



City Council Meeting Schedule October 2018

October 2, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

October 9, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2019 TPA Budget & Marketing Plan
2. Employee & Community Relations Department Update
3. Finance Department Update

October 16, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

October 23, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Water & Sewer Rate Update
2. IT Strategic Plan Update
3. Management Services Department Update
4. Public Works Department Update

October 30, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. 2019/2020 Biennial Budget Presentation
2. Property Tax

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

October 2018
Updated 9/18/18



CITY COUNCIL REGULAR MEETING AGENDA

**Tuesday, October 2, 2018 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave**

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- Eagle Scout Recognition
- National Community Planning Month Proclamation

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of September 18, 2018.
- b. Motion to approve Claims Roster September 14, 2018.
- c. Motion to approve Payroll Roster for September 15, 2018.
- d. Motion to accept the work of Sharpe & Preszler Construction Co., Inc. for Contract P1715-17, 2017 Water/Sewer CIP Phase 2, in the amount of \$682,192.81.
- e. Motion to accept the recommendation of the Interview Committee and appoint Robert Van Slycke to the Park and Recreation Commission.
- f. Motion to accept the recommendation of the Interview Committee and appoint Vel Wright to the Community Development Block Grant Board (CDBG.)
- g. Motion to accept the recommendation of the Interview Committee and appoint Robert Franklin to the Historic Preservation Commission.
- h. Motion to authorize the Mayor to sign Local Agency Agreement Supplement No. 3 with the Washington State Department of Transportation for the Metaline Avenue Widening project.
- i. Motion to authorize the Mayor to sign Local Agency Agreement Supplement No. 1 with the Washington State Department of Transportation for the Ridgeline Drive Intersection Improvements Project.
- j. Motion to accept the recommendation of the Tri-Cities Hotel & Lodging Association and appoint Jerry Beach to fill the remainder of Kathy Moore's term to expire August 31, 2019.
- k. Motion to approve the appointment of Jerry Beach to the Lodging Tax Advisory Committee.
- l. Motion to authorize the Mayor signing a Contract for Sale of Real Property in Lieu of Condemnation to purchase a site for our new West Side Decant Facility in the amount of \$180,000.

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CITY COUNCIL REGULAR MEETING AGENDA

**Tuesday, October 2, 2018 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave**

4. VISITORS

5. ORDINANCES/RESOLUTIONS

- a. Ordinance 5763: Amending KMC 18.12.270 Transportable Units (ZOA 18-02)
- b. (1) Ordinance 5764: Amending KMC 18.12, 18.12.010 B.2, 18.12.010 B.2(4), 18.12.010(A.2)-footnote#5, Zone Districts and Standards (ZOA 18-03)
(2) Ordinance 5765: Amending KMC 17.24 Techniques for Natural Resource Protection (ZOA 18-03)
(3) Ordinance 5766: Amending KMC 17.100 Dedications (ZOA 18-03)
(4) Ordinance 5767: Amending KMC 18.24.040 Signs – General Provisions (ZOA 18-03)
(5) Ordinance 5768: Amending KMC 18.45 Planned Developments (ZOA 18-03)
- c. Resolution 18-21: Application to Amend the UGA
- d. Ordinance 5769: Change of Zone (COZ 18-04) from Business Park (BP) to Commercial, Community (CC) at 11211 W. Clearwater Ave.
- e. Ordinance 5770: Business License Code Update

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

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Proclamation

WHEREAS, The Boy Scouts of America is an organization that helps boys become better world citizens through building character, train for better citizenship, and improve physical fitness; and

WHEREAS, Eagle Scout is the highest achievement of rank attainable in the Boy Scouting program, and requires the attainment of 21 merit badges and demonstration of an ideal attitude based upon the Scout Oath and Law, service and leadership; and

WHEREAS, Ryan Dysland, a member of Boy Scout Troop 237, coordinated the efforts of 17 volunteers and approximately 100 collective hours to restore the Vietnam Veteran's Memorial at the Cable Bridge; and

WHEREAS, this memorial honors our veterans and recognizes the fallen heroes of the Vietnam War who made the ultimate sacrifice to preserve our freedom; NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim October 2, 2018

RYAN DYSLAND DAY

in recognition of the hard work, dedication, and completion of his Eagle Scout Service Project in the City of Kennewick. I invite all citizens to join me in congratulating Ryan Dysland on his accomplishments.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed this 2nd Day of October 2018.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk





**VIETNAM VETERANS
MEMORIAL**







Proclamation

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans can help manage this change in a way that provides better choices for how people work, live, and play live; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of Kennewick; and

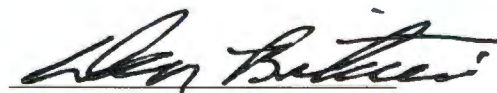
WHEREAS, We recognize the many valuable contributions made by professional community and regional planners of the Tri-Cities Region and extend our heartfelt thanks for the continued commitment to public service by these professionals and , NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, do hereby proclaim the month of October, as

“COMMUNITY PLANNING MONTH”

in the City of Kennewick in conjunction with the celebration of National Community Planning.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 2nd day of October 2018.


DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk



CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
September 18, 2018

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Greg McCormick	Ken Hohenberg	Dean Bugher
Bill McKay	Christina Palmer	Evelyn Lusignan	Kevin Webb
Paul Parish	Lisa Beaton	Bruce Mills	George Messenger
John Trumbo	Cary Roe	Michelle Dorsett	Wade Bonds
Steve Young	Terri Wright	Chris Guerrero	Chris Espinoza
Mayor Don Britain	Terry Walsh	Roman Trujillo	
Marie Mosley	Vince Beasley	Dustin Gerlach	

Excused absence: Councilman Matt Boehnke.

Mayor Pro Tem Lee led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Wastewater Treatment Plant DOE Award – Mayor Britain joined city employees Dustin Gerlach, Dean Bugher, Kevin Webb, George Messenger, Wade Bonds and Chris Espinoza as Dan Ferguson with DOE Water Quality Program presented them with the award.

Mayor Britain stated there would be a ten-minute break beginning at 6:35 p.m. for Council to speak with the recipients and enjoy some refreshments.

Mayor Britain called the meeting back to order at 6:45 p.m.

2. APPROVAL OF AGENDA

Mr. Trumbo asked that Item 3.a. be removed from the consent agenda for further discussion.

Mr. McKay asked that Item 3.d. be removed from the consent agenda for further discussion.

Mr. Parish moved, seconded by Mayor Pro Tem Lee to approve the Agenda as amended. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. ~~Minutes of Regular Meeting of September 4, 2018.~~ Moved to New Business as Item 7.a.
- b. (1) Motion to approve Claims Roster August 24, 2018.
(2) Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for July 2018.
- c. Motion to approve Payroll Roster for August 31, 2018.
- d. ~~Motion to authorize the Mayor and City Manager to sign Amendment No. 1 to Agreement No. WQC-2017-Kennew-00222 with the Washington State Department of Ecology.~~
Moved to New Business as Item 7.b.
- e. Motion to award Contract P1805-18 Columbia Drive Pedestrian Signal (HUD) to Ray Poland & Sons, Inc. in the amount of \$148,826.70 plus a 10% contingency amount of \$14,882.67 for a total amount of \$163,709.37.
- f. Motion to award Contract P1806-18 Community Pedestrian Safety Improvements (HUD) to Ray Poland & Sons, Inc. in the amount of \$148,982.50, plus a 10% contingency amount of \$14,898.25, for a total amount of \$163,880.75.

- g. Motion to award Contract P1719-18 Washington Street / 6th Avenue Pedestrian Safety Improvements to Allstar Construction Group, Inc. in the amount of 85,064.27, plus a 10% contingency amount of \$8,506.43, for a total amount of \$93,570.70.
- h. Motion to accept the work of Ray Poland & Sons, Inc. for Contract P1613-17, 2017 City-Wide Pedestrian Improvements, in the amount of \$345,936.25.
- i. Resolution 18-20: Reappointing Steve Lee to the Tri-Cities Regional Public Facilities District Board expiring October 1, 2021.
- j. Motion to authorize the Mayor (or in his absence the Mayor Pro Tem) to sign the Final Plat of Center Village contingent upon payment of fees and bonding for incomplete sidewalks.

Mr. McKay moved, seconded by Mr. Parish to approve the Consent Agenda as amended. The motion passed unanimously.

4. VISITORS

Richard Moore, 2424 W. 7th Ave, Kennewick – Spoke about the problems in Zintel Canyon and the transients in the city.

Steve Ouradnik, 6816 W. 4th Ave, Kennewick - He is affiliated with a clean and sober home and deferred to comment until after others have spoken regarding their concerns.

Colleen Paul, 601 S Taft St, Kennewick – She is concerned about the clean and sober home which she has been told houses sex offenders.

Dan Danko, 6815 W. 7th Ave, Kennewick – He is also with the group of concerned neighbors and has additional concerns regarding code enforcement issues at the residence.

There were several people in the audience with the same concerns. Officer Trujillo took several members of the audience out to the lobby in city hall to address their questions.

5. ORDINANCE/RESOLUTIONS

- a. Resolution 18-07: Parks & Recreation Comprehensive Plan. Terry Walsh, Employee & Community Relations Executive Director reported.

RESOLUTION NO. 18-07

A RESOLUTION ADOPTING THE 2019-2024 COMPREHENSIVE PARK AND RECREATION PLAN

Mr. McKay moved, seconded by Mayor Pro Tem Lee to adopt Resolution No. 18-07. The motion passed unanimously.

- b. Ordinance 5762: DUI Cost Recovery. Michelle Dorsett, Assistant City Attorney reported.

ORDINANCE NO. 5762

AN ORDINANCE RELATING TO PEACE, SAFETY AND MORALS AND ADDING A NEW SECTION 10.01.310 TO THE KENNEWICK MUNICIPAL CODE

Mr. Parish moved, seconded by Mr. Young to adopt Ordinance No. 5762. The motion passed unanimously.

- c. Resolution 18-19: Amending the Six-Year Transportation Improvement Plan (2019-2024). Bruce Mills, Deputy Public Works Director reported.

RESOLUTION NO. 18-19

A RESOLUTION AMENDING THE SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN AS REQUIRED BY RCW 35.77.010

Mr. Parish moved, seconded by Mayor Pro Tem Lee to adopt Resolution No. 18-19. The motion passed unanimously.

6. PUBLIC HEARINGS/MEETINGS

- a. Resolution 18-18: Vacate a portion of a 10' water line easement located at 6011 W. 10th Place and 5980 W. 12th Avenue. Cary Roe, Public Works Director reported.

Public hearing was opened and closed at 7:07 p.m. No public testimony was provided.

RESOLUTION NO. 18-18

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF CERTAIN UTILITY EASEMENT LYING WITHIN 6011 WEST 10TH PLACE AND 5980 WEST 12TH AVENUE

Mr. McKay moved, seconded by Mr. Parish to adopt Resolution No. 18-18. The motion passed unanimously.

7. NEW BUSINESS

- a. Minutes of Regular Meeting of September 4, 2018. Mr. Trumbo commented he feels the actions that are taken at the meetings are not being fairly or completely, or sufficiently reported in the minutes.

Mayor Britain moved, seconded by Mayor Pro Tem Lee to approve the minutes of September 4, 2018 as presented. The motion passed 4-2. Mr. Trumbo and Mr. McKay opposed.

- b. Motion to authorize the Mayor and City Manager to sign Amendment No. 1 to Agreement No. WQC-2017-Kennew-00222 with the Washington State Department of Ecology. Mr. McKay asked for clarification on whether the \$2.4 million was being paid for now or at a later time.

Cary Roe, Public Works Director reported that this amendment is a request to extend the timeline to evaluate a new treatment option that is currently being done in Pasco, Florida. The money would not be payable until they start spending the money on design.

Mr. Parish moved, seconded by Mr. Young to authorize the Mayor and City Manager to sign Amendment No. 1 to Agreement No. WQC-2017-Kennew-00222 with the Washington State Department of Ecology. The motion passed unanimously.

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. AJOURNMENT

Meeting was adjourned at 7:36 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	10/02/2018
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated September 14, 2018, in the amount of \$1,842,793.49, and comprised of check numbers 143117 through 143391 and wire transfer number 300341.

Summary

The payments on this Claims Roster are comprised of the following issued 08/25/2018 - 09/14/2018:

Check numbers 143117 through 143391	\$ 1,785,068.96
Wire transfer number 300341	57,724.53

Total	\$ 1,842,793.49

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$ 1,842,793.49.

Through	Lynne Brown Sep 20, 15:16:18 GMT-0700 2018
Dept Head Approval	Dan Legard Sep 26, 09:20:37 GMT-0700 2018
City Mgr Approval	Marie Mosley Sep 27, 19:10:49 GMT-0700 2018

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
001 GENERAL FUND							
010 CITY COUNCIL							
	143265	09/14/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	53.92
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETIREMENT PLAQUES.	148.78 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SNOW MACHINE FOR HOLIDAY PARADE	127.19 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DROPBOX UPGRADE FOR M MOSLEY	10.85 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS FOR RETIREE CELEBRA	30.94 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	S YOUNG REFUND OF REGISTRATION	-575.00 C
Total amount by Department						\$-203.32	
020 CITY MANAGER							
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.82
	143265	09/14/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	70.25
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR SMART CITY EVENT	12.38 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BEVERAGE TUB FOR 7/31SMART COMMU	59.75 C
Total amount by Department						\$ 226.20	
032 SUPPORT SERVICES-FINANCE							
	143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	31.89
	143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	12.22
	143330	09/14/2018	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	44.00
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAFR REVIEW APPLICATION FEE	225.00 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AWC WEBINAR - PRACTICAL TIPS FOR EM	25.00 C
Total amount by Department						\$ 338.11	
033 SUPPORT SERVICES-PURCHASING							
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.45
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT VIDEO CARD FOR JOHN N	63.09 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPLAY FUSION SOFTWARE	14.50 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INTERNATIONAL TRANSACTION FEE FOR	0.22 C
Total amount by Department						\$ 117.26	
034 SUPPORT SERVICES - INFO SYSTEMS							
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	841.54
	143208	09/14/2018	08131	CIVICPLUS ICON ENTERPRISES INC	in	SSL CERT. SETUP & ANNUAL FEE	243.04
	143217	09/14/2018	06375	COMPUNET INC	in	CISCO SUPPORT - BILLABLE TIME	525.00
	143217	09/14/2018	06375	COMPUNET INC	in	CREDIT MEMO - INV 115597	-525.00
	143217	09/14/2018	06375	COMPUNET INC	in	COMPUNET TECH SUPPORT	130.00
	143217	09/14/2018	06375	COMPUNET INC	in	CREDIT MEMO - INV 117122	-130.00

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	143220	09/14/2018	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES AUG 2018	292.84	
	143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,424.16	
	143264	09/14/2018	07866	HYLAND SOFTWARE INC	in	ONBASE TRAINING RENEWAL	4,376.00	
	143294	09/14/2018	08210	MOBILEGUARD INC	in	NET GUARD	744.00	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	SITE RENTAL CHARGES	150.00	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	SITE RENTAL CHARGES	150.00	
	143344	09/14/2018	03075	SOFTWARE UNLIMITED CORP	in	SYNERGEX DATABASE MAINT	552.00	
	143344	09/14/2018	03075	SOFTWARE UNLIMITED CORP	in	SOFTWARE MAINTENANCE	3,832.56	
	143354	09/14/2018	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	3,235.00	
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	37.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRY ERASE BOARD CLEANING WIPES	12.40	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRY ERASE BOARD ERASERS (4PK)	8.10	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMPRESSED AIR DUSTER CANS - 8PK	82.88	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL BINDER CLIPS 2-12/PKS	8.38	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WINDEX WINDOW CLEANER - 1 GAL REF	14.53	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BACKUP UPS, PACKAGING TAPE, RUBBER	1,290.40	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6X9 WIRE BOUND NOTEBOOKS (20)	42.79	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POST-IT PADS - IT	24.30	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRY ERASE MARKERS - ASSORTED COLO	67.88	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ESRI CONFERENCE - HOTEL CHARGE - VA	251.31	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ESRI CONFERENCE - HOTEL CHARGE - M	251.31	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RUGGED CASE FOR TRACKIT BAR CODE	26.25	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IT BUDGET MEETING WORKING LUNCH	38.66	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL FIRE & EMS COMBO PACKAGE (	478.17	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ESRI CONFERENCE HOTEL - AARON LOW	1,256.55	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CISCO PHONE SYSTEM TRAINING - PAT SI	1,947.50	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIT-STAND DESK	437.60	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOUTHRIDGE GENETECH PC - WALL MOU	86.87	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	8 320GB LAPTOP HARD DRIVES - STOCK F	299.60	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	10 PACK OF TOUCH SCREEN STYLUS'	8.63	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING FE	325.95	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROSOFT SURFACE DOCK	149.92	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AUDIO EDITING SOFTWARE FOR CLERKS	103.99	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE CHAIR - VANCE H	434.39	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	100PK OF HID PROX CARDS	336.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	7 LABEL TAPE CARTRIDGES FOR LABEL F	112.53	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SSL CERTIFICATE FOR 'COKARCGISCACH	315.00	C

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
Total amount by Department					\$ 29,290.03	
035 SUPPORT SERVICES-CUSTOMER SERVICE						
143229	09/14/2018	03530	DATAPROSE INC	in MAILING SERVICES	6,764.86	
143266	09/14/2018	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in OFFICE SUPPLIES	179.18	
Total amount by Department					\$ 6,944.04	
041 CITY CLERK						
143317	09/14/2018	02469	PALMER CHRISTINA	in TRAVEL EXPENSES	642.60	
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WAPRO MEMBERSHIP - ROE	25.00	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ONBASE CONFERENCE - LODGING DEPOS	229.35	C
Total amount by Department					\$ 896.95	
042 LEGAL SERVICES						
143204	09/14/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in SHREDDING SERVICES	82.96	
143265	09/14/2018	00006	IMPREST PETTY CASH FUND	in PETTY CASH FUND	6.00	
143306	09/14/2018	02499	NORTHWEST BUSINESS STAMP, INC.	in STAMP	16.24	
143324	09/14/2018	03467	PRONTO PROCESS SERVICE, INC	in AUGUST MESSENGER SERVICE	40.00	
Total amount by Department					\$ 145.20	
050 CIVIL SERVICE						
143193	09/14/2018	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in PROFESSIONAL SERVICES	156.00	
Total amount by Department					\$ 156.00	
061 CODE ENFORCEMENT						
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	109.96	
143191	09/14/2018	09813	B-F JUVENILE JUSTICE CTR	in GRAFFITI ABATEMENT PROGRAM	3,040.00	
143372	09/14/2018	00030	VERIZON NORTHWEST	in VEHICLE TRACKING	65.16	
143375	09/14/2018	01380	W A C E TREASURER WA ASSOC CODE EI	in 2018 WACE CONFERENCE	200.00	
Total amount by Department					\$ 3,415.12	
062 LONG RANGE PLANNING						
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	40.01	
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NIKON EN-EL11 LITHIUM BATTERY FOR N	12.98	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MISC. OFFICE SUPPLIES: CLOROX WIPES	166.70	C
Total amount by Department					\$ 219.69	
063 ECONOMIC & BUSINESS DEVELOPMENT						
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	180.94	
143203	09/14/2018	09719	CHAPTER 0590 MIDCOLUMBIA TRI-CITIE	in MARCH & MAY 2018 WORKSHOPS	300.00	
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUSTAINABILITY FORUM SUPPLIES	67.18	C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POSTERS FOR SUSTAINABILITY FORUM	54.25	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PURCHASE OF A DISPLAY ADAPTER FOR 1	43.43	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION FOR MT-IEDC ANNUAL ME	749.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN OF A DISPLAY ADAPTER FOR US	-43.43	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER CONTACT MAILING FOR ADV	103.18	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROSPECTIVE DEVELOPERS MEETING - P	32.78	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1ST THURSDAY JULY 5TH SUPPLIES	41.08	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUSTAINABILITY FORUM BANNERS	195.76	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	JUNE 1ST THURSDAY BOOST POST	20.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PAPER STOCK AND CUTTING FOR HOLID	50.44	C
Total amount by Department							\$ 1,794.61	
071 POLICE DEPT. - ADMINISTRATION								
	143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	201.14	
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	88.49	
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	35.83	
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	34.27	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMPACT REFRIGERATOR	152.03	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WCIA TRAINING REFRESHMENTS	18.48	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROWAVE FOR THE BREAKROOM	225.88	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOMICIDE PRESENTATION BY SPECIAL IN	42.26	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASIC CABLE SERVICE	228.04	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AUTO THEFT PREVENTION AUTHORITY P	179.70	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HIDTA MEETING - CHIEF HOHENBERG	191.40	C
Total amount by Department							\$ 1,397.52	
072 POLICE DEPT.- CRIMINAL INVESTIGATION								
	143169	09/14/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	2,504.93	
	143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	143338	09/14/2018	01123	SEINER ED	in	ADMINISTRATIVE HEARING SERVICE	100.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CID OFFICE BLINDS (WEST WALL)	128.71	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AMMUNITION FOR AN INVESTIGATION	18.45	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POCHERT - 2018 DALLAS ICAC CONFEREN	600.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POCHERT - 2018 DALLAS ICAC CONFEREN	727.60	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POCHERT TRAVEL TO DALLAS ICAC CON	35.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STERILE WATER EVIDENCE COLLECTION	1,151.16	C

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Total amount by Department					\$ 5,428.60	
073 POLICE DEPT. - PATROL						
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	2,949.01	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
143298	09/14/2018	00550	MOTOROLA SOLUTIONS INC	in RADIO MAINTENANCE	2,663.74	
143380	09/14/2018	05985	WAT INC	in GETAC OFFICE DOCK STATIONS	684.16	
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STYLUS'S FOR GETAC'S	54.30	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REGISTRATION FEE TO CRASH DATA RET.	295.00	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STAKES FOR POSTING SIGNS	16.27	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TOTES FOR VEHICLE TRANSFERS	195.28	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in K-9 SUPPLIES - AXEL - E-COLLAR	424.99	C
Total amount by Department					\$ 7,716.75	
074 POLICE DEPT. - STAFF SERVICES						
143169	09/14/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	670.64	
143190	09/14/2018	04965	BETTENDORF'S PRINTING & DESIGN	in BUSNIESS CARDS	108.60	
143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	409.51	
143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	321.41	
143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	865.19	
143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	17.27	
143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in OFFICE SUPPLIES	15.19	
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REGISTRATION FEE TO WSSSA SCHOOL S	520.00	C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PATROL SECTOR PAPER	980.00	C
Total amount by Department					\$ 3,907.81	
075 POLICE DEPT. - INTERGOVERNMENTAL						
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	2,949.33	
143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	65.99	
143276	09/14/2018	02608	KENNEWICK EMERGENCY PHYSICIANS I	in PRISONER MEDICAL	5,845.00	
143278	09/14/2018	05291	KENNEWICK RADIOLOGY GROUP PC	in PRISONER MEDICAL	582.00	
143362	09/14/2018	00249	TRIOS HOSPITAL	in PRISONER MEDICAL	3,231.10	

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					Total amount by Department	\$ 12,673.42
076 POLICE DEPT - PROFESSIONAL STANDARDS						
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY 18.80
	143251	09/14/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES 102.83
	143251	09/14/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES 30.82
	143251	09/14/2018	05823	GALLS, LLC	in	QUARTERMASTER SUPPLIES 462.49
	143351	09/14/2018	06187	SUN BADGE COMPANY	in	CHIEF BADGES 280.25
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS FOR DEPT HEAD RETRE. 46.67 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BARRIER TAPE AND EVIDENCE ENVELOP 346.71 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERIES FOR CAT CAMERAS 130.22 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EQUIPMENT. 1,221.75 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHARPS CONTAINERS 100.22 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VEHICLE STOCKING EQUIPMENT 135.70 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVIDENCE BAGS 290.30 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOKS FOR REQUIRED READING FOR RA 112.02 C
					Total amount by Department	\$ 3,278.78
081 FIRE DEPT. - ADMINISTRATION						
	143172	09/14/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #1 47.83
	143204	09/14/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHRED SERVICE 18.38
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3 25.00
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3 15.00
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5 7.50
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2 18.75
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES 413.23
	143304	09/14/2018	04748	NORTH COAST ELECTRIC COMPANY	in	FTC WATER LINE 46.69
	143308	09/14/2018	05059	NORTHWEST SAFETY CLEAN	in	TURNOUT CLEANER 115.31
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING 5.68
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING 4.65
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MOUSE TRAPS (STATION 3) 6.48
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ENMOTIC 52.01 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL CONTRACT FEE. 16.15 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: RUBBERI 183.88 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ANGEL S 66.64 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DURACE 63.70 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: TIDE POI 10.94 C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIKE REPAIRS 316.57 C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DUAL-DOCUMENT FRAMES FOR NEW HIF	157.07	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: REPLACI	9.75	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DUAL-DOCUMENT FRAMES: OFFICER OA'	208.00	C
Total amount by Department							\$ 1,809.21	
082 FIRE DEPT. - SUPPRESSION								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,083.05	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	8.69	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING & ALTERATIONS	38.18	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.86	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	4.08	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	28.24	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	64.35	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	24.44	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	6.52	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	6.52	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	16.29	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	4.08	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	4.08	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	39.10	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.86	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	54.30	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.91	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.58	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.58	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.58	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	96.71	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRTS	111.81	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.91	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	290.14	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	193.42	
	143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRTS	167.71	
	143315	09/14/2018	00917	OXARC, INC.	in	EXTINGUISHER MAINTENANCE	56.58	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	300.00	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	70.59	

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	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	300.00	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	81.45	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	150.01	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	70.59	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	298.65	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	81.45	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	300.00	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	86.88	
	143326	09/14/2018	00957	RANCH & HOME INC	in	BOOT DRESSING	5.43	
	143326	09/14/2018	00957	RANCH & HOME INC	in	BOOT DRESSING	5.43	
	143326	09/14/2018	00957	RANCH & HOME INC	in	CREDIT - BOOT DRESSING	-5.43	
	143326	09/14/2018	00957	RANCH & HOME INC	in	CREDIT - EXCHANGE DAY BOOTS	-16.29	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	300.00	
	143337	09/14/2018	07872	SEA WESTERN INC	in	SCBA FACEMASKS	396.33	
	143337	09/14/2018	07872	SEA WESTERN INC	in	STRUCTURE BOOTS	409.97	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	59.19	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.10	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	41.95	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	53.89	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.42	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	37.33	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.51	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	38.83	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	58.23	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ONLINE WEB MEETING SUBSC	24.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	GATORADE - WATER FOLLIES (REHAB SU	122.96	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OSB PURCHASE FOR KFD TRAINING	1,077.75	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ONLINE LIBRARY SUBSCRIPTI	6.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT PHONE CASE FOR CAPT. I	25.57	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICOM IC-F7010 SINGLE BAY IN-VEHICLE F	74.40	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS - BC TOD KREUTZ	18.44	C
Total amount by Department							\$ 7,126.86	
083 FIRE PREVENTION & INVESTIGATION								
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INTERNATIONAL TRANSACTION FEE - 500	10.05	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	500 FLASH N' GLOW STICKS	670.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HELIUM FOR BALLOONS - NATIONAL NIC	78.17	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ELLIS: FIRE INSPECTIONS LAW BULLETIN	159.00	C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PERMIT PAPER, MISC SUPPLIES	54.81	C
Total amount by Department							\$ 972.03	
090 ENGINEERING								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	637.55	
	143184	09/14/2018	00034	BENTON COUNTY AUDITOR	in	LICENSE AGREEMENTS	206.00	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE 1	7.50	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE	37.50	
	143299	09/14/2018	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	OFFICE SUPPLIES	7.06	
	143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	7.15	
	143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	24.78	
	143322	09/14/2018	01479	PPI GROUP INC	in	ANNUAL MAINTENANCE	558.37	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	35.61	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	17.04	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	62.79	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROFESSIONAL ENGINEERING LICENSE F	116.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOFTWARE - A PRACTICAL GUIDE TO AU	100.62	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THREE (3) DIGITAL 48 INCH LEVELS FOR	451.71	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DELL LATITUDE 5590 FOR DAN JACOBSEN	2,140.78	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DELL LAPTOP DOCKING STATION FOR DA	146.60	C
Total amount by Department							\$ 4,557.06	
101 CORPORATE & COMMUNITY SERVICES								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	15.67	
	143197	09/14/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	590.00	
	143197	09/14/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	295.00	
	143233	09/14/2018	03966	DEZEMBER, IAN	in	REIMBURSEMENT - CDL FEES	102.00	
	143245	09/14/2018	04147	FEDEX	in	SHIPPING	5.19	
	143265	09/14/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	66.00	
	143302	09/14/2018	01030	NAVIA BENEFIT SOLUTIONS CLIENT PAY	in	FLEX PLAN SERVICES	340.30	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 SIT STAND DESKS AND 1 ADJUSTABLE A	1,225.74	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRICE MATCH PROMISE ON AIRFARE FOR	17.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOKING FEE ON AIRFARE FOR B. WHIT	5.18	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION SHRM CONFERENCE FOR	1,980.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE FOR B. WHITTON: SHRM LEADI	261.80	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FOR B. WHITTON: SHRM LEADER	1,323.04	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE FOR B. WHITTON: SHRM LEADI	340.80	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DUAL MONITOR ARM MOUNT FOR CORE'	135.75	C

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Total amount by Department					\$ 6,703.47
113 PARKS DEPT.-RECREATION SERVICES					
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	185.87
143195	09/14/2018	09548	BRICKS 4 KIDZ	in BRICKS 4 KIDZ CAMP	2,125.00
143204	09/14/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in SHRED SERVICES	36.75
143210	09/14/2018	03031	CLOVER ISLAND	in PUBLIC OUTREACH	351.76
143297	09/14/2018	08250	MOSES LAKE MENS SOFTBALL	in ADULT SOFTBALL UMPIRE FEES	3,645.00
143311	09/14/2018	03700	OFFICE DEPOT INC	in OPERATING SUPPLIES	11.27
143311	09/14/2018	03700	OFFICE DEPOT INC	in OPERATING SUPPLIES	6.46
143352	09/14/2018	01812	SUNBELT RENTALS	in LIFT RENTAL	429.63
143355	09/14/2018	09716	THE STAGE DEPOT OCML INC	in STAGE SUPPLIES	10,564.68
143361	09/14/2018	09631	TRI-CITIES WU YING TAO	in MARTIAL ARTS	1,713.60
143378	09/14/2018	07201	WALSH TERRY	in TRAVEL EXPENSE	232.08
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 1ST THURSDAY SUPPLIES-AUGUST ROCK	17.82 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in AUGUST 1ST THURSDAY SUPPLIES-ROCK	86.12 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EASELS FOR RECREATION DEPT.	128.96 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR RIVERSHORE RE-CONVEY	58.65 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES AT SOUTHRIDGE	21.59 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in JULY - FRAUD CREDIT PENDING	15.50 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BOGGS GAS - FRAUD CREDIT PENDING	450.00 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SAMPLE WRISTBANDS	6.99 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in POOL LIFT CHAIR BATTERY & CHARGER	325.34 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PICS FOR NNO, PLACED ON FOAM BOARI	43.40 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REPLACEMENT PHONE HEADSET FOR AM	204.39 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BIOHAZARD SAFETY WARNING STICKER	100.84 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ADVERTISING SIGNS - TOYOTA CENTER	1,948.70 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY PHOTO USAGE CHARGE.	29.00 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DREAM BELIEVER LAPEL PINS	755.00 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SUPPLIES FOR HOLIDAY PARADE-KICKOI	70.90 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FACEBOOK - RECREATION BOOST POST	377.11 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE BINDERS, OFFICE BINDER CLIPS,	250.81 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RETRACTABLE GEL INK , ROLLERBALL P	5.42 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 RING BINDER 5" VIEW - WHITE, 2" BIND	46.50 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FACE PAINTING FOR COMMUNITY PICNIC	200.00 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COMMUNITY CENTER PIE SOCIAL	150.88 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NAME BADGE SR FRONT DESK STAFF	34.20 C
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PANDORA FOR THE SOUTHRIDGE PAVILIC	29.27 C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POOL UMBRELLA FOR GUARD CHAIR	27.14	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIMPLE GREEN CONCENTRATE - POOL CI	40.62	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRIST BANDS FOR PLAYGROUND OF DE	330.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPONSORSHIP PRINTED MATERIALS - PL	209.45	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR SOUTHRIDGE	30.93	C
Total amount by Department							\$ 25,297.63	
114 PARKS DEPT.-FACILITIES MAINT.								
	143118	08/28/2018	02900	U.S. ARMY CORPS OF ENGINEERS WALL	in	MCNARY LOCK & DAM LEASE	1,650.00	
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	803.09	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	3,416.10	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	44.20	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	8,451.85	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	884.97	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	278.64	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	16,475.20	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.59	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	23.75	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE	18.75	
	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING	38.00	
	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	KPD SECURITY	73.50	
	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00	
	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY	38.00	
	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	FIRE MONITORING	38.00	
	143315	09/14/2018	00917	OXARC, INC.	in	REPAIR & MAINT SUPPLIES	3,012.65	
	143357	09/14/2018	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	47.28	
	143368	09/14/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	406.83	
	143378	09/14/2018	07201	WALSH TERRY	in	TRAVEL EXPENSE	450.52	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	YELLOW PAPER FOR EMPLOYEE PACKET	65.15	C
Total amount by Department							\$ 36,270.07	
120 NON-DEPARTMENTAL								
	143187	09/14/2018	03095	BENTON FRANKLIN HUMAN SERVICES	in	LIQUOR TAXES & PROFITS	5,178.67	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	4,647.60	
	143225	09/14/2018	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	507.70	
	143225	09/14/2018	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	51.58	
	143248	09/14/2018	00372	FIRST NIGHT TRI-CITIES	in	SPONSORSHIP FIRST NIGHT 2019	3,500.00	
	143289	09/14/2018	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00	

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	143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	MCL-FIRE MONITORING	41.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NNO POSTER BOARDS	106.70	C
Total amount by Department							\$ 18,153.25	
Total amount by Fund							\$ 178,632.35	
101 STREET FUND								
010 STREETS								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	118.80	
	143256	09/14/2018	01775	GRAINGER	in	PARTS & SUPPLIES	225.41	
	143275	09/14/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC AUG & SEPT	126.80	
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	ELECTRIC PARTS - SNOW TRUCK	291.70	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	RADIO REPAIR	101.94	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NW PAVEMENT MANAGEMENT CLASS TIC	1,050.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROAD & STREET MAINTENANCE SUPERV	547.50	C
Total amount by Department							\$ 2,462.15	
020 TRAFFIC								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	376.04	
	143177	09/14/2018	09445	AVERY DENNISON CORPORATION	in	INK	1,523.20	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	SIGNALS	3,631.06	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	37.38	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	FLASHERS	226.93	
	143188	09/14/2018	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,657.98	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE 1	26.25	
	143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE	65.63	
	143221	09/14/2018	00642	CORAL SALES COMPANY INC	in	TRAFFIC EQUIPMENT	3,413.03	
	143256	09/14/2018	01775	GRAINGER	in	CUTTING OIL	14.12	
	143256	09/14/2018	01775	GRAINGER	in	SUPPLIES	34.99	
	143275	09/14/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC AUG & SEPT	126.80	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	143332	09/14/2018	04618	RODDA PAINT COMPANY	in	PAINT THINNER	88.76	
	143342	09/14/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT - TRAFFIC LINES	281.32	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROAD & STREET MAINTENANCE SUPERV	547.50	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	JADE LEARNING - CLASS FEES FOR JONA	185.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MCTTRANS SOFTWARE	500.00	C
Total amount by Department							\$ 27,846.37	

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Total amount by Fund						\$ 30,308.52
102 ARTERIAL STREET FUND						
010 ARTERIAL STREET FUND						
143202	09/14/2018	07002	CENTRAL WASHINGTON ASPHALT INC	in	CONTRACT P1801-18	281,653.71
143356	09/14/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	24.72
Total amount by Department						\$ 281,678.43
Total amount by Fund						\$ 281,678.43
103 URBAN ARTERIAL STREET FUND						
010 URBAN ARTERIAL DEPARTMENT						
143230	09/14/2018	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT AGREEMENT	24,614.64
143296	09/14/2018	08982	MORENO & NELSON CONSTRUCTION, CC	in	CONTRACT P1804-18	52,882.71
143323	09/14/2018	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	50,340.50
143356	09/14/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	27.19
143356	09/14/2018	00172	THE TRI-CITY HERALD ADVERTISING	in	PUBLICATION	24.72
Total amount by Department						\$ 127,889.76
Total amount by Fund						\$ 127,889.76
106 BI-PIN OPERATIONS FUND						
010 BI-PIN OPERATIONS FUND						
143354	09/14/2018	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CITRIX XENAPP ANNUAL MAINTENANCE	5,819.32
Total amount by Department						\$ 6,089.32
Total amount by Fund						\$ 6,089.32
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
143206	09/14/2018	00395	CITY OF KENNEWICK	in	REIMB YOUTH SCHOLARSHIPS	2,642.00
143206	09/14/2018	00395	CITY OF KENNEWICK	in	REIMB YOUTH SCHOLARSHIPS	12,576.00
Total amount by Department						\$ 15,218.00
040 HOME						
143189	09/14/2018	04125	BENTON-FRANKLIN TITLE CO.	in	2K12-09 RECONVEYANCE	180.00
Total amount by Department						\$ 180.00
060 WELCH'S EXPANSION						

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143164	09/14/2018	09720	A S KLEIN ENGINEERING PLLC ANDREW	in ANALYSIS	1,500.00
Total amount by Department					\$ 1,500.00
330 INTERGOVERNMENTAL REVENUE					
143207	09/14/2018	00100	CITY OF RICHLAND	in HOME PAYOFF	9,000.00
143207	09/14/2018	00100	CITY OF RICHLAND	in HOME PAYOFF	9,000.00
143207	09/14/2018	00100	CITY OF RICHLAND	in HOME PAYOFF	5,000.00
Total amount by Department					\$ 23,000.00
Total amount by Fund					\$ 39,898.00
111 ASSET FORFEITURE FUND					
010 ASSET FORFEITURE FUND					
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	231.15
Total amount by Department					\$ 231.15
Total amount by Fund					\$ 231.15
116 LODGING TAX FUND					
010 LODGING TAX FUND					
143360	09/14/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in AUGUST 2018 DUES	20,653.00
143360	09/14/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in VISTOR GUIDE AD	3,600.00
Total amount by Department					\$ 24,253.00
Total amount by Fund					\$ 24,253.00
117 CRIMINAL JUSTICE SALES TAX FUND					
010 CRIMINAL JUSTICE SALES TAX FUND					
143157	09/11/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	176.73
143383	09/14/2018	00853	WEST GROUP PAYMENT CENTER	in WESTLAW CHARGES	2,906.05
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EVIDENCE CONTAINERS	847.05
T 300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CHARTER - REDUNDANT INTERNET CONI	580.00
Total amount by Department					\$ 4,509.83
Total amount by Fund					\$ 4,509.83
300 CAPITAL IMPROVEMENTS FUND					
010 STREET IMPROVEMENTS					
143188	09/14/2018	00084	BENTON PUD NO. 1	in HANSEN PARK RESTROOM POWER	1,774.84
143238	09/14/2018	07864	ECONOLITE CONTROL PRODUCTS INC	in WSDOT PROCUREMENT FEE	5,070.54

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143273	09/14/2018	00417	KAR-GOR INC	in	PARTS & SUPPLIES	12,706.20
143359	09/14/2018	04651	TRASTAR INC	in	COUNTDOWN PED	1,361.62
Total amount by Department						\$ 20,913.20
020 LAND AND FACILITIES						
143170	09/14/2018	09418	ALMOND ASPHALT LLC	in	FIRE STATION #4	12,181.15
143339	09/14/2018	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1702-17	2,764.96
143353	09/14/2018	07079	TCA ARCHITECTURE PLANNING INC	in	FIRE STATION #1 PRE-DESIGN	3,935.25
Total amount by Department						\$ 18,881.36
040 PARK RESERVE						
143307	09/14/2018	00648	NORTHWEST PLAYGROUND EQUIPMENT	in	GRANGE PARK WATER ODYSSEY	19,037.13
Total amount by Department						\$ 19,037.13
900 CAPITAL PURCHASES						
143228	09/14/2018	07619	DATABANK IMX LLC	in	1ST YEAR MAINTENANCE	264.71
Total amount by Department						\$ 264.71
Total amount by Fund						\$ 59,096.40
401 WATER AND SEWER FUND						
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	14,387.33
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY	1,254.72
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	348.38
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	85.12
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	518.78
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	178.75
Total amount by Department						\$ 16,773.08
010 WATER/SEWER OPERATIONS						
143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,850.65
143165	09/14/2018	08802	A1 TRUCK WASH	in	TRUCK WASH	32.58
143167	09/14/2018	09628	ADAPCO LLC AZELIS US HOLDING INC	in	CHEMICALS	1,220.88
143173	09/14/2018	07400	ANALYTICAL SERVICES INC	in	AEROBIC SPORE SAMPLES	215.00
143173	09/14/2018	07400	ANALYTICAL SERVICES INC	in	AEROBIC SPORE SAMPLES	215.00
143173	09/14/2018	07400	ANALYTICAL SERVICES INC	in	AEROBIC SPORE SAMPLES	215.00
143174	09/14/2018	02738	ANATEK LABS INC	in	LOCAL LIMITS DEVELOPMENT	3,877.00
143174	09/14/2018	02738	ANATEK LABS INC	in	LOCAL LIMITS DEVELOPMENT	1,590.00
143174	09/14/2018	02738	ANATEK LABS INC	in	SEWER SYSTEM SAMPLES	948.00

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143174	09/14/2018	02738	ANATEK LABS INC	in	WATER SYSTEM CAPACITY ANALYSIS	948.00
143174	09/14/2018	02738	ANATEK LABS INC	in	LOCAL LIMITS DEVELOPMENT	20.27
143178	09/14/2018	00108	BADGER METER INC NATIONAL METER	in	BADGER METER TRIAL	968.86
143179	09/14/2018	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	292.12
143179	09/14/2018	00214	BASIN DEPARTMENT STORE	in	UNIFORM ALLOWANCE	292.12
143180	09/14/2018	01726	BAVCO APPARATUS & VALVE CO	in	BACKFLOW	117.51
143182	09/14/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	CONCRETE	179.86
143183	09/14/2018	01386	BECKWITH AND KUFFEL	in	PERFORM CAPACITY TEST-WTP	1,055.40
143185	09/14/2018	00158	BENTON COUNTY WATER CONSERVANC'	in	LEGAL NOTICES/FEEES	715.00
143186	09/14/2018	00093	BENTON FRANKLIN DISTRICT HEALTH	in	DRINKING WATER TESTS	2,745.00
143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	37,137.68
143188	09/14/2018	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,177.28
143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	30,505.37
143188	09/14/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	14,606.50
143188	09/14/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	388.30
143188	09/14/2018	00084	BENTON PUD NO. 1	in	WATER FILTRATION	25,108.87
143201	09/14/2018	05050	CENTRAL HOSE & FITTINGS INC	in	SUPPLIES	36.71
143201	09/14/2018	05050	CENTRAL HOSE & FITTINGS INC	in	SUPPLIES	16.31
143201	09/14/2018	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE REPAIR- VACTOR	137.80
143201	09/14/2018	05050	CENTRAL HOSE & FITTINGS INC	in	SUPPLIES	109.83
143202	09/14/2018	07002	CENTRAL WASHINGTON ASPHALT INC	in	CONTRACT P1801-18	41,387.46
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE 1	26.25
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	CBI ICE	65.62
143213	09/14/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	COMMUNICATION CABLES	156.47
143215	09/14/2018	00114	COLUMBIA RIGGING CORPORATION	in	SAFETY SUPPLIES	120.89
143217	09/14/2018	06375	COMPUNET INC	in	CONTRACTUAL SERVICES SCADA	43,660.31
143219	09/14/2018	04907	CONSOLIDATED SUPPLY CO	in	F/H REPLACEMENT	1,986.83
143222	09/14/2018	00013	CORE & MAIN LP	in	VALVE REPLACEMENT	1,590.05
143224	09/14/2018	09791	CUEVAS EDDIE	in	1ST HALF COMPLIMENT	97.71
143226	09/14/2018	09506	CWA CONSULTING SERVICES LLC CURTI	in	CONSULTING SERVICES	11,305.00
143227	09/14/2018	08028	DAILY JOURNAL OF COMMERCE	in	PUBLICATION	176.00
143236	09/14/2018	06264	E H WACHS	in	VALVE TRINER TRUCK PARTS	388.24
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	363.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	363.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UMCR SAMPLES	1,200.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	30.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	300.00

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143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	580.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	580.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	580.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	580.00
143240	09/14/2018	09295	EUROFINS EATON ANALYTICAL INC	in	UCMR SAMPLES	580.00
143245	09/14/2018	04147	FEDEX	in	SHIPPING	140.85
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	PARTS & SUPPLIES	309.89
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	47TH F/H REPLACEMENT	1,029.27
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	BELL RESTRAINT	66.88
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	FITTINGS	13.18
143246	09/14/2018	00086	FERGUSON ENTERPRISES INC	in	PUC PARTS	31.32
143247	09/14/2018	02312	FIELD INSTRUMENTS & CONTROLS INC	in	SUBMERSIBLE LEVEL SENSOR	1,542.03
143249	09/14/2018	03862	FISHER SCIENTIFIC	in	LAB SUPPLIES	165.19
143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	384.94
143253	09/14/2018	00499	GERLACH, DUSTIN	in	WORK BOOTS	170.65
143256	09/14/2018	01775	GRAINGER	in	MOTOR - SLUDGE COLLECTOR	755.36
143256	09/14/2018	01775	GRAINGER	in	COOLING TOWELS - WTP	80.90
143256	09/14/2018	01775	GRAINGER	in	PLANT REPAIR	16.70
143256	09/14/2018	01775	GRAINGER	in	TOOLS & SUPPLIES	50.61
143256	09/14/2018	01775	GRAINGER	in	PVC GLUE	42.65
143256	09/14/2018	01775	GRAINGER	in	PRESSURE REGULATOR	66.22
143256	09/14/2018	01775	GRAINGER	in	SUMP PUMPS - WTP	218.29
143256	09/14/2018	01775	GRAINGER	in	TOOLS	446.39
143256	09/14/2018	01775	GRAINGER	in	PARTS & SUPPLIES	348.88
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	ARMISTAD METER SET	521.78
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	PARTS & SUPPLIES	417.87
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	F/H REPLACEMENT	279.95
143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	PARTS & SUPPLIES	705.60
143258	09/14/2018	01482	HACH COMPANY	in	CHLORINE FREE REAGENTS	751.24
143258	09/14/2018	01482	HACH COMPANY	in	REPAIR & MAINT	947.26
143258	09/14/2018	01482	HACH COMPANY	in	LAB SUPPLIES	614.18
143259	09/14/2018	06569	HDR INC	in	CONSULTANT AGREEMENT	6,150.09
143259	09/14/2018	06569	HDR INC	in	CONSULTANT AGREEMENT	67,624.96
143260	09/14/2018	08572	HIGH DESERT MAINTENANCE INC	in	VOLUTE REPAIR	276.23
143263	09/14/2018	00021	HUSK OFFICE FURNITURE AND SUPPLIES	in	WTP TRAINING SUPPLIES	22.17
143272	09/14/2018	01037	KAMAN INDUSTRIAL TECHNOLOGIES	in	SEAL KIT	65.92
143275	09/14/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC AUG & SEPT	126.40

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143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	FITTING - WTP REPAIRS	7.00
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES	8.23
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	55.06
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES	16.72
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	FITTINGS - WTP	10.26
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	FITTINGS - WTP	40.64
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PIPE - SIPHON WTP	11.78
143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	8.94
143284	09/14/2018	09792	LOPEZ JUAN	in	1ST HALF COMPLIMENT	76.95
143286	09/14/2018	09723	MAGELSEN WILLIAM	in	UNIFORM ALLOWANCE	146.58
143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	WFP-FIRE MONITORING	38.00
143295	09/14/2018	05112	MOON SECURITY SERVICES, INC	in	SECURITY -SCADA SERVICE	29.00
143300	09/14/2018	01290	N C L OF WISCONSIN, INC.	in	LAB SUPPLIES	118.80
143303	09/14/2018	05532	NORCO, INC.	in	ASBESTOS FILTERS	24.24
143303	09/14/2018	05532	NORCO, INC.	in	TYVEK COVERALLS	129.60
143305	09/14/2018	04466	NORTHSTAR CHEMICAL INC	in	SODIUM HYPOCHLORITE	857.24
143305	09/14/2018	04466	NORTHSTAR CHEMICAL INC	in	SODIUM HYPOCHLORITE	701.00
143309	09/14/2018	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	198.00
143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	87.80
143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	53.17
143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	45.71
143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	86.88
143314	09/14/2018	01912	OWEN EQUIPMENT COMPANY	in	VACTOR PARTS	815.76
143315	09/14/2018	00917	OXARC, INC.	in	OXYGEN	7.92
143315	09/14/2018	00917	OXARC, INC.	in	TORCH REPAIR	46.86
143315	09/14/2018	00917	OXARC, INC.	in	NITROGEN	11.04
143315	09/14/2018	00917	OXARC, INC.	in	SUPPLIES	60.79
143316	09/14/2018	01174	P B S ENGINEERING & ENVIRONMENTAL	in	ASBESTOS TESTING	115.00
143318	09/14/2018	01040	PARAMOUNT SUPPLY COMPANY	in	AIR RELEASE	638.15
143318	09/14/2018	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS	92.40
143318	09/14/2018	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS - BOOSTER STATIONS	163.43
143318	09/14/2018	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS	46.13
143318	09/14/2018	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS- BOOSTER STATIONS	62.03
143320	09/14/2018	02941	PHASE 2 ELECTRIC, INC.	in	HIGH SERVICE VFD INSTALLATION - PUM	2,925.25
143321	09/14/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	SUPPLIES - WTP	25.79
143321	09/14/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	15.69
143321	09/14/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	30.38

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	143323	09/14/2018	04920	PREMIER EXCAVATION INC	in	CONTRACT P1309-18	135,685.66	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86	
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86	
	143326	09/14/2018	00957	RANCH & HOME INC	in	COOLING COLLAR	75.94	
	143326	09/14/2018	00957	RANCH & HOME INC	in	SALT	65.03	
	143326	09/14/2018	00957	RANCH & HOME INC	in	BACKFLOW	31.26	
	143333	09/14/2018	04064	ROSEMOUNT INC.	in	CHLORINE FREE SYSTEM	8,496.12	
	143340	09/14/2018	00111	SHARPE & PRESZLER CONSTRUCTION	in	CONTRACT P1814-18	161,326.70	
	143340	09/14/2018	00111	SHARPE & PRESZLER CONSTRUCTION	in	CONTRACT P1715-17	148,896.93	
	143345	09/14/2018	05320	SOLID WASTE SYSTEMS INC	in	FIELD UTILITY SUPPLIES	209.73	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	30.00	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	15.41	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	35.62	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	127.52	
	143364	09/14/2018	00393	TROJAN TECHNOLOGIES	in	REPAIRS	923.99	
	143366	09/14/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	10.27	
	143368	09/14/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	167.30	
	143369	09/14/2018	07925	USA BLUEBOOK	in	CHLORINE TEST REAGENTS	219.46	
	143369	09/14/2018	07925	USA BLUEBOOK	in	PARTS	229.86	
	143370	09/14/2018	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	429.57	
	143371	09/14/2018	03625	UV DOCTOR LAMPS LLC	in	RELAY BOARD KIT	969.46	
	143372	09/14/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	944.82	
	143373	09/14/2018	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	112.46	
	143376	09/14/2018	00164	WA STATE DEPARTMENT OF ECOLOGY	in	DAM SAFETY FEE	881.00	
	143376	09/14/2018	00164	WA STATE DEPARTMENT OF ECOLOGY	in	PERMIT FEES - WWTP	18,059.76	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MOUSE TRAPS	13.01	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MOUSE TRAPS	26.00	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MARKER - TRUCK	6.47	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	GAS CANS - WTP	65.14	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS & SUPPLIES	13.01	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	LOCTITE GLUE	6.51	
	143379	09/14/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	CABLE CUTTERS	54.28	
	143384	09/14/2018	05380	WESTERN SYSTEMS FABRICATION INC	in	CAMERA REPAIR	1,192.47	
	143385	09/14/2018	09339	WHITE SHIELD INC	in	POTHOLE GEOTECH OBSERVATION	1,950.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 DC CAR CHARGERS FOR DELL LAPTOPS	74.91	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FEE FOR CHARLIE ARNTZ WHILE	422.62	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BAGGED CONCRETE / SOD	670.05	C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPAIR OF WATER SOFTENER	70.33	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLUE CARDSTOCK FOR BACKFLOW TEST	122.80	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONCRETE	97.45	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PUBLIC OUTREACH MATERIALS - WASTE	165.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 CELL PHONE WALL CHARGERS - METEF	22.01	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MIDGE FLY PESTICIDE	1,220.88	C
Total amount by Department							\$ 814,282.33	
030 SEWER AREA CHARGE								
	143192	09/14/2018	06149	BIG D'S CONSTRUCTION OF TRI-CITIES II	in	CONTRACT P1512-17 WWTP	13,210.51	
	143270	09/14/2018	04713	J-U-B ENGINEERS INC	in	ENGINEERING SERVICES	3,526.81	
Total amount by Department							\$ 16,737.32	
Total amount by Fund							\$ 847,792.73	
402 MEDICAL SERVICES FUND								
010 MEDICAL SERVICES								
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	722.02	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	8.69	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING & ALTERATIONS	38.17	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.86	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	4.07	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	28.23	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	64.34	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	24.43	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	6.51	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM UNIFORM PANTS	6.51	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	16.29	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	12.22	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	4.07	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	4.07	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	39.09	
	143163	09/14/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.86	
	143172	09/14/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #1	47.80	
	143175	09/14/2018	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	1,115.50	
	143194	09/14/2018	03495	BOUND TREE MEDICAL LLC	in	CREDIT - NEBULIZERS	-2,628.66	

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143194	09/14/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	2,628.66
143194	09/14/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	344.92
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	232.19
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	42.32
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	100.67
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	36.20
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	115.86
143198	09/14/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	37.62
143204	09/14/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHRED SERVICE	18.37
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	25.00
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 3	15.00
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 5	7.50
143212	09/14/2018	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2	18.75
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	54.30
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.89
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.57
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.57
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM ALLOWANCE	13.57
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	96.71
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRTS	111.79
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRT	55.89
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	290.12
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM PANTS	193.41
143251	09/14/2018	05823	GALLS, LLC	in	UNIFORM SHIRTS	167.70
143283	09/14/2018	08868	LIFE-ASSIST	in	IV & MEDICAL SUPPLIES	737.70
143283	09/14/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	971.97
143283	09/14/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	977.40
143283	09/14/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	163.29
143283	09/14/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	248.52
143291	09/14/2018	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	777.38
143308	09/14/2018	05059	NORTHWEST SAFETY CLEAN	in	TURNOUT CLEANER	115.29
143310	09/14/2018	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	19.95
143315	09/14/2018	00917	OXARC, INC.	in	OXYGEN	139.97
143315	09/14/2018	00917	OXARC, INC.	in	OXYGEN	42.12
143315	09/14/2018	00917	OXARC, INC.	in	OXYGEN	85.48
143315	09/14/2018	00917	OXARC, INC.	in	OXYGEN	42.12
143315	09/14/2018	00917	OXARC, INC.	in	CYLINDER RENTAL	180.28

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	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	70.58	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	81.44	
	143326	09/14/2018	00957	RANCH & HOME INC	in	WILDLAND BOOTS	149.99	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	70.58	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	81.44	
	143326	09/14/2018	00957	RANCH & HOME INC	in	DAY BOOTS	86.87	
	143326	09/14/2018	00957	RANCH & HOME INC	in	BOOT DRESSING	5.42	
	143326	09/14/2018	00957	RANCH & HOME INC	in	BOOT DRESSING	5.42	
	143326	09/14/2018	00957	RANCH & HOME INC	in	CREDIT - BOOT DRESSING	-5.43	
	143326	09/14/2018	00957	RANCH & HOME INC	in	CREDIT - EXCHANGE DAY BOOTS	-16.29	
	143337	09/14/2018	07872	SEA WESTERN INC	in	SCBA FACEMASKS	396.31	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	59.18	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.11	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	41.94	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	53.90	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	49.41	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	37.33	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.52	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	38.82	
	143367	09/14/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	58.24	
	143391	09/14/2018	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	761.56	
	143391	09/14/2018	06869	ZOLL MEDICAL CORPORATION	in	GENERAL MEDICAL SUPPLIES	1,368.36	
	143391	09/14/2018	06869	ZOLL MEDICAL CORPORATION	in	EMS TRAINING SUPPLIES	193.04	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ENMOTIC	52.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMS PHONE CASE COVER. EMS PHONE C	24.96	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY RX DISPOSAL CONTRACT FEE.	16.15	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: RUBBERI	183.87	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FULL REFUND FOR EMS PHONE CASE PUI	-24.96	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ANGEL S	66.64	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICOM IC-F7010 SINGLE BAY IN-VEHICLE F	74.40	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DURACE	63.69	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: TIDE POI	10.94	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIKE REPAIRS	316.57	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: REPLACI	9.75	C
Total amount by Department							\$ 13,227.31	
Total amount by Fund							\$ 13,227.31	

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403 BUILDING SAFETY FUND							
010 BUILDING SAFETY							
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	373.68
	143265	09/14/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	10.85
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2015 IFGC CODE AND COMMENTARY - TO	106.43
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VARIDESK EXEC 40 ADJUSTABLE HEIGHT	597.30
Total amount by Department						\$ 1,088.26	
Total amount by Fund						\$ 1,088.26	
404 COLISEUM FUND							
010 COLISEUM							
	143274	09/14/2018	09627	KDA ARCHITECTURE INC	in	CONTRACT 18-025	8,405.95
Total amount by Department						\$ 8,405.95	
Total amount by Fund						\$ 8,405.95	
405 STORMWATER UTILITY FUND							
010 STORMWATER							
	143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	217.90
	143181	09/14/2018	03707	BAXTER AUTO PARTS	in	TOWING MIRRORS	111.64
	143243	09/14/2018	08774	FASTENAL COMPANY	in	EAR MUFFS	173.77
	143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	59.52
	143256	09/14/2018	01775	GRAINGER	in	SAFETY SUPPLIES	17.62
	143257	09/14/2018	00865	H D FOWLER COMPANY INC	in	STORM REPAIR PARTS	1,388.54
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	TOOLS - VAC CON	87.04
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19
	143325	09/14/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19
	143326	09/14/2018	00957	RANCH & HOME INC	in	SUPPLIES	40.71
	143329	09/14/2018	00366	REESE CONCRETE PRODUCTS MFG INC	in	STORM PARTS	130.32
	143329	09/14/2018	00366	REESE CONCRETE PRODUCTS MFG INC	in	STORM REPAIR PARTS	1,162.02
	143329	09/14/2018	00366	REESE CONCRETE PRODUCTS MFG INC	in	STORM REPAIR PARTS	271.50
	143372	09/14/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	130.32
	143376	09/14/2018	00164	WA STATE DEPARTMENT OF ECOLOGY	in	PERMIT FEE - STORMWATER PHASE 2	18,136.93
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT MONITOR/CABLE - KEITH	152.98
Total amount by Department						\$ 22,191.19	
Total amount by Fund						\$ 22,191.19	

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406 COLUMBIA PARK GOLF COURSE FUND							
010 COLUMBIA PARK GOLF COURSE							
143350	09/14/2018	07670	STRATEGIC CONSTRUCTION MANAGEM	in	CONSULTANT AGREEMENT	5,200.00	
143387	09/14/2018	05761	WILLIAMS SCOTSMAN INC	in	CPGC ADA RAMP	281.27	
Total amount by Department						\$ 5,481.27	
Total amount by Fund						\$ 5,481.27	
501 EQUIPMENT RENTAL FUND							
143200	09/14/2018	05061	CEDAR RAPIDS TIRE CO	in	TIRE - MULTI - TRAC	105.46	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	TIRES	498.14	
143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS & SUPPLIES	189.45	
143241	09/14/2018	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	203.26	
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	125.81	
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	92.11	
Total amount by Department						\$ 1,214.23	
010 EQUIPMENT RENTAL							
143117	08/27/2018	02081	OORD, NICHOLAS	in	OE CLOTHING	168.55	C
143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	39.47	
143176	09/14/2018	04247	AUTOZONE	in	REPAIR - VEH. 0391	39.09	
143176	09/14/2018	04247	AUTOZONE	in	FUEL PUMP - VEHICLE 0064	174.84	
143201	09/14/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	75.48	
143211	09/14/2018	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	679.46	
143211	09/14/2018	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	529.76	
143211	09/14/2018	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	26,266.45	
143214	09/14/2018	02579	COLUMBIA FORD	in	2018 FORD CARGO VAN	44,162.16	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	TIRES - VEH. 3320	568.68	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	FLAT REPAIR - VEH. 0059	143.88	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	FLAT REPAIR - VEH. 0401	136.29	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	TIRES - VEH. 0152	622.65	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	FLAT REPAIR - VEH. 4206	49.96	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	TIRE - VEH. 4206	426.71	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	TIRE & SERVICE - VEH. 4206	476.67	
143216	09/14/2018	08852	COMMERCIAL TIRE	in	FLAT REPAIR - VEH. 0059	186.51	
143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	DOOR HANDLE - VEH. 5006	32.99	
143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	PARTS & SERVICE - VEH. 2105	929.48	

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143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	SERVICE - VEH. 2206	1,840.48
143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	OIL CHANGE - VEH. 2206	119.71
143231	09/14/2018	09827	DAY WIRELESS SYSTEMS	in	FLASHER MODULE - VEH. 4802	317.47
143231	09/14/2018	09827	DAY WIRELESS SYSTEMS	in	EQUIPMENT	4,637.87
143241	09/14/2018	00166	FARMERS EXCHANGE	in	SERVICE - VEH. 3523	228.56
143241	09/14/2018	00166	FARMERS EXCHANGE	in	SERVICE - VEH. 0397	89.57
143241	09/14/2018	00166	FARMERS EXCHANGE	in	PARTS - VEH. C002	68.68
143241	09/14/2018	00166	FARMERS EXCHANGE	in	PARTS & LABOR - VEH. 3523	18.24
143241	09/14/2018	00166	FARMERS EXCHANGE	in	SHEAVE - VEH. 0396	43.95
143241	09/14/2018	00166	FARMERS EXCHANGE	in	PARTS - VEH. C066	150.58
143241	09/14/2018	00166	FARMERS EXCHANGE	in	BELT - VEH.3523	170.76
143252	09/14/2018	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDOW TINTING - VEH. 3000	136.77
143256	09/14/2018	01775	GRAINGER	in	FILTER - SHOP VAC	16.09
143260	09/14/2018	08572	HIGH DESERT MAINTENANCE INC	in	BRACKET - VEH. 2717	243.12
143262	09/14/2018	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS - VEH. 0230	275.50
143267	09/14/2018	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	651.60
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	SERVICE - VEH. 2004	130.08
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	A/C SERVICE - VEH. 5520	435.14
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	A/C SERVICE- VEH. 4612	124.33
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR - VEH. 2801	303.91
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR - VEH. 2801	252.15
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	REPAIR - VEH. 2801	451.86
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	PARTS & SERVICE - VEH. 2003	1,881.20
143268	09/14/2018	03363	JIM'S PACIFIC GARAGES INC	in	GAS PEDAL - VEH. 4204	128.72
143269	09/14/2018	08944	JOHNSTON NORTH AMERICA INC	in	FUEL CAP- VEH. 0100	84.43
143279	09/14/2018	06243	KIMBALL MIDWEST	in	PARTS - VEH. 4206	28.13
143290	09/14/2018	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	AMBER LIGHT - VEH. 0153	333.77
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	HOUSING THERMOSTAT- VEH. 5006	25.99
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CONNECTOR KIT - VEH. 0480	2.92
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	ELEC BATTERIES - VEH. 0471	13.27
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES - VEH. 0471	28.70
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CABIN AIR FILTER - VEH. 7351	7.11
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS - VEH. 4802	2.51
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS FOR VEH. 4802	10.03
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	GAS PEDAL SENSOR - VEH. 0214	90.70
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	MINI LAMPS - SHOP	7.82
143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	OIL FILTER - VEH. 3736	5.47

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	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	FILTERS - VEH. 7782	11.83	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEH. 2512	17.28	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	155.93	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	19.09	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	247.47	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	FUEL FILTER - VEH. 0440	15.68	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS & SUPPLIES	50.76	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CREDIT	-136.71	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CREDIT- VEH. 0214	-29.87	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CABIN AIR FILTER - VEH. 6203	11.31	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	OIL & FILTERS FOR VEH. 0440	68.83	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	CABIN AIR FILTER - VEH. 7372	7.11	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	FILTERS - VEH. 0440	29.60	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	WINDSHIELD FLUID - SHOP	16.22	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE - SHOP	48.80	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTERS - VEH 0094	42.46	
	143301	09/14/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER - VEHICLE 0090	11.17	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	CABIN FILTER - VEH. 7789	8.48	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH 7677	146.80	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH.7574	146.80	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 6801	147.66	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	MOTOR OIL - SHOP	14.55	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7924	147.66	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 7678	146.80	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	BATTERY - VEH. 3006	147.66	
	143313	09/14/2018	04217	O'REILLY AUTO PARTS	in	FUSES - VEHICLE 2206	7.36	
	143327	09/14/2018	00957	RANCH & HOME INC	in	JACK - VEH. W075	43.43	
	143328	09/14/2018	03803	RDO EQUIPMENT	in	FUEL PUMP - VEH. 0440	130.10	
	143328	09/14/2018	03803	RDO EQUIPMENT	in	VBELT- VEHICLE 4206	58.43	
	143335	09/14/2018	03660	S A S AUTO ELECTRIC, INC.	in	CREDIT - STARTER- VEH. 3735	-208.95	
	143335	09/14/2018	03660	S A S AUTO ELECTRIC, INC.	in	STARTER- VEH. 4206	340.52	
	143335	09/14/2018	03660	S A S AUTO ELECTRIC, INC.	in	ALTERNATOR - VEH. 4206	251.19	
	143347	09/14/2018	00247	SS EQUIPMENT PASCO NEW HOLLAND	in	2018 NEW HOLLAND WHEEL LOADER	64,636.55	
	143368	09/14/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	147.36	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	GASKET FOR VEHICLE 0100. HANSEN W/C	35.54	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE & REGISTRATION SERVICE FEE I	2.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE & REGISTRATION FOR NEW FEL	40.75	C

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T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIERRA HBRX EQUIPMENT	1,243.45	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CARD FEE FOR LICENSING AND REGISTR	2.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSING AND REGISTRATION FOR VEH	47.25	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POLICE VEHICLE BUILD SUPPLIES	1,785.89	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THERMOSTAT HOUSING FOR VEHICLE 010	109.63	C
Total amount by Department							\$ 159,232.14	
Total amount by Fund							\$ 160,446.37	
502 CENTRAL STORES FUND								
	143205	09/14/2018	05727	CITI COSTCO ANYWHERE VISA	in	WD-40 & WATER	359.47	
	143239	09/14/2018	06376	ESPRIT GRAPHIC COMMUNICATIONS	in	CHECK STOCK	458.29	
	143256	09/14/2018	01775	GRAINGER	in	SUPPLIES	195.26	
	143256	09/14/2018	01775	GRAINGER	in	IRRIGATION SUPPLIES	122.54	
	143256	09/14/2018	01775	GRAINGER	in	INVENTORY	280.68	
	143256	09/14/2018	01775	GRAINGER	in	INVENTORY	267.93	
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION PARTS	1,652.29	
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION PARTS	411.14	
	143277	09/14/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION SUPPLIES	51.68	
	143288	09/14/2018	03842	MARTIN BUSINESS SYSTEMS	in	OFFICE SUPPLIES	811.44	
	143311	09/14/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	87.40	
	143349	09/14/2018	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	SUPPLIES	314.68	
	143358	09/14/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in	INVENTORY - STREETS	928.70	
	143365	09/14/2018	03883	U R M CASH & CARRY	in	SOS PADS	11.37	
	143381	09/14/2018	07216	WCP ENVELOPE LLC	in	ENVELOPES - AMBULANCE	336.60	
Total amount by Department							\$ 6,289.47	
010 CENTRAL STORES								
	143166	09/14/2018	01526	ABADAN	in	FROST & CITY HALL MAINT	347.02	
	143281	09/14/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTALS	1,214.72	
	143382	09/14/2018	04770	WEST COAST PAPER SOLUTIONS	in	SUPPLIES	242.61	
	143390	09/14/2018	06353	XEROX CORPORATION	in	POLICE PATROL COPIER	215.21	
	143390	09/14/2018	06353	XEROX CORPORATION	in	POLICE ADMIN COPIER	438.67	
Total amount by Department							\$ 2,458.23	
Total amount by Fund							\$ 8,747.70	
503 RISK MANAGEMENT FUND								

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
010 RISK MANAGEMENT						
143157	09/11/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.91
143171	09/14/2018	09721	AMERICAN FAMILY MUTUAL INSURANC	in	REFUND-REPAIR RETAINING WALL	3,203.00
143193	09/14/2018	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	PROFESSIONAL SERVICES	245.00
143199	09/14/2018	03527	CASADAY BEE-LINE SERVICE & TOWING	in	ALIGNMENT VEH. 7811	100.48
143217	09/14/2018	06375	COMPUNET INC	in	POOL NETWORK SWITCH	1,099.14
143223	09/14/2018	07868	CORWIN FORD - TRI CITIES	in	TIRES & RIMS	1,220.31
143282	09/14/2018	06819	LIFE LINE EMERGENCY VEHICLES INC	in	LIGHT - MED UNIT #2105	315.91
143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
Total amount by Department						\$ 6,275.00
370 GAINS/LOSSES AND OTHER INCOME						
143348	09/14/2018	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	200.00
Total amount by Department						\$ 200.00
Total amount by Fund						\$ 6,475.00
612 OPEB TRUST FUND						
010 OPEB TRUST FUND						
143168	09/14/2018	00024	ADKINS WILLIAM	in	RETIREE MEDICAL	129.00
143196	09/14/2018	00185	BUCK, GARY E	in	RETIREE MEDICAL	134.00
143209	09/14/2018	00127	CLEAVENGER, BUDDY L	in	RETIREE MEDICAL	126.00
143218	09/14/2018	00128	COMSTOCK, WILLIAM J	in	RETIREE MEDICAL	5,498.00
143232	09/14/2018	00121	DEINES, JAMES I	in	RETIREE MEDICAL	346.80
143235	09/14/2018	00324	DUNCAN LARRY	in	RETIREE MEDICAL	134.00
143237	09/14/2018	01894	EASLING, CONNIE	in	RETIREE MEDICAL	134.00
143242	09/14/2018	00041	FARNKOFF, ROBERT C	in	RETIREE MEDICAL	134.00
143244	09/14/2018	00058	FEARING, DOUG	in	RETIREE MEDICAL	230.83
143254	09/14/2018	00181	GIER, CHARLES W.	in	RETIREE MEDICAL	122.00
143255	09/14/2018	00134	GONDERMAN, DAVID A	in	RETIREE MEDICAL	131.00
143261	09/14/2018	06744	HIRSCHEL ARTHUR D	in	RETIREE MEDICAL	104.90
143271	09/14/2018	00065	JUERGENS, CURT	in	RETIREE MEDICAL	134.00
143280	09/14/2018	00060	KRAFT, JAMES	in	RETIREE MEDICAL	613.80
143285	09/14/2018	00050	MACE, BILL	in	RETIREE MEDICAL	134.00
143287	09/14/2018	00052	MAPLETHORPE, JOHN G., JR	in	RETIREE MEDICAL	129.00
143293	09/14/2018	00055	MERCER, BILL	in	RETIREE MEDICAL	160.80
143312	09/14/2018	00142	O'HAIR, RONALD L	in	RETIREE MEDICAL	134.00
143319	09/14/2018	05554	PENNEY MICHAEL	in	RETIREE MEDICAL	134.00

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
143331	09/14/2018	00145	REMUS, LARRY J	in RETIREE MEDICAL	114.00
143334	09/14/2018	00147	RUMLEY, LARRY M	in RETIREE MEDICAL	1,105.50
143336	09/14/2018	01821	SCHARNHORST, DEAN	in RETIREE MEDICAL	134.00
143341	09/14/2018	00148	SHAW, LEONARD	in RETIREE MEDICAL	123.00
143343	09/14/2018	00150	SLEATER, LARRY L	in RETIREE MEDICAL	134.00
143346	09/14/2018	00066	SOUTHWICK, JOHN J., JR.	in RETIREE MEDICAL	134.00
143363	09/14/2018	01318	TRIPP, GREG	in RETIREE MEDICAL	134.00
143374	09/14/2018	00152	VICKERMAN THOMAS	in RETIREE MEDICAL	134.00
143377	09/14/2018	08584	WAGNER BRIAN	in RETIREE MEDICAL	127.00
143386	09/14/2018	00154	WILLEBY, DONALD R	in RETIREE MEDICAL	1,471.44
143388	09/14/2018	02997	WILLIAMS GARY	in RETIREE MEDICAL	134.00
143389	09/14/2018	01415	WILLIAMS, KEN	in RETIREE MEDICAL	213.72
Total amount by Department					\$ 12,622.79
Total amount by Fund					\$ 12,622.79

634 BI-COUNTY POLICE INFO NETWORK

010 BI-COUNTY POLICE INFO NETWORK

	143169	09/14/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	153.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - BAGGAGE FEE - JOHN	25.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BIPIN PROJECT - TYLER SITE VISIT - REN	15.25	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BIPIN PROJECT - TYLER SITE VISIT - REN	13.10	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - RENTAL CAR #2	348.49	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - RENTAL CAR #1	312.45	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - ANDREW FLO	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - THOMAS MO	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - JEFF HARPST	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - STACY RYAN	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - JOHN BARAL	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - CHRISTY GE'	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - LEZLIE ARN	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - CHRISTY CAI	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - SCOTT PETEI	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TYLER SITE VISIT - HOTEL - PEGGY DVOF	203.68	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY WEBEX SUBSCRIPTION	53.21	C
Total amount by Department						\$ 2,957.30	
Total amount by Fund						\$ 2,957.30	

City of Kennewick

Claims Roster

8/25/2018 - 9/14/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
642 METRO DRUG FORFEITURE FUND								
	010 NONE							
	143225	09/14/2018	07711	CULLIGAN WATER CONDITIONING	in	DRINKING WATER - OFFICE	35.79	
	143234	09/14/2018	04009	DINA P NAVEJAR INTER-CITY PROCESSIN	in	LEGAL MESSENGER SERVICE - AUG 2018	50.00	
	143250	09/14/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	158.93	
	143292	09/14/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	143338	09/14/2018	01123	SEINER ED	in	SEIZURE HEARING JUDGE FEE	100.00	
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PURCHASE OF NOTARY BOND, RENEWAL	202.75	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY BOND INSURANCE	30.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PURCHASE OF POSTAGE THROUGH STAM	50.00	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PURCHASE OF OFFICE SUPPLIES.	73.15	C
T	300341	08/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SERVICE CHARGE FOR STAMP	15.99	C
Total amount by Department							\$ 770.86	
Total amount by Fund							\$ 770.86	

City of Kennewick

Claims Roster

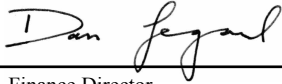
8/25/2018 - 9/14/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
Grand Total:					<u><u>\$ 1,842,793.49</u></u>

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 143117 through 143391	\$ 1,785,068.96
Wire transfer number 300341	57,724.53

Total	<u><u>\$ 1,842,793.49</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	10/02/2018
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for August 2018.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for August 2018 in the amount of \$34,363.47, comprised of check numbers 255-258, 2417-2425 in the amount of \$16,193.75 and electronic transfers in the amount of \$18,169.72.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total \$34,363.47.

Through

Denise Winters
Sep 18, 14:47:24 GMT-0700 2018

Dept Head Approval

Dan Legard
Sep 26, 09:12:06 GMT-0700 2018

City Mgr Approval

Marie Mosley
Sep 27, 19:13:43 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
AUGUST 2018

Check Number	Vendor Check Name	Check Date	Amount	Type
255	KING BEVERAGE	8/9/2018	\$52.73	Check
256	KING BEVERAGE	8/16/2018	\$51.00	Check
257	KING BEVERAGE	8/23/2018	\$53.98	Check
258	KING BEVERAGE	8/30/2018	\$51.10	Check
2417*	ADP, LLC	8/3/2018	\$0.00	Check
2418	YELP	8/14/2018	\$40.00	Check
2419	COLUMBIA POINT GOLF COURSE	8/17/2018	\$4,345.53	Check
2420	QUEST DIAGNOSTICS	8/17/2018	\$31.95	Check
2421	TOTAL E INTEGRATED INC.	8/24/2018	\$137.95	Check
2422	VGM CLUB	8/31/2018	\$62.50	Check
2423	COURSECO, INC	8/31/2018	\$6,495.95	Check
2424	KENNEWICK GOLF CORPORATION	8/31/2018	\$4,389.68	Check
2425	WILLIAMS SCOTSMAN	8/31/2018	\$481.38	Check
ADP 518541777	ADP, LLC	8/3/2018	\$95.03	EFT
ADP 520113949	ADP, LLC	8/31/2018	\$95.03	EFT
ADPTS 006793223	ADP TOTAL SOURCE (AUTOPAY)	8/10/2018	\$3,209.65	EFT
205566	MERCANTILE SYSTEMS, INC.	8/10/2018	\$165.00	EFT
205662	CITY OF KENNEWICK ELECTRICAL	8/10/2018	\$527.51	EFT
205718	PEPSI COLA BOTTLING CO.	8/10/2018	\$151.91	EFT
205753	VOLVIK USA INC	8/10/2018	\$594.18	EFT
205754	CINTAS CORPORATION #085	8/10/2018	\$73.37	EFT
205756	FRONTIER COMMUNICATIONS	8/10/2018	\$300.10	EFT
205795	BLUE ROOM	8/10/2018	\$481.00	EFT
208298	ECS NORTHWEST LLC	8/22/2018	\$5,437.55	EFT
208301	PEPSI COLA BOTTLING CO.	8/22/2018	\$169.50	EFT
208303	CINTAS CORPORATION #608	8/22/2018	\$76.16	EFT
209457	GOLF SCORECARDS INC	8/28/2018	\$630.00	EFT
209483	NORTHWEST GOLF CARS	8/28/2018	\$527.22	EFT
209490	PEPSI COLA BOTTLING CO.	8/28/2018	\$273.26	EFT
209499	AMERICAN FOOTGOLF LEAGUE	8/28/2018	\$200.00	EFT
209508	CINTAS CORPORATION #085	8/28/2018	\$77.78	EFT
209510	FRONTIER COMMUNICATIONS	8/28/2018	\$299.81	EFT
209518	CENTRAL HOSE & FITTINGS, INC	8/28/2018	\$110.69	EFT
209521	BLUE ROOM	8/28/2018	\$485.81	EFT
ACH	COLEMAN OIL COMPANY	8/7/2018	\$518.19	EFT
ACH	COLEMAN OIL COMPANY	8/22/2018	\$440.85	EFT
ACH	COLEMAN OIL COMPANY	8/28/2018	\$233.10	EFT
ACH	WESTERN EQUIPMENT DIST INC.	8/10/2018	\$578.73	EFT
ACH	WESTERN EQUIPMENT DIST INC.	8/22/2018	\$2,356.40	EFT
ACH	WESTERN EQUIPMENT DIST INC.	8/28/2018	\$61.89	EFT

*VOID

\$34,363.47

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 255-258, 2417-2425	\$ 16,193.75
Electronic transfers	18,169.72
Total	<u>\$ 34,363.47</u>

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
255	KING BEVERAGE	8/9/2018		\$52.73	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		52.73
	PURCH	49300-070-244-00	COGS - BEER	52.73	
256	KING BEVERAGE	8/16/2018		\$51.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		51.00
	PURCH	49300-070-244-00	COGS - BEER	51.00	
257	KING BEVERAGE	8/23/2018		\$53.98	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		53.98
	PURCH	49300-070-244-00	COGS - BEER	53.98	
258	KING BEVERAGE	8/30/2018		\$51.10	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		51.10
	PURCH	49300-070-244-00	COGS - BEER	51.10	
2417	ADP, LLC	8/3/2018		\$0.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		-
	PURCH	51900-080-244-00	CONTRACT SERVICES	-	
2418	YELP	8/14/2018		\$40.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	40.00	
2419	COLUMBIA POINT GOLF COURSE	8/17/2018		\$4,345.53	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		4,345.53
	PURCH	48100-050-244-00	LESSON COGS	230.33	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	44.80	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
	PURCH	20005-000-244-00	ACCOUNTS PAYABLE - GP	-	
	PURCH	50100-060-244-00	SALARIES	192.30	
	PURCH	50100-080-244-00	SALARIES	192.30	
	PURCH	50200-060-244-00	HOURLY WAGES	37.40	
2420	QUEST DIAGNOSTICS	8/17/2018		\$31.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		31.95
	PURCH	51800-080-244-00	PROFESSIONAL SERVICES	31.95	
2421	TOTAL E INTEGRATED INC.	8/24/2018		\$137.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		137.95
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
2422	VGM CLUB	8/31/2018		\$62.50	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		62.50
	PURCH	51400-080-244-00	PROFESSIONAL DUES & FEES	62.50	

Check	Vendor	Date	Amount	Debit	Credit
2423	COURSECO, INC	8/31/2018		\$6,495.95	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		6,495.95
	PURCH	51900-050-244-00	CONTRACT SERVICES	100.00	
	PURCH	51900-050-244-00	CONTRACT SERVICES	100.00	
	PURCH	51900-050-244-00	CONTRACT SERVICES	100.00	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-080-244-00	CONTRACT SERVICES	36.46	
	PURCH	51900-080-244-00	CONTRACT SERVICES	23.85	
	PURCH	51900-080-244-00	CONTRACT SERVICES	26.43	
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	34.00	
	PURCH	51900-050-244-00	CONTRACT SERVICES	37.95	
	PURCH	51900-080-244-00	CONTRACT SERVICES	26.61	
	PURCH	51500-060-244-00	TRAVEL LODGING & ENT	504.08	
	PURCH	51500-080-244-00	TRAVEL LODGING & ENT	504.08	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-080-244-00	CONTRACT SERVICES	25.32	
	PURCH	51900-080-244-00	CONTRACT SERVICES	25.65	
	PURCH	51900-080-244-00	CONTRACT SERVICES	25.54	
	PURCH	51900-050-244-00	CONTRACT SERVICES	137.95	
	PURCH	51900-080-244-00	CONTRACT SERVICES	25.25	
	PURCH	51900-080-244-00	CONTRACT SERVICES	14.73	
	PURCH	51500-080-244-00	TRAVEL LODGING & ENT	1,051.55	
	PURCH	51900-080-244-00	CONTRACT SERVICES	14.70	
	PURCH	51900-080-244-00	CONTRACT SERVICES	14.82	
	PURCH	51900-080-244-00	CONTRACT SERVICES	15.21	
	PURCH	51500-060-244-00	TRAVEL LODGING & ENT	612.01	
	PURCH	51500-080-244-00	TRAVEL LODGING & ENT	616.89	
	PURCH	51900-080-244-00	CONTRACT SERVICES	15.75	
	PURCH	51500-060-244-00	TRAVEL LODGING & ENT	359.52	
	PURCH	51500-080-244-00	TRAVEL LODGING & ENT	359.52	
	PURCH	51900-080-244-00	CONTRACT SERVICES	16.15	
	PURCH	51900-080-244-00	CONTRACT SERVICES	16.53	
2424	KENNEWICK GOLF CORPATION	8/31/2018		\$4,389.68	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		4,389.68
	PURCH	59600-080-244-00	ACCOUNTING FEES	1,098.01	
	PURCH	59610-080-244-00	MANAGEMENT FEE	3,291.67	
2425	WILLIAMS SCOTSMAN	8/31/2018		\$481.38	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		481.38
	PURCH	54450-080-244-00	BUILDING RENT	481.38	
ADP 518541777	ADP, LLC	8/3/2018		\$95.03	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		95.03
	PURCH	51900-080-244-00	CONTRACT SERVICES	95.03	
ADPTS 006793223	ADP, LLC	8/31/2018		\$95.03	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		95.03
	PURCH	51900-080-244-00	CONTRACT SERVICES	95.03	
ADPTS 006793223	ADP TOTAL SOURCE (AUTOPAY)	8/10/2018		\$3,209.65	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		3,209.65
	PURCH	50800-050-244-00	HEALTH BENEFITS	1,594.03	
	PURCH	50800-060-244-00	HEALTH BENEFITS	1,615.62	
205566	MERCANTILE SYSTEMS, INC.	43322	165		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		165.00
	PURCH	51800-80-244-00	PROFESSIONAL SERVICES	165.00	
205662	CITY OF KENNEWICK ELECTRICAL	43322	527.51		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		527.51
	PURCH	52200-80-244-00	UTILITIES - GAS & ELECTRIC	77.86	
	PURCH	52200-60-244-00	UTILITIES - GAS & ELECTRIC	54.64	
		52210-060-244-00	GOLF CART ELECTRICITY	395.01	

Check	Vendor	Date	Amount	Debit	Credit
205718	PEPSI COLA BOTTLING CO.	8/10/2018		\$151.91	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		151.91
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	27.40	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	74.40	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	27.60	
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	22.51	
205753	VOLVIK USA INC	43322	594.18		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		594.18
	PURCH	47150-050-244-00		594.18	
205754	CINTAS CORPORATION #085	43322	73.37		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		73.37
	PURCH	51900-080-244-00	CONTRACT SERVICES	40.13	
	PURCH	51900-060-244-00	CONTRACT SERVICES	33.24	
205756	FRONTIER COMMUNICATIONS	8/10/2018	300.1		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		300.10
	PURCH	52100-080-244-00	TELECOMMUNICATIONS	300.10	
205795	BLUE ROOM	8/10/2018		\$481.00	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		481.00
	PURCH	52300-050-244-00	GARBAGE & DEBRIS REMOVAL	400.00	
	PURCH	52300-060-244-00	GARBAGE & DEBRIS REMOVAL	81.00	
208298	ECS NORTHWEST LLC	43334		\$5,437.55	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		5,437.55
	PURCH	59400-060-244-00	IRRIGATION OUTSIDE REPAIRS	5,437.55	
208301	PEPSI COLA BOTTLING CO.	43334		\$169.50	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		169.50
	PURCH	51900-080-244-00	CONTRACT SERVICES	(35.00)	
	PURCH	51900-080-244-00	CONTRACT SERVICES	69.50	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	135.00	
208303	CINTAS CORPORATION #608	43334		\$76.16	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		76.16
	PURCH	51900-080-244-00	CONTRACT SERVICES	40.24	
	PURCH	51900-060-244-00	CONTRACT SERVICES	35.92	
209457	GOLF SCORECARDS INC	43340		\$630.00	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		630.00
	PURCH	52900-050-244-00	PRINTING	630.00	
209483	NORTHWEST GOLF CARS	43340		\$527.22	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		527.22
	PURCH	58400-050-244-00	EQUIPMENT OUTSIDE REPAIRS	409.72	
	PURCH	54900-050-244-00	GOLF CART REPAIR	117.50	
209490	PEPSI COLA BOTTLING CO.	43340		\$273.26	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		273.26
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	27.89	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	151.35	
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	48.95	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE	26.05	
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	19.02	
209499	AMERICAN FOOTGOLF LEAGUE	43340		\$200.00	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		200.00
	PURCH	51400-080-244-00	PROFESSIONAL DUES & FEES	200.00	
209508	CINTAS CORPORATION #085	43340		77.78	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		77.78
	PURCH	51900-080-244-00	CONTRACT SERVICES	42.52	
	PURCH	51900-060-244-00	CONTRACT SERVICES	35.26	
209510	FRONTIER COMMUNICATIONS	43340		299.81	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		299.81
	PURCH	52100-080-244-00	TELECOMMUNICATIONS	299.81	
209518	CENTRAL HOSE & FITTINGS, INC	43340		110.69	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		110.69
	PURCH	58100-060-244-00	EQUIPMENT PARTS	110.69	
209521	BLUE ROOM	43340		485.81	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		485.81
	PURCH	52300-050-244-00	GARBAGE & DEBRIS REMOVAL	485.81	

Check	Vendor	Date	Amount	Debit	Credit
Paid by ACH	COLEMAN OIL COMPANY		43319	518.19	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		518.19
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	435.69	
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE	82.50	
Paid by ACH	COLEMAN OIL COMPANY		43334	440.85	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		440.85
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	332.85	
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE	108.00	
Paid by ACH	COLEMAN OIL COMPANY		43340	233.1	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		233.10
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	233.10	
Paid by ACH	WESTERN EQUIPMENT DIST INC.		43322	578.73	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		578.73
	PURCH	58100-060-244-00	EQUIPMENT PARTS	578.73	
Paid by ACH	WESTERN EQUIPMENT DIST INC.		43334	2356.4	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		2,356.40
	PURCH	58100-060-244-00	EQUIPMENT PARTS	62.28	
	PURCH	58100-060-244-00	EQUIPMENT PARTS	38.02	
	PURCH	58400-060-244-00	EQUIPMENT OUTSIDE REPAIRS	2,256.10	
Paid by ACH	WESTERN EQUIPMENT DIST INC.		43340	61.89	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		61.89
	PURCH	55800-060-244-00	OTHER DEPT SUPPLIES	5.98	
	PURCH	55300-050-244-00	RANGE SUPPLIES	55.91	
				34,363.47	34,363.47

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	10/02/2018
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 9/15/2018)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster in the amount of \$2,470,635.95, for the period ended 9/15/2018, comprised of check numbers 72806 through 72823 and direct deposit numbers 163074 through 163530.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,470,635.95.

Through

Phil Bleazard
Sep 19, 08:51:22 GMT-0700 2018

Dept Head Approval

Dan Legard
Sep 26, 09:06:19 GMT-0700 2018

City Mgr Approval

Marie Mosley
Sep 27, 19:15:04 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

October 2, 2018

All Departments:

September 15, 2018

ADMINISTRATIVE TEAM	2,203.29
CITY COUNCIL	4,038.00
CITY MANAGER	11,893.07
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	41,765.71
EMPLOYEE & COMMUNITY RELATIONS	47,481.72
ENGINEERING	60,408.62
FACILITIES & GROUNDS	76,555.29
FINANCE	43,088.32
FIRE	270,625.67
LEGAL SERVICES	22,379.58
MANAGEMENT SERVICES	80,757.17
POLICE	449,944.30
Subtotal General Fund	1,111,140.74
STREETS	13,575.44
TRAFFIC	18,303.28
Subtotal Street Fund	31,878.72
BI-PIN	6,167.45
BUILDING SAFETY	36,614.21
COMMUNITY DEVELOPMENT	3,924.90
CRIMINAL JUSTICE	65,262.83
EQUIPMENT RENTAL	11,705.97
MEDICAL SERVICES	150,358.99
RISK MANAGEMENT	3,273.90
STORMWATER UTILITY	20,816.26
WATER & SEWER	118,671.01
Subtotal Other Funds	416,795.52
Total Salaries and Wages	1,559,814.98
<u>Benefits:</u>	
Dental Insurance	43,822.85
Industrial Insurance	25,713.22
Life Insurance	4,043.28
Long Term Disability Insurance	4,510.09
Medical Insurance	601,513.74
Medical Retirement Account	2,962.50
Retirement	132,894.93
Social Security (FICA)	87,738.66
Vision Insurance	7,621.70
Total Benefits	910,820.97
Grand Total	<u>\$2,470,635.95</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,470,635.95 comprised of check numbers 72806 through 72823 and direct deposit numbers 163074 through 163530.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet 	Agenda Item Number	3.d.	Council Date	10/02/2018	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	2017 Water/Sewer CIP - Phase 2				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #	P1715-17	Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

Staff recommends that council accept the work of Sharpe & Preszler Construction Co., Inc. for Contract P1715-17, 2017 Water/Sewer CIP - Phase 2.

Motion for Consideration

I move to accept the work of Sharpe & Preszler Construction Co., Inc. for Contract P1715-17, 2017 Water/Sewer CIP - Phase 2, in the amount of \$682,192.81.

Summary

Original Contract	\$	692,471.19
Change Orders	\$	18,376.72
Quantity Changes -	\$	28,655.10
Total	\$	682,192.81

This project was for the installation of water and sewer mains, water service lines, relocation of existing water meters, sewer relining and other items as required to replace substandard and undersized and deteriorating water and sewer facilities. The project also included trench and roadway pavement restoration, striping repair, and other miscellaneous work.

This project had two change orders. Change order items included changes to the canal liner per CID, removal of existing valve boxes, bottoms & lids at site #2 & 4 & additional vertical ft of hydrant assemblies, additional sewer spot repairs involving cured in place pipe at Washington St & W. 16th Ave., utilization of CDF backfill at site #5 due to the new sewer mains proximity to the water main, removal of spikes that intruded into the pipe at site #6, reset of monuments that caved during excavation of new sewer MH installation at site #3, and restocking fee for bid item #9 paving fabric due to over estimate of quantities.

Quantity changes included a reduction in quantities of flaggers and spotters, crushed surfacing top course, 8" mechanical restraint, cold mix patching, rock excavation, fire hydrant assembly, tunneling, paving fabric, asphalt patching, adjustments, dig and verifies, removal & disposal of existing water valves, furnish & install of sodded lawn, reduction in hydrant assembly, quantities of misc. water fittings, and 4-inch pavement markings.

Alternatives

None recommended.

Fiscal Impact

Fire Flow Deficiencies 401.010.594.34.65.30 - \$195,977.13
 Deficient Main Replacement 401.010.594.34.65.31 - \$361,955.80
 Sewer Renewals & Replacement - 401.010.594.35.65.27 - \$124,259.88

Through	Bruce Beauchene Sep 20, 16:19:17 GMT-0700 2018	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Sep 25, 08:13:06 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:18:56 GMT-0700 2018	

Council Agenda Coversheet



Agenda Item Number	3.e.	Council Date	10/02/2018
Agenda Item Type	Boards and Commissions		
Subject	Parks and Recreation Commission		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

The Interview Committee recommends that Council make one appointment to the Parks and Recreation Commission.

Motion for Consideration

I move to accept the recommendation of the Interview Committee and appoint Robert Van Slycke to the Parks and Recreation Commission.

Summary

The Council Interview Committee recently conducted interviews for an opening created by the resignation of Mark Reed of the Parks and Recreation Committee and recommend Robert Van Slycke be appointed to fill his unexpired term.

There were no additional applicants.

Alternatives

None

Fiscal Impact

None

Through

Jackie Aman
Sep 20, 15:26:10 GMT-0700 2018

Dept Head Approval

City Mgr Approval

Marie Mosley
Sep 27, 19:22:25 GMT-0700 2018

Attachments:

Application

☐ Recording
Required?

9/17 5:00

Jackie Aman

From: noreply@civicplus.com
Sent: Wednesday, August 29, 2018 6:11 PM
To: Jackie Aman
Subject: Online Form Submittal: Boards and Commissions Application

Boards and Commissions Application

First Name	Robert
Last Name	Van Slycke
Date	8/19/1983
Address	3708 W Clearwater #51
City	Kennewick
State	WA
Zip Code	99336
Phone Number	509-948-1965
Email Address	r.vanslycke@gmail.com
I am interested in serving on the following Commission	Parks & Recreation Commission
Occupational Status and Background	Full Time Platinum Automotive Services Operations Manager
What unique qualities or attitude will you bring to this position?	Persistence and energy.
Community Related Activities/Organizational Affiliations	Cool Desert Nights Committee
Volunteer Experience	Coat drives, Toys for Tots, Mission work for homeless.
What interests you about this Board/Commission?	Help drive my community in correct path.
Experiences related to position applied for	None

Why are you seeking appointment?	Willing to give my time for a better community.
To the best of your knowledge, would any conflict of interest be created as a result of your appointment?	None
What makes you a good choice for this Board/Commission?	Persistence, Self starter, great communication skills, great follower or leader.
Personal References	Nathan Goetsch 509-528-5114 Dave Huff 509-591-8109
Disclaimer and Electronic Signature Agreement	I Agree
Electronic Signature	Robert W Van Slycke

Email not displaying correctly? [View it in your browser.](#)

Council Agenda Coversheet	Agenda Item Number	3.f.	Council Date	10/02/2018	Consent Agenda	☒
	Agenda Item Type	Boards and Commissions			Ordinance/Reso	☐
	Subject	Community Development Block Grant Board			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Manager				

Recommendation

The Interview Committee recommends that Council make one appointment to the Community Development Block Grant Board.

Motion for Consideration

I move to accept the recommendation of the Interview Committee and appoint Vel Wright to the Community Development Block Grant Board.

Summary

The Council Interview Committee recently conducted interviews for an opening on the Community Development Block Grant Board created by the resignation of Zachary En'wezoh and recommend Vel Wright be appointed to fill his unexpired term.

There were no additional applicants.

Alternatives

None

Fiscal Impact

None

Through	Terri Wright Sep 27, 09:50:20 GMT-0700 2018	Attachments: 
Dept Head Approval		
City Mgr Approval	Marie Mosley Sep 27, 19:24:26 GMT-0700 2018	

☐ Recording Required?

9/17 5:15

CITY OF KENNEWICK

Application for Board/Commission Position

Please return completed application to:

City of Kennewick
Jackie Aman
P.O. Box 6108
Kennewick, WA 99336



APPLICANT INFORMATION

Last Name - Wright

First - Vel

Date 8/8/18

Street Address - 4410 W Metaline Ave

City - Kennewick

State - WA

ZIP - 99336

Phone - (509) 783-2275

E-mail Address - flipwright@charter.net

Board

OCCUPATIONAL STATUS AND BACKGROUND

Retired. My career spanned 33 years in the banking business, culminating in a senior management position. I've resided in the Tri-Cities for over 50 years, raising a family, managing a successful career and giving of my time to serve and support civic engagement ranging from children to the arts to local law enforcement.

WHAT UNIQUE QUALITIES OR ATTITUDE WILL YOU BRING TO THIS POSITION?

I have over 10 years serving on the Kennewick Block Grant Committee which provides a considerable amount of background on the committee's mission and core values. I have strong relationships with numerous existing members on the committee and feel my extensive experience serving previously on the committee provides invaluable historical perspective on the committee and its efforts and accomplishments to date.

I bring a can-do attitude and strong organizational skills, as well as vast networking capabilities I've established through my professional career and personal affiliations throughout the greater Tri-Cities community. I am highly motivated, dependable and take great pride in accomplishing tasks that benefit the various organizations in which the committee provides assistance to. I am recognized throughout the community as a tireless volunteer and colleagues, friends and associates would characterize me as a dedicated civic-minded Tri-Citian. I have been recognized by my peers by being selected the Kennewick Woman of the Year, Kennewick Downtowner of the Year as well as other honorary achievement awards that I've received.

COMMUNITY RELATED ACTIVITIES/ORGANIZATIONAL AFFILIATIONS

Public service has been a fundamental tenet and guiding principle my entire life. While juggling a family and career, I have been affiliated with numerous civic groups throughout the years. I am the Assistant Director to the Miss Tri-Cities organization, which I have supported for the past 35 years. I have belonged to a multitude of other charitable and public service organizations including but not limited to, Soroptimist Club, Kennewick Downtown Association, Kennewick Police Advisory Team, City of Kennewick Art Commission, Trios Foundation Board, CBC Resource Center, 1st Night Tri-Cities, Tri-City Cancer Center, Benton Franklin Volunteer Center, Kiwanis Club, Kennewick School District

volunteer, Hillspring Church Finance Committee, City of Kennewick Historic Preservation Commission, Kennewick National Youth Baseball, Tri-Cities Republican Women Association, Tri-City Badger Club, Safe Harbor Sales Outlet, Miss Rodeo Washington, Seasons Club, Rambling Rovers Travel Group, Pasco Lionettes, Mid-Columbia Symphony, Mid-Columbia Musical Theatre.

VOLUNTEER EXPERIENCE

See above.

WHAT INTERESTS YOU ABOUT THIS BOARD/COMMISSION?

My 10 years of serving on the committee previously was extremely rewarding and I enjoyed the committee members and firmly believe in the mission of the committee and feel extreme satisfaction at the positive outcomes that the committee has influenced during my tenure with the organization.

EXPERIENCES RELATED TO POSITION APPLIED FOR

See above for relevant experience as well as 10 years serving on the committee itself.

WHY ARE YOU SEEKING APPOINTMENT?

I strongly believe in the committee's charter to provide technical and financial support to organizations that enhance the betterment of the Tri-Cities community. I enjoy being a part and adding value in the review of applications for the Community Development Block Grant funds and helping make recommendations on project funding to the City Council. I feel this committee is a critical resource to the City Council and plays a pivotal role in facilitating much needed services throughout the community at large. As stated previously, I feel my experience in the community and my thorough knowledge gained through serving on the committee previously enables me to add instant value to the organization and I would like to continue to provide my time and energy to this important resource to the citizens and organizations that will benefit from the ongoing efforts of this organization and its members.

TO THE BEST OF YOUR KNOWLEDGE, WOULD ANY CONFLICT OF INTEREST BE CREATED AS A RESULT OF YOUR APPOINTMENT??

No

WHAT MAKES YOU A GOOD CHOICE FOR THIS BOARD/COMMISSION?

My previous 10 years on the committee, extensive history of past charitable and public service, and my dedication to volunteering and helping the community and its citizens realize their potential and in so doing, improve the Tri-Cities community as a whole.

PERSONAL REFERENCES

Skip Novokavich, Ron Hue, Bruce Donner

DISCLAIMER AND SIGNATURE

As an applicant for the above appointed position, I understand that this application and supporting documents may be made available for public inspection, including inspection by members of the press and media.

Signature

Lee Wright

Date

8/7/18

Council Agenda Coversheet



Agenda Item Number	3.g.	Council Date	10/02/2018
Agenda Item Type	Boards and Commissions		
Subject	Historic Preservation Commission		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

The Interview Committee recommends that Council make one appointment to the Historic Preservation Commission.

Motion for Consideration

I move to accept the recommendation of the Interview Committee and appoint Robert Franklin to the Historic Preservation Commission.

Summary

The Council Interview Committee recently conducted interviews for an opening created by the resignation of Diane Crawford of the Historic Preservation Commission and recommend Robert Franklin be appointed to fill her unexpired term.

There were no additional applicants.

Alternatives

None

Fiscal Impact

None

Through

Jackie Aman
Sep 20, 15:42:52 GMT-0700 2018

Dept Head Approval

City Mgr Approval

Marie Mosley
Sep 27, 19:25:51 GMT-0700 2018

Attachments: Application

☐ Recording
Required?

9/17- 6:00

CITY OF KENNEWICK

Application for Board/Commission Position

Please return completed application to:
City of Kennewick
Jackie Aman
P.O. Box 6108
Kennewick, WA 99336



APPLICANT INFORMATION

Last Name **Franklin** First **Robert** Date **6/20/2018**
Street Address **128 E. 4th Avenue**
City **Kennewick** State **WA** ZIP **99336**
Phone **907-223-4778** E-mail Address **robert.franklin@wsu.edu**
Board or Commission **Historic Preservation Commission**

OCCUPATIONAL STATUS AND BACKGROUND

Archivist and Oral Historian at the Hanford History Project, Washington State University
Tri-Cities

M.A. in History, Washington State University, 2014. Graduate work focused on archives and
historical preservation

WHAT UNIQUE QUALITIES OR ATTITUDE WILL YOU BRING TO THIS POSITION?

To this position I bring a background in history and historic preservation as a practicing historian. I have a good understanding of the role of local Historical Preservation Commissions and also understand CLG's, and their relationship with DAHP. Most importantly I bring a passion for preservation and a desire to use preservation as a tool to re-invigorate older neighborhoods and downtowns, and to build community pride.

COMMUNITY RELATED ACTIVITIES/ORGANIZATIONAL AFFILIATIONS

I have authored 8 successful home nominations for the Pullman Register of Historic Places, and completed two historic resources survey projects for the city of Pullman.

Affiliations: College Hill Association (Pullman), B Reactor Museum Association, Society of American Archivists, Oral History Association, Society of American Archivists, National Council on Public History

VOLUNTEER EXPERIENCE

Over one year as Communications Chair of the B Reactor Museum Association, Student representative to the College Hill Association, Masters Student Representations of the History Graduate Student Association (WSU)

WHAT INTERESTS YOU ABOUT THIS BOARD/COMMISSION?

I am very interested in the work of local organizations and governments to promote historic preservation through citizen bodies. I am a recent homeowner in Kennewick and wish to contribute to city government by using my historical skills and knowledge.

EXPERIENCES RELATED TO POSITION APPLIED FOR

Three years of experience working with the Pullman Historical Preservation Commission as a frequent meeting attendee, and as an author for eight buildings on the register I have come before the commission many times.

WHY ARE YOU SEEKING APPOINTMENT?

As I alluded to earlier I want to contribute to the work the Historic Preservