEH. 3737	111.43	C
	143998	10/26/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in	PARTS & SUPPLIES VEH. 5804	44.20	C
	143998	10/26/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in	PARTS & LABOR - VEH. 5804	135.95	C
	143998	10/26/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in	PARTS & LABOR - VEH. 5804	1,319.40	C
	144013	10/26/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	PARTS & SUPPLIES - VEH. 4510	52.11	
	144019	10/26/2018	01241	WOODPECKER TRUCK	in	PARTS - VEH. 0150	122.37	C
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	18.42	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REAR LIGHT MOUNTING HARDWARE FOI	125.05	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPORT OF SALE FEE FOR VEHICLE 0141	8.75	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT CARD PROCESS FEE FOR VEHICL	3.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION/PLATES FOR VEHICLES 38	95.50	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL DUES, PUBLIC FLEET MANAGER	123.60	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION FOR VEHIC	42.75	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT CARD FEE FOR LICENSE AND RE	2.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPORT OF SALE FEE FOR VEHICLE 0037	8.75	C
Total amount by Department							\$ 41,995.96	
360 MISCELLANEOUS REVENUE								
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	5.33	C
Total amount by Department							\$ 5.33	
390 OTHER FINANCING SOURCES								
T	300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	0.79	C

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
					Total amount by Department	\$ 0.79
					Total amount by Fund	\$ 43,987.48
502 CENTRAL STORES FUND						
143908	10/26/2018	05727	CITI COSTCO ANYWHERE VISA	in INVENTORY	765.59	C
143916	10/26/2018	00175	COLUMBIA BASIN PAPER & SUPPLY	in INVENTORY	129.23	C
143927	10/26/2018	00481	CROWN PAPER & JANITORIAL SUPPLY	in INVENTORY	927.17	C
143927	10/26/2018	00481	CROWN PAPER & JANITORIAL SUPPLY	in INVENTORY	1,290.44	C
143938	10/26/2018	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY	2,101.38	C
143945	10/26/2018	01775	GRAINGER	in GENERAL SUPPLIES	103.95	C
143945	10/26/2018	01775	GRAINGER	in INVENTORY	1,162.91	C
143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in IRRIGATION INVENTORY	1,428.32	C
143957	10/26/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in INVENTORY - IRRIGATION	730.05	C
143962	10/26/2018	08868	LIFE-ASSIST	in INVENTORY	1,109.28	C
143967	10/26/2018	01955	MID-AMERICAN RESEARCH CHEMICAL	in GENERAL SUPPLIES	625.54	C
143973	10/26/2018	01525	NATIONAL BARRICADE CO LLC	in INVENTORY	679.81	C
143983	10/26/2018	02399	PR DIAMOND PRODUCTS INC	in GENERAL SUPPLIES	885.00	C
144000	10/26/2018	00953	STELLAR INDUSTRIAL SUPPLY INC	in INVENTORY	326.01	C
144001	10/26/2018	08017	SUPPLYWORKS INTERLINE BRANDS, INC	in INVENTORY	2,943.49	C
					Total amount by Department	\$ 15,208.17
010 CENTRAL STORES						
143885	10/26/2018	01526	ABADAN	in COPIER MAINTENANCE	301.89	
143885	10/26/2018	01526	ABADAN	in COPIER MAINTENANCE	89.75	
143885	10/26/2018	01526	ABADAN	in COPIER MAINTENANCE	214.15	
143885	10/26/2018	01526	ABADAN	in COPIER MAINTENANCE	691.97	
143885	10/26/2018	01526	ABADAN	in COPIER MAINTENANCE	848.79	
143885	10/26/2018	01526	ABADAN	in SUPPLIES	1,922.22	
143961	10/26/2018	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	603.82	C
143961	10/26/2018	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	373.58	C
143961	10/26/2018	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	207.29	C
143961	10/26/2018	06743	LEAF CAPITAL FUNDING LLC	in COPIER RENTAL	166.17	C
					Total amount by Department	\$ 5,419.63
					Total amount by Fund	\$ 20,627.80

503 RISK MANAGEMENT FUND

City of Kennewick

Claims Roster

10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
010 RISK MANAGEMENT							
143935	10/26/2018	01933	EMPLOYMENT SECURITY DEPARTMENT	in	ESD BENEFITS 3RD QTR 2018	17,307.76	
143953	10/26/2018	03667	INDUSTRIAL HEARING SERVICES INC	in	PROFESSIONAL SERVICES	1,295.00	
144016	10/26/2018	02368	WESTERN SYSTEMS INC	in	PARTS & SUPPLIES	3,171.79	C
T 300346	10/17/2018	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	27.17	C
Total amount by Department						\$ 21,801.72	
Total amount by Fund						\$ 21,801.72	
611 FIREMEN'S PENSION FUND							
010 FIREMEN'S PENSION							
143898	10/26/2018	04065	BERNA LETA	in	LEOFF 1 PENSION	298.10	
143914	10/26/2018	00127	CLEAVENGER, BUDDY L	in	LEOFF 1 PENSION	926.05	C
143920	10/26/2018	00128	COMSTOCK, WILLIAM J	in	LEOFF 1 PENSION	856.35	
143931	10/26/2018	00121	DEINES, JAMES I	in	LEOFF 1 PENSION	2,875.33	
143933	10/26/2018	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,332.79	
143946	10/26/2018	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,618.65	C
143984	10/26/2018	06700	PURDY PAULA	in	LEOFF 1 PENSION	850.90	C
143989	10/26/2018	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	869.70	C
143996	10/26/2018	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	636.56	C
143997	10/26/2018	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,349.83	C
144008	10/26/2018	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	491.47	C
144018	10/26/2018	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	707.79	
Total amount by Department						\$ 13,813.52	
Total amount by Fund						\$ 13,813.52	
642 METRO DRUG FORFEITURE FUND							
143896	10/26/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	69.41	
143912	10/26/2018	01516	CITY OF WEST RICHLAND	in	METRO REIMB	660.09	C
143912	10/26/2018	01516	CITY OF WEST RICHLAND	in	METRO REIMB	208.45	C
143941	10/26/2018	02655	FRANKLIN COUNTY SHERIFF'S	in	METRO REIMB	201.30	
Total amount by Department						\$ 1,139.25	
010 NONE							
143907	10/26/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHRED SERVICE	82.95	C
143928	10/26/2018	07711	CULLIGAN WATER CONDITIONING	in	DRINKING WATER - OFFICE	28.18	C
143980	10/26/2018	05095	OORDSKI MOTORSPORTS	in	SERVICE FORFEITED VEH. - METRO	141.91	

City of Kennewick

Claims Roster

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	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	143980	10/26/2018	05095	OORDSKI MOTORSPORTS	in	SERVICE FORFEITED VEHICLE	271.85	
	143985	10/26/2018	08218	QUALITY CONTROL SERVICES, INC.	in	ON SITE SERVICE BALANCE	190.00	
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FEE TO MAIL DEMO TRACKER BACK TO C	10.77	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SERVICE CHARGE FOR POSTAC	15.99	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COST TO PUT BODYWIRE CAMERA AND M	200.00	C
T	300348	10/23/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW KEY FOR SEIZED VEHICLE	24.52	C
Total amount by Department							<u>\$ 966.17</u>	
Total amount by Fund							<u>\$ 2,105.42</u>	

City of Kennewick

Claims Roster

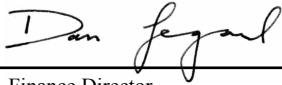
10/13/2018 - 10/26/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Grand Total:					<u><u>\$ 1,313,012.95</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 143849 through 144021	\$ 1,173,894.13
Wire transfer number 300346	81,489.05
Wire transfer number 300348	57,629.77

Total	<u><u>\$ 1,313,012.95</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	11/20/2018
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated November 9, 2018, in the amount \$ 2,702,409.18, and comprised of check numbers 144022 through 144259 and wire transfer number 300347.

Summary

The payments on this Claims Roster are comprised of the following issued 10/27/18 - 11/9/18:

Check numbers 144022 through 144259	\$ 2,520,769.50
Wire transfer number 300347	181,639.68

Total	\$ 2,702,409.18

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$ 2,702,409.18.

Through	Lynne Brown Nov 14, 11:53:39 GMT-0800 2018
Dept Head Approval	Dan Legard Nov 14, 12:55:58 GMT-0800 2018
City Mgr Approval	Marie Mosley Nov 15, 10:07:46 GMT-0800 2018

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

10/27/2018 - 11/9/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
001 GENERAL FUND					
010 CITY COUNCIL					
144226	11/09/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in LUNCHEON	15.00
Total amount by Department					\$ 15.00
020 CITY MANAGER					
144235	11/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	83.82
Total amount by Department					\$ 83.82
032 SUPPORT SERVICES-FINANCE					
144080	11/09/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in ONSITE SHRED	18.55
144180	11/09/2018	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	7.86
144180	11/09/2018	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	20.33
Total amount by Department					\$ 46.74
033 SUPPORT SERVICES-PURCHASING					
144235	11/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	39.60
Total amount by Department					\$ 39.60
034 SUPPORT SERVICES - INFO SYSTEMS					
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	237.66
144095	11/09/2018	03344	CONSOLIDATED TECHNOLOGY SVCS	in SCAN CHARGES	272.37
144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	7,048.79
144167	11/09/2018	08210	MOBILEGUARD INC	in NET GUARD	756.00
144220	11/09/2018	06496	SYSTEM SOLUTIONS NORTHWEST	in VIDEO DISTRIBUTION AMPLIFIER	1,145.74
144220	11/09/2018	06496	SYSTEM SOLUTIONS NORTHWEST	in SHIPPING CHARGE	27.16
144235	11/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	761.73
Total amount by Department					\$ 10,249.45
035 SUPPORT SERVICES-CUSTOMER SERVICE					
144099	11/09/2018	03530	DATAPROSE INC	in SEPTEMBER 2018	5,999.52
144099	11/09/2018	03530	DATAPROSE INC	in DATAPROSE OCT 2018	9,427.48
144243	11/09/2018	04479	WEBCHECK INC	in WEBCHECK SEPTEMBER 2018	1,242.38
144243	11/09/2018	04479	WEBCHECK INC	in WEBCHECK - OCT 2018	1,637.69
Total amount by Department					\$ 18,307.07
041 CITY CLERK					
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	502.60
144187	11/09/2018	02469	PALMER CHRISTINA	in TRAVEL EXPENSES	156.46
144204	11/09/2018	09908	ROE KRYSTAL	in TRAVEL EXPENSE	138.84

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144222	11/09/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	173.03
144253	11/09/2018	01417	WRIGHT TERRI	in	TRAVEL EXPENSES	138.84
Total amount by Department						\$ 1,109.77
042 LEGAL SERVICES						
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	248.60
144135	11/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	74.19
144193	11/09/2018	03467	PRONTO PROCESS SERVICE, INC	in	SERVICE FEE	163.50
Total amount by Department						\$ 486.29
050 CIVIL SERVICE						
144135	11/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	41.27
144170	11/09/2018	09181	MOON, TAE IM, PH.D.	in	PROFESSIONAL SERVICES	868.80
Total amount by Department						\$ 910.07
061 CODE ENFORCEMENT						
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	110.16
144236	11/09/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	65.16
Total amount by Department						\$ 175.32
062 LONG RANGE PLANNING						
144065	11/09/2018	07886	BENTON COUNTY TREASURER	in	APPLICATION FEE	2,000.00
144135	11/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	15.62
144222	11/09/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	207.63
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01
Total amount by Department						\$ 2,263.26
063 ECONOMIC & BUSINESS DEVELOPMENT						
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	181.22
Total amount by Department						\$ 181.22
071 POLICE DEPT. - ADMINISTRATION						
144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	202.68
144231	11/09/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	34.34
Total amount by Department						\$ 237.02
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
144077	11/09/2018	05662	CELLEBRITE USA, CORP	in	SOFTWARE SUPPLIES	3,692.40
144165	11/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
144165	11/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25

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Total amount by Department						\$ 3,800.90
073 POLICE DEPT. - PATROL						
144101	11/09/2018	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	114.04
144101	11/09/2018	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	124.90
144101	11/09/2018	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	62.45
144165	11/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
144165	11/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
144165	11/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	3,077.91
Total amount by Department						\$ 3,542.05
074 POLICE DEPT. - STAFF SERVICES						
144052	11/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	OCT 2018 HVAC MAINT	25.35
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	197.45
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	124.23
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	71.93
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	466.90
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	254.09
Total amount by Department						\$ 1,139.95
075 POLICE DEPT. - INTERGOVERNMENTAL						
144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	66.81
144149	11/09/2018	02608	KENNEWICK EMERGENCY PHYSICIANS I	in	PRISONER MEDICAL	252.00
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	3,078.25
Total amount by Department						\$ 3,397.06
076 POLICE DEPT - PROFESSIONAL STANDARDS						
144067	11/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	43.42
144076	11/09/2018	07101	CELEBRITY ONE CLEANERS	in	QUARTERMASTER SUPPLIES	76.02
144119	11/09/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES	624.45
144214	11/09/2018	09312	SOUND UNIFORM/BRATWEAR SEATTLE S	in	QUARTERMASTER SUPPLIES	10.74
144214	11/09/2018	09312	SOUND UNIFORM/BRATWEAR SEATTLE S	in	QUARTERMASTER SUPPLIES	291.81
Total amount by Department						\$ 1,046.44
081 FIRE DEPT. - ADMINISTRATION						
144050	11/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #2	98.09
144089	11/09/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	25.00
Total amount by Department						\$ 123.09

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082 FIRE DEPT. - SUPPRESSION						
144057	11/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM CAPS	130.32
144057	11/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM BEANIES	115.39
144058	11/09/2018	00763	BACHMAN, RUSTY	in	MILEAGE REIMBURSEMENT	1,264.40
144070	11/09/2018	03059	BROWNING GREG	in	MILEAGE REIMBURSEMENT	35.43
144070	11/09/2018	03059	BROWNING GREG	in	MILEAGE REIMBURSEMENT	147.16
144070	11/09/2018	03059	BROWNING GREG	in	MILEAGE REIMBURSEMENT	171.69
144070	11/09/2018	03059	BROWNING GREG	in	MILEAGE REIMBURSEMENT	441.44
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	441.49
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM PANTS	96.71
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.91
144119	11/09/2018	05823	GALLS, LLC	in	BADGE	74.01
144119	11/09/2018	05823	GALLS, LLC	in	BADGES	148.02
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.91
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	130.55
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	132.98
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	161.33
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	207.65
144133	11/09/2018	00914	HUTSELL, CHRIS	in	PER DIEM REIMBURSEMENT	357.60
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	889.47
144133	11/09/2018	00914	HUTSELL, CHRIS	in	PER DIEM REIMBURSEMENT	239.09
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	803.49
144133	11/09/2018	00914	HUTSELL, CHRIS	in	PER DIEM REIMBURSEMENT	58.00
144133	11/09/2018	00914	HUTSELL, CHRIS	in	MILEAGE REIMBURSEMENT	353.18
144133	11/09/2018	00914	HUTSELL, CHRIS	in	PER DIEM REIMBURSEMENT	162.16
144195	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT	574.44
144195	11/09/2018	01485	RABE, NATHAN	in	PER DIEM REIMBURSEMENT	351.44
144195	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT	125.35
144195	11/09/2018	01485	RABE, NATHAN	in	PER DIEM REIMBURSEMENT	40.00
144195	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT	527.02
144195	11/09/2018	01485	RABE, NATHAN	in	PER DIEM REIMBURSEMENT	178.78
144195	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT	86.11
144195	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT	265.34
144195	11/09/2018	01485	RABE, NATHAN	in	PER DIEM REIMBURSEMENT	48.00
144195	11/09/2018	01485	RABE, NATHAN	in	PER DIEM REIMBURSEMENT	337.00
144198	11/09/2018	00957	RANCH & HOME INC	in	BOOT LACES	5.43
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.82

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144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.62
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	58.12
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	43.04
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	54.70
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	54.98
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.70
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.23
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,266.77
144258	11/09/2018	01485	RABE, NATHAN	in	MILEAGE REIMBURSEMENT - IMT.107 BO	271.41
Total amount by Department						\$ 11,208.33
083 FIRE PREVENTION & INVESTIGATION						
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	571.30
144135	11/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	34.59
Total amount by Department						\$ 605.89
090 ENGINEERING						
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	204.88
144096	11/09/2018	00013	CORE & MAIN LP	in	SUPPLIES	1,456.85
144173	11/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMBURSEMENT	10.62
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	17.51
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	75.46
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	12.99
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	209.46
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	638.23
Total amount by Department						\$ 2,626.00
101 CORPORATE & COMMUNITY SERVICES						
144127	11/09/2018	02080	HAZEN, TIMOTHY	in	CDL REIMBURSEMENT	85.00
144127	11/09/2018	02080	HAZEN, TIMOTHY	in	HAZMAT TEST	37.00
144158	11/09/2018	08575	LOUNSBURY BRENNAN	in	CDL LICENSE RENEWAL	102.00
144194	11/09/2018	01997	PUBLIC SAFETY TESTING, INC.	in	PROFESSIONAL SERVICES	3,905.12
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	15.67
144244	11/09/2018	07879	WESLEY GROUP, THE TWG CONSULTING	in	PROFESSIONAL SERVICES	750.00
Total amount by Department						\$ 4,894.79
113 PARKS DEPT.-RECREATION SERVICES						
144033	10/31/2018	08250	MOSES LAKE MENS SOFTBALL	in	SOFTBALL UMPIRE FEES & SUPPLIES	3,706.00

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144046	11/09/2018	08444	ALL ABOUT EMBROIDERY KATHLEEN A	in	STAFF SHIRTS	78.16
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	184.31
144259	11/09/2018	09631	TRI-CITIES WU YING TAO	in	OCTOBER MARTIAL ARTS	1,311.80
Total amount by Department						\$ 5,280.27
114 PARKS DEPT.-FACILITIES MAINT.						
144049	11/09/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	11,237.09
144052	11/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	OCT 2018 HVAC MAINT	2,755.66
144059	11/09/2018	06553	BASIN SOD INC	in	CREDIT	-44.00
144059	11/09/2018	06553	BASIN SOD INC	in	SOD - SOCCER GOALS	108.74
144062	11/09/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	CONCRETE REPAIR	629.84
144067	11/09/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,217.08
144067	11/09/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	43.62
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	8,114.53
144067	11/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	829.60
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	272.83
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	13,162.39
144072	11/09/2018	00310	BUILDERS FIRSTSOURCE	in	FACIA REPAIR	21.69
144072	11/09/2018	00310	BUILDERS FIRSTSOURCE	in	HOLIDAY PARADE	184.38
144103	11/09/2018	00480	DEPENDABLE APPLIANCE	in	WASHER DRAIN HOSE	41.32
144103	11/09/2018	00480	DEPENDABLE APPLIANCE	in	DISH WASHER REPAIR	10.16
144109	11/09/2018	00166	FARMERS EXCHANGE	in	CHAINSAW ACCESSORIES	27.13
144109	11/09/2018	00166	FARMERS EXCHANGE	in	BLADE - MOWER	48.87
144109	11/09/2018	00166	FARMERS EXCHANGE	in	MAINT. SUPPLIES	34.74
144109	11/09/2018	00166	FARMERS EXCHANGE	in	EDGER BLADES	438.29
144109	11/09/2018	00166	FARMERS EXCHANGE	in	MOWER REPAIR	155.41
144115	11/09/2018	00375	FLOWER FARM	in	SUPPLIES	26.06
144122	11/09/2018	01775	GRAINGER	in	PARTITION REPAIR	371.99
144122	11/09/2018	01775	GRAINGER	in	PARTITION REPAIR	207.60
144122	11/09/2018	01775	GRAINGER	in	BLEACHER REPAIR	54.95
144122	11/09/2018	01775	GRAINGER	in	TOOLS	27.13
144122	11/09/2018	01775	GRAINGER	in	MAINT. SUPPLIES	119.83
144123	11/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	TOOLS	142.83
144140	11/09/2018	01112	IRRIGATION SPECIALISTS INC	in	IRRIGATION REPAIR	34.75
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	101.78
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	78.80
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION - REPAIR	182.61
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION - REPAIR	418.82

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144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	8.41
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	16.81
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION - REPAIR	72.07
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION - REPAIR	250.68
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	24.98
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PUMP REPAIR	9.36
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	DRINKING FOUNTAIN REPAIR	4.04
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING SUPPLIES	4.53
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	45.23
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION SUPPLIES	20.01
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING -112317	38.00
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY-17229	70.00
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	FIRE MONITORING	38.00
144190	11/09/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	GOLF COURSE IRRIGATION	17.70
144190	11/09/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	LIGHT REPAIR	292.24
144190	11/09/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	IRRIGATION REPAIR	142.27
144190	11/09/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	LIGHT REPAIR	9.59
144192	11/09/2018	04818	PRO CUT CONCRETE CUTTING INC	in	CONCRETE CUTTING	488.70
144198	11/09/2018	00957	RANCH & HOME INC	in	HITCH	41.25
144198	11/09/2018	00957	RANCH & HOME INC	in	CHAINS - MOWER TRAILER	78.50
144198	11/09/2018	00957	RANCH & HOME INC	in	TOOL BOX	65.14
144198	11/09/2018	00957	RANCH & HOME INC	in	PUMP TIE DOWNS	21.70
144203	11/09/2018	04618	RODDA PAINT COMPANY	in	PARTS & SUPPLIES	42.19
144210	11/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	SUPPLIES	360.77
144210	11/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	OPERATING SUPPLIES	5.74
144210	11/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	OPERATING SUPPLIES	5.74
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	236.75
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	47.78
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	171.05
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	78.19
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	192.22
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	52.13
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	111.86
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	108.60
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	154.21
144219	11/09/2018	04402	SUN RENTAL CENTER DM BUILDING CO	in	SOD CUTTER RENTAL	73.28

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144224	11/09/2018	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	47.28
144233	11/09/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	491.36
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	736.76
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	SUPPLIES	3.79
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	DESK REPAIR	14.10
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	IRRIGATION TIMER REPAIR	12.23
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	AIR FRESHNER	4.33
144247	11/09/2018	01755	WILBUR-ELLIS COMPANY	in	FERTILIZER	1,896.59
144247	11/09/2018	01755	WILBUR-ELLIS COMPANY	in	AUTUMN ELITE	2,636.81
144247	11/09/2018	01755	WILBUR-ELLIS COMPANY	in	AUTUMN ELITE	3,296.01
144257	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	KPD SECURITY	73.50
Total amount by Department						\$ 54,704.00
120 NON-DEPARTMENTAL						
144049	11/09/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,080.77
144052	11/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	OCT 2018 HVAC MAINT	240.73
144066	11/09/2018	03095	BENTON FRANKLIN HUMAN SERVICES	in	LIQUOR TAXES & PROFITS	4,558.95
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	3,192.51
144098	11/09/2018	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	40.18
144161	11/09/2018	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	MCL-FIRE MONITORING	41.00
Total amount by Department						\$ 16,274.14
Total amount by Fund						\$ 142,747.54
101 STREET FUND						
010 STREETS						
144061	11/09/2018	03707	BAXTER AUTO PARTS	in	MAINT. SUPPLIES	30.71
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS - DE-ICER	37.14
144118	11/09/2018	09431	G & R AG PRODUCTS INC	in	PARTS & SUPPLIES	133.69
144142	11/09/2018	03363	JIM'S PACIFIC GARAGES INC	in	BLOCK HEATER - TRUCK #150	509.66
144173	11/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMBURSEMENT	5.32
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	SUPPLIES	569.34
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	CAMERA KIT	325.79
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	WIDNOW WASHER FLUID FOR PLOW TRU	68.12
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	8.75
144197	11/09/2018	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	186.66
144198	11/09/2018	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	36.36

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144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	89.05
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	37.47
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	42.35
144221	11/09/2018	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	PARTS & SUPPLIES	71.96
144227	11/09/2018	06270	TRI-CITY SIGN & BARRICADE CONSTRU	in	CONCRETE PAINT	27.01
144230	11/09/2018	00017	TWIN CITY METALS INC	in	METAL - EMERGENCY TRAILER	90.84
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	126.24
Total amount by Department						\$ 2,396.46
020 TRAFFIC						
144067	11/09/2018	00084	BENTON PUD NO. 1	in	SIGNALS	3,841.44
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	44.43
144067	11/09/2018	00084	BENTON PUD NO. 1	in	FLASHERS	243.67
144067	11/09/2018	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,655.03
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	60.03
144173	11/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMBURSEMENT	10.62
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	8.75
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	73.23
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	457.63
144252	11/09/2018	08612	WILSON JONATHAN	in	BOOT REIMB	100.00
144255	11/09/2018	04578	ZUMAR INDUSTRIES INC	in	BLANK SIGNS	589.37
Total amount by Department						\$ 22,084.20
Total amount by Fund						\$ 24,480.66
102 ARTERIAL STREET FUND						
010 ARTERIAL STREET FUND						
144079	11/09/2018	07002	CENTRAL WASHINGTON ASPHALT INC	in	CONTRACT P1801-18	125,004.51
Total amount by Department						\$ 125,004.51
Total amount by Fund						\$ 125,004.51
103 URBAN ARTERIAL STREET FUND						
010 URBAN ARTERIAL DEPARTMENT						
144047	11/09/2018	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1719-18/HLP-B17(017)	55,137.10
144100	11/09/2018	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT AGREEMENT	39,195.35
144139	11/09/2018	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	219.50
144171	11/09/2018	08982	MORENO & NELSON CONSTRUCTION, CC	in	CONTRACT P1804-18	18,089.20
144191	11/09/2018	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	461,329.74

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144238	11/09/2018	07477	WA STATE DEPT TRANSPORTATION	in	GCB AGREEMENT	1,653.82
144239	11/09/2018	00063	WA STATE DEPT TRANSPORTATION HIGH	in	REIMBURSEMENT	195.82
144246	11/09/2018	02368	WESTERN SYSTEMS INC	in	PARTS & SUPPLIES	22,689.59
Total amount by Department						\$ 598,510.12
Total amount by Fund						\$ 598,510.12
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
144135	11/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	69.22
144207	11/09/2018	01129	SENIOR LIFE RESOURCES, INC.	in	REIMBURSE MEALS ON WHEELS	13,875.00
144229	11/09/2018	04380	TU DECIDES (YOU DECIDE - A BILINGUA	in	PUBLIC HEARING AD	200.00
Total amount by Department						\$ 14,144.22
330 INTERGOVERNMENTAL REVENUE						
144082	11/09/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	5,000.00
144082	11/09/2018	00100	CITY OF RICHLAND	in	HOME DPA PAYOFF	7,000.00
Total amount by Department						\$ 12,000.00
Total amount by Fund						\$ 26,144.22
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
144141	11/09/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	125.00
144141	11/09/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	40.00
144141	11/09/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	100.00
144141	11/09/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	20.00
144141	11/09/2018	01403	JACKSON, JOE	in	CAT REIMBURSEMENT	40.00
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	339.99
Total amount by Department						\$ 664.99
Total amount by Fund						\$ 664.99
116 LODGING TAX FUND						
010 LODGING TAX FUND						
144226	11/09/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in	OCTOBER 2018 DUES	20,653.00
Total amount by Department						\$ 20,653.00
Total amount by Fund						\$ 20,653.00

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117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
144042	11/09/2018	09722	A CATERED AFFAIR	in	BLEA MEALS	264.38
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	344.70
144185	11/09/2018	09711	OXFORD SUITES OS INNCO	in	BLEA LODGING	812.00
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	177.36
Total amount by Department						\$ 1,598.44
Total amount by Fund						\$ 1,598.44
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
144063	11/09/2018	00034	BENTON COUNTY AUDITOR	in	RECORDING	101.00
144090	11/09/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	PARTS & SUPPLIES	17,563.60
144147	11/09/2018	00417	KAR-GOR INC	in	SIGNS & MARKINGS	23,075.17
144200	11/09/2018	03569	RAY POLAND AND SONS INC	in	CONTRACT P1806-18	85,540.19
144223	11/09/2018	02817	THREE RIVERS CONVENTION CTR	in	SEMI-ANNUAL CONTRIBUTION	158,372.31
Total amount by Department						\$ 284,652.27
020 LAND AND FACILITIES						
144048	11/09/2018	09418	ALMOND ASPHALT LLC	in	RETAINAGE	1,235.41
144148	11/09/2018	03349	KCDA PURCHASING COOPERATIVE	in	RETAINAGE	984.99
Total amount by Department						\$ 2,220.40
Total amount by Fund						\$ 286,872.67
401 WATER AND SEWER FUND						
144113	11/09/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	5,681.17
144113	11/09/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	14,087.59
144113	11/09/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	90.55
144125	11/09/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	784.44
Total amount by Department						\$ 20,643.75
010 WATER/SEWER OPERATIONS						
144022	10/31/2018	09733	BNSF RAILWAY COMPANY	in	424P PIPELINE LICENSE	86,216.00
144023	10/31/2018	09733	BNSF RAILWAY COMPANY	in	CONTRACT BF79189	2,934.34
144024	10/31/2018	09855	DUOC VAN TRAN	in	UPRR 24 INCH	2,549.00
144025	10/31/2018	09851	MARSH USA INC	in	RAILROAD LIABILITY INS	2,800.00

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144026	10/31/2018	09851	MARSH USA INC	in	RAILROAD LIABILITY INS	2,250.00
144027	10/31/2018	00286	UNION PACIFIC RAILROAD	in	UPRR PIPELINE AGREEMENT- LIC FEE	71,390.00
144045	11/09/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,057.15
144049	11/09/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	471.29
144051	11/09/2018	07400	ANALYTICAL SERVICES INC	in	SPORE SAMPLES - RC5	215.00
144051	11/09/2018	07400	ANALYTICAL SERVICES INC	in	ENDOSPORES - RC5	215.00
144051	11/09/2018	07400	ANALYTICAL SERVICES INC	in	SPORE SAMPLES - RC5	215.00
144052	11/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	OCT 2018 HVAC MAINT	579.72
144053	11/09/2018	00490	APPLIED INDUSTRIAL TECH, INC.	in	O-RINGS	1.39
144056	11/09/2018	00037	ART CARPENTER HARDWARE	in	TUBING	92.85
144060	11/09/2018	04052	BATTERIES PLUS	in	PARTS & SUPPLIES	47.68
144061	11/09/2018	03707	BAXTER AUTO PARTS	in	SHOP SUPPLIES	79.07
144067	11/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	39,486.44
144067	11/09/2018	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,374.83
144067	11/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	24,562.97
144067	11/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	13,790.01
144067	11/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	261.65
144067	11/09/2018	00084	BENTON PUD NO. 1	in	WATER FILTRATION	18,491.76
144069	11/09/2018	00458	BRIGGS, PAUL	in	UNIFORM ALLOWANCE	86.86
144073	11/09/2018	08662	C & E TRENCHING LLC	in	CONTRACT P1707-18	377,719.73
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	8.04
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	37.86
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	TUBING - WTP BLOWERS	6.73
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	42.76
144082	11/09/2018	00100	CITY OF RICHLAND	in	LANDFILL	73.13
144088	11/09/2018	01677	COLUMBIA BASIN HOTSYS NORTHSTAR C	in	PARTS & SUPPLIES	215.97
144094	11/09/2018	04907	CONSOLIDATED SUPPLY CO	in	PARTS & SUPPLIES	369.69
144094	11/09/2018	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT	1,986.83
144094	11/09/2018	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT	2,078.12
144104	11/09/2018	08461	DEZURIK APCO HILTON DEZURIK INC	in	VALVE POSITION INDICATORS	3,545.80
144104	11/09/2018	08461	DEZURIK APCO HILTON DEZURIK INC	in	FREIGHT	13.18
144107	11/09/2018	05375	EASTSIDE ELECTRIC	in	PARTS & LABOR	1,080.57
144107	11/09/2018	05375	EASTSIDE ELECTRIC	in	SPARE GEAR DRIVE	1,406.37
144112	11/09/2018	04147	FEDEX	in	SHIPPING	90.82
144113	11/09/2018	00086	FERGUSON ENTERPRISES INC	in	GASKETS	14.57
144113	11/09/2018	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	31.90
144114	11/09/2018	02312	FIELD INSTRUMENTS & CONTROLS INC	in	PARTS & SUPPLIES	397.60

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144116	11/09/2018	06191	FRAME SHANNON	in	TRAVEL EXPENSE	255.02
144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	389.20
144118	11/09/2018	09431	G & R AG PRODUCTS INC	in	SPRAY NOZZELS	144.03
144122	11/09/2018	01775	GRAINGER	in	PARTS AND SUPPLIES	231.92
144122	11/09/2018	01775	GRAINGER	in	PARTS & SUPPLIES	43.71
144122	11/09/2018	01775	GRAINGER	in	PARTS & SUPPLIES	5.99
144123	11/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	PARTS & SUPPLIES	20.60
144124	11/09/2018	07234	GROUNDWATER SOLUTIONS INC DBA GS	in	CONSULTANT AGREEMENT	6,665.45
144125	11/09/2018	00865	H D FOWLER COMPANY INC	in	PARTS & SUPPLIES	545.39
144125	11/09/2018	00865	H D FOWLER COMPANY INC	in	PARTS & SUPPLIES	3,232.14
144126	11/09/2018	01482	HACH COMPANY	in	LAB SUPPLIES	212.46
144126	11/09/2018	01482	HACH COMPANY	in	LAB MATERIALS	669.65
144126	11/09/2018	01482	HACH COMPANY	in	LAB MATERIALS	37.40
144126	11/09/2018	01482	HACH COMPANY	in	MATERIALS & LABOR	412.40
144126	11/09/2018	01482	HACH COMPANY	in	MATERIALS & LABOR	483.28
144128	11/09/2018	06569	HDR INC	in	CONSULTANT AGREEMENT	16,652.24
144128	11/09/2018	06569	HDR INC	in	CONSULTANT AGREEMENT	65,921.10
144129	11/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	MATERIALS & LABOR	92.31
144129	11/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	MATERIALS & LABOR	407.25
144129	11/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	RACK - VALVE TURNING TRUCK	709.41
144129	11/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	MATERIALS & LABOR	203.63
144134	11/09/2018	09099	IDEXX DISTRIBUTION INC	in	LAB MATERIALS	31.42
144136	11/09/2018	00532	INDUSTRIAL SOFTWARE SOLUTIONS	in	MAINTENANCE AGREEMENT	11,261.82
144137	11/09/2018	00113	INLAND ASPHALT COMPANY	in	WATER CUTS	556.96
144138	11/09/2018	09821	IN-SITU INC	in	PARTS & SUPPLIES	4,750.18
144140	11/09/2018	01112	IRRIGATION SPECIALISTS INC	in	PARTS & SUPPLIES	556.88
144144	11/09/2018	04713	J-U-B ENGINEERS INC	in	CONSULTANT AGREEMENT	12,390.77
144144	11/09/2018	04713	J-U-B ENGINEERS INC	in	CONSULTANT AGREEMENT	352.28
144146	11/09/2018	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	PARTS & SUPPLIES	155.34
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES	20.42
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	9.54
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	10.03
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	9.39
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	22.94
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	FAUCET - WTP BREAKROOM	85.28
144150	11/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PRESSURE GAUGES	66.14
144152	11/09/2018	09852	KOZAK ROBERT	in	UNIFORM ALLOWANCE	104.18

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144168	11/09/2018	01086	MONARCH MACHINE & TOOL CO INC	in	METAL PLATE	169.72
144168	11/09/2018	01086	MONARCH MACHINE & TOOL CO INC	in	REPAIR & MAINT.	855.55
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	WFP-FIRE MONITORING	38.00
144169	11/09/2018	05112	MOON SECURITY SERVICES, INC	in	SECURITY -SCADA SERVICE	29.00
144172	11/09/2018	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	BACKHOE KEYS	12.92
144173	11/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH REIMBURSEMENT	71.56
144174	11/09/2018	01290	N C L OF WISCONSIN, INC.	in	LAB MATERIALS	537.06
144177	11/09/2018	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	369.00
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	344.52
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	28.32
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	17.51
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	49.95
144184	11/09/2018	00917	OXARC, INC.	in	CYLINDER RENTAL - SHOP	59.30
144191	11/09/2018	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	26,345.94
144198	11/09/2018	00957	RANCH & HOME INC	in	SALT	65.03
144198	11/09/2018	00957	RANCH & HOME INC	in	PITCH FORK - VACTOR PIT	41.26
144200	11/09/2018	03569	RAY POLAND AND SONS INC	in	RETAINAGE	531.00
144208	11/09/2018	00111	SHARPE & PRESZLER CONSTRUCTION	in	CONTRACT P1814-18	92,888.91
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	175.82
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	104.26
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	154.21
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	166.16
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	58.64
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	39.10
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	29.32
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	163.99
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	86.88
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	299.74
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	178.10
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	135.75
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	34.75
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	390.42
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	255.21
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	71.68
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	108.60
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	339.92
144217	11/09/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	73.24

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144230	11/09/2018	00017	TWIN CITY METALS INC	in	METAL RISER	13.04
144233	11/09/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	165.35
144234	11/09/2018	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	419.25
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,540.43
144236	11/09/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	944.82
144240	11/09/2018	01090	WA STATE DEPT TRANSPORTATION SOUT	in	PERMIT REVIEW	687.84
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITURE	in	TOOLS	14.10
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITURE	in	PARTS & SUPPLIES	8.67
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITURE	in	HOSES - WTP	142.30
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITURE	in	SUPPLIES	13.00
144245	11/09/2018	05380	WESTERN SYSTEMS FABRICATION INC	in	CAMERA REPAIR	646.60
Total amount by Department						\$ 920,921.57
030 SEWER AREA CHARGE						
144144	11/09/2018	04713	J-U-B ENGINEERS INC	in	ENGINEERING SERVICES	1,753.40
Total amount by Department						\$ 1,753.40
Total amount by Fund						\$ 943,318.72
402 MEDICAL SERVICES FUND						
010 MEDICAL SERVICES						
144050	11/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #2	98.05
144055	11/09/2018	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	1,675.50
144057	11/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM CAPS	130.32
144057	11/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM BEANIES	115.39
144068	11/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	637.56
144068	11/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	55.35
144068	11/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	155.34
144068	11/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	362.51
144068	11/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	81.39
144074	11/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	1,240.54
144074	11/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	24.06
144080	11/09/2018	02481	CI INFORMATION MANAGEMENT CI SUPP	in	ONSITE SHRED	18.55
144087	11/09/2018	00695	COLUMBIA BASIN COLLEGE	in	FALL 2018 ALS/OTEP CLASSES	974.40
144089	11/09/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	25.00
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	441.47
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM PANTS	96.71
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.89

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144119	11/09/2018	05823	GALLS, LLC	in	BADGE	74.01
144119	11/09/2018	05823	GALLS, LLC	in	BADGES	148.02
144119	11/09/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.89
144154	11/09/2018	04244	L N CURTIS & SONS	in	HANGING LETTER PATCHES	330.14
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	364.64
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	392.13
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	887.15
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	452.25
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	452.25
144157	11/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	494.94
144163	11/09/2018	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	1,166.07
144164	11/09/2018	01206	MED-TECH RESOURCE INC	in	GENERAL MEDICAL SUPPLIES	324.75
144179	11/09/2018	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00
144184	11/09/2018	00917	OXARC, INC.	in	OXYGEN	104.23
144184	11/09/2018	00917	OXARC, INC.	in	OXYGEN	116.54
144184	11/09/2018	00917	OXARC, INC.	in	OXYGEN	123.13
144184	11/09/2018	00917	OXARC, INC.	in	CYLINDER RENTAL	180.28
144198	11/09/2018	00957	RANCH & HOME INC	in	BOOT LACES	5.42
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.82
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.63
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	58.13
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	43.03
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	54.71
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	54.98
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.70
144232	11/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.23
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	844.50
Total amount by Department						\$ 13,197.25
Total amount by Fund						\$ 13,197.25
403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	374.31
Total amount by Department						\$ 374.31
Total amount by Fund						\$ 374.31

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404 COLISEUM FUND						
010 COLISEUM						
144256	11/09/2018	09627	KDA ARCHITECTURE INC	in	CONTRACT 18-025	12,154.45
Total amount by Department						\$ 12,154.45
Total amount by Fund						\$ 12,154.45
405 STORMWATER UTILITY FUND						
010 STORMWATER						
144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	60.09
144176	11/09/2018	05460	NRC ENVIRONMENTAL SERVICES INC	in	HAZARD WASTE DISPOSAL	2,035.82
144180	11/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	5.83
144186	11/09/2018	01174	P B S ENGINEERING & ENVIRONMENTAL	in	CONSULTANT SERVICES	480.00
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	105.89
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	216.93
144236	11/09/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	130.32
T 300347	10/31/2018	04125	BENTON-FRANKLIN TITLE CO.	in	LAND PURCHASE	181,639.68
Total amount by Department						\$ 184,674.56
Total amount by Fund						\$ 184,674.56
406 COLUMBIA PARK GOLF COURSE FUND						
010 COLUMBIA PARK GOLF COURSE						
144084	11/09/2018	05296	CKJT ARCHITECTS	in	CONSULTING SVCS-CPGC	4,364.00
144139	11/09/2018	00529	INTERMOUNTAIN MATERIAL TESTING	in	MATERIAL TESTING	613.10
144178	11/09/2018	04341	O'BRIEN CONSTRUCTION	in	CONTRACT 18-035	169,044.62
144196	11/09/2018	09850	RAIN SHADOW RESEARCH INC	in	CPGC - IMPROVEMENTS	2,100.00
144218	11/09/2018	07670	STRATEGIC CONSTRUCTION MANAGEM	in	CONSULTANT AGREEMENT	4,823.00
144249	11/09/2018	05761	WILLIAMS SCOTSMAN INC	in	CPGC ADA RAMP	281.27
Total amount by Department						\$ 181,225.99
Total amount by Fund						\$ 181,225.99
501 EQUIPMENT RENTAL FUND						
144060	11/09/2018	04052	BATTERIES PLUS	in	BATTERIES	575.36
144075	11/09/2018	05061	CEDAR RAPIDS TIRE CO	in	INVENTORY - TIRES	108.10
144093	11/09/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	SUPPLIES	1,504.98
144109	11/09/2018	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	24.10

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144162	11/09/2018	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	PARTS & SUPPLIES	379.29
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	300.36
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	104.33
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	7.54
144188	11/09/2018	06241	PASCO TIRE FACTORY INC	in	INVENTORY TIRES	783.01
Total amount by Department						\$ 3,787.07
010 EQUIPMENT RENTAL						
144052	11/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	OCT 2018 HVAC MAINT	285.06
144054	11/09/2018	02181	ARROW CONSTRUCTION SUPPLY INC	in	BLOWER MOTOR - VEH. 4205	182.48
144061	11/09/2018	03707	BAXTER AUTO PARTS	in	OXYGEN SENSOR - VEH. 0124	24.80
144061	11/09/2018	03707	BAXTER AUTO PARTS	in	PARTS & SUPPLIES - VEH. 0090	124.82
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES - VEH. 0150	338.56
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE & FITTINGS - VEH. 4510	25.86
144078	11/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES - VEH. 0156	36.39
144086	11/09/2018	01310	COLEMAN OIL COMPANY	in	MOWER FUEL	356.27
144086	11/09/2018	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	23,847.08
144091	11/09/2018	08852	COMMERCIAL TIRE	in	TIRES - VEH. 5116	2,021.79
144091	11/09/2018	08852	COMMERCIAL TIRE	in	TIRE REPAIR - VEH. 0093	309.05
144091	11/09/2018	08852	COMMERCIAL TIRE	in	TIRES - VEH. 0090	281.61
144097	11/09/2018	07868	CORWIN FORD - TRI CITIES	in	2019 FORD F-350	40,463.01
144097	11/09/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS - VEH. 7365	281.21
144097	11/09/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS & SUPPLIES - VEH. 7033	184.51
144097	11/09/2018	07868	CORWIN FORD - TRI CITIES	in	ENGINE SERVICE - VEH. 2716	451.29
144101	11/09/2018	09827	DAY WIRELESS SYSTEMS	in	PARTS & SUPPLIES	7,474.16
144101	11/09/2018	09827	DAY WIRELESS SYSTEMS	in	PARTS & SUPPLIES	20,264.25
144108	11/09/2018	00434	EMPIRE RUBBER & SUPPLY INC.	in	TEADIT GASKET-VEH. 0230	29.32
144109	11/09/2018	00166	FARMERS EXCHANGE	in	SERVICE - VEH. 0390	91.22
144131	11/09/2018	06105	HOUSE OF AUTOMOTIVE PARTS AND PAI	in	PARTS & SUPPLIES - SHOP	99.35
144132	11/09/2018	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS & LABOR - VEH. 2801	3,013.77
144142	11/09/2018	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & LABOR - VEH. 2802	4,163.96
144142	11/09/2018	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & SUPPLIES - FLEET	11.60
144143	11/09/2018	08944	JOHNSTON NORTH AMERICA INC	in	CABLE LIFT - VEH. 4206	71.90
144151	11/09/2018	06243	KIMBALL MIDWEST	in	PARTS & SUPPLIES - SHOP	319.81
144156	11/09/2018	06819	LIFE LINE EMERGENCY VEHICLES INC	in	REAR PANELS - VEH. 2206	773.58
144156	11/09/2018	06819	LIFE LINE EMERGENCY VEHICLES INC	in	FRONT PANEL - VEH. 2206	386.31
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES - VEH. 7365	149.02
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	100.24

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144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	OIL FILTER - VEH. 3530	5.59
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	BATTERY CABLE - VEH. 4205	9.38
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 0054	37.42
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	CABIN AIR FILTER - VEH. 7923	9.51
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	AIR DOOR ACTUATOR FOR VEH. 7923	36.57
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 2206	17.66
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	OIL FILTER - VEH. 4100	3.82
144175	11/09/2018	08875	NAPA PASCO AUTO PARTS	in	WIPER BLADES - VEH. 4100	36.03
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	SUPPLIES - SHOP	7.81
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7365	166.35
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7355	166.35
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	CREDIT	-39.10
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7126	147.66
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 4510	447.31
144183	11/09/2018	01912	OWEN EQUIPMENT COMPANY	in	VALVE BALL - VEH.5116	192.44
144188	11/09/2018	06241	PASCO TIRE FACTORY INC	in	FLAT REPAIR - VEH. 2802	59.57
144188	11/09/2018	06241	PASCO TIRE FACTORY INC	in	TIRES - VEH. 2307	2,677.26
144199	11/09/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	TIRES & SERVICE - VEH. 7336	2,522.64
144199	11/09/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	MATERIALS & LABOR - VEH. 7233	1,271.83
144199	11/09/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	MATERIALS & LABOR - VEH. 7235	124.27
144202	11/09/2018	04656	RHOADS MUFFLER SHOP	in	RELOCATE TAIL PIPE - VEH. 2803	38.01
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	19.55
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	399.65
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	369.23
144212	11/09/2018	09797	SIGNS BY SUE	in	MATERIALS & LABOR	1,190.80
144231	11/09/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.56
144233	11/09/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	148.49
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.62
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS - VEH. 4510	3.24
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	UBOLT - VEH. 5116	3.25
144242	11/09/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	SUPPLIES - VEH. 1090	2.37
Total amount by Department						\$ 116,281.42
360 MISCELLANEOUS REVENUE						
144061	11/09/2018	03707	BAXTER AUTO PARTS	in	CREDIT MEMO	-30.84
144182	11/09/2018	04217	O'REILLY AUTO PARTS	in	CREDIT MEMO	-14.53
Total amount by Department						\$-45.37

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Total amount by Fund						\$ 120,023.12
502 CENTRAL STORES FUND						
144122	11/09/2018	01775	GRAINGER	in	GENERAL SUPPLIES	680.76
144157	11/09/2018	08868	LIFE-ASSIST	in	INVENTORY	3,501.26
144211	11/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	UNIFORM ALLOWANCE	791.22
144225	11/09/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in	GENERAL SUPPLIES	425.23
Total amount by Department						\$ 5,398.47
010 CENTRAL STORES						
144043	11/09/2018	01526	ABADAN	in	COPIER MAINTENANCE	300.77
144043	11/09/2018	01526	ABADAN	in	COPIER MAINTENANCE	22.13
144155	11/09/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	1,214.72
144254	11/09/2018	06353	XEROX CORPORATION	in	POLICE PATROL COPIER	206.68
144254	11/09/2018	06353	XEROX CORPORATION	in	POLICE ADMIN COPIER	326.58
144254	11/09/2018	06353	XEROX CORPORATION	in	POLICE DETECTIVES COPIER	306.13
Total amount by Department						\$ 2,377.01
Total amount by Fund						\$ 7,775.48
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
144235	11/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.91
Total amount by Department						\$ 36.91
370 GAINS/LOSSES AND OTHER INCOME						
144216	11/09/2018	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	200.00
Total amount by Department						\$ 200.00
Total amount by Fund						\$ 236.91
612 OPEB TRUST FUND						
010 OPEB TRUST FUND						
144044	11/09/2018	00024	ADKINS WILLIAM	in	RETIREE MEDICAL	129.00
144071	11/09/2018	00185	BUCK, GARY E	in	RETIREE MEDICAL	134.00
144085	11/09/2018	00127	CLEAVENGER, BUDDY L	in	RETIREE MEDICAL	126.00
144092	11/09/2018	00128	COMSTOCK, WILLIAM J	in	RETIREE MEDICAL	5,198.00
144102	11/09/2018	00121	DEINES, JAMES I	in	RETIREE MEDICAL	346.80

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144105	11/09/2018	00324	DUNCAN LARRY	in	RETIREE MEDICAL	134.00
144106	11/09/2018	01894	EASLING, CONNIE	in	RETIREE MEDICAL	134.00
144110	11/09/2018	00041	FARNKOFF, ROBERT C	in	RETIREE MEDICAL	134.00
144111	11/09/2018	00058	FEARING, DOUG	in	RETIREE MEDICAL	134.00
144120	11/09/2018	00181	GIER, CHARLES W.	in	RETIREE MEDICAL	122.00
144121	11/09/2018	00134	GONDERMAN, DAVID A	in	RETIREE MEDICAL	131.00
144130	11/09/2018	06744	HIRSCHEL ARTHUR D	in	RETIREE MEDICAL	104.90
144145	11/09/2018	00065	JUERGENS, CURT	in	RETIREE MEDICAL	134.00
144153	11/09/2018	00060	KRAFT, JAMES	in	RETIREE MEDICAL	454.00
144159	11/09/2018	00050	MACE, BILL	in	RETIREE MEDICAL	134.00
144160	11/09/2018	00052	MAPLETHORPE, JOHN G., JR	in	RETIREE MEDICAL	129.00
144166	11/09/2018	00055	MERCER, BILL	in	RETIREE MEDICAL	160.80
144181	11/09/2018	00142	O'HAIR, RONALD L	in	RETIREE MEDICAL	134.00
144189	11/09/2018	05554	PENNEY MICHAEL	in	RETIREE MEDICAL	134.00
144201	11/09/2018	00145	REMUS, LARRY J	in	RETIREE MEDICAL	114.00
144205	11/09/2018	00147	RUMLEY, LARRY M	in	RETIREE MEDICAL	108.00
144206	11/09/2018	01821	SCHARNHORST, DEAN	in	RETIREE MEDICAL	134.00
144209	11/09/2018	00148	SHAW, LEONARD	in	RETIREE MEDICAL	123.00
144213	11/09/2018	00150	SLEATER, LARRY L	in	RETIREE MEDICAL	134.00
144215	11/09/2018	00066	SOUTHWICK, JOHN J., JR.	in	RETIREE MEDICAL	134.00
144228	11/09/2018	01318	TRIPP, GREG	in	RETIREE MEDICAL	134.00
144237	11/09/2018	00152	VICKERMAN THOMAS	in	RETIREE MEDICAL	134.00
144241	11/09/2018	08584	WAGNER BRIAN	in	RETIREE MEDICAL	127.00
144248	11/09/2018	00154	WILLEBY, DONALD R	in	RETIREE MEDICAL	1,454.00
144250	11/09/2018	02997	WILLIAMS GARY	in	RETIREE MEDICAL	134.00
144251	11/09/2018	01415	WILLIAMS, KEN	in	RETIREE MEDICAL	208.91
Total amount by Department						\$ 11,046.41
Total amount by Fund						\$ 11,046.41

642 METRO DRUG FORFEITURE FUND

144064	11/09/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	213.47
144081	11/09/2018	00435	CITY OF PASCO	in	METRO REIMB	360.67
144083	11/09/2018	01516	CITY OF WEST RICHLAND	in	METRO REIMB	972.76
Total amount by Department						\$ 1,546.90

010 NONE

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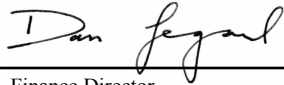
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144117	11/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	158.93
Total amount by Department					<u>\$ 158.93</u>
Total amount by Fund					<u>\$ 1,705.83</u>
Grand Total:					<u><u>\$ 2,702,409.18</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 144022 through 144259	\$ 2,520,769.50
Wire transfer number 300347	181,639.68

Total	<u><u>\$ 2,702,409.18</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(3)	Council Date	11/20/2018
Agenda Item Type	General Business Item		
Subject	Toyota Center/Arena Accounts		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for September 2018.

Motion for Consideration

I move to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for September 2018 in the amount of \$453,545.36, comprised of check numbers 19973-20 in the amount of \$395,279.03 and electronic transfers in the amount of \$58,266.33.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$453,545.36.

Through

Denise Winters
Nov 13, 16:20:11 GMT-0800 2018

Dept Head Approval

Dan Legard
Nov 13, 17:07:14 GMT-0800 2018

City Mgr Approval

Marie Mosley
Nov 15, 10:43:38 GMT-0800 2018

Attachments: Roster

☐ Recording
Required?

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
19973	09/06/2018	32 Degrees, Inc.	PO2487 Zamboni brush	1006.1 · Sterling Operating Account	
1231	08/20/2018		PO2487 Zamboni brush	8042 · Repairs & Maintenance-Equipment	-277.95
					-277.95
19974	09/06/2018	Amerigas	0910002962	1006.1 · Sterling Operating Account	
3081760749	08/21/2018		Propane 167.0 gallons 8/20/18	8033 · Propane	-435.59
			Due from TRCC Propane 167.0 gallons 8/20/18	2215 · Due To (From) Convention Center	-108.90
					-544.49
19975	09/06/2018	Apollo Inc		1006.1 · Sterling Operating Account	
18080162	08/16/2018		PO2405 Repairs	8041 · Repairs & Maintenance-Building	-1,595.33
940016575	08/27/2018		PO2468 freezer repair	8041 · Repairs & Maintenance-Building	-160.73
940016572	08/27/2018		PO2463-fan/ac diagnostic poutine	8041 · Repairs & Maintenance-Building	-252.52
940014839	09/04/2018		Annual Hvac Maint. invoice date: 6/15/18	8041 · Repairs & Maintenance-Building	-1,849.82
940015469	09/04/2018		Annual Hvac Maint. invoice date: 7/15/18	8041 · Repairs & Maintenance-Building	-1,849.82
					-5,708.22
19976	09/06/2018	Benton PUD		1006.1 · Sterling Operating Account	
LgGenSrv 7/7-8/7/18	08/11/2018		Large General Service 7/7/18-8/7/18	8036.3 · Electricity	-18,583.75
SmGenSrvLights	08/11/2018		SmGenSrvLights 7/7-8/7/18	8036.3 · Electricity	-104.04
			Due from TRCC SmGenSrvLights 7/7-8/7/18	2215 · Due To (From) Convention Center	-104.04
SmGenSvcSign	08/11/2018		Small general service - Sign 7/7/18-8/7/18	8036.3 · Electricity	-314.21
			Due from TRCC Small general service - Sign 7/7/18-8/7/18	2215 · Due To (From) Convention Center	-134.67
					-19,240.71
19977	09/06/2018	Berry, Timothy	Learn to skate coaching August 2018	1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018		Learn to skate coaching August 2018	8065 · Contracted Labor	-50.00
					-50.00
19978	09/06/2018	Bill Young Productions	PO2422 Oak Ridge Boys Radio Ads	1006.1 · Sterling Operating Account	
1809949-IN	08/23/2018		PO2422 Oak Ridge Boys Radio Ads	1633.1 · Event Advertising	-475.00
					-475.00
19979	09/06/2018	Blue Mountain Fire Protection, Inc	Fire Pump Annual Test/Inspection	1006.1 · Sterling Operating Account	
1125	08/24/2018		Fire Pump Annual Test/Inspection	8039 · Security & Fire Alarm System	-955.68
					-955.68
19980	09/06/2018	Bond, Craig	Learn to skate coaching August 2018	1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018		Learn to skate coaching August 2018	8065 · Contracted Labor	-390.00
					-390.00
19981	09/06/2018	Bond, Jennifer		1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018		Learn to skate coaching August 2018	8065 · Contracted Labor	-470.00
LTS August2018	08/31/2018		Learn to skate administration August 2018	8065 · Contracted Labor	-1,000.00
					-1,470.00
19982	09/06/2018	Cash and Carry	Food Order 8/24/18	1006.1 · Sterling Operating Account	
056709	08/24/2018		Food Order 8/24/18	1400.1 · Inventory-Food	-92.30
					-92.30
19983	09/06/2018	Central Washington Refrigeration		1006.1 · Sterling Operating Account	
37306	08/29/2018		Emergency Pump repair after hours	8042.1 · Emergency Repairs	-564.72
37326	08/31/2018		PO2370 Electrical Compressor Room (CIP)	8026 · Capital Improvements	-42,201.67
37307	09/01/2018		Emergency condenser fan repair after hours	8042.1 · Emergency Repairs	-847.08
					-43,613.47

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
19984	09/06/2018	City of Kennewick-MISC		1006.1 · Sterling Operating Account	
13646	09/04/2018	3rd Qtr Leasehold tax 2018		2205 · Admissions Tax Payable	-1,334.94
013647	09/04/2018	Annual audit services		8092 · Professional Fees	-6,500.00
					-7,834.94
19985	09/06/2018	Coca-Cola	Soda Order 9/4/2018	1006.1 · Sterling Operating Account	
46976	09/04/2018	Soda Order 9/4/2018		1400.1 · Inventory-Food	-10,026.10
					-10,026.10
19986	09/06/2018	Culligan	230326	1006.1 · Sterling Operating Account	
90759	08/17/2018	Cold Cooler service 8/18-9/18		8098 · Supplies & Equipment	-99.91
					-99.91
19987	09/06/2018	Doherty, Ann I	Learn to skate coaching August 2018	1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018	Learn to skate coaching August 2018		8065 · Contracted Labor	-60.00
					-60.00
19988	09/06/2018	Holmes Murphy		1006.1 · Sterling Operating Account	
464388	08/31/2018	Renewal C-Cyber Liability-invoice date 7/18/18		1610 · Prepaid Insurance	-132.30
		Due from TRCC Renewal C-Cyber Liability-invoice date 7/18/18		2215 · Due To (From) Convention Center	-56.70
464244	08/31/2018	Renewal C-Commerical Crime invoice from 7/17/18		1610 · Prepaid Insurance	-332.50
		Due from TRCC Renewal C-Commerical Crime invoice from 7/17/18		2215 · Due To (From) Convention Center	-142.50
464464	08/31/2018	Renewal C-Package invoice date 7/18/18		1610 · Prepaid Insurance	-39,065.60
		Due from TRCC Renewal C-Package invoice date 7/18/18		2215 · Due To (From) Convention Center	-16,742.40
464319	08/31/2018	Renewal C-Commercial Umbrella invoice date 7/18/18		1610 · Prepaid Insurance	-12,490.80
		Due from TRCC Renewal C-Commercial Umbrella invoice date 7/18/18		2215 · Due To (From) Convention Center	-5,353.20
464357	08/31/2018	Renewal G-Misc/Other PFE Carrier Pol Fee Invoice date 7/18/18		1610 · Prepaid Insurance	-1,670.80
		Due from TRCC Renewal G-Misc/Other PFE Carrier Pol Fee Invoice date 7/18/18		2215 · Due To (From) Convention Center	-716.06
464432	08/31/2018	Renewal C-Commercial Automobile		1610 · Prepaid Insurance	-42.00
					-76,744.86
19989	09/06/2018	Jason Walters	Refund for Adult League	1006.1 · Sterling Operating Account	
AdultLeague	08/28/2018	Refund for Adult League		5148 · Adult Hockey League	-105.00
					-105.00
19990	09/06/2018	Lowe's Commercial Services		1006.1 · Sterling Operating Account	
16253	08/01/2018	PO2409-Supplies		8098 · Supplies & Equipment	-21.60
16477	08/01/2018	PO2409-Supplies invoice from 7/26/18		8098 · Supplies & Equipment	-6.19
6112	08/01/2018	PO2409-Supplies invoice from 7/31/18		8098 · Supplies & Equipment	-168.55
16501	08/02/2018	PO2409-Supplies		8098 · Supplies & Equipment	-18.42
16608	08/03/2018	PO2409-Supplies		8098 · Supplies & Equipment	-10.49
16642	08/03/2018	PO2409-Supplies		8098 · Supplies & Equipment	-15.42
16574	08/03/2018	PO2409-Supplies		8098 · Supplies & Equipment	-18.30
20036	08/06/2018	PO2409-Supplies		8098 · Supplies & Equipment	-7.87
19119	08/06/2018	PO2409-Supplies		8098 · Supplies & Equipment	-22.66
19098	08/06/2018	PO2409-Supplies		8098 · Supplies & Equipment	-17.53
16975.1	08/08/2018	PO2409-Supplies		8098 · Supplies & Equipment	-14.90
16995	08/08/2018	PO2409-Supplies		8098 · Supplies & Equipment	-11.34
16437.1	08/11/2018	PO2409-Supplies		8098 · Supplies & Equipment	-82.69
16567	08/12/2018	PO2409-Supplies		8098 · Supplies & Equipment	-56.67
16713	08/13/2018	PO2409-Supplies		8098 · Supplies & Equipment	-3.39
16733.1	08/13/2018	PO2409 Supplies		8098 · Supplies & Equipment	-20.59
16033	08/15/2018	PO2409-Supplies		8098 · Supplies & Equipment	-20.59
16067	08/28/2018	PO 2472 Supplies		8098 · Supplies & Equipment	-168.45
31084	09/04/2018	PO2476 Kitchen Supplies		8098 · Supplies & Equipment	-82.41
					-768.06

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
19991	09/06/2018	Mantanona, Hanna	Learn to skate coaching August 2018	1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018		Learn to skate coaching August 2018	8065 · Contracted Labor	-100.00
					-100.00
19992	09/06/2018	Northtown Beverage	PO2486 Coffee Supplies	1006.1 · Sterling Operating Account	
7288	09/04/2018		PO2486 Coffee Supplies	8026 · Capital Improvements	-423.45
					-423.45
19993	09/06/2018	Oxarc	CO2gauges for beer portables	1006.1 · Sterling Operating Account	
30443358	08/10/2018		CO2gauges for beer portables	8041 · Repairs & Maintenance-Building	-513.96
					-513.96
19994	09/06/2018	Pearson, Corey	Meal Reimbursement	1006.1 · Sterling Operating Account	
MealReim	08/28/2018		Meal Reimbursement	8056 · Travel-Meals	-161.43
			Due from TRCC Meal Reimbursement	2215 · Due To (From) Convention Center	-130.76
					-292.19
19995	09/06/2018	Pringles Power Vac	Annual Hood Cleaning July 2018 remaining balance	1006.1 · Sterling Operating Account	
19954.1	09/04/2018		Annual Hood Cleaning July 2018 remaining balance	8041 · Repairs & Maintenance-Building	-814.50
					-814.50
19996	09/06/2018	Quality Signs	Repair of hapo sign	1006.1 · Sterling Operating Account	
3629	09/06/2018		Repair of hapo sign	8042 · Repairs & Maintenance-Equipment	-255.21
					-255.21
19997	09/06/2018	Schindler Elevator Corp.	1061995	1006.1 · Sterling Operating Account	
7152771400	08/16/2018		Replacement Light, alarm/phone back up batteries	8094 · Outside Services	-349.57
					-349.57
19998	09/06/2018	Sherwin-Williams	PO2492 Paint	1006.1 · Sterling Operating Account	
8793-2	08/28/2018		PO2492 Paint	8041 · Repairs & Maintenance-Building	-363.47
					-363.47
19999	09/06/2018	Spectrum Business	Service 8/26/18-9/25/18	1006.1 · Sterling Operating Account	
0883924082018	08/20/2018		Service 8/26/18-9/25/18	8034.3 · Internet	-1,714.98
			Service 8/26/18-9/25/18	8034.1 · Telephone	-885.71
					-2,600.69
20000	09/06/2018	Staples/Corp Express, Inc.		1006.1 · Sterling Operating Account	
3387980292	08/25/2018		PO2469 Office Supplies	8005 · Office Supplies	-162.28
			Due from TRCC PO2469 Office Supplies	2215 · Due To (From) Convention Center	-100.23
3387980295	08/25/2018		PO2469 Office Supplies	8005 · Office Supplies	-8.13
3388102415	08/26/2018		PO2469 Office Supplies	8005 · Office Supplies	-21.01
					-291.65
20001	09/06/2018	Terminello, Rachel	Learn to skate coaching August 2018	1006.1 · Sterling Operating Account	
LTSAugust2018	08/31/2018		Learn to skate coaching August 2018	8065 · Contracted Labor	-30.00
					-30.00
20002	09/06/2018	WCP Solutions		1006.1 · Sterling Operating Account	
0823747	08/30/2018		PO 2483 Hand Sanitizer	8095 · Janitorial Supplies	-123.80
10823748	08/30/2018		PO2483 Hand Sanitizer	8095 · Janitorial Supplies	-76.45
					-200.25

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20003	09/14/2018	Benton Franklin District Health	Food Permits for Concessions	1006.1 · Sterling Operating Account	
Toyota Permits	09/14/2018		Annual Permit Poutinerie Sept 2018 invoice 10007	8012.01 · Licenses & Permits, F&B	-5.00
			Annual Permit Chicken Little Sept 2018 invoice 1006	8012.01 · Licenses & Permits, F&B	-5.00
			Annual Permit Pizza and Pints Sept 2018 invoice 10009	8012.01 · Licenses & Permits, F&B	-225.00
			Annual Permit Slightly Roasted Sept 2018 invoice 10010	8012.01 · Licenses & Permits, F&B	-275.00
					<u>-510.00</u>
20004	09/19/2018	Apollo Inc		1006.1 · Sterling Operating Account	
18080634	08/27/2018		PO2384 Grease Trap	8026 · Capital Improvements	-9,957.53
940016864	09/12/2018		PO2497 Walk-in repair	8042 · Repairs & Maintenance-Equipment	-278.23
					<u>-10,235.76</u>
20005	09/19/2018	Benton PUD		1006.1 · Sterling Operating Account	
SmGenSvcLights	09/12/2018		Small Gen Svc Lights 8/7/18-9/7/18	8036.3 · Electricity	-210.58
LgGenSvc 8/7-9/6/18	09/13/2018		Large Gen Service 8/7/18-9/6/18	8036.3 · Electricity	-22,263.07
SmGenSvc-Sign	09/13/2018		Small General Srv-Sign 8/7/18-9/7/18	8036.3 · Electricity	-425.84
					<u>-22,899.49</u>
20006	09/19/2018	Canon Solutions America (Oce)	BHA806	1006.1 · Sterling Operating Account	
4027004295	09/11/2018		Copier Maintenance 6041033-SHPIM3511	8007 · Printing & Copiers	-27.98
					<u>-27.98</u>
20007	09/19/2018	Cascade Natural Gas - COL	srv 8/11/18-9/10/18	1006.1 · Sterling Operating Account	
srv 8/11/18-9/10/18	09/11/2018		srv 8/11/18-9/10/18	8036.2 · Natural Gas	-422.98
					<u>-422.98</u>
20008	09/19/2018	Cascade Natural Gas - ICE	srv 8/14/18-9/10/18	1006.1 · Sterling Operating Account	
srv 8/14/18-9/10/18	09/11/2018		srv 8/14/18-9/10/18	8036.2 · Natural Gas	-241.45
					<u>-241.45</u>
20009	09/19/2018	Cash and Carry		1006.1 · Sterling Operating Account	
032299	09/07/2018		Food Order 9/7/18	1400.1 · Inventory-Food	-41.56
032864	09/11/2018		F&B Supplies/Equipment	8098.1 · Supplies & Equipment-F&B	-367.71
045428	09/15/2018		Supplies for F&B	8098.1 · Supplies & Equipment-F&B	-105.52
			Food Order F&B	1400.1 · Inventory-Food	-80.02
					<u>-594.81</u>
20010	09/19/2018	Columbia Electric Supply	PO2459 Lampholders	1006.1 · Sterling Operating Account	
5858-417095	09/04/2018		PO2459 Lampholders	8026 · Capital Improvements	-54.30
					<u>-54.30</u>
20011	09/19/2018	Denise McNaughton	Reim for: Rack/Baskets for coffee stand	1006.1 · Sterling Operating Account	
Reim CoffeeSupplies	09/12/2018		Reim for: Rack/Baskets for coffee stand	8098.1 · Supplies & Equipment-F&B	-132.25
					<u>-132.25</u>
20012	09/19/2018	Devfuzion	Video Cables Joe's Computer	1006.1 · Sterling Operating Account	
8956	09/02/2018		Video Cables Joe's Computer	8094 · Outside Services	-13.36
					<u>-13.36</u>
20013	09/19/2018	Fastenal	WAKE10189	1006.1 · Sterling Operating Account	
WARIC78111	08/29/2018		PO2456 Hardware (nuts/bolts)	8098 · Supplies & Equipment	-802.33
					<u>-802.33</u>

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20014	09/19/2018	Food Services of America		1006.1 · Sterling Operating Account	
9219909	08/31/2018	Food Order 8/31/18		1400.1 · Inventory-Food	-47.73
9222420	09/04/2018	Food Order		1400.1 · Inventory-Food	-15,650.72
		F&B Supplies		8098.1 · Supplies & Equipment-F&B	-2,689.72
9224974	09/06/2018	Food Order 9/6/18		1400.1 · Inventory-Food	-979.20
9231669	09/12/2018	Food Order 9/12/2018		1400.1 · Inventory-Food	-757.98
					<u>-20,125.35</u>
20015	09/19/2018	Ford Audio Service	Audio Services for Brett Eldridge 2018	1006.1 · Sterling Operating Account	
BrettEldridge2018	09/18/2018	Audio Services for Brett Eldridge 2018		5073 · Reimbursed Outside Services	-4,517.38
					<u>-4,517.38</u>
20016	09/19/2018	Full Compass Systems, Ltd.	PO2482 Glow Tape/Caution Tape	1006.1 · Sterling Operating Account	
INC00736897	09/10/2018	PO2482 Glow Tape/Caution Tape		8098 · Supplies & Equipment	-573.38
					<u>-573.38</u>
20017	09/19/2018	Great Floors Commercial Sales		1006.1 · Sterling Operating Account	
921644	08/29/2018	PO2400 Carpet/locker room, Tile/Kitchen		8026 · Capital Improvements	-14,404.38
926648	08/30/2018	PO2454 Carpet Media Lounge		8026 · Capital Improvements	-7,603.84
					<u>-22,008.22</u>
20018	09/19/2018	Lowe's Commercial Services		1006.1 · Sterling Operating Account	
16260	08/23/2018	PO 2457 Construction Materials/Concourse		8098 · Supplies & Equipment	-293.68
16278	08/23/2018	PO 2457 Construction Materials/Concourse		8098 · Supplies & Equipment	-74.02
16456.1	09/05/2018	Lowe's Commercial Services	PO2485 Surge Protector	2000 · Accounts Payable-Operations	0.00
16473	09/05/2018		PO2485 Powerstrip Cord	8098 · Supplies & Equipment	-49.33
11467	09/07/2018		PO2494 Drain Pipe for bar sink	8098 · Supplies & Equipment	-14.16
16727	09/07/2018		PO2495 Lights, ladder, electrical parts	8098 · Supplies & Equipment	-258.04
16170	09/10/2018		PO 2457 Construction Materials/Concourse	8098 · Supplies & Equipment	-48.08
16230	09/10/2018		PO 2457 Construction Materials/Concourse	8098 · Supplies & Equipment	-263.68
16290.	09/11/2018		PO2500 Led Headlamp	8098 · Supplies & Equipment	-12.88
25623	09/12/2018		PO2506 Water Heater Connector	8098 · Supplies & Equipment	-10.61
16543	09/12/2018		PO2510 MiniFridge for Suite 7	8098 · Supplies & Equipment	-205.31
					<u>-1,229.79</u>
20019	09/19/2018	Mid Columbia Hockey Officials Associatio	Adult hockey officials August 2018	1006.1 · Sterling Operating Account	
18-019	09/12/2018	Adult hockey officials August 2018		8094 · Outside Services	-5,994.00
					<u>-5,994.00</u>
20020	09/19/2018	Overholt, Ryan	Runner for Brett Eldridge 2018	1006.1 · Sterling Operating Account	
18-0921a	09/18/2018	Runner for Brett Eldridge 2018		5073 · Reimbursed Outside Services	-250.00
					<u>-250.00</u>
20021	09/19/2018	Oxarc	Semi Annual fire system maintenance	1006.1 · Sterling Operating Account	
30447144	08/31/2018	Semi Annual fire system maintenance		8041 · Repairs & Maintenance-Building	-701.34
					<u>-701.34</u>
20022	09/19/2018	RFP Mfg.	PO2509 Plexi for rink	1006.1 · Sterling Operating Account	
9954	09/05/2018	PO2509 Plexi for rink		8104 · Ice-Related	-2,354.45
					<u>-2,354.45</u>
20023	09/19/2018	Rocky Mountain Rigging	Rigging for Brett Eldridge 2018	1006.1 · Sterling Operating Account	
1-55/2018	09/18/2018	Rigging for Brett Eldridge 2018		5073 · Reimbursed Outside Services	-6,500.00
					<u>-6,500.00</u>

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20024	09/19/2018	See, Andy	Mileage Reim for Suite/Basket meet with Diane Long	1006.1 · Sterling Operating Account	
MileageReim	09/07/2018		Mileage Reim for Suite/Basket meet with Diane Long	8052 · Travel-Mileage	-82.08
					-82.08
20025	09/19/2018	Skoglund, Paul	Runner for Brett Eldridge 2018	1006.1 · Sterling Operating Account	
18-0921b	09/18/2018		Runner for Brett Eldridge 2018	5073 · Reimbursed Outside Services	-250.00
					-250.00
20026	09/19/2018	Spectrum Reach	PO2331 TV Ads for WWE	1006.1 · Sterling Operating Account	
INV-90260930	08/26/2018		PO2331 TV Ads for WWE	1633.1 · Event Advertising	-510.00
					-510.00
20027	09/19/2018	Staples/Corp Express, Inc.		1006.1 · Sterling Operating Account	
3388228094	08/22/2018		PO2475 Office Supplies	8005 · Office Supplies	-58.23
3388163802	08/28/2018		PO2469 Office Supplies	8005 · Office Supplies	-32.74
3388228093	08/29/2018		PO2469 Office Supplies	8005 · Office Supplies	-34.85
3389354299	09/05/2018		PO2469 Office Supplies	8005 · Office Supplies	-107.48
3389354300	09/05/2018		PO2469 Office Supplies	8005 · Office Supplies	-14.22
					-247.52
20028	09/19/2018	Sunbelt Rentals	Gas Trash Pump Rental	1006.1 · Sterling Operating Account	
82135945-0001	09/06/2018		Gas Trash Pump Rental	5007 · Reimbursed Expenses	-348.48
					-348.48
20029	09/19/2018	Thomas Hammer		1006.1 · Sterling Operating Account	
IN016440	08/20/2018		PO2465 Coffee Machine for (Slightly Roasted)	8026 · Capital Improvements	-23,990.72
IN017260	09/04/2018		Coffee Order 9/11/2018	1400.1 · Inventory-Food	-131.25
					-24,121.97
20030	09/19/2018	Townsquare Media-Tri Cities		1006.1 · Sterling Operating Account	
671374-1	08/31/2018		PO2420 Radio Ads-Oak Ridge Boys	1633.1 · Event Advertising	-564.40
634656-1	08/31/2018		PO2326 Radio Ads-WWE	1633.19 · WWE 2018	-812.60
					-1,377.00
20031	09/19/2018	Tri-City Herald	PO2324 Parade of home & Wine press Aug2018 ads	1006.1 · Sterling Operating Account	
Aug2018Ads	09/02/2018		PO2324 Parade of home & Wine press Aug2018 ads	1633.99 · Broadway Series - 2018-2019	-720.00
					-720.00
20032	09/19/2018	ULINE	PO2493 Welded Platform Trk	1006.1 · Sterling Operating Account	
100672513	08/27/2018		PO2493 Welded Platform Trk	8097 · Signage	-826.86
					-826.86
20033	09/19/2018	VenuWorks, Inc.	Management fee September 2018	1006.1 · Sterling Operating Account	
15328	09/01/2018		Management fee September 2018	8124 · VenuWorks Management Fee	-9,135.92
					-9,135.92
20034	09/19/2018	Vistar Corporation	Food Order 9/5/18	1006.1 · Sterling Operating Account	
52744906	09/05/2018		Food Order 9/5/18	1400.1 · Inventory-Food	-676.24
					-676.24
20035	09/19/2018	WCP Solutions	PO2368 Janitorial Supplies	1006.1 · Sterling Operating Account	
10731854	09/13/2018		PO2368 Janitorial Supplies	8095 · Janitorial Supplies	-2,749.53
					-2,749.53

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20036	09/19/2018	Weaver Exterminating Service, Inc.		1006.1 · Sterling Operating Account	
573326	09/18/2018		Extermination Services-September 2018	8094 · Outside Services	-190.05
573327	09/18/2018		Extermination Services-TASeptember 2018	8094 · Outside Services	-249.78
					<u>-439.83</u>
20037	09/19/2018	White Bluffs Brewing, LLC	Beer Order 9/5/18	1006.1 · Sterling Operating Account	
2246	09/05/2018		Beer Order 9/5/18	1400.2 · Inventory-Beer	-310.00
					<u>-310.00</u>
20038	09/19/2018	Yesco	Video board Repair/Arena	1006.1 · Sterling Operating Account	
INY-0106100	09/05/2018		Video board Repair/Arena	8041 · Repairs & Maintenance-Building	-667.90
					<u>-667.90</u>
20039	09/25/2018	Apollo Inc		1006.1 · Sterling Operating Account	
940017059	09/26/2018		PO2539 Repair section J walk-in	8042 · Repairs & Maintenance-Equipment	-195.57
940017058	09/26/2018		PO2540 Repair leak in cooling tower	8042 · Repairs & Maintenance-Equipment	-160.73
940017057	09/26/2018		PO2538 Emergency Repair cooling tower	8042.1 · Emergency Repairs	-1,185.66
					<u>-1,541.96</u>
20040	09/25/2018	Bargreen Ellingson, Inc		1006.1 · Sterling Operating Account	
008736620	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-2,329.96
008736621	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-4,275.58
008736622	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-569.88
008736623	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-535.94
008736624	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-287.25
008736625	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-716.72
008736626	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-108.58
008736627	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-792.78
008736628	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-1,930.91
008736629	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-649.43
008736630	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-380.10
008736631	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-205.15
008736632	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-1,765.78
008736619	09/25/2018		PO2481 Kitchen equipment/Concession Equip	8098.1 · Supplies & Equipment-F&B	-1,904.06
					<u>-16,452.12</u>
20041	09/25/2018	Baskin Robbins		1006.1 · Sterling Operating Account	
RedLionDay3	09/08/2018		Third Party Sales Red Lion Day 3	5300.7 · Sales-Third Party	-388.65
AmsVsSpokane	09/15/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-449.42
AmsVsSpokane	09/22/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-730.19
					<u>-1,568.26</u>
20042	09/25/2018	Cash and Carry	Food order Brett Eldredge Backstage 9/21/2018	1006.1 · Sterling Operating Account	
045851	09/19/2018		Food order Brett Eldredge Backstage 9/21/2018	1400.1 · Inventory-Food	-195.35
					<u>-195.35</u>
20043	09/25/2018	Chapala Express Stand		1006.1 · Sterling Operating Account	
RedLionDay3	09/08/2018		Third Party Sales Red Lion Day 3	5300.7 · Sales-Third Party	-284.39
AmsVsSpokane	09/15/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-465.76
AmsVsSpokane	09/22/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-1,136.54
					<u>-1,886.69</u>
20044	09/25/2018	Chisholm's Saw & Supply, Inc.	PO2518 Chipper Blade Sharpening	1006.1 · Sterling Operating Account	
69476	09/12/2018		PO2518 Chipper Blade Sharpening	8042 · Repairs & Maintenance-Equipment	-16.29
					<u>-16.29</u>

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20045	09/25/2018	City of Kennewick-MISC	Property insurance Allocation 9/1/18-8/31/19	1006.1 · Sterling Operating Account	
0029-Ins	09/18/2018		Property insurance Allocation 9/1/18-8/31/19	1610 · Prepaid Insurance	-20,016.28
					-20,016.28
20046	09/25/2018	City of Kennewick-Water	Water services Svc 6/24/18-8/24/18	1006.1 · Sterling Operating Account	
Srv 6/24-8/24/18	09/26/2018		Water services Svc 6/24/18-8/24/18	8036.4 · Water	-5,623.37
					-5,623.37
20047	09/25/2018	Coca-Cola		1006.1 · Sterling Operating Account	
48015	09/19/2018		Soda Order 9/19/2018 invoice 48015	1400.1 · Inventory-Food	-2,643.50
48537	09/26/2018		Soda Order 9/26/18	1400.1 · Inventory-Food	-903.00
					-3,546.50
20048	09/25/2018	Culligan	230326	1006.1 · Sterling Operating Account	
230326	09/18/2018		Cold Cooler service 9/18/18-10/18	8098 · Supplies & Equipment	-96.65
					-96.65
20049	09/25/2018	Dunkaroos		1006.1 · Sterling Operating Account	
RedLionDay3	09/08/2018		Third Party Sales Red Lion Day 3	5300.7 · Sales-Third Party	-230.17
AmsVsSpokane	09/15/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-239.85
AmsVsSpokane	09/22/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-651.17
					-1,121.19
20050	09/25/2018	Filta	PO2545 Fryer Service	1006.1 · Sterling Operating Account	
448-002988	09/25/2018		PO2545 Fryer Service	8094FB · Outside Services - Food & Bev	-195.48
					-195.48
20051	09/25/2018	Food Services of America		1006.1 · Sterling Operating Account	
9239436	09/19/2018		Food Order 9/19/2018	1400.1 · Inventory-Food	-4,781.47
9246781	09/26/2018		Food Order 9/26/2018	1400.1 · Inventory-Food	-4,000.75
9247301	09/26/2018		Food Order 9/26/18	1400.1 · Inventory-Food	-84.82
					-8,867.04
20052	09/25/2018	Gierke, Roni	Car Rental/Reim event for Brett Eldridge	1006.1 · Sterling Operating Account	
CarRental/Reim	09/23/2018		Car Rental/Reim event for Brett Eldridge	8057 · Travel-Other	-477.18
					-477.18
20053	09/25/2018	KC Brand		1006.1 · Sterling Operating Account	
RedLionDay3	09/08/2018		Third Party Sales Red Lion Day 3	5300.7 · Sales-Third Party	-220.67
AmsVsSpokane	09/15/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-291.71
AmsVsSpokane	09/22/2018		Third party sales AmsVsSpokane	5300.7 · Sales-Third Party	-750.64
					-1,263.02
20054	09/25/2018	Lowe's Commercial Services	PO2517 Supplies	1006.1 · Sterling Operating Account	
16631	09/12/2018		PO2517 Supplies	8098 · Supplies & Equipment	-40.71
					-40.71
20055	09/25/2018	Moon Security Services, Inc.		1006.1 · Sterling Operating Account	
945340	09/18/2018		Basic commercial monitoring - Ammonia TA 10/1/18-10/31/18	8039 · Security & Fire Alarm System	-36.00
943908	09/25/2018		Fire Monitoring Service 10/1/18-10/31/18	8039 · Security & Fire Alarm System	-76.95
943602	09/25/2018		Fire Monitoring Service 10/1/18-10/31/18	8039 · Security & Fire Alarm System	-41.00
45704	09/25/2018		Kitchen & Vault Service 10/1/18-10/31/18	8039 · Security & Fire Alarm System	-103.90
					-257.85

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
20056	09/25/2018	Perfection Glass, Inc	PO2471 Replacement glass for Concourse	1006.1 · Sterling Operating Account	
9993669496	09/14/2018		PO2471 Replacement glass for Concourse	8041 · Repairs & Maintenance-Building	-488.70
					-488.70
20057	09/25/2018	Rocky Mountain Rigging	Riggers for WWE 10/1/18	1006.1 · Sterling Operating Account	
WWE2018	09/18/2018		Riggers for WWE 10/1/18	5073 · Reimbursed Outside Services	-2,420.00
					-2,420.00
20058	09/25/2018	Tennant	4264182	1006.1 · Sterling Operating Account	
9157268861	09/26/2018		Equipment maintenance 9/18/2018	8042 · Repairs & Maintenance-Equipment	-110.83
					-110.83
20059	09/25/2018	Ticketmaster.	PO2419 WWE 2018	1006.1 · Sterling Operating Account	
10047747	09/19/2018		PO2419 WWE 2018	1633.19 · WWE 2018	-107.54
					-107.54
20060	09/25/2018	VenuWorks, Inc.	Management fee August 2018	1006.1 · Sterling Operating Account	
15273	08/01/2018		Management fee August 2018	8124 · VenuWorks Management Fee	-9,135.92
					-9,135.92
20061	09/25/2018	Victory Way Sports	Hockey helmet bowls - F&B food supplies	1006.1 · Sterling Operating Account	
4761	09/18/2018		Hockey helmet bowls - F&B food supplies	1400.1 · Inventory-Food	-2,196.52
					-2,196.52
20062	09/25/2018	White Bluffs Brewing, LLC	Beer Order 9/26/18	1006.1 · Sterling Operating Account	
2344	09/26/2018		Beer Order 9/26/18	1400.2 · Inventory-Beer	-310.00
					-310.00
EFT	09/04/2018	Southern Wine & Spirits of Washington	Liquor Order 9/4/18 invoice 2930605	1006.1 · Sterling Operating Account	
			Liquor Order 9/4/18 invoice 2930605	1400.3 · Inventory-Liquor	-2,757.50
					-2,757.50
EFT	09/05/2018	Columbia Distributing	Beer Order 9/5/18 Invoice 3817584	1006.1 · Sterling Operating Account	
			Beer Order 9/5/18 Invoice 3817584	1400.2 · Inventory-Beer	-134.28
					-134.28
EFT	09/05/2018	Columbia Distributing	Liquor Order 9/5/18 Invoice 3796949	1006.1 · Sterling Operating Account	
			Liquor Order 9/5/18 Invoice 3796949	1400.3 · Inventory-Liquor	-420.85
					-420.85
EFT	09/05/2018	Columbia Distributing	Beer Order 9/5/18 Invoice 3796948	1006.1 · Sterling Operating Account	
			Beer Order 9/5/18 Invoice 3796948	1400.2 · Inventory-Beer	-307.68
					-307.68
EFT	09/05/2018	The Odom Corporation	Beer order 9/5/18 invoice 11011131	1006.1 · Sterling Operating Account	
			Beer order 9/5/18 invoice 11011131	1400.2 · Inventory-Beer	-1,826.68
					-1,826.68
EFT	09/05/2018	King Beverage Inc.	Beer Order 9/5/18 invoice 1950914	1006.1 · Sterling Operating Account	
			Beer Order 9/5/18 invoice 1950914	1400.2 · Inventory-Beer	-8,394.93
					-8,394.93

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
ONLINE	09/11/2018	Sterling Savings Change	Change Order for Vault 9/14/18	1006.1 · Sterling Operating Account	
			Change Order for Vault 9/14/18	1121 · Vault Cash-F&B	-20,000.00
					-20,000.00
EFT	09/12/2018	King Beverage Inc.	Beer Order 9/12/2018 invoice 1953521	1006.1 · Sterling Operating Account	
			Beer Order 9/12/2018 invoice 1953521	1400.2 · Inventory-Beer	-279.83
					-279.83
EFT	09/12/2018	Columbia Distributing	Beer Order 9/12/2018	1006.1 · Sterling Operating Account	
			Beer Order 9/12/2018	1400.2 · Inventory-Beer	-153.84
					-153.84
AUTO	09/18/2018	USAePay	CC processing setup for Arena - Sept 2018	1006.1 · Sterling Operating Account	
			CC processing setup for Arena - Sept 2018	8109 · Credit Card Fees	-87.45
					-87.45
EFT	09/19/2018	King Beverage Inc.	Beer Order 9/19/2018 invoice 1956798	1006.1 · Sterling Operating Account	
			Beer Order 9/19/2018 invoice 1956798	1400.2 · Inventory-Beer	-7,749.18
					-7,749.18
EFT	09/19/2018	Columbia Distributing		1006.1 · Sterling Operating Account	
			Beer Order 9/19/2018 invoice 3860102	1400.2 · Inventory-Beer	-384.60
					-384.60
EFT	09/19/2018	The Odom Corporation	Beer Order 9/19/2018 invoice 11069840	1006.1 · Sterling Operating Account	
			Beer Order 9/19/2018 invoice 11069840	1400.2 · Inventory-Beer	-890.98
					-890.98
EFT	09/20/2018	The Odom Corporation	Beer Order 9/20/18	1006.1 · Sterling Operating Account	
			Beer Order 9/20/18	1400.2 · Inventory-Beer	-664.00
					-664.00
ONLINE	09/25/2018	Department of Revenue	Excise Tax Return Aug 2018	1006.1 · Sterling Operating Account	
		Department of Revenue	Sales Tax Payable Aug 2018	2201 · *Sales Tax Payable	-1,984.34
					-1,984.34
EFT	09/26/2018	The Odom Corporation	Beer Order 9/26/18 invoice 11069928	1006.1 · Sterling Operating Account	
			Beer Order 9/26/18 invoice 11069928	1400.2 · Inventory-Beer	-1,160.28
					-1,160.28
EFT	09/26/2018	Columbia Distributing	Beer Order 9/26/18 invoice 3888404	1006.1 · Sterling Operating Account	
			Beer Order 9/26/18 invoice 3888404	1400.2 · Inventory-Beer	-384.60
					-384.60
EFT	09/26/2018	King Beverage Inc.	Beer Order 9/26/18 invoice 1960689	1006.1 · Sterling Operating Account	
			Beer Order 9/26/18 invoice 1960689	1400.2 · Inventory-Beer	-1,008.00
					-1,008.00
EFT	09/26/2018	King Beverage Inc.	Beer Order 9/26/18 invoice 1960680	1006.1 · Sterling Operating Account	
			Beer Order 9/26/18 invoice 1960680	1400.2 · Inventory-Beer	-1,220.51
					-1,220.51

**Toyota Center and Toyota Arena
Operations Claims Roster
September 2018**

Num	Date	Name	Memo	Account	Paid Amount
EFT	09/26/2018	Southern Wine & Spirits of Washington	Liquor Order 9/26/18 invoice 2949950	1006.1 · Sterling Operating Account	
			Liquor Order 9/26/18 invoice 2949950	1400.3 · Inventory-Liquor	-1,178.93
					-1,178.93
EFT	09/27/2018	The Odom Corporation	Beer Order 9/27/18 Invoice 11069940	1006.1 · Sterling Operating Account	
			Beer Order 9/27/18 Invoice 11069940	1400.2 · Inventory-Beer	-601.00
					-601.00
ONLINE	09/28/2018	Sterling Savings Change	Change Order for Vault 9/28/18	1006.1 · Sterling Operating Account	
			Change Order for Vault 9/28/18- Replacing funds pulled for Brett Eldredg	1121 · Vault Cash-F&B	-300.00
					-300.00
AUTO	09/30/2018	American Payment Solutions	Credit card processing Sept 2018	1006.1 · Sterling Operating Account	
			Credit card processing Sept 2018	8109 · Credit Card Fees	-422.03
					-422.03
AUTO	09/30/2018	Ignite Payment Systems	Card processing fees - TOYO Sept 2018	1006.1 · Sterling Operating Account	
			Card processing fees - TOYO Sept 2018	8109 · Credit Card Fees	-2,252.93
			Card processing fees - ARENA Sept 2018	8109 · Credit Card Fees	-3.50
					-2,256.43
AUTO	09/30/2018	USAePay	CC processing setup for TOYO - Sept 2018	1006.1 · Sterling Operating Account	
			CC processing setup for Arena - Sept 2018	8109 · Credit Card Fees	-12.50
			CC processing setup for Arena - Sept 2018	8109 · Credit Card Fees	-22.50
					-35.00
EFT	09/30/2018	Fintech.net	Transactional 9/1/18-9/30/18	1006.1 · Sterling Operating Account	
			Transactional 9/1/18-9/30/18	8111FB · Banking Fees - Food & Bev	-20.00
					-20.00
Total Paid					\$449,901.95

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 19973-20062	\$ 395,279.03
Electronic transfers	54,622.92
Total	<u>\$ 449,901.95</u>

Exceptions:

Toyota Center and Toyota Arena
Box Office Claims Roster
September 2018

Num	Date	Name	Memo	Account	Paid Amount
ONLINE	09/18/2018	Sterling Savings Change	Change Order for Box Office 9/18/18	1006.3 · Sterling Box Office Account	
			Change Order for Box Office 9/18/18	1130 · Vault Cash-Box Office	-3,000.00
					-3,000.00
ONLINE	09/25/2018	Sterling Savings Change	Change Order for Box Office 9/25/18	1006.3 · Sterling Box Office Account	
			Change Order for Box Office 9/25/18	1130 · Vault Cash-Box Office	-500.00
					-500.00
AUTO	09/30/2018	American Express	AMEX fees	1006.3 · Sterling Box Office Account	
			Express Collection	8109 · Credit Card Fees	-7.95
			AMEX discount	8109 · Credit Card Fees	-135.46
					-143.41
Total Paid				\$3,643.41	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Electronic transfers	\$	3,643.41
Total	\$	<u>3,643.41</u>

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	11/20/2018
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 10/31/2018		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 10/31/2018 in the amount of \$1,864,357.79, comprised of check numbers 72885 through 72914 and direct deposit numbers 164423 through 164839.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$1,864,357.79.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
Nov 05, 08:21:36 GMT-0800 2018

Marie Mosley
Nov 15, 10:44:54 GMT-0800 2018

Attachments: Roster

☐ Recording
Required?

November 20, 2018

All Departments:

October 31, 2018

ADMINISTRATIVE TEAM	2,673.88	
CITY COUNCIL	4,038.00	
CITY MANAGER	11,893.07	
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	41,717.37	
EMPLOYEE & COMMUNITY RELATIONS	49,695.81	
ENGINEERING	61,273.55	
FACILITIES & GROUNDS	80,049.66	
FINANCE	44,361.20	
FIRE	251,226.91	
LEGAL SERVICES	22,543.81	
MANAGEMENT SERVICES	93,235.71	
POLICE	447,384.38	
Subtotal General Fund	1,110,093.35	
STREETS	17,397.68	
TRAFFIC	23,748.69	
Subtotal Street Fund	41,146.37	
BI-PIN	6,167.44	
BUILDING SAFETY	36,670.76	
COMMUNITY DEVELOPMENT	3,924.90	
CRIMINAL JUSTICE	69,590.44	
EQUIPMENT RENTAL	12,939.30	
MEDICAL SERVICES	160,574.40	
RISK MANAGEMENT	3,273.90	
STORMWATER UTILITY	18,071.26	
WATER & SEWER	141,307.08	
Subtotal Other Funds	452,519.48	
Total Salaries and Wages	1,603,759.20	
<u>Benefits:</u>		
Comp Time Payout	2,315.60	
Industrial Insurance	27,760.05	
Medical Retirement Account	3,000.00	
Retirement	138,233.24	
Social Security (FICA)	89,289.70	
Total Benefits	260,598.59	
Grand Total	\$1,864,357.79	

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$1,864,357.79 comprised of check numbers 72885 through 72914 and direct deposit numbers 164423 through 164839.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet 	Agenda Item Number	3.d.	Council Date	11/20/2018	Consent Agenda	☒	
	Agenda Item Type	General Business Item				Ordinance/Reso	☐
	Subject	2019 Lodging Tax Recommendations				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Finance					

Recommendation

Staff recommends the approval of the 2019 lodging tax funding recommendations from the City's Lodging Tax Advisory Committee (LTAC).

Motion for Consideration

I move to approve the 2019 lodging tax funding recommendations as submitted by the City's LTAC.

Summary

During 2013, legislation was adopted by the State that made permanent several provisions of previous legislation that had temporarily provided more flexibility in the use of lodging tax proceeds. In addition, the new legislation also expanded reporting requirements for lodging tax applicants and the role of the City's LTAC. Applicants are now required to complete an application packet that includes estimates on the number of people that will stay in Kennewick overnight, travel over 50 miles or more, or come from another state or country, as a result of the event or activity requesting funding. The City's LTAC then makes a recommendation to the City Council on a list of candidates to receive funding, including the amount recommended for each applicant. Based on this recommendation, City Council has the authority to make a final determination on funding. City Council can only approve funding for applicants from the LTAC's recommended list and at the amount recommended for each applicant, but may choose to fund all, some, or none of the applicants.

The City of Kennewick's LTAC met on Thursday, October 4th, to discuss applications for 2019 lodging tax funding and has recommended the following events and activities for funding:

City of Kennewick - Southridge Sports & Events Complex Marketing and Field Improvements: \$11,600
 Tri-City Visitor & Convention Bureau - Tourism Promotion Contract: \$267,000 (estimated - actual amount will be per contract)
 City of Kennewick (Toyota Center & Arena) - 2019 Operations: \$175,000
 City of Kennewick (Toyota Center & Arena) - 2019 Facility & Marquee Sign Debt Service: \$548,850
 City of Kennewick (Toyota Center & Arena) - 2019 Capital Improvements: \$150,000
 City of Kennewick (Toyota Center & Arena) - 2015/2016 Working Capital Deficit: \$128,000 (to be paid in 2019)

Alternatives

None recommended. Under state law, City Council can choose to approve funding awards to all, some, or none of the candidates recommended by the LTAC. Candidates that receive awards must receive the amount recommended by the LTAC.

Fiscal Impact

The recommended award total from the City's LTAC for 2019 is \$1,280,450, which will be funded through a combination of the City's anticipated lodging tax revenue for 2019 and reserves that have accumulated over previous years within the City's Lodging Tax Fund. At the funding levels recommended, the City's Lodging Tax Fund is projected to end 2019 with approximately \$259,000 remaining in reserves.

Through		Attachments: 
Dept Head Approval	Dan Legard Oct 16, 11:33:02 GMT-0700 2018	
City Mgr Approval	Marie Mosley Nov 15, 10:56:33 GMT-0800 2018	
		☐ Recording Required?

Council Agenda Coversheet 	Agenda Item Number	3.e.	Council Date	11/20/2018	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	Fillmore and Okanogan Water/Sewer				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1814-18	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

Staff recommends that council accept the work of Sharpe & Preszler Construction Co, Inc. for Contract P1814-18, Fillmore and Okanogan Water/Sewer.

Motion for Consideration

I move to accept the work of Sharpe & Preszler Construction Co, Inc. for Contract P1814-18, Fillmore and Okanogan Water/Sewer, in the amount of \$411,132.59.

Summary

Original Contract \$ 415,754.00
Change Orders \$ 17,255.90
Quantity Changes - \$ 21,877.31
Total \$ 411,132.59

This project included the construction of the following: Approximately 380 lineal feet of 8-inch PVC gravity sewer main, from W. Okanogan Ave. and N. Fillmore St. to the north end of Fillmore (dead end) and from W. Okanogan Ave and N. Edison Pl. to the south end of Edison (cul-de-sac), and two standard 48-inch concrete manholes. Additionally there is approximately 1,300 LF of 8-inch water line installation, abandonment of the existing water line and a 1-inch HMA overlay. Work included installation of water lines, water services, fire hydrants, sewer lines, sewer manholes and sewer service lines, trench restoration and other miscellaneous work as called for on the construction plans and these special provisions.

This project had one change order which included adding an 8" solid sleeve to complete the installation of the watermain and tie-in at Edison Street; labor required to work around unmarked utilities; cost associated with updating (2) non-compliant ADA ramps at the intersection of Edison & Okanogan; and extra bury depth of hydrant assemblies to meet COK standards.

Quantity changes included a reduction in flagger and spotter hours, other traffic control, trench excavation and backfill, crushed surfacing top course for trench backfill, and taper planing bituminous.

Alternatives

None recommended.

Fiscal Impact

Sewer Utility Fund 401.010.594.35.65.28 - \$ 171,870.07
Water Utility Fund 401.010.594.34.65.28 - \$ 239,262.52

Through	Bruce Beauchene Nov 13, 17:42:42 GMT-0800 2018	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Nov 14, 14:35:13 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 10:58:35 GMT-0800 2018	

Council Agenda Coversheet	Agenda Item Number	3.f.	Council Date	11/20/2018	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	Juniper & Hawthorne Half Street (HUD)			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #	P1804-18	Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends that council accept the work of Moreno & Nelson Construction Corp. for Contract P1804-18, Juniper & Hawthorne Half Street (HUD)

Motion for Consideration

I move to accept the work of Moreno & Nelson Construction Corp. for Contract P1804-18, Juniper & Hawthorne Half Street (HUD), in the amount of \$380,890.23.

Summary

Original Contract	\$ 375,098.11
Change Orders	\$ 7,730.52
Quantity Changes -	\$ 1,938.40
Total	\$ 380,890.23

This project consisted of installing curb, gutter, sidewalk, pedestrian access ramps, storm drainage drywells and catch basins on the east side of S. Hawthorne Street and west side of S. Juniper Street. Project limits are from East 10th Avenue to East 8th Avenue on both subject streets. The project also included installation of street lights.

This project had two change orders which consisted of compensation for additional costs associated with the installation of modified pedestrian curb and conflicting removals associated with this work. The modified pedestrian curb was not identified on the plans and its need was not identified until after the sidewalk was installed and sidewalk restoration work was in progress; tree trimming required around a new street light on S. Juniper Street; and fabrication & installation of a new gate at 1806 S. Juniper Street.

Quantity changes included a reduction in quantities for embankment in place, rock excavation, crushed surfacing top course, 2-inch cold mix patching, concrete pedestrian curb, concrete driveway (dropped back 6-inch thick), and 10-inch storm drain pipe.

Alternatives

None recommended.

Fiscal Impact

Urban Arterial Street Fund 103.010.595.30.63.10 - \$335,180.03
 Water Utility Fund 401.010.594.34.65.21 - \$45,710.20
 Funded by a Community Development Block Grant (CDBG) - \$419,400.00

Through	Bruce Beauchene Nov 13, 17:40:36 GMT-0800 2018	Attachments: 
Dept Head Approval	Cary Roe Nov 14, 14:35:38 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 10:59:22 GMT-0800 2018	

☐ Recording Required?

Council Agenda Coversheet 	Agenda Item Number	3.g.	Council Date	11/20/2018	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	UPRR 24-Inch Interceptor Sewer Rehab Project				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1604-18	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

That City Council award Contract P1604-18 (UPPR 24-Inch Interceptor Sewer Rehabilitation Project) to Rotschy, Inc. in the amount of \$835,983.53, plus a 10% construction contingency amount of \$83,598.35 for a total amount of \$919,581.88.

Motion for Consideration

I move to award award Contract P1604-18 (UPPR 24-Inch Interceptor Sewer Rehabilitation Project) to Rotschy, Inc. in the amount of \$835,983.53, plus a 10% construction contingency amount of \$83,598.35, for a total amount of \$919,581.88.

Summary

Two (2) bids were received on November 8, 2018 at 10:00 a.m.

Rotschy, Inc.	\$ 835,983.53
Columbia Pumping & Construction, Inc.	\$1,288,657.37

Engineer's Estimate:	\$ 890,737.20
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This project is for the construction of the UPRR 24-inch Interceptor Sewer Rehabilitation project parallel to the Union Pacific Railroad to the east of N Edison Street. The project consists of rehabilitation of approximately 3,200 lineal feet of 24-inch diameter RCP sewer utilizing trenchless technology, cured-in-place pipe (CIPP). All manholes will be sprayed with a protective lining to reduce hydrogen sulfide induced corrosion.

State law requires that we award contracts to a responsible bidder with the lowest responsive bid. We have reviewed all bids and determined them all to be responsive. We are recommending award of this project to Rotschy, Inc. who we have determined to be a responsible bidder with the lowest responsive bid.

Alternatives

None recommended.

Fiscal Impact

Water and Sewer Fund	Construction Contract:	\$ 835,983.53
Budget No. 401.010.594.35.65.07	Construction Contingency:	\$ 83,598.35
	Total:	\$ 919,581.88

Through	Jeremy Lustig Nov 13, 13:10:35 GMT-0800 2018	Attachments: 
Dept Head Approval	Cary Roe Nov 14, 14:36:45 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 11:02:21 GMT-0800 2018	

☐ Recording Required?

Council Agenda Coversheet



Agenda Item Number	3.h.	Council Date	11/20/2018
Agenda Item Type	Contract/Agreement/Lease		
Subject	UPRR 24-inch Interceptor Sewer		
Ordinance/Reso #		Contract #	
Project #	P1604	Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That City Council authorize the Mayor to sign the Supplemental Agreement No. 1 with JUB Engineers, Inc., for construction engineering services needed for P1604-18, UPRR 24-inch Interceptor Sewer Rehabilitation project.

Motion for Consideration

I move to authorize the Mayor to sign Supplemental Agreement No. 1 with JUB Engineers, Inc., for construction engineering services needed for P1604-18, UPRR 24-inch Interceptor Sewer Rehabilitation project.

Summary

This supplemental agreement provides for Construction Phase Services required to complete the rehabilitation of the UPRR 24-inch Interceptor Sewer Rehabilitation project.

Alternatives

None recommended.

Fiscal Impact

Water and Sewer Fund	Original Professional Services Agreement:	\$ 181,500
Budget No. 401.010.594.35.65.07	Supplemental Agreement No. 1:	\$ 75,700
	Management Reserve:	\$ 18,150
	Total:	\$ 275,350

Through

Jeremy Lustig
Nov 13, 13:11:21 GMT-0800 2018

Dept Head Approval

Cary Roe
Nov 14, 14:36:15 GMT-0800 2018

City Mgr Approval

Marie Mosley
Nov 15, 11:08:14 GMT-0800 2018

Attachments: Supplement Agreement No.1
JUB Original Contract

☐ Recording
Required?

**SUPPLEMENTAL AGREEMENT #1
Between Owner and Consultant**

P-1604, UPRR 24-inch Interceptor Sewer

THIS SUPPLEMENTAL AGREEMENT, entered into this 20th day of November, 2018 by and between the City of Kennewick, 210 West 6th Avenue, Kennewick, Washington (hereinafter called the "OWNER"), and JUB Engineers, Inc., 2810 W. Clearwater Ave, Suite 201, Kennewick, Washington 99336 (hereinafter called the "CONSULTANT").

WITNESSETH:

WHEREAS, the Parties hereto previously entered into an agreement for professional engineering services for the UPRR 24-inch Interceptor Sewer, said agreement being dated April 3, 2018; and

WHEREAS, the owner desires to have the Consultant perform additional services necessary to complete the work described in Task 200, SCOPE OF WORK of the original Agreement; and

WHEREAS, both parties desire to supplement said Agreement by expanding the Scope of Work as described in the supplemental Consultant Scope Exhibit A1, attached hereto.

NOW, THEREFORE, in consideration of the promises, covenants, terms, conditions, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree that each and every provision of the original Agreement as supplemented shall remain in full force and effect, except as expressly modified in the following sections:

Section 4, PAYMENT, first paragraph, and Maximum Total Amount Payable are revised to read:

The CONSULTANT shall be paid **a combination of Lump Sum and Time & Materials with a total amount of \$257,200** by the OWNER to complete design services described in Exhibit A of the original agreement and Exhibit A1 of Supplemental Agreement No. 1 (attached).

The Maximum Total Amount Payable, by the OWNER to the CONSULTANT under this agreement, shall not exceed \$275,350 which includes the Management Reserve Funds.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF KENNEWICK, WASHINGTON

JUB ENGINEERS, INC.

Don Britain, Mayor



Ben W. Volk, P.E. – Area Manager

**J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES**

Exhibit A1 – Scope of Services, Schedule, and Basis of Fee

**UPRR 24-INCH INTERCEPTOR SEWER
CONSTRUCTION PHASE SERVICES**

The City of Kennewick (CLIENT) Agreement between Owner and Consultant is amended and supplemented to include the following provisions regarding the Scope of Services, Schedule of Services, and the Basis of Fee:

For the purposes of this attachment, 'Agreement for Professional Services' and 'the Agreement' shall refer to the document entitled 'Agreement between Owner and Consultant,' executed between J-U-B and CLIENT on April 3, 2018 to which this exhibit and any other exhibits have been attached.

OBJECTIVE/ BACKGROUND

This project involves the rehabilitation of one of the City's sewer interceptor pipelines. The UPRR 24-inch Interceptor Sewer is generally located in the NW portion of the City paralleling the Union Pacific Railroad (UPRR) from N. Edison Street east for approximately 3,000 LF. The project is expected to be bid as two different projects. Phase 1 will involve Cured-In-Place-Piping (CIPP) and manhole rehabilitation. Phase 2 will entail a boring under the UPRR, construction of new gravity sewer piping, and some CIPP. The Agreement (April 3, 2018) defined the scope of work for design and bidding support. This Amendment to the Agreement addresses the Construction Phase Services for both Phase 1 and Phase 2.

During Construction Phase of both Phases 1 and 2, the City will be the lead and will administer the construction contract, be the main point of contact for the Contractor, and perform construction observation. J-U-B will assist the City during construction phase in a supporting role. Specific tasks are defined below.

SCOPE OF SERVICES

A. BASIC SERVICES: J-U-B's basic services under this agreement are limited to the following:

TASK 200 –CONSTRUCTION PHASE AND POST-CONSTRUCTION PHASE SERVICES

General: CLIENT will perform all Construction Administration and Observation services and observe all compliance testing during the Construction Phase. J-U-B will provide design staff who worked on the project to be available to respond to CLIENT directed questions, as well as construction observation staff if appropriate for particular situations during construction. The following tasks may be performed by J-U-B at the CLIENT'S request, and supplemented by the attached **Standard Exhibit B – Construction Phase Services**.

Subtask 001 – General Project Administration, Invoices

J-U-B shall oversee project tasks and coordinate with CLIENT representatives to manage the scope, schedule, budget and work plan for the construction phase. J-U-B invoices will be prepared and submitted to the CLIENT on a monthly basis and will include a brief status update outlining work accomplished during the billing period.

Deliverables:

- ☐ Monthly invoices and Project Status Updates

Subtask 002 – Construction Contract Administration

CLIENT will perform all Construction Contract Administration services. Upon specific request from CLIENT, J-U-B will provide general assistance as defined in these scope of services during construction and review of monthly pay requests, from CLIENT.

Subtask 003 – Pre-Construction Conference and Construction Progress Meetings

It is assumed that CLIENT will prepare, conduct, and administer the Pre-Construction Meeting and Construction Progress Meetings on-site (estimated at once per week for 30 weeks) during periods of site activity to facilitate communications. CLIENT will prepare and distribute meeting notes to all attendees and interested parties. J-U-B will attend and provide assistance during the pre-construction and progress meetings upon specific request from CLIENT.

Subtask 004 – Submittal and RFI Reviews

It is assumed that CLIENT will receive and process all Submittals and Requests for Information (RFIs) from Contractor and involve J-U-B at the CLIENT's discretion. Upon specific request from CLIENT, J-U-B will review project submittals and RFIs presented by the Contractor for general conformance with the Contract Documents. A total of four (4) major equipment / structure submittals are expected in addition to twenty (20) minor submittals or RFIs.

Subtask 005 – Clarifications and Interpretations, Field Orders, Change Orders, and Work Change Directives

J-U-B will provide assistance with Clarifications and Interpretations, Field Orders, Change Orders, and Work Change Directives as specifically requested by CLIENT in accordance with the attached **Standard Exhibit B – Construction Phase Services**.

Subtask 006 – Periodic Site Visits

It is assumed that CLIENT will perform Construction Observation services during the Construction Phase. Upon specific request by CLIENT, J-U-B will perform periodic site visits in accordance with **Standard Exhibit B – Construction Phase Services**.

Per IBC requirements, compaction and special inspections testing for structures will be performed by an independent third party to be contracted and paid for by CLIENT directly.

This scope does NOT include material testing and assumes that the CLIENT will pay for these services.

Subtask 007 – On-Site Construction Observation – Resident Project Representative

It is assumed that CLIENT will perform Construction Observation services during the Construction Phase.

Subtask 008 – Punchlist and Close-out

Upon specific request by the CLIENT, J-U-B will assist with the following items:

- Conduct site review with CLIENT and contractor to identify any work that is incomplete or requires correction prior to achieving Substantial Completion. Prepare project punchlist as necessary and review correction of deficient work. Review project closeout testing and documentation.
- Provide a recommendation of Substantial Completion when, based on ENGINEER's opinion, the project is ready for its intended use.
- Provide a recommendation of Final Completion upon completion of all incomplete or deficient work as determined by the Client.

Subtask 009 – Record Drawings

J-U-B will review record drawing information provided by others (contractor, CLIENT, vendors/suppliers, etc.) and request additional information as considered necessary. Record surveying will not be completed, unless specifically requested by CLIENT. J-U-B will integrate record drawing information provided by others and ENGINEER's observations while on-site into a Record Drawing set. J-U-B will submit record drawings for CLIENT's files (one copy). Hard copy submission shall be on 22" x 34" mylar sheets (one copy) and 11" x 17" paper sheets (one copy); electronic copies shall be in PDF format.

B. ADDITIONAL SERVICES: The following Additional Services are not included in J-U-B's current scope under this Agreement. If authorized in writing by CLIENT, J-U-B shall furnish or obtain from others Additional Services of the types listed below.

1. Services that are identified as CLIENT's Responsibilities or are not specifically listed under Basic Services.
2. Assistance with right-of-way and easement acquisition
3. Dewatering and hydrogeological engineering services. It is anticipated that dewatering will not be required.
4. Onsite Construction Observation – Resident Project Representative
5. Post-Construction Phase Services.
6. Construction survey staking.
7. Materials testing.

C. CLIENT'S RESPONSIBILITIES: In addition to other responsibilities of CLIENT as set forth in this Agreement, CLIENT shall at its expense:

1. Construction Phase:
 - a. Administer the construction contract including all permitting requirements.
 - b. Lead all Construction Phase Services including providing observation and coordination of inspections and testing of all Construction Phase Services.
2. Post-Construction Phase:
 - a. Provide all Post-Construction Phase Services except for preparation of Record Drawings.

SCHEDULE OF SERVICES

Predicated upon timely receipt of CLIENT-provided information, typical review periods, and active direction during work, J-U-B anticipates the following schedule for the Services listed:

Task Number	Task Name	Anticipated Schedule
200	Construction Phase Services	As needed during construction for Phases 1 and 2

BASIS OF FEE

CLIENT shall pay J-U-B for Basic Services set forth in Attachment 1 as follows:

- For Lump Sum fees:
 - The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.
- For Time and Materials fees:
 - CLIENT shall pay J-U-B an amount equal to the cumulative hours charged to the Project by each class of J-U-B's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and J-U-B's charges, if any.
 - The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually in January of each year to reflect equitable changes in the compensation payable to J-U-B.
 - J-U-B's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to J-U-B under the Agreement. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to J-U-B that the total compensation amount thus estimated will be exceeded, J-U-B shall give CLIENT written notice thereof, allowing CLIENT to consider its options, including suspension or termination of J-U-B's services for CLIENT's convenience.

The fee types and amounts for each task are presented in the following table:

Task Number	Task Name	Fee Type	Amount
200	Construction Phase Services	Time and Materials (Estimated Fee)	\$75,700

PERIOD OF SERVICE

The compensation amount stipulated above is conditioned on a period of service not exceeding 12 months. If such period of service is extended, the compensation amount for J-U-B's services shall be appropriately adjusted.

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Standard Exhibit B – Construction Phase Services

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties with respect to Services during the construction phase of the Project.

For the purposes of this exhibit, 'Agreement for Professional Services' and 'the Agreement' shall refer to the document entitled 'Agreement for Professional Services,' executed between J-U-B and CLIENT to which this exhibit and any other exhibits have been attached.

For the purposes of this exhibit, the term 'Contract Documents,' shall be defined as documents that establish the rights and obligations of the parties engaged in construction and include the Construction Agreement between CLIENT and contractor, Addenda (which pertain to the Contract Documents), contractor's bid (including documentation accompanying the bid and any post-bid documentation submitted prior to the notice of award) when attached as an exhibit to the Construction Agreement, the notice to proceed, the bonds, appropriate certifications, the General Conditions, the Supplementary Conditions, the Specifications and the Drawings, together with all Written Amendments, Change Orders, Work Change Directives, Field Orders, and J-U-B's written interpretations and clarifications issued on or after the Effective Date of the Construction Agreement. Shop Drawings and the reports and drawings of subsurface and physical conditions are not Contract Documents.

For the purposes of this exhibit, the term 'Work,' shall be defined as the entire completed construction or the various separately identifiable parts thereof required to be provided by the construction contractor under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction, and furnishing, installing, and incorporating all materials and equipment into such construction; all as required by the Contract Documents.

For the purposes of this exhibit, the term 'Site,' shall be defined as lands or areas indicated in the Contract Documents as being furnished by CLIENT upon which the Work is to be performed, including rights-of-way and easements for access thereto, and such other lands furnished by CLIENT which are designated for the use of contractor.

CONSTRUCTION PHASE SERVICES

J-U-B shall provide Construction Phase Services as agreed below. There is a "Yes" and "No" box to the left of each Service. If a box is marked "Yes", J-U-B agrees to perform the Service listed. If a box is marked "No", J-U-B undertakes no duty to perform the Service listed. If a duty or a condition of performance is listed below that is a responsibility of CLIENT, CLIENT's agreement to perform the same is assumed.

It is understood and agreed that J-U-B shall not, during the performance of Services, or as a result of observations of the Work in progress, supervise, direct, or have control over contractor(s) Work; nor shall J-U-B have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by contractor(s), for safety precautions and programs incident to the Work of the contractor(s) or for any failure of contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to contractor(s) furnishing and performing their Work or providing any health and safety precautions required by any regulatory agencies. Accordingly, J-U-B does not guarantee or warrant the performance of the construction contracts by contractor(s) nor assume responsibility of contractor(s) failure to furnish and perform their Work in accordance with the Contract Documents.

The CLIENT agrees that the general contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the CLIENT's contract with the general contractor. The CLIENT also agrees that the CLIENT, J-U-B and J-U-B's subconsultants shall be indemnified by the general contractor in the event of general contractor's failure to assure jobsite safety and shall be named as additional insureds under the general contractor's policies of general liability insurance.

Construction Phase

After receiving written authorization from CLIENT to proceed with the construction phase, J-U-B may provide the following Services with respect to this part of the Project:

- | | |
|----------------------------------|--|
| ☐ Yes | 1. <i>General Administration of the Contract Documents.</i> Consult with, advise, and assist CLIENT in J-U-B's role as CLIENT's representative. Relevant J-U-B communications with contractor shall be imputed to the CLIENT. Nothing contained in this Standard Exhibit B creates a duty in contract, tort, or otherwise to any third party; but, instead, the duties defined herein are performed solely for the benefit of the CLIENT. CLIENT shall agree to include this language in any such agreements it executes with contractor, subcontractors or suppliers. |
| ☐ No | |
|
☐ Yes | |
| ☐ No | 2. <i>Pre-Construction Conference.</i> Participate in a pre-construction conference. |

3. *Visits to Site and Observation of Construction / Resident Project Representative (RPR) Services.* In connection with observations of the Work while it is in progress:

☐ Yes

☐ No

a. *Periodic Site Visits by J-U-B.* Make visits to the Site at intervals appropriate to the various stages of construction, as J-U-B deems necessary, to observe as an experienced and qualified design professional the progress and quality of the Work. Such visits and observations, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to J-U-B in this Agreement, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on J-U-B's exercise of professional judgment as assisted by the RPR, if any. Based on information obtained during such visits and observations, J-U-B will determine in general, for the benefit of CLIENT, if the Work is proceeding in accordance with the Contract Documents, and J-U-B shall keep CLIENT informed of the progress of the Work.

☐ Yes

☐ No

b. *Resident Project Representative ("RPR").* When requested by CLIENT, provide the Services of a RPR at the Site to provide more extensive observation of the Work. Duties, responsibilities, and authority of the RPR, are as set forth in the section entitled Resident Project Representative, herein. Through more extensive observations of the Work and field checks of materials and equipment by RPR, J-U-B shall endeavor to provide further protection to the CLIENT against defects and deficiencies in the Work. The furnishing of such RPR's Services will not extend J-U-B's responsibilities or authority beyond the specific limits set forth elsewhere in this Agreement.

☐ Yes

☐ No

4. *Defective Work.* Recommend to CLIENT that the Work be disapproved and rejected while it is in progress if J-U-B believes that such Work does not conform generally to the Contract Documents or that the Work will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.

☐ Yes

☐ No

5. *Clarifications and Interpretations; Field Orders.* Recommend to CLIENT necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of the Work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. Based on J-U-B's recommendations, CLIENT may issue Field Orders authorizing minor variations from the requirements of the Contract Documents.

☐ Yes

☐ No

6. *Change Orders, and Work Change Directives.* Recommend to CLIENT Change Orders or Work Change Directives, as appropriate, and prepare required documents for CLIENT consideration. CLIENT may issue Change Orders or Work Change Directives authorizing variations from the requirements of the Contract Documents.

☐ Yes

☐ No

7. *Shop Drawings and Samples.* Review or take other appropriate action in respect to Shop Drawings, Samples, and other data that contractor is required to submit, but only for conformance with the design concept of the Project and compliance with the information given in the Contract Documents. Such reviews or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto.

☐ Yes

☐ No

8. *Substitutes.* Consult with and advise CLIENT concerning, and determine the acceptability of, substitute materials and equipment proposed by contractor.

☐ Yes

☐ No

9. *Inspections and Tests.* Make recommendations to CLIENT concerning special inspections or tests of the Work, and the receipt and review of certificates of inspections, testing, and approvals required by laws and regulations and the Contract Documents (but only to determine generally that the results certified indicate compliance with the Contract Documents).

- ☐ Yes 10. *Disagreements between CLIENT and Contractor.* Assist CLIENT in rendering formal written decisions on claims of CLIENT and contractor relating to the acceptability of the Work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the Work. In assisting in such decisions, J-U-B shall not be liable in connection with any decision rendered in good faith.
- ☐ No
-
- ☐ Yes 11. *Applications for Payment.* Based on J-U-B's on-site observations as an experienced and qualified design professional, and upon written request of CLIENT, review Applications for Payment and the accompanying supporting documentation. Assist CLIENT in determining the amounts owed to contractor and, if requested by CLIENT, recommend in writing to CLIENT that payments be made to contractor in such amounts. Such recommendations of payment will constitute a representation to CLIENT that, to the best of J-U-B's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of such Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, and subject to any subsequent tests called for in the Contract Documents or to any other qualification stated in the recommendation), and the conditions precedent to contractor's being entitled to such payments appear to have been fulfilled insofar as it is J-U-B's responsibility to observe the Work. In the case of unit price Work, J-U-B's recommendation of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Contract Documents). By recommending any payment and after reasonable inquiry, J-U-B shall not thereby be deemed to have represented that exhaustive, continuous, or detailed reviews or examinations have been made by J-U-B to check the quality or quantity of the Work as it is furnished and provided beyond the responsibilities specifically assigned to J-U-B in this Agreement and the Contract Documents. J-U-B's review of the Work for the purposes of recommending payments will not impose on J-U-B the responsibility to supervise, direct, or control such Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or contractor's compliance with laws and regulations applicable to its furnishing and performing the Work. J-U-B's review will also not impose responsibility on J-U-B to make any examination to ascertain how or for what purposes contractor has used monies paid to contractor by CLIENT; to determine that title to any of the Work, including materials or equipment, has passed to CLIENT free and clear of any lien, claims, security interests, or encumbrances; or that there may not be other matters at issue between CLIENT and contractor that might affect the amount that should be paid.
- ☐ No
-
- ☐ Yes 12. *Contractor's Completion Documents.* Receive and review maintenance and operating instructions, schedules, guarantees, bonds and certificates of inspection, tests and approvals, Shop Drawings, Samples, other data approved, and the annotated record documents which are to be assembled by contractor in accordance with the Contract Documents (such review will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspection, tests, or approvals indicates compliance with, such Contract Documents); transmit them to CLIENT with written comments.
- ☐ No
-
- ☐ Yes 13. *Substantial Completion.* Promptly after notice from CLIENT that contractor considers the Work for this part of the Project is ready for its intended use, in company with CLIENT and contractor, conduct a site visit to determine if the Work is substantially complete. Provide recommendation to CLIENT relative to issuance of Certificate of Substantial Completion.
- ☐ No
-
- ☐ Yes 14. *Final Notice of Acceptability of the Work.* Assist CLIENT in conducting a final inspection to determine if the completed Work is acceptable so that J-U-B may recommend, in writing, that final payment be made to contractor.
- ☐ No
-
- ☐ Yes 15. *Additional Tasks.* Perform or provide the following additional construction phase tasks or deliverables as delineated in Attachment 1 – Scope of Services and/or Schedule and/or Basis of Fee, which is included with the Agreement.
- ☐ No

General Limitation of Responsibilities. J-U-B shall not be responsible for the acts or omissions of any contractor or of any of their subcontractors, suppliers, or any other individual or entity performing or furnishing any of the Work. J-U-B shall not be responsible for failure of any contractor to perform or furnish the Work in accordance with the Contract Documents. CLIENT shall agree to include this language in any such agreements it executes with contractor, subcontractors or suppliers.

J-U-B's Construction Phase Services will be considered complete on the date of Final Notice of Acceptability of the Work.

Post-Construction Phase

After receiving authorization from CLIENT to proceed with the post-construction phase, J-U-B may:

- | | | |
|------------------------------|----|---|
| ☐ Yes | 1. | <i>Testing/Adjusting Systems.</i> Provide assistance in connection with the testing and adjusting of equipment or systems. |
| ☐ No | | |
| ☐ Yes | 2. | <i>Operate/Maintain Systems.</i> Assist CLIENT in coordinating training for CLIENT's staff to operate and maintain equipment and systems. |
| ☐ No | | |
| ☐ Yes | 3. | <i>Control Procedures.</i> Assist CLIENT in developing procedures for control of the operation and maintenance of, and recordkeeping for, equipment and systems. |
| ☐ No | | |
| ☐ Yes | 4. | <i>O&M Manual.</i> Assist CLIENT in preparing operating, maintenance, and staffing manuals. |
| ☐ No | | |
| ☐ Yes | 5. | <i>Defective Work.</i> Together with CLIENT, visit the Project to observe any apparent defects in the Work, assist CLIENT in consultations and discussions with contractor concerning correction of any such defects, and make recommendations as to replacement or correction of Defective Work, if present. |
| ☐ No | | |
| ☐ Yes | 6. | <i>Record Surveying.</i> Provide field surveying of readily accessible elements of the final completed construction to supplement the preparation of Record Drawings. |
| ☐ No | | |
| ☐ Yes | 7. | <i>Record Drawings.</i> Furnish a set of reproducible prints of Record Drawings showing significant changes made during the construction process, based on the annotated record documents for the Project furnished by the contractor. |
| ☐ No | | |
| ☐ Yes | 8. | <i>Warranty Inspection.</i> In company with CLIENT or CLIENT's representative, provide an inspection of the Project within one month before the end of the contractor correction period to ascertain whether any portion of the Work is subject to correction. |
| ☐ No | | |
| ☐ Yes | 9. | <i>Additional Tasks.</i> Perform or provide the following additional post-construction phase tasks or deliverables as listed in Attachment 1 - Scope of Services and/or Schedule and/or Basis of Fee, which is included with the Agreement. |
| ☐ No | | |

The Post-Construction Phase Services may commence during the construction phase and, if not otherwise modified by the mutual agreement of CLIENT and J-U-B, will terminate at the end of the correction period.

CONSTRUCTION PHASE ADDITIONAL SERVICES

If authorized by CLIENT and expressly agreed by J-U-B; or, if performed by J-U-B with the knowledge of the CLIENT after the signing of the Agreement for Professional Services, J-U-B shall furnish or obtain from others Additional Services of the types listed in this paragraph:

1. Services in connection with Work Change Directives and Change Orders to reflect changes requested by CLIENT if the resulting change in compensation for Construction Phase Services is not commensurate with the Services rendered; Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitutions proposed by contractor and Services after the award of the contract; Services in evaluating and determining the acceptability of an unreasonable or excessive number of substitutions proposed by contractor; and Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of material equipment, or energy shortages.
2. Services involving out-of-town travel required of J-U-B other than visits to the Site or CLIENT's office.
3. Assistance in connection with bid protests, rebidding, or renegotiating the Construction Agreement.
4. Services in connection with any partial utilization of the Work by CLIENT prior to Substantial Completion.
5. Additional or extended Services during construction of the Work made necessary by (a) emergencies or acts of God endangering or delaying the Work, (b) the discovery of constituents of concern, (c) Work damaged by fire or other cause during construction, (d) a significant amount of defective Work, (e) acceleration of the progress schedule involving Services beyond normal working hours, and (f) default by contractor, including extensions of the construction period.
6. Evaluating an unreasonable number of claims submitted by contractor or others in connection with the Work.
7. Protracted or extensive assistance in refining and adjusting any equipment or system (such as initial startup, testing, adjusting, and balancing).
8. Services or consultations after completion of the construction phase, such as excessive inspections during any correction period and reporting observed discrepancies under guarantees called for in the Construction Agreement for the Work (except as agreed to under Construction Phase Services).
9. Preparing to serve or serving as a consultant or witness for CLIENT in any litigation, arbitration, or other legal or administrative proceeding involving the Project to which J-U-B has not been made a party.
10. Additional Services in connection with the Work, including Services which are to be furnished by CLIENT and Services not otherwise provided for in this Agreement.

RESIDENT PROJECT REPRESENTATIVE

If provided as part of Construction Phase Services, J-U-B shall furnish a Resident Project Representative ("RPR"), assistants, and other field staff to assist J-U-B in observing progress and quality of the Work. The RPR, assistants, and other field staff may provide full-time representation or may provide representation to a lesser degree.

Through such additional observations of the Work and field checks of materials and equipment by the RPR and assistants, J-U-B shall endeavor to provide further protection for CLIENT against defects and deficiencies in the Work. It is understood and agreed that J-U-B shall not, during the performance of Services, or as a result of observations of the Work in progress, supervise, direct, or have control over contractor(s)' Work; nor shall J-U-B have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by contractor(s), for safety precautions and programs incident to the Work of the contractor(s) or for any failure of contractor(s) to comply with laws, rules, regulations, ordinances, codes or orders applicable to contractor(s) furnishing and performing their Work or providing any health and safety precautions required by any regulatory agencies. Accordingly, J-U-B does not guarantee or warrant the performance of the construction contracts by contractor(s) nor assume responsibility of contractor(s)' failure to furnish and perform their Work in accordance with the Contract Documents.

The RPR's duties under this Agreement shall be strictly limited to the following:

1. *General.* RPR is J-U-B's agent at the Site, will act as directed by and under the supervision of J-U-B, and will confer with J-U-B regarding RPR's actions.
2. *Schedules.* Review the progress schedule, schedule of Shop Drawing and Sample submittals, and schedule of values prepared by contractor and consult with CLIENT concerning acceptability of such schedules.
3. *Conferences and Meetings.* When requested by CLIENT to do so, attend meetings with contractor, such as preconstruction conferences, progress meetings, job conferences, and other project-related meetings.
4. *Liaison.* Serve as J-U-B's liaison with CLIENT.

5. *Interpretation of Contract Documents.* Report to CLIENT when clarifications and interpretations of the Contract Documents are needed.
6. *Shop Drawings and Samples.* Receive and record date of receipt of reviewed Samples and Shop Drawings.
7. *Modifications.* Consider and evaluate contractor's suggestions for modifications to Drawings or Specifications and report, with RPR's recommendations, to CLIENT. Transmittal to contractor of written decisions as issued by J-U-B will be in writing.
8. *Review of Work and Rejection of Defective Work.*
 - a) Conduct on-site observations of the Work to assist J-U-B in determining if the Work is, in general, proceeding in accordance with the Contract Documents.
 - b) Report to CLIENT whenever RPR believes that any part of the Work in progress will not produce a completed Project that conforms generally to the Contract Documents or will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents; has been damaged; or does not meet the requirements of any inspection, test, or approval required to be made. Advise CLIENT of that part of the Work that RPR believes should be corrected, rejected, or uncovered for observation, or that requires special testing, inspection, or approval.
9. *Inspections, Tests, and System Startups.*
 - a) Advise CLIENT in advance of scheduled major inspections, tests, and system start-ups for important phases of the Work.
 - b) Verify that tests, equipment, and system start-ups and operating and maintenance training is conducted in the presence of appropriate personnel and that contractor maintain adequate records thereof.
 - c) Observe, record, and report to CLIENT appropriate details relative to the test procedures and system start-ups.
 - d) Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to CLIENT.
10. *Records.*
 - a) Maintain at the Site orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Contract, J-U-B's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals, and other Project-related documents.
 - b) Prepare a daily report or keep a diary or log book, recording contractor's and subcontractors' hours on the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; furnish copies of such records to CLIENT.
 - c) Maintain accurate, up-to-date lists of the names, addresses, e-mail addresses, and telephone numbers of all contractors, subcontractors, and major suppliers of materials and equipment.
 - d) Maintain records for use in preparing documentation of the Work.
 - e) Upon completion of the Work with respect to the Project, furnish a complete set of all RPR Project documentation to CLIENT.

11. *Reports.*

- a) Furnish to CLIENT periodic reports as required of progress of the Work and of contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b) Present to CLIENT proposed Change Orders, Work Change Directives, and Field Orders.
- c) Furnish to CLIENT copies of all inspection, test, and system startup reports.
- d) Report immediately to CLIENT the occurrence of any Site accidents, emergencies, acts of God endangering the Work, property damaged by fire or other causes, and the discovery or presence of any constituents of concern.

12. *Payment Request:* Review Applications for Payment for compliance with the established procedure for their submission and forward with recommendations to CLIENT, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site, but not incorporated in the Work.

13. *Certificates, Operation and Maintenance Manuals.* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals, and other data required by the Specifications to be assembled and furnished by contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to CLIENT for review.

14. *Completion.*

- a) Before issuing a Certificate of Substantial Completion, submit to CLIENT a list of observed items requiring completion or correction.
- b) Observe whether contractor has arranged for inspections required by laws and regulations, including but not limited to those to be performed by public agencies having jurisdiction over the Project.
- c) Participate in a final inspection in the company of CLIENT and contractor and prepare a final list of items to be completed or corrected with respect to the Work.
- d) Observe whether all items on final list have been completed or corrected and make recommendations to CLIENT concerning acceptance and issuance of CLIENT's Final Notice of Acceptability of the Work.

The RPR shall not:

- 1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).
- 2. Exceed limitations of J-U-B's authority as set forth in the Agreement for Professional Services .
- 3. Undertake any of the responsibilities of contractor, subcontractors, suppliers, or contractor's superintendent.
- 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences, or procedures of construction or of the Work, unless such advice or directions are specifically required by the Contract Documents.
- 5. Advise on, issue directions regarding, or assume control over safety practices, precautions, and programs in connection with the activities or operations of CLIENT or contractor.
- 6. Participate in specialized field or laboratory tests or inspections conducted by others, except as specifically authorized.
- 7. Accept Shop Drawing or Sample submittals from anyone other than J-U-B.
- 8.. Authorize CLIENT to occupy the Work in whole or in part.

CLIENT'S RESPONSIBILITIES

Except as otherwise provided herein or in the Agreement for Professional Services, CLIENT shall do the following in a timely manner so as not to delay the Services of J-U-B and shall bear all costs incident thereto:

1. Provide, as may be required for the Project, such legal services as CLIENT may require or J-U-B may reasonably request with regard to legal issues pertaining to the Project, including any that may be raised by contractor.
2. Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job-related meetings and Substantial Completion, final payment, and other inspections.
3. Give prompt written notice to J-U-B whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or time of performance or furnishing of J-U-B's Services, or any defect or nonconformance in J-U-B's Services or in the Work of any contractor.
4. Render all final decisions related to: 1) changes or modifications to the terms of the construction contract, 2) acceptability of the Work, and 3) claims or Work stoppages.
5. Unless included in J-U-B Scope of Services, provide construction staking and materials testing services for the project.

INDEMNIFICATION

In addition to any other limits of indemnification agreed to between the Parties, CLIENT agrees to indemnify and hold harmless J-U-B, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of the Work. This is to include, but not to be limited to any such claim, cost, loss, or damage that is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom to the extent caused by any negligent act or omission of contractor, any subcontractor, any supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts any of them may be liable, as well as any general, special or other economic damages resultant from Work stoppages or delays that are caused in whole or part by J-U-B's exercise of the rights and duties as agreed herein (Construction Phase Services).

CLIENT agrees that CLIENT will cause to be executed any such agreements or contracts with contractors, subcontractors or suppliers to effectuate the intent of this part before any Work is commenced on the Project; if CLIENT negligently fails to do so, CLIENT agrees to fully indemnify J-U-B from any liability resulting therefrom, to include, but not to be limited to, all costs relating to tendering a defense to any such claims made.



AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and JUB Engineers, Inc, 2810 West Clearwater Ave, Suite 201, Kennewick, WA 99336 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide engineering services for the UPRR 24-inch Interceptor Sewer improvement project.
- b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
 - (i) This Agreement No. P-1604 between the City and Consultant.
 - (ii) Exhibit A: Scope of Work

2) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 2018.

4) PAYMENT

- a) The City shall pay the Consultant an amount not to exceed One Hundred Eighty-One Thousand Five Hundred Dollars (\$181,500.00) to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work (Exhibit A).
- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

- a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said

employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any negligent act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

- a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

- a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this contract is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

9) DEBARMENT CERTIFICATION

- a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:
www.sam.gov and
<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

10) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

- a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

11) ATTORNEY'S FEES

- a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

12) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Consultant's profession.
- c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d) Other Insurance Provisions. The Consultant's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements evidencing the insurance requirements of the Consultant before commencement of the work, including, but not limited to, the additional insured endorsement.
- g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

13) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent or wrongful acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14) STANDARD OF CARE

- a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

15) SUCCESSORS OR ASSIGNS

- a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

16) EQUAL OPPORTUNITY AGREEMENT

- a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

17) PARTIAL INVALIDITY

- a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

18) AMENDMENTS

- a) All amendments must be in writing and be approved and signed by both parties.

19) CHANGE IN LAW

- a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

20) CONFIDENTIALITY

- a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any negligent errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

- a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of

payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

23) PUBLIC DISCLOSURE

- a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this agreement and/or for documents and/or materials provided to the City under this agreement, generally such information will be a public record and must be disclosed to the public records requester. However, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

EXECUTED THIS 3rd day of April, 2018.

CITY OF KENNEWICK, WASHINGTON



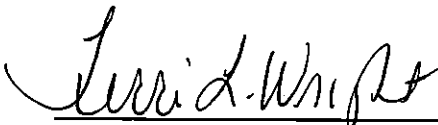
Don Britain
Mayor

JUB Engineers, Inc



Ben Volk, P.E.
Area Manager

ATTEST:



Terri L. Wright
City Clerk

2810 West Clearwater Avenue, Suite 201
Kennewick, WA 99336
(509) 783-2144, office
(509) 736-0790, fax

Contract No. P-1604

APPROVED AS TO FORM:

A handwritten signature in cursive script, appearing to read "Lisa Beaton", is written over a horizontal line.

Lisa Beaton
City Attorney

Contract No. P-1604

EXHIBIT A: Detailed Scope of Work

**J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES**

Exhibit A – Scope of Services, Schedule, and Basis of Fee

The City of Kennewick (CLIENT) Agreement Between Owner and Consultant is amended and supplemented to include the following provisions regarding the Scope of Services, Schedule of Services, and the Basis of Fee. For the purposes of this attachment, 'Agreement for Professional Services' and 'the Agreement' shall refer to the document entitled 'Agreement Between Owner and Consultant,' executed between J-U-B and CLIENT to which this exhibit and any other exhibits have been attached.

OBJECTIVE/ BACKGROUND

This project involves the rehabilitation of one of the City's sewer interceptor pipelines. The UPRR 24-inch Interceptor Sewer is generally located in the NW portion of the City paralleling the Union Pacific Railroad (UPRR) from N. Edison Street east for approximately 3,000 LF. The scope of the rehabilitation effort includes approximately 2,800 LF using primarily trenchless rehabilitation techniques and an additional 1,000 LF of new open cut pipe. In general, the engineering services will involve:

- Manhole Inspection
- CCTV Review
- Topographic Surveying
- Permitting: SEPA, UPRR Access Permit
- Trenchless Rehabilitation Design - Bid Ready Construction Plans and Technical Specifications
- New Sewer Pipe Design - Bid Ready Construction Plans and Technical Specifications
- Bid & Award Phase Services
- Construction Phase Services - TBD

SCOPE OF SERVICES

A. Basic Services: J-U-B's Basic Services under this Agreement are limited to the following:

TASK 001 – PROJECT ADMINISTRATION

J-U-B will provide Project Management at a level commensurate with the size and complexity of the Project pursuant to the standard of care. Specific tasks are as follows:

- Set up Project into J-U-B's financial and record keeping systems for document retention and project controls.
- Conduct a J-U-B team kick off meeting.
- Participate or lead quality assurance / quality control (QA/QC) processes.
- Communicate and coordinate J-U-B team activities.
- Communicate and coordinate subconsultant activities under J-U-B, if necessary.
- Regularly monitor project status, budget and schedule.
- Regularly communicate with CLIENT of project status, budget and schedule, as project progress requires.
- During periods of project activity, provide a monthly report to CLIENT on project status, budget and schedule (this report may be in the form of a phone call, email, or an attachment to the monthly invoice).
- Provide a monthly invoice including budget status.
- Provide ongoing document handling and filing.
- Close out the Project in J-U-B's financial and record keeping systems.

Deliverables:

- ☐ Monthly invoices and Project Status Reports

TASK 002 – CLIENT WORKSHOPS

There will be several workshops necessary to evaluate alternatives and make decisions as part of the Design Phase. The proposed Workshops are as follows:

Workshop #1 – Kickoff Meeting

J-U-B will prepare and conduct a kickoff meeting with CLIENT staff for the purpose of discussing the project approach, obtaining information that may be available from the CLIENT, review roles, review project schedule.

Workshop #2 – Selection of Final Design Criteria

Present trenchless pipe rehabilitation options and manhole rehabilitation options and confirm CLIENT selection for design. Discuss bypass pumping plan and sequencing. Discuss three different routes for new open cut pipeline and decide upon final selection for design. Discuss and identify improvements at forcemain discharge locations. Discuss and identify desired odor control options at key locations.

Workshop #3 – 60% Comment Review

Discuss CLIENT review comments on 60% deliverable.

Workshop #4 – 90% Comment Review

Discuss CLIENT review comments on 90% deliverable.

Deliverables:

- ☐ Meeting Agendas
- ☐ Meeting Notes and Action Items

TASK 003 – DATA COLLECTION

Subtask 3.1: Topographic Survey

Complete a topographic survey of the project area to provide information for design and a base map for the drawings. The survey will collect general surface information generally defined as follows: West Yellowstone Avenue and the Railroad Right-of-Way from N. Edison Street to the cul-de-sac at the east end of West Yellowstone Avenue (2,800 LF) and along two proposed pipeline routes across private property. The survey will include surface features such as drainages, roads, fences, valves, manholes, utility poles, signs, and underground utilities marked in the field by CLIENT. Property pins will be identified and located by the field crews in this survey wherever they are readily recoverable as part of their overall survey effort. J-U-B will request locates from Dig line and CLIENT. Existing utilities identified and located by others will be surveyed as marked and available; utilities identified in record drawings will be included in the project base map in an approximate way only. It is assumed that no flaggers will be required for the topographic survey.

Supplement the topographical survey with information that is available from record drawings and / or design drawings provided by CLIENT. J-U-B will rely on such information provided by others for purposes of design. Exposed elements critical for design may be confirmed in the field through surveying or field measurements.

Deliverables:

- ☐ Survey Base Map

Subtask 3.2: Review Existing Information

The CLIENT has performed CCTV inspection of the study area. J-U-B will review the CCTV inspection video to verify the applicability of CIPP for each sewer segment to generally determine pipe and pipe joint condition is applicable for CIPP rehabilitation. It may be recommended that the CLIENT perform additional inspection videos if sections of the sewer are not clearly visible in the existing CCTV. J-U-B will prepare CCTV review logs for each sewer segment tabulating service locations, broken pipe sections, offset joints, and other pertinent data to CIPP design. J-U-B shall review each rehabilitation segment and prepare a list of project issues. This information will be presented to the CLIENT at Workshop #2.

Deliverables:

- ☐ CCT Review Logs (electronic in .pdf format)

Subtask 3.3: Manhole Condition Assessment

J-U-B will inspect each of the eleven (11) manholes with the assistance from the CLIENT, along the proposed sewer rehabilitation segments to visually assess the general condition of the manhole and structural rehabilitation methods. The manhole assessment will be conducted from the ground surface without entering the manholes. No confined space entries will be provided. Documentation of the manhole condition assessment will be summarized on manhole inspection forms. This information will be presented to the CLIENT at Workshop #2.

Deliverables:

- ☐ Manhole Inspection Forms (electronic in .pdf format)

Subtask 3.4: Geotechnical Investigation

No geotechnical investigations are proposed for this project.

TASK 004 – PERMITTING

J-U-B will prepare the permit forms and submit to the CLIENT for processing. It is assumed that a Construction Stormwater General Permit will not be required.

Subtask 4.1: SEPA

J-U-B will assist with completion of the SEPA checklist and provide to the CLIENT for signature and processing with the City as the lead agency. CLIENT will advertise and discuss the project at a City Council meeting to meet public notice requirements. CLIENT will provide affidavit of publication for public meeting as well as copy of meeting minutes.

Deliverables:

- ☐ SEPA Checklist (electronic in .doc format)

Subtask 4.2: Railroad Access Permits

J-U-B will contact UPRR representatives and determine the permitting method required from the UPRR – it is assumed that a Right-of-Entry permit will be required for allowing access to the Contractor's by-pass pumping operations. Additionally, a second permit may be necessary for the proposed access road. J-U-B will prepare the necessary exhibits to summarize the project and access requirements. CLIENT will review and submit to UPRR for approval.

Deliverables:

- ☐ UPRR Right-of-Entry Permit Packet (electronic in .pdf and .doc format)

TASK 005 – TRENCHLESS REHABILITATION DESIGN DEVELOPMENT

This work involves in-situ remediation techniques such as cured-in-place-pipe (CIPP) or slip-lining. For the purposes of this scope of work, CIPP is assumed to be the rehabilitation method of choice. If slip-lining is selected, additional scope and fee may be required. Manholes along the rehabilitation limits will also be examined for condition and recommended for either rehabilitation or replacement. At this time, service lateral rehabilitation is not intended; however, may be considered as an additional service if the evaluation determines excessive infiltration is present. To

allow the CLIENT flexibility to bid this work separately or combined with the open cut construction, plans will be prepared as a separate bid schedule.

Subtask 5.1: Conceptual Design

Based on information collected and reviewed in Subtask 3.2, J-U-B shall develop a conceptual design for CIPP rehabilitation. Based on information collected and reviewed in Subtask 3.3, J-U-B shall evaluate the following options for the rehabilitation of the subject manholes: up to two alternative coating systems, up to two alternative lining systems, and complete replacement with a new structure.

J-U-B shall prepare a summary table listing the relative advantages/disadvantages. Preliminary calculations to estimate material thickness and preliminary opinions of construction cost shall be prepared for each method. Concept hydraulic analysis and bypass pumping requirements will be developed referencing the City's General Sewer Plan and flow monitoring data from the CLIENT. J-U-B shall prepare an overall conceptual site plan showing limits of the rehabilitation, service lateral stationing, spot repairs, considerations for rehabilitation methods, potential surface and disturbance limits. The evaluation will be presented at Workshop #2 and be based on the following criteria:

- Constructability based on existing pipe condition (misaligned joints, protruding services, significant joint infiltration, caving, etc), to the extent that these defects are visible on the CCTV.
- Ability to meet design flow (d/D and Manning's N values),
- Ability to provide structural integrity assuming a fully-deteriorated host pipe,
- Potential surface disturbance required (launch pits, required lay-down areas, etc.),
- Disturbance to landowners and businesses(service interruptions),
- Bypass pumping,
- Ease of service re-establishment,
- Long-term performance of the system,
- System availability and contractor familiarity (known available contractors),
- Capital cost

These alternative methods will be presented and discussed at Workshop #2. Decisions will be documented in meeting notes from Workshop #2.

Deliverables:

- ☐ Conceptual Plan Set for Workshop #2 (electronic in .pdf format)
- ☐ Summary Table for Workshop #2 (electronic in .pdf format)

Subtask 5.2: 60% Construction Plans

J-U-B will proceed with plan development to the 60% stage based upon feedback from Workshop #2. The fee estimate is based upon CIPP and may need to be updated if slip-lining is selected as the rehabilitation method. The 60% Plans will incorporate comments from the CLIENT review and include detailed information with all potential work call outs. The plan set will be submitted electronically to the CLIENT. A preliminary listing of anticipated construction plan sheets is listed below.

J-U-B will develop the Technical Specifications based on project requirements and conclusions of the Workshop #2 meeting. The specifications will be based on the latest City of Kennewick Standard Specifications. CLIENT specifications will be incorporated as special provisions as well as project specific requirements. The specification for the by-pass pumping system will be a performance specification – the Contractor will design the bypass pumping system along with spill prevention.

J-U-B will develop an initial Opinion of Probable Costs based on preliminary design quantities.

J-U-B will meet with CLIENT to discuss and review the 60% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 60% Plan Set (electronic in .pdf format)
 - Cover, Location Map, and Index
 - Overall Site Plan
 - Plan Sheets
- ☐ 60% Technical Specifications (electronic in .pdf format)
- ☐ 60% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 5.3: 90% Construction Plans and Specifications

J-U-B will proceed with plan development to the 90% stage based upon feedback from the 60% design review meeting. The 90% Plans will incorporate comments from the 60% review and include complete design information and terminology consistent with City Standard Specifications and bid items. The 90% Plans will be substantially complete and ready for final review by the project team. The plan set will be submitted electronically to the CLIENT.

J-U-B will update the Technical Specifications and develop the bid documents based on project requirements and conclusions of the 60% design meeting. The specifications will be based on the latest City of Kennewick Standard Specifications.

J-U-B will update the Opinion of Probable Cost based on the preliminary design quantities and comments on the 60% submittal.

J-U-B will meet with CLIENT to discuss and review the 90% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 90% Plan Set (electronic in .pdf format)
- ☐ 90% Bid Documents & Specifications (electronic in .pdf format)
- ☐ 90% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 5.4: Final Construction Plans and Specifications

J-U-B will incorporate comments from the 90% design review meeting and prepare final, bid-ready construction plans and Technical Specifications which are stamped and signed by the responsible engineer. The CLIENT will prepare all bidding documents and will incorporate the final construction plans into their bidding documents package.

Deliverables:

- ☐ Bid Tabulation (electronic copy in .xls format)
- ☐ Bid Documents and Technical Specifications (electronic copy in .pdf and .doc format)
- ☐ Final Construction Plan Set (one 11" x 17" paper copy, electronic in .pdf and AutoCAD format)
- ☐ Engineers Opinion of Probable Cost (electronic in .pdf and .xls format)

TASK 006 – OPEN CUT SEWER PIPELINE DESIGN DEVELOPMENT

This work involves new pipeline to be installed via open cut methods as well as replacement of the forcemain discharge drop structure. To allow the CLIENT flexibility to bid this work separately or combined with the trenchless rehabilitation, plans will be prepared as a separate bid schedule.

Subtask 6.1: Conceptual Design

J-U-B will evaluate up to three different alternatives for replacement of the forcemain discharge structure in Edison Street including: vortex flow insert, internal drop structure, and hydraulic jump in circular conduit. J-U-B shall review each alternative and prepare a summary table listing the relative advantages/disadvantages. The evaluation will be presented at Workshop #2.

J-U-B will prepare conceptual construction plan sheets for review by the CLIENT for one sewer alignment. The conceptual plans will have limited detail information but will represent the intent of the project. The conceptual plan set will include a site plan and a plan view of the pipe alignment only – no callouts, details, or profile views will be included. The purpose of the conceptual design is to detail the project in layout and identify constraints or issues that need to be addressed before progressing into detailed design. The plan set will be submitted electronically to the CLIENT and discussed at Workshop #2. J-U-B shall review each alignment alternative and prepare a summary table listing the relative advantages/disadvantages.

Preliminary opinions of construction cost shall be prepared for each of the one alignment. Concept hydraulic analysis and bypass pumping requirements will be developed referencing the City's General Sewer Plan and flow monitoring data from the CLIENT.

Deliverables:

- ☐ Summary Table for Workshop #2 (electronic in .pdf format)
- ☐ Conceptual Plan Set (electronic in .pdf format)
- ☐ 30% Engineers Opinion of Probable Cost (electronic in .pdf format)

Subtask 6.2: 60% Construction Plans

J-U-B will proceed with plan development to the 60% stage based upon feedback from Workshop #2. The 60% Plans will incorporate comments from Workshop #2 review and include detailed information with all potential work call outs. The plan set will be submitted electronically to the CLIENT. A preliminary listing of anticipated construction plan sheets is listed below.

J-U-B will develop the Technical Specifications based on project requirements and conclusions of the Workshop #2 meeting. The specifications will be based on the latest City of Kennewick Standard Specifications. CLIENT specifications will be incorporated as special provisions as well as project specific requirements. The specification for the by-pass pumping system will be a performance specification – the Contractor will design the bypass pumping system along with spill prevention.

J-U-B will develop an initial Opinion of Probable Costs based preliminary design quantities.

J-U-B will meet with CLIENT to discuss and review the 60% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 60% Plan Set (electronic in .pdf format)
 - Cover, Location Map, and Index
 - Overall Site Plan
 - Plan/Profile Sheets
 - Discharge Structure

- ☐ 60% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 6.3: 90% Construction Plans and Specifications

J-U-B will proceed with plan development to the 90% stage based upon feedback from the 60% design review meeting. The 90% Plans will incorporate comments from the 60% review and include complete design information and terminology consistent with City Standard Specifications and bid items. The 90% Plans will be substantially complete and ready for final review by the project team. The plan set will be submitted electronically to the CLIENT.

J-U-B will update the Technical Specifications and develop the bid documents based on project requirements and conclusions of the 60% design meeting. The specifications will be based on the latest City of Kennewick Standard Specifications.

J-U-B will update the Opinion of Probable Cost based on the preliminary design quantities and comments on the 60% submittal.

J-U-B will meet with CLIENT to discuss and review the 90% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 90% Plan Set (electronic in .pdf format)
- ☐ 90% Bid Documents & Specifications (electronic in .pdf format)
- ☐ 90% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 6.4: Final Construction Plans and Specifications

J-U-B will incorporate comments 90% design review meeting and prepare final, bid-ready construction plans and Technical Specifications which are stamped and signed by the responsible engineer. The CLIENT will prepare all bidding documents and will incorporate the final construction plans into their bidding documents package.

Deliverables:

- ☐ Bid Tabulation (electronic copy in .xls format)
- ☐ Bid Documents and Technical Specifications (electronic copy in .pdf and .doc format)
- ☐ Final Construction Plan Set (one 11" x 17" paper copy, electronic in .pdf and AutoCAD format)
- ☐ Engineers Opinion of Probable Cost (electronic in .pdf and .xls format)

Regarding ENGINEER's Opinions of Probable Cost:

J-U-B will develop an initial Opinion of Probable Costs based on preliminary design quantities. Estimates will be compared to historic bid records of CLIENT projects and J-U-B / J-U-B's subconsultants records. With each submittal the quantities and unit bid costs will be updated as necessary. Since J-U-B has no control over the cost of labor, materials, equipment, or Services furnished by others, or over the contractor(s) methods of determining process, or over competitive bidding or market conditions, J-U-B's opinions of probable construction cost are to be made on the basis of J-U-B's experience and qualifications and represent J-U-B's best judgment as an experienced and qualified professional engineering consultant, familiar with the construction industry; but J-U-B cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from the opinions of probable cost prepared by J-U-B. If the CLIENT wishes assurance as to construction costs, CLIENT shall employ an independent cost estimator. J-U-B's

Services to modify the Project to bring the construction costs within any limitation established by the CLIENT will be considered Additional Services and paid for as such by the CLIENT.

- ☐ Concept Plans Preliminary Opinion of Probable Cost will include a 20% contingency
- ☐ 60% Opinion of Probable Cost will include a 15% contingency
- ☐ 90% Opinion of Probable Cost will include a 10% contingency
- ☐ Bid/Set Opinion of Probable Cost will include a 10% contingency

TASK 100 – BID & AWARD PHASE SERVICES

CLIENT will advertise the project and perform all Construction Administration services during the Bid & Award Phase. J-U-B will provide construction and design experts who worked on the project to be available in responding to CLIENT directed contractor questions during the bidding process. J-U-B will provide assistance during review of bids – as requested by CLIENT – which may include:

- Review of bids received for general conformance with the technical bid requirements
- Summarize bid results for CLIENT's and CLIENT's legal counsel review.
- Prepare a summary letter of the bids to the CLIENT.

In the event all bids are rejected and CLIENT decides to rebid the project in whole or in part, the work associated with redesigning, repackaging, and / or rebidding shall be considered an Additional Service.

TASK 200 – CONSTRUCTION PHASE SERVICES

Construction Phase Services will be determined at a later date once the scope is more clearly defined.

TASK 500 – MANAGEMENT RESERVE FUND

At the request of the CLIENT's Authorized Representative, additional services may be performed by J-U-B (upon mutual agreement of scope, additional fees, and schedule) under the Management Reserve Fund task. An initial budget has been established herein, but may be adjusted upon mutual agreement by CLIENT and J-U-B. This Agreement will pre-authorize an amount not to be exceeded without CLIENT approval for the Additional Services completed under this task.

B. Additional Services: The following Additional Services are not included in J-U-B's current scope under this Agreement. If authorized in writing by CLIENT, J-U-B shall furnish or obtain from others Additional Services of the types listed below.

1. Services that are identified as CLIENT's Responsibilities or are not specifically listed under Basic Services.
2. Topographical survey beyond the limits noted above, boundary survey, property line mapping, negotiations and preparation of legal descriptions for easements.
3. Assistance with right-of-way and easement acquisition
4. Additional public meetings or outreach as requested by the CLIENT.
5. Geotechnical evaluation.
6. Dewatering and hydrogeological engineering services. It is anticipated that dewatering will not be required.
7. Bypass pumping system design – a performance specification will be developed but the system will be designed by the Contractor.
8. Pilot testing technologies for use in the project.
9. Investigation of residential service lines.
10. Preparing additive alternates and/or schedules for bidding/awarding portions of the project separately.
11. Traffic Control Plan – the Contractor will be required to provide the Traffic Control Plan.
12. SWPPP - the Contractor will be required to provide an Erosion and Sediment Control (ESC) Plan.
13. PLC and HMI programming.
14. Radio licensing agreements and amendments.
15. Construction Phase Services.
16. Post-Construction Phase Services.
17. Preparation of Construction Quality Assurance Certification Plan/Report.

C. CLIENT's Responsibilities - In addition to other responsibilities of CLIENT as set forth in this Agreement, CLIENT shall at its expense:

1. Design Phase:
 - a. Provide J-U-B with all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications; and furnish copies of CLIENT's standard forms, conditions, and related documents for J-U-B to include in the Bidding Documents, when applicable.
 - b. Furnish to J-U-B any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.
 - c. Following J-U-B's assessment of initially-available Project information and data and upon J-U-B's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable J-U-B to complete its Basic and Additional Services.
 - d. Give prompt written notice to J-U-B whenever CLIENT observes or otherwise becomes aware of the presence at the Site of any Constituent of Concern, or of any other development that affects the scope

or time of performance of J-U-B's services, or any defect or nonconformance in J-U-B's services, the Work, or in the performance of any Contractor.

- e. Authorize J-U-B to provide Additional Services as required.
 - f. Arrange for safe access to and make all provisions for J-U-B to enter upon public and private property as required for J-U-B to perform services under the Agreement.
 - g. Examine all alternatives, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by J-U-B (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CLIENT deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
 - h. Provide and pay for reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by J-U-B and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
 - i. Complete SEPA permitting and all necessary City of Kennewick local planning and permitting requirements.
 - j. Recognize and acknowledge that J-U-B's services do not include the following services, provide, as required for the Project:
 - 1) Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - 2) Legal services with regard to issues pertaining to the Project as CLIENT requires, Contractor raises, or J-U-B reasonably requests.
 - 3) Such auditing services as CLIENT requires to ascertain how or for what purpose Contractor has used the moneys paid.
 - k. Negotiate and acquire all required property and easements,
 - l. Amend radio licensing agreements for telemetry.
 - m. Perform funding agency coordination including submittal of Progress Status Reports and Reimbursement Requests.
 - n. Provide liaison with private and public entities for site access, construction coordination, etc. Assist J-U-B in field visit and coordination with residents for surveying services.
 - o. Provide CCTV tapes, record drawings, locations of all service connections, and maintenance information about subject sewers. CCTV tape quality shall be of sufficient quality to accurately evaluate the condition of the pipe, service pipe locations, and establish pipe joint deflection or offsets. Dye testing and additional CCTV inspection may be required to identify service laterals which are active or inactive as mutually agreed between CLIENT and J-U-B.
 - p. Perform flow monitoring if no recent information is available from other CLIENT provided sources.
 - q. Provide GIS shapefiles showing sewers and other utilities, rights-of-ways, property lines, addresses, ownership, and recent high resolution aerial mapping. This data may be used to develop base mapping for the project.
2. Bid/Award Phase:
- a. Advertise for and obtain bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom the Bidding Documents have been issued, schedule and attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the bidding documents.
 - b. Issue addenda as appropriate to clarify, correct, or change the bidding documents.

- c. Determine the acceptability of subcontractors, suppliers, and other individuals and entities proposed by the prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.
 - d. Coordinate and administer the Bid opening, prepare Bid tabulation sheets, and evaluate Bids or proposals, select bidder for award, and assemble and award contracts for the Work.
3. Construction Phase:
- a. Provide all Construction Phase Services.
4. Post-Construction Phase:
- a. Provide all Post-Construction Phase Services.

SCHEDULE OF SERVICES

Predicated upon timely receipt of CLIENT-provided information, typical review periods, and active direction during work, J-U-B anticipates the following schedule for the Services listed:

Task Number	Task Name	Anticipated Schedule
001	Project Administration	Throughout project.
002	Workshops	Throughout project.
003	Data Collection	Work will start when data is provided by CLIENT. Information will be prepared for Workshop #2.
004	Permitting	Throughout project.
005/006	Design Phase Services	30% Submittal: 60 days from receipt of all information from CLIENT – in preparation for Workshop #2 60% Submittal: 60 days from Workshop #2 90% / Agency Review Submittal: 60 days from Workshop #3 Final Bidding Documents: 30 days from Workshop #4
100	Bidding and Award Phase Services	To be determined
200	Construction Phase Services	To be determined

BASIS OF FEE

CLIENT shall pay J-U-B for Basic Services set forth in Attachment 1 as follows:

- For Lump Sum fees:
 - The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.
- For Time and Materials fees:
 - CLIENT shall pay J-U-B an amount equal to the cumulative hours charged to the Project by each class of J-U-B's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and J-U-B's charges, if any.
 - The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually in January of each year to reflect equitable changes in the compensation payable to J-U-B.

The fee types and amounts for each task are presented in the following table:

Task Number	Task Name	Fee Type	Amount
001	Project Administration	Time and Materials (Not to Exceed)	\$17,700
002	Workshops	Time and Materials (Not to Exceed)	\$9,500
003	Data Collection	Time and Materials (Not to Exceed)	\$20,900
004	Permitting	Time and Materials (Not to Exceed)	\$10,800
005	Trenchless Design	Time and Materials (Not to Exceed)	\$45,000
006	Open Cut Design	Time and Materials (Not to Exceed)	\$70,600
100	Bid & Award Phase	Time and Materials (Not to Exceed)	\$7,000
200	Construction Phase	Time and Materials (Not to Exceed)	TBD

Subtotal =	\$181,500
Management Reserve Fund of 10% =	\$18,150
Total Maximum Amount Payable =	\$199,650

Period of Service: The compensation amount stipulated above is conditioned on a period of service not exceeding 12 months. If such period of service is extended, the compensation amount for J-U-B's services shall be appropriately adjusted.

Management Reserve Fund: This contract assumes that the CLIENT has established a Management Reserve Fund to provide the authorized project representative the flexibility of authorizing additional funds to the Agreement for allowable unforeseen costs, or reimbursing J-U-B for additional work beyond that already defined in this Agreement. Such authorization(s) shall be in writing and shall not exceed 10% of the amounts shown above. Any changes requiring additional costs in excess of the Management Reserve Fund shall be made in accordance with the Extra Work section of this Task Plan.

Council Agenda Coversheet 	Agenda Item Number	5.a.(1)	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Water Rate Increase			Public Mtg / Hrg	☐
	Ordinance/Reso #	5786	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends adoption of Ordinance 5786 amending section 14.13 Charges (Water) of Kennewick Municipal Code (KMC)

Motion for Consideration

I move to adopt Ordinance 5786.

Summary

The City of Kennewick completed a Council authorized water-sewer rate study in 2016 with the City's selected consultant FCS Group. The primary purpose of the study was to determine whether the utility's current rate structure will provide funding to adequately meet the utility's financial obligations and capital improvements required to maintain the current system and meet additional needs required to serve new growth.

The General Sewer Comprehensive Plan, Wastewater Treatment Plant Facility Plan, both approved and adopted by the City Council in 2015, along with the Water Comprehensive Plan in 2016, were used to assist in the development of the rate study.

The current rate study is a multi-year financial plan that will provide revenue requirements to meet the following obligations. Operating Expenses, Debt Service, Capital Expenditures, and Fiscal Policy Achievement.

The rate study evaluated the sufficiency of the current rates on a standalone basis and developed a rate implementation strategy. Council adopted this strategy for the 2017/2018 biennial budget with a rate increase in 2017 and 2018 of 3.15% for Water, while maintaining the current consumer price indexing.

Staff recommendation is for a rate implementation in 2019 of 3.15% for Water and then implement the same rates again in 2020, while maintaining the current consumer price indexing.

In 2020 the plan will be reevaluated for the 2021/2022 biennial budget.

Alternatives

None recommended.

Fiscal Impact

N/A

Through	John Cowling Nov 14, 11:26:52 GMT-0800 2018	Attachments: 
Dept Head Approval	Cary Roe Nov 14, 14:33:52 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 13:46:58 GMT-0800 2018	
		☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5786

AN ORDINANCE RELATING TO WATER CHARGES AND AMENDING
SECTIONS 14.13.030, 14.13.040, AND 14.13.050 OF THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 14.13.030 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

14.13.030: - Residential Water Rates—Inside the City Limits.

This schedule applies to all residences and individual apartment houses within the City
limits where service is furnished through a separate meter for each such individual apartment:

- (1) Effective January 1, 201~~97~~, the service fee for a bi-monthly billing period will be
\$~~23.3421.19~~ plus any modification authorized under Section 14.13.100. Effective
January 1, 20~~2018~~, the service fee for a bi-monthly billing period will be increased by
an additional 3.15 percent, plus any modification authorized under Section 14.13.100.
- (2) Effective January 1, 201~~97~~, all water use during the bi-monthly billing period will be
charged at \$~~1.3271.204~~ per 100 cubic feet of water metered, plus any modification
authorized under Section 14.13.100. Effective January 1, 20~~2018~~, the charge for
water use during the bi-monthly billing period will be increased by an additional 3.15
percent, plus any modification authorized under Section 14.13.100.

(Ord. 5786 Sec. 1, 2018; Ord. 5677 Sec. 1, 2016; Ord. 3619 Sec. 5, 1995; Ord. 3121 Sec. 1(part),
1987; Ord. 3084 Sec. 1(part), 1987; Ord. 2973 Sec. 1(part), 1985; Ord. 2910 Sec. 1(part), 1985;
Ord. 2888 Sec. 3(part), 1985; Ord. 2481 Sec. 2(part), 1980)

Section 2. Section 14.13.040 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

14.13.040: - Residential Water Rates—Outside the City Limits.

This schedule applies to all residences, and the individual apartments in apartment houses
outside the City limits where service is furnished through a separate meter for each such
individual apartment:

- (1) Effective January 1, 201~~97~~, the service fee for a bi-monthly billing period will be
\$~~51.3646.61~~, plus any modification authorized under Section 14.13.100. Effective
January 1, 20~~2018~~, the service fee for a bi-monthly billing period will be increased by
an additional 3.15 percent, plus any modification authorized under Section 14.13.100.
- (2) Effective January 1, 201~~97~~, all water use during the bi-monthly billing period will be
charged at \$2.~~918648~~ per 100 cubic feet of water metered, plus any modification
authorized under Section 14.13.100. Effective January 1, 20~~2018~~, the charge for

water use during the bi-monthly billing period will be increased by an additional 3.15 percent, plus any modification authorized under Section 14.13.100.

(Ord. 5786 Sec. 2, 2018; Ord. 5677 Sec. 2, 2016; Ord. 3619 Sec. 6, 1995; Ord. 3121 Sec. 1(part), 1987; Ord. 3084 Sec. 1(part), 1987; Ord. 2973 Sec. 1(part), 1985; Ord. 2910 Sec. 1(part), 1985; Ord. 2888 Sec. 3(part), 1985; Ord. 2481 Sec. 2(part), 1980)

Section 3. Section 14.13.050 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

14.13.050: - Multi-family, Commercial and Industrial Water Rates.

- (1) Effective January 1, 2019~~7~~, the following schedule, plus \$1.327~~204~~ per 100 cubic feet of water, plus any modification to these rates authorized under Section 14.13.100, applies to all nonresidential water users within the City limits:

Meter Size	Rate For Two Months
¾"	\$ <u>45.12</u> 40.96
1"	<u>67.48</u> 61.26
1½"	<u>120.02</u> 108.95
2"	<u>157.66</u> 143.13
3"	<u>240.18</u> 218.05
4"	<u>352.75</u> 320.24
6"	<u>532.92</u> 483.80

Effective January 1, 2020~~18~~, rates authorized under this section shall be increased by an additional 3.15 percent, plus any modification authorized under Section 14.13.100.

- (2) Effective January 1, 2019~~7~~, the following schedule, plus \$2.918~~648~~ per 100 cubic feet of water, plus any modification to these rates authorized under Section 14.13.100, applies to all nonresidential water users outside the City limits:

Meter Size	Rate For Two Months
------------	---------------------

¾"	\$ 99.26 <u>90.11</u>
1"	148.45 <u>134.78</u>
1½"	264.03 <u>239.68</u>
2"	346.86 <u>314.89</u>
3"	528.41 <u>479.71</u>
4"	776.06 <u>704.52</u>
6"	1,172.43 <u>1,064.37</u>

Effective January 1, 20~~2018~~, rates authorized under this section shall be increased by an additional 3.15 percent, plus any modification authorized under Section 14.13.100.

(~~Ord. 5786 Sec. 3, 2018~~; Ord. 5677 Sec. 3, 2016; Ord. 3619 Sec. 7, 1995; Ord. 3121 Sec. 1(part), 1987; Ord. 3084 Sec. 1(part), 1987; Ord. 2973 Sec. 1(part), 1985; Ord. 2910 Sec. 1(part), 1985; Ord. 2888 Sec. 3(part), 1985; Ord. 2481 Sec. 2(part), 1980)

Section 4. This ordinance shall be in full force and effect on January 1, 2019.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5786 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 21st day of
November, 2018.

Approved as to Form:

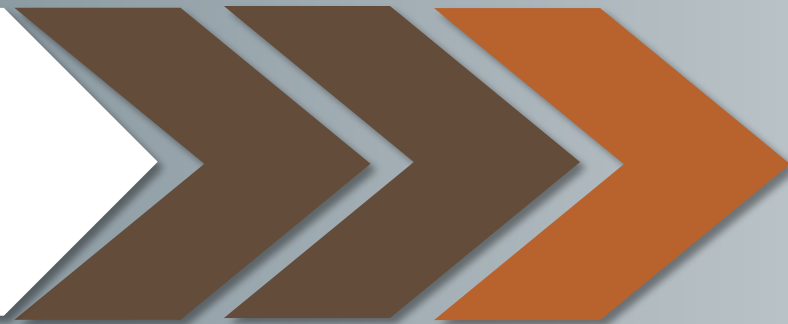
LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____



City Council Workshop



Water & Wastewater Rate Study Update

Cary Roe, P.E. Public Works Director, City of Kennewick
Angie Sanchez Virnoche, Principal; FCS Group

November 20, 2018



Background

- ◆ The water/sewer Rate study was completed in 2016
 - 20 year plan with rate focus on 2017-2021
- ◆ The study utilizes the operational and capital improvement needs included in the:
 - General Sewer Plan adopted in 2015
 - Wastewater Treatment Facility Plan adopted in 2015
 - Water Comprehensive Plan in 2016
- ◆ Council adopted the water/sewer rate increase for the 2017/2018 Biennium
- ◆ Revisit water/sewer rate strategy for 2019/2020 Biennium

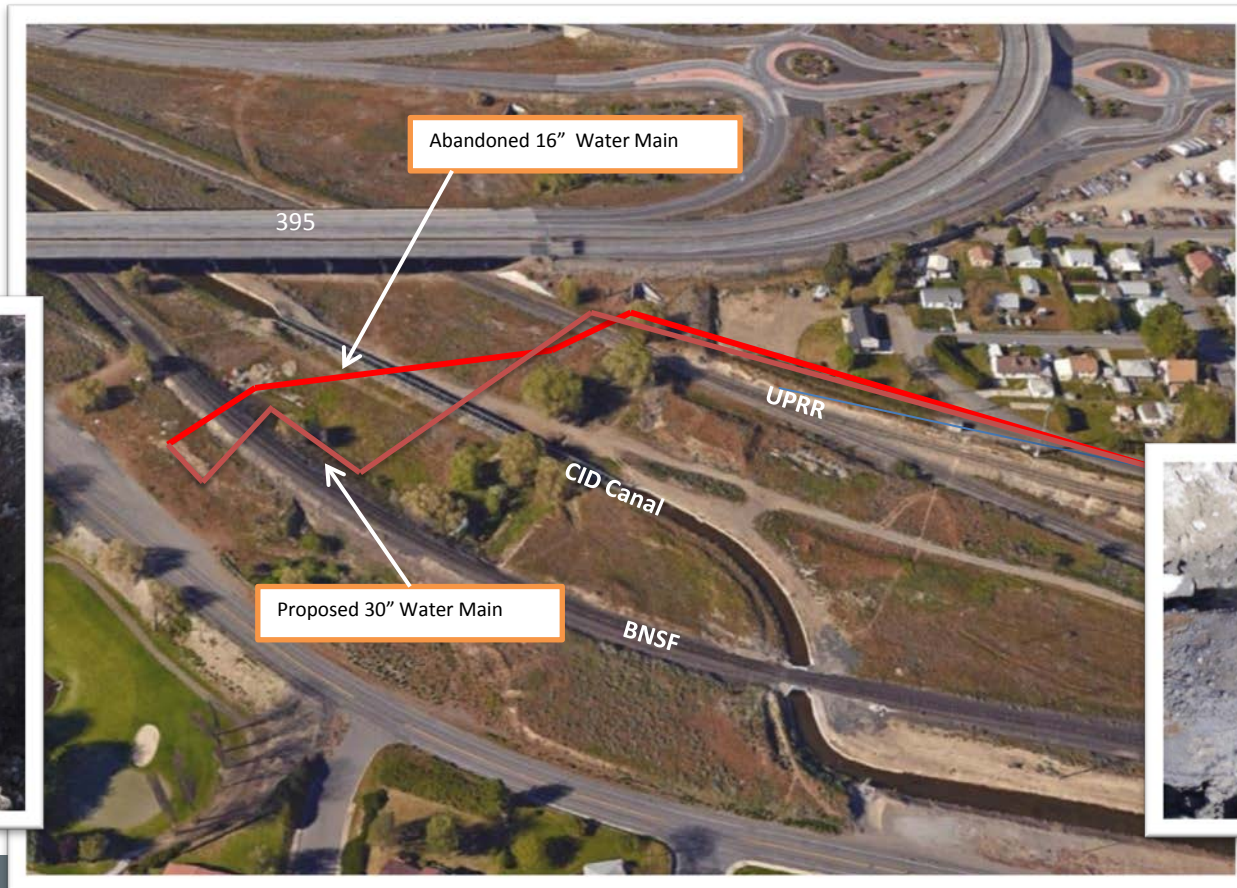
Deferred Maintenance

- ◆ Union Pacific Railroad sewer main consists of 5.7 miles of deteriorating 24" Sanitary Sewer. We had a collapse and an emergency repair. Currently in final design and permitting.



Deferred Maintenance

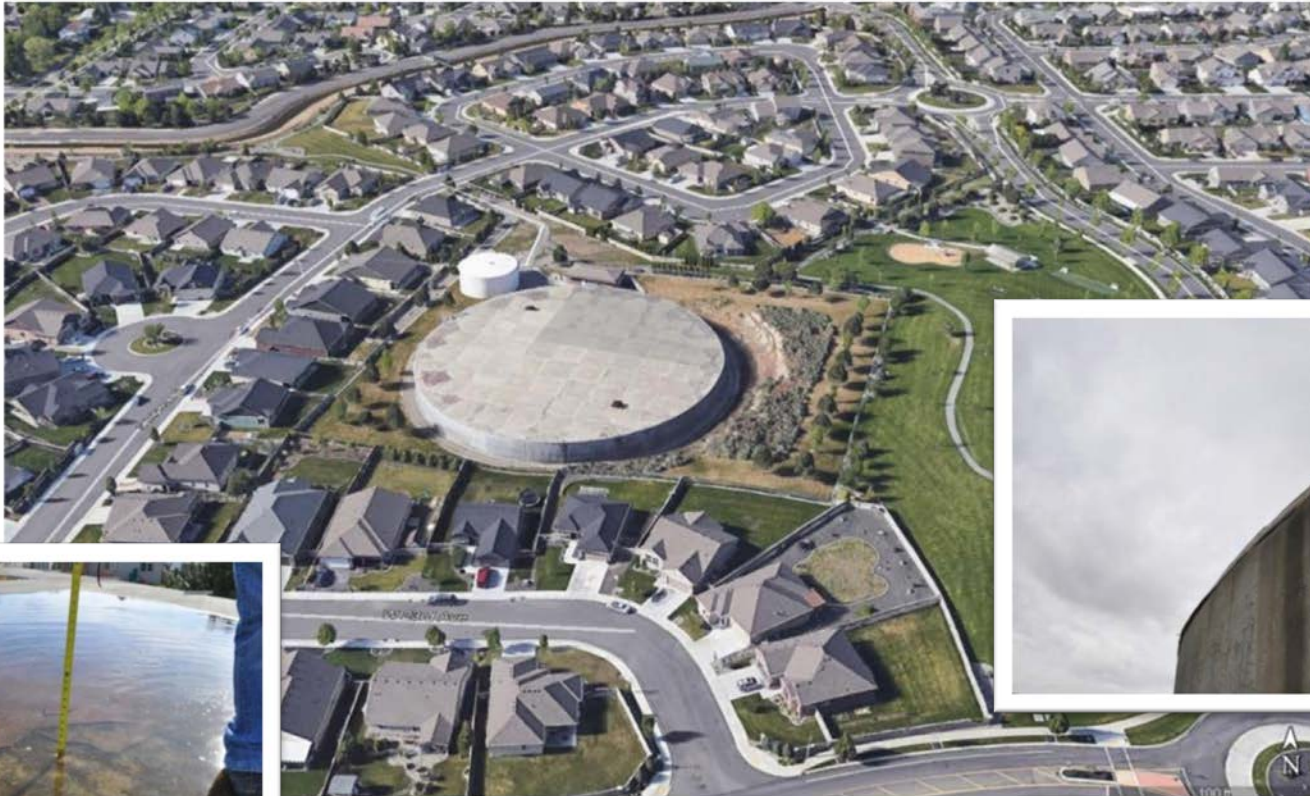
- ◆ Large Diameter Water Transmission Main from Ranney Well System. Transmission main abandoned due to leaking. Currently in final design and permitting





Deferred Maintenance

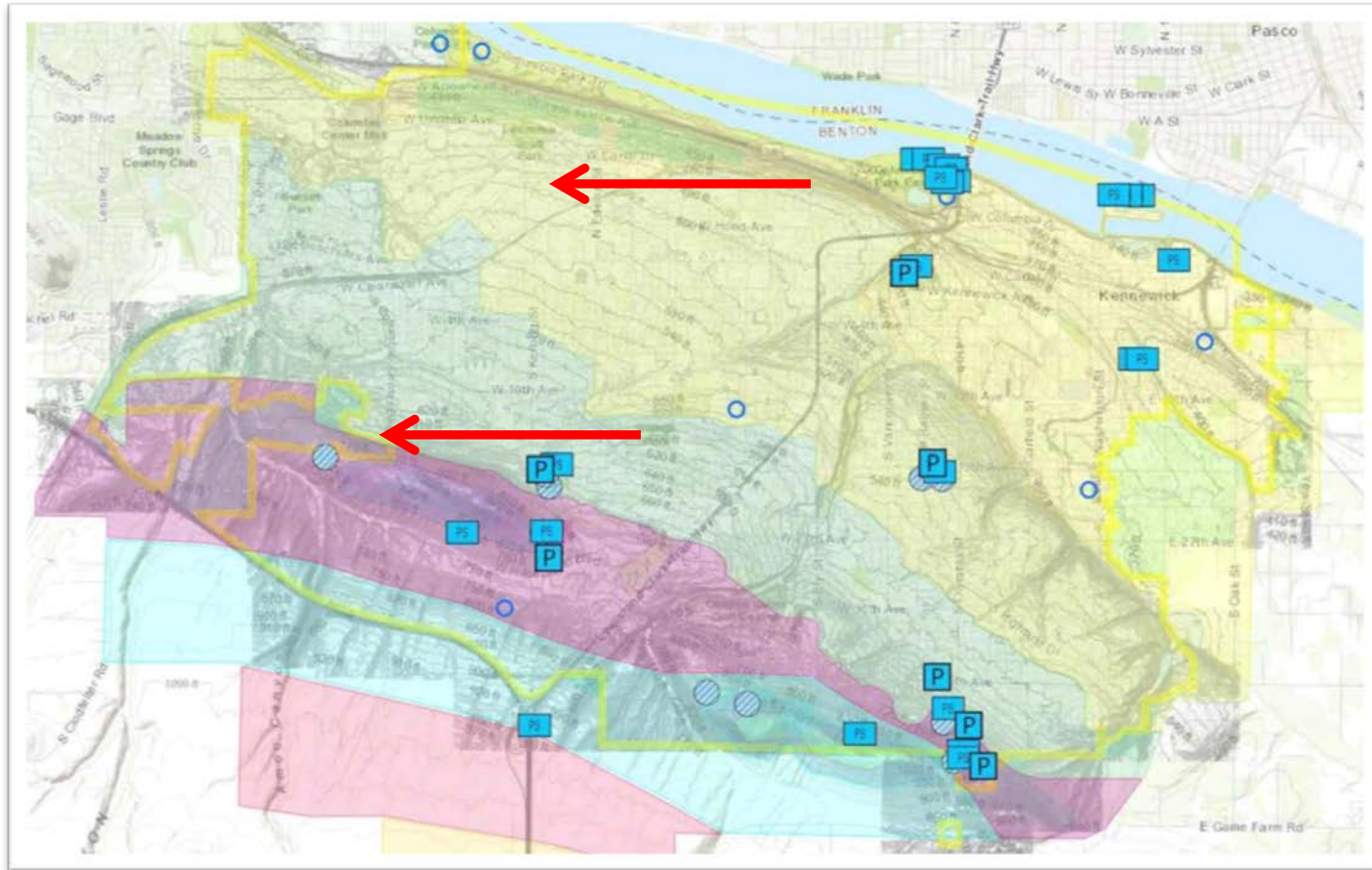
- ◆ 18th & Kellogg 10MG Reservoir. Structure is reaching it's useful structural life with columns beginning to punch through the roof.





Deferred Maintenance

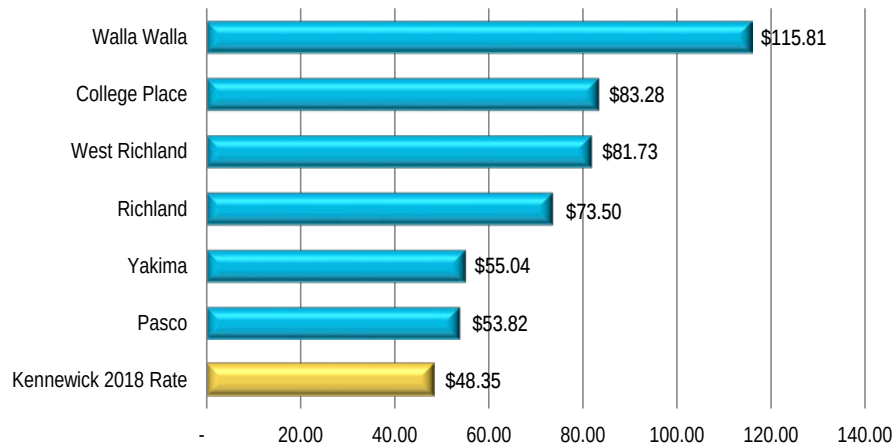
- ◆ Operational deficiencies moving water to the west. Requires construction of dedicated transmission mains, and booster pump stations





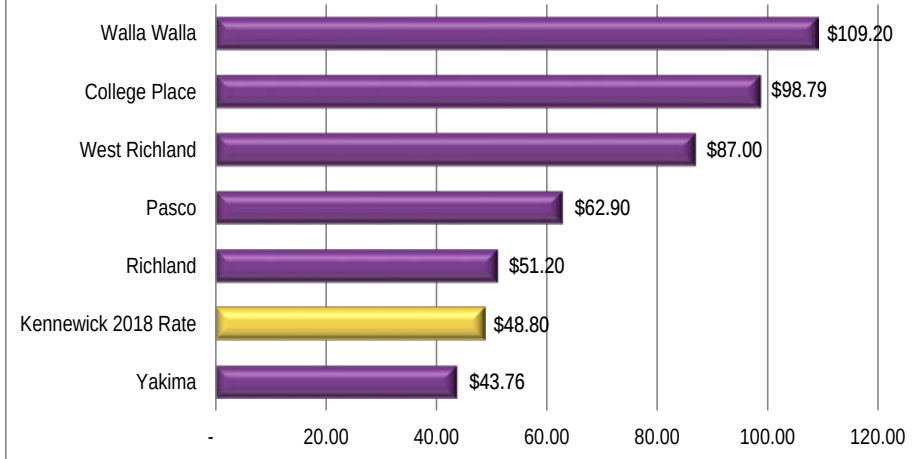
Residential Bill Comparisons

2018 Water Residential Sample Bills



Note: Assumes residential meter $\frac{3}{4}$ " and 20 ccf bi-monthly usage

2018 Wastewater Residential Sample Bills



Note: Assumes 13.3 ccf bi-monthly usage where applicable



Discussion Outline

- ◆ Overview
- ◆ Summary of findings
- ◆ Staff Recommendations

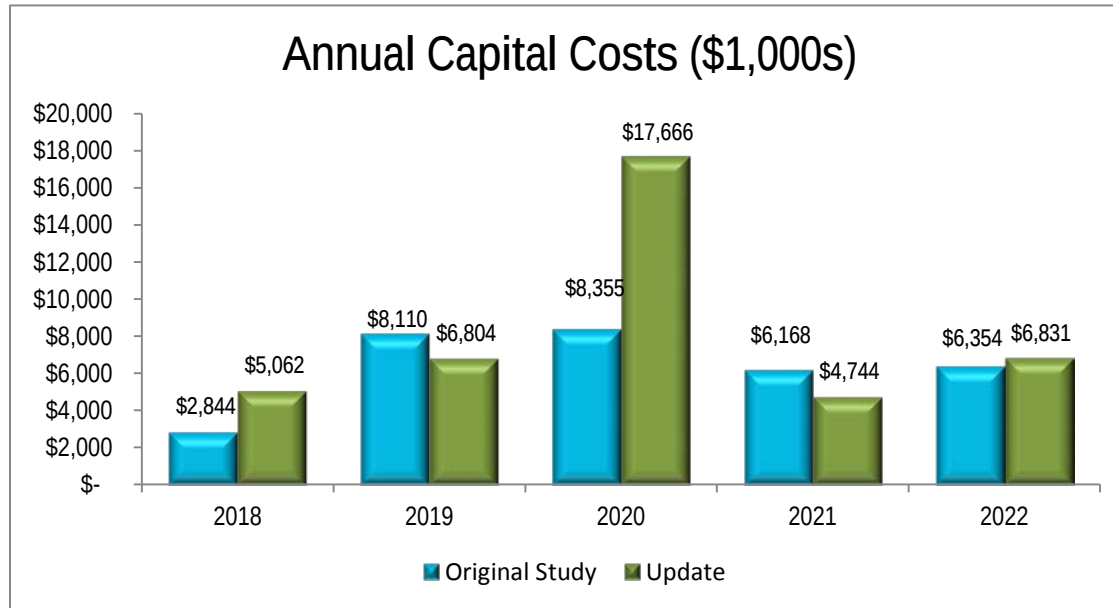


Rate Update Overview

- ◆ 20 year plan with rate focus on initial five years (2017 – 2021)
- ◆ Updated during biennium budget process
- ◆ Evaluates sufficiency of current rates to meet all utility financial obligations on a stand-alone basis
 - Operating costs
 - Capital expenditures
 - Debt service
 - Fiscal policy achievement
- ◆ **Fiscal Policy Targets**
 - 90 days O&M water; 60 days O&M sewer
 - Capital Reserve 1% of original cost asset value
 - System Reinvestment target = annual depreciation
 - Debt service coverage = 1.25 minimum



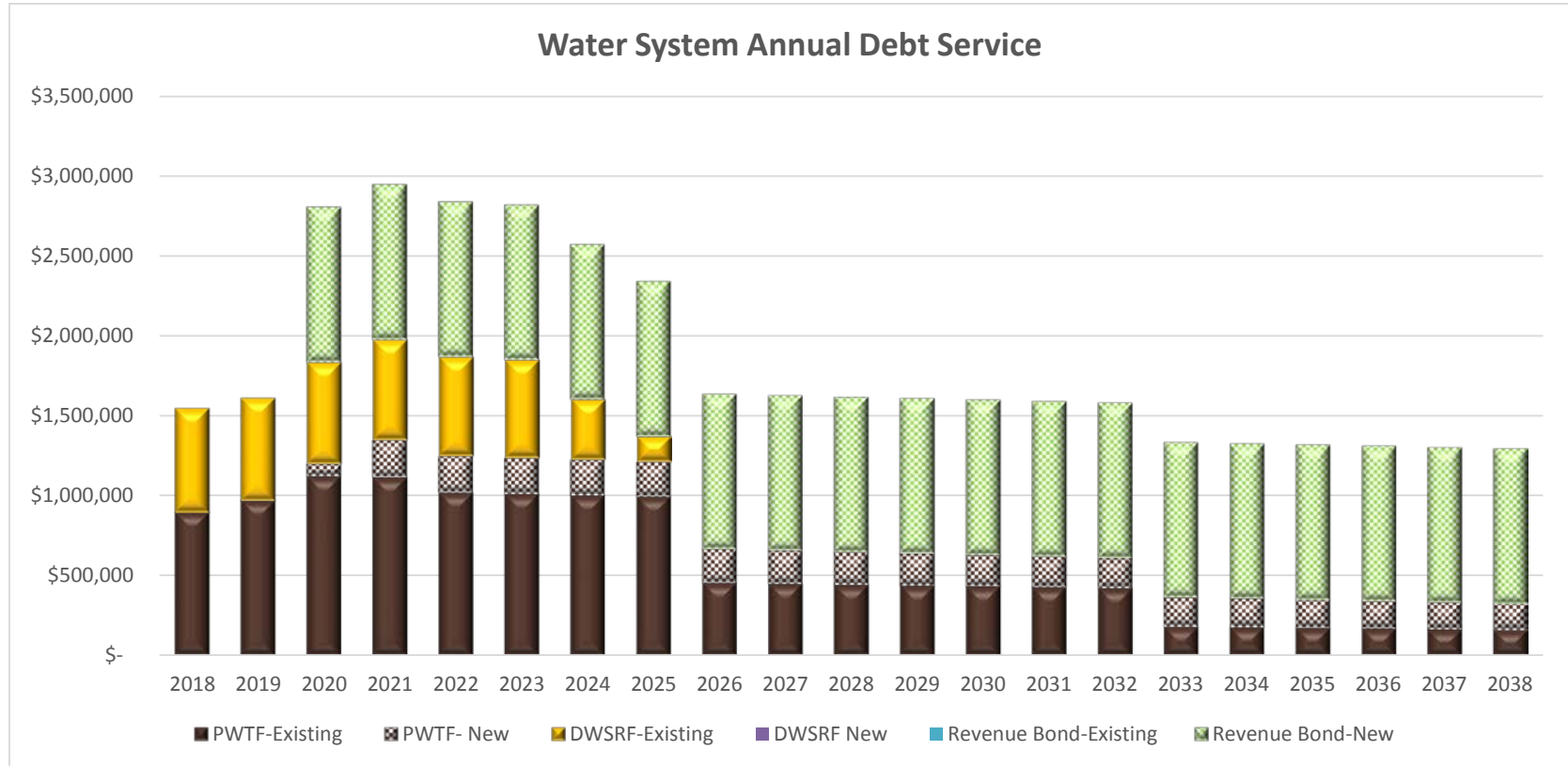
Key Components – Water



- ◆ Capital costs accelerated and higher ~ +\$9.3 million
 - 18th and Kellog reservoir improvement
- ◆ Capital program funded by:
 - Existing resources: cash reserves, rate funding, front footage fee, connection fees
 - New debt proceeds required - \$23.4 million
 - Revenue bonds: \$14.8 million 2020 & 2021
 - Low interest loans: PWTF \$3.0 million in 2019 & 2020, other loan \$2.6 million 2021



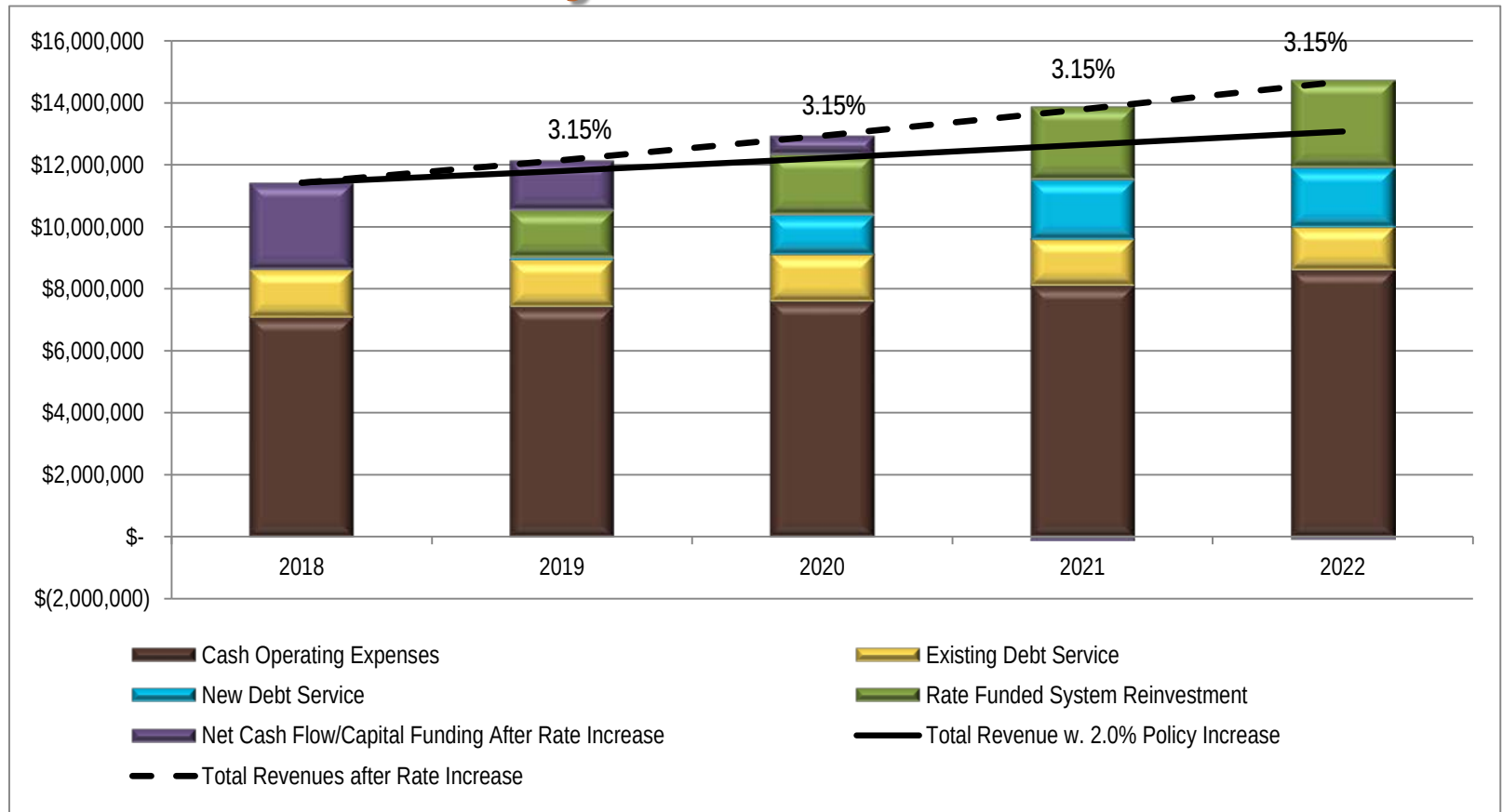
Debt Service Obligations – Water



- ◆ \$16.8 Million outstanding debt (secured)
- ◆ \$28.9 Million outstanding if 2020 revenue bond secured



Water Summary



- ◆ Current rate strategy holds for 2019/2020 Biennium
- ◆ Due to accelerated and higher capital costs, future rate strategy may need to be adjusted



Residential Water Bi-monthly Bill Impact

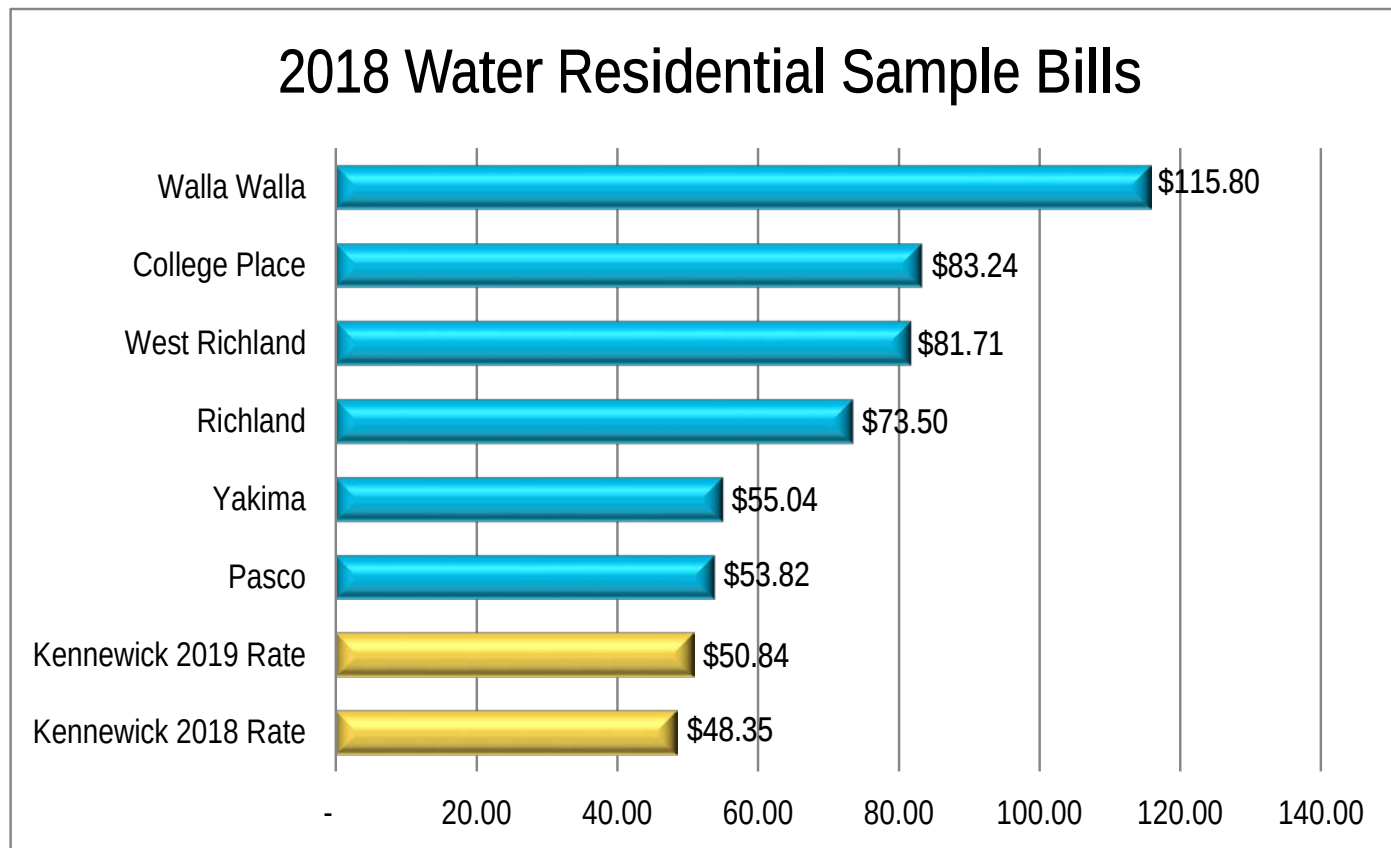
Water Sample Bill	Existing	2019	2020	2021	2022
Policy Increases - Annual CPI		2.00%	2.00%	2.00%	2.00%
Proposed Increases - Above CPI		3.15%	3.15%	3.15%	3.15%
Total Proposed Increases		5.15%	5.15%	5.15%	5.15%
Sample Residential Bi-Monthly Bill	\$ 48.35	\$ 50.84	\$ 53.46	\$ 56.21	\$ 59.11
<i>Difference</i>		\$ 2.49	\$ 2.62	\$ 2.75	\$ 2.89

Note: Sample bill for residential customer with 3/4" meter and average bi-monthly usage of 20 ccf

- ◆ City practice is to annually index fees and charges to CPI
 - Assumed at 2% per year
- ◆ Additional 3.15% per year above current practice
- ◆ Rate impacts shown are bi-monthly



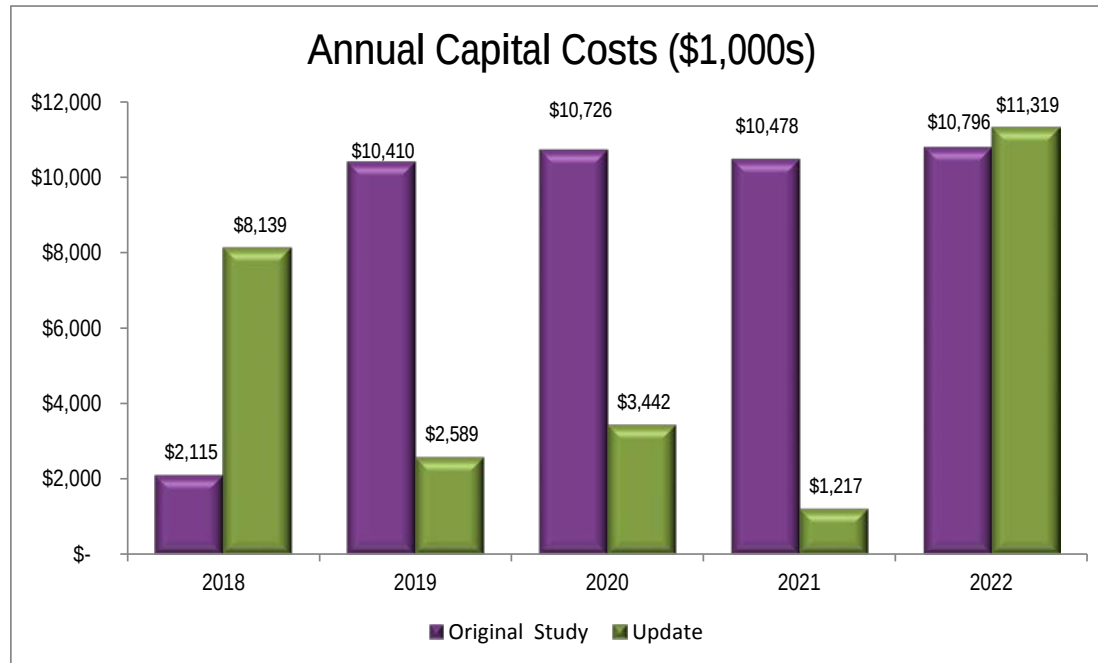
Rate Comparison



*Note: Assumes residential meter 3/4" and
20 ccf bi-monthly usage*



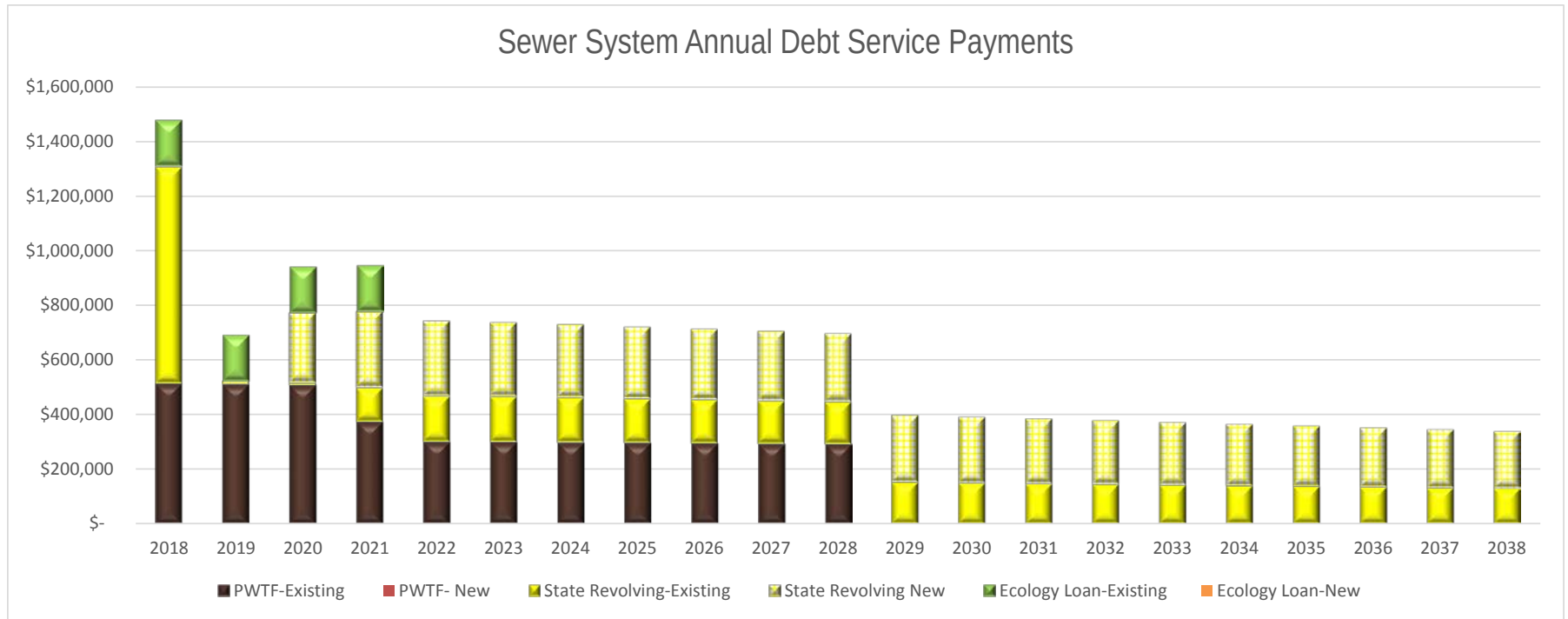
Key Components – Wastewater



- ◆ Total capital projects delayed from original schedule – projects still needed ramp up begins in 2022
- ◆ Capital program funded by:
 - Existing resources: cash reserves, rates, connection charges
 - No new debt assumed for 2019/2020 Biennium
 - \$16.6 million in new loan proceeds may be required in 2022 – revisit during next review



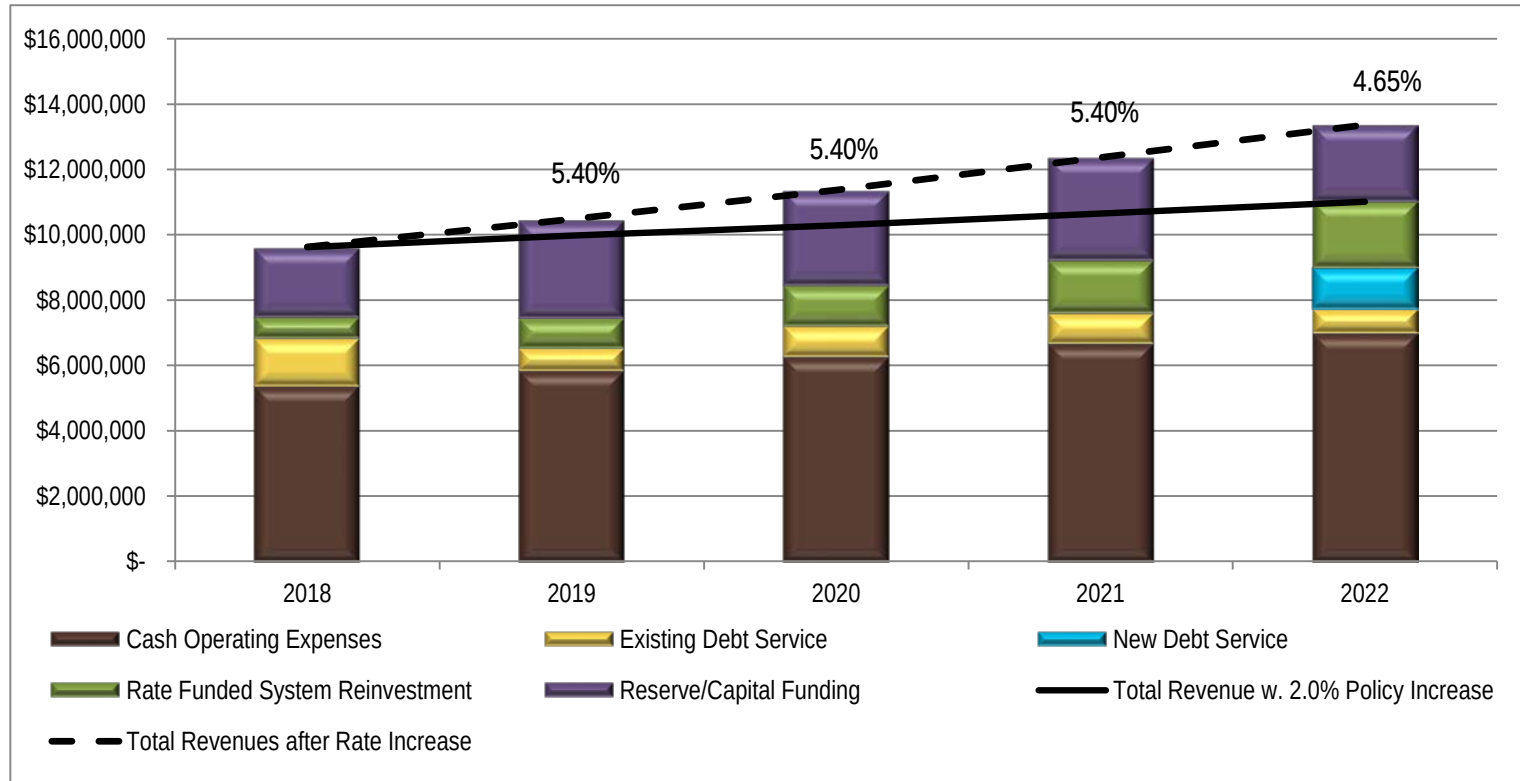
Debt Service Obligations – Sewer



◆ \$10.2 million outstanding debt



Wastewater Summary



- ♦ Wastewater outperforming plan
 - Delayed capital spend and no new debt required until possibly 2022
- ♦ Current rate strategy can hold for 2019/2020 Biennium



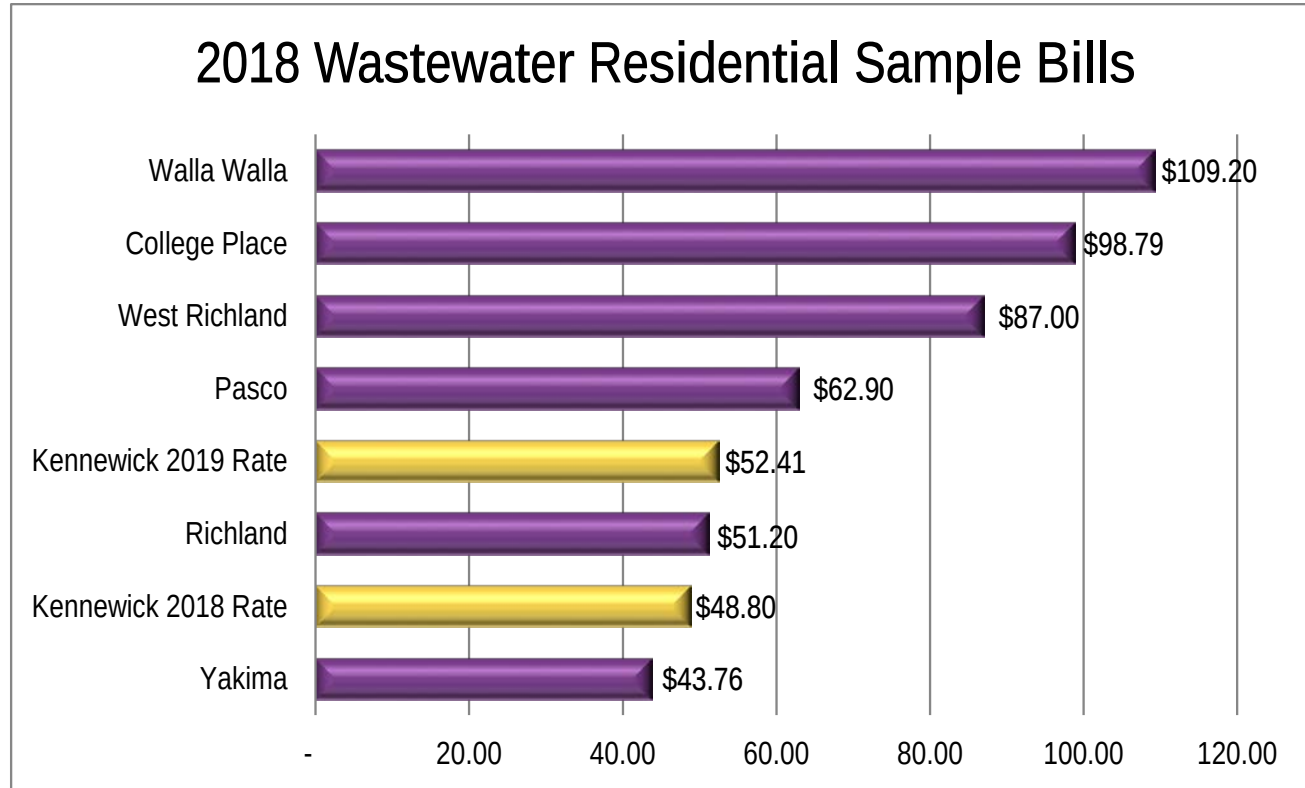
Residential Sewer Bi-Monthly Bill Impact

Wastewater Sample Bill	Existing	2019	2020	2021	2022
Policy Increases - Annual CPI		2.00%	2.00%	2.00%	2.00%
Proposed Increases - Above CPI		5.40%	5.40%	5.40%	4.65%
Total Proposed Increases		7.40%	7.40%	7.40%	6.65%
Sample Residential Bi-Monthly Bill	\$ 48.80	\$ 52.41	\$ 56.29	\$ 60.46	\$ 64.48
<i>Difference</i>		\$ 3.61	\$ 3.88	\$ 4.17	\$ 4.02

- ◆ City practice is to annually index fees and charges to CPI
 - Assumed at 2% per year
- ◆ Additional 5.40% per year above current practice for 2019 and 2020
- ◆ Rate impacts shown are bi-monthly



Rate Comparison



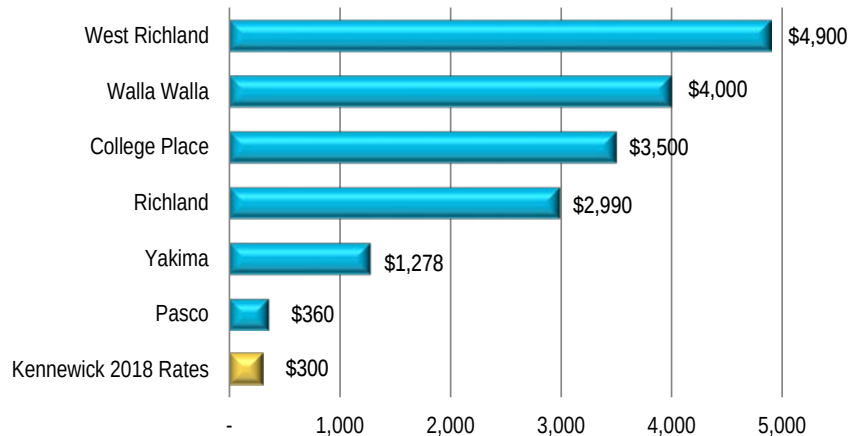
*Note: Assumes 13.3 ccf bi-monthly usage
where applicable*



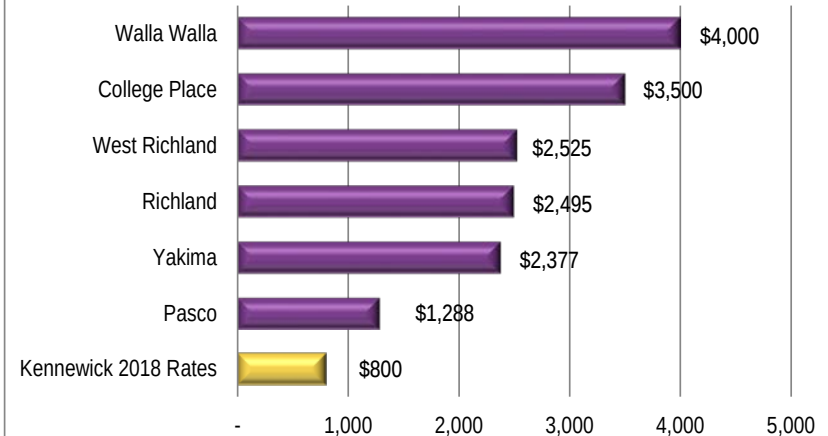
Connection Charges

- ◆ Charged to new development as a condition of service
- ◆ Revised Code of Washington RCW 35.92.025 grants authority for charges
- ◆ Represents a proportionate share of the cost of system infrastructure investment
- ◆ Review and update charge 1st half of 2019

Water Connection Charges



Wastewater Connection Charges





STAFF RECOMMENDATIONS

- ◆ Implement rate recommendations – on track with plan
 - Implement Rate increase for 2019 – 2020 biennium
 - Continue with current Policy of increasing rates annually by CPI (est. @ 2%)
 - Water = 3.15% for 2019 & 2020
 - Sewer = 5.40% for 2019 & 2020
- ◆ Connection fees
 - Review and update connection fees 1st half of 2019
- ◆ Implement rate modifications January 1st, 2019

Angie Sanchez Virnoche

Vice President/Principal

angies@fcsgroup.com

425.336.4157

Contact FCS GROUP:

(425) 867-1802

www.fcsgroup.com

Council Agenda Coversheet 	Agenda Item Number	5.a.(2)	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Sewer Rate Increase			Public Mtg / Hrg	☐
	Ordinance/Reso #	5787	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends adoption of Ordinance 5787 amending section 14.26 Sanitary Sewer User Charges of the Kennewick Municipal Code (KMC)

Motion for Consideration

I move to adopt Ordinance 5787.

Summary

The City of Kennewick completed a Council authorized water-sewer rate study in 2016 with the City's selected consultant FCS Group. The primary purpose of the study was to determine whether the utility's current rate structure will provide funding to adequately meet the utility's financial obligations and capital improvements required to maintain the current system and meet additional needs required to serve new growth.

The General Sewer Comprehensive Plan, Wastewater Treatment Plant Facility Plan, both approved and adopted by the City Council in 2015, along with the Water Comprehensive Plan in 2016, were used to assist in the development of the rate study.

The current rate study is a multi-year financial plan that will provide revenue requirements to meet the following obligations. Operating Expenses, Debt Service, Capital Expenditures, and Fiscal Policy Achievement.

The rate study evaluated the sufficiency of the current rates on a standalone basis and developed a rate implementation strategy. Council adopted this strategy for the 2017/2018 biennial budget with a rate increase in 2017 and 2018 of 5.4% for Sewer, while maintaining the current consumer price indexing.

Staff recommendation is for a rate implementation in 2019 of 5.4% for Sewer and then implement the same rates again in 2020, while maintaining the current consumer price indexing.

In 2020 the plan will be reevaluated for the 2021/2022 biennial budget.

Alternatives

None Recommended

Fiscal Impact

N/A

Through	John Cowling Nov 15, 07:26:42 GMT-0800 2018	Attachments: 
Dept Head Approval	Cary Roe Nov 15, 07:51:19 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 13:50:26 GMT-0800 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5787

AN ORDINANCE RELATING TO SANITARY SEWER CHARGES AND
AMENDING SECTIONS 14.26.010, 14.26.020, 14.26.030, AND 14.26.040 OF
THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 14.26.010 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

14.26.010: - User Charge Basis.

Each connection to the sanitary sewer from single-family dwelling unit, multi-family dwelling unit, commercial and industrial accounts shall have a user charge assessed and collected bi-monthly by the City Treasurer on the following basis:

- (1) Single-Family Dwelling Unit Accounts: A flat fee charge rate shall be charged.
- (2) Multi-Family Dwelling Unit Accounts: A variable charge rate based upon metered water consumption shall be charged. The rate shall be determined as follows:
 - (a) A rate, never less than a minimum charge, equal in amount to the single-family dwelling unit flat fee charge rate, normally;
 - (b) Effective January 1, 20~~19~~~~17~~, a rate determined by multiplying the user charge rate (dollars per 100 cubic feet discharged) by the metered water consumption in hundred cubic feet and ~~an~~ \$~~13.29~~~~41.55~~ per unit service fee, plus any modifications authorized under Section 14.26.070, for each two-month billing cycle and effective January 1, 20~~20~~~~18~~, a rate determined by multiplying the user charge rate (dollars per 100 cubic feet discharged) by the metered water consumption in 100 cubic feet and a rate that has been increased by an additional 5.4 percent, plus any modifications authorized under Section 14.26.070 per unit service fee for each two-month billing cycle; but
 - (c) Never higher than a maximum charge determined by multiplying the number of dwelling units in the account by the single-family dwelling unit flat fee rate.
- (3) Commercial/Industrial Accounts: A variable charge rate based upon metered water consumption shall be charged. The rate shall be determined as follows:
 - (a) A rate never less than a minimum charge equal in amount to the single-family dwelling unit flat fee charge rate, normally;
 - (b) Effective January 1, 20~~19~~~~17~~, a rate determined by multiplying the user's charge rate (dollars per 100 cubic feet discharged) by the metered water consumption in hundred cubic feet and ~~an~~ \$~~13.29~~~~41.55~~ per unit service fee, plus any modifications authorized under Section 14.26.070, for each two-month billing cycle and effective January 1, 20~~20~~~~18~~, a rate determined by multiplying the user charge rate (dollars per 100 cubic feet discharged) by the metered water

consumption in hundred cubic feet and a rate that has been increased by an additional 5.4 percent, plus any modifications authorized under Section 14.26.070 per unit service fee for each two-month billing cycle; but

- (c) If the metered water consumption is not representative of the wastewater discharged into the sanitary sewer, a factor "K" may be applied to the rate determined in subdivision (b) of this subsection. The factor "K" is a ratio found by dividing the volume of wastewater discharged by the metered water consumption, both determined simultaneously during a common time period. It is the responsibility of the City that their proposed "K" factor is a valid value.
- (4) Outside City Limits Accounts: All accounts outside the City limits shall be assessed a 50-percent surcharge over and above the respective inside City limits rates.
- (5) The usual charge for sanitary sewer service shall be billed to the user, when possible, on the same bill as for domestic water. Sewer service charges shall become delinquent 15 days after date of billing.
- (6) Quantity discounts to large-volume users shall not be allowed.

(Ord. 5787 Sec. 1, 2018; Ord. 5678 Sec. 1, 2016; Ord. 3619 Sec. 11, 1995; Ord. 2480 Sec. 8, 1980; Ord. 1919 Sec. 2(part), 1976)

Section 2. Section 14.26.020 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

14.26.020: - Single-Family Dwelling Unit Rate—Schedule 1.

This schedule applies to all single-family dwelling units connected or required to be connected to the sanitary sewer. Effective January 1, 201~~9~~⁷, within the City limits, the rate shall be a flat fee bi-monthly user charge of \$~~51.4444.72~~, plus any modification authorized under Section 14.26.070. Effective January 1, 20~~20~~¹⁸, within City limits, the rate shall be a flat fee bi-monthly user charge that has been increased by an additional 5.4%, plus any modification authorized under Section 14.26.070.

(Ord. 5787 Sec. 2, 2018; Ord. 5678 Sec. 2, 2016; Ord. 5678 Sec. 2, 2016; Ord. 3619 Sec. 12, 1995; Ord. 3121 Sec. 2(part), 1987; Ord. 3084 Sec. 2(part), 1987; Ord. 2973 Sec. 2(part), 1985; Ord. 2910 Sec. 2(part), 1985; Ord. 2888 Sec. 6(part) 1985; Ord. 2480 Sec. 9(part), 1980; Ord. 1919 Sec. 2(part), 1976)

Section 3. Section 14.26.030 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

14.26.030: - Multi-family Dwelling Unit Rate—Schedule 2.

This schedule applies to all multi-family dwelling units connected or required to be connected to the sanitary sewer. Effective January 1, 201~~9~~⁷, within the City limits, the bi-monthly rate shall be calculated separately for each account using a user charge rate of \$~~2.4092.095~~, plus any modification authorized under Section 14.26.070, for each 100 cubic feet of metered water consumption, plus the service charge in Section 14.26.010. Effective January 1,

202018, the bi-monthly rate shall be calculated separately for each account using a user charge rate that has been increased by an additional 5.4 percent, plus any modification authorized under Section 14.26.070, for each 100 cubic feet of metered water consumption, plus the service charge in Section 14.26.010.

(Ord. 5787 Sec. 3, 2018; Ord. 5678 Sec. 3, 2016; Ord. 3619 Sec. 13, 1995; Ord. 3121 Sec. 2(part), 1987; Ord. 3084 Sec. 2(part), 1987; Ord. 2973 Sec. 2(part), 1985; Ord. 2910 Sec. 2(part), 1985; Ord. 2888 Sec. 6(part), 1985; Ord. 2480 Sec. 9(part), 1980; Ord. 1919 Sec. 2(part), 1976)

Section 4. Section 14.26.040 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

14.26.040: - Commercial/Industrial Accounts—Schedule 3.

This schedule applies to all other accounts not classified in Schedules 1 or 2 that are connected or required to be connected to the sanitary sewer. Effective January 1, 20197, within the City limits, the bi-monthly rate shall be calculated separately for each account using a user charge rate of \$2.4092-095 plus any modification authorized under Section 14.26.070, for each 100 cubic feet of metered water consumption, plus the service charge in Section 14.26.010. Effective January 1, 202018, the bi-monthly rate shall be calculated separately for each account using a user charge rate that has been increased by an additional 5.4 percent, plus any modification authorized under Section 14.26.070, for each 100 cubic feet of metered water consumption, plus the service charge in Section 14.26.010.

(Ord. 5787 Sec. 4, 2018; Ord. 5678 Sec. 4, 2016; Ord. 3619 Sec. 14, 1995; Ord. 3121 Sec. 2(part), 1987; Ord. 3084 Sec. 2(part), 1987; Ord. 2973 Sec. 2(part), 1985; Ord. 2910 Sec. 2(part), 1985; Ord. 2888 Sec. 6(part), 1985; Ord. 2480 Sec. 9(part), 1980; Ord. 1919 Sec. 2(part), 1976)

Section 5. This ordinance shall be in full force and effect on January 1, 2019.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5787 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 21st day of
November, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

Council Agenda Coversheet 	Agenda Item Number	5.b.	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Budget Adjustment 2017/2018			Public Mtg / Hrg	☐
	Ordinance/Reso #	5788	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council adopt Ordinance 5788.

Motion for Consideration

I move to adopt Ordinance 5788.

Summary

The budget adjustment ordinance provides an opportunity to formally appropriate items previously approved by Council and to bring matters of special interest to Council's attention. This is the final adjustment to the City's 2017/2018 budget. Significant items included in the adjustment are:

- To appropriate for revised revenue projections including anticipated increases in property and utility taxes.
- To appropriate for additional Fire Department overtime costs, including incident management team (IMT) reimbursements.
- To appropriate for 2 new Middle School Resource Officers (SRO) paid for by the Kennewick School District through the conclusion of the 2018 calendar year, including vehicle and equipment costs.
- To appropriate for the replacement of approximately 1/2 of Police Department radios that have reached the end of their life cycle.
- To appropriate for revised projections for interlocal contracts including jail, District Court and Office of Public Defense (OPD).
- To appropriate for a new traffic signal at 27th & Olson.
- To appropriate for facility improvements for the Toyota Center & Arena including lighting upgrades and ice plant serving both facilities.
- To appropriate for revised estimates for the Columbia Park Golf Links clubhouse project and 2017/2018 operations.
- To reduce the amount appropriated for the City's matching contribution for the US395/Ridgeline intersection, which is now anticipated to be 100% funded through a Connecting Washington grant, a federal National Highway Freight Program grant, and a low-interest state Public Works Trust Fund (PWTF) loan.

Alternatives

None recommended.

Fiscal Impact

Total overall increase in appropriations of \$4,081,478, which represents a 1.3% increase to the City's 2017/2018 biennial budget.

Through		Attachments: Ordinance Budget Adjustment Summary Budget Adjustment Detail
Dept Head Approval	Dan Legard Nov 13, 16:19:34 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 11:12:38 GMT-0800 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5788

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2017/2018
BIENNIAL BUDGET

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. That certain expenditures as set out below must be made during 2018 that were not foreseeable at the time of preparing the 2017/2018 biennial budget and an emergency exists whereby it is necessary to make emergency appropriations as set forth below and to adjust certain fund income not forecast for 2017/2018, and to make expenditures and changes as designated below, and the following funds shall be changed as follows:

General Fund	\$1,192,325
Street Fund	400,961
Urban Arterial Street Fund	(2,780,592)
Capital Improvement Fund	193,091
Asset Forfeiture Fund	43,500
Public Safety Fund	130,000
Medical Services Fund	287,000
Coliseum Fund	3,780,000
Stormwater Utility Fund	79,945
Columbia Park Golf Course Fund	317,000
Equipment Rental Fund	267,248
Risk Management Fund	<u>171,000</u>
Total Increase in Appropriations	<u>\$4,081,478</u>

Section 2. That an emergency be, and the same hereby is, declared to exist requiring the increases and/or decreases in appropriations and anticipated revenues in the above funds, for said uses and purposes and proper City officials be, and hereby are, authorized and directed to issue warrants or transfer of said funds in accordance with this ordinance.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5788 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington this 21st day of November, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
GENERAL FUND REVENUES					
001.000.311.10.00.00	Property Tax	\$ 23,766,233	\$ (368,461)	\$ 23,397,772	Increase required Street Fund transfer due to fleet M&O charges.
001.000.311.10.00.00	Property Tax	23,397,772	400,000	23,797,772	Appropriate for revised property tax projection.
001.000.316.44.00.00	Natural Gas Utility Tax	808,000	200,000	1,008,000	Appropriate for projected increase in utility tax revenue.
001.000.316.47.00.00	Telephone Utility Tax	3,132,000	122,000	3,254,000	" "
001.090.322.40.00.00	Construction Engineering Permits	604,000	305,000	909,000	Appropriate for revised engineering permit revenues.
001.070.331.16.73.00	JAG Grant	24,434	20,219	44,653	Appropriate for JAG Grant received for rifle purchases.
001.070.334.01.10.00	Criminal Justice Commission Grant	-	30,375	30,375	Appropriate for Criminal Justice Grant received for laptop computers.
001.070.342.10.08.00	SRO Contract	397,100	104,500	501,600	Appropriate for KSD portion of MS SRO officers.
001.080.342.21.01.00	Fire Protection Services	345,200	208,700	553,900	Appropriate for IMT reimbursements for 2018 fire season.
001.000.367.01.00.00	Donations - Fire Dept	-	11,767	11,767	Appropriate for donations received for Training Facility.
001.000.367.05.00.00	Contributions - STCU	3,350	7,500	10,850	Appropriate for STCU contribution for traffic utility box wrap.
001.000.367.06.00.00	Contributions - America's Best Comm	-	9,050	9,050	Appropriate for advertising reimbursement from ABC.
001.070.369.90.01.00	Misc. Revenue Police	-	11,675	11,675	Appropriate for taser sale revenue.
001.000.397.10.35.00	Transfer from Public Safety	4,854,583	130,000	4,984,583	Appropriate for projected increase in utility tax revenue.
Net Increase (Decrease) in Revenues			<u>\$ 1,192,325</u>		
GENERAL FUND EXPENDITURES					
CITY COUNCIL					
001.010.511.60.11.00	Salaries & Wages	\$ 173,808	\$ 10,100	\$ 183,908	Appropriate to modifications to City Council budget.
001.010.511.61.20.01	Social Security	13,553	800	14,353	" "
001.010.511.61.20.03	Retirement	12,729	800	13,529	" "
001.010.511.60.31.01	Office Supplies	4,500	4,000	8,500	" "
Total City Council			15,700		
CITY MANAGER					
001.020.513.10.31.01	Office Supplies	5,500	1,200	6,700	Appropriate for modifications to City Manager budget.
			1,200		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
FINANCE					
<i>Finance</i>					
001.032.514.23.41.01	Audit Fees	98,100	4,900	103,000	Appropriate for increased audit costs.
<i>Customer Service</i>					
001.035.514.23.49.12	Credit Card Fees	195,275	30,000	225,275	Appropriate for increased credit card fees.
<i>Code Enforcement</i>					
001.061.524.60.41.05	Contractual/Consulting Services	7,500	10,500	18,000	Appropriate for increased enforcement abatement costs.
001.061.524.60.45.03	Equipment Pool Charges	7,680	<u>(1,800)</u>	5,880	Adjust Fleet M&O rates.
	Total Finance		43,600		
MANAGEMENT SERVICES					
<i>Purchasing</i>					
001.033.518.40.45.03	Equipment Pool Charges	10,320	(3,240)	7,080	Adjust Fleet M&O rates.
<i>Information Systems</i>					
001.034.518.80.45.03	Equipment Pool Charges	1,440	600	2,040	Adjust Fleet M&O rates.
001.034.518.80.42.02	Cell Phone Charges	30,000	1,284	31,284	Appropriate for expanded KPD cell phone program.
001.034.518.80.48.02	Unscheduled Maintenance	34,000	<u>(12,000)</u>	22,000	Reappropriate to help provide for wireless project expanded scope.
	Total Management Services		(13,356)		
CITY ATTORNEY					
001.042.515.30.41.05	Contractual/Consulting Services	25,000	<u>15,000</u>	40,000	Appropriate for contracted prosecution to backfill for vacant position.
			15,000		
CIVIL SERVICE					
001.050.516.10.41.05	Contractual/Consulting Services	10,000	<u>79,200</u>	89,200	Appropriate for background investigations for SAFER grant positions.
			79,200		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
POLICE					
<i>Administration</i>					
001.071.521.10.45.03	Equipment Pool Charges	22,320	(4,710)	17,610	Adjust Fleet M&O rates.
001.071.521.50.52.00	Government Pass-Through	9,373	8,087	17,460	Appropriate for Benton County portion of JAG pass-thru Grant.
<i>Operational Services</i>					
001.072.521.21.20.21	Uniform Allowance	78,000	(11,439)	66,561	Reappropriate for expanded KPD cell phone program.
001.072.521.21.35.01	Small Tools and Minor Equipment	6,000	11,675	17,675	Appropriate for laptop purchases with taser sale revenue.
001.072.521.21.35.01	Small Tools and Minor Equipment	18,000	30,375	48,375	Appropriate for laptop purchases with Criminal Justice Grant.
001.072.521.21.45.03	Equipment Pool Charges	100,320	9,140	109,460	Adjust Fleet M&O rates.
<i>Field Services</i>					
001.073.521.71.11.00	Salaries and Wages	11,590,285	70,150	11,660,435	Appropriate for MS SRO officers.
001.073.521.71.12.00	Overtime	125,310	3,220	128,530	"
001.073.521.71.20.01	Social Security	844,145	5,614	849,759	"
001.073.521.71.20.02	Industrial Insurance	217,841	1,332	219,173	"
001.073.521.71.20.03	Retirement	625,844	6,510	632,354	"
001.073.521.71.20.11	Medical Insurance	2,226,066	15,502	2,241,568	"
001.073.521.71.20.13	Life Insurance	3,191	60	3,251	"
001.073.521.71.20.14	Dental Insurance	146,124	920	147,044	"
001.073.521.71.20.16	Vision Insurance	30,164	192	30,356	"
001.073.521.71.20.21	Uniform Allowance	114,000	1,000	115,000	"
001.073.521.71.35.01	Small Tools and Minor Equipment	117,176	419,409	536,585	Appropriate for KPD radio replacements.
001.073.521.71.35.11	JAG Equipment	-	12,132	12,132	Appropriate for 14 patrol carbine rifles provided with JAG Grant.
001.073.521.71.42.01	Cell Phones	53,000	10,155	63,155	Appropriate for expanded KPD cell phone program.
001.073.521.71.45.03	Equipment Pool Charges	411,360	6,000	417,360	Appropriate for MS SRO officers.
001.073.521.71.45.03	Equipment Pool Charges	417,360	(7,070)	410,290	Adjust Fleet M&O rates.
<i>Staff Services</i>					
001.074.521.23.45.03	Equipment Pool Charges	5,280	(840)	4,440	Adjust Fleet M&O rates.
001.074.521.30.45.03	Equipment Pool Charges	35,280	(12,780)	22,500	Adjust Fleet M&O rates.
<i>Community Services</i>					
001.075.521.20.51.05	Bi-Pin Services	148,500	286,256	434,756	Appropriate for increased costs to provide for new Bi-Pin system.
001.075.523.60.51.01	Jail Services	5,700,000	<u>(850,000)</u>	4,850,000	Appropriate for projected savings in jail services due to increase in contracted bed days at the facility.
Total Police			10,890		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
FIRE					
<i>Administration</i>					
001.081.522.10.31.05	Awards and Commendations	5,575	567	6,142	Appropriate for unanticipated costs for recruit academy graduation.
<i>Suppression</i>					
001.082.522.20.12.00	Overtime	778,100	577,000	1,355,100	Appropriate for additional non-IMT overtime for the 2017/2018 biennium.
001.082.522.20.45.03	Equipment Pool Charges	325,200	39,480	364,680	Adjust Fleet M&O rates.
001.082.524.20.12.00	Overtime	345,200	208,700	553,900	Appropriate for IMT overtime for 2018 fire season.
001.082.522.24.20.01	Social Security (FICA)	3,300	2,102	5,402	"
001.082.522.24.20.02	Industrial Insurance	4,400	2,442	6,842	"
001.082.522.24.20.03	Retirement	13,600	8,000	21,600	"
001.082.522.24.20.06	Medical Retirement	1,100	700	1,800	"
001.082.522.24.43.02	Travel and Training	14,200	9,088	23,288	"
<i>Training</i>					
001.082.522.45.45.03	Equipment Pool Charges	2,640	1,440	4,080	Adjust Fleet M&O rates.
001.082.522.45.52.00	Training Facility	75,000	11,200	86,200	Appropriate unanticipated costs for Building C at Training Center.
<i>Prevention & Investigation</i>					
001.083.522.30.12.00	Overtime	6,132	10,000	16,132	Appropriate for additional non-IMT overtime for the 2017/2018 biennium.
001.083.522.30.45.03	Equipment Pool Charges	7,200	<u>7,320</u>	14,520	Adjust Fleet M&O rates.
	Total Fire		878,039		
ENGINEERING					
001.090.548.32.45.03	Equipment Pool Charges	34,080	<u>(5,760)</u>	28,320	Adjust Fleet M&O rates.
	Total Engineering		(5,760)		
EMPLOYEE & COMMUNITY RELATIONS					
<i>Human Resources</i>					
001.101.518.10.41.11	Special Studies & Arbitration	12,000	56,000	68,000	Appropriate for arbitration costs.
001.101.518.10.41.08	Advertising	18,000	17,000	35,000	Appropriate for increased advertising costs for vacant positions.
001.101.518.10.49.19	Arts Commission	10,000	5,500	15,500	Appropriate for traffic utility box wrap funded by STCU.
<i>Economic Development</i>					
001.063.558.70.41.08	Advertising	44,800	11,050	55,850	Appropriate for reimbursements by sustainability partners and ABC.
<i>Recreation Services</i>					
001.113.571.21.45.03	Equipment Pool Charges	-	840	840	Adjust Fleet M&O rates.
<i>Senior Services</i>					
001.113.571.25.45.03	Equipment Pool Charges	6,000	(2,550)	3,450	Adjust Fleet M&O rates.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Facilities Maintenance</i>					
001.114.576.81.12.00	Overtime	68,000	70,000	138,000	Appropriate for unexpected overtime and event support overtime costs.
001.114.576.81.41.03	Professional Services	20,000	8,500	28,500	Appropriate for engineering study for Columbia Park shoreline repairs and maint.
001.114.576.81.41.03	Professional Services	28,500	10,000	38,500	Appropriate for feasibility study for tourism with Visit Tri-Cities.
001.114.576.81.41.11	Contractual/Consulting Services	60,000	49,921	109,921	Appropriate for Bob Olson vegetation management maintenance costs.
001.114.576.90.41.05	Contractual/Consulting Services	45,000	15,000	60,000	Appropriate for equipment maintenance and repairs (boilers, elevators, etc.)
001.114.576.90.41.05	Contractual/Consulting Services	60,000	50,000	110,000	Appropriate for anticipated costs associated with fire mitigation projects.
001.114.576.90.41.11	Contractual/Consulting Services - HVAC	63,000	15,000	78,000	Appropriate for additional HVAC repairs and maintenance.
001.114.576.81.45.03	Equipment Pool Charges	389,760	(58,130)	331,630	Adjust Fleet M&O rates.
	Total Employee & Community Relations		248,131		
NON-DEPARTMENTAL					
001.120.512.50.51.01	Benton County - District Court	1,564,000	(75,000)	1,489,000	Appropriate for projected savings in District Court and Defender costs.
001.120.512.50.51.02	Benton County - Office of Public Defender	752,800	(25,000)	727,800	" "
001.120.572.50.41.05	Contractual/Consulting Services	4,000	8,000	12,000	Appropriate for equipment maintenance and repairs (boiler and plumbing)
001.120.597.10.00.06	Transfer to Risk Management	1,375,000	60,600	1,435,600	Appropriate for increased Risk Management costs.
001.120.597.10.00.14	Transfer to Equipment Rental Fund	-	45,000	45,000	Appropriate for Deputy Fire Chief vehicle.
001.120.597.10.00.48	Transfer to Columbia Park Golf Links	231,100	45,000	276,100	Appropriate for increase in CPGC 17/18 operating subsidy.
001.120.597.20.57.01	Allowance for Under-Expenditure	(1,805,700)	(294,300)	(2,100,000)	Adjust allowance for revised projections of expenditure savings.
001.000.508.90.00.00	Ending Fund Balance	2,837,685	155,381	2,993,066	Net impact on ending fund balance.
	Net Increase (Decrease) in Appropriations		\$ 1,192,325		
STREET FUND					
101.000.311.10.00.00	Real and Personal Property Tax	\$ 811,991	\$ 368,461	\$ 1,180,452	Increase for fleet M&O charges.
101.000.397.10.15.00	Transfer from Capital Improvement Fund	-	32,500	32,500	Transfer to provide for deicer tank and pad.
	Net Increase (Decrease) in Revenues		\$ 400,961		
<i>Roadway</i>					
101.010.542.30.45.03	Equipment Pool Charges	\$ 91,680	\$ 19,925	\$ 111,605	Adjust Fleet M&O rates.
<i>Snow & Ice Control</i>					
101.010.542.66.11.00	Salaries and Wages	38,360	125,000	163,360	Appropriate for increased personnel costs.
101.010.542.66.12.00	Overtime	73,300	25,000	98,300	Appropriate for increased overtime costs.
101.010.542.66.45.03	Equipment Pool Charges	29,040	44,876	73,916	Adjust Fleet M&O rates.
101.010.594.66.64.03	Field Machinery & Equipment	-	32,500	32,500	Appropriate for deicer tank and pad. Current tank is worn out.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Roadside</i>					
101.010.542.70.31.11	Herbicide Contract	70,000	6,200	76,200	Appropriate for additional areas added to contract.
101.010.542.70.45.03	Equipment Pool Charges	21,600	16,379	37,979	Adjust Fleet M&O rates.
<i>Streets</i>					
101.010.542.90.45.03	Equipment Pool Charges	480	576	1,056	Adjust Fleet M&O rates.
<i>Street Lighting</i>					
101.020.542.63.11.00	Salaries and Wages	14,429	7,500	21,929	Appropriate for increased personnel costs.
101.020.542.63.47.01	Street Light Power	390,000	55,000	445,000	Appropriate for increased street light power costs.
101.020.542.63.45.03	Equipment Pool Charges	2,400	(756)	1,644	Adjust Fleet M&O rates.
<i>Traffic Control Devices</i>					
101.020.542.64.11.00	Salaries and Wages	171,529	75,000	246,529	Appropriate for increased personnel costs.
101.020.542.64.45.03	Equipment Pool Charges	22,800	(3,743)	19,057	Adjust Fleet M&O rates.
<i>Traffic</i>					
101.020.542.90.45.03	Equipment Pool Charges	3,120	<u>(2,496)</u>	624	Adjust Fleet M&O rates.
Net Increase (Decrease) in Appropriations			<u>\$ 400,961</u>		

URBAN ARTERIAL STREET FUND

103.000.397.10.15.00	Transfer from Capital Improvement Fund	\$ 11,822,811	\$ (2,850,000)	\$ 8,972,811	Reduce City match for project now being funded through Connect WA & PWTF.
103.000.397.10.23.00	Transfer from Community Development	350,000	<u>69,408</u>	419,408	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
Net Increase (Decrease) in Revenues			<u>\$ (2,780,592)</u>		
103.010.595.11.63.30	US395/Ridgeline Intersection	\$ 2,413,491	\$ 150,000	\$ 2,563,491	Appropriate for anticipated increase in preliminary design.
103.010.595.11.63.30	US395/Ridgeline Intersection	2,563,491	(1,855,000)	708,491	Reduce City match for project now being funded through Connect WA & PWTF.
103.010.595.11.63.50	Metaline Ave Widening	73,964	(13,697)	60,267	Reappropriate to provide for construction.
103.010.595.12.63.50	Metaline Ave Widening	178,500	(88,500)	90,000	"
103.010.595.20.63.50	Metaline Ave Widening	303,930	(51,298)	252,632	"
103.010.595.20.63.49	10th Ave Widening	-	110,000	110,000	Appropriate for right-of-way costs.
103.010.595.20.63.30	US395/Ridgeline Intersection	1,145,000	(1,145,000)	-	Reduce City match for project now being funded through Connect WA & PWTF.
103.010.595.30.63.50	Metaline Ave Widening	1,207,186	117,814	1,325,000	Appropriate for additional construction costs.
103.010.595.30.63.49	10th Ave Widening	1,750,435	(110,000)	1,640,435	Reappropriate to provide funding for right-of-way costs.
103.010.595.30.63.10	Juniper & Hawthorne Half St RW	297,500	69,408	366,908	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
103.010.595.63.63.50	Metaline Ave Widening	176,000	<u>35,681</u>	211,681	Appropriate for additional street lighting costs.
Net Increase (Decrease) in Appropriations			<u>\$ (2,780,592)</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
COMMUNITY DEVELOPMENT FUND					
<i>Current Program Year</i>					
107.030.565.10.49.11	Unallocated Grant Proceeds	\$ 183,312	\$ (69,408)	\$ 113,904	Appropriate for Juniper & Hawthorne half street.
107.030.565.10.49.11	Unallocated Grant Proceeds	113,904	(100,000)	13,904	Appropriate for Columbia Dr pedestrian signal.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	656,958	100,000	756,958	Appropriate for Columbia Dr pedestrian signal.
107.030.597.10.00.21	Transfer to Urban Arterial Street Fund	350,000	69,408	419,408	Appropriate for Juniper & Hawthorne half street.
Net Increase (Decrease) in Appropriations			<u>\$ -</u>		
ASSET FORFEITURE FUND					
111.000.369.30.00.00	Forfeited Property - State/Local	\$ 9,000	\$ 26,500	\$ 35,500	Adjust for state/local forfeiture revenue.
111.000.369.30.02.00	Forfeited Property - Federal Transfer	-	14,000	14,000	Adjust for federal forfeiture revenue.
111.000.386.10.00.00	State Remittances - 10%	1,000	3,000	4,000	Adjust for forfeiture revenue owed to State.
Net Increase (Decrease) in Revenues			<u>\$ 43,500</u>		
111.010.586.00.00.00	State Remittances	\$ 1,000	\$ 3,000	\$ 4,000	Appropriate for State portion of state/local forfeitures.
111.000.508.30.00.00	Ending Fund Balance	30,276	40,500	70,776	Net impact on fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 43,500</u>		
PUBLIC SAFETY FUND					
112.000.316.44.00.00	Natural Gas Utility Tax	\$ 336,667	\$ 80,000	\$ 416,667	Appropriate for projected increase in utility tax revenue.
112.000.316.47.00.00	Telephone Utility Tax	1,305,000	50,000	1,355,000	" "
Net Increase (Decrease) in Revenues			<u>\$ 130,000</u>		
112.010.597.10.00.01	Transfer to General Fund	\$ 4,854,583	\$ 130,000	\$ 4,984,583	" "
Net Increase (Decrease) in Appropriations			<u>\$ 130,000</u>		
CRIMINAL JUSTICE SALES TAX FUND					
117.010.521.71.45.03	Equipment Pool Charges	\$ 183,840	\$ 62,935	\$ 246,775	Adjust Fleet M&O rates.
117.000.508.30.00.00	Ending Fund Balance	259,972	(62,935)	197,037	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ -</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
CAPITAL IMPROVEMENT FUND					
300.000.367.10.00.00	Donations	\$ 48,000	\$ 93,091	\$ 141,091	Appropriate for donations received for Playground of Dream equipment.
300.000.397.10.23.00	Transfer from Community Development	\$ 656,958	\$ 100,000	\$ 756,958	Appropriate for CDBG funded projects.
Net Increase (Decrease) in Revenues			<u>\$ 193,091</u>		
<i>Streets</i>					
300.010.595.30.63.68	Crack Sealing/PreLeveling	\$ 247,200	\$ (105,000)	\$ 142,200	Reappropriate to provide for new track loader and zipper.
300.010.595.30.63.68	Crack Sealing/PreLeveling	142,200	(32,500)	109,700	Reappropriate to provide for new deicer tank and pad for Stormwater & Streets.
300.010.595.63.63.02	W 27th & Olson Signal	-	575,000	575,000	Appropriate for new signal required at 27th & Olson.
300.010.595.64.63.07	Columbia Dr Pedestrian Signal	174,500	100,000	274,500	Appropriate for CDBG project for Columbia Dr ped signal.
300.010.594.76.63.07	Hansen Park	707,851	(50,000)	657,851	Reappropriate to CPGC clubhouse project.
300.010.594.76.63.12	Playground of Dreams	325,000	93,091	418,091	Appropriate for equipment provided through donations.
300.010.594.76.63.29	Civic Complex Ball Field Restroom & Hub	10,000	(5,789)	4,211	Reappropriate to CPGC clubhouse project.
300.010.597.10.00.48	Transfer to Columbia Park Golf Course Fund	1,049,966	322,000	1,371,966	Increase appropriation for CPGC clubhouse as awarded by City Council.
300.010.597.10.00.02	Transfer to Street Fund	-	32,500	32,500	Appropriate for deicer tank and pad.
300.010.597.10.00.14	Transfer to Equipment Rental	1,781,000	105,000	1,886,000	Transfer to provide for purchase of track loader and zipper.
300.010.597.10.00.21	Transfer to Urban Arterial Street	6,808,239	(2,850,000)	3,958,239	Reduce City match for Us395/Ridgeline now funded with grant and loan.
300.010.597.10.00.34	Transfer to Coliseum Fund	340,000	3,780,000	4,120,000	Provide for lighting upgrade, ice plant and building at the Toyota Center.
<i>Land & Facilities</i>					
300.020.518.20.48.03	Vista District Common Area O&M	65,800	19,500	85,300	Appropriate for extensive repairs required due to severe weather.
300.020.594.76.62.10	Columbia Park Aquatic Playground	25,000	(25,000)	-	Reappropriate to CPGC clubhouse project.
<i>Capital Purchases</i>					
300.900.542.60.41.06	Software Needs Analysis	100,000	(12,000)	88,000	Reappropriate to cover expanded project scope.
300.900.594.18.64.09	Hardware	470,083	180,300	650,383	Appropriate for expanded project scope of wireless project.
300.900.594.18.64.10	Software	636,216	(56,000)	580,216	Reappropriate to cover expanded project scope.
300.900.594.18.64.16	GIS System	107,311	(100,000)	7,311	"
300.000.508.50.00.00	Ending Fund Balance	8,157,223	(1,778,011)	6,379,212	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 193,091</u>		
WATER/SEWER FUND					
<i>Administration</i>					
401.010.534.55.45.03	Equipment Pool Charges	\$ 406,560	\$ 5,503	\$ 412,063	Adjust Fleet M&O rates.
401.010.534.57.41.05	Contractual Services SCADA Water	-	45,000	45,000	Appropriate for SCADA equipment.
401.010.534.70.45.03	Equipment Pool Charges	48,144	(1,809)	46,335	Adjust Fleet M&O rates.
401.010.535.55.45.03	Equipment Pool Charges	510,024	(28,475)	481,549	Adjust Fleet M&O rates.
401.010.535.57.41.05	Contractual Services SCADA Sewer	2,500	45,000	47,500	Appropriate for SCADA equipment.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Revenue - Capital</i>					
401.010.594.34.65.25	W. Metaline Reconstruction	502,362	(152,962)	349,400	Break out Filmore portion of project.
401.010.594.34.65.28	Filmore & Okanogan	-	270,050	270,050	Appropriate for Filmore & Okanogan
401.010.534.34.65.41	UGA Water Improvements	232,500	(45,000)	187,500	Reappropriate for SCADA equipment.
401.010.534.34.65.41	UGA Water Improvements	187,500	(117,088)	70,412	Reappropriate to provide for unanticipated costs for Filmore & Okanogan.
401.010.535.35.65.06	Columbia Gardens	613,532	(45,000)	568,532	Reappropriate for SCADA equipment.
401.010.594.35.65.03	Steptoe Phase III	545,036	(66,068)	478,968	Reappropriate to provide for unanticipated costs for Filmore & Okanogan.
401.010.594.35.65.25	W. Metaline Reconstruction	482,232	(131,932)	350,300	Break out Filmore portion of project.
401.010.594.35.65.28	Filmore & Okanogan	-	198,000	198,000	Appropriate for Filmore & Okanogan
401.000.508.80.00.00	Ending Fund Balance	8,691,158	<u>24,781</u>	8,715,939	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ -</u>		
MEDICAL SERVICES FUND					
402.000.332.93.40.00	GEMT Payment Program	\$ -	\$ 1,180,000	\$ 1,180,000	Appropriate for Ground Emergency Medical Transport (GEMT) program
402.000.332.93.40.01	Contra HCA Adjustment	-	(650,000)	(650,000)	for the period July 2016 to June 2017.
402.000.332.93.40.02	Contra Settlement Adjustment	-	<u>(243,000)</u>	<u>(243,000)</u>	" "
Net Increase (Decrease) in Revenues			<u>\$ 287,000</u>		
<i>Administration</i>					
402.010.522.10.12.00	Overtime	\$ 518,720	\$ 37,000	\$ 555,720	Appropriate for revised non-IMT overtime.
402.010.522.10.41.05	Contractual/Consulting Services	9,820	28,900	38,720	Appropriate for expense of GEMT program
402.010.522.70.45.03	Equipment Pool Charges	747,000	60,020	807,020	Adjust Fleet M&O rates.
402.000.508.80.00.00	Ending Fund Balance	1,063,998	<u>161,080</u>	1,225,078	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 287,000</u>		
BUILDING SAFETY FUND					
403.010.524.20.45.03	Equipment Pool Charges	\$ 36,096	\$ (15,240)	\$ 20,856	Adjust Fleet M&O rates.
403.000.508.80.00.00	Ending Fund Balance	-	<u>15,240</u>	15,240	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ -</u>		
COLISEUM FUND					
404.000.397.10.15.00	Transfer from Capital Improvement Fund	\$ 340,000	<u>\$ 3,780,000</u>	\$ 4,120,000	Provide for facility improvements.
Net Increase (Decrease) in Revenues			<u>\$ 3,780,000</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
COLISEUM FUND (Cont'd)					
404.010.594.75.63.01	Improvements	\$ -	\$ 380,000	\$ 380,000	Appropriate for lighting project.
404.010.594.75.63.01	Improvements	380,000	3,400,000	3,780,000	Appropriate for ice plant and building.
404.000.508.80.00.00	Ending Fund Balance	-	-	-	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 3,780,000</u>		
STORMWATER FUND					
405.000.374.03.10.01	DOE Capacity Grant	\$ -	\$ 50,000	\$ 50,000	Appropriate for 19/20 Capacity Grant received.
405.020.374.01.80.00	Emergency Management State Grant	5,492	4,227	9,719	Appropriate for increase in Emergency Grant received for 47th Place repair.
405.020.375.97.00.36	FEMA Grant	32,595	25,718	58,313	" "
Net Increase (Decrease) in Revenues			<u>\$ 79,945</u>		
405.010.531.50.31.02	Operating Supplies	\$ 9,000	\$ 15,200	\$ 24,200	Appropriate drone, GPS receiver and spill response kits through grant.
405.010.531.50.35.01	Small Tools and Minor Equipment	6,000	1,500	7,500	Appropriate for ipad to be purchased through 19/20 capacity grant.
405.010.531.50.41.08	Public Information	18,000	8,500	26,500	Appropriate for additional public education funds through 19/20 capacity grant.
405.010.531.50.45.03	Equipment Pool Charges	535,608	(71,060)	464,548	Adjust Fleet M&O rates.
405.010.595.31.64.03	Field Machinery & Equipment	-	5,500	5,500	Appropriate for confined space kit through grant.
405.010.594.31.63.05	47th Place	43,579	34,171	77,750	Appropriate for increased costs for emergency repair due to extreme weather.
405.010.597.10.00.14	Transfer to Equipment Rental	-	19,300	19,300	Appropriate for felling trailer, mower and scrap grapple purchased through grant.
405.000.508.80.00.00	Ending Fund Balance	253,426	66,834	320,260	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 79,945</u>		
CP GOLF COURSE FUND					
406.000.347.30.00.00	Green Fees and other Charges	\$ 377,910	\$ (50,000)	\$ 327,910	Appropriate for revised CPGC 17/18 operating results.
406.000.397.10.01.00	Transfer from General Fund	231,100	45,000	276,100	"
406.000.397.10.15.00	Transfer from CIP Fund	1,049,966	322,000	1,371,966	Increase appropriation for CPGC clubhouse project.
Net Increase (Decrease) in Revenues			<u>\$ 317,000</u>		
406.010.576.60.41.13	Operations & Marketing	\$ 194,600	\$ (5,000)	\$ 189,600	Appropriate for revised CPGC 17/18 operating results.
406.010.594.76.63.01	Other Improvements	1,168,666	322,000	1,490,666	Increase appropriation for CPGC clubhouse project.
406.000.508.80.00.00	Ending Fund Balance	246	-	246	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 317,000</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
EQUIPMENT RENTAL FUND					
501.000.342.10.00.00	SRO Upfit Reimbursement	\$ -	\$ 53,873	\$ 53,873	Appropriate for vehicle upfit reimbursements-MS SRO officers.
501.000.348.30.01.00	Code Enforcement	7,680	(1,800)	5,880	Adjust Fleet M&O rates.
501.000.348.30.02.00	Police	574,560	6,000	580,560	Appropriate for MS SRO officers.
501.000.348.30.02.00	Police	580,560	(16,260)	564,300	Adjust Fleet M&O rates.
501.000.348.30.03.00	Fire	335,040	48,240	383,280	"
501.000.348.30.04.00	Engineering	34,080	(5,760)	28,320	"
501.000.348.30.05.00	C&CS	6,000	(1,710)	4,290	"
501.000.348.30.06.00	Parks/Facilities	389,760	(58,130)	331,630	Adjust Fleet M&O rates.
501.000.348.30.07.00	Management Services	11,760	(2,640)	9,120	"
501.000.348.30.10.00	Street Fund	171,120	74,761	245,881	"
501.000.348.30.12.00	Water & Sewer Fund	964,728	(24,781)	939,947	"
501.000.348.30.13.00	Protective Inspections Fund	36,096	(15,240)	20,856	"
501.000.348.30.14.00	Medical Services Fund	747,000	60,020	807,020	"
501.000.348.30.15.00	Equipment Rental Fund	85,296	(10,500)	74,796	"
501.000.348.30.19.00	Stormwater Utility Fund	535,608	(71,060)	464,548	"
501.000.348.30.20.00	Criminal Justice Sales Tax Fund	183,840	62,935	246,775	"
501.000.397.10.01.00	Transfer from General Fund	-	45,000	45,000	Provide for Deputy Fire Chief vehicle purchase.
501.000.397.10.10.00	Transfer from Stormwater Fund	-	19,300	19,300	Provide for purchase of trailer, mower, and scrap grapple for Stormwater.
501.000.397.10.15.00	Transfer from CIP Fund	2,084,880	105,000	2,189,880	Transfer to provide for purchase of track loader and zipper.
Net Increase (Decrease) in Revenues			<u>\$ 267,248</u>		
501.010.548.68.31.11	Parts and Supplies	\$ 196,000	\$ 100,000	\$ 296,000	Appropriate for increased costs of vehicle parts.
501.010.548.68.32.01	Gasoline	927,153	6,000	933,153	Appropriate for vehicle upfit reimbursements-MS SRO officers.
501.010.548.68.45.03	Equipment Pool Charges	85,296	(10,500)	74,796	Adjust Fleet M&O rates.
501.010.548.68.48.11	Outside Equipment Repair	160,470	113,000	273,470	Appropriate for outside vehicle repairs.
501.010.594.18.64.04	Shop Machinery & Equipment	-	6,500	6,500	Appropriate for A/C recycler.
501.010.594.18.64.08	Transportation Equipment	4,505,366	53,873	4,559,239	Appropriate for vehicle upfit reimbursements-MS SRO officers.
501.010.594.18.64.08	Transportation Equipment	4,559,239	105,000	4,664,239	Appropriate for purchase of track loader/zipper for Stormwater and Street Funds.
501.010.594.18.64.08	Transportation Equipment	4,664,239	19,300	4,683,539	Appropriate for purchase of trailer, mower, and scrap grapple for Stormwater.
501.010.594.18.64.08	Transportation Equipment	4,683,539	45,000	4,728,539	Appropriate for Deputy Fire Chief vehicle purchase.
501.010.594.18.64.10	Software	113,000	(113,000)	-	Reappropriate for outside vehicle repairs.
501.000.508.80.00.00	Ending Fund Balance	4,910,501	<u>(57,925)</u>	4,852,576	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 267,248</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
RISK MANAGEMENT FUND					
503.000.372.01.00.00	Insurance Claim Recoveries	\$ 340,000	\$ 78,000	\$ 418,000	Appropriate for increased recovery proceeds.
503.000.341.47.02.00	Risk Management - Coliseum	142,590	11,400	153,990	Appropriate for increased insurance premiums for 2018.
503.000.341.47.03.00	Risk Management - Water/Sewer	265,295	21,000	286,295	" "
503.000.397.10.01.00	Transfer from General Fund	1,375,000	60,600	1,435,600	" "
Net Increase (Decrease) in Revenues			<u>\$ 171,000</u>		
503.010.518.60.46.01	Insurance Premiums	\$ 1,456,200	\$ 76,000	\$ 1,532,200	Appropriate for increased insurance premiums for 2018.
503.010.518.60.46.11	Self Insured Retention Payments	170,000	95,000	265,000	Appropriate for increased self insured retention payments.
Net Increase (Decrease) in Appropriations			<u>\$ 171,000</u>		
BI-PIN FUND					
634.000.308.10.00.00	Beginning Fund Balance	\$ 275,134	\$ 19,180	\$ 294,314	Adjust beginning fund balance to actual.
634.000.341.81.01.00	Kennewick Police Law Enforcement	144,280	216,370	360,650	Increase in rates to provide for new RMS/JMS system.
634.000.341.81.02.00	Pasco Police Law Enforcement	81,580	131,968	213,548	"
634.000.341.81.03.00	Richland Police Law Enforcement	74,860	112,070	186,930	"
634.000.341.81.04.00	Benton County Law Enforcement	93,515	130,032	223,547	"
634.000.341.81.05.00	Franklin County Law Enforcement	44,140	53,147	97,287	"
634.000.341.81.06.00	Benton County Jail Management	325,145	705,192	1,030,337	"
634.000.341.81.07.00	Franklin County Jail Management	150,970	338,090	489,060	"
634.000.341.81.08.00	Connell Police Law Enforcement	14,915	7,575	22,490	"
634.000.341.81.15.00	West Richland Law Enforcement	26,540	28,514	55,054	"
634.000.341.81.16.00	Prosser Law Enforcement	21,485	17,776	39,261	"
Net Increase (Decrease) in Revenues			<u>\$ 1,759,914</u>		
634.010.594.18.64.15	New RMS/JMS System	\$ -	\$ 1,559,373	\$ 1,559,373	Appropriate for new Bi-Pin RMS/JMS system.
634.000.508.10.00.00	Ending Fund Balance	266,190	200,541	466,731	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 1,759,914</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
METRO LNCP GRANT FUND					
<i>2017/2018 Fiscal Year Budget Adjustment</i>					
641.000.333.16.73.00	JAG - Drug Task Force Grant	\$ -	\$ 9,720	\$ 9,720	Adjust to FY 2018 activity.
	Net Increase (Decrease) in Revenues		<u>\$ 9,720</u>		
641.010.521.23.11.00	Salaries and Wages	\$ -	\$ 7,417	\$ 7,417	Adjust to FY 2018 activity.
641.010.521.23.20.25	Personnel Benefits - Regular	-	2,303	2,303	"
	Net Increase (Decrease) in Appropriations		<u>\$ 9,720</u>		
METRO DRUG FORFEITURE FUND					
<i>2017/2018 Fiscal Year Budget Adjustment</i>					
642.000.308.10.00.00	Beginning Fund Balance	\$ -	\$ 171,671	\$ 171,671	Adjust to FY 2018 activity.
642.000.333.95.00.10	HIDTA Funding	-	59,839	59,839	"
642.000.337.00.00.00	Agency Contributions	-	105,000	105,000	"
642.000.361.11.00.00	Investment Interest	-	1,459	1,459	"
642.000.369.30.01.00	Confiscated/Forfeited Property-State/Local	-	49,753	49,753	"
642.000.369.30.03.00	Confiscated/Forfeited Property-Auctions	-	2,248	2,248	"
642.000.369.40.00.00	Judgments & Settlements	-	14,482	14,482	"
642.000.386.10.00.00	State Remittances - 10%	-	5,778	5,778	"
	Net Increase (Decrease) in Revenues		<u>\$ 410,230</u>		
642.010.521.23.11.00	Salaries and Wages	\$ -	\$ 105,385	\$ 105,385	Adjust to FY 2018 activity.
642.010.521.23.12.00	Overtime	-	18,532	18,532	"
642.010.521.23.20.25	Personnel Benefits - Regular	-	39,207	39,207	"
642.010.521.23.20.26	Personnel Benefits - Overtime	-	2,937	2,937	"
642.010.521.23.31.01	Office Supplies	-	1,359	1,359	"
642.010.521.23.31.02	Operating Supplies	-	221	221	"
642.010.521.23.32.01	Fuel	-	183	183	"
642.010.521.23.35.01	Small Tools/Office Equipment	-	262	262	"
642.010.521.23.35.02	Small Tools/Office Equipment-Grant/FF	-	64,342	64,342	"
642.010.521.23.41.05	Professional Services	-	2,517	2,517	"
642.010.521.23.42.01	Office/Cellular Phone	-	1,908	1,908	"
642.010.521.23.42.05	Postage	-	558	558	"
642.010.521.23.43.02	Travel & Training	-	10,000	10,000	"
642.010.521.23.46.01	Building Insurance	-	1,258	1,258	"

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5788

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
METRO DRUG FORFEITURE FUND(Cont'd)					
642.010.521.23.48.05	Repair & Maintenance - Vehicles	-	467	467	"
642.010.521.23.49.11	Confidential Funds	-	30,558	30,558	"
642.010.586.00.53.05	Asset Forfeiture - State Remittance	-	5,734	5,734	"
642.000.508.00.00.00	Ending Fund Balance	-	<u>124,802</u>	124,802	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 410,230</u>		
<i>2018/2019 Fiscal Year Budget Adjustment</i>					
642.000.308.10.00.00	Beginning Fund Balance	\$ -	\$ 124,802	\$ 124,802	Adjust to FY 2019 Beginning Fund Balance.
642.000.333.95.00.10	HIDTA Funding	-	-	-	"
642.000.337.00.00.00	Agency Contributions	-	164,715	164,715	Adjust to FY 2019 adopted budget.
642.000.361.11.00.00	Investment Interest	-	800	800	"
642.000.369.30.01.00	Confiscated/Forfeited Property-State/Local	-	17,500	17,500	"
642.000.369.30.03.00	Confiscated/Forfeited Property-Auctions	-	15,000	15,000	"
642.000.369.40.00.00	Judgments & Settlements	-	12,000	12,000	"
642.000.386.10.00.00	State Remittances - 10%	-	<u>3,600</u>	3,600	"
Net Increase (Decrease) in Revenues			<u>\$ 338,417</u>		
642.010.521.23.11.00	Salaries and Wages	\$ -	\$ 129,236	\$ 129,236	Adjust to FY 2019 adopted budget.
642.010.521.23.20.25	Personnel Benefits - Regular	-	41,469	41,469	"
642.010.521.23.31.01	Office Supplies	-	2,000	2,000	"
642.010.521.23.31.02	Operating Supplies	-	2,500	2,500	"
642.010.521.23.32.01	Fuel	-	750	750	"
642.010.521.23.35.01	Small Tools/Office Equipment	-	4,000	4,000	"
642.010.521.23.41.05	Professional Services	-	4,000	4,000	"
642.010.521.23.42.01	Office/Cellular Phone	-	2,500	2,500	"
642.010.521.23.42.05	Postage	-	750	750	"
642.010.521.23.43.02	Travel & Training	-	750	750	"
642.010.521.23.45.03	Vehicle Rental	-	250	250	"
642.010.521.23.46.01	Building Insurance	-	2,500	2,500	"
642.010.521.23.48.05	Repair & Maintenance - Vehicles	-	750	750	"
642.010.521.23.49.02	Printing	-	500	500	"
642.010.521.23.49.11	Confidential Funds	-	25,000	25,000	"
642.010.586.00.53.05	Asset Forfeiture - State Remittance	-	3,600	3,600	"
642.000.508.00.00.00	Ending Fund Balance	-	<u>117,862</u>	117,862	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 338,417</u>		

CITY OF KENNEWICK
SUMMARY OF 2017/2018 BIENNIAL BUDGET ADJUSTMENTS

	Original Biennial Budget	Ord. #5692 Adjustment (5/17)	Ord. #5727 Adjustment (11/17)	Ord. #5756 Adjustment (5/18)	Ord. #5788 Adjustment (11/18)	Amended Biennial Budget
GENERAL GOV'T OPERATIONS						
General Fund	\$ 99,331,151	\$ 928,759	\$ 193,602	\$ 826,898	\$ 1,192,325	\$ 102,472,735
Street Fund	4,321,857	348,469	54,140	-	400,961	5,125,427
Subtotal	103,653,008	1,277,228	247,742	826,898	1,593,286	107,598,162
CAPITAL PROJECTS						
Urban Arterial Street Fund	11,207,000	9,152,659	(494,738)	600,000	(2,780,592)	17,684,329
Capital Improvement Fund	27,849,361	15,383,447	390,000	157,958	193,091	43,973,857
ENTERPRISE & INTERNAL SERVICE						
Water & Sewer Fund	47,392,291	13,019,696	331,759	947,208	-	61,690,954
Medical Services Fund	12,875,000	201,009	-	500,000	287,000	13,863,009
Building Safety Fund	4,520,000	36,312	-	-	-	4,556,312
Coliseum Fund	8,162,800	(42,554)	-	-	3,780,000	11,900,246
Stormwater Utility Fund	2,944,900	1,996,715	-	209,037	79,945	5,230,597
Columbia Park Golf Course Fund	607,700	472,462	-	781,250	317,000	2,178,412
Equipment Rental Fund	12,231,918	376,539	72,800	-	267,248	12,948,505
Central Stores Fund	662,660	(11,979)	-	-	-	650,681
Risk Management Fund	3,172,880	295,587	70,000	190,000	171,000	3,899,467
DEBT SERVICE						
Debt Service Fund	6,812,682	8,624	-	-	-	6,821,306
LID Guaranty Fund	36,100	(27)	-	-	-	36,073
SPECIAL REVENUE						
Arterial Street Fund	3,392,000	9,362	1,600,000	363,081	-	5,364,443
BI-PIN Operations Fund	709,954	-	-	-	-	709,954
Community Development Fund	1,297,000	107,101	742,086	61,600	-	2,207,787
Asset Forfeiture Fund	49,300	18,776	-	-	43,500	111,576
Public Safety Fund	4,740,000	-	-	114,583	130,000	4,984,583
Cash Reserve Fund	2,715,500	38,000	-	-	-	2,753,500
Lodging Tax Fund	3,659,815	29	-	107,500	-	3,767,344
Criminal Justice Sales Tax Fund	5,756,400	(174,282)	-	-	-	5,582,118
FIDUCIARY TRUST FUNDS						
Fire Pension Fund	1,227,000	1,245	-	-	-	1,228,245
OPEB Trust Fund	5,146,000	(6,390)	-	-	-	5,139,610
Total	\$ 270,821,269	\$ 42,159,559	\$ 2,959,649	\$ 4,859,115	\$ 4,081,478	\$ 324,881,070

Ordinance #5692 (5/17) adjusted Beginning Fund Balances and appropriated for 2017/18 carryover.

Ordinance #5727 (11/17) is the mid-biennium budget adjustment.

Ordinance #5756 (5/18) is the spring 2018 budget adjustment.

Ordinance #5788 (11/18) final budget adjustment.

Council Agenda Coversheet	Agenda Item Number	5.c.	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Full Delegation Program and KMC Amendment			Public Mtg / Hrg	☐
	Ordinance/Reso #	5789	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

Staff recommends adoption of Ordinance 5789 amending section 14.23 of the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance 5789.

Summary

The Department of Ecology (DOE) currently issues and regulates Industrial User permits for the City of Kennewick Wastewater Treatment Plant (WTP). Under a mandate from DOE, the City is to become Fully Delegated to take on permitting and regulation by January 1, 2019. This mandate occurs when a treatment plant is designed to process 5 million gallons per day (MGD) of effluent. In 2008 the City made improvements to the WTP to treat up to 12 MGD of effluent. Since that time DOE has been in conversation with the City to achieve full delegation.

As part of full delegation, the City must assess the exiting characteristics of heavy metals in effluent sent to the plant and establish "Local Limits". These limits establish the maximum and industrial user can discharge to City sewer. The City contracted with a consultant with expertise in this area to assess the heavy metal loading currently present. An amendment to the Kennewick Municipal Code is necessary to update these discharge limits and a requirement as part of the Fully Delegation process.

Alternatives

None recommended

Fiscal Impact

N/A

Through	John Cowling Nov 14, 10:33:51 GMT-0800 2018	Attachments: Ordinance Full Delegation Program Presentation KMC14.23 Update Presentation
Dept Head Approval	Cary Roe Nov 14, 14:34:36 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 13:27:51 GMT-0800 2018	
		☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5789

AN ORDINANCE RELATING TO THE KENNEWICK PRETREATMENT
ACT AND AMENDING SECTION 14.23.020 OF THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 14.23.020 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

14.23.020: - General Requirements.

(1) Prohibited Discharge Standards.

- (a) General Prohibitions. No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. These general prohibitions apply to all users of the POTW whether or not they are subject to a categorical pretreatment standard or any other national, state, or local pretreatment standard or requirement.
- (b) Specific Prohibitions. No user shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:
 - (i) Pollutants which create a fire or explosive hazard in the POTW, including, but not limited to, waste streams with a closed-cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius) using the test methods specified in 40 CFR 261.21;
 - (ii) Wastewater having a pH less than 5.0 or more than 10.0, or otherwise causing corrosive structural damage to the POTW or equipment, unless specifically authorized by the City. In no case shall the discharge have a pH less than 5.0 at any time;
 - (iii) Solid or viscous substances in amounts which will cause obstruction of the flow in the POTW resulting in interference;
 - (iv) Pollutants, including oxygen-demanding pollutants (BOD, etc.), released in a discharge at a flow rate and/or pollutant concentration which, either singly or by interaction with other pollutants, will cause interference with the POTW;
 - (v) Wastewater having a temperature which will inhibit biological activity in the treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees Fahrenheit (40 degrees Celsius) unless the approval authority, upon the request of the POTW, approves alternate temperature limits;
 - (vi) Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;

- (vii) Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
- (viii) Trucked or hauled pollutants, except at discharge points designated by the City;
- (ix) Noxious or malodorous liquids, gases, solids, or other wastewater which, either singly or by interaction with other wastes, are sufficient to create a public nuisance or a hazard to life, or to prevent entry into the sewers for maintenance or repair;
- (x) Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby causing or contributing to a violation of the City's NPDES permit;
- (xi) Wastewater containing any radioactive wastes or isotopes except as specifically approved by the Public Works Director in compliance with applicable state or federal regulations;
- (xii) Stormwater, surface water, ground water, artesian well water, roof runoff, subsurface drainage, condensate, deionized water, noncontact cooling water and unpolluted wastewater, unless specifically authorized by the Public Works Director;
- (xiii) Any sludges, screenings, or other residues from the pretreatment of industrial wastes or from industrial processes;
- (xiv) Wastewater that causes or contributes to a failure of a toxicity test conducted on the POTW effluent;
- (xv) Detergents, surface-active agents, or other substances which may cause excessive foaming in the POTW or otherwise cause pass through or interference;
- (xvi) Any liquids, solids, or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the POTW or to the operation of the POTW. At no time shall two successive readings on an explosion meter, at the point of discharge into the system (or at any point in the system), be more than five percent nor any single reading over ten percent of the lower explosive limit (LEL) of the meter;
- (xvii) Animal guts or tissues, paunch manure, bones, hair, hides or fleshings, entrails, feathers, ashes, cinders, sand, spent lime, stone or marble dusts, metal, glass, straw, shavings, grass clippings, rags, waste paper, wood, plastics, gas, tar asphalt residues, residues from the refining or processing of fuel or lubricating oil, mud or glass grinding or polishing wastes;
- (xviii) Any substance which will cause the POTW to violate its NPDES and/or other disposal system permits;

- (xix) Any wastewater which, in the opinion of the Public Works Director, can cause harm either to the sewers, sewage treatment process, or equipment; have an adverse effect on the receiving stream; or can otherwise endanger life, limb, public property, or constitute a nuisance, unless allowed under special agreement by the Public Works Director (except that no special waiver shall be given from categorical pretreatment standards or a violation of an approved maximum allowable industrial load or that causes or contributes to pass through or interference);
- (xx) The contents of any tank or other vessel owned or used by any person in the business of collecting or pumping sewage, effluent, septage, or other wastewater unless said person has first obtained testing and approval as may be generally required by the City of Kennewick and paid all fees assessed for the privilege of said discharge;
- (xxi) Persistent pesticides and/or pesticides regulated by the Federal Insecticide Fungicide Rodenticide Act (FIFRA) that will cause or contribute to pass through or interference;
- (xxii) Sewage sludge, except in accordance with the City's NPDES permit, providing that it specifically allows the discharge to surface water of sewage sludge pollutants.
- (xxiii) The discharge of dry cleaning process wastes, including new and used tetrachloroethylene (synonyms: perchloroethylene, tetrachloroethene), still bottom oil and separator water, is prohibited entirely. Where necessary, the City may require that these wastes be physically prevented from discharging into the sanitary sewer system.
- (xxiv) At no time shall an emulsifying agent, enzyme, bio-additive, or similar chemical be introduced into the waste stream, grease trap, grease interceptor or any chamber of a grease interceptor, except by City employees or designees for the purpose of maintenance and operations of the POTW.

(xxv) Wastewater from food facilities containing free or floating oil and grease, or any discharge containing animal fat or grease by-product in excess of one hundred milligrams per liter (100 mg/L). This limit will not apply if the industrial user has installed an appropriately sized Gravity Grease Interceptor (GGI), is properly operating and maintaining the GGI and implementing all required BMPs for food facilities.

Significant Industrial Users discharging more than 100 mg/L may be required to install additional treatment or implement facility specific BMPs.

- (2) Wastes prohibited by this section shall not be processed or stored in such a manner that they could be discharged to the POTW except as authorized by an industrial user permit and/or this chapter. If the industrial user has a pretreatment facility, all floor drains located in process or materials storage areas must discharge to the industrial user's pretreatment facility or to sumps or tanks that do not have the potential for a discharge to the POTW before connecting with the POTW. The City may require other

industrial users to contain or collect wastewater from floor drains to protect the POTW and meet the objectives of this chapter.

- (3) Federal Categorical Pretreatment Standards. The national categorical pretreatment standards as amended and promulgated by the EPA pursuant to the Act and as found in 40 CFR Chapter I, Subchapter N, Parts 405 through 471 are hereby incorporated and shall be enforceable under this chapter.
- (4) State Requirements. State requirements and limitations on discharges to the POTW shall be met by all users which are subject to such standards in any instance in which they are more stringent than federal requirements and limitations, or those in this chapter or other applicable ordinances.

~~(5) Local Limits. The following pollutant limits are established to protect against pass through and interference. No permitted industrial user shall discharge wastewater that exceeds the following limits:~~

(5) Specific Discharge Limitations

(a) No Significant Industrial User (SIU) or other designated non-SIU shall discharge or cause to be discharged, wastewater containing pollutants that exceed the following limits:

Pollutant	<u>Symbol</u> <u>Daily</u> <u>Maximum Discharge</u> <u>Limits</u> ⁽¹⁾	Maximum Allowable <u>Discharge</u> <u>Limit</u> ¹ <u>in mg/L</u> <u>Industrial Loading</u> <u>(MAIL)</u>
	<u>mg/L</u>	<u>lbs/day</u>
Arsenic	<u>As</u> <u>0.12</u>	<u>0.141</u> <u>5916</u>
Cadmium	<u>Cd</u> <u>0.328</u>	<u>0.155</u> <u>1.0800</u>
Chromium	<u>Cr</u> <u>4.47</u>	<u>3.47</u> <u>366.2020</u>
Copper	<u>Cu</u> <u>1.93</u>	<u>1.71</u> <u>25.4997</u>
Lead	<u>Pb</u> <u>1.385</u>	<u>0.658</u> <u>9.1289</u>
Mercury	<u>Hg</u> <u>0.106</u>	<u>0.021</u> <u>60.349900</u>
Molybdenum	<u>Mo</u> <u>0.89</u>	<u>0.34</u> <u>2.9297</u>
Nickel	<u>Ni</u> <u>3.02</u>	<u>1.31</u> <u>19.9166</u>
Selenium	<u>Se</u> <u>0.56</u>	<u>0.24</u> <u>3.7098</u>
Silver	<u>Ag</u> <u>0.76</u>	<u>0.21</u> <u>325.0345</u>
<u>Oil and grease (FOG)</u>	-	<u>100 and/or 25% capacity of any chamber of the interceptor</u>
Zinc	<u>Zn</u> <u>4.74</u>	<u>6.93</u> <u>65.5402</u>
<u>Fats, Oil and Grease (FOG)</u>	--	<u>100mg/L and/or 25% of the working capacity of any chamber of the grease interceptor</u>

Tetrachloroethylene (synonyms: tetrachloroethene; perchloroethylene)	-	1.152
Benzene ²	-	0.05
BTEX ^{2,3}	-	0.75

¹ All pollutants as Total and in mg/L unless otherwise specified, shown are total.

² This MAIL is the total lbs/day that the City may allocate to SIUs and other designated non-SIUs. The City intends to control discharges by applying the Daily Maximum Discharge Limits through Industrial User Wastewater Discharge permits. The City may allocate the MAIL where uniform concentration is not appropriate. These pollutants and limits generally apply to wastewaters from the cleanup of petroleum or gasoline underground storage tanks. In addition, the pollutants may be required of other users or included in permits where sampling and analysis indicate that the wastewater contains concentrations of these pollutants in excess of the stated limits.

³ This is the sum of measured concentrations for benzene, toluene, ethylbenzene, and xylene.

The above limits apply at the point where the wastewater is discharged to the POTW (end of the pipe). The Public Works Director may impose mass limitations in addition to (or in place of) the concentration-based limitations above. Where a user is subject to both categorical pretreatment standards and local limits for a given pollutant, the more stringent limit shall apply.

(b) The following limits shall apply to wastewaters that are discharged from:

- (i) Groundwater cleanup of petroleum or gasoline underground storage tanks or other remediation wastewaters containing these pollutants;
- (ii) Discharges where one or more of these pollutants are present; or
- (iii) Where these pollutants are appropriate surrogates.

It shall be unlawful for any Industrial User to discharge or cause to be discharged any waste or wastewater to the POTW that exceeds the following limits:

<u>Pollutant⁽¹⁾⁽³⁾</u>	<u>Daily Maximum Limit (mg/L)</u>
<u>Benzene</u>	<u>0.050</u>
<u>BTEX⁽²⁾</u>	<u>0.750</u>

¹ All pollutants shown in the Table are total.

² BTEX shall be measured as the sum of Benzene, Ethylbenzene, Toluene and Xylenes.

³ These limits are based upon installation of air stripping technology as described in the EPA document: "Model NPDES Permit for Discharges Resulting from the Cleanup of Gasoline Released from Underground Storage Tanks. June 1989."

(c) The Public Works Director may establish more stringent pollutant limits, additional site-specific pollutant limits, Best Management Practices, or additional Pretreatment Requirements when, in the judgment of the Public Works Director, such limitations are necessary to implement the provisions of this Chapter.

- (6) City's Right of Revision. The City reserves the right to establish, by ordinance or in wastewater discharge permits, more stringent standards or requirements on discharges to the POTW.
- (7) Special Agreement. The City reserves the right to enter into special agreements with users setting out special terms under which they may discharge to the POTW. In no case will a special agreement waive compliance with a categorical pretreatment standard or federal pretreatment requirement. However, the user may request a net gross adjustment to a categorical standard in accordance with 40 CFR 403.15. They may also request a variance from the categorical pretreatment standard from the approval authority in accordance with 40 CFR 403.13.
- (8) Dilution. No user shall ever increase the use of processed water, or in any way attempt to dilute a discharge, as a partial or complete substitute for adequate treatment to achieve compliance with an applicable pretreatment standard or requirement unless expressly authorized by an applicable pretreatment standard or requirement. The Public Works Director may impose mass limitations on users which he believes may be using dilution to meet applicable pretreatment standards or requirements, or in other cases when the imposition of mass limitations is appropriate.
- (9) Pretreatment Facilities. Users shall provide necessary wastewater treatment as required to comply with this chapter and shall achieve compliance with all applicable pretreatment standards and requirements set out in this chapter within the time limitations specified by the EPA, the state, or the Public Works Director, whichever are more stringent. Any facilities required to pretreat wastewater to a level acceptable to the City shall be provided, operated and maintained at the user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the City for review and shall be acceptable to the City before construction of the facility. The review of such plans and operating procedures will in no way relieve the user from the responsibility of modifying the facility as necessary to produce an acceptable discharge to the City under the provisions of this chapter.
- (10) Deadline for Compliance with Applicable Pretreatment Requirements. Compliance by existing users (categorical users) covered by categorical pretreatment standards shall be within three years of the date the standard is effective unless a shorter compliance time is specified in the appropriate standard. The City shall establish a final compliance deadline date for any existing user not covered by categorical pretreatment standards or for any categorical user when the local limits for said user are more restrictive than the EPA's categorical pretreatment standards.

New sources and new users shall install and have in operating condition and shall start up all pollution control equipment required to meet applicable pretreatment standards before beginning to discharge.

Any wastewater discharge permit issued to a categorical user shall not contain a compliance date beyond any deadline date established in the EPA's categorical pretreatment standards. Any other existing user or a categorical user that must comply with a more stringent local limit, which is in noncompliance with any local limits, shall be provided with a compliance schedule placed in an industrial wastewater permit or registered letter for non-categorical users to ensure compliance within the shortest time feasible.

(11) Additional Pretreatment Measures.

- (a) Whenever deemed necessary, the Public Works Director may require users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specific sewers, relocate and/or consolidate points of discharge, separate sewage waste streams from industrial waste streams and such other conditions as may be necessary to protect the POTW and determine the user's compliance with the requirements of this chapter.
- (b) Each user discharging to the POTW greater than 25,000 gallons per day or greater than five percent of the average daily flow into the POTW, whichever is less, may be required to install and maintain, on its property and at its expense, a suitable storage and flow-control facility to ensure equalization of flow over a 24-hour period. A wastewater discharge permit may be issued solely for flow equalization.
- (c) Grease, oil and sand interceptors shall be provided when, in the opinion of the Public Works Director, they are necessary for the proper handling of wastewater containing excessive amounts of grease and oil, or sand; except that such interceptors shall not be required for residential users. All interception units shall be of type and capacity approved by the Public Works Director in specifications with current Uniform Plumbing Code and/or any City Standard Specifications and shall be so located to be easily accessible for cleaning and inspection.

Where installed, all grease, oil and sand traps (or interceptors) shall be maintained by the owner, at his expense, in continuously efficient operation at all times and subject to inspection. In the event the owner fails to properly maintain the grease trap (or interceptor), which, in the opinion of the Director, causes or has the potential to cause clogging of the sewer lines and/or pump stations, the cost of the City, time and material, in cleaning the sewer lines and/or pump stations may be charged to the owner of the grease trap. For the purpose of this paragraph, the owner shall be the person, firm or corporation named on the sewer account. For the purpose of this subsection, a grease interceptor is not in continuous efficient operation and is in violation of this section if the total volume of grease, solids, or food waste at any time displaces more than 25 percent of the effective volume of any chamber of the grease interceptor.

The user shall have a written record of trap and/or interceptor maintenance on site for inspection and all such records shall be available for inspection by the City of

Kennewick, and shall be kept in accordance with the recordkeeping requirements of KMC 14.23.040. Grease trap maintenance will be recorded/reported on a monthly basis; Interceptors will be recorded/reported on their designated cleaning frequency. At the discretion of the Public Works Director, reports may be required to be submitted to the City's Pretreatment Inspector via e-mail, fax, postal mail or electronic form submission when it becomes available.

- (d) Users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.
- (12) Accidental Spill Prevention Plans/Slug Control Plans. The Public Works Director may require any user to develop and implement an accidental spill prevention plan (ASPP)/slug control plan. Where deemed necessary by the City, facilities to prevent accidental discharge or slug discharges of pollutants shall be provided and maintained at the user's cost and expense. An accidental spill prevention plan or slug control plan showing facilities and operating procedures to provide this protection shall be submitted to the City for review and approval before implementation. The City shall determine which user is required to develop a plan and require said plan to be submitted within 120 days after notification by the City. Each user shall implement its ASPP as submitted or as modified after such plan has been reviewed and approved by the City. Review and approval of such plans and operating procedures by the City shall not relieve the user from the responsibility to modify its facility as necessary to meet the requirements of this section.
- (a) Any user required to develop and implement an accidental discharge/slug control plan shall submit a plan which addresses, at a minimum, the following:
 - (i) Description of discharge practices, including nonroutine batch discharges;
 - (ii) Description of stored chemicals;
 - (iii) Procedures for immediately notifying the POTW of any accidental or slug discharge. Such notification must also be given for any discharge which would violate any of the standards in subsections (1) through (4) of this section; and
 - (iv) Procedures to prevent adverse impact from any accidental or slug discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents) and/or measures and equipment for emergency response.
 - (b) Users shall notify the City wastewater treatment plant immediately after the occurrence of a slug or accidental discharge of substances regulated by this chapter. The notification shall include location of discharge, date and time thereof, type of waste, concentration and volume and corrective actions. Any affected user shall be liable for any expense, loss, or damage to the POTW, in addition to the amount of any fines imposed on the City on account thereof under state or federal law.

- (c) Within five days following an accidental discharge, the user shall submit to the Public Works Director a detailed written report describing the cause of the discharge and the measures to be taken by the user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage, or other liability which may be incurred as a result of damage to the POTW, fish kills, or any other damage to person or property. Nor shall such notification relieve the user of any fines, civil penalties, or other liability which may be imposed by this chapter or other applicable law.
- (d) Signs shall be permanently posted in conspicuous places on the user's premises advising employees whom to call in the event of a slug or accidental discharge. Employers shall instruct all employees who may cause or discover such a discharge with respect to emergency notification procedures.

(13) Septic Tank Wastes/RV Dump Sites.

- (a) Entities that supply an RV dumping connection to the POTW must secure a permit/permission from the City of Kennewick as authorized in KMC 14.23.030.
- (b) Septic tank waste haulers are not allowed to discharge loads into the POTW and must dispose of their loads as outlined in their permit with the Department of Ecology and at a Department of Health approved facility.
- (c) Fees for RV dump connections will be established as part of the user fee system as authorized in KMC 14.23.140.

| ([Ord. 5789 Sec. 1, 2018](#); Ord. 5420 Sec. 1(part), 2012)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5789 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 21st day of
November, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

Full Delegation Program Update

City Council

Nov. 20, 2018
John Cowling, PE
Utility Services Manager



KENNEWICK
WASHINGTON

Federal Pretreatment Program Mandates

- **Federal Clean Water Act**

- *Federal law mandating pollutant discharges into waterways*

- **Department of Ecology**

- *Regulatory agency setting guidelines for the Publically Owned Treatment Works Pretreatment Program*

- **Code of Federal Regulations**

- *Dictates manner in which we regulate system users*

- **Kennewick Municipal Code 14.23**

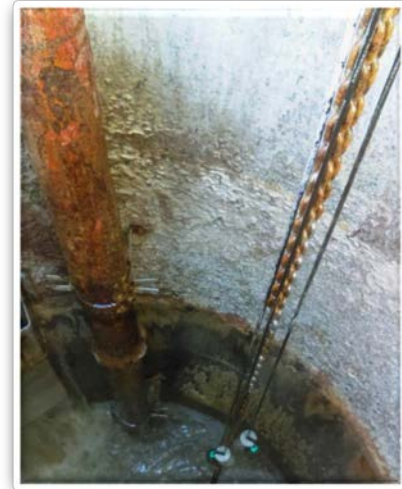
- *Compilation of ordinances for industrial users and their wastewater discharges*



Functions of the Pretreatment Program

- **Protects the Publically Owned Treatment Works**

- Corrosion
- Hydraulic & Organic overload
- Toxicities



Corrosion at Jefferson & Arrowhead lift station

- **Protects Receiving Waters From:**

- Pollutants:
(substance or energy introduced into the environment that adversely affects the resources usefulness)
- Bioaccumulation:
(accumulation of a substance such as a toxic chemical in various tissues of a living organism)
- Pass Through:
(wastewater quantities discharged into the waters of the state that cause a permit violation)



Department of Ecology Program Checklist Highlights

- Industrial Waste Survey
 - 80% response rate
- City Attorney Statement
- Local Limit Development
- Updates to KMC 14.23





City of Kennewick Sanitary Sewer-Industrial User Survey

Please fill out sections 1-6 and all other sections that pertain to your facility

1. GENERAL INFORMATION

Company Name: _____

Business Mailing Address: _____

City: _____ State: _____ Zip: _____

Facility Address: _____

City: _____ State: _____ Zip: _____

Facility Contact Name: _____

Telephone Number: () _____ Email: _____

2. DESCRIPTION OF OPERATION

Products or Service Produced at Facility: _____

Describe the manufacturing process or services conducted on the premises (include any activities where wastewater is produced):



Timeline for Compliance

- **November: Amending the KMC (Local Limits)**
- **December 1, 2018: Program submittal to Ecology for review**
- **Six month assessment period**
- **June 1, 2019: City of Kennewick fully delegated**

December 2018						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2019						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



Questions?



KENNEWICK
WASHINGTON

Full Delegation KMC 14.23 Update

City Council

Nov. 20, 2018
John Cowling, PE
Utility Services Manager



KENNEWICK
WASHINGTON

Proposed KMC Revisions / Updates

Additional Fats, Oils, and Grease (FOG) Guidance 14.23.020: - General Requirements.

- **14.23.020 (1) Prohibited Discharge Standards.**

(b)(xxv) Wastewater from food facilities containing free or floating oil and grease, or any discharge containing animal fat or grease by-product in excess of one hundred milligrams per liter (100 mg/L). This limit will not apply if the industrial user has installed an appropriately sized Gravity Grease Interceptor (GGI), is properly operating and maintaining the GGI and implementing all required BMPs for food facilities.

Significant Industrial Users discharging more than 100 mg/L may be required to install additional treatment or implement facility specific BMPs.



Proposed KMC Revisions / Updates

Updated Local Limits – Establishing Maximum Allowable Industrial Discharge Limits

- 14.23.020 (5) Specific Discharge Limitations

(a) No Significant Industrial User (SIU) or other designated non-SIU shall discharge or cause to be discharged, wastewater containing pollutants that exceed the following limits:

Pollutant	Daily Maximum Discharge Limits ⁽¹⁾	Maximum Allowable Industrial Loading (MAIL)
	mg/L	lbs/day
Arsenic	0.12	1.5916
Cadmium	0.328	1.0800
Chromium	4.47	7366.2020
Copper	1.93	25.4997
Lead	1.385	9.1289
Mercury	0.106	0.349900
Molybdenum	0.89	2.9297
Nickel	3.02	19.9166
Selenium	0.56	3.7098
Silver	0.76	25.0345
Zinc	4.74	65.5402
Fats, Oil and Grease (FOG)	--	100mg/L and/or 25% of the working capacity of any chamber of the grease interceptor



Proposed KMC Revisions / Updates

Updated Local Limits – Establishing Maximum Allowable Industrial Discharge Limits

- **14.23.020 (5) Specific Discharge Limitations**

(b) The following limits shall apply to wastewaters that are discharged from:

- (i) Groundwater cleanup of petroleum or gasoline underground storage tanks or other remediation wastewaters containing these pollutants;
- (ii) Discharges where one or more of these pollutants are present; or
- (iii) Where these pollutants are appropriate surrogates.

It shall be unlawful for any Industrial User to discharge or cause to be discharged any waste or wastewater to the POTW that exceeds the following limits:

Pollutant ⁽¹⁾⁽³⁾	Daily Maximum Limit (mg/L)
Benzene	0.050
BTEX ⁽²⁾	0.750



Questions?



KENNEWICK
WASHINGTON

Council Agenda Coversheet 	Agenda Item Number	5.d.	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Area-Wide Rezone from Agriculture to Residential			Public Mtg / Hrg	☐
	Ordinance/Reso #	5761	Contract #		Other	☐
	Project #	COZ 18-02	Permit #	PLN-2018-01530	Quasi-Judicial	☐
	Department	Planning				

Recommendation

The Planning Commission recommends that City Council concur with the findings and conclusions contained in the staff report COZ 18-02 by adopting Ordinance 5761.

Motion for Consideration

I move to adopt Ordinance 5761.

Summary

Community Planning has proposed an area-wide rezone of 33 properties, currently zoned Agriculture, to implementing zoning districts to each of the site's underlying land use designation. The City no longer has Agriculture established as a zoning district in KMC Section 18.03.030. The Growth Management Act requires that a property be zoned a district that will implement the City's Comprehensive Plan Land Use Map.

The properties to be rezoned are mainly in the southeast portion of City and consist of publicly and privately owned properties. Most properties are used for single family residences, with some being used for commercial orchards and public water facilities.

The Planning Commission held a public hearing on August 6, 2018. At the meeting, staff gave an overview of the staff report and members of the public had the opportunity to testify. The main concern that property owners had was that they would not be allowed to have the animals they currently do, or to continue their current agricultural activities. One of the property owners requested to be zoned Residential, Suburban so he could have cattle at sometime in the future. The Kennewick Irrigation District requested that their property be rezoned Public Facility, instead of Open Space. Staff agreed with specific requests. Additionally, all the owners were told that their properties would be zoned a district that would allow them to continue with their current activities. The properties were recommended to be rezoned to one of the following districts: Public Facility; Residential, Suburban or Residential, Low Density. The Planning Commission voted unanimously to recommend approval to City Council of all six rezone areas for COZ 18-02.

Alternatives

None Recommended.

Fiscal Impact

None

Through	Steve Donovan Nov 12, 08:31:45 GMT-0800 2018	Attachments: 
Dept Head Approval	Gregory McCormick Nov 12, 09:33:21 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 13:34:32 GMT-0800 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5761

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED IN VARIOUS AREAS THROUGHOUT SOUTHEAST KENNEWICK FROM AGRICULTURE TO RESIDENTIAL SUBURBAN (RS), PUBLIC FACILITY (PF), AND RESIDENTIAL, LOW DENSITY (RL) (COZ 18-02, SOUTHEAST KENNEWICK AREA-WIDE REZONE)

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 3001, as amended, the zoning ordinance of the City of Kennewick and the accompanying zoning map of the City of Kennewick being part of said ordinance shall be and hereby is changed from Agriculture to Residential, Suburban (RS), Public Facility (PF), and Residential Low Density (RL) as shown on Exhibit 1 which is attached hereto and by this reference incorporated herein.

Section 2. The City Council finds the amendments described in Section 1 above are in conformance with the Comprehensive Plan of the City.

Section 3. Severability Clause. If any provision of this amendatory ordinance or its application to any persons or circumstances is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected.

Section 4. The Responsible Official for the State Environmental Policy Act has determined that the proposal will not have a probable significant adverse impact on the quality of the environment.

Section 5. This ordinance shall be in full force and effect five (5) days from and after its approval, passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5761 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 21st day of November, 2018.

Approved as to form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

EXHIBIT 1

AGRICULTURE (A) TO RESIDENTIAL, SUBURBAN (RS)

1-0780-300-0021-000

THE NORTH 85 FEET OF THE WEST 256 FEET OF THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, AND THE SOUTH 46 FEET OF THE WEST 256 FEET OF THE NORTHWEST QUARTER OF SAID GOVERNMENT LOT 3: EXCEPT THE WEST 30 FEET FOR ROAD.

1-0780-300-0022-000

THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, EXCEPT THE NORTH 85 FEET OF THE WEST 256.2 FEET, AND EXCEPT THE SOUTH 298.3 FEET OF SAID GOVERNMENT LOT 3: EXCEPT THE WEST 30 FEET TO BENTON COUNTY FOR ROAD 12-10-57. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 7-22-64.

1-0780-300-0023-000

THE NORTH 96.65 FEET OF THE SOUTH 298.3 FEET OF THE WEST 230 FEET OF THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON: EXCEPT THE SOUTH 201.65 FEET THEREOF OF SAID GOVERNMENT LOT 3 AND EXCEPT THE WEST 30 FEET FOR ROAD.

1-0780-300-0024-000

THE NORTH 96.5 FEET OF THE SOUTH 201.65 FEET OF THE WEST 230 FEET OF THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, EXCEPT SOUTH WASHINGTON STREET RIGHT OF WAY.

1-0780-300-0025-000

THAT PORTION OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT OF INTERSECTION OF THE EAST RIGHT OF WAY LINE OF SOUTH WASHINGTON STREET AND THE NORTH RIGHT OF WAY LINE OF EAST 23RD AVENUE: THENCE NORTH ALONG SAID EAST RIGHT OF WAY LINE OF SOUTH WASHINGTON STREET A DISTANCE OF 90 FEET: THENCE EAST 200 FEET PARALLEL WITH THE NORTH RIGHT OF WAY LINE OF EAST 23RD AVENUE: THENCE SOUTH PARALLEL WITH EAST LINE OF SAID SOUTH WASHINGTON STREET 90 FEET TO THE NORTH LINE OF EAST 23RD AVENUE: THENCE WEST ALONG SAID LINE 200 FEET TO THE POINT OF BEGINNING: EXCEPT PORTION DEEDED TO CITY OF KENNEWICK FOR STREET PURPOSES UNDER AUDITOR'S FILE NUMBER 1991-010475, RECORDS OF BENTON COUNTY, WASHINGTON.

1-0780-300-0035-000

THE NORTH 115 FEET OF THE WEST 175 FEET OF GOVERNMENT LOT 4, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, EXCEPT THE NORTH 15 FEET AND THE WEST 30 FEET FOR ROAD OF SAID GOVERNMENT LOT 4; EXCEPT THAT PORTION DEEDED TO CITY OF KENNEWICK FOR STREET PURPOSES UNDER AUDITOR'S FILE NUMBER 1991-010472, RECORDS OF BENTON COUNTY, WASHINGTON.

1-0780-300-0038-000

SOUTH ONE/HALF OF GOVERNMENT LOT 4, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, WESTERLY OF CANAL: EXCEPT ROADS ALONG WEST AND SOUTH LINES OF SAID GOVERNMENT LOT 4 3-31-58. EXCLUDED FROM KENNEWICK IRRIGATION DISTRICT 2-1-56, RECORDED 2-10-56.

1-0780-301-1975-001

LOT 1 OF SHORT PLAT 1975, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1975, UNDER AUDITOR'S FILE NUMBER 1993-033517 RECORDS OF BENTON COUNTY, WASHINGTON. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-0780-301-1975-002

LOT 2 OF SHORT PLAT 1975, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1975, UNDER AUDITOR'S FILE NUMBER 1993-033517 RECORDS OF BENTON COUNTY, WASHINGTON. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-0780-301-1975-003

LOT 3 OF SHORT PLAT 1975, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1975, UNDER AUDITOR'S FILE NUMBER 1993-033517 RECORDS OF BENTON COUNTY, WASHINGTON.

1-0780-301-1975-004

LOT 4 OF SHORT PLAT 1975, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1975, UNDER AUDITOR'S FILE NUMBER 1993-033517 RECORDS OF BENTON COUNTY, WASHINGTON. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-1389-301-2814-001

LOT 1 OF SHORT PLAT 2814, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, UNDER AUDITOR'S FILE NUMBER 2004-021632 RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-301-2814-002

T 2 OF SHORT PLAT 2814, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, UNDER AUDITOR'S FILE NUMBER 2004-021632 RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-301-2814-003

LOT 3 OF SHORT PLAT 2814, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, UNDER AUDITOR'S FILE NUMBER 2004-021632 RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-302-0102-002

A PORTION OF TRACT B OF THE HIGHLANDS PLAT D, AS RECORDED IN VOLUME 2 OF PLATS, PAGE 40, RECORDS OF BENTON COUNTY, WASHINGTON, BEING THAT PORTION OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 13, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 13. THENCE NORTH 0°19'22" EAST ALONG THE MID-SECTION LINE 30 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF EAST 45TH AVENUE. THENCE NORTH 89°11'15" WEST ALONG SAID RIGHT OF WAY LINE, 223.29 FEET TO TRUE POINT OF BEGINNING. THENCE CONTINUING NORTH 89°11'15" WEST ALONG SAID RIGHT OF WAY LINE 223.29 FEET. THENCE NORTH 30°48' 45" EAST 246.05 FEET. THENCE NORTH 16°14'00" EAST 116.07 FEET. THENCE SOUTH 89°11'15" EAST 66.63 FEET. THENCE SOUTH 0°19'22" WEST 325.00 FEET TO THE TRUE POINT OF BEGINNING. CONTAINING 1.0 ACRES, MORE OR LESS.

1-1389-401-1538-003

LOT 3 OF SHORT PLAT 1538, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1538, UNDER AUDITOR'S FILE NUMBER 1986-001675 RECORDS OF BENTON COUNTY, WASHINGTON. RESTRICTIVE COVENANTS AUDITOR'S FILE NUMBER 1991-008201 5/20/91

1-1389-401-1538-004

LOT 4 OF SHORT PLAT 1538, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1538, UNDER AUDITOR'S FILE NUMBER 1986-001675 RECORDS OF BENTON COUNTY, WASHINGTON. RESTRICTIVE COVENANTS AUDITOR'S FILE NUMBER 1991-008201 5/20/91

1-1389-401-1538-005

THE SOUTH 350.18 FEET OF LOT 1 OF SHORT PLAT 1538, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1538, UNDER AUDITOR'S FILE NUMBER 1986-001675 RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-401-1538-006

LOTS 1 AND 2 OF SHORT PLAT 1538, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 1538, UNDER AUDITOR'S FILE NUMBER 1986-001675 RECORDS OF BENTON COUNTY, WASHINGTON. EXCEPT THE SOUTH 350.18 FEET OF SAID LOT 1.

1-1980-200-0010-000

THE NORTH 240 FEET OF THE EAST 470 FEET OF THE WEST 1490 FEET OF THE WEST HALF OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M. BENTON COUNTY,

WASHINGTON; EXCEPT THAT PORTION CONVEYED TO BENTON COUNTY FOR ROAD PURPOSES UNDER AUDITOR'S FILE NUMBER 740090, RECORDS OF BENTON COUNTY, WASHINGTON; TOGETHER WITH THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL LYING NORTHERLY OF THE NORTH RIGHT OF WAY MARGIN OF THE 40 FOOT WIDE HIGHLAND DRAIN, AS ESTABLISHED BY DEED DATED JANUARY 21, 1915 UNDER AUDITOR'S FILE NUMBER 42363, RECORDS OF BENTON COUNTY, WASHINGTON; THAT PORTION OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS; ALL OF GOVERNMENT LOTS 1 AND 2, THE WEST HALF OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER, THE WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER, AND THE WEST 20.00 FEET OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19;

EXCEPT ANY PORTIONS WHICH LIE WITHIN THE FOLLOWING DESCRIBED PROPERTIES;

(A) THE NORTH 668.75 FEET OF THE WEST 960.00 FEET THEREOF;

(B) THE WEST 990.00 FEET OF SAID GOVERNMENT LOT 1 LYING SOUTHERLY AND EASTERLY OF THE PLAT OF OVERLOOK HEIGHTS NO. 2 ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 767775;

(C) OVERLOOK HEIGHTS NO. 2 ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 767775;

(D) THE NORTH 240.00 FEET OF THE EAST 470.00 FEET OF THE WEST 1490.00 FEET THEREOF;

(E) THAT PORTION THEREOF LYING SOUTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINE; BEGINNING AT A POINT OF THE SOUTH LINE OF SAID NORTHWEST QUARTER DISTANT 680.13 FEET EAST OF THE SOUTHWEST CORNER THEREOF;

THENCE NORTH 00° 01' 04" WEST FOR 129.75 FEET;

THENCE NORTH 89° 58' 56" EAST FOR 26.40 FEET;

THENCE NORTH 00° 01' 04" WEST FOR 195.99 FEET;

THENCE NORTH 07° 40' 32" EAST FOR 130.00 FEET;

THENCE NORTH 42° 28' 23" EAST FOR 125.00 FEET;

THENCE NORTH 47° 31' 37" WEST FOR 174.00 FEET;

THENCE NORTH 53° 19' 59" EAST FOR 183.54 FEET;

THENCE NORTH 50° 27' 52" EAST FOR 419.04 FEET;

THENCE NORTH 34° 57' 23" EAST FOR 390.47 FEET;

THENCE SOUTH 89° 36' 01" EAST FOR 165.00 FEET;

THENCE NORTH 04° 25' 23" EAST FOR 60.15 FEET;

THENCE NORTH 89° 36' 01" WEST TO A POINT ON THE EAST LINE OF THE WEST 990.00 FEET OF SAID NORTHWEST QUARTER AND THE POINT OF TERMINUS OF SAID LINE;

(F) ANY PORTIONS THEREOF CONVEYED TO BENTON COUNTY FOR ROADS RECORDED UNDER AUDITOR'S FILE NUMBERS 714754, 714755, 740090 AND 597719, RECORDS OF BENTON COUNTY, WASHINGTON;

(G) THE WEST 20.00 FEET OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON;

(H) THAT PORTION LYING WITHIN SHORT PLAT NUMBER 2476, ACCORDING TO THE SURVEY THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2476, RECORDED UNDER AUDITOR'S FILE NUMBER 2000-003374, RECORDS OF BENTON COUNTY, WASHINGTON;

(I) THAT PORTION OF GOVERNMENT LOT 1 DESCRIBED AS FOLLOWS;

BEGINNING AT THE NORTHEAST CORNER OF LOT 6, BLOCK 6 OVERLOOK HEIGHTS NO. 2, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 767775; SAID POINT ALSO BEING THE SOUTHEAST CORNER OF THE PLAT OF OVERLOOK HEIGHTS, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 11 OF PLATS, PAGE 24, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 722422;

THENCE NORTH 00° 24' 12" EAST FOR 34.94 FEET ALONG THE EAST LINE OF SAID PLAT, TO THE SOUTHEAST CORNER OF LOT 10, BLOCK 2 OF SAID PLAT OF OVERLOOK HEIGHTS; THENCE SOUTH 89° 43' 00" EAST, PARALLEL WITH THE NORTH LINE OF SAID SECTION A DISTANCE OF 67.56 FEET; THENCE SOUTH 00° 24' 12" WEST FOR 134.26 FEET TO THE SOUTHEAST CORNER OF LOT 6, BLOCK 6 PLAT OF OVERLOOK HEIGHTS NO. 2, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 767775; THENCE NORTH 33° 51' 26" WEST ALONG THE EASTLINE OF SAID LOT, FOR 120.00 FEET TO THE TRUE POINT OF BEGINNING. (LEGAL CONSOLIDATION PER QUIT CLAIM DEED, FILED UNDER AUDITOR'S FILE NUMBER 2008-013972, 5/14/2008 BENTON COUNTY, WASHINGTON).

1-2489-200-0001-000

THAT PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON; LESS THE NORTH 30 FEET FOR COUNTY ROAD. LESS RIGHT OF WAY 1.9 ACRES. LESS RIGHT OF WAY .12ACRES. LESS PORTION DEFINED AS FOLLOWS: THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 24 LYING SOUTHERLY OF COUNTY ROAD, DESCRIPTION CHANGE AUDITOR'S FILE NUMBER 620334, 4-8-71. LESS PORTIONS TO COUNTY FOR ROAD AUDITOR'S FILE NUMBERS 258703 8-11-50, 600020 4-2-69, 707136 7-15-76. SUBJECT TO EASEMENT 11-25-60, 4-2-69. EXCEPT THAT PORTION FOR ROAD RIGHT OF WAY PURPOSES DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 24; THENCE SOUTH 01° 20' 03" EAST, ALONG THE WEST LINE OF SAID SECTION 24, FOR A DISTANCE OF 60.60 FEET; THENCE NORTH 88° 39' 57" EAST, FOR A DISTANCE OF 30.00 FEET, TO A POINT ON THE EAST RIGHT OF WAY LINE OF SOUTH OLYMPIA STREET AND THE TRUE POINT OF BEGINNING; THENCE SOUTH 01° 20' 03" EAST, FOR A DISTANCE OF 37.55 FEET; THENCE NORTH 34° 39' 26" EAST, FOR A DISTANCE OF 51.82 FEET; THENCE NORTH 56° 40' 53" EAST, FOR A DISTANCE OF 27.48 FEET; THENCE SOUTH 89° 48' 17" WEST, FOR A DISTANCE OF 33.77 FEET; THENCE SOUTH 44° 14' 07" WEST, FOR A DISTANCE OF 28.00 FEET, TO THE TRUE POINT OF BEGINNING. (PER STATUTORY WARRANTY DEED FOR ROAD PURPOSES AUDITOR'S FILE NUMBER 2011-006460, 3/1/2011 1080 SQUARE FEET, MORE OR LESS).

1-2489-200-0002-000

THAT PORTION OF THE WEST 305 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, WHICH LIES NORTH OF KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF COUNTY ROAD; EXCEPT THE NORTH 52 FEET THEREOF, MEASURED AT RIGHT ANGLES TO THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 24, BENTON COUNTY, WASHINGTON.

THE EAST 149 FEET OF THAT PORTION OF THE WEST 454 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, WHICH LIES NORTH OF THE CENTERLINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF RIGHT OF WAY OF COUNTY ROAD AS ESTABLISHED AND CONSTRUCTED ACROSS SAID SUBDIVISION, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLES TO THE CENTERLINE OF SAID CANAL, AND EXCEPT THE NORTH 52 FEET THEREOF.

SUBJECT TO: THIS CONVEYANCE IS SUBJECT TO COVENANTS, CONDITIONS, RESTRICTIONS AND EASEMENTS, IF ANY AFFECTING TITLE WHICH MAY APPEAR IN THE PUBLIC RECORD, INCLUDING THOSE ON ANY RECORDED PLAT OR SURVEY. STATUTORY WARRANTY DEED AUDITOR'S FILE NUMBER 2016-029057.

1-2489-200-0004-001

THE EAST 326 FEET OF THE WEST 780 FEET OF THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, LYING NORTH OF THE NORTH LINE OF THE KENNEWICK IRRIGATION DISTRICT MAIN CANAL RIGHT OF WAY AND THE NORTH 52 FEET OF THE WEST 454 FEET OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON. STATUTORY WARRANTY DEED RECORDED AS AUDITOR'S FILE NUMBER 2018-013873, BENTON COUNTY, WASHINGTON.

1-2489-200-0005-001

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, WHICH LIES NORTH OF THE CENTERLINE OF THE EXISTING KENNEWICK IRRIGATION DISTRICT CANAL; EXCEPT THE WEST 780 FEET THEREOF AS MEASURED ALONG THE NORTH LINE THEREOF, AND THE NORTH 52 FEET OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 24. EXCEPT THAT PORTION THEREOF CONVEYED TO BENTON COUNTY FOR ROAD PURPOSES BY DEED RECORDED MARCH 24, 1969, UNDER AUDITOR'S FILE NUMBER 599694, AND EXCEPT ANY PORTION THEREOF LYING WEST OF LYING WEST OF SAID ROAD; AND EXCEPT SHORT PLAT NUMBER 181 ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 181, RECORDS OF BENTON COUNTY, WASHINGTON, RECORDED UNDER AUDITOR'S FILE NUMBER 701485; TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS OVER THE NORTH 30 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 24, ALSO TOGETHER WITH AN EASEMENT FOR THE PURPOSES OF MAINTAINING AND OPERATING EXISTING IRRIGATION SUPPLY LINE FROM THE KENNEWICK IRRIGATION DISTRICT TURNOUT NUMBER 32.2 OVER THE SOUTH 10 FEET OF THE FOLLOWING DESCRIBED PROPERTY; THE EAST 326 FEET OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24. TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, LYING NORTH OF THE CENTERLINE OF THE KENNEWICK IRRIGATION DISTRICT CANAL, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLES TO THE CENTERLINE OF SAID CANAL, AND EXCEPT THE NORTH 52 FEET THEREOF. QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NUMBER 2009-029990, BENTON COUNTY, WASHINGTON.

1-2489-200-0006-000

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON; EXCEPT THE EAST 30 FEET FOR ROAD. QUIT CLAIM DEED RECORDED UNDER AUDITOR'S FILE NUMBER 2002-000925, BENTON COUNTY, WASHINGTON. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 4-21-76.

1-2489-201-0181-001

LOT 1 OF SHORT PLAT 181, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 181, UNDER AUDITOR'S FILE NUMBER 701485 RECORDS OF BENTON COUNTY, WASHINGTON. TOGETHER WITH AN EASEMENT FOR THE PURPOSES OF MAINTAINING AND OPERATING EXISTING IRRIGATION SUPPLY LINE FROM KENNEWICK IRRIGATION DISTRICT NUMBER 32.2 OVER THE SOUTH 10 FEET OF THE FOLLOWING DESCRIBED PROPERTY; THE EAST 326 FEET OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., BENTON COUNTY, WASHINGTON, LYING NORTH OF THE CENTERLINE OF THE KENNEWICK IRRIGATION DISTRICT CANAL; EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLES TO THE CENTERLINE OF SAID CANAL; RECORDED UNDER STATUTORY WARRANTY DEED 2003-00540, RECORDS OF BENTON COUNTY; QUIT CLAIM DEED, 6-9-76. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 3-24-69.

1-2489-401-2269-001

LOT 1 OF SHORT PLAT 2269, AS RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2269, UNDER AUDITOR'S FILE NUMBER 1996-028988 RECORDS OF BENTON COUNTY, WASHINGTON. AMENDED BY AUDITOR'S FILE NUMBER 1997-001044. RECORDED UNDER STATUTORY WARRANTY DEED 2016-007919 RECORDS OF BENTON COUNTY, WASHINGTON; SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

AGRICULTURE (A) TO PUBLIC FACILITY (PF)

1-1880-300-0009-003

THAT PORTION OF THE WEST HALF OF THE SOUTHEAST QUARTER AND THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, LYING SOUTHWESTERLY OF SOUTH KINGWOOD STREET, EXCEPT THE FOLLOWING DESCRIBED PARCELS THERE OF

1) ALL OF EMPIRE LAKESIDE ESTATES, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8 OF PLATS, PAGE 96, UNDER AUDITOR'S FILE NUMBER 591592, RECORDS OF BENTON COUNTY, WASHINGTON.

2) ALL OF ELLIOTT LAKE NUMBER 1, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 5 OF PLATS, PAGE 45, UNDER AUDITOR'S FILE NUMBER 341646, RECORDS OF BENTON COUNTY, WASHINGTON. 3) COMMENCING AT THE NORTHEAST CORNER OF EMPIRE LAKESIDE ESTATES, ALSO BEING THE TRUE POINT OF BEGINNING, AS SHOWN IN VOLUME 8 OF PLATS, PAGE 96, UNDER AUDITOR'S FILE NUMBER 591592, RECORDS OF BENTON COUNTY, WASHINGTON: THE EAST LINE OF SAID WEST HALF BEARS SOUTH 00° 39' 00" WEST A DISTANCE OF 872.00 FEET FROM SAID TRUE POINT OF BEGINNING TO THE SOUTHEAST CORNER OF SAID WEST HALF: THENCE, ALONG THE NORTHERLY BOUNDARY OF EMPIRE LAKESIDE ESTATES, NORTH 89° 21' 00" WEST A DISTANCE OF

192.00 FEET: THENCE SOUTH 83° 43' 00" WEST A DISTANCE OF 205.14 FEET: THENCE SOUTH 73° 09' 00" WEST A DISTANCE OF 270.00 FEET: THENCE SOUTH 70° 13' 00" WEST A DISTANCE OF 171.46 FEET: THENCE SOUTH 61° 27' 30" WEST A DISTANCE OF 193.49 FEET: THENCE DEPARTING SAID NORTHERLY BOUNDARY, NORTH 53° 23' 00" WEST A DISTANCE OF 92.00 FEET: THENCE NORTH 10° 49' 35" EAST A DISTANCE OF 255.13 FEET: THENCE NORTH 31° 13' 35" EAST A DISTANCE OF 282.92 FEET: THENCE NORTH 21° 26' 35" EAST A DISTANCE OF 358.02 FEET: THENCE NORTH 59° 10' 00" EAST A DISTANCE OF 195.00 FEET: THENCE SOUTH 39° 42' 06" EAST A DISTANCE OF 100.00 FEET: THENCE SOUTH 50° 35' 15" EAST A DISTANCE OF 110.00 FEET: THENCE SOUTH 53° 56' 00" EAST A DISTANCE OF 343.39 FEET: THENCE SOUTH 47° 08' 44" EAST A DISTANCE OF 195.00 FEET: THENCE ALONG THE EAST LINE OF SAID WEST HALF, SOUTH 00° 39' 00" WEST A DISTANCE OF 250.00 FEET, TO THE TRUE POINT OF BEGINNING:

4) PORTIONS THEREOF CONVEYED BY ELLIOT LAKE WATER COMPANY BY DEEDS RECORDED UNDER AUDITOR'S FILE NUMBERS 1990-016020, 1991-019789, 1991-019791, 1991-019894, 1992-005830, 1992-006354, 1992-007937, 1992-009264, 1992-011815, 1992-025439 AND 1992-025900.

AND TOGETHER WITH THAT PORTION OF THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF SAID WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON: THENCE NORTH 00° 39' 00" EAST ALONG THE EAST LINE OF SAID SUBDIVISION FOR 872.00 FEET TO THE NORTHEAST CORNER OF THE PLAT OF EMPIRE LAKESIDE ESTATES, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 8 OF PLATS, PAGE 96, RECORDED UNDER AUDITOR'S FILE NUMBER 591592 RECORDS OF BENTON COUNTY, WASHINGTON: THENCE NORTH 89° 21' 00" WEST, ALONG THE NORTH LINE OF SAID EMPIRE LAKESIDE ESTATES, FOR 192.00 FEET: THENCE SOUTH 83° 43' 00" WEST FOR 205.14 FEET: THENCE SOUTH 73° 09' 00" WEST FOR 270.00 FEET: THENCE SOUTH 70° 13' 00" WEST FOR 171.46 FEET TO THE NORTHWEST CORNER OF LOT 8, BLOCK 1, OF SAID EMPIRE LAKESIDE ESTATES: THENCE LEAVING SAID NORTHERLY BOUNDARY OF SAID EMPIRE LAKESIDE ESTATES, NORTH 31° 51' 00" WEST FOR 75.00 FEET TO THE TRUE POINT OF BEGINNING: THENCE: NORTH 31° 51' 00 SECONDS WEST FOR 236.74 FEET TO THE NORTHWEST CORNER OF PARCEL A AS DEPICTED ON RECORD SURVEY RECORDED IN VOLUME 1 OF SURVEYS, PAGE 1699, AND RECORDED UNDER AUDITOR'S FILE NUMBER 1993-020911, RECORDS OF BENTON COUNTY, WASHINGTON: THENCE NORTH 31° 13' 35" EAST, ALONG THE WESTERLY LINE OF SAID PARCEL A, FOR 222.36 FEET: THENCE NORTH 21° 26' 35" EAST, ALONG THE WESTERLY LINE OF SAID PARCEL A, FOR 140.00 FEET: THENCE LEAVING SAID WEST LINE, SOUTH 41° 47' 52" EAST FOR 223.60 FEET: THENCE SOUTH 02° 03' 50" WEST FOR 290.00 FEET: THENCE SOUTH 70° 13' 00" WEST FOR 190.90 FEET TO THE TRUE POINT OF BEGINNING. (10/14/97 AUDITOR'S FILE NUMBER 1997-026207)

1-2289-200-0005-001

COMMENCING AT THE NORTH QUARTER CORNER OF SECTION 22, TOWNSHIP 8 NORTH, RANGE 29 EAST, W.M., KENNEWICK, BENTON COUNTY, WASHINGTON; THENCE SOUTH 01° 27' 26" EAST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 22, FOR 1361.88 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88° 57' 31" WEST, FOR 572.74 FEET; THENCE SOUTH 40° 04' 10" EAST, FOR 240.51 FEET; THENCE SOUTH 83° 00' 00" EAST, FOR 426.75 FEET TO A POINT ON THE EAST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 22; THENCE NORTH 01° 27' 26" WEST ALONG SAID EAST LINE, FOR 225.72 FEET TO THE POINT OF BEGINNING; SAID PARCEL CONTAINS 2.29 ACRES MORE OR LESS. STATUTORY WARRANTY DEED, AUDITOR'S FILE NUMBER 2004-011733 (4/8/2004) RECORD'S OF BENTON COUNTY, WASHINGTON.

AGRICULTURE (A) TO RESIDENTIAL LOW DENSITY (RL)

1-1880-400-0006-001

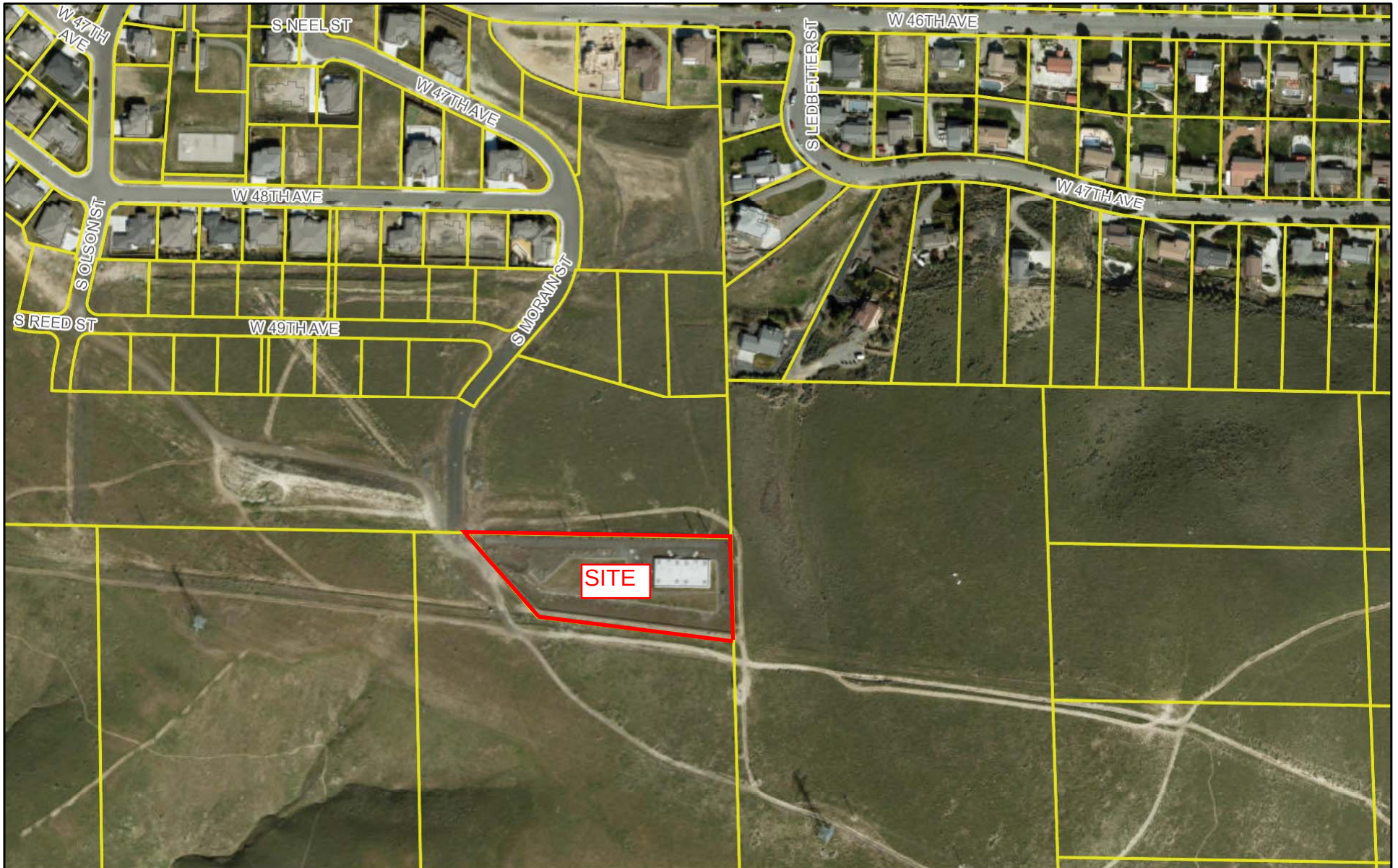
THAT PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS: BEGINNING AT THE MOST WESTERLY CORNER OF LOT 7, BLOCK 1, EMPIRE LAKESIDE ESTATES, AS RECORDED IN VOLUME 8 OF PLATS, PAGE 96, UNDER AUDITOR'S FILE NUMBER 591592 RECORDS OF BENTON COUNTY, WASHINGTON. : THENCE NORTH 53° 23' 00" WEST A DISTANCE OF 116.6 FEET MORE OR LESS TO THE WATER LINE OF ELLIOTT LAKE AS IT EXISTED ON NOVEMBER 21, 1991 AND AS SHOWN ON THE RECORD SURVEY NUMBER 1506, RECORDED DECEMBER 20, 1991 IN VOLUME 1 OF SURVEYS, PAGE 1506, UNDER AUDITOR'S FILE NUMBER 1991-023828 RECORDS OF BENTON COUNTY, WASHINGTON.; THENCE IN A NORTHERLY DIRECTION ALONG SAID WATER LINE TO A POINT WHICH IS NORTH 31° 51' 00" WEST A DISTANCE OF 353.3 FEET MORE OR LESS FROM THE MOST NORTHERLY CORNER OF SAID LOT 7; THENCE SOUTH 31° 51' 00" EAST A DISTANCE OF 353.3 FEET MORE OR LESS TO THE MOST NORTHERLY CORNER OF SAID LOT 7; THENCE SOUTH 61° 27' 30" WEST ALONG THE NORTHWESTERLY BOUNDARY OF SAID LOT 7 A DISTANCE OF 193.49 FEET TO THE POINT OF BEGINNING: (ALSO KNOWN AS TRACT 7A OF RECORD SURVEY NUMBER 1506, RECORDED DECEMBER 20, 1991 IN VOLUME 1 OF SURVEYS, PAGE 1506, UNDER AUDITOR'S FILE NUMBER 1991-023828 RECORDS OF BENTON COUNTY, WASHINGTON). EXCEPT PORTION THEREOF LYING WITHIN THE NORTHERLY 50 FEET AS MEASURED ALONG THE EASTERLY LINE OF SAID TRACT 7A. CERTIFICATE OF WATER RIGHT 8/23/77. TOGETHER WITH EASEMENTS 8/13/82.

1-1980-200-0001-003

THE PORTION OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, DEFINED AS FOLLOWS: THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19 AND THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19 AND THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 19 AND THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 19. EXCEPT THE NORTH 30 FEET THEREOF FOR ROAD; AND EXCEPT THOSE PORTIONS CONVEYED TO BENTON COUNTY BY DEED RECORDED JANUARY 13, 1969 UNDER AUDITOR'S FILE

NUMBER 597719 RECORDS OF BENTON COUNTY, WASHINGTON AND BY DEED RECORDED NOVEMBER 10, 1976 UNDER AUDITOR'S FILE NUMBER 714754 RECORDS OF BENTON COUNTY, WASHINGTON; AND ALSO EXCEPT THAT PORTION OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M., BENTON COUNTY, WASHINGTON, LYING SOUTH OF COUNTY ROAD KNOWN AS EAST 45TH AVENUE AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS; BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 19. THENCE NORTH 00° 19' 04" WEST, ALONG THE EAST LINE OF SAID SUBDIVISION AND THE EAST LINE OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 19, FOR 671.89 FEET TO THE SOUTHEAST CORNER OF A PARCEL OF LAND CONVEYED TO BENTON COUNTY FOR ROAD PURPOSES UNDER BENTON COUNTY AUDITOR'S FILE #714754 RECORDS OF BENTON COUNTY, WASHINGTON. THENCE SOUTH 60° 41' 31" WEST, ALONG SAID RIGHT OF WAY MARGIN FOR 462.95 FEET. THENCE SOUTH 83° 29' 07" WEST, ALONG SAID RIGHT OF WAY MARGIN, FOR 264.38 FEET. THENCE NORTH 89° 06' 18" WEST, ALONG SAID RIGHT OF WAY MARGIN, FOR 296.11 FEET. THENCE SOUTH 71° 21' 47" WEST, ALONG SAID RIGHT OF WAY MARGIN FOR 37.00 FEET TO THE WEST LINE OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19. THENCE SOUTH 00° 18' 27" EAST, ALONG THE WEST LINE OF SAID SUBDIVISION AND OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19, FOR 417.64 FEET TO THE SOUTHWEST CORNER OF SAID NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19. THENCE NORTH 89° 31' 00" EAST, ALONG THE SOUTH LINE OF SAID SUBDIVISION, FOR 666.17 FEET TO THE SOUTHEAST CORNER THEREOF. THENCE NORTH 89° 19' 16" EAST ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 19, FOR 332.86 FEET TO THE SOUTHEAST CORNER OF SAID SUBDIVISION AND THE TRUE POINT OF BEGINNING.

Area 1 Vicinity Map



June 1, 2018

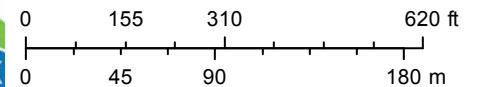
This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



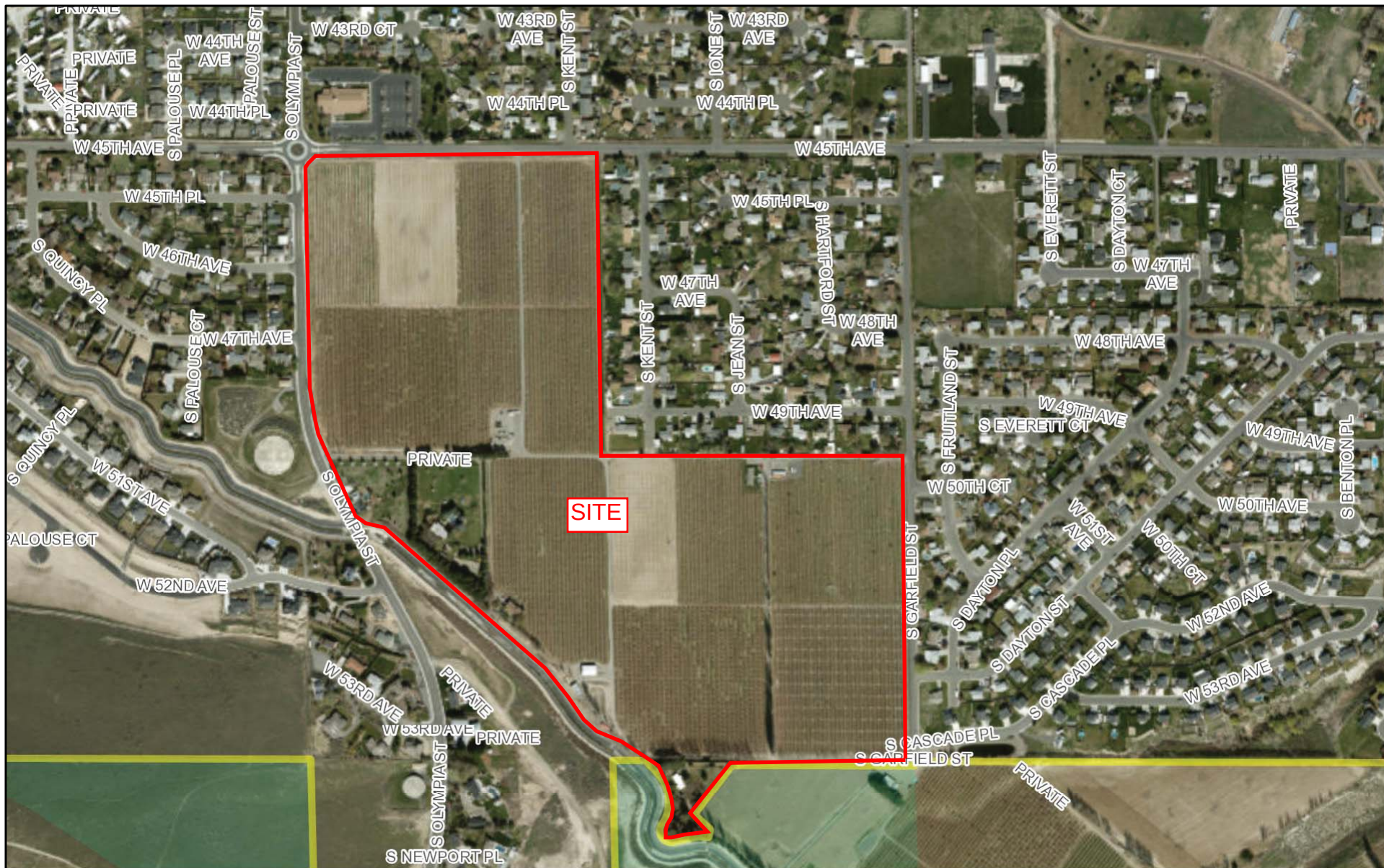
1 inch = 300 feet

1:3,600



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Area 2 Vicinity Map



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName

SV_CI_RICHLAND_10

StructureBridge

SurveyCityLimits

SV CI COUNTY 10

SV_CI_KENNEWICK_10

SurveyUrbanGrowthBoundary



1 inch = 600 feet

1:7,200

0 300 600 1,200 ft

A horizontal number line representing distance in meters. It starts at 0 and ends at 360 m. Major tick marks are labeled at 0, 90, 180, and 360 m. There are 11 major intervals between 0 and 360 m, each 30 m long. Minor tick marks are placed at the midpoint of each major interval, representing 15 m increments. The total length of the line is 360 m.

Sources: Esri, HERE, Garmin,
Intermap, increment P Corp.,

ArcGIS WebApp Builder
City of Kennewick

Area 3 Vicinity Map



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



1 inch = 300 feet

1:3,600

0 155 310 620 ft

0 45 90 180 m

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

ArcGIS WebApp Builder
City of Kennewick

Area 4 Vicinity Map



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName

SV_CI_RICHLAND_10

StructureBridge

SurveyCityLimits

SV CI COUNTY 10

SV_CI_KENNEWICK_10

SurveyUrbanGrowthBoundary



1 inch = 600 feet

1:7,200

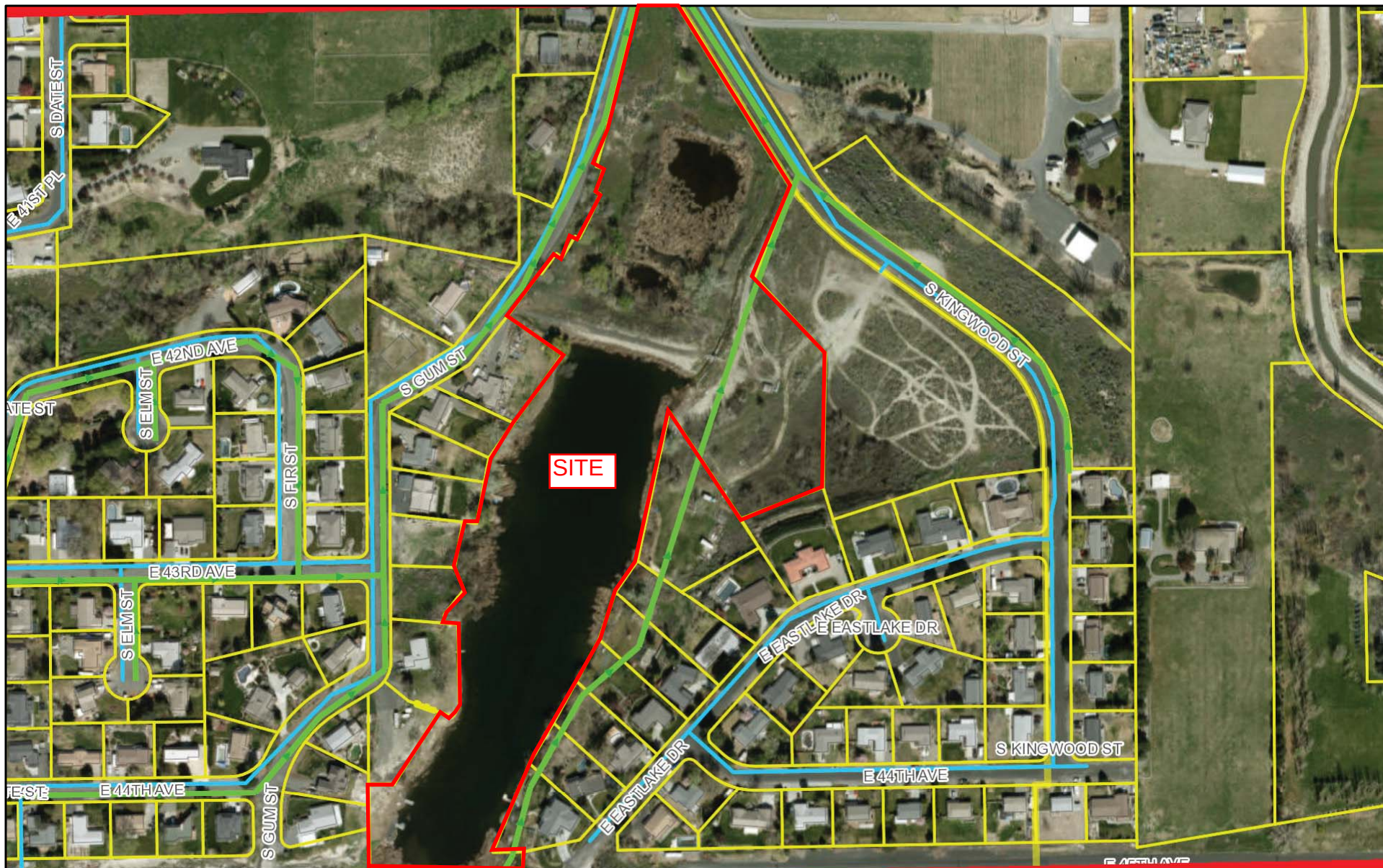
0 300 600 1,200 ft

A horizontal number line representing distance in meters. It starts at 0 and ends at 360 m. Major tick marks are labeled at 0, 90, 180, and 360 m. There are 11 major intervals between 0 and 360 m, each 30 m long. Minor tick marks are placed at the midpoint of each major interval, representing 15 m increments. The total length of the line is 360 m.

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

ArcGIS WebApp Builder
City of Kennewick

Area 5 Vicinity Map



July 16, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

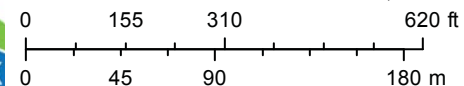
- | | | | | | |
|--|---------------|--|--------------------|--|-------------|
| | SewerMainline | | SurveyAddressPoint | | Building |
| | WaterMainline | | <all other values> | | Condo |
| | | | Apartment | | Mobile Home |

Parcel
SurveyAddressPointSupp



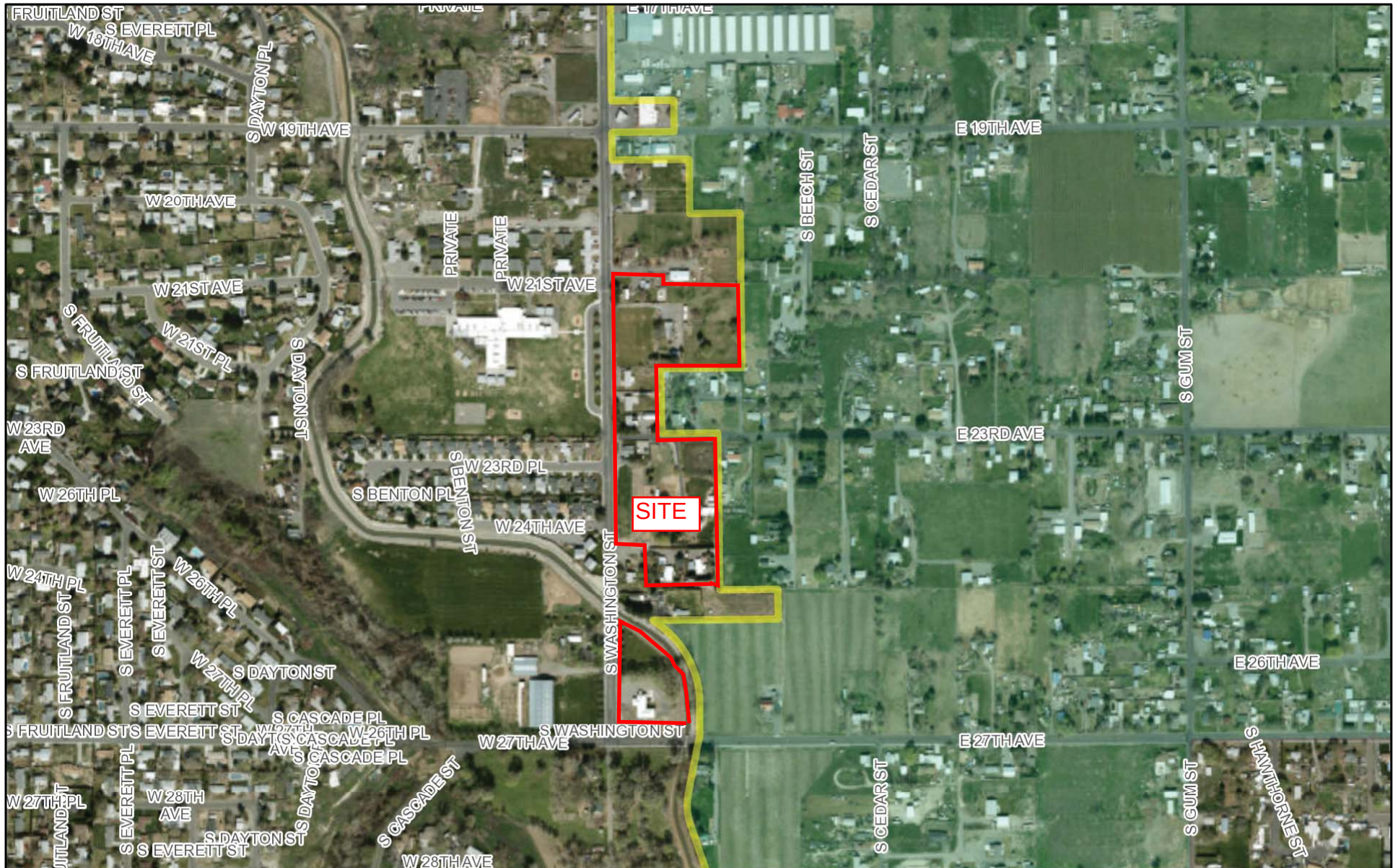
1 inch = 300 feet

1:3,600



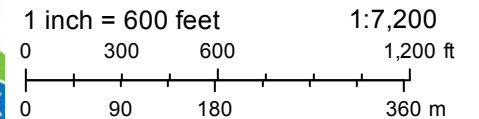
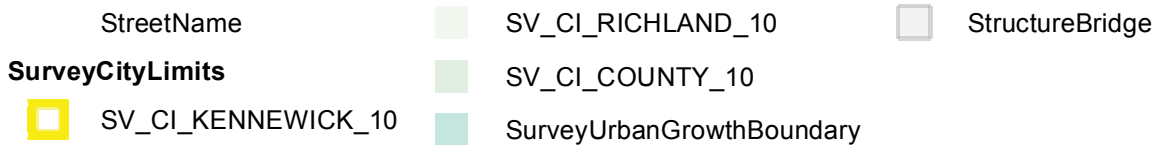
Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Area 6 Vicinity Map



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

City Council

CHANGE of ZONE

COZ 18-02

Agriculture Zone – Area-wide Rezone

November 20, 2018



Area-Wide Rezones Background

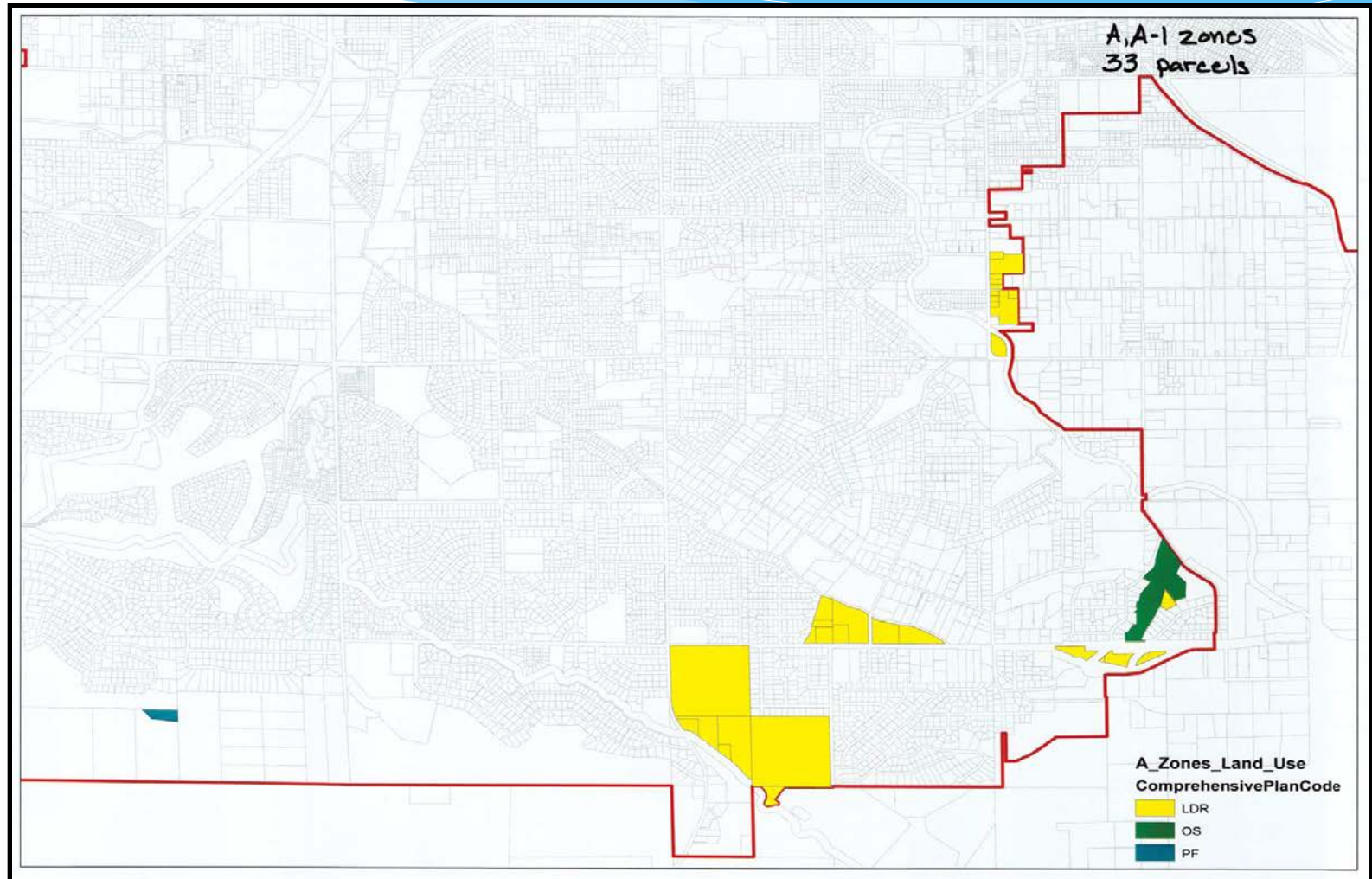
- * **Zoning must be consistent with Comp Plan**
- * **Abandoned Zoning Districts must be changed**
- * **Existing Comprehensive Plan Land use Designations for the rezone sites: Low Density Residential, Open Space and Public Facility**
- * **Thirty-three properties consisting of 158.74 acres.**

Comp Plan/Zoning Consistency

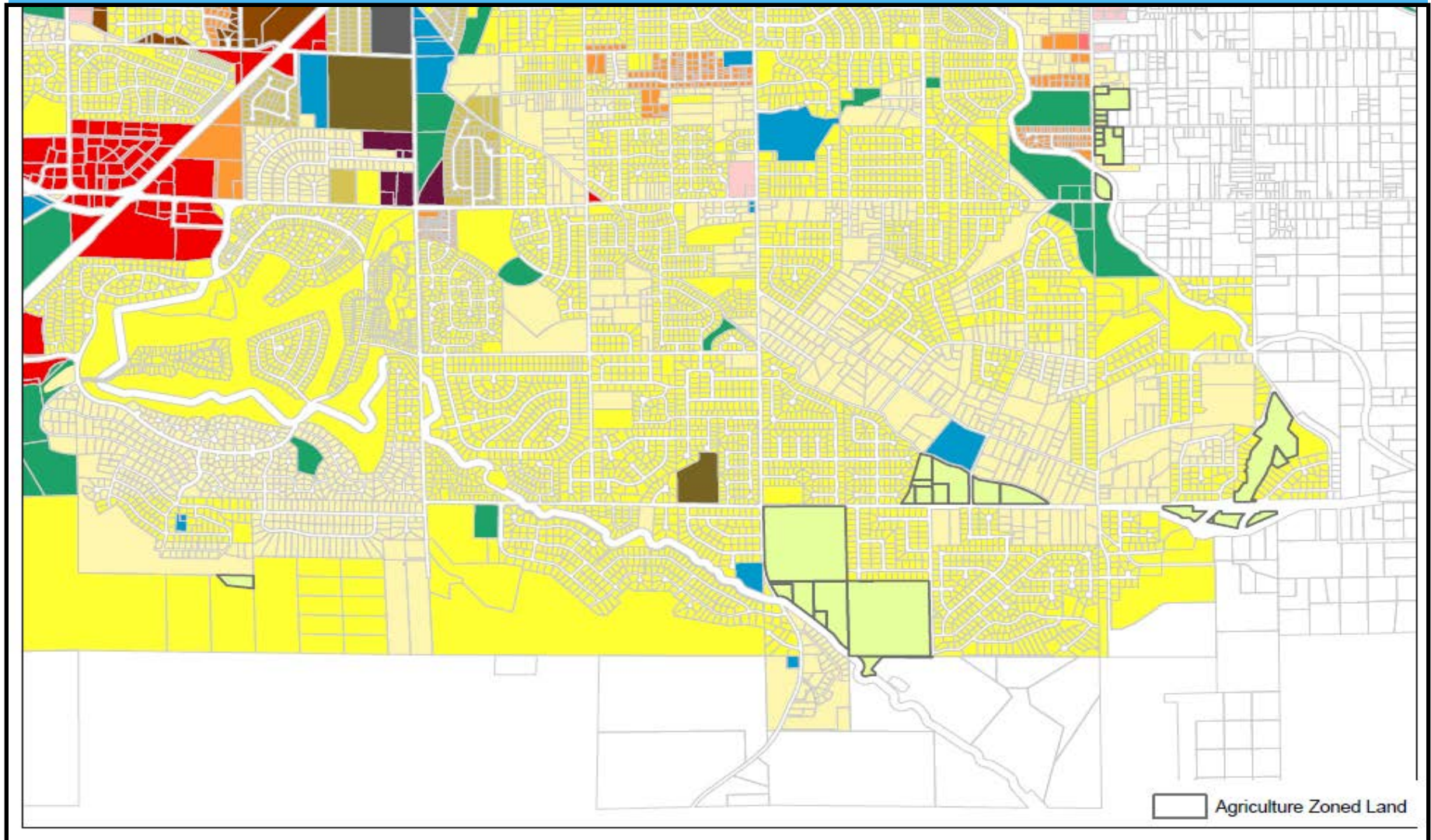
Table 1: Land Use Implementation by Zoning

Land Use Category – Comprehensive Plan	Zoning to Implement Land Use Category - Title 18
Low Density Residential (5 units per acre max)	RS, RL, RMH
Medium Density Residential (13 units per acre max)	RM, HMU, RTP
High Density Residential (27 units per acre max)	RH
Mixed Use	UMU
Commercial	CN, CO, CBD, CAR, CC, CR, CG, CM, HMU, BP
Industrial	BP, IP, IL, IH
Public Facility	PF, JF
Open Space	OS, PF

Comprehensive Plan Map



Zoning Map



Area 1: Canyon Lakes Property



PC Recommendation: Rezone to Public Facility (PF)

Area 2: Orchard Properties



PC Recommendation: Rezone to Residential, Suburban (RS)

Area 3: W 45th Avenue Properties



PC Recommendation: Rezone to Residential, Suburban (RS)

Area 4: Elliot Lake Area Properties



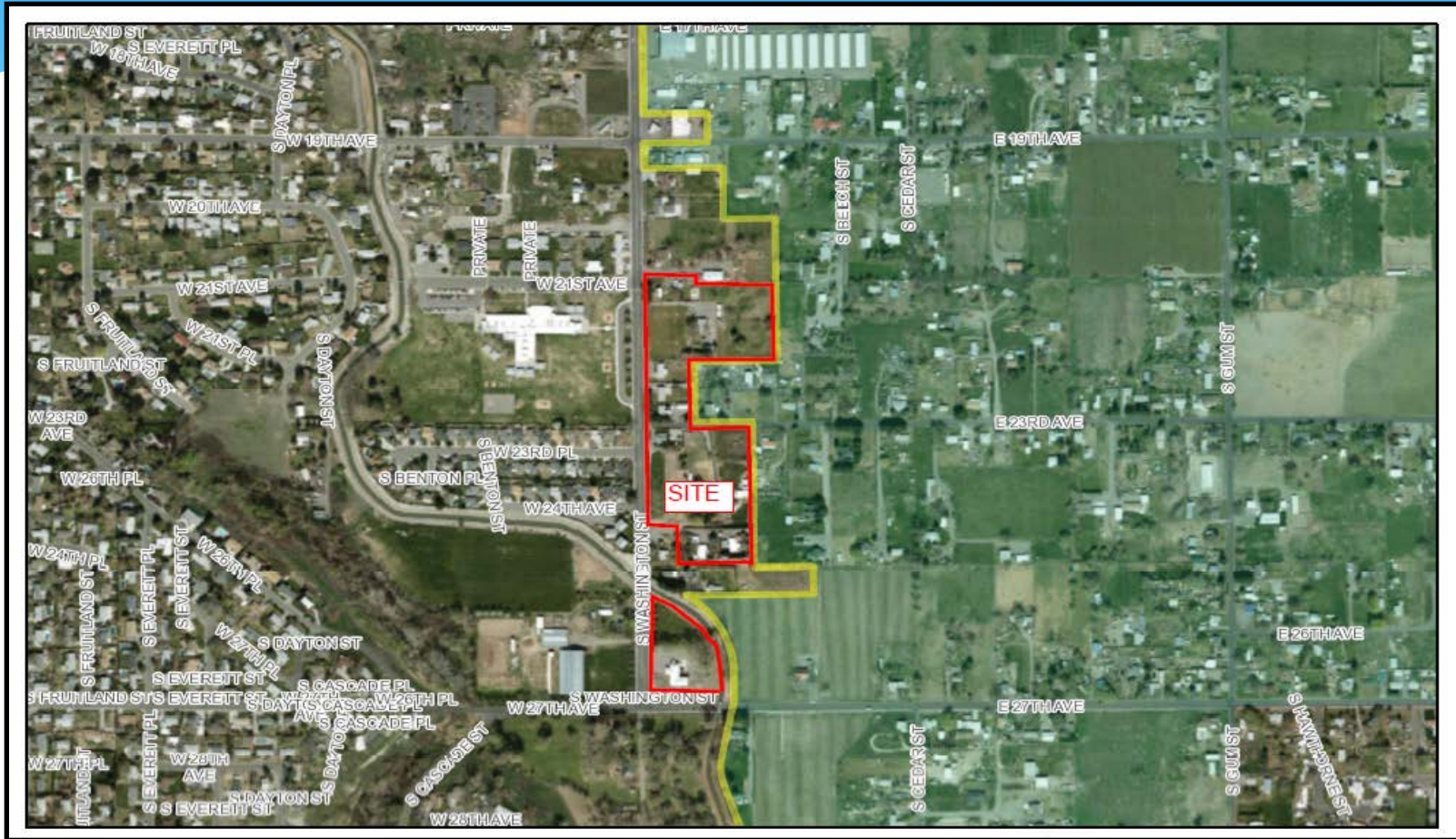
PC Recommendation: Rezone to Residential, Suburban (RS) and Residential, Low Density (RL).

Area 5: Elliot Lake Property



PC Recommendation: Rezone to Public Facility (PF).

Area 6: S Washington Street Properties



PC Recommendation: Rezone to Residential, Suburban (RS)

Hearing Summary

- * **The Planning Commission public hearing – August 6, 2018.**
- * **Public Hearing Testimony: property owners concerns about existing uses.**
- * **Planning Commission Recommendation versus the staff report recommendation: staff supports the proposed changes.**
- * **The Kennewick Irrigation District requested Public Facility: Planning Commission concurred and staff supports the change.**

Recommendation

The Planning Commission recommends the City Council approve COZ 18-02 as proposed.



COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO THE PLANNING COMMISSION

FILE No: COZ 18-02/PLN-2018-01530

Staff Report Date: July 30, 2018

Hearing Date & Location: August 6, 2018, Kennewick City Hall

Report Prepared By: Steve Donovan
Planner

Report Reviewed By: Gregory McCormick, AICP
Community Planning Director

Summary Recommendation: The City of Kennewick Planning Staff RECOMMENDS that Change of Zone 18-04 be APPROVED.

Summary of Proposal: An Area-Wide Rezone of 33 properties zoned Agriculture to an implementing zoning district of each site's Comprehensive Plan Land Use Designation.

Proposal Locations: Various properties in SE Kennewick

Legal Descriptions: See attached Exhibit 5

Property Owner: Various Property Owners

Applicant: City of Kennewick – Community Planning

Regulatory Controls:

1. Comprehensive Plan – Land Use
2. KMC Title 4 – Administrative Procedures
3. KMC Title 18 – Zoning
4. Washington State Environmental Policy Act

COZ Key Application Processing Dates:

Pre-Application/Feasibility Meeting	N/A
Application Submittal	May 17, 2018
Determination of Completeness Issued	May 21, 2018
Notice of Application Mailed	May 21, 2018
SEPA Threshold Determination Issued	June 16, 2018
Published SEPA Determination	June 16, 2018
SEPA Appeal Period Ended	July 2, 2018

Date of Mailed Notice of Public Hearing	July 19, 2018
Property Posting Sign for Public Hearing	N/A
Date of Published Notice of Public Hearing	July 22, 2018

Exhibits:

1. Staff Report
2. Application/Supplemental Information
3. Comprehensive Plan Map
4. Zoning Maps
5. Legal Descriptions
6. Notice of Mailing
7. SEPA Determination

Staff Analysis of Proposal & Discussion:

The City is proposing the Area Wide Rezone because the properties involved are zoned Agriculture on the City's zoning map. Agriculture is no longer an established zoning district in Kennewick Municipal Code (KMC) Chapter 18.03. The Agriculture Zone was eliminated from the KMC in 2007. As a result of being zoned Agriculture, the property owners do not have development regulations that establish how their property can legally be developed or used.

Additionally, Agriculture is not an implementing zoning district of any of the City's Comprehensive Plan land use designations. The properties zoning is out of compliance with the City's Comprehensive Plan.

Zoning Purpose Statements

KMC 18.03.040 provides the following zone purpose statements:

- (1) RS – The purpose of the RS District is to establish areas for low-density single-family residential buildings, to stabilize and protect residential districts, and to promote and encourage a suitable environment for family life in a semi-rural setting.
- (2) RL – The purpose of the RL District is to establish areas for low density, single-family, residential buildings, to stabilize and protect residential districts, and to promote and encourage a suitable environment for family life in an urban setting.
- (21) PF – The purpose of the PF district is to provide areas for public and quasi-public facilities, publicly-owned or controlled parks and recreation facilities, and governmental buildings and facilities.
- (22) OS – The purpose of the OS district is to offer areas for those types of activities which require open space such as critical area environments, schools, parks other outdoor recreation, and similar compatible uses.

Permitted Uses & Development Standards

The primary uses allowed in both the RS and RL zones are residential and public in nature. The only difference in use between the two zones is that the RS zone allows stables, corrals, riding academies and the keeping of farm animals.

KMC 18.12.101 A-1(9) states that "In "RS" zones, agriculture and animal husbandry are permitted including keeping of farm animals such as horses, cows, and sheep, but maintained only on lots of at least 30,000 square feet. The keeping of animals must not exceed one animal per half acre."

Additionally, the minimum lot size for the RL zone is 7,500 square feet and the minimum for the RS zone is 10,500 square feet. All other development standards are the same for the two zones.

Property descriptions

Area 1: City of Kennewick, Canyon Lakes Property

The property is located at 5037 S Morain Street and is approximately 2.3 acres. The City of Kennewick owns the property and has water utilities on it. The site has a land use designation of Public Facility, the Public Facility (PF) and Justice Facility zoning districts are the only implementing zoning districts of the Public Facility land use designation.

The site is adjacent to the following zoning districts:

North: Residential Suburban (RS)
West: Residential, Low Density (RL)
South: RL
East: RL

It is staff's opinion, that based on the current use of the site, it should be zoned PF.

Area 2: S Olympia Street and W 45th Avenue Properties

The properties involved in this area encompass approximately 95.5 acres and are located at the following addresses:

- 4501 S Olympia Street
- 4905 S Olympia Street
- 5050 S Olympia Street
- 5105 S Olympia Street
- 5155 S Olympia Street
- 5400 S Garfield Street
- 5403 S Garfield Street

The properties all have a Comprehensive Plan land use designation of Low Density Residential; Residential, Low Density (RL) and Residential, Suburban (RS) are implementing zoning districts of the land use designation.

Current uses of the properties consist of single family residences and a commercial orchard. The area is surrounded by mainly by single family residences.

The site is adjacent to the following zoning districts:

North: RL
West: RL and PF
South: RS and County
East: RL

Staff is of the opinion that the RS zone would be the most compatible with the current uses of the properties.

Area 3: W 45th Properties

The properties involved in this rezone encompass approximately 23 acres and are located at the following addresses:

- 310 W 45th Avenue
- 400 W 45th Avenue
- 504 W 45th Avenue
- 602 W 45th Avenue
- 702 W 45th Avenue
- 704 W 45th Avenue
- 706 W 45th Avenue

- 722 W 45th Avenue

The properties all have a Comprehensive Plan land use designation of Low Density Residential; Residential, Low Density (RL) and Residential, Suburban (RS) are implementing zoning districts of the land use designation.

The properties are large with single family residences and accessory buildings.

The site is adjacent to the following zoning districts:

North: RS and PF
West: RL
South: RS and RL
East: RS

Staff is of the opinion that the RS zoning district would be the most compatible with the current uses of the properties and the surrounding area.

Area 4: Elliot Lake Area Properties

The four properties involved in this rezone encompass approximately 7 acres and are located at the following addresses:

- 318 E 45th Avenue
- 817 E Eastlake Drive
- Two of the lots share a parcel number and do not have an address, they are south of Elliot Lake

The properties all have a Comprehensive Plan land use designation of Low Density Residential; Residential, Low Density (RL) and Residential, Suburban (RS) are implementing zoning districts of the land use designation.

The site is adjacent to the following zoning districts:

North: RL and RS
West: RL
South: RL and County
East: County

It is staff's opinion that the property should be zoned RL in order to be most compatible with the surrounding properties.

Area 5: Kennewick Irrigation District, Elliot Lake Property

The site is approximately 17 acres and is located at 710 S Kingwood Street. Elliot Lake and vacant land encumber the site.

The property has the Comprehensive Plan land use designation of Open Space; Open Space (OS) and Public Facility (PF) are implementing zoning districts of the land use designation.

The site is adjacent to the following zoning districts:

North: RL and County
West: RL
South: RL and County
East: RL and County

It is staff's opinion that the property should be zoned OS due the present and future uses of the site.

Area 6: S Washington Street Properties

The properties involved in this rezone involve approximately 14.5 acres and are located at the following addresses:

- 2103 S Washington Street
- 2109 S Washington Street

- 2205 S Washington Street
- 2207 S Washington Street
- 2213 S Washington Street
- 4 E 23rd Avenue
- 2413 S Washington Street
- 2611 S Washington Street
- Three of the properties do not have addresses

The properties all have a Comprehensive Plan land use designation of Low Density Residential; Residential, Low Density (RL) and Residential, Suburban (RS) are implementing zoning districts of the land use designation.

The properties are large with single family residences, accessory buildings and a grange hall.

The site is adjacent to the following zoning districts:

North: RS

West: RM and OS

South: RS and OS

East: County

Staff is of the opinion that the RS zoning district would be the most compatible with the what the properties are currently being used for and the surrounding area.

Kennewick Municipal Code:

The following criteria are required to be met in order to approve an area-wide change of zone:

KMC 4.12.110(7): Approval Criteria

Findings Required. In order to amend the zoning map, the City Council must find that:

- The proposed amendment bears a substantial relationship to the public health, safety, welfare, and protection of the environment;*
Staff Response: The rezone will bring the properties into compliance with the comprehensive plan and the site's surrounding area zoning. Permitted uses will be consistent between the rezoned properties and their adjacent properties. The rezoned properties will be subject to the applicable Critical Area Requirements.
- The proposed amendment is consistent with the requirements of Chapter 36.70A RCW and with the portion of the City's adopted Comprehensive Plan not affected by the amendment;*
Staff Response: The rezone will bring the City's zoning map into compliance the City's Comprehensive Plan by establishing implementing zoning districts for the properties various land use designations.
- The proposed amendment corrects an obvious mapping error; or*
Staff Response: The proposed rezone does correct a mapping error due to the fact that Agriculture is no longer an established zoning district in Kennewick Municipal Code Section 18.03.030.
- The proposed amendment addresses an identified deficiency in the Comprehensive Plan.*
Staff Response: A deficiency does not exist in the Comprehensive Plan, but the City's zoning map is not in compliance with the Comprehensive Plan.
- A rezone shall be treated as an area-wide map amendment when:*

- (i) *It is initiated by the City and significant class of property is similarly affected by the proposed rezone; and*
- (ii) *It is either:*
 - (A) *Based upon an adopted or ongoing comprehensive planning process or undertaken to ensure compliance with or to implement the provisions of the Growth Management Act; or*
 - (B) *Part of the process that includes amending text for this title where such amendments will have a significant impact on a large area of the City.*

Staff Response: The proposed rezone was initiated by City and it will impact approximately 159 acres.

Findings:

1. The applicant is the City of Kennewick, 210 W 6th Avenue, Kennewick, WA 99336.
2. The proposed Area Wide Rezone is for the following properties:
 - Area 1:
 - 5037 S Morain Street, Parcel No.: 1-2289-200-0005-001
 - Area 2:
 - 4501 S Olympia Street, Parcel No. 1-2489-200-0001-000
 - 4905 S Olympia Street, Parcel No. 1-2489-200-0002-000
 - 5050 S Olympia Street, Parcel No. 1-2489-200-0004-001
 - 5155 S Olympia Street, Parcel No. 1-2489-200-0005-001
 - 5105 S Olympia Street, Parcel No. 1-2489-201-0181-001
 - 5400 S Garfield Street, Parcel No. 1-2489-200-0006-000
 - 5403 S Garfield Street, Parcel No. 1-2489-401-2269-001
 - Area 3:
 - 722 W 45th Avenue, Parcel No. 1-1389-302-0102-002
 - 706 W 45th Avenue, Parcel No. 1-1389-301-2814-003
 - 704 W 45th Avenue, Parcel No. 1-1389-301-2814-002
 - 702 W 45th Avenue, Parcel No. 1-1389-301-2814-001
 - 602 W 45th Avenue, Parcel No. 1-1389-401-1538-005
 - 504 W 45th Avenue, Parcel No. 1-1389-401-1538-006
 - 400 W 45th Avenue, Parcel No. 1-1389-401-1538-003
 - 310 W 45th Avenue, Parcel No. 1-1389-401-1538-004
 - Area 4:
 - 318 E 45th Avenue, Parcel No. 1-1980-200-0010-000
 - 817 E Eastlake Drive, Parcel No. 1-1880-400-0006-001
 - No address for Parcel No. 1-1980-200-0001-003
 - Area 5:
 - 710 S Kingwood Street, Parcel No. 1-880-300-009-003
 - Area 6:
 - 2103 S Washington Street, Parcel No. 1-0780-300-0021-000
 - 2109 S Washington Street, Parcel No. 1-0780-300-0022-000
 - 2205 S Washington Street, Parcel No. 1-0780-300-0023-000
 - 2207 S Washington Street, Parcel No. 1-0780-300-0024-000
 - 2213 S Washington Street, Parcel No. 1-0780-300-0025-000
 - 4 E 23rd Avenue, Parcel No. 1-0780-300-0035-000
 - No address for Parcel No. 1-0780-301-1975-001
 - No address for Parcel No. 1-0780-301-1975-002

- No address for Parcel No. 1-0780-301-1975-003
 - 2413 S Washington Street, Parcel No. 1-0780-301-1975-004
 - 2611 S Washington Street, Parcel No. 1-0780-300-0038-000
3. The City's Comprehensive Plan Land Use Designations for the subject properties is Public Facility, Open Space and Low Density Residential.
 4. The request is to change the properties zoning from Agriculture to one of the following zoning districts:
 - Residential, Suburban
 - Residential, Low Density
 - Public Facility
 - Open Space
 5. All proposed rezoned sites will be in compliance with its specific Comprehensive Plan Land Use Map Designation.
 6. The application was submitted on May 17, 2018 and declared complete for processing on May 17, 2018.
 7. The application was routed for review to City Departments and outside agencies for comment on May 21, 2018.
 8. An Environmental Determination of Non-Significance (ED 18-21) was issued on June 16, 2018 for this application. The appeal period for the determination ended on July 2, 2018. No appeals were filed.
 9. Notice of the public hearing for this application was published in the Tri-City Herald on July 22, 2018. Notices were also mailed to the property owners on July 19, 2018.
 10. The proposed amendment bears a substantial relationship to the public health, safety, welfare, and protection of the environment.
 11. The proposed amendment is consistent with the requirements of Chapter 36.70A RCW and with the portion of the City's adopted Comprehensive Plan not affected by the amendment.
 12. The proposed amendment corrects an obvious mapping error.
 13. No identified deficiency in the Comprehensive Plan is required to be addressed by the proposed area-wide rezone.
 14. The proposed rezone meets the criteria to be treated as an area-wide map amendment.

Conclusions:

1. Approval will implement the Comprehensive Plan Land Use Designations of Low Density Residential, Open Space and Public Facility.
2. Approval will not result in an increase of adverse environmental impacts.
3. The proposed Change of Zone will not be in conflict with the purpose statements of the RL, RS, OS and PF zones in KMC 18.03.040.
4. The proposed Change of Zone is in compliance with KMC 4.12.110(7).

Recommendations:

Staff makes the following recommendations for each area:

Area 1: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff

report COZ 18-02 and recommend to City Council the site be rezoned to Public Facility.

Area 2: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-02 and recommend to City Council the site be rezoned to Residential, Suburban.

Area 3: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-02 and recommend to City Council the site be rezoned to Residential, Suburban.

Area 4: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-02 and recommend to City Council the site be rezoned to Residential, Low Density.

Area 5: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-02 and recommend to City Council the site be rezoned to Open Space.

Area 6: Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-02 and recommend to City Council the site be rezoned to Residential, Low Density.

Motion:

I move that the Planning Commission concur with the findings and conclusions in staff report COZ 18-02 and recommend to City Council the areas be rezoned as follows:

- Area 1 to Public Facility
- Area 2 to Residential, Suburban
- Area 3 to Residential Suburban
- Area 4 to Residential, Low Density
- Area 5 to Open Space
- Area 6 to Residential, Low Density

CITY OF KENNEWICK
COMMUNITY PLANNING & DEVELOPMENT SERVICES
APPLICATION (general form)

PROJECT # COZ 18_02 **PLN-** 2018 _01530 **FEE \$** _____

Please completely fill out this form and return it to Community Planning & Development Services, PO Box 6108, Kennewick, WA 99336, along with the application fee (see fee schedule). Attach a copy of the checklist for the land use application you are submitting. The application submittal must contain all of the information requested on the checklist in order to be processed. **Incomplete applications will not be accepted.**

Check one of the following for the type of application you are submitting:

Site Plan Tier 1 ☐ Tier 2 ☐ Tier 3 ☐ Binding Site Plan ☐
 Short Plat ☐ Conditional Use ☐ Other Change of Zone - Area Wide Rezone

Environmental Determination PLN- _____ - _____ Pre Application Meeting PLN- _____ - _____

Applicant: City of Kennewick - Community Planning

Address: 210 W 6th Avenue, Kennewick, WA 99336

Telephone: 585-4361 Cell Phone: _____ Fax: _____ E-mail steve.donovan@ci.kennewick.wa.us

Property Owner (if other than applicant): Various properties in SE Kennewick

Address: _____

Telephone: _____ Cell Phone: _____ E-mail _____

SITE INFORMATION

Parcel No. _____ Acres _____ Zoning: _____

Address of property: _____

Number of Existing Parking Spaces _____ Number of Proposed (New) Parking Spaces _____

Present use of property _____

Size of existing structure: _____ sq. ft. Size of Proposed addition/New structure: _____ sq. ft.

Height of building: _____ Cubic feet of excavation: _____ Cost of new construction _____

Benton County Assessor Market Improvement Value: _____

Description of Project: Area Wide Rezone, for properties that are zoned Agriculture and Agriculture-1, to either Residential Suburban or Residential, Low Density.

I, the undersigned, do hereby certify that, to the best of my knowledge, the information provided above is true and correct.



 Applicant's Signature

 Signature of owner or owner's authorized representative

Date: 5/16/2018

Change-of-Zone Supplemental Information

The following questions will be reviewed by both the Planning Commission and City Council as a means of assisting in their consideration of change-of-zone requests. Use additional pages if necessary.

1. Does the public necessity, convenience, and general welfare require the adoption of the proposed amendment? Please explain:

The proposed amendment will establish current zoning districts and allow the properties to be developed subject to the applicable development regulations. As of now, the properties are not zoned a district that the City currently has in its Municipal Code.

2. Are there sites presently available on the market which are correctly zoned for the proposed use? Are these sites within a 1/2 mile of the proposed site? Within 1 mile of the proposed site? If yes, please indicate the general location of the site(s) and the reasons why these sites are not proposed to be utilized:
No.

3. Is the proposed amendment consistent with the existing land use pattern in the area? Please explain

Yes, the properties and the majority of the surrounding properties have a land use designation of low density residential.

4. Are the existing uses, in the area, in conformance with the area's zoning classification? If no, please explain the differences:

Yes, the properties are either vacant, a commercial orchard or are being used for single family residences.

5. Will the proposed amendment create an isolated district, or introduce a more intense land use to the area? Please explain.

The proposed amendments will not create any isolated zoning districts, they will be similar to surrounding properties. The proposed amendments will be to change the existing agriculture zoning district to a single family zoning district.

6. Does the existing zoning prohibit reasonable use of the property? Please explain.

Yes, currently the City of Kennewick does not have an Agriculture District in the code. Since there are not established Agriculture District development regulations the properties future development is restricted.

7. Will any residential character, in the immediate area, be adversely affected by the proposed amendment? If yes or maybe, please explain:
No, the properties are proposed to be zoned a single family residential zoning district.

8. Will property values in the vicinity be changed by the proposed amendment? If yes or maybe, please explain:
It is unlikely that they will.

9. Will approval of the proposed amendment set a precedent for other similar proposals or uses? Will this deter the use, improvement or development of adjacent property in accordance with the existing Zoning Districts? Please explain:
No, the properties will be zoned to the same district as the adjacent properties.

10. Will the proposed amendment encourage more private investments which will be beneficial to the redevelopment of a deteriorated area? Please explain:
The amendments would allow the properties to be developed for single family residential uses. The properties are not within deteriorated areas.

11. Will the proposed amendment combat any economic segregation and allow greater choice in the market? Please explain.
The amendment will allow for the development of single family residential uses.

12. Will the proposed amendment create conflict between potential land uses and transportation patterns? Or safety concerns? Please explain:
No, the properties will be zoned the same as the surrounding properties.

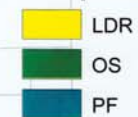
Summary of City forms required:

Application – General Form
 Change of Zone Supplemental Information
 Environmental and Salmonids Checklist (SEPA)

A, A-1 zones
33 parcels

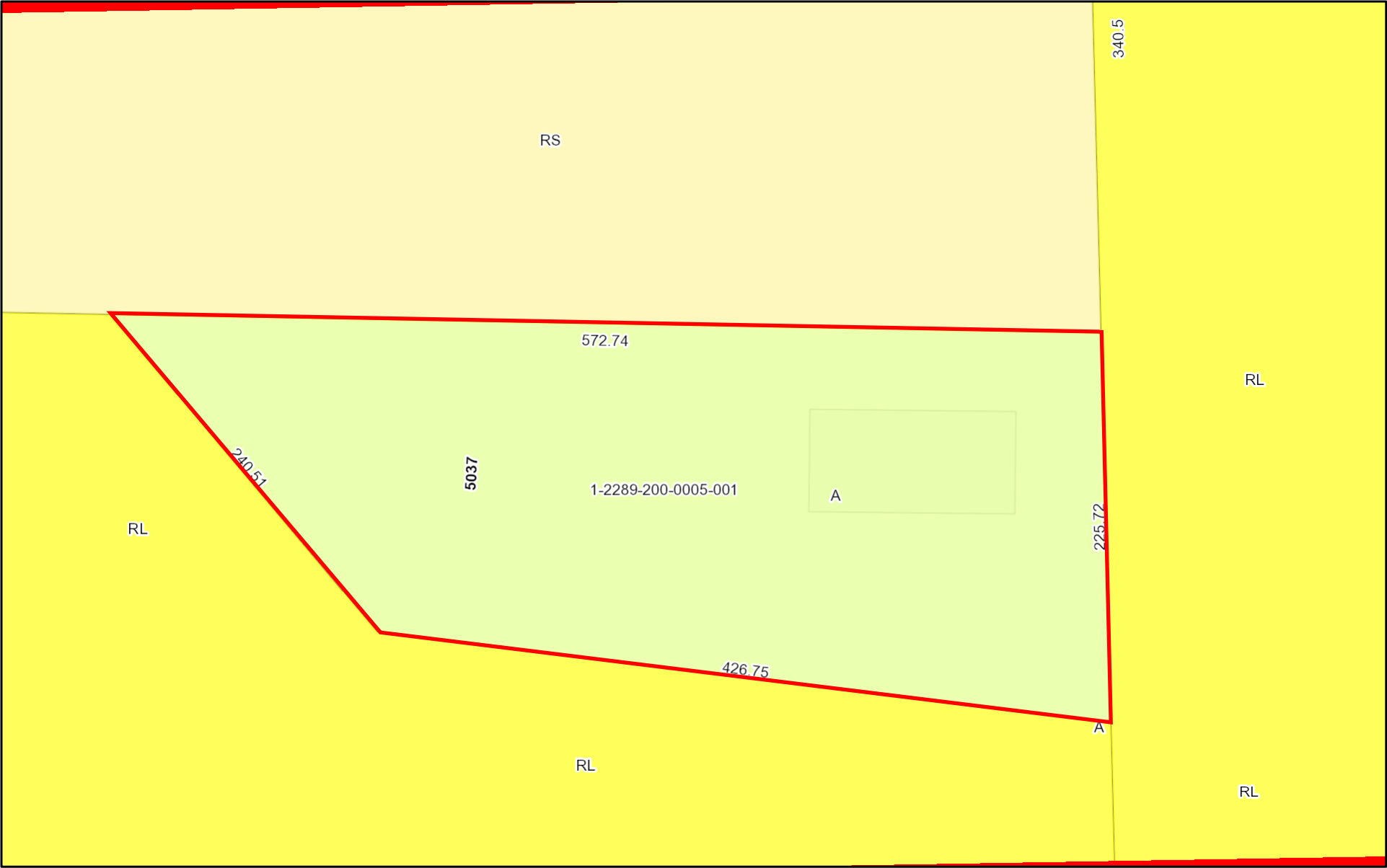
A_Zones_Land_Use
ComprehensivePlanCode

LDR
OS
PF



Area 1 Zoning Map

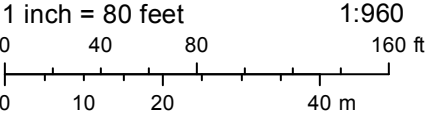
Exhibit 4



July 24, 2018

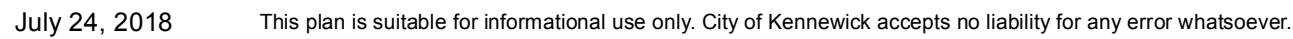
This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home	SurveyDimension
SurveyAddressPoint		Building		Parcel	
	<all other values>	Condo		SurveyAddressPointSupp	



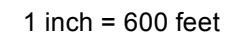
Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Exhibit 4

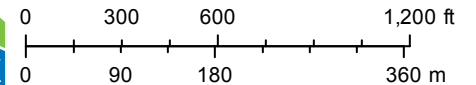


SurveyCityLimits

SurveyUrbanGrowthBoundary



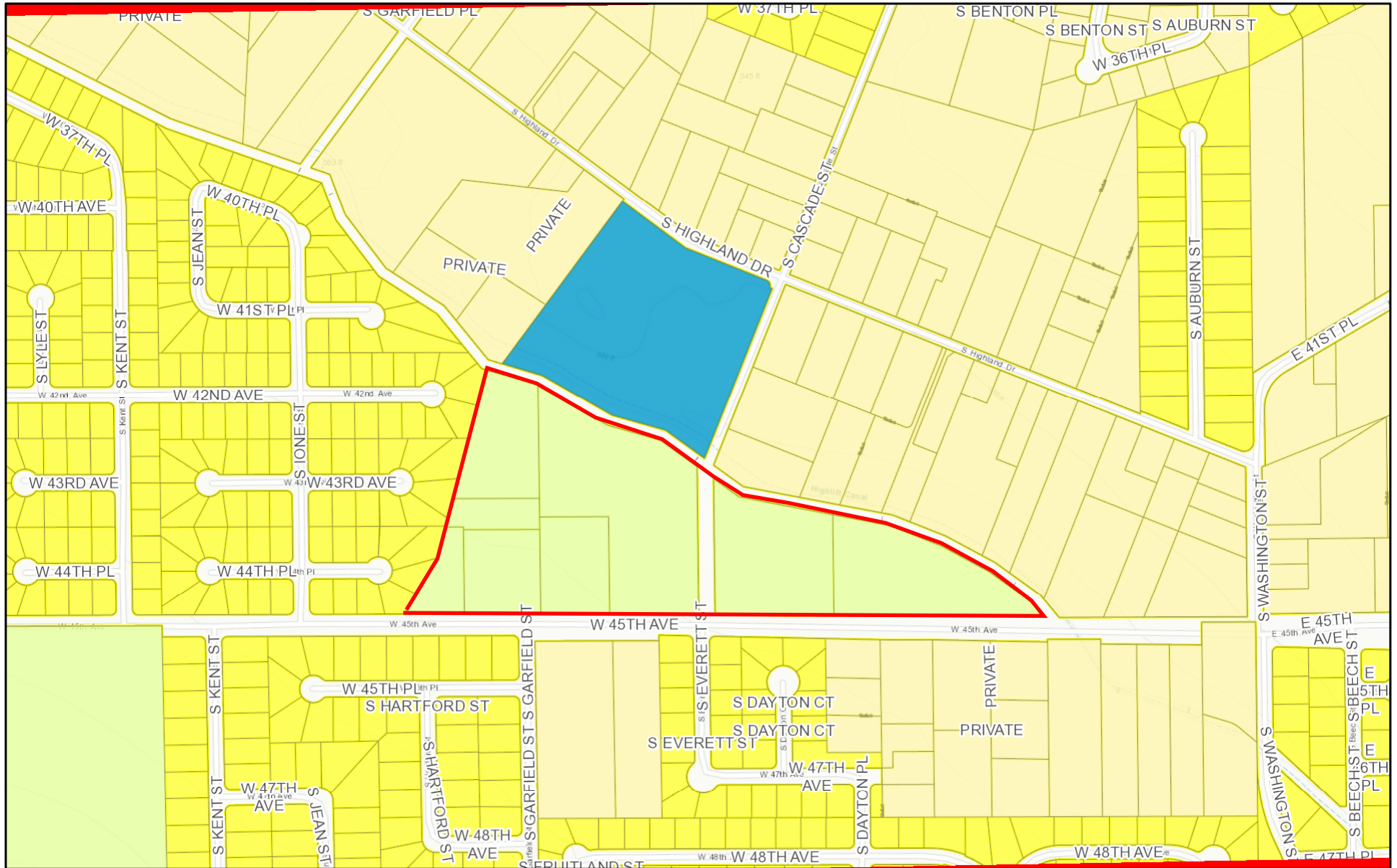
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Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Area 3 Zoning Map

Exhibit 4



July 24, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName	SV_CI_RICHLAND_10
SurveyCityLimits	SV_CI_COUNTY_10
SV_CI_KENNEWICK_10	SurveyUrbanGrowthBoundary



1 inch = 500 feet

1:6,000

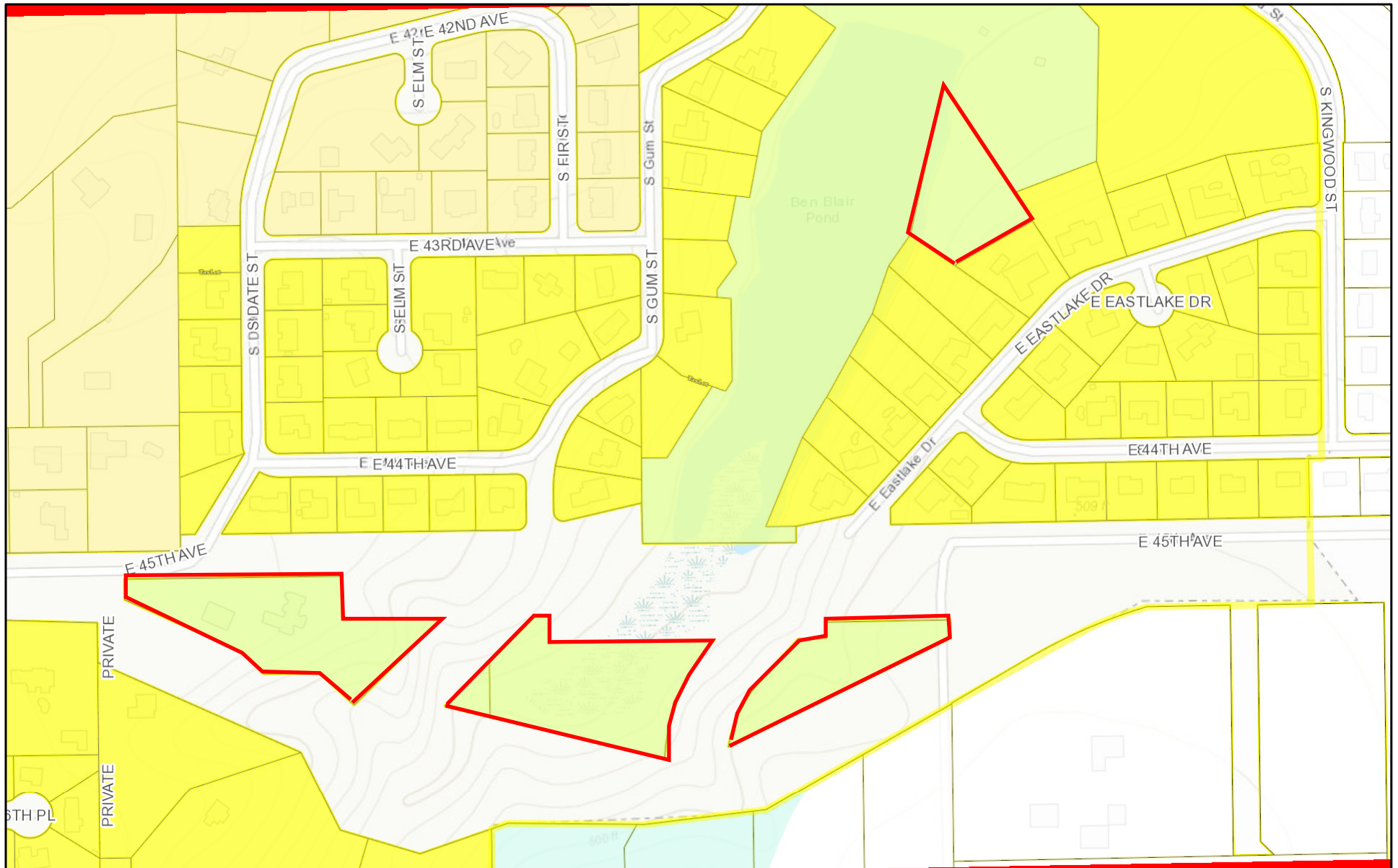
0 250 500 1,000 ft

0 75 150 300 m

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

ArcGIS WebApp Builder
City of Kennewick

Area 4 Zoning Map



July 24, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName	Apartment	Mobile Home
SurveyAddressPoint	Building	Parcel
<all other values>	Condo	SurveyAddressPointSupp



1 inch = 300 feet

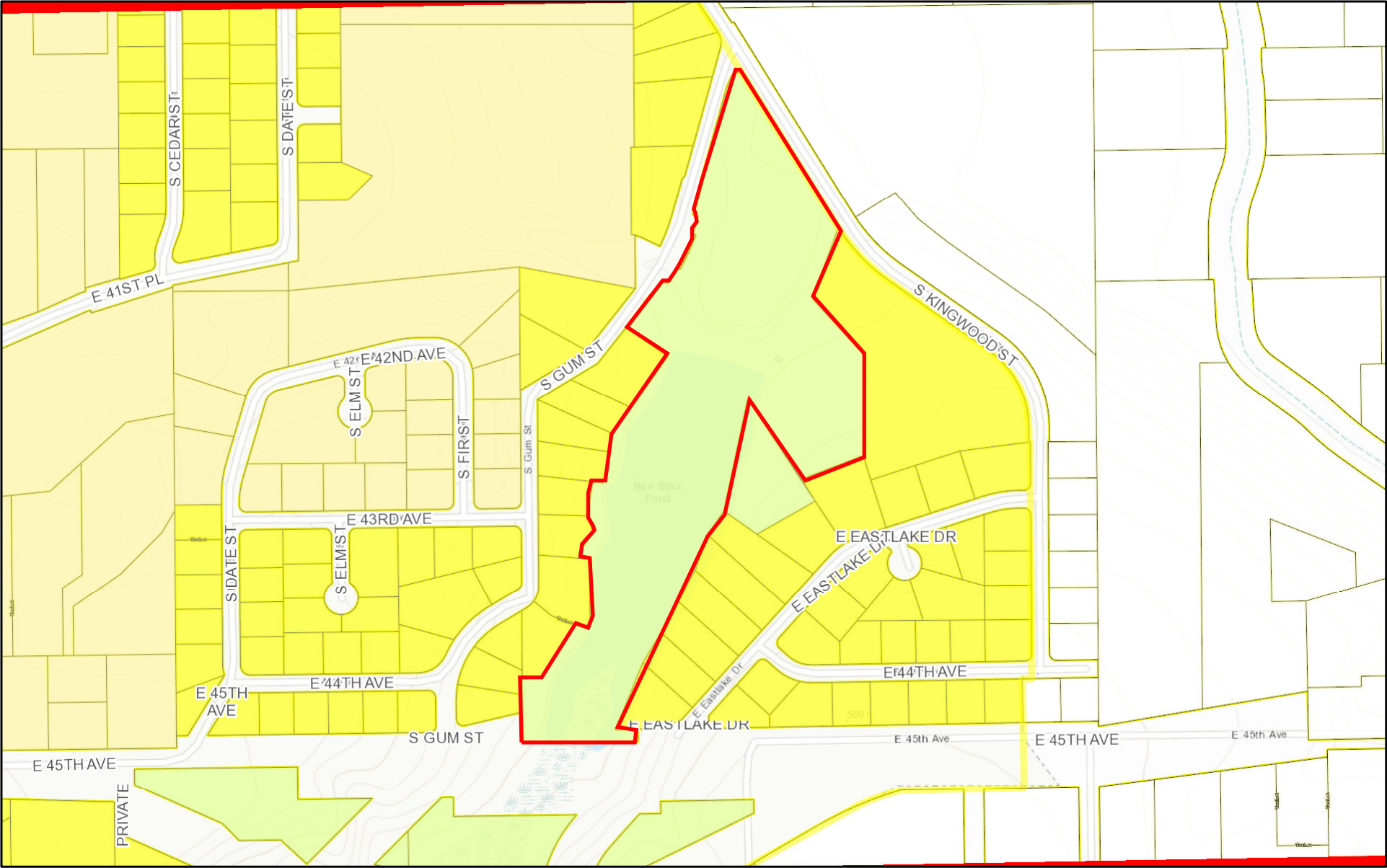
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0 155 310 620 ft

0 45 90 180 m

Sources: Esri, HERE, Garmin,
Intermap, increment P Corp.,ArcGIS WebApp Builder
City of Kennewick

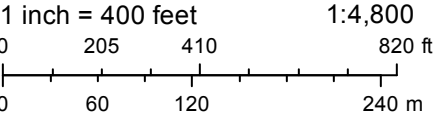
Area 5 Zoning Map



July 24, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

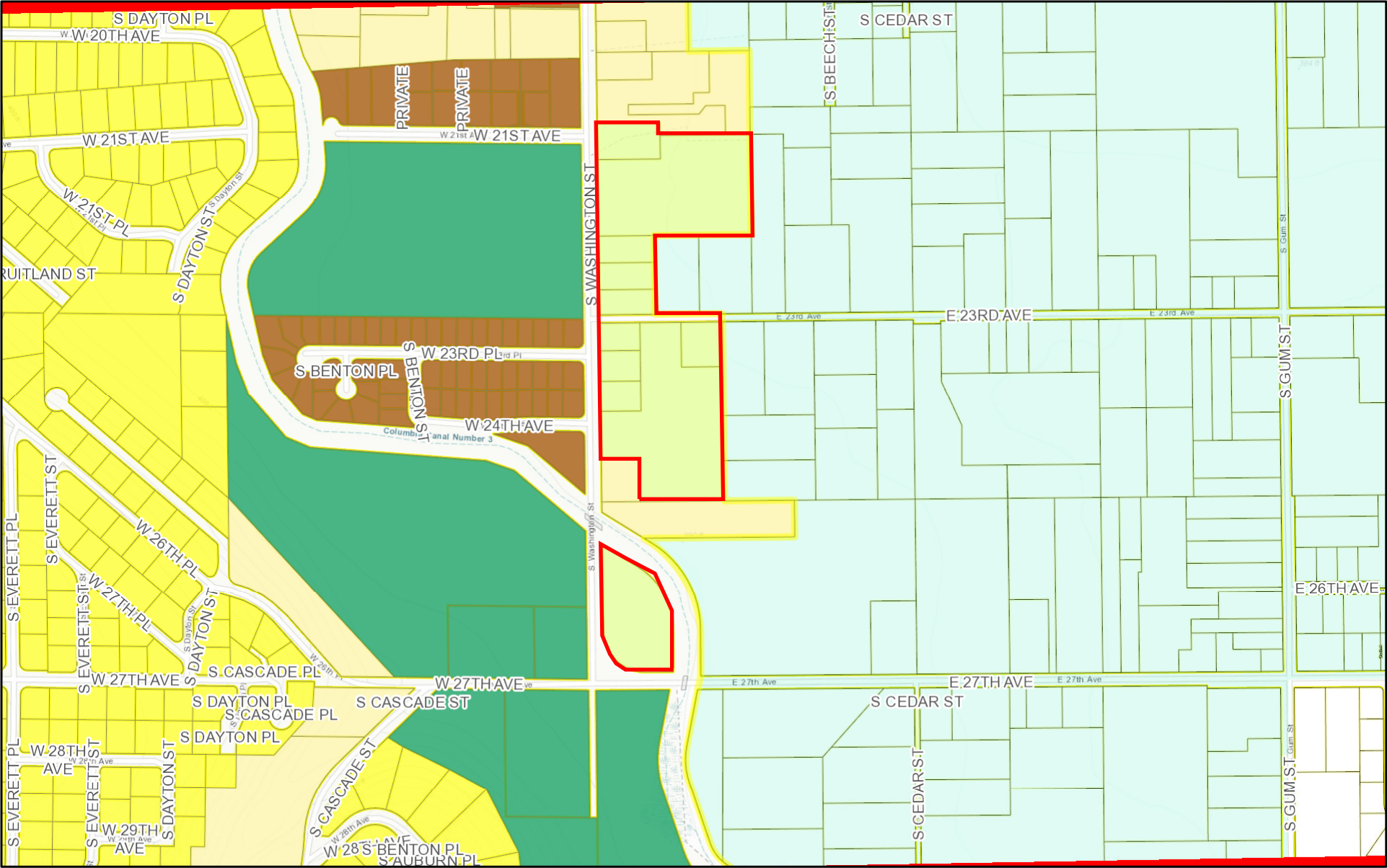
- | | | |
|--------------------|-----------|------------------------|
| StreetName | Apartment | Mobile Home |
| SurveyAddressPoint | Building | Parcel |
| <all other values> | Condo | SurveyAddressPointSupp |



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Area 6 Zoning Map

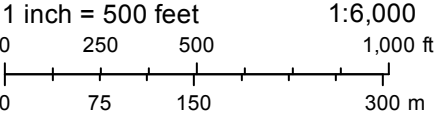
Exhibit 4



July 24, 2018

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StreetName	SV_CI_RICHLAND_10
SurveyCityLimits	SV_CI_COUNTY_10
SV_CI_KENNEWICK_10	SurveyUrbanGrowthBoundary



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Legal Descriptions for Agriculture Zones

1-0780-300-0021-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: THE NORTH 85 FEET OF THE WEST 256 FEET OF THE SOUTHWEST QUARTER OF LOT 3, AND THE SOUTH 46 FEET OF THE WEST 256 FEET OF THE NORTHWEST QUARTER OF LOT 3: EXCEPT THE WEST 30 FEET FOR ROADWAYS.

1-0780-300-0022-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: THE SOUTHWEST QUARTER OF LOT 3, LESS THE NORTH 85 FEET OF THE WEST 256.2 FEET, AND LESS THE SOUTH 298.3 FEET: WEST 30 FEET TO BENTON COUNTY FOR ROAD 12-10-57. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 7-22-64.

1-0780-300-0023-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: THE NORTH 96.65 FEET OF THE SOUTH 298.3 FEET OF THE WEST 230 FEET OF THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3: EXCEPT THE SOUTH 201.65 FEET THEREOF AND EXCEPT THE WEST 30 FEET FOR ROAD.

1-0780-300-0024-000

THE NORTH 96.5 FEET OF THE SOUTH 201.65 FEET OF THE WEST 230 FEET OF THE SOUTHWEST QUARTER OF GOVERNMENT LOT 3, IN SECTION 7, TOWNSHIP 8 NORTH, RANGE 30 EAST, RECORDS OF BENTON COUNTY WASHINGTON, EXCEPT SOUTH WASHINGTON STREET ROW.

1-0780-300-0025-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: THAT PORTION OF GOVERNMENT LOT 3 DEFINED AS FOLLOWS: COMMENCING AT A POINT OF INTERSECTION OF THE EAST RIGHT OF WAY LINE OF SOUTH WASHINGTON STREET AND THE NORTH RIGHT OF WAY LINE OF EAST 23RD AVENUE: THENCE NORTH ALONG SAID EAST RIGHT OF WAY LINE OF SOUTH WASHINGTON STREET A DISTANCE OF 90 FEET: THENCE EAST 200 FEET PARALLEL WITH THE NORTH RIGHT OF WAY LINE OF EAST 23RD AVENUE: THENCE SOUTH PARALLEL WITH EAST LINE OF SAID SOUTH WASHINGTON STREET 90 FEET TO THE NORTH LINE OF EAST 23RD AVENUE: THENCE WEST ALONG SAID LINE 200 FEET TO THE POINT OF BEGINNING: LESS PORTION DEEDED TO CITY OF KENNEWICK FOR STREET PURPOSES 6/21/91

1-0780-300-0035-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: THE NORTH 115 FEET OF THE WEST 175 FEET OF LOT 4, EXCEPT THE NORTH 15 FEET AND THE WEST 30 FEET FOR ROAD: 3-31-58. LESS PORTION DEEDED TO CITY OF KENNEWICK FOR STREET PURPOSES 6/21/91

1-0780-300-0038-000

SECTION 7 TOWNSHIP 8 NORTH RANGE 30: SOUTH ONE/HALF OF GOVERNMENT LOT 4, WESTERLY OF CANAL: LESS ROADS ALONG WEST AND SOUTH LINES 3-31-58. EXCLUDED FROM KENNEWICK IRRIGATION DISTRICT 2-1-56, RECORDED 2-10-56.

1-0780-301-1975-001

SHORT PLAT #1975, LOT 1. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-0780-301-1975-002

SHORT PLAT #1975, LOT 2. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-0780-301-1975-003

Section 7 Township 8 Range 30 Quarter SW; SHORT PLAT #1975, LOT 3, Recorded 11/1/1993, AF #93-33517.

1-0780-301-1975-004

SHORT PLAT #1975, LOT 4. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

1-1389-301-2814-001

Section 13 Township 8 Range 29 Quarter SW; SHORT PLAT #2814, LOT 1, 6/18/04, AF#04-021632. RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-301-2814-002

Section 13 Township 8 Range 29 Quarter SW; SHORT PLAT #2814, LOT 2, 6/18/04, AF#04-021632. RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-301-2814-003

Section 13 Township 8 Range 29 Quarter SW; SHORT PLAT #2814, LOT 3, 6/18/04, AF#04-021632. RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 2814, RECORDS OF BENTON COUNTY, WASHINGTON.

1-1389-302-0102-002

THE HIGHLAND, PLAT D. A PORTION OF TRACT B DEFINED AS FOLLOWS: BEGINNING AT THE SOUTH QUARTER CORNER OF SAID SECTION 13. THENCE NORTH 0°19'22" EAST ALONG THE MID-SECTION LINE 30 FEET TO A POINT ON THE NORTH RIGHT OF WAY LINE OF EAST 45TH AVENUE. THENCE NORTH 89°11'15" WEST ALONG SAID RIGHT OF WAY LINE, 223.29 FEET TO TRUE POINT OF BEGINNING. THENCE CONTINUING NORTH 89°11'15" WEST ALONG SAID RIGHT OF WAY LINE 223.29 FEET. THENCE NORTH 30°48' 45" EAST 246.05 FEET. THENCE NORTH 16°14' EAST 116.07 FEET. THENCE SOUTH 89°11'15" EAST 66.63 FEET. THENCE SOUTH 0°19'22" WEST 325.00 FEET TO THE TRUE POINT OF BEGINNING, CONTAINING 1.0 ACRES, MORE OR LESS.

1-1389-401-1538-003

SHORT PLAT #1538, LOT 3. RESTRICTIVE COVENANTS A#91-8201 5/20/91

1-1389-401-1538-004

SHORT PLAT #1538, LOT 4. RESTRICTIVE COVENANTS A#91-8201 5/20/91

1-1389-401-1538-005

Section 13 Township 8 Range 29. The south 350.18 feet of Lot 1 Short Plat #1538 as recorded in volume 1 of Short Plats, at page 1538, records of Benton County, Washington.

1-1389-401-1538-006

Section 13 Township 8 Range 29 Lots 1 and 2 of Short Plat #1538 as recorded in volume 1 of Short Plats, at Page 1538 records of Benton County Washington. Except the South 350.18 feet of said Lot 1.

1-1880-300-0009-003

Section 18 Township 8 North Range 30: The East 10 Acres Of The Southeast Quarter Of The Southwest Quarter, Less Portion Platted "Elliott Lake #1", 6-16-55. Together With Portion Defined As Follows: The South 30 Feet To County For Roads, 3-20-68. Together With Portion Defined As Follows: A Portion Of

The West One/Half Of The Southeast Quarter And The East One/Half Of The East One/Half Of The Southeast Quarter Of The Southwest Quarter Of Said Section 18, Lying Southwesterly Of South Kingwood Street, And All Appertenances Therein, Except Those Portions Thereof Lying Within Empire Lakeside Estates According To The Plat Recorded In Volume 8 Of Plats, Page 96, And Elliott Lake No. 1, According To The Plat Recorded In Volume 5 Of Plats, Page 45: And Except Parcel "1", More Particularly Described As Follows: Commencing At The Northeast Corner Of "Empire Lakeside Estates", Also Being The True Point Of Beginning, As Shown In Volume 8 Of Plats, Page 96 Records Of Benton County, Washington: The East Line Of Said West Half Bears South 00°39'00" West A Distance Of 872.00 Feet From Said True Point Of Beginning To The Southeast Corner Of Said West Half: Thence, Along The Northerly Boundary Of "Empire Lakeside Estates", North 89°21'00" West A Distance Of 192.00 Feet: Thence South 83°43'00" West A Distance Of 205.14 Feet: Thence South 73°09'00" West A Distance Of 270.00 Feet: Thence South 70°13'00" West A Distance Of 171.46 Feet: Thence South 61°27'30" West A Distance Of 193.49 Feet: Thence Departing Said Northerly Boundary, North 53°23'00" West A Distance Of 92.00 Feet: Thence North 10°49'35" East A Distance Of 255.13 Feet: Thence North 31°13'35" East A Distance Of 282.92 Feet: Thence North 21°26'35" East A Distance Of 358.02 Feet: Thence North 59°10'00" East A Distance Of 195.00 Feet: Thence South 39°42'06" East A Distance Of 100.00 Feet: Thence South 50°35'15" East A Distance Of 110.00 Feet: Thence South 53°56'00" East A Distance Of 343.39 Feet: Thence South 47°08'44" East A Distance Of 195.00 Feet: Thence Along The East Line Of Said West Half, South 00°39'00" West A Distance Of 250.00 Feet To The True Point Of Beginning: And Except County Roads, But Not Excepting Therefrom Appertenances Evidenced By Certificates Of Water Rights, Nos. 3614, 7680-A, And G 4-24134 C, Which Are Included In This Conveyance. Quit Claim Deed 8-13-82. Easement 6-8-79. Right Of Way Easement 8-13-80. Subject To Easements 8-13-82. Less That Portion Of Section 18 Described As Follows: Commencing At The Northwest Corner Of Lot 1, Block 3, Elliot Lake No. 1. Thence North 39°29' East A Distance Of 110 Feet. Thence South On A Line To A Point Which Is North 36°32' East 68 Feet From The Northeast Corner Of Said Lot 1, Block 3. Thence South 36°32' West 68 Feet To The Said Northeast Corner. Thence North 73°04' West 129.75 Feet More Or Less To The True Point Of Beginning. Except Any Portion Lying Within South Gum Street. (#90-16020 9/24/90 & #90-16021 9/24/90) Less That Portion Of Said Section 18 Described As Follows: Commencing At The Northeast Corner Of Lot 4, Block 3, Elliott Lake No 1, Thence South 79°49' East A Distance Of 30 Feet: Thence South 11°39' West To A Point Which Is South 82°12' East A Distance Of 30 Feet From The Southeast Corner Of Said Lot 4: Thence North 82°12' West A Distance Of 30 Feet To The Southeast Corner Of Said Lot 4: Thence North 11°39' East A Distance Of 92 Feet To The Point Of Beginning: (Descrip Change Per Swd 4/27/92) Less That Portion Of Section 18 Described As Follows: Commencing At The Northeast Corner Of Lot 3, Block 3, Elliott Lake No. 1: Thence South 64°02' East A Distance Of 30 Feet: Thence South 11°39' West To A Point Which Is South 79°49' East A Distance Of 30 Feet From The Southeast Corner Of Said Lot 3: Thence North 79°49' West A Distance Of 30 Feet To The Southeast Corner Of Said Lot 3: Thence North 11°39' East A Distance Of 62 Feet To The Point Of Beginning: (Descrip Change Per Swd(2)10/28/91) Less That Portion Of Said Section 18 Described As Follows: Commencing At The Northeast Corner Of Lot 2, Block 3, Elliott Lake No 1: Thence South 63°05' East A Distance Of 30 Feet: Thence South 36°32' West To A Point Which Is South 64°02' East A Distance Of 30 Feet From The Southeast Corner Of Said Lot 2: Thence North 64°02' West A Distance Of 30 Feet To The Southeast Corner Of Said Lot 2: Thence North 36°32' East A Distance Of 92.6 Feet To The Point Of Beginning: (Descrip Change Per Swd(2) 10/25/91) Less That Portion Of Said Section 18 Described As Follows: Commencing At The Northwest Corner Of Lot 1, Block 3, Elliott Lake No 1: Thence North 39°29' East A Distance Of 110 Feet: Thence Southeasterly On A Line To A Point Which Is North 36°32' East A Distance Of 68 Feet From The Northeast Corner Of Said Lot 1, Said Point Being The True Point Of Beginning: Thence Continuing Southeasterly On Said Line A Distance Of 30 Feet: Thence South 36°32' West A Distance Of 188.07 Feet To A Point Which Is South 63°05' East A Distance Of 30 Feet From The

Southeast Corner Of Said Lot 1: Thence North 63° 05' West A Distance Of 30 Feet To The Southeast Corner Of Said Lot 1 A Distance Of 188.07 Feet To The True Point Of Beginning: (Descrip Change Per Swd(2) 10/25/91) Less That Portion Of The Southeast Quarter Of The Southwest Quarter And The Southwest Quarter Of The Southeast Quarter Of Said Section 18 Described As Follows: Beginning At The Southwest Corner Of Lot 1, Block 1, Empire Lakeside Estates: Thence North 89°58' 00" West A Distance Of 65.2 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On Recorded Survey No 1506, Recorded December 20, 1991: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 46°51' West A Distance Of 66.4 Feet More Or Less From The Most Northerly Corner Of Said Lot 1: Thence South 46° 51' East A Distance Of 66.4 Feet More Or Less To The Most Northerly Corner Of Said Lot 1: Thence South 34°58'45" West Along The Northwesternly Boundary Of Said Lot 1 A Distance Of 116.54 Feet: Thence South 00°44'00" West Along The Westerly Boundary Of Said Lot 1, A Distance Of 50 Feet To The Southwest Corner Of Said Lot 1 And The Point Of Beginning:(Aka Tract 1a, Survey #1506, Descrip Change Per Qcd & Swd 3/18/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Said Section 18 Described As Follows: Beginning At The Most Westerly Corner Of Lot 2, Block 1, Empire Lakeside Estates: Thence North 46°51' West A Distance Of 66.4 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On The Recorded Survey #1506, Recorded December 20, 1991 Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 46°51' West A Distance Of 71.9 Feet More Or Less From The Most Northerly Corner Of Said Lot 2: Thence South 46°51' East A Distance Of 71.9 Feet More Or Less To The Most Northerly Corner Of Said Lot 2: Thence South 34°58'45" West Along The Northwesternly Boundary Of Said Lot 2 A Distance Of 101.02 Feet To The Point Of Beginning:(Also Known As Tract 2a, Survey #1506, Descrip Change Per Qcd & Swd 3/18/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Said Section 18 Described As Follows: Beginning At The Most Westerly Corner Of Lot 4, Block 1, Empire Lakeside Estates: Thence North 46°51' West A Distance Of 81.1 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On The Recorded Survey No 1506, Recorded December 20, 1991 In Volume 1 Of Surveys, Page 1506 Under Auditor's File No 91-23828: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 46°51' West A Distance Of 90.8 Feet More Or Less From The Most Northerly Corner Of Said Lot 4: Thence South 46°51' East A Distance Of 90.8 Feet More Or Less To The Most Northerly Corner Of Said Lot 4: Thence South 34° 58'45" West Along The Northwesternly Boundary Of Said Lot 4 A Distance Of 101.2 Feet To The Point Of Beginning:(Also Known As Tract 4a, Of Survey #1506) (Descrip Change Per Qcd & Swd 4/9/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Said Section 18 Described As Follows: Beginning At The Most Westerly Corner Of Lot 5, Block 1, Empire Lakeside Estates: Thence North 46°51' West A Distance Of 90.8 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On The Recorded Survey No 1506, Recorded December 20, 1991 In Volume 1 Of Surveys, Page 1506 Under Auditor's File No 91-23828: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 46°51' West A Distance Of 119.4 Feet More Or Less From The Most Northerly Corner Of Said Lot 5: Thence South 46°51' East A Distance Of 119.4 Feet More Or Less To The Most Northerly Corner Of Said Lot 5: Thence South 34 °58'45" West Along The Northwesternly Boundary Of Said Lot 5 A Distance Of 101.03 Feet To The Point Of Beginning: (Aka Tract 5a, Survey #1506) (Descrip Change Per Qcd & Swd 5/22/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Said Section 18 Described As Follows: Beginning At The Most Westerly Corner Of Lot 6, Block 1, Empire Lakeside Estates: Thence North 46°51' West A Distance Of 119.4 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On The Recorded Survey No 1506, Recorded December 20, 1991 In Volume 1 Of Surveys, Page 1506 Under Auditor's File No 91-23828: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 53°23' West A Distance Of 116.6 Feet More Or Less From The Most Northerly Corner Of Said Lot

6: Thence South 53°23' East A Distance Of 116.6 Feet More Or Less To The Most Northerly Corner Of Said Lot 6: Thence South 34°58'45" West Along The Northwestern Boundary Of Said Lot 6 A Distance Of 98.47 Feet To The Point Of Beginning: (Aka Tract 6a, Survey #1506) (Descrip Change Per Qcd & Swd 3/25/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Said Section 18, Described As Follows: Beginning At The Most Westerly Corner Of Lot 7, Block 1, Empire Lakeside Estates: Thence North 53°23' West A Distance Of 116.6 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On Survey #1506: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 31°51'00" West A Distance Of 353.3 Feet More Or Less From The Most Northerly Corner Of Said Lot 7: Thence South 31°51'00" East A Distance Of 353.3 Feet More Or Less To The Most Northerly Corner Of Said Lot 7: Thence South 61°27'30" West Along The Northwestern Boundary Of Said Lot 7 A Distance Of 193.49 Feet To The Point Of Beginning: (Aka Tract 7a Survey #1506-Descrip Change Per Swd 5/20/92) Less A 30 Foot Strip Lying Southerly Of The Northerly Line Extended Of The Hereinafter Described Property, Lying Northerly Of The Southerly Line Extended Of The Hereinafter Described Property And Easterly Of And Parallel To The Easterly Line Of The Hereinafter Described Property: Lot 7, Block 3, Except The North 17 Feet Thereof As Measured Along The East And West Line Of Said Lot And That Portion Of Lot 8, Block 3, Described As Follows: Beginning At The Northeast Corner Of Said Lot 8: Thence South 00°13' West, Along The Easterly Line Of Said Lot, A Distance Of 78.00 Feet: Thence South 33°13' West Along the Southeasterly Line Of Said Lot A Distance Of 25.00 Feet: Thence North 69°12'56" West, (Radial To Gum Street Cul-De-Sac), A Distance Of 71.02 Feet To A Point On The Easterly Right Of Way Line Of Gum Street: Thence Northerly And Westerly Along The Arc Of A 45 Foot Radius Curve To The Left A Distance of 81.45 Feet To The Westerly Corner Common To Lots 7 And 8: Thence North 83°36' East, Along The Line Common To Lots 7 And 8 A Distance Of 117.65 Feet To The Point Of Beginning: All In Elliott Lake No 1, According To The Plat Thereof Recorded In Volume 5 Of Plats, Page 45, Records Of Benton County, Washington (Seg Per Qcd & Swd 10/19/92) Less That Portion Of The Southwest Quarter Of The Southeast Quarter Of Section 18 Township 8 North Range 30, Described As Follows: Beginning At The Most Westerly Corner Of Lot 3, Block 1, Empire Lakeside Estates, According To The Plat Thereof Recorded In Volume 8 Of Plats Page 96, Records Of Benton County, Washington: Thence North 46°51' West A Distance Of 71.9 Feet More Or Less To The Water Line Of Elliott Lake As It Existed On November 21, 1991 And As Shown On The Recorded Survey No 1506, Recorded December 20, 1991 In Volume 1 Of Surveys, Page 1506 Under Auditors File No 91-23828: Thence In A Northerly Direction Along Said Water Line To A Point Which Is North 46°51' West A Distance Of 81.1 Feet More Or Less From The Most Northerly Corner Of Said Lot 3: Thence South 46°51' East A Distance Of 81.1 Feet More Or Less To The Most Northerly Corner Of Said Lot 3: Thence South 34°58'45" West Along The Northwestern Boundary Of Said Lot 3 A Distance Of 101.03 Feet To The Point Of Beginning: Together With That Portion Of The West Half Of The Southeast Quarter Of Section 18, Township 8 North Range 30 East, W.M. Benton County, Washington, Described As Follows: Commencing At The Southeast Corner Of Said West Half Of The Southeast Quarter: Thence North 00°39 Minutes 00 Seconds East Along The East Line Of Said Subdivision For 872.00 Feet To The Northeast Corner Of The Plat Of Empire Lakeside Estates, According To The Plat Thereof Recorded In Volume 8 Of Plats, Page 96, Records Of Benton County, Washington: Thence North 89°21 Minutes 00 Seconds West, Along The North Line Of Said Empire Lakeside Estates, For 192.00 Feet: Thence South 83°43 Minutes 00 Seconds West For 205.14 Feet: Thence South 73°09 Minute 00 Seconds West For 270.00 Feet: Thence South 70°13 Minutes 00 Seconds West For 171.46 Feet To The Northwest Corner Of Lot 8, Block 1, Empire Lakeside Estates: Thence Leaving Said Northerly Boundary Of Empire Lakeside Estates, North 31°51 Minutes 00 Seconds West For 75.00 Feet To The True Point Of Beginning: Thence: North 31°51 Minutes 00 Seconds West For 236.74 Feet To The Northwest Corner Of Parcel A As Depicted On Record Survey Recorded In Volume 1 Of Surveys, Page 1699, And Recorded Under Auditor's File No. 93.20911, Records Of Benton County, Washington: Thence North 31°13 Minutes 35 Seconds

East, Along The Westerly Line Of Said Parcel A, For 222.36 Feet: Thence North 21°26 Minutes 35 Seconds East, Along The Westerly Line Of Said Parcel A, For 140.00 Feet: Thence Leaving Said West Line, South 41°47 Minutes 52 Seconds East For 223.60 Feet: Thence South 02°03 Minutes 50 Seconds West For 290.00 Feet: Thence South 70° 13 Minutes 00 Seconds West For 190.90 Feet To The True Point Of Beginning. (10/14/97 Af#97-26207)

1-1880-400-0006-001

THE PORTION OF SECTION 18, TOWNSHIP 8, RANGE 30 DEFINED AS FOLLOWS: THAT PORTION OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 18 DESCRIBED AS FOLLOWS: BEGINNING AT THE MOST WESTERLY CORNER OF LOT 7, BLOCK 1, EMPIRE LAKESIDE ESTATES: THENCE NORTH 53°23' WEST A DISTANCE OF 116.6 FEET MORE OR LESS TO THE WATER LINE OF ELLIOTT LAKE AS IT EXISTED ON NOVEMBER 21, 1991 AND AS SHOWN ON THE RECORDED SURVEY NO 1506: THENCE IN A NORTHERLY DIRECTION ALONG SAID WATER LINE TO A POINT WHICH IS NORTH 31°51'00' WEST A DISTANCE OF 353.3 FEET MORE OR LESS FROM THE MOST NORTHERLY CORNER OF SAID LOT 7: THENCE SOUTH 31°51'00' EAST A DISTANCE OF 353.3 FEET MORE OR LESS TO THE MOST NORTHERLY CORNER OF SAID LOT 7: THENCE SOUTH 61°27'30' WEST ALONG THE NORTHWESTERLY BOUNDARY OF SAID LOT 7 A DISTANCE OF 193.49 FEET FEET TO THE POINT OF BEGINNING: (AKA TRACT 7A OF SURVEY #1506) CERTIFICATE OF WATER RIGHT 8/23/77. TOGETHER WITH EASEMENTS 8/13/82.

1-1980-200-0001-003

THE PORTION OF SECTION 19, TOWNSHIP 8, RANGE 30 DEFINED AS FOLLOWS: THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4. AND THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4. AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4. AND THE WEST 1/2 OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4. LESS ROADS AND EASEMENTS AND RESTRICTIONS, RESERVATIONS OF RECORD EXCEPT COUNTY ROAD KNOWN AS EAST 45TH AVENUE (10/7/83). LESS THE PORTION OF SECTION 19, LYING SOUTH OF COUNTY ROAD KNOWN AS EAST 45TH AND MORE PARTICULARLY DEFINED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 19. THENCE NORTH 00°19'04' WEST, ALONG THE EAST LINE OF SAID SUBDIVISION AND THE EAST LINE OF THE WEST 1/2 OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 19, FOR 671.89 FEET TO THE SOUTHEAST CORNER OF A PARCEL OF LAND CONVEYED TO BENTON COUNTY FOR ROAD PURPOSES UNDER BENTON COUNTY AUDITOR'S FILE #714754. THENCE SOUTH 60°41'31' WEST, ALONG SAID RIGHT OF WAY MARGIN FOR 462.95 FEET. THENCE SOUTH 83°29'07' WEST, ALONG SAID RIGHT OF WAY MARGIN, FOR 264.38 FEET. THENCE NORTH 89°06'18' WEST, ALONG SAID RIGHT OF WAY MARGIN, FOR 296.11 FEET. THENCE SOUTH 71°21'47' WEST, ALONG SAID RIGHT OF WAY MARGIN, FOR 37.00 FEET TO THE WEST LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 19. THENCE SOUTH 00°18'27' EAST, ALONG THE WEST LINE OF SAID SUBDIVISION AND THE WEST LINE OF THE NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 19, FOR 417.64 FEET TO THE SOUTHWEST CORNER OF SAID NORTH 1/2 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 19. THENCE NORTH 89°31'00' EAST, ALONG THE SOUTH LINE OF SAID SUBDIVISION, FOR 666.17 FEET TO THE SOUTHEAST CORNER THEREOF. THENCE NORTH 89°19'16' EAST, ALONG THE SOUTH LINE OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SAID SECTION 19, FOR 332.86 FEET TO THE SOUTHEAST CORNER OF SAID SUBDIVISION AND THE TRUE POINT OF BEGINNING. (DEEDED AUDITOR FEE #86-20526 12/31/86).

1-1980-200-0010-000

THE NORTH 240 FEET OF THE EAST 470 FEET OF THE WEST 1490 FEET OF THE WEST HALF OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M. BENTON COUNTY, WASHINGTON; EXCEPT THAT PORTION CONVEYED TO BENTON COUNTY FOR ROAD PURPOSES UNDER AUDITOR'S FILE NUMBER 740090, RECORDS OF BENTON COUNTY, WASHINGTON AND TOGETHER WITH THAT PORTION OF THE FOLLOWING DESCRIBED PARCEL LYING NORTHERLY OF THE NORTH RIGHT OF WAY MARGIN OF THE 40 FOOT WIDE HIGHLAND DRAIN, AS ESTABLISHED BY DEED DATED JANUARY 21, 1915 UNDER AUDITOR'S FILE NUMBER 42363, RECORDS OF BENTON COUNTY, WASHINGTON; THAT PORTION OF SECTION 19, TOWNSHIP 8 NORTH, RANGE 30 EAST DESCRIBED AS FOLLOWS; ALL OF GOVERNMENT LOTS 1 AND 2, THE WEST HALF OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER, THE WEST HALF OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER, AND THE WEST 20.00 FEET OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER; EXCEPT ANY PORTIONS WHICH LIE WITHIN THE FOLLOWING DESCRIBED PROPERTIES; (A) THE NORTH 668.75 FEET OF THE WEST 960.00 FEET THEREOF; (B) THE WEST 990.00 FEET OF SAID GOVERNMENT LOT 1 LYING SOUTHERLY AND EASTERLY OF THE PLAT OF OVERLOOK HEIGHTS NO. 2 ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON; (C) OVERLOOK HEIGHTS NO. 2 ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON; (D) THE NORTH 240.00 FEET OF THE EAST 470.00 FEET OF THE WEST 1490.00 FEET THEREOF; (E) THAT PORTION THEREOF LYING SOUTHERLY AND WESTERLY OF THE FOLLOWING DESCRIBED LINE; BEGINNING AT A POINT OF THE SOUTH LINE OF SAID NORTHWEST QUARTER DISTANT 680.13 FEET EAST OF THE SOUTHWEST CORNER THEREOF; THENCE NORTH 00°01' 04" WEST FOR 129.75 FEET; THENCE NORTH 89° 58' 56" EAST FOR 26.40 FEET; THENCE NORTH 00° 01' 04" WEST FOR 195.99 FEET; THENCE NORTH 07° 40' 32" EAST FOR 130.00 FEET, THENCE NORTH 42° 28' 23" EAST FOR 125.00 FEET; THENCE NORTH 47° 31' 37" WEST FOR 174.00 FEET; THENCE NORTH 53° 9' 59" EAST FOR 183.54 FEET; THENCE NORTH 50° 27' 52" EAST FOR 419.04 FEET; THENCE NORTH 34° 57' 23" EAST FOR 390.47 FEET; THENCE SOUTH 89° 36' 01" EAST FOR 165.00 FEET, THENCE NORTH 04° 25' 23" EAST FOR 60.15 FEET; THENCE NORTH 89° 36' 01" WEST TO A POINT ON THE EAST LINE OF THE WEST 990.00 FEET OF SAID NORTHWEST QUARTER AND THE POINT OF TERMINUS OF SAID LINE; (F) ANY PORTIONS THEREOF CONVEYED TO BENTON COUNTY FOR ROADS; (G) THE WEST 20.00 FEET OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER; (H) THAT PORTION LYING WITHIN SHORT PLAT NUMBER 2476, ACCORDING TO THE SURVEY THEREOF RECORDED UNDER AUDITOR'S FILE NUMBER 2000-003374, RECORDS OF BENTON COUNTY, WASHINGTON; (I) THAT PORTION OF GOVERNMENT LOT 1 DESCRIBED AS FOLLOWS; BEGINNING AT THE NORTHEAST CORNER OF LOT 6, BLOCK 6 OVERLOOK HEIGHTS NO. 2, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 11 OF PLATS, PAGE 24, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE NORTH 00° 24' 12" EAST FOR 34.94 FEET ALONG THE EAST LINE OF SAID PLAT, TO THE SOUTHEAST CORNER OF LOT 10, BLOCK 2; THENCE SOUTH 89° 43' 00" EAST, PARALLEL WITH THE NORTH LINE OF SAID SECTION A DISTANCE OF 67.56 FEET; THENCE SOUTH 00° 24' 12" WEST FOR 134.26 FEET TO THE SOUTHEAST CORNER OF LOT 6, BLOCK 6 PLAT OF OVERLOOK HEIGHTS NO. 2, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 12 OF PLATS, PAGE 49, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE NORTH 33° 51' 26" WEST ALONG THE EASTLINE OF SAID LOT, FOR 120.00 FEET TO THE TRUE POINT OF BEGINNING. (LEGAL CONSOLIDATION PER QCD, AF#2008-013972, 5/14/2008).

1-2289-200-0005-001

Section 22 Township 8 Range 29 Quarter NW; Commencing at the North Quarter Corner of Section 22, Township 8 North, Range 29 East, W.M., Kennewick, Benton County, Washington; Thence South 01°27'26" East along the East line of the Northwest Quarter of said Section 22, for 1361.88 feet to the Point of Beginning; Thence North 88°57'31" West, for 572.74 feet; Thence South 40°04'10" East, for 240.51 feet; Thence South 83°00'00" East, for 426.75 feet to a point on the East line of the Northwest

Quarter of said Section 22; Thence North 01°27'26" West along said East line, for 225.72 feet to 'the Point of Beginning; Said Parcel Contains 2.29 acres more or less. SWD, AF #2004-011733 (4/8/2004).

1-2489-200-0001-000

THAT PORTION OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 8 NORTH RANGE 29, LESS THE NORTH 30 FEET FOR COUNTY ROAD. LESS RIGHT OF WAY 1.9 ACRES. LESS RIGHT OF WAY .12 ACRES. LESS PORTION DEFINED AS FOLLOWS: THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER LYING SOUTHERLY OF COUNTY ROAD, DESCRIPTION CHANGE 4-8-71. LESS PORTION TO COUNTY FOR ROAD 7-15-76. SUBJECT TO EASEMENT 11-25-60, 4-2-69. EXCEPT THAT PORTION FOR ROAD RIGHT OF WAY PURPOSES DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF THE NORTHWEST QUARTER OF SECTION 24; THENCE SOUTH 01°20'03" EAST, ALONG THE WEST LINE OF SAID SECTION 24, FOR A DISTANCE OF 60.60 FEET; THENCE NORTH 88°39'57" EAST, FOR A DISTANCE OF 30.00 FEET, TO A POINT ON THE EAST RIGHT OF WAY LINE OF SOUTH OLYMPIA AND THE TRUE POINT OF BEGINNING; THENCE SOUTH 01°20'03" EAST, FOR A DISTANCE OF 37.55 FEET; THENCE NORTH 34°39'26" EAST, FOR A DISTANCE OF 51.82 FEET; THENCE NORTH 56°40'53" EAST, FOR A DISTANCE OF 27.48 FEET; THENCE SOUTH 89°48'17" WEST, FOR A DISTANCE OF 33.77 FEET; THENCE SOUTH 44°14'07" WEST, FOR A DISTANCE OF 28.00 FEET, TO THE TRUE POINT OF BEGINNING. (Per SWD for road purposes AF#2011-006460, 3/1/2011).

1-2489-200-0002-000

THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 8 NORTH RANGE 29, DEFINED AS FOLLOWS: ALL THAT PORTION OF THE WEST 305 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTH OF KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF COUNTY ROAD AND ESTABLISHED AND CONSTRUCTED ACROSS SAID SUBDIVISION EXCEPT THE NORTH 52 FEET THEREOF, WHICH NORTH 52 FEET GRANTEES OR THEIR SUCCESSOR IN INTEREST MAY USE FOR ROAD PURPOSES MEASURED AT RIGHT ANGLE TO THE NORTH LINE OF SAID SOUTHWEST QUARTER. AND THE EAST 149 FEET OF THAT PORTION OF THE WEST 454 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTH OF THE CENTER LINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF RIGHT OF WAY OF COUNTY ROAD AS ESTABLISHED AND CONSTRUCTED ACROSS SAID SUBDIVISION, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLE TO THE CENTER LINE OF SAID CANAL, AND EXCEPT THE NORTH 52 FEET THEREOF, WHERE NORTH 52 FEET MAY BE USED FOR ROAD PURPOSES, MEASURED AT RIGHT ANGLE TO THE NORTH LINE OF SAID SOUTHWEST QUARTER, 12-14-67. QUIT CLAIM DEED 6-9-76.

1-2489-200-0004-001

THE EAST 326 FEET OF THAT PORTION OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, WHICH LIES NORTH OF THE CENTER LINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLE TO THE CENTER LINE OF SAID CANAL, AND EXCEPT THE NORTH 52 FEET THEREOF, MEASURED AT RIGHT ANGLE TO THE NORTH LINE OF SAID SOUTHWEST QUARTER, WHERE NORTH 52 FEET GRANTEES AND/OR THEIR SUCCESSORS IN INTEREST MAY USE FOR ROAD PURPOSES, DESCRIPTION CHANGE 7-8-83. TOGETHER WITH THE NORTH 52 FEET OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (9-27-84). QUIT CLAIM DEED 6-9-76.

1-2489-200-0005-001

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 8 NORTH RANGE 29, NORTHEASTERLY OF CANAL RIGHT OF WAY: (LESS RIGHT OF WAYS, 5.7 ACRES). LESS PORTION DEFINED AS FOLLOWS: LESS ALL THAT PORTION OF THE WEST 305 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTH OF KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF COUNTY ROAD AND ESTABLISHED AND CONSTRUCTED ACROSS SAID SUBDIVISION EXCEPT THE NORTH 52 FEET THEREOF, WHERE NORTH 52 FEET GRANTEE OR THEIR SUCCESSORS IN INTEREST MAY USE FOR ROAD PURPOSES MEASURED AT RIGHT ANGLE TO THE NORTH LINE OF SAID SOUTHWEST QUARTER. ALSO LESS THE EAST 149 FEET OF THAT PORTION OF THE WEST 454 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTH OF THE CENTER LINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL AND NORTHEASTERLY OF RIGHT OF WAY OF COUNTY ROAD AS ESTABLISHED AND CONSTRUCTED ACROSS SAID SUBDIVISION, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLE TO THE CENTER LINE OF SAID CANAL, AND EXCEPT THE NORTH 52 FEET THEREOF, WHERE NORTH 52 FEET MAY BE USED FOR ROAD PURPOSES, MEASURED AT RIGHT ANGLE TO THE NORTH LINE OF SAID SOUTHWEST QUARTER, 12-14-67. ALSO LESS THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTHWESTERLY OF THE CENTER LINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL AND WHICH LIES WESTERLY OF COUNTY ROAD, CONTAINING ONE/HALF ACRE MORE OR LESS. ALSO LESS THE EAST (326 FEET) OF THAT PORTION OF THE WEST (780 FEET) OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER WHICH LIES NORTH OF THE CENTER LINE OF EXISTING KENNEWICK IRRIGATION DISTRICT CANAL, EXCEPT THE NORTH 52 FEET THEREOF, MEASURED AT RIGHT ANGLES TO THE NORTH LINE OF SAID SOUTHWEST QUARTER WHERE NORTH 52 FEET GRANTEE AND/OR THEIR SUCCESSORS IN INTEREST MAY USE FOR ROAD PURPOSES, EXCEPT THE SOUTH 65 FEET THEREOF MEASURED AT RIGHT ANGLES TO THE CENTER LINE OF SAID CANAL (DESCRIPTION CHANGE 7-8-83). ALSO LESS PORTION DEFINED AS FOLLOWS: (SHORT PLAT #181) THE EAST 195 FEET OF THE WEST 985 FEET OF THAT PORTION OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24, TOWNSHIP 8 NORTH RANGE 29 EAST OF THE WILLAMETTE MERIDIAN LYING NORTH OF THE KENNEWICK IRRIGATION DISTRICT MAIN CANAL. EXCEPT THE NORTH 541 FEET THEREOF. LESS THE NORTH 52 FEET OF THE WEST 780 FEET OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER (9-27-84). TOGETHER WITH EASEMENT FOR INGRESS AND EGRESS, 9-27-84. SUBJECT TO EASEMENT 3-24-69. QUIT CLAIM DEED 6-9-76.

1-2489-200-0006-000

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 24 TOWNSHIP 8 NORTH RANGE 29, EXCEPT THE EAST 30 FEET FOR ROAD. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 4-21-76.

1-2489-201-0181-001

SHORT PLAT #181, LOT 1. TOGETHER WITH EASEMENTS. QUIT CLAIM DEED, 6-9-76. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, 3-24-69.

1-2489-401-2269-001

SHORT PLAT #2269 LOT 1. SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



NOTICE OF MAILING

I, Steve Donovan, on July 19, 20 18
mailed 25 copies of Public Hearing Notice
for COZ 18-02/PLN-2018-01530
to the property owners of the land to be rezoned.
as shown on the attached list.



Signature

37
CITY OF KENNEWICK
210 W 6th AVENUE
KENNEWICK, WA 99336

37
PRINGLE TRUSTEE JOHNC
5400 S GARFIELD ST.
KENNEWICK, WA 99337

37
PURCELL DEBRA J
215 HORSE HEAVEN LANE
MALAGA, WA 98828

37
MILEV TODD D & MILEVA EFROSINA
5050 S OLYMPIA ST.
KENNEWICK, WA 99337

37
CHERRY CREEK ORCHARD II LLC
5400 S GARFIELD ST.
KENNEWICK, WA 99337

37
WHITE APRIL L
706 W 45TH AVENUE
KENNEWICK, WA 99337

37
MCCLEARY GORDONE & CATHERINE
705 W 45TH AVENUE
KENNEWICK, WA 99337

37
BARNETT MICHAEL J & CHRISTIE L
702 W 45TH AVRNUE.
KENNEWICK, WA 99337

37
CONNER SANDRA M
504 W 45TH AVENUE
KENNEWICK, WA 99337

37
DEATHERAGE WILLIAM S & NATALIE J
602 W 45TH AVE.
KENNEWICK, WA 99337

37
FLIPPO TRUSTEES BRIAN & SUSAN
400 W 45TH AVE.
KENNEWICK, WA 99337

37
HAMMACK GARY MARK & TINA MAE
310 W 45TH AVE.
KENNEWICK, WA 99337

37
WEBBER GREG D & ALICE J
318 E 45TH AVE.
KENNEWICK, WA 99338

37
K.C. FRUIT INC.
P.O. BOX 6942
KENNEWICK, WA 99336

37
KENNEWICK IRRIGATION DISTRICT
2015 S ELY BLDG A
KENNEWICK, WA 99337

37
MOREHOUSE LLOYD E IRMA G
817 E EASTLAKE DR
KENNEWICK, WA 99337

37
KENNEWICK VALLEY GRANGE
P.O. BOX 6264
KENNEWICK, WA 99336

37
BARTHOLOMEW JEFFREY W &
KATHERINE
2103 S WASHINGTON ST
KENNEWICK, WA 99337

37
BROWER TREVOR L & DEBORAH L
2109 S WASHINGTON ST
KENNEWICK, WA 99337

37
MENDOZA MARIO & MONICA
2205 S WASHINGTON ST
KENNEWICK, WA 99337

37
LLAMAS JOSE A & VICTORINA
2207 S WASHINGTON ST
KENNEWICK, WA 99337

37
REISCH DANIEL & BRENDA
2213 S WASHINGTON ST
KENNEWICK, WA 99337

37
STUDER CAMILLE M
4 E 23RD AVENUE
KENNEWICK, WA 99337

37
GORDON SHARON M
2413 S WASHINGTON ST
KENNEWICK, WA 99337

37
CARLTON RICHARD D & MARIE
722 W 45TH AVENUE
KENNEWICK, WA 99337

**KENNEWICK PLANNING COMMISSION
NOTICE OF PUBLIC HEARING
August 6, 2018 6:30 p.m.**

The Kennewick Planning Commission will hold a Public Hearing on Monday, August 6, 2018, at City Hall Council Chambers, 210 West 6th Avenue, at 6:30 p.m. or as soon as possible thereafter, to receive public comment on a proposed area-wide rezone of 33 properties in SE Kennewick. The proposal is to rezone properties that are currently zoned Agriculture, to an implementing zoning district for its Comprehensive Plan land use designation. Staff will be presenting the proposed changes and the Planning Commission will make a recommendation to the City Council on the individual items.

Written comments may be addressed to Steve Donovan and submitted to steve.donovani@ci.kennewick.wa.us or mailed to PO Box 6108, Kennewick, WA 99336 no later than 4:30 p.m., **August 3, 2018**. Comments received after this date **must be presented in person** at the meeting.

The City of Kennewick welcomes full participation in public meeting by all citizens. No qualified individual with a disability shall be excluded or denied the benefit of participating in such meetings. If you wish to use auxiliary aids or require assistance to comment at this public meeting, please contact Anthony Muai at (509) 585-4386 or TDD (509) 585-4425 or through the Washington Relay Service Center TTY at #711 at least ten days prior to the date of the meeting to make arrangements for special needs.

Site Map: Rezone from Agriculture to Residential Suburban

Exhibit 6



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



1 inch = 300 feet

1:3,600

0 155 310 620 ft

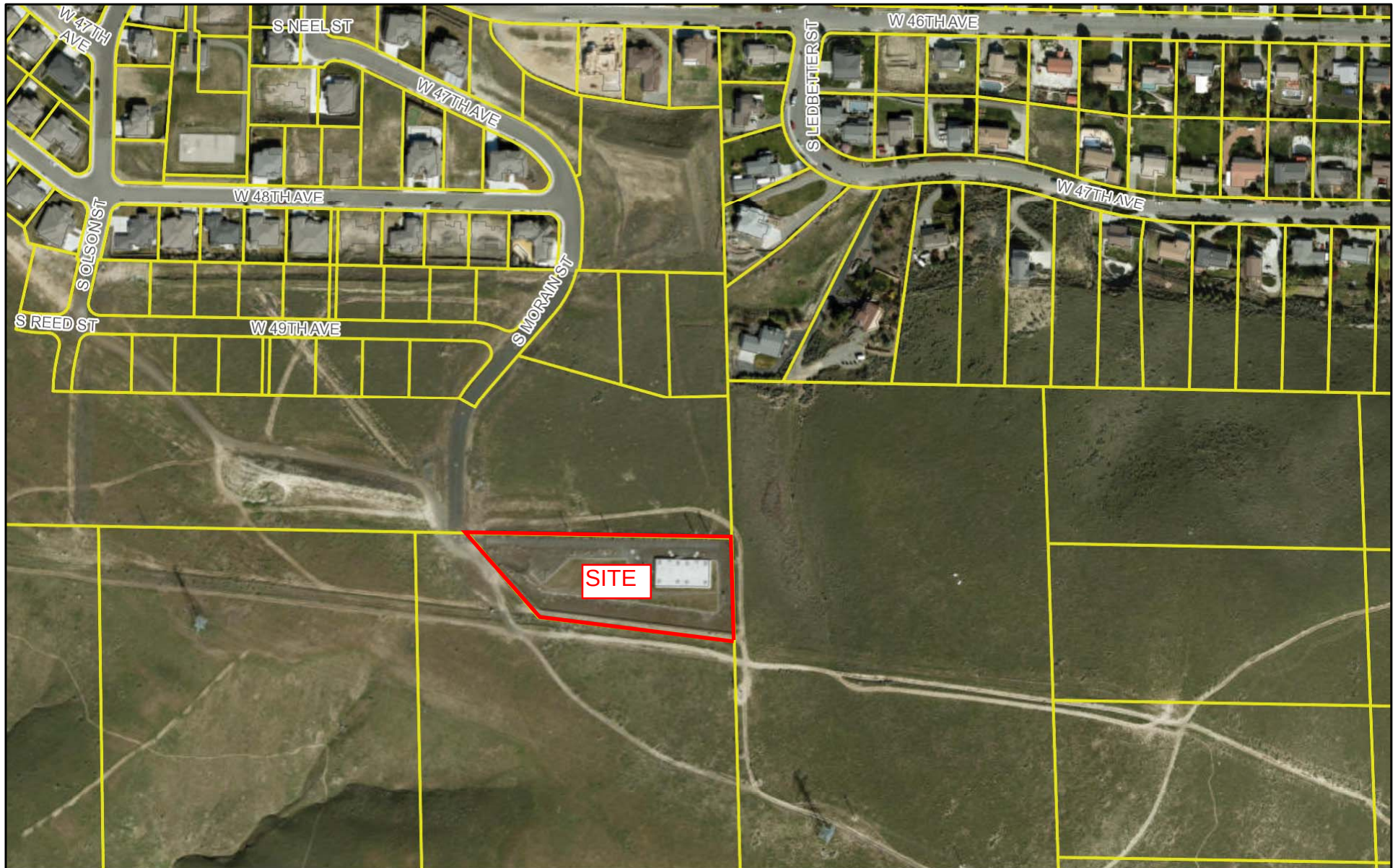
0 45 90 180 m

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

ArcGIS WebApp Builder
City of Kennewick

Site Map:Rezone from Agriculture to Public Facility

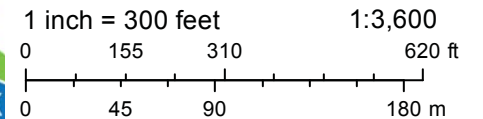
Exhibit 6



June 1, 2018

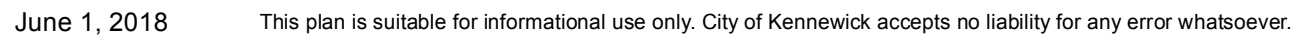
This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



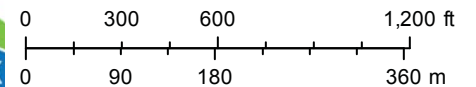
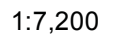
Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

Exhibit 6



StructureBridge

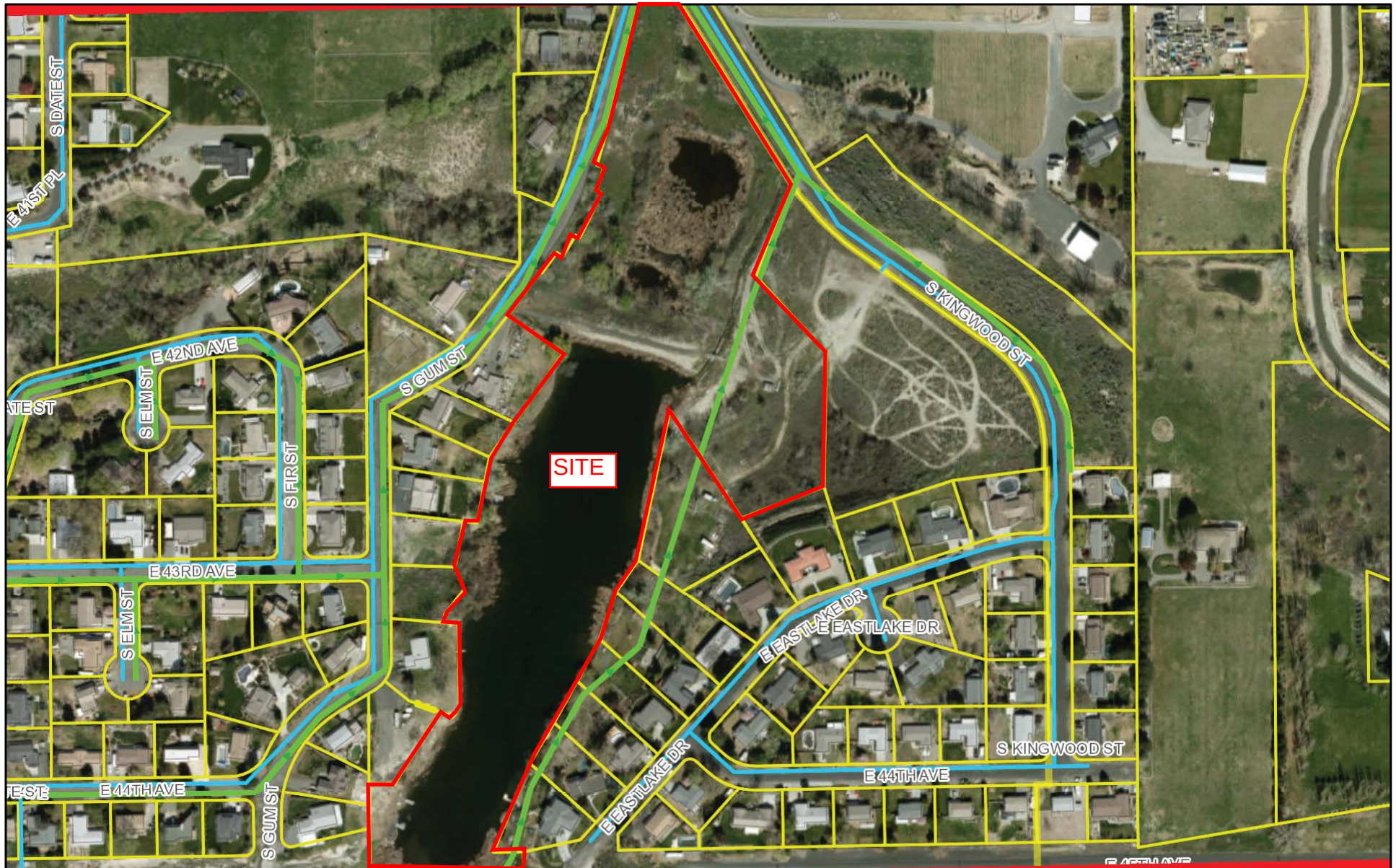
SurveyUrbanGrowthBoundary



ArcGIS WebApp Builder
City of Kennewick

Site Map: Rezone from Agriculture to Open Space

Exhibit 6



July 16, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

- | | | | | | |
|--|---------------|--|--------------------|--|----------|
| | SewerMainline | | SurveyAddressPoint | | Building |
| | WaterMainline | | Apartment | | Condo |
| | | | Mobile Home | | |

Parcel
SurveyAddressPointSupp



1 inch = 300 feet
0 155 310 620 ft
0 45 90 180 m

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

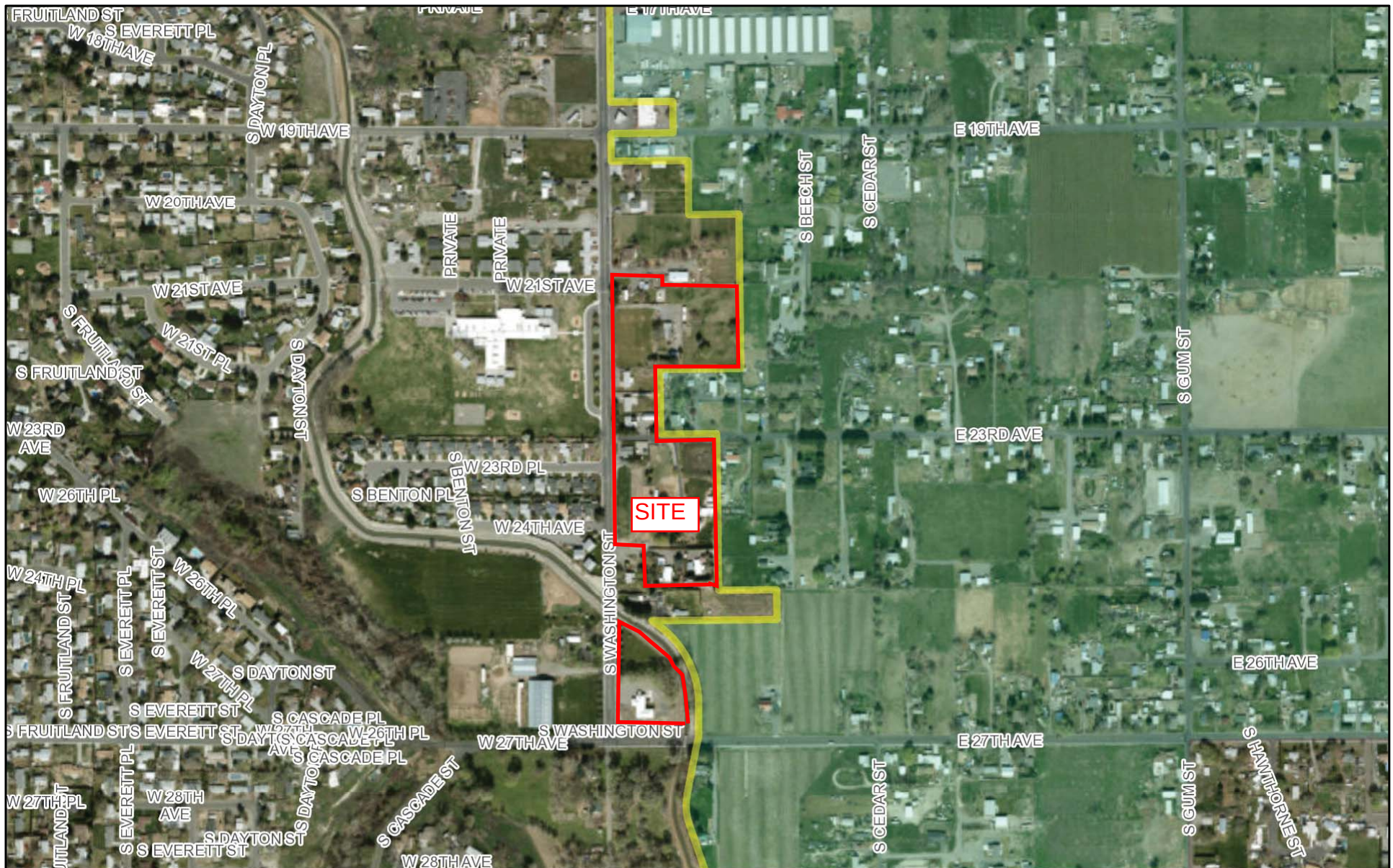
ArcGIS WebApp Builder
City of Kennewick

Exhibit 6



Site Map: Rezone from Agriculture to Residential, Suburban

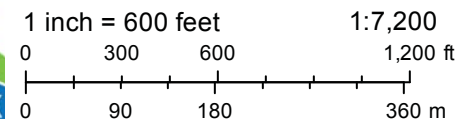
Exhibit 6



June 1, 2018

This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName	SV_CI_RICHLAND_10	StructureBridge
SurveyCityLimits	SV_CI_COUNTY_10	
SV_CI_KENNEWICK_10	SurveyUrbanGrowthBoundary	



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,



**CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE**

FILE/PROJECT NUMBER: COZ 18-02/PLN-2018-01530/ ED 18-21

DESCRIPTION OF PROPOSAL: The request is to change the zoning designation of 158.74 acres, consisting of 33 lots from Agriculture to Residential Suburban (RS), Open Space (OS) or Public Facility (PF). The properties have comprehensive plan land use designations of Low Density Residential, Open Space or Public Facility.

PROPONENT: City of Kennewick, 210 W 6th Avenue, Kennewick, WA 99336

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: 5037 S Morain Street, area of 5155 S Olympia Street, area of 504 W 45th Avenue, area of 710 S Kingwood Street, and the area of 4 E 23rd Avenue

LEAD AGENCY: City of Kennewick

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

- ☒ There is no comment period for this DNS.
- ☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.
- ☐ This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days from the date below. Comments must be submitted by _____. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Gregory McCormick, AICP

POSITION/TITLE: Community Planning Director

ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336

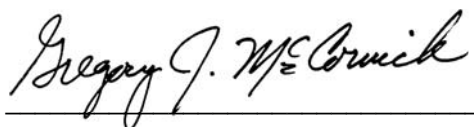
PHONE: (509) 585-4463

☐ Changes, modifications and /or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:

- ☒ No conditions.
- ☐ See attached condition(s).

Date: June 16, 2018

Signature: 

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to:

Dept. of Ecology
WA Dept of Fish & Wildlife
WSDOT
Yakama Nation
CTUIR
COZ 18-02 File

Planning Commission Action Summary
COZ 18-02 – City of Kennewick Application

The Kennewick Planning Commission conducted a public hearing on August 6, 2018 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report and all oral and written facts and opinions, the Commission passed multiple motions on the proposed area-wide change of zone, concurring with the findings and conclusions in the staff report COZ 18-02 and recommend to City Council approval of the proposed area-wide change of zone contained in the staff report.

Findings of Fact

1. The applicant is the City of Kennewick, 210 W 6th Avenue, Kennewick, WA 99336.

2. The proposed Area Wide Rezone is for the following properties:

Area 1:

- 5037 S Morain Street, Parcel No.: 1-2289-200-0005-001

Area 2:

- 4501 S Olympia Street, Parcel No. 1-2489-200-0001-000
- 4905 S Olympia Street, Parcel No. 1-2489-200-0002-000
- 5050 S Olympia Street, Parcel No. 1-2489-200-0004-001
- 5155 S Olympia Street, Parcel No. 1-2489-200-0005-001
- 5105 S Olympia Street, Parcel No. 1-2489-201-0181-001
- 5400 S Garfield Street, Parcel No. 1-2489-200-0006-000
- 5403 S Garfield Street, Parcel No. 1-2489-401-2269-001

Area 3:

- 722 W 45th Avenue, Parcel No. 1-1389-302-0102-002
- 706 W 45th Avenue, Parcel No. 1-1389-301-2814-003
- 704 W 45th Avenue, Parcel No. 1-1389-301-2814-002
- 702 W 45th Avenue, Parcel No. 1-1389-301-2814-001
- 602 W 45th Avenue, Parcel No. 1-1389-401-1538-005
- 504 W 45th Avenue, Parcel No. 1-1389-401-1538-006
- 400 W 45th Avenue, Parcel No. 1-1389-401-1538-003
- 310 W 45th Avenue, Parcel No. 1-1389-401-1538-004

Area 4:

- 318 E 45th Avenue, Parcel No. 1-1980-200-0010-000
- 817 E Eastlake Drive, Parcel No. 1-1880-400-0006-001
- No address for Parcel No. 1-1980-200-0001-003

Area 5:

- 710 S Kingwood Street, Parcel No. 1-880-300-009-003

Area 6:

- 2103 S Washington Street, Parcel No. 1-0780-300-0021-000
- 2109 S Washington Street, Parcel No. 1-0780-300-0022-000
- 2205 S Washington Street, Parcel No. 1-0780-300-0023-000
- 2207 S Washington Street, Parcel No. 1-0780-300-0024-000
- 2213 S Washington Street, Parcel No. 1-0780-300-0025-000
- 4 E 23rd Avenue, Parcel No. 1-0780-300-0035-000
- No address for Parcel No. 1-0780-301-1975-001
- No address for Parcel No. 1-0780-301-1975-002
- No address for Parcel No. 1-0780-301-1975-003
- 2413 S Washington Street, Parcel No. 1-0780-301-1975-004

- 2611 S Washington Street, Parcel No. 1-0780-300-0038-000
3. The City's Comprehensive Plan Land Use Designations for the subject properties is Public Facility, Open Space and Low Density Residential.
 4. The request is to change the properties zoning from Agriculture to one of the following zoning districts:
 - Residential, Suburban
 - Residential, Low Density
 - Public Facility
 5. All proposed rezoned sites will be in compliance with its specific Comprehensive Plan Land Use Map Designation.
 6. The application was submitted on May 17, 2018 and declared complete for processing on May 17, 2018.
 7. The application was routed for review to City Departments and outside agencies for comment on May 21, 2018.
 8. An Environmental Determination of Non-Significance (ED 18-21) was issued on June 16, 2018 for this application. The appeal period for the determination ended on July 2, 2018. No appeals were filed.
 9. Notice of the public hearing for this application was published in the Tri-City Herald on July 22, 2018. Notices were also mailed to the property owners on July 19, 2018.
 10. The proposed amendment bears a substantial relationship to the public health, safety, welfare, and protection of the environment.
 11. The proposed amendment is consistent with the requirements of Chapter 36.70A RCW and with the portion of the City's adopted Comprehensive Plan not affected by the amendment.
 12. The proposed amendment corrects an obvious mapping error.
 13. No identified deficiency in the Comprehensive Plan is required to be addressed by the proposed area-wide rezone.
 14. The proposed rezone meets the criteria to be treated as an area-wide map amendment.

Conclusions of Law

1. Approval will implement the Comprehensive Plan Land Use Designations of Low Density Residential, Open Space and Public Facility.
2. Approval will not result in an increase of adverse environmental impacts.
3. The proposed Change of Zone will not be in conflict with the purpose statements of the RL, RS, and PF zones in KMC 18.03.040.
4. The proposed Change of Zone is in compliance with KMC 4.12.110(7).

Motions

- Area 1: The Planning Commission voted 4 to 0 and recommends the City Council rezone the property to Public Facility (PF).
- Area 2: The Planning Commission voted 4 to 0 and recommends the City Council rezone the properties to Residential, Suburban (RS).

- Area 3: The Planning Commission voted 4 to 0 and recommends the City Council rezone the properties to Residential, Suburban (RS).
- Area 4: The Planning Commission voted 4 to 0 and recommends the City Council rezone the property located at 318 E 45th Avenue to Residential, Suburban (RS) and the remaining properties to Residential, Low Density (RL).
- Area 5: The Planning Commission voted 4 to 0 and recommends the City Council rezone the property to Public Facility (PF).
- Area 6: The Planning Commission voted 4 to 0 and recommends the City Council rezone the properties to Residential, Suburban (RS).

**KENNEWICK PLANNING COMMISSION
AUGUST 6, 2018
MEETING MINUTES**

CALL TO ORDER

Chairman Pacheco called the meeting to order at 6:30 p.m.

Commissioner Rettig led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Thomas Helgeson, Vice Chairman Victor Morris, and Chairman Ed Pacheco.

Excused: Commissioners Anthony Moore, Charles Torelli, and Clark Stolle,

Unexcused: None

Staff Present: Greg McCormick, AICP Planning Director; Anthony Muai, AICP Senior Planner; Steve Donovan, Planner; Melinda Didier, Administrative Assistant/Recorder.

CONSENT AGENDA

- a. Approval of Minutes dated June 4, 2018
- b. Approval of Agenda
- c. Motion to enter Staff Reports into the Record

Commissioner Morris moved to accept the consent agenda. Commissioner Helgeson seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Chairman Pacheco opened the public hearing at 6:33 p.m. for Change of Zone 18-02; proposing an area-wide change of zone for 33 parcels in South East Kennewick from Agriculture (A) and Agriculture-1 (A-1) to Residential, Low Density (RL); Residential, Suburban (RS); and Public Facility (PF). Applicant is City of Kennewick, 210 W. 6th Avenue, Kennewick, WA 99336.

Mr. Donovan gave a brief overview of the staff report and submitted a letter from Debra Purcell, Exhibit #8.

Planning Commission questions included:

Are Ag folks grandfathered in if change is approved; does use pervade if property is sold; right now there are no development regulations now, Ag doesn't exist; will the cherry orchard be allowed to remain with the zone change; on Area 4 parcel to far west, is RS recommended for

one parcel only; what is the surrounding zoning to Area 4; if zone is approved all at once, can the council can piece it out separately.

Testimony of Applicant (City):

None

Testimony in favor:

None

Testimony neutral or against:

Matt Purcell
2518 W 32nd Ave
Kennewick 99337

Was opposed of first recommendation of RL, but with new zone recommendation of RS to allow Ag and animals, in favor of that designation; RS will allow homeowners to continue to use property for AG and animal uses.

John Pringle
5400 S. Garfield
Kennewick 99337

90 acres is my cherry orchard; sure you have to do zone change we were annexed without permission; wish to continue use of cherry orchard; staff report says RL, RS doesn't say anything about ag, but other page says orchard is allowed. Want to stay in the cherry business, neighbors like it, want to stay if it's allowed in RS.

Greg Webber
318 W. 45th
Kennewick 99337

Would like my parcel zoned RS, there is only the canyon behind me, want RS for my lot.

Chuck Freeman, KID
2015 S Ely St.
Kennewick 99337

Active irrigation reservoir; we are a public entity, would prefer PF instead of OS, OS is more restrictive; KID is one of the community partners, the City missed us when comp plan was being updated, don't want to be restricted; Can we be rezoned to PF.

Todd Milev
5050 S. Olympia St
Kennewick 99337

In favor if RS zone, for horses and farm animals.

Staff final comments:

None

Public Testimony for COZ 18-02 closed at 7:02 p.m.

Chairman Pacheco asked for a motion. After discussion, the decision was made to make a motion for each zone area separately.

Vice Chairman Morris moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 1 Zone to Public Facility** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Chairman Pacheco asked for a motion.

Commissioner Helgeson moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 2 Zone to Residential Suburban** and forward a recommendation to City Council APPROVAL of the request.

Vice Chairman Morris seconded the motion.

Planning Commission discussion included: Exhibit 6 designates RL, doesn't match Exhibit 1.

The motion passed unanimously.

Chairman Pacheco asked for a motion.

Commissioner Rettig moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 3 Zone to Residential Suburban** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Chairman Pacheco asked for a motion.

Commissioner Helgeson moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 4 Zone to Residential Suburban** for the property located at 318 E. 45th

Avenue and **remaining properties in that area rezoned Residential Low** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Vice Chairman Morris moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 5 Zone to Public Facility** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Vice Chairman Morris moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 6 Zone to Residential Low** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Mr. Donovan said that the zone change should be Residential Suburban Density; there is a typo in the staff report.

It was decided to withdraw the motion and re-state a new motion. Vice Chairman Morris withdrew the motion. Commissioner Rettig seconded the motion withdrawn.

Vice Chairman Morris moved to concur with the findings and conclusions in staff report COZ 18-02 to change **Area 6 Zone to Residential Suburban** and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

- a. City Council Action Updates - None**

NEW BUSINESS:

- a. **2018 Comprehensive Plan Amendments Workshop – Part 2, Comprehensive Plan Amendments 18-09 through 18-15. Reviewed by Mr. Muai.**

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

Mr. McCormick reminded Planning Commissioners that public hearings begin on August 20th for CPA 18-01 through 18-08 and 18-09 through 18-15 on August 27th. Chairman Pacheco said he will be absent on August 27th.

ADJOURNMENT:

The meeting was adjourned at 7:29 p.m.

Council Agenda Coversheet 	Agenda Item Number	6.a.	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Property Tax Levy 2019			Public Mtg / Hrg	☒
	Ordinance/Reso #	5790	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council hold a public hearing and take testimony on the property tax levy for 2019 and adopt the 2019 property tax levy.

Motion for Consideration

I move to adopt Ordinance 5790.

Summary

Ordinance 5790 establishes the City's annual property tax levy for 2019. As discussed at the October 30th City Council workshop, the proposed 2019 levy ordinance is based on preliminary assessed valuation (AV) provided by the Benton County Assessor. On November 5th, the City received an update from the Assessor's office that it had been notified by the Department of Revenue that two previously exempt properties occupied by Trios (formerly KGH) would be losing their tax exemption for the 2019 levy, which would add approximately \$82 million to the City's preliminary AV. As a result of this change, the City's 2019 levy rate is now projected to be \$1.99 per \$1,000 of AV, which represents a reduction of 18¢ when compared to the 2018 levy rate and is approximately 2¢ lower than what was previously presented to City Council on October 30th for the projected 2019 levy rate. Because the Trios property is not considered new construction for purposes of the City's tax levy, this change did not impact the proposed total operating levy for 2019, which remains estimated at \$13,190,334. As also discussed on October 30th, \$67,000 of the total levy for 2019 will be allocated to the Firemen's Pension Fund based on the most recent actuarial study and an estimated \$212,225 will be allocated to the Capital Improvement (CIP) Fund under the requirements of the City's Local Revitalization Financing (LRF) program in Southridge.

The proposed levy and levy rate for 2019 reflect a 1% change to the base levy as allowed under state law, as well as \$83.3 million in AV from new construction (including \$22.2 million in the LRF area), and a \$623 million increase in AV from revaluation of existing properties, which brings the City's total AV to just over \$6.6 billion overall. The \$623 million increase in AV from existing property equates to a 10.5% increase. After inquiring with the County Assessor about this topic, the City was told that a more aggressive market adjustment factor was applied this year after a State Department of Revenue Audit concluded Benton County AV was not reflective of true market value.

Alternatives

None recommended. Council could adopt the property tax ordinance without the 1% change to the base levy allowed by state law. However, this would be inconsistent with 2019/2020 biennial budget projections and prior Council policy direction.

Fiscal Impact

For the owner of a \$200,000 home, the City's portion of the property tax levy in 2019 would be \$398, a reduction of \$36 compared to 2018. Based on preliminary AV from the County Assessor, the 2019 levy will generate revenue of \$12,911,109 to the General and Street Funds, \$67,000 to the Firemen's Pension Fund, and \$212,225 to the CIP Fund to be pledged for repayment of the City's 2010 LRF bonds under the parameters of the LRF program.

Through		Attachments: ☐ Ordinance ☐ Schedule I ☐ Schedule II ☐ Schedule III ☐ Schedule IV ☐ Schedule V
Dept Head Approval	Dan Legard Nov 07, 15:15:17 GMT-0800 2018	
City Mgr Approval	Marie Mosley Nov 15, 13:42:20 GMT-0800 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5790

AN ORDINANCE PROVIDING FOR A PROPERTY TAX LEVY IN THE
CITY OF KENNEWICK FOR THE YEAR 2019 IN ACCORD WITH STATE
LAW

WHEREAS, the City Manager has provided the City Council with updated information on the financial resources available in the 2019/2020 biennial budget as submitted by the Treasurer at the September 25, 2018, Council workshop; and

WHEREAS, the City Council and City Manager have considered the City's anticipated financial requirements for the remaining fiscal biennium and the ensuing year; and

WHEREAS, notice of a hearing on the proposed property tax levy was published and a public hearing was held at a regular meeting of the Kennewick City Council on the 20th day of November, 2018; and

WHEREAS, the City's actual general operating levy amount from the previous year, excluding the amount to be refunded under RCW 84.55.070, was \$12,830,520; and

WHEREAS, the population of the City is more than 10,000; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. A tax for the following sums of money, or as much thereof as may be authorized by law, including all previously certified totals that may have been adjusted according to RCW 84.56.430, to defray the expenses and liabilities of the City of Kennewick, be, and the same is hereby levied for the purpose specified against all taxable property in the City for the fiscal year 2019 which includes a 1.0103% increase over the actual operating levy amount from the previous year:

General Operating Levy:

Base Levy	\$ 12,763,520
New Construction, State Utilities and Annexations	180,838*
1% Increase of Highest Lawful Levy since 1985	129,633
Administration Refunds	49,343
Firemen's Pension Fund	<u>67,000</u>
 TOTAL	 \$13,190,334

*Or at the final amount determined by the County Assessor.

Section 2. The Treasurer shall certify this ordinance to the Benton County Commissioners as required by RCW 84.52.020.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5790 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 21st day of November, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

2019 PROPERTY TAX LEVY

2018 Tax Levy		\$12,830,520
1% Change (over highest lawful levy since 1985)	\$12,963,290	129,633
Administrative Refunds (Provided by BC Treasurer)		49,343

Additions:

New Construction *	\$83,303,930	180,838
Increased Utility Values *	-	-
	<u>83,303,930</u>	
x 2018 Tax Rate	<u>2.1708</u>	180,838

Annexation Calculation:

Total Regular Levy (base, 1% & new construction)	13,140,991	
Valuation of original district (w/o annexations)	<u>6,638,982,408</u>	
Rate to apply to Annexations	1.979368	
Annexations *	-	<u>-</u>

2019 Levy, including Fire Pension \$13,190,334

Preliminary Taxable Value*: \$6,638,982,408

Property Tax Distribution		
	<u>2019 Levy</u>	<u>2019 Tax Rate</u>
Operating Levy:		
General Fund	\$12,911,109	\$1.9447
CIP Fund - LRF Program	212,225	0.0320
Fire Pension	<u>67,000</u>	<u>0.0101</u>
Total	<u><u>\$13,190,334</u></u>	<u><u>\$1.9868</u></u>

* Preliminary values per Benton County Assessor dated 11/5/18.

ASSESSED VALUATION
(in \$1,000s)

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Projected* 2019
Assessed Valuation	\$4,090,528	\$4,373,699	\$4,682,067	\$4,858,965	\$5,061,564	\$5,203,490	\$5,330,559	\$5,403,889	\$5,403,889	\$5,794,192	\$5,933,111
New Construction	116,685	71,821	92,225	90,065	90,516	122,448	86,175	130,508	116,328	95,626	83,304
Annexations	13,450	22	1,100	-	-	-	-	5,000	-	-	-
Utilities	1,351	409	7,015	11,794	(4,882)	(3,976)	1,872	(1,538)	(626)	(212)	-
Increase (Decrease) *	151,685	236,116	76,558	100,740	56,292	8,597	(14,717)	79,423	274,601	43,505	622,567
Total Valuation	\$4,373,699	\$4,682,067	\$4,858,965	\$5,061,564	\$5,203,490	\$5,330,559	\$5,403,889	\$5,617,282	\$5,794,192	\$5,933,111	\$6,638,982
* Valuation Increase	3.7%	5.4%	1.6%	2.1%	1.1%	0.2%	-0.3%	1.5%	5.1%	0.8%	10.5%
Base Revenue Change	1.0%	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	0.953%	1.0%	1.0%
Levy:											
General Fund Tax Levy	\$9,813,066	\$9,973,724	\$10,378,011	10,573,436	10,905,359	11,225,866	11,461,354	\$11,827,288	\$12,353,669	\$12,636,677	\$12,911,109
LRF	-	-	-	22,379	34,896	90,559	159,025	234,427	154,434	176,057	212,225
Firemen's Pension Fund	179,000	179,000	114,000	114,000	114,000	96,000	96,000	67,000	67,000	67,000	67,000
Library Bond	375,000	395,000	401,000	400,000	401,000	406,000	410,000	403,000	-	-	-
Total	\$10,367,066	\$10,547,724	\$10,893,011	\$11,109,815	\$11,455,255	\$11,818,425	\$12,126,379	\$12,531,715	\$12,575,103	\$12,879,734	\$13,190,334
Tax Rates:											
General Levy	\$2.2437	\$2.1302	\$2.1358	\$2.0890	\$2.0958	\$2.1059	\$2.1209	\$2.1055	\$2.1321	\$2.1299	\$1.9447
LRF	-	-	-	0.0044	0.0067	0.0170	0.0294	0.0417	0.0267	0.0297	0.0320
Firemen's Pension	0.0409	0.0382	0.0235	0.0225	0.0219	0.0180	0.0178	0.0119	0.0116	0.0113	0.0101
Subtotal General Govt	2.2846	2.1684	2.1593	2.1159	2.1244	2.1409	2.1681	2.1592	2.1703	2.1708	1.9868
Library Bond	0.0864	0.0850	0.0831	0.0796	0.0776	0.0766	0.0765	0.0722	0.0000	0.0000	0.0000
Total Levy	\$2.3710	\$2.2534	\$2.2424	\$2.1955	\$2.2020	\$2.2175	\$2.2446	\$2.2314	\$2.1703	\$2.1708	\$1.9868

* Preliminary values per Benton County Assessor dated 11/5/18.

2018 PROPERTY TAX RATES (Per \$1,000 Assessed Valuation)

	<u>Kennewick</u>	<u>Benton County</u>
State - Schools Parts 1 & 2	\$ 3.1670	\$ 3.1670
County	1.2788	1.2788
City - Regular Levy (Note 1)	2.1708	-
County Road	-	1.5336
Mid-Columbia Library District	0.3671	0.3671
School District #17	5.0049	5.0049
Kennewick Hospital	0.1336	0.1336
Fire District #1	-	1.5704
Port of Kennewick	0.3333	0.3333
 Total (Note 2 & 3)	 <u>\$ 12.4555</u>	 <u>\$ 13.3887</u>

Note 1 - levy base valuation \$5,933,110,801.

Note 2 - Both City and County property is also subject to a noxious weed assessment.

Note 3 - Tax codes used as examples are K-1 and 1731.

Where does your tax dollar go?

School District	State	City	County	Library & Other
40%	25%	17%	10%	8%



\$5.0049

\$3.1670

\$2.1708

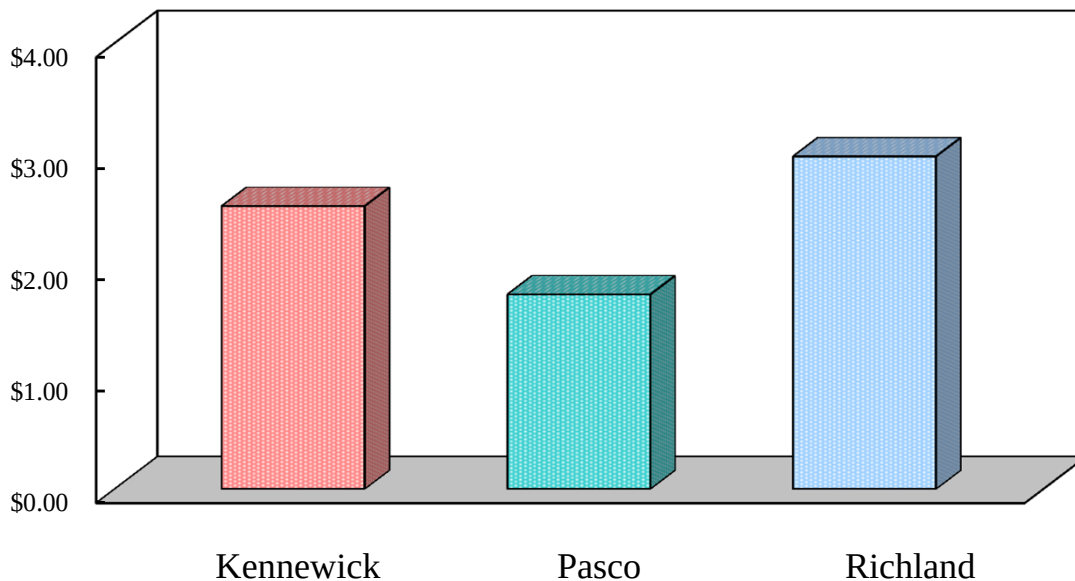
\$1.2788

\$0.8340

COMPARATIVE PROPERTY TAX RATES
Tri-Cities 2018

	<u>Kennewick</u>	<u>Pasco</u>	<u>Richland</u>
Regular Levy	\$ 2.1708	\$ 1.7457	\$ 2.6658
Voted G.O. Bonds	0.0000	0.0000	0.3179
Library District	<u>0.3671</u>	<u>0.0000</u>	<u>0.0000</u>
Total Rate Per \$1,000	<u><u>\$ 2.5379</u></u>	<u><u>\$ 1.7457</u></u>	<u><u>\$ 2.9837</u></u>

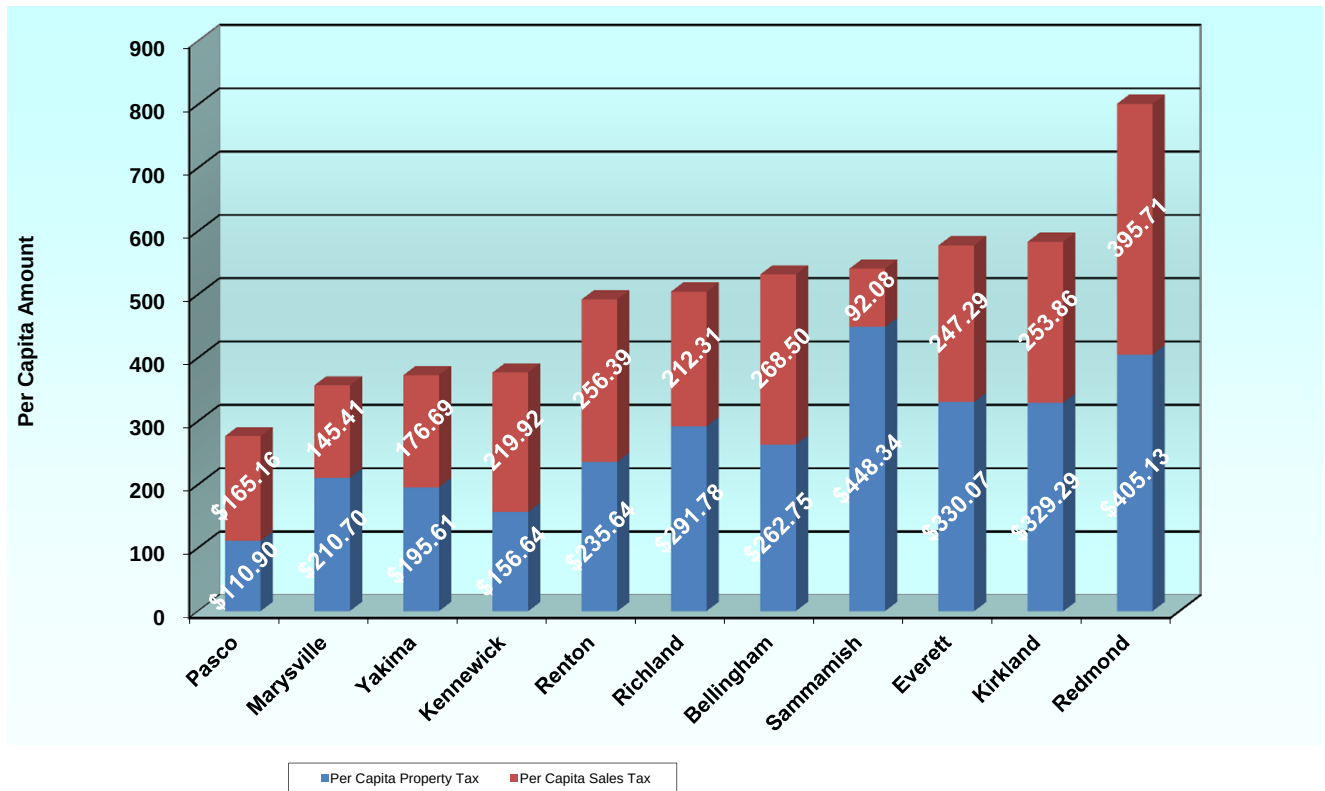
Property Tax Rate
per \$1,000 of Assessed Valuation



PROPERTY TAX RATES - ALL OVERLAPPING GOVERNMENTS
(Per \$1,000 Assessed Valuation)

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
City of Kennewick:										
General Fund	\$2.2846	\$2.1684	\$2.1593	\$2.1159	\$2.1244	\$2.1409	\$2.1681	\$2.1592	\$2.1703	\$2.1708
Voted G.O. Bonds	0.0864	0.0850	0.0831	0.0796	0.0776	0.0766	0.0765	0.0722	0.0000	0.0000
Total City	2.3710	2.2534	2.2424	2.1955	2.2020	2.2175	2.2446	2.2314	2.1703	2.1708
State	1.9240	2.0057	2.1478	2.3154	2.3914	2.3194	2.3044	2.1378	2.1453	3.1670
County	1.3766	1.3433	1.3265	1.2771	1.2796	1.2831	1.2799	1.2694	1.2753	1.2788
School District	4.7821	4.9633	4.9195	4.9063	4.9088	4.9834	5.0506	5.1535	5.0190	5.0049
Library District	0.4214	0.4014	0.3929	0.3803	0.3786	0.3775	0.3728	0.3722	0.3645	0.3671
Hospital	0.1506	0.1467	0.1456	0.1417	0.1418	0.1436	0.1439	0.1394	0.1362	0.1336
Port	0.3507	0.3430	0.3410	0.3315	0.3309	0.3337	0.3337	0.3320	0.3326	0.3333
Total	\$11.3764	\$11.4568	\$11.5157	\$11.5478	\$11.6331	\$11.6582	\$11.7299	\$11.6357	\$11.4432	\$12.4555

2017 Per Capita Tax Comparison Sales & Property Taxes



	2017	2017	2017	Per Capita		
	Population	Property Levy	Sales Tax	Property Tax	Sales Tax	Total
Pasco	71,680	\$ 7,949,354	\$ 11,838,428	\$ 110.90	\$ 165.16	\$ 276.06
Marysville	65,900	13,885,346	9,582,296	210.70	145.41	356.11
Yakima	93,900	18,367,991	16,591,188	195.61	176.69	372.30
Kennewick	80,280	12,575,103	17,654,975	156.64	219.92	376.56
Renton	102,700	24,199,972	26,331,634	235.64	256.39	492.03
Richland	54,150	15,799,972	11,496,467	291.78	212.31	504.09
Bellingham	86,720	22,785,248	23,284,698	262.75	268.50	531.25
Sammamish	62,240	27,904,930	5,730,786	448.34	92.08	540.42
Everett	109,800	36,241,947	27,151,960	330.07	247.29	577.36
Kirkland	86,080	28,344,967	21,852,566	329.29	253.86	583.15
Redmond	62,110	25,162,578	24,577,521	405.13	395.71	800.84

*Exhibit includes full service cities with a population up to 50% greater or 50% below the City of Kennewick.

Population Data: Washington State Department of Financial Management

Property & Sales Tax Data: Washington State Department of Revenue

Council Agenda Coversheet	Agenda Item Number	6.b.	Council Date	11/20/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	2019/2020 Biennial Budget			Public Mtg / Hrg	☒
	Ordinance/Reso #	5791	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Manager				

Recommendation

Council hold a public hearing and take testimony on the 2019/2020 proposed biennial budget and adopt the 2019/2020 proposed biennial budget.

Motion for Consideration

I move to adopt ordinance 5791.

Summary

The proposed 2019/2020 biennial budget was developed with Council's leadership in identifying the operating and capital priorities. It is a culmination of months of Council work that began in April with a retreat that reaffirmed the five priority areas. The overarching goal for the biennial budget is to develop a sustainable operating and capital budget not only for this biennium but also into the future. Subsequent to the Council retreat, a workshop in August discussed and identified three to four broad goals within each of the priority areas. In addition, a survey was conducted during the summer to hear what is important to our residents and businesses in the community. The survey results show that the overall goals and priorities of Council are aligned with the community and are reflected in this proposed biennial budget.

This budget was developed using our Budgeting by Priorities model where the highest and lowest priority services are identified for each of our priority areas of Community Safety, Economic Development, Infrastructure & Growth, Quality of Life and Responsible Government. This proposed biennial budget is a continuation of services and priorities that were established in the current biennium and provides an implementation strategy to achieve Council's broad goals. The implementation strategy and changes to the proposed biennial budget were discussed during the October 30th workshop and are detailed in the attached budget transmittal letter.

The attached budget presentation outlines the strategies to implement council's goals for each of the priority areas during the biennium, which was discussed during the Council workshop on October 30th. The presentation also identifies major assumptions, total sources and uses for the biennial budget.

Alternatives

Modify the budget to include or eliminate certain programs and corresponding resources.

Fiscal Impact

The total 2019/2020 biennial budget is \$357,131,178 for all funds, which includes the general operating budget of \$111,798,460. The attached ordinance details the total biennial budget by fund.

Through		Attachments: Ordinance Budget Message Presentation
Dept Head Approval		
City Mgr Approval	Marie Mosley Nov 14, 16:15:24 GMT-0800 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5791

AN ORDINANCE ADOPTING THE BIENNIAL BUDGET FOR THE YEARS
2019/2020

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. The biennial budget containing the total set forth for each fund for the years
2019/2020 is established as follows:

General Fund	\$ 107,196,452
Street Fund	<u>4,602,008</u>
Subtotal - Operating Budget	111,798,460
Arterial Street Fund	4,000,000
Urban Arterial Street Fund	27,212,594
Capital Improvement Fund	44,440,921
Water and Sewer Fund	72,408,188
Building Safety Fund	5,580,000
Medical Services Fund	26,607,604
Coliseum Fund	8,332,266
Stormwater Utility Fund	5,217,969
Columbia Park Golf Course	916,900
Equipment Rental Fund	11,573,594
Risk Management Fund	3,919,536
Central Stores Fund	656,000
Debt Service Fund	7,257,397
LID Guaranty Fund	38,000
Cash Reserve Fund	2,811,300
BI-PIN Operations Fund	1,168,847
Community Development Fund	1,305,000
Asset Forfeiture Fund	72,800
Public Safety Fund	4,864,917
Lodging Tax Fund	4,206,285
Criminal Justice Sales Tax Fund	5,944,600
Firemen's Pension Fund	1,241,000
OPEB Trust Fund	<u>5,557,000</u>
GRAND TOTAL	<u>\$357,131,178</u>

Section 2. This Ordinance shall be in full force and effect five (5) days from and after its
passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON this 20th day of November, 2018, and signed in authentication of its passage this 20th day of November, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5791 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 21st day of November, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____



City of Kennewick
Office of the City Manager

**BUDGET TRANSMITTAL
LETTER**

Date: October 30, 2018

To: Don Britain, Honorable Mayor and Members of the City Council

From: Marie E. Mosley, City Manager

Subject: 2019/2020 Biennial Budget Executive Summary

It is an honor to present the 2019/2020 Biennial Budget for your consideration. This budget was developed with your leadership in identifying the operating and capital priorities, providing the basis for the departments to submit their budget proposals and program requests for consideration.

The planning process for this budget began on April 14th when we held our Council budget retreat. The retreat focused on reviewing our budgeting by priorities model where the Council reaffirmed your five priority areas. The overarching goal that was outlined by Council is to develop a sustainable operating and capital budget. Subsequently during the August 28th budget workshop, Council identified three to four broad goals within each of the five priority areas. This biennial budget provides an implementation strategy to achieve the goals identified by council as well as providing a sustainable operating and capital budget for the biennium, but more importantly provides that sustainability into the future.

In addition, Council has established five major opportunity centers in our community. These opportunity centers provide a unique vision as we continue to work on recruitment, retention and expansion of businesses in our community:

- Southridge
- Vista Field Redevelopment – improve and connect the Entertainment District to Vista Field
- Bridge to Bridge Area & Downtown – transform and connect the waterfront to the downtown
- Urban Growth Expansion South of I-82 for Industrial Development
- Columbia Park

During the April retreat, the Council reaffirmed the five priority areas that form the basis of the biennial budget, consisting of:

- Community Safety
- Economic Development
- Infrastructure & Growth
- Quality of Life
- Responsible Government

The biennial citizen budget survey was conducted in the summer to assist Council with establishing goals and priorities that are aligned with our citizens and businesses. We received over 1,100 responses with 86% living in Kennewick, 39% working in Kennewick, and 22% owning a business in Kennewick. The following is a summary of the results we heard from the community survey which are very much aligned with Council goals & priorities as recommended in this budget for the upcoming biennium:

- The majority of respondents felt the current budget allocation was appropriate and should not be changed.
- The most important services provided in our community were safe drinking water, police services, fire and ambulance services, and reliable sewer service.
- We discovered that it is unacceptable to reduce the level of service for road maintenance and repairs and that there were no significant service areas that they were willing to reduce or eliminate.
- The majority of the respondents were not using our social media or listening to our audio recordings of the Council meetings and were not likely to watch a video recording of our Council meetings.
- The biggest challenges our citizens felt we faced as we continue to grow are crime, traffic congestion, housing options and street repairs and maintenance.

The 2019/2020 biennial budget maintains our existing services, although there will be areas where programs are to be realigned in order to provide for the most effective service delivery to our community and partners. Maintaining our priority services is possible as a result of the planning efforts that have occurred over the past couple of bienniums.

This biennial budget was developed using our Budgeting by Priorities model where all services have been prioritized based on Council's overall goals. The following identify the broad goals in each of the priority areas and the recommended implementation strategies for this biennium to achieve Council's goals. These implementation strategies provide you with the changes to this biennial budget, which achieves a sustainable operating and capital budget.

Community Safety – “I want to be safe where I live, work and play”

Objective: Continue to Ensure the Safety of our Community by Maintaining Current Service Levels & Partnerships.

- Council objectives are achieved through the following broad programs in Community Safety:
 - Police Services
 - Emergency Medical Services

- o Safe Drinking Water
- o Fire Services
- o Code Enforcement
- o Building Safety

The following are Council's goals for the biennium and the implementation strategies included in the biennial budget:

- **Goal #1 – Continued Focus on Combatting Criminal Gang Activity** – Benton County voters approved a 3/10% public safety sales tax that was implemented on 1/1/2015. The City of Kennewick has outlined a program to combat gang activity, which supported our previous citizen budget survey results where the majority of respondents said they were willing to pay more to combat gang activity. This budget continues the implementation and focus of achieving the commitments made to our community with the public safety sales tax.

We continue to accomplish the goals by hiring and training the officers, creating a mid-shift patrol unit to combat criminal gang and drug activity, creating a cadet program to train and invest in our next generation of officers, and hiring the appropriate support staff (police support specialist and prosecuting attorney).

During this biennium we will replace our police radios, provide cell phone capability for all officers to assist in our continued commitment to the community to provide the best and most effective police services. We will also continue to work with Benton County and the other partner jurisdictions to implement our regional programs and commitments that have been identified as critical needs for the safety of our community.

- **Goal #2 – Enhance School Safety** – The Kennewick School District has approached the City with a plan to add a school resource officer (SRO) in each of the five middle schools in Kennewick. Currently, we have a SRO in each of our three high schools. We agree with the Kennewick School District that having additional officers located in the middle schools will help to provide a safer environment for our youth to learn. We are recommending a partnership with the school district that will provide five officers (four new officers) that will provide for a SRO in each of the middle schools. The school district has already implemented a trial program during this year where they are paying for two SRO, one each in Park and Highlands Middle Schools.

We recommend reallocating one of current officers and hiring an additional four officers (2.5 being paid for by the School District and 1.5 being paid for by the City, in addition to the current officer that will be reallocated). This will provide the five officers necessary to have a SRO in each of our middle schools.

- **Goal #3 – Implement Strategic Staffing & Deployment Model for the Fire Department** – During the past couple of bienniums, strategies were explored regarding sustainable staffing for station #6 that will be needed within this or the upcoming biennium. In preparation for that, Council implemented the recommendations from the Ambulance Utility rate study that showed we would need consistent increases to the utility over a

four year period in order to help support the staffing needed for station #6. In addition, we recently learned that the City was awarded a \$2.3M Staffing for Adequate Fire & Emergency Response (SAFER) grant from FEMA. This will provide partial funding for the 12 firefighters needed to staff station #6 over a three year period. We are in process of hiring the 12 firefighter positions (by the beginning of March, 2019) and will be deploying them on an interim basis to support existing needs in our community until station #6 is built in our Southridge area.

In support of hiring the twelve firefighters, Kennewick Fire Department along with our regional partners have begun implementing a local recruit academy. This year was the first year we have tried having our own, local academy and the results have been very good. We will continue this local academy and are anticipating that the additional firefighters from the SAFER grant will help support the academy. We currently have subject matter experts in our organization that are assisting in the academy and hope the SAFER grant resources will help to backfill those positions as we continue towards full implementation of the academy in partnership with our neighboring cities.

- ***Goal #4 – Provide Safe Drinking Water for our Existing and Growing Population*** – In preparation for providing a sustainable operating and capital budget for the biennium and into the future, a Water/Sewer Utility rate study was conducted during the previous biennium. Council implemented the results of the rate study for this current biennium which showed we would need consistent rate increases for the next ten years in both our Water and Sewer rates. As the Council approved the rate adjustments in the current biennium, the commitment was that we would provide an update to the rate study prior to the upcoming biennium. That update was provided during the October 23rd Council workshop and the results showed that a similar rate increase for both our Water and Sewer utilities is required in 2019 and 2020.

Our recommendation is that Council approve the rate increases identified in the study for 2019 and 2020. We will be asking Council to consider this recommendation in November for implementation on 1/1/2019 and 1/1/2020. We will conduct an update to this study again towards the end of 2020 for consideration with the subsequent biennial budget as well as a review of our connection fees at the beginning of 2019. These rate adjustments will provide the sustainable maintenance and operations for the upcoming biennium. In addition, it will allow those necessary and priority (and in some cases, multi-year) capital projects to be financed. This financing provides a balance between existing and future customers paying for infrastructure that benefits both classes of customers.

Economic Development – “I want a diverse and vibrant economy in Kennewick”

Objective: Support Existing Businesses and the Creation of Sustainable Family Wage Jobs.

- Council objectives are achieved through the following broad programs in Economic Development:
 - Tourism
 - Economic Vitality

o Economic Growth

The following are Council's goals for the biennium and the implementation strategies included in the biennial budget:

- ***Goal # 1 – Support and Promote the Realignment of the City's Urban Growth Area (UGA)*** – Council has established a priority for the City to have an appropriate level of industrial land. Currently less than 4% of the City's land use is available for industrial development. This goal will help to support the residential and commercial land use in Kennewick and provide for family wage jobs in the community. The City will be applying for the UGA realignment by December 1st with Benton County. We will be asking to realign our current boundaries, as we previously requested that 250 acres on the east side of our City be eliminated from the UGA. We will now be asking to move those 250 acres south of our Southridge development area for industrial development.

During this current biennium, Council adopted our 10-year update to our 20 year comprehensive plan. In addition, the City has worked with the County to update their policies that provide for better alignment between the City and County comprehensive plan policies. This planning work provides the framework for this UGA amendment application and implements the policies in response to concerns raised during our last UGA expansion application process. During the biennium, we will be working with Benton County on this application and subsequently, on the implementation of the results of our UGA realignment efforts that will achieve Council's goals.

- ***Goal # 2 – Implement the Vision and Policies Established for the City's Opportunity Centers*** – In addition to the above described opportunity center (south of our Southern boundary), the City has established four other opportunity centers with unique visions for the community. The biennial budget continues to focus on realizing the vision in these opportunity centers:
 - o ***Bridge to Bridge/Downtown*** – In partnership with the Port of Kennewick, the Historical Downtown Kennewick Partnership (HDKP), Columbia Basin College (CBC) and Benton County, we have begun redevelopment of a blighted area in our community. The vision for this area is to create a destination location and connect our waterfront to the Downtown. The first phase of the project was completed this biennium with the Port providing the buildings for two wineries and the City putting in the associated infrastructure, utilizing in part the Rural County Capital Funds that have been allocated by Benton County.

This project will continue with the implementation of phase II partnership to create another winery building that will house two additional wineries, create a food truck clustering to support the wineries, begin the creation of pedestrian friendly and appealing walk from the Riverfront to the Downtown (which crosses a couple of major arterials and railroad). In addition, private development will be supporting this vision of a mixed use development in our downtown (creating residential and office space as well as retail) and also some pad sites that will become available through the Port of Kennewick after phase II partnership is completed.

- o *Vista Entertainment District* – In partnership with the Port of Kennewick, we will begin implementation of the community’s master plan of the 112 acres at Vista Field (which was a small airfield). This development will complement the Entertainment District and provide a unique gathering place for our community. The first infrastructure improvement that will begin in 2019 is the realignment of a major arterial street (Grandridge) that will move traffic into the Vista Field area. The City and Port will continue to work on projects and look for creative financial options (Rural County Capital Funds, legislative efforts and partnerships) to continue implementation of this unique opportunity for development in the center of our Tri-City community.
 - o *Columbia Park* – In conjunction with the neighboring jurisdictions and stakeholders in the community, the City will continue to work with our Federal legislators and the US Army Corps of Engineers (USACE) to allow conveyance of the shoreline that is currently owned by the USACE and leased to the local jurisdictions to maintain. Through conveyance, the City will be able to implement some complementary commercial activity that will support the recreation efforts (that is the mission of the USACE) and provide vibrancy to a very under-utilized regional park.
 - o *Southridge* – With the opening of Bob Olson Parkway this biennium, significant residential development has occurred and we will be working with the property owners and developers on potential opportunities for commercial development in this area that will utilize the infrastructure and planning that has occurred in this area.
 - o *Community Branding & Wayfinding* – The region has worked in partnership with Visit Tri-Cities to develop a plan for wayfinding signage throughout the community. During this biennium, the City of Kennewick, along with our regional jurisdictions, will begin implementing this project by providing the funding for gateway signage that will appropriately brand our community and assist in finding tourist attractions and unique gathering spaces.
- ***Goal #3 – Support Legislative Efforts for the Building Business Ecosystems (BBE) Bill***
 - Senator Brown has drafted a bill that would provide a similar type of financing mechanism that the City used in our Southridge area, which was the Local Revitalization Financing (LRF) program. This would allow for the City to provide bonding that would construct the infrastructure that is needed for development. The sales and property tax increments that are generated from the new development (both from the State & from local taxing authorities) can be utilized to pay the debt service on the bonds issued to build the infrastructure that created the growth. This was a very successful program in our Southridge area (generating over a 500% return on investment for the State). It is the City’s intent to utilize this BBE funding, if approved by the legislators and awarded to the City of Kennewick, for the infrastructure for Vista Field development.

Infrastructure & Growth – “I want a well-maintained city whose infrastructure keeps pace with growth”

Objective: Maintain existing infrastructure and build new infrastructure to support economic development & expansion.

- Council objectives are met through the following broad programs in Infrastructure & Growth:
 - Safe Streets
 - Infrastructure Planning
 - Environmental Services

The following are Council’s goals for the biennium and the implementation strategies included in the biennial budget:

- **Goal #1 – Strategic Funding & Implementation of the Sustainable Capital Plan** –The Blue Ribbon Committee was formed and provided a recommendation to the City council at the end of 2014 regarding priorities and funding for a 25 year strategic capital program. In an effort to continue implementation of the Blue Ribbon Committee recommendations, the following is included in this biennial budget:
 - *Pavement Preservation* – Our citizens and Council have identified pavement preservation as a priority and a need for sustainable capital funding into the future. During this biennium, we have allocated \$2M annually for pavement preservation in addition to a grant that we received for the Kennewick Avenue Overlay project. We are committed to continue to work with Council to find a sustainable funding source for pavement preservation into the future.
 - *Other Projects Included in the CIP* – the following are a list of other priority projects that are included to receive funding during the biennium:
 - *Police Fleet Replacement* – ongoing funding and some additional one-time funding
 - *Fire Fleet Replacement* – ongoing funding from General Fund & Ambulance Utility
 - *Parks & Street Fleet Replacement* – ongoing partial funding and some additional one-time funding
 - *Fire Stations* – in response to the planning efforts completed this biennium, we have included bonding for the replacement of Station #3, remodel of Station #1, and building of a new station in our Southridge area (Station #6). Previously a strategy to staff Station #6 was discussed (under Community Safety). Our recommendation is that the debt service for these stations will, in part, be paid through the reallocation of our LEOFF I medical utility tax. As committed during this biennium, we have conducted an actuarial study on the LEOFF I medical obligations and it was determined that a portion of the dedicated funding source (W/S utility tax) could be reallocated. This dedicated funding source for LEOFF I medical implemented by Council can be utilized with Council authority for other purposes, of which paying the debt service on fire stations is keeping this source dedicated for public safety purposes.

- *Ridgeline/395 Intersection* – A multi-year project in partnership with WSDOT and that will help support the vision for our Southridge opportunity center.
 - *Planned Replacement of City Hall* – Currently the City has aging facilities that are in need of major repair. A facility strategic plan was completed in 2014 that described the facility needs that were presented to the Blue Ribbon Committee to evaluate and make recommendations. The commitment to Council was to continue to find solutions to implement the strategic plan. The Capital Facilities Fund has anticipated selling bonds in the next five years for the replacement of City Hall and covering the debt service on those bonds by reallocating existing capital dollars. Also during this biennium, while planning for the future replacement project, we will evaluate the Frost Facility and City Shops to determine the best overall approach to these aging facilities, while also creating a work environment that meets our objectives of providing exceptional customer service and working across departmental lines.
 - *Technology Improvements* – Continue to implement the updated IT strategic plan, which includes several projects that support the replacement of our Enterprise Resource Planning (ERP) and Bi-County Police Information Network (BIPIN) software system.
 - *Sidewalk Replacement Program* – A pilot project was implemented during the current biennium as a trial to determine if the City should take a more proactive role in the replacement of sidewalks in the City. The biennial budget has identified ongoing resources for this program to continue. The program will be discussed with Council to determine policy direction regarding charging residents for a portion of the replacements. The trial project and recommendation is to eliminate charging residents, unless there is damage caused by that resident.
- ***Goal #2 – Continue Infrastructure Planning and Development of Creative Legislative Solutions to Achieve Council’s Strategic Goals in our Opportunity Centers*** – The biennial budget anticipates continued work with our legislators, public and private partners to implement the vision of our opportunity centers. Some examples of those would be:
 - *Building Business Ecosystems Bill*
 - *Other Legislative Economic Development Opportunities and Incentives*
 - *Rural County Capital Funds* – in partnership with Benton County & the Port of Kennewick
 - *Grant & Loan Opportunities*
 - *Public/Private Partnership Opportunities*
 - *Field Engineer Position* – This biennial budget includes the addition of a Field Engineer Position to provide better oversight and control over existing and new infrastructure that will need to be maintained in the future.

- **Goal #3 – Implement Creative Solutions to Maintain the City’s Existing Infrastructure & Provide for Growth in the Most Efficient Manner Possible**
 - *Water Sewer Rate Review* – It is recommended that Council approve the rate adjustments recommended by our consultant and provided to Council during the October 23rd council workshop. This rate adjustment will still allow for the City of Kennewick rate payers to have some of the lowest Water and Sewer rates in our local area as well as in relationship to similar sized jurisdictions. Those rate increases will sustain our ongoing programs and support the following:
 - *Automated Control & Telemetry (ACT) backup and support position*
 - *Pretreatment position & program lead in 2020*
 - *Automated Meter Reading (AMR)* – which will provide the ability to reallocate our existing meter reader positions to priority needs in the City
 - *Sewer Interceptor Project (5.7 Mile UPRR)*
 - *Water Transmission Main*
 - *10MG Reservoir (18th & Kellogg)*
 - *Wastewater Treatment Plan Improvements* – Plan for plant expansion & the most effective operations and maintenance of our infrastructure
 - *Stormwater Rate Review* – Similar to our Water/Sewer rate study and implementation plan, we conducted a Stormwater rate study and Council provided authorization to update our stormwater rates. With this dedicated funding source, we recommend continuing our current operations and providing the following for a sustainable operating and capital stormwater utility:
 - *Equipment Operator for Stormwater utility*
 - *Decant Facility & Equipment*
 - *Priority Infrastructure capital needs*

Quality of Life – “I want to enjoy access to a variety of amenities and opportunities in a safe environment”

Objective: Maintain Parks, Provide for Diverse Entertainment Options, Offer Recreation Programs for a Well Planned Community.

- Council objectives are met through the following broad programs in Quality of Life:
 - Recreation & Entertainment Opportunities
 - Parks & Facilities
 - Livable Community
 - Community Planning

The following are Council’s goals for the biennium and the implementation strategies included in the biennial budget:

- **Goal #1 – Support and Promote Conveyance of Columbia Park** – In conjunction with the US Army Corps of Engineers (USACE), our neighboring jurisdictions and in partnership with our Federal legislators, we are working on conveyance of the portion of the shoreline that is no longer needed by the USACE. Columbia Park is included in that proposal and we are actively supporting this effort to move forward so that we can better utilize this regional park located along the waterfront in Kennewick.

During the current biennium and in conjunction with the Park Comprehensive Plan, an outreach was conducted to see what our community envisions for Columbia Park. We heard that they would like to have additional amenities that would not be allowed under the USACE ownership. The City has a vision to be able to provide commercial activity to support the recreation focus of Columbia Park (such as restaurants, coffee shops, recreation equipment rental shops, etc.). In addition, the City will fully implement the following major projects in Columbia Park:

- *Golf Course Clubhouse* – under construction to be rebuilt on the existing footprint
 - *Playground of Dreams Rebuild* – in response to the study regarding improvement and repairs needed, we have identified funding to complete phase I that is under construction and to support the full rebuild during the upcoming biennium on the same footprint as our existing Playground of Dreams. This is being done in partnership with the community and businesses and will provide a safe, accessible and inclusive playground that will be widely used in Columbia Park.
 - *JS Express Train* – in partnership with the Kiwanis Club, the City will be finding a temporary location for the train and identifying a permanent building location.
- ***Goal #2 – Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities*** – The following priority programs are recommended for implementation in the biennium:
 - *Wildland/Urban Interface Mitigation Plan* – Zintel Canyon is a nature trail in our community that is very under-utilized and has several issues that need to be mitigated so that we have a nice natural trail that can be utilized as the walking path and nature trail that it was intended. The City has established a cross functional team consisting of Police, Fire, Parks, Public Works, City Attorney, Public Relations and our partner the Kennewick Irrigation District (KID). Priority needs are being identified as well as a long-term plan that will be funded in the upcoming and future bienniums. We will continue to work with the homeowners and stakeholders that abut and utilize this nature trail.
 - *Homelessness & Housing* – we will continue to work with our community partners to identify and implement creative solutions to affordable housing and homelessness concerns. Some of our partner agencies include the Housing Authority, Benton County and our existing Social Service Agencies.
- ***Goal #3 – Prepare for Future Growth through Implementation of our Strategic Comprehensive Plan***
 - *Park & Greenway Maintenance* – in alignment with what we heard from the citizen survey and in order to maintain our existing level of service in our parks and throughout our greenways, we are continuing to work on creative solutions for ongoing, sustainable maintenance of our Parks & Greenways. Some of the strategies we are recommending to implement are:
 - *Tree Replacement* – Ongoing funding for priority tree replacement and maintenance program
 - *Art in the Roundabouts* – Provide funding for maintaining existing and implementing new and creative solutions for Art in Roundabouts, which will include sponsorship opportunities.

- *Jail Crew* – Reduce our jail work crew from 2 work crews to ½ and reallocate dollars to contract services and seasonal part-time wages
- *Implement Cost Recovery Recommendations* – based on attendance and feedback we have received from recreation class participants, we are recommending that our existing policy of recovering 75% for Youth and 100% for Adult recreation programs be modified to:
 - *Recover a minimum of 60% of the costs for Youth & Senior Programs*
 - *Recover 100% of the costs for Adult Programs*

Responsible Government – “I want a City government that is responsive, responsible and fiscally accountable”

Objective: Provide Exceptional Public Service, Stewardship, Transparency and a Sustainable Future.

- Council objectives are met through the following broad programs in Responsible Government:
 - Risk Management
 - Community Outreach & Engagement
 - Internal Infrastructure
 - Regional Collaboration
 - Sound Financial Management
 - Excellence in Service

The following are Council’s goals for the biennium and the implementation strategies included in the biennial budget:

- ***Goal #1 – Utilize Creativity and Flexibility in Program Delivery:***
 - *Cross Functional Teams & Staff Development* – as we prepare for 27% of our workforce being eligible for retirement in the next five years, we will continue to focus on cross functional teams and staff development that will provide effective operations and creative solutions that will make us the absolute best organization.
 - *Cross training opportunity with existing BIPIN Analyst*
 - *Cross training for CDBG Coordinator position*
 - *Implement Cross Functional Teams* – examples include:
 - Development Review – provide funding to increase the residential plans examiner/inspector to full-time in 2020
 - Inspection Program
 - Zintel Canyon Mitigation and other Opportunities
 - Records Management – form a public records unit, consolidating the police public records (one existing public records officer and PSS from police) and city records (full-time public records officer)
- ***Goal #2 – Maintain Internal Infrastructure***
 - *Fully Implement the IT Strategic Plan* – This biennium we will continue to implement our updated IT strategic plan with the following programs funded:

- *ERP/Eden System Replacement*
 - *BIPIN System Replacement* – includes the hiring of an additional BIPIN analyst to be paid for by all BIPIN agencies (Benton & Franklin Counties as well as all cities within Benton & Franklin Counties)
 - *Network Security Audit*
 - *Televising Council Meetings* – This was an area that was identified in the Council retreat and solutions reviewed during a workshop this summer
 - *Phase 3 Physical Security* – for the Water Treatment Plant
 - *Workstation Replacement Program* – determine the most effective solution for each employee that will accommodate our diverse needs
 - *Advanced Authentication* – continue implementation that will restrict unauthorized access into our system
- *Ensure Adequate Funding to Maintain Fleet Program* – Added additional one-time funding in the Police, Street & Park fleet replacement programs
 - *Mechanic Position* – will evaluate the needs during the mid-biennium review
- ***Goal #3 – Enhance and Leverage Community Partnerships for Most Efficient and Effective Service Delivery***
 - *Succession Planning* – we continue to work with existing staff and new hires to identify successor interest and provide support to develop our staff for future leadership roles and opportunities within the organization as many of our long term staff will be retiring and we are attracting the next generation workforce.
 - *Realignment of Existing Personnel* – we continue to evaluate where we can provide efficiencies in service delivery through alignment of staff across departmental lines. An example of this will be the implementation of an Automated Meter Reading (AMR) system that is part of the Water/Sewer capital program. We will continue to evaluate how the existing meter readers can be incorporated into other areas in our organization where we have identified needs.
 - *Work with Partner Agencies* – we will continue to work with our public partner agencies (KID, Port, Neighboring Jurisdictions, Benton County, PUD, etc.) as well as private businesses and developers, to provide the best service to our citizens and this community.

The implementation of your Council goals for each of the priority areas are realized in this biennial budget that also provides for sustainable operating and capital budget strategies into the future. The implementation of these recommendations will become my and the organization's performance goals for the 2019/2020 biennium.

Although we have presented a balanced and sustainable budget, we recognize there are vulnerabilities that exist in this budget and are prepared to address them during the upcoming biennium as we continue to implement a Budgeting by Priorities strategic approach to decision making. In addition, there are strategic funding opportunities that will provide the sustainable operating and capital budget into the future and achieve Council's long term goals and priorities that are aligned with the priorities that we heard from our citizens. Some of the vulnerabilities

and opportunities that we will be monitoring and discussing with Council in the upcoming biennium are:

- o **Contracted Services** – The City of Kennewick has some very large contracted services, such as Jail, District Court, Probation Services, Dispatch Services, Emergency Management, Golf Course Management, Union Contracts and others. We will continue to closely monitor these large expenditures and be prepared to modify the budget as needed if our current estimates do not materialize. The largest of these contracted services is the jail contract, which will be expiring at the end of 2020.
- o **State Challenges and Potential Unfunded Mandates** – We will be working to preserve the City's existing state shared revenues, continuing to support revenue flexibility and trying to ensure that additional unfunded mandates are not enacted or that additional fees and charges from the State are not passed on to local governments.
- o **Strategies for Aging Infrastructure and Sustainable Capital Funding** – Identifying funding for critical transportation infrastructure, City facilities, and other capital projects continues to be both a challenge and an opportunity for the City. It is important for the City to maintain the proper balance when allocating its limited resources between capital programs and the operating needs of the City and to continue exploring opportunities for dedicated funding sources, like the Transportation Benefit District (TBD) or Metropolitan Park District (MPD) that are discussed below. We will continue to consider these dedicated funding options with Council during the upcoming biennium.
 - o *Transportation Benefit District* – The State has allowed this revenue option to be specifically dedicated for transportation funding. State statute allows the Council to implement a \$20 car tab fee and also provides a voter approved option up to \$100. Although not popular, currently over 100 cities throughout the State of Washington have established TBD's. Some of the considerations in reviewing a TBD in the future are discussed below:
 - *Pavement Preservation* – in alignment with the citizen survey results, road maintenance and repairs are a priority for our citizens. This funding source could be dedicated to our pavement preservation program, allowing the City to maintain our existing streets as we identify the priority projects through our pavement management system.
 - *State Legislature & Transportation Commission* – we continue to hear from the state legislature and transportation commission that they expect local governments to implement their local funding sources. The State has not been sympathetic to losing state shared revenues when the local government has not implemented the funding sources available. I believe that we will continue to see pressure from the State to implement our local taxing authority in order to maintain our current state shared revenues and receive grant opportunities from the State.
 - o *Water Sewer & Stormwater Rate Reviews* – we will continue to evaluate and update our rate study for our water sewer and stormwater utilities prior to the next biennium to determine how our operating and capital programs are achieving the rate review expectations. We continue to have utility infrastructure priorities as well as operating needs and will provide updates to Council as we prepare for a sustainable utility into the future. It is important that we balance the burden of

infrastructure improvements to our existing and future rate payers, which can be achieved by financing some of the larger, multi-year infrastructure improvements.

- o *Ambulance Utility* – the rate study that was conducted this past biennium identified the full costs to provide Emergency Medical Services (EMS) in our community. We have appropriately allocated our Fire & EMS costs to the Ambulance Utility (Emergency Medical Services) and the General Fund (Fire Suppression, Prevention and Training). There is a significant General Fund contribution required to support the Ambulance Utility, leaving a future opportunity to align the cost to provide EMS services with future rate adjustments, resulting in a sustainable utility and general fund operation.
- o *Metropolitan Park District* – the implementation of a Metropolitan Park District (MPD) would provide a dedicated funding source for the parks and trails within our community. As we continue to review sustainable options that implement the goals and priorities of the Council and our citizens, we may want to consider the opportunities that a MPD can provide to the City of Kennewick and potentially to our region.
- o *Public Facility District* – the Kennewick and Regional Public Facilities District (PFD) is another opportunity in our community to provide regional amenities that are a priority to our community. As we continue to work with the Port of Kennewick to implement the vision of Vista Field, we will continue to evaluate a combination of options that would include a project utilizing the authority established by the PFD in combination with existing sources that are allocated to the Entertainment District and private development opportunities.
- o **Other Potential Opportunities** – we have a few unique opportunities that can be considered that would offset the impact to our citizens as we implement priority programs that require additional funding.
 - o *LEOFF I Retiree Obligation* – we have conducted a study for LEOFF I long-term care and actuarial needs for our LEOFF I retirees. We are recommending reallocating a portion of this source to pay for a portion of the debt service on the fire stations that need to be rebuilt and new station #6, which is keeping with the dedicated public safety use. We will continue to evaluate during the biennium this revenue source and discuss other potential opportunities as the liability for LEOFF I retirees continues to be reduced.
 - o *Washington Survey & Ratings Bureau (WSRB)* – The WSRB will be back at the beginning of 2019 to conduct a review of our Fire and EMS services. This review will result in a report to the City that will determine our rating relating to providing fire services in the community. This rating has an impact on fire insurance premiums. We believe that we are well positioned to receive positive results that could provide savings on insurance premiums in our community. Once we receive the results, we will provide Council with an update and discuss potential strategies.

In addition to providing a sustainable capital budget, the Council's budgeting by priorities model, described below, will allow us to proactively address changes to priorities or budget assumptions that occur during the biennium.

- o **Budgeting by Priorities** – During this Biennial Budget process over 300 services were identified and prioritized. This effort allows the City to respond quickly to any unanticipated reduction in revenues or increase in costs that occur during the biennium. The lower priority services will continue to be evaluated to determine an alternative way to deliver these services, a reduction in service level or elimination of these services as we continue to evaluate the vulnerabilities during the upcoming biennium.

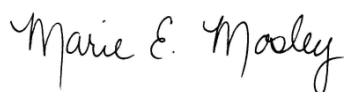
It is important to note that lower priority items are not services deemed needless, inefficient or unwanted by our community. The City takes great pride in delivering every service and citizens have certain expectations for each one. In recent years, City departments have significantly streamlined programs and increased efficiencies to meet priorities with fewer staff and increased population. Due to these recent efforts further reductions or reallocations in any of these services will be challenging to implement, will result in further vulnerabilities and may also be difficult for our citizens to accept.

In summary, I believe this biennial budget is fiscally responsible and provides our citizens with creative means to deliver priority services. We recognize there are vulnerabilities, and we are prepared to strategically address them in the upcoming biennium using our budgeting by priorities model to allocate resources based on the Council and community priorities for service delivery. During the upcoming biennium we will continue to review and consider strategies that will provide sustainability into the future. The implementation of Council's strategic goals through this biennial budget will set the City up for success and provide a sustainable operating & capital budget and path forward into the future.

I would like to acknowledge and thank our employees who work diligently every day to implement City-wide goals and objectives by providing exceptional customer service to our citizens and who critically evaluate the most innovative and effective manner to deliver those services. I would also like to thank the Department Head team for carefully reviewing their budget submittals and recognizing that there are limited resources to be allocated to City-wide priorities. They have approached this biennial budget as a team and from the perspective of identifying the services our citizens expect as a whole from the City, not from a departmental perspective. They continue to implement innovative solutions for effective service delivery. Finally, I would like to thank Dan Legard for his leadership in preparing the biennial budget document. He and the Finance staff have done an exceptional job, with limited resources under a very tight timeframe.

I would be happy to answer any questions that you have regarding this biennial budget and strategies for continuing to optimize our limited resources into the future and in preparation for any unforeseen circumstances that may occur during the upcoming biennium.

Respectfully,



Marie E. Mosley
City Manager

A faint, light blue background illustration of a tree on the left and a person sitting on a rock in the lower left corner. The text is centered in the upper half of the slide.

2019/2020 Biennial Budget Recommendations

**October 30, 2018
Kennewick City Council Workshop**

Biennial Budget Preparation

- ✿ April 14th Retreat (Formed the Foundation):
 - ✿ Reaffirm the 5 Priority Areas & Program Areas
- ✿ Overarching Goal – Provide for a Sustainable Operating & Capital Budget for the Future
- ✿ Citizen Survey – Send out during the summer; Results help shape the biennial budget
- ✿ August 23rd Council Workshop – Discussion of Council's broad goals to help shape the budget
- ✿ Budget Instructions & Preparation – Summer/Fall
- ✿ September 25th Council Workshop – Baseline budget assumptions & projections
- ✿ 2019/2020 Biennial Budget – Maintains Existing Programs & sets forth the implementation plan for Council's goals

2019/2020 Budget Survey

- * Survey Conducted June 13th – July 5th
- * Over 1,100 responses received
 - * 86% live in Kennewick
 - * 22% own a business in Kennewick
 - * 39% work in Kennewick
- * Majority felt like the City's budget is allocated to appropriate priorities
- * Respondents indicated the following services as the most important in making Kennewick better for them:
 - * Fire & Ambulance Services (66%)
 - * Police Services (68%)
 - * Reliable Sewer System (54%)
 - * Safe Drinking Water (77%)

2019/2020 Budget Survey

- ✿ Respondents indicated it would be unacceptable to reduce or eliminate the current level of road maintenance
- ✿ The majority of our respondents are currently not utilizing the City's social media nor webpage nor listening to audio recordings of Council meetings and indicated they are not likely to watch video recordings
- ✿ Respondents indicated the biggest challenges facing the City as we grow are:
 - ✱ Crime (75%)
 - ✱ Traffic Congestion (69%)
 - ✱ Street Repairs & Maintenance (53%)
 - ✱ Housing Options/Property Values (50%)

Major Revenue Assumptions

(General & Street Funds)

* Tax Revenues:

- * Sales Tax – 3% growth per year plus impacts of Marketplace Fairness Act
- * Utility Tax:
 - * Electric – 4% incr. each yr. (1.5% customer growth & 2.5% rate incr.)
 - * Telephone – 7% **reduction** each yr.
 - * Cable – 0% change from projected 2018 for both 2019 and 2020
 - * Other Utilities – Generally 1.5% customer growth and 2% for rates tied to CPI (where applicable)
- * Property Tax:
 - * 2019 – Preliminary AV and 1% growth in base levy
 - * 2020 – 1% growth in base levy and \$100M in new construction (40% in Southridge LRF)
- * State Shared Revenue – No reduction in current funding
- * Other Revenues – generally anticipate 2% increase per year

Major Expenditure Assumptions

(General & Street Funds)

✿ Personnel Costs:

- ✿ Wages – Per contract terms through end of contract period with projected rates for 2020 (if applicable)
 - ✿ Allowance for Under-Expenditures of \$2M
- ✿ Medical Rates – premium increases of 3.3% in 2019 and 5% in 2020 with increases to employee paid premiums
- ✿ Retirement – Per DRS projections

✿ Major Interlocal Contract Assumptions:

- ✿ Jail – Budget allocation of 16.92%, 4% incr. to net billable costs
- ✿ SeComm/BCES – 2019 assessment & 7.5% incr. in 2020
- ✿ District Court/OPD – 10% incr. to budget allocation based on caseloads

Major Expenditure Assumptions

(General & Street Funds)

* Transfers:

- * Risk Management Fund - \$1.775M
- * Toyota Center & Arena - \$400K (+\$350K lodging tax)
- * Capital - \$2M
- * Columbia Park Golf Links - \$254K

* Other expenditures – generally 5% increase for biennium

CITY TAXES & FEES

AVERAGE FAMILY HOUSEHOLD

Assuming an average 4-person family with a \$200,000 home and household Adjusted Gross Income between \$70,000-\$80,000 per year

Property Taxes

The 2018 Property Tax Levy is \$12.46 per \$1,000 in assessed valuation. The City receives 17¢ per \$1.00 paid.

Sales Taxes

The City receives just 0.85% of the 8.6% Sales Tax rate. In addition, the criminal justice sales tax of 0.10% and a voter approved public safety sales tax is distributed back to all jurisdictions in Benton County based on population through State Shared Revenues.

Utility Taxes

The City levies an 8.5% utility tax on electric, natural gas & telephone services, 7% on cable & garbage, and 15.5% on water/sewer services.

Gambling Taxes

The City currently levies a 10% tax for punch-board, pull-tab, and card room activities; 5% for bingo; and 2% for amusement games.



How much does the City of Kennewick receive from the average household?



	Estimated Annual Spending	Estimated Annual Tax	Amount Distributed to the City
Property Tax	\$ 2,491	\$ 2,491	\$ 434
Water/Sewer	\$ 620	\$ 83	\$ 537
Utilities	\$ 5,339	\$ 442	\$ 442
Retail Sales	\$ 19,468	\$ 1,674	\$ 165
Admissions/Entertainment	\$ 2,000	\$ 100	\$ 100
Gambling/Arcade Games	\$ 500	\$ 10	\$ 10
State Shared Revenues	\$ 6,500	\$ 1,534	\$ 148
Ambulance Utility	\$ 110	\$ 110	\$ 110
Stormwater Utility	\$ 49	\$ 49	\$ 49
TOTALS:	\$ 37,077	\$ 6,493	\$ 1,995

Admissions Taxes

The City collects a 5% admissions tax on admission charges to any place or event, except school events.

State Shared Revenue

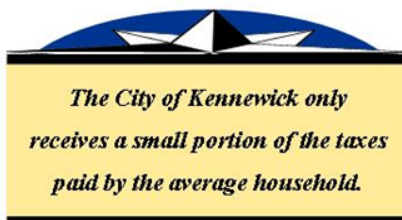
State shared revenues are collected by the State and include Gas Tax, Liquor Tax, PUD Privilege Tax, and Criminal Justice funding. Distributions are made on a per capita basis.

Ambulance Utility Fee

Kennewick citizens pay \$9.19 per month for ambulance services.

Stormwater Utility Fee

Kennewick residents pay \$4.11 per month to help fund the stormwater program.

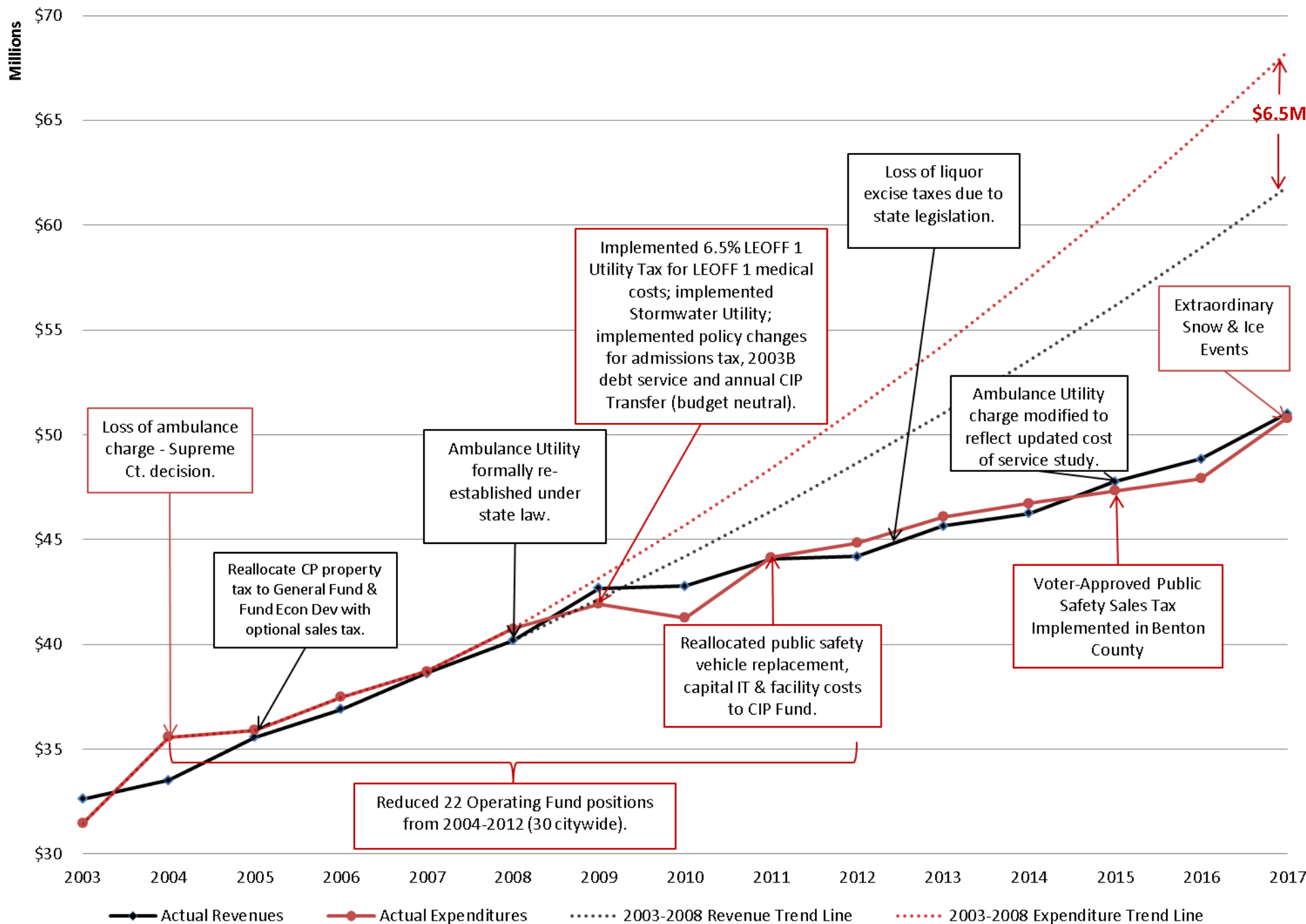


What does your \$166 per month get you?

For just \$166 per month, the average household in the City of Kennewick receives these basic services.



General and Street Fund Revenues & Expenditures 2003 - 2017



Priority Areas



*I want to be safe where I live, work
and play.*



Community Safety

Objective – Continue to Ensure the Safety of our Community by
Maintaining Current Service Levels & Partnerships

- ✿ Continued Focus on Combatting Criminal Gang Activity
- ✿ Enhance School Safety
- ✿ Implement Strategic Staffing & Deployment Model for the Fire Department
- ✿ Maintain the Availability of Safe Drinking Water for a Growing Population



Biennial Budget Recommendations

- ✿ **Combat Gang Activity:**
 - ✧ Continue implementation of existing program commitments
 - ✧ Work with Benton County on partnership opportunities
 - ✧ District Court, OPD, Jail, Probation contracts (impact of LFO decision)
 - ✧ Cell Phone & Radio Replacement Programs
- ✿ **Enhance School Safety:**
 - ✧ Implement School Resource Officers (5 SRO's) in all middle schools in partnership with the School District
- ✿ **Strategic Staffing & Deployment Model for Fire:**
 - ✧ Implement Ambulance Utility Recommendations
 - ✧ Fully implement the new recruit regional fire academy
 - ✧ Fulfill requirements of SAFER Grant by March, 2019 and deploy resources on a temporary basis (12 FTE's to staff station #6)
- ✿ **Safe Drinking Water – Implement recommendations from the Water/Sewer rate study**
 - ✧ ACT Specialist to provide cross training for SCADA & Telemetry
 - ✧ Pre-treatment position & program lead – in 2020

***I want a diverse and vibrant economy
in Kennewick.***



Economic Development

Objective – Support Existing Businesses and the Creation of Sustainable Family Wage Jobs

- ✿ Support and Promote the Realignment of the City's Urban Growth Area
- ✿ Implement the Vision and Policies Established for the City's Opportunity Centers:
 - ✧ Bridge to Bridge/Downtown
 - ✧ Vista Entertainment District
 - ✧ Columbia Park
 - ✧ Southridge
- ✿ Support Legislative Efforts for the Building Business Ecosystems Bill



Biennial Budget Recommendations

- ✿ **Apply for (by Dec 1, 2018) and implement (during the biennium) the realignment of the Cities UGA**
 - ✧ Partnership with Benton County, property owners and Futurewise
- ✿ **Work in partnership with property owners and developers to implement the vision of Southridge**
- ✿ **Rural County Capital Funds & Partnerships:**
 - ✧ **Columbia Gardens** – implement phase II in partnership with the County, Port, CBC and private developers
 - ✧ **Vista Field** – implement phase I Vista Field improvements in partnership with the Port & provide the synergy with the Entertainment District
- ✿ **Support Building Business Ecosystems Act – for Vista Field Development**
- ✿ **Community Branding:**
 - ✧ **Wayfinding** – implement phase I Wayfinding in Kennewick

I want a well-maintained City whose infrastructure keeps pace with growth.



Infrastructure and Growth

Objective – Maintain Existing Infrastructure and Build New Infrastructure to Support Economic Development & Expansion

- ✿ Strategic Funding & Implementation of a Sustainable Capital Facilities Plan
 - ✧ Transportation Projects
 - ✧ Utility Infrastructure
 - ✧ City Owned Facilities & Parks
- ✿ Continue Infrastructure Planning and the Development of Creative Legislative Solutions to Achieve Council's Strategic Goals in our Opportunity Centers
- ✿ Implement Creative Solutions to Maintain the City's Existing Infrastructure & Provide for Growth in the Most Efficient Manner Possible



Biennial Budget Recommendations

* Sustainable Funding for Priority Capital Facilities Plan:

- * Pavement Preservation – \$2M annually plus Kennewick Avenue project & continue to review long-term strategy for sustainable funding
- * Priority Capital Needs (strategic plan to deal with aging infrastructure, while providing sustainability into the future):
 - * Police & Fire Fleet Replacement Program – additional one-time funding
 - * Street & Parks Partial Fleet Replacement – additional one-time funding
 - * Fire Stations – reallocate portion of W/S utility tax for LEOFF I medical
 - * Ridgeline/395 Intersection – in partnership with WSDOT
 - * Planned Replacement of City Hall – in 5 years (evaluate City Hall, Frost & Shops)
 - * Technology Improvements – implement IT Strategic Plan
 - * Sidewalk Replacement Program – identify & implement priority areas

* Implement Creative Solutions to Maintain Existing Infrastructure:

- * Field Engineer Position – Provide better oversight & control over existing and new infrastructure that will be maintained in the future

Biennial Budget Recommendations

✿ Water/Sewer & Stormwater Rate Recommendations:

- ★ Automated Meter Reading – ability to reallocate existing meter reader positions
- ★ Equipment Operator for Stormwater
- ★ Priority plant & infrastructure capital needs
- ★ Decant Facility & Equipment
- ★ Sewer Interceptor Project (5.7 mile UPRR)
- ★ Water Transmission Main
- ★ 10MG Reservoir (18th & Kellogg)
- ★ Planning for future plant expansion & most effective operations and maintenance of our infrastructure (Wastewater treatment plant improvements, etc.)

***I want to enjoy access to a variety of amenities
and opportunities in a safe environment.***



Quality of Life

Objective – Maintain Parks, Provide for Diverse Entertainment Options, and Offer Recreation Programs for a Well Planned Community

- ❁ Support and Promote Conveyance of Columbia Park
- ❁ Leverage Community Partnerships and Align our Service Delivery to Implement Council Goals and Priorities
- ❁ Prepare for Future Growth through Implementation of our Strategic Comprehensive Plan



Biennial Budget Recommendations

- ✿ Support & Promote Conveyance of Shoreline
 - ★ Partner with USACE & other agencies
- ✿ Leverage Partnerships in Community
 - ★ Wildland/Urban interface mitigation plan – Zintel Canyon partnership with KID and cross functional team
- ✿ Nuisance Abatement & Code Enforcement Abatement Fund
- ✿ Housing & Homelessness – community partnership with:
 - ★ Housing Authority
 - ★ Benton County,
 - ★ Social Service Agencies
- ✿ Park & Greenway Maintenance
 - ★ Tree replacement and maintenance program
 - ★ Work on creative solutions (Arts in Roundabouts); seek sponsorship opportunities & maintain art projects
 - ★ Reduce to ½ jail work crew (from existing 2) and reallocate dollars to contract services & seasonal part-time wages
- ✿ Implement Cost Recovery Recommendations:
 - ★ Minimum of 60% cost recovery for Youth Programs
 - ★ Minimum of 60% cost recovery for Senior Programs

*I want a City government that is responsive,
responsible and fiscally accountable.*



Responsible Government

Objective – Provide Exceptional Public Service, Stewardship, Transparency and a Sustainable Future

- ✿ Utilize Creativity and Flexibility in Program Delivery:
 - ✧ Cross-Functional Teams
 - ✧ Staff Development
- ✿ Maintain Internal Infrastructure
 - ✧ Fully Implement the 5-Year IT Strategic Plan
 - ✧ Ensure adequate funding to maintain fleet program
- ✿ Enhance and Leverage Community Partnerships for Most Efficient and Effective Service Delivery

Leading The Way

We will provide excellent public service and ensure the safety and wellbeing of our community and one another through the empowerment of each employee. *We value...*

INTEGRITY...

INCLUSIVENESS...

STEWARDSHIP...

AND COMMUNICATION

We are accountable to our community for innovative and collaborative efforts that anticipate needs, leverage resources and deliver solutions.

Integrity: We hold ourselves to the highest standard of professionalism and ethical conduct.

Inclusiveness: We embrace diversity and value different perspectives as we work together for the common good.

Stewardship: We ensure the public's resources are used responsibly to provide the greatest benefit.

Communication: We will listen and engage in an open, honest and timely exchange of information.



Biennial Budget Recommendations

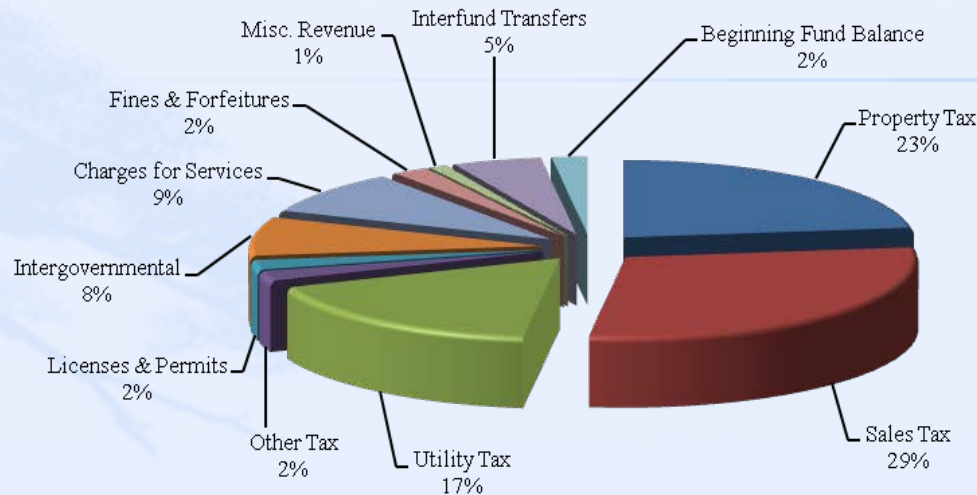
- ✿ IT Strategic Plan – Implement recommendations from the updated IT Strategic Plan:
 - ✱ ERP/Eden System Replacement
 - ✱ BIPIN System Replacement – Including new analyst to support BIPIN and cross training
 - ✱ Network Security Audit
 - ✱ Televising Council Meetings – Enhance outreach to community
 - ✱ Phase 3 Physical Security – Water Treatment Plant
 - ✱ Workstation Replacement Program
 - ✱ Advanced Authentication – Restrict unauthorized access
- ✿ Records Management – Form a public records unit
 - ✱ Consolidate police & city public records unit and make public records officer full-time

Biennial Budget Recommendations

- ✿ Internal Cross Functional Teams and Succession Planning:
 - ✧ Cross Training Opportunity for BIPIN Analyst
 - ✧ Cross Training Opportunity for CDBG Coordinator Position
 - ✧ Implement Cross Function Teams:
 - ✧ Development Review (increase residential plans examiner/inspector position to full-time in 2020)
 - ✧ Inspection Program
 - ✧ Attracting the Next Generation
 - ✧ Social Media and Public Outreach
 - ✧ Zintel Canyon Mitigation & Opportunity
- ✿ Fleet System – provide sustainable funding for replacement and maintenance of all City fleet
 - ✧ Evaluate mechanic position & needs at mid-biennium

Sources of Funding – Operating Funds

2019/2020 Proposed Budget

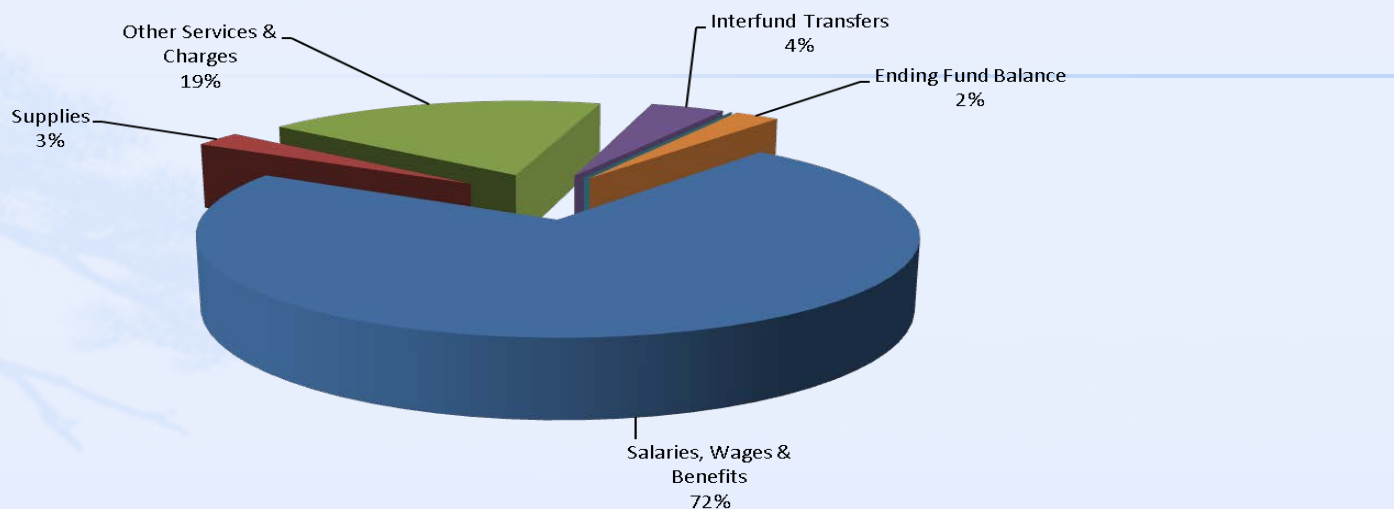


Sources of Funding Operating Funds	2015-2016 Actual	2017-2018 Adjusted Budget*	2019-2020 Proposed Budget	17/18 - 19/20	
				\$ Change	% Change
Property Tax	\$23,453,007	\$24,978,224	\$26,019,988	\$1,041,764	4%
Sales Tax	27,331,369	29,546,000	32,629,800	3,083,800	10%
Utility Taxes	17,486,506	18,472,000	18,954,000	482,000	3%
Other Taxes	2,315,761	2,332,000	2,220,400	(111,600)	-5%
Licenses & Permits	1,717,260	2,094,000	2,204,100	110,100	5%
Intergovernmental	7,460,913	8,380,554	8,677,754	297,200	4%
Charges for Services	8,759,474	9,565,508	10,377,201	811,693	8%
Fines & Penalties	2,069,185	2,472,800	2,056,400	(416,400)	-17%
Miscellaneous Revenue	1,212,012	972,572	1,093,900	121,328	12%
Interfund Transfers	4,793,932	5,017,083	4,864,917	(152,166)	-3%
Subtotal Revenues:	96,599,419	103,830,741	109,098,460	5,267,719	5%
Beginning Fund Balance	2,423,685	3,767,421	2,700,000	(1,067,421)	-28%
Total Sources	\$99,023,104	\$107,598,162	\$111,798,460	\$4,200,298	4%

*Includes proposed fall 2018 budget adjustment.

Uses of Funding – Operating Funds

2019/2020 Proposed Budget



Uses of Funding Operating Funds	2015-2016 Actual	2017-2018	2019-2020	17/18 - 19/20	
		Adjusted Budget*	Proposed Budget	\$ Change	% Change
Salaries, Wages & Benefits	\$69,155,792	\$76,325,522	\$80,415,611	\$4,090,089	5%
Supplies	2,874,298	3,988,856	2,898,195	(1,090,661)	-27%
Other Services & Charges	18,622,396	19,869,233	21,108,170	1,238,937	6%
Interfund Transfers	4,534,257	4,156,700	4,603,000	446,300	11%
Capital Outlay	68,940	264,785	-	(264,785)	-100%
Subtotal Appropriations:	95,255,683	104,605,096	109,024,976	4,419,880	4%
Ending Fund Balance	3,767,421	2,993,066	2,773,484	(219,582)	-7%
Total Uses:	\$99,023,104	\$107,598,162	\$111,798,460	\$4,200,298	4%

*Includes proposed fall 2018 budget adjustment.

2019/2020 Proposed Budget

CITY OF KENNEWICK COMPARATIVE BUDGET SUMMARY

FUND	ACTUAL 2015/2016	ADJUSTED BUDGET 2017/2018*	PROPOSED BUDGET 2019/2020	VARIANCE
OPERATING (GENERAL & STREET)	\$99,023,103	\$107,598,162	\$111,798,460	4%
CAPITAL PROJECTS	57,889,305	67,022,629	75,653,515	13%
ENTERPRISE & INTERNAL SERVICE				
Water & Sewer	46,333,369	61,690,954	72,408,188	17%
Building Safety	4,281,696	4,556,312	5,580,000	22%
Medical Services	11,876,435	13,863,009	26,607,604	92%
Coliseum Fund	7,665,359	12,900,246	8,332,266	-35%
Stormwater	3,538,411	5,230,597	5,217,969	0%
Columbia Park Golf Course	535,471	2,178,412	916,900	-58%
Equipment Rental	10,138,322	12,948,505	11,573,594	-11%
Risk Management	3,200,444	3,899,467	3,919,536	1%
Central Stores	681,531	650,681	656,000	1%
Subtotal	88,251,038	117,918,183	135,212,057	15%
DEBT SERVICE	12,861,487	6,857,379	7,295,397	6%
SPECIAL REVENUE				
Cash Reserve Fund	2,753,500	2,753,500	2,811,300	2%
BI-PIN Operations	647,005	709,954	1,168,847	65%
Community Development	1,980,086	2,207,787	1,305,000	-41%
MPD Assistant Operations	32,599	-	-	-
Asset Forfeiture Fund	146,144	111,576	72,800	-35%
Public Safety	4,793,932	4,984,583	4,864,917	-2%
Lodging Tax Fund	3,420,694	3,767,344	4,206,285	12%
Criminal Justice Sales Tax	4,276,917	5,582,118	5,944,600	6%
Subtotal	18,050,877	20,116,862	20,373,749	1%
FIDUCIARY TRUST FUNDS	4,796,748	6,367,855	6,798,000	7%
TOTAL	\$280,872,558	\$325,881,070	\$357,131,178	10%

*Includes proposed fall 2018 budget adjustment.

Future Opportunities in 2019/2020

Discuss Sustainable Strategies

Blue Ribbon Committee Recommendations:

- ✧ Transportation Benefit District (potential \$20 car tab fee):
 - ✧ Sustainable Capital Budget into the Future
 - ✧ Pavement Preservation – Budget survey results
- ✧ Strategies for Aging Facilities – within existing resources
 - ✧ Toyota Center & Entertainment District – Public/Private Opportunities
 - ✧ City Hall, Frost Facility & 10th Avenue Shops Integration
 - ✧ Fire Stations
 - ✧ Swimming Pool
- ✧ Metropolitan Park District & Public Facility District Opportunities

W/S & Stormwater Rates – Evaluate and implement rate recommendations

- ✧ AMR implementation & reallocation of current meter reading staff

Succession Planning – Provide internal & external opportunities & modern work environment

Strategies to offset the Impact to our Citizens:

- ✧ LEOFF I Utility Tax Rate – evaluate options and implement recommendations
- ✧ Washington Survey & Rating Bureau Results – fire insurance premiums



Questions?





2019 Property Tax Levy

Property Tax Distribution

School District - 40¢

State School I&II - 25¢

City - 17¢

County - 10¢

Other - 8¢



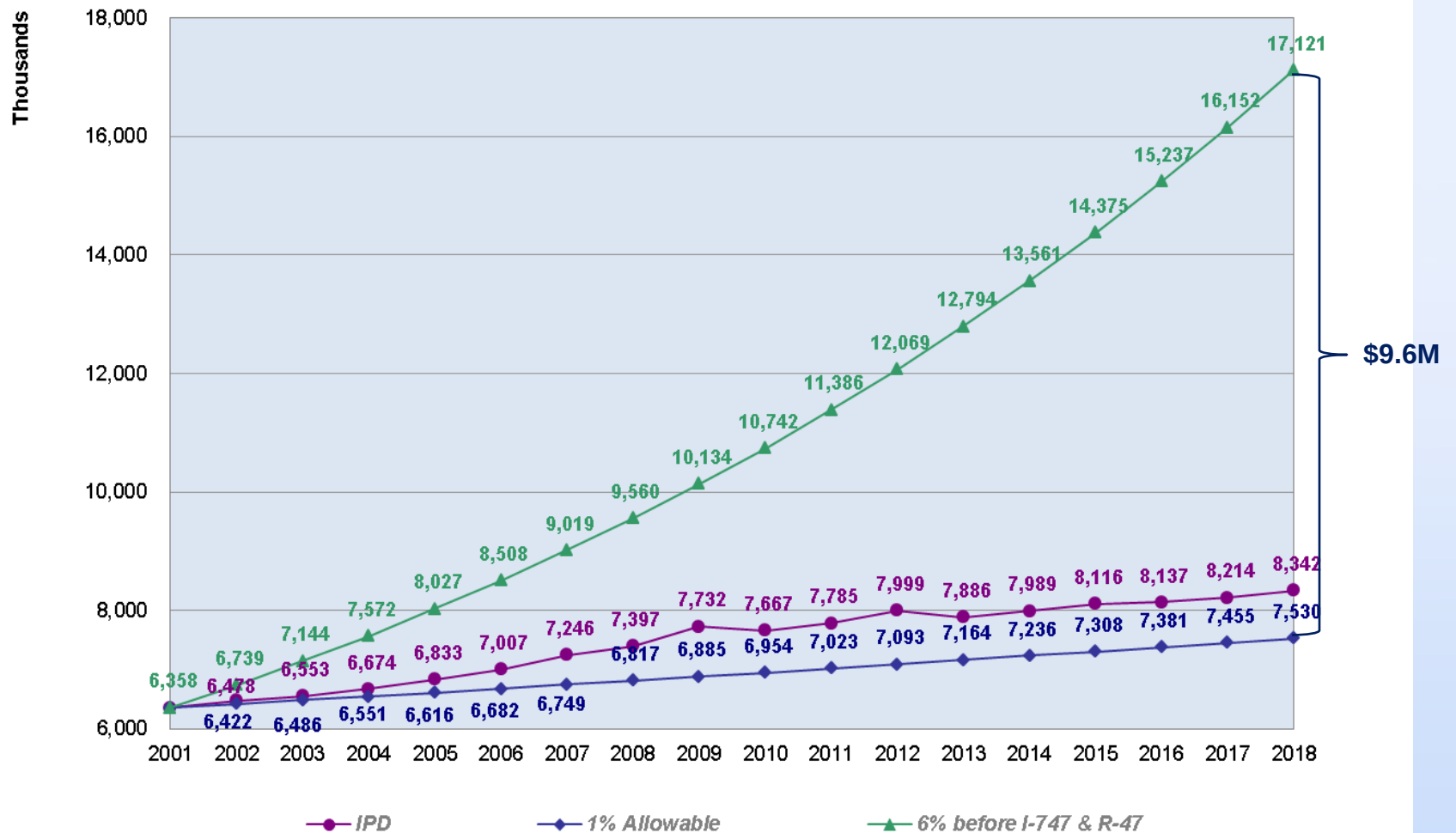
2018 Total Property Tax Levy - \$12.46

Property Tax Overview

- Statutory Maximum Levy Rate is \$3.325 for Kennewick (\$3.825 less \$.50 library district) without voter approval
- Prior to November, 1997 base levy limit factor was 106%
- Referendum 47 (1997) reduced limit Implicit Price Deflator (IPD) but allowed for up to a 6% increase if approved by a super-majority vote of Council
- I-747 (2001) further reduced limit to the lesser of IPD or 1%
 - Revenue derived from New Construction & Annexations are outside the limitation of I-747
 - I-747 was declared unconstitutional in 2007, but was then added to state law later in the year

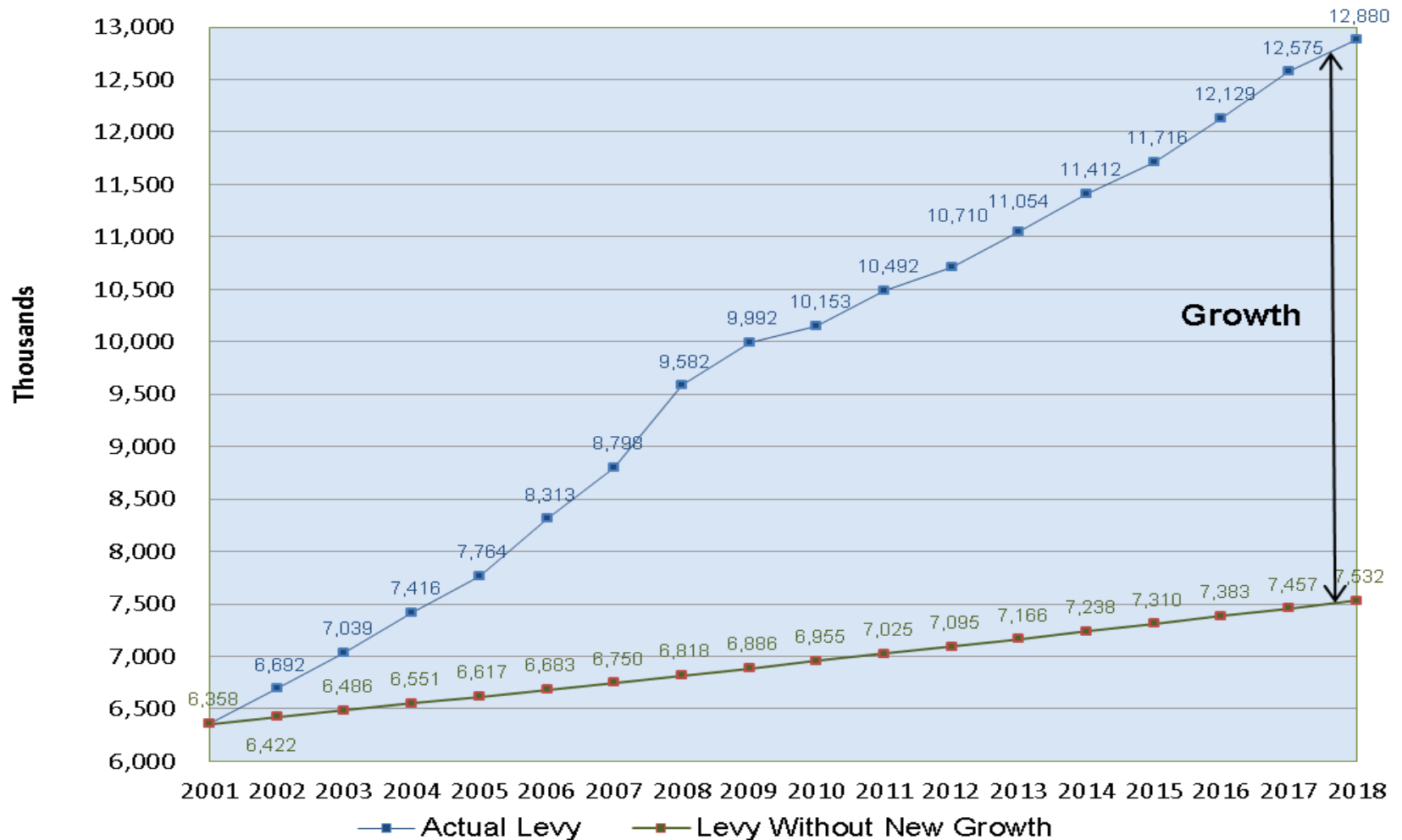
Reduced Levy Capacity

2001 - 2018

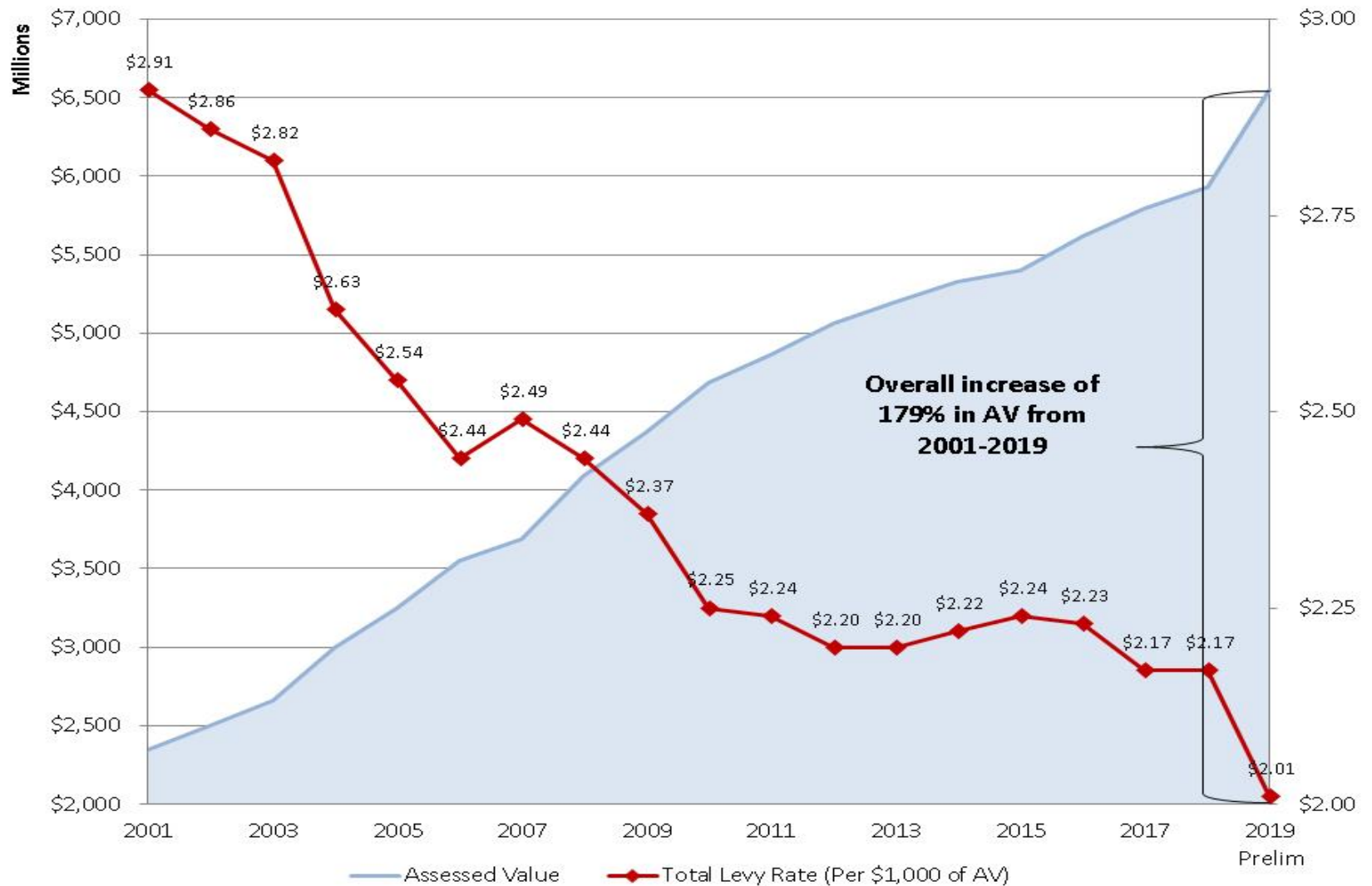


Property Tax Levy History

2001 - 2018



AV & Levy Rate 2001-2018



2019 Property Tax Levy Proposal

- ✿ **Property Tax Levy Rate – Reduction** of 16¢ to \$2.01 (per \$1,000 of AV)
 - ✱ Reduction of \$32 annually for the owner of a \$200K home, if value remains constant
- ✿ **Preliminary Assesed Value – Increased by \$618M (Total AV of \$6.55B)**
 - \$83.6M from new construction
 - \$22.2M in Southridge LRA (75% dedicated to LRF program)
 - \$534M from revaluation of existing property – 9% incr.
 - 2018 valuation for 2019 levy reflects more aggressive “market adjustment” by Assessor
- ✿ **Property Tax Levy – Increase of \$311k to \$13.2M**
 - New Construction (\$83.6M in AV) - \$181k (\$36k to SR LRF)
 - Change to Base Levy - \$130k (1% as allowed by State law)
 - July 2018 IPD = 2.169%

Tri-City 2018 Levy Rate Comparison

	<u>Kennewick</u>	<u>Pasco</u>	<u>Richland</u>
Regular Levy	\$ 2.1708	\$ 1.7457	\$ 2.6658
Voted G.O. Bonds	0.0000	0.0000	0.3179
Library District	<u>0.3671</u>	<u>0.0000</u>	<u>0.0000</u>
Total Rate Per \$1,000	<u><u>\$ 2.5379</u></u>	<u><u>\$ 1.7457</u></u>	<u><u>\$ 2.9837</u></u>

Fall Budget Adjustment (Thousands)

Fund Type	2017/2018 Adjusted Budget	Fall 2018 Budget Adjustment	2017/2018 Adjusted Budget
General & Street	\$ 106,005	\$ 1,593	\$ 107,598
Special Revenue Funds	25,308	174	25,482
Debt Service Funds	6,857	-	6,857
Capital Funds	64,246	(2,588)	61,658
Proprietary Funds	112,016	4,902	116,918
Trust Funds	6,368	-	6,368
Totals:	\$ 320,800	\$ 4,081	\$ 324,881

(1.3% Incr.)

- Includes revised projections for property tax, utility tax, and construction engineering permit revenues.
- Includes 2018 Fire IMT personnel and revised projections for non-IMT Fire overtime.
- Includes the replacement of approximately ½ of Police Department radios that are at the end of life.
- Includes revised projections for interlocal contracts including jail, District Court and OPD.
- Includes \$575K for a new signal at 27th & Olson.
- Includes reduction for city match on SR395/Ridgeline Intersection.
- Includes estimated costs for replacement of the ice plant and lighting at the Toyota Center & Arena.
- Includes revised appropriation for new Columbia Parks Golf Links clubhouse and course operations.



Questions or Comments

2019/2020 Biennial Budget Recommendations

2019 Property Tax Levy

Fall 2018 Budget Adjustment





City Council Meeting Schedule December 2018

December 4, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 11, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING
1. Legislative Update
2. Small Cell Facilities

December 18, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

December 25, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING - Cancelled

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

December 2018
Updated 10/23/18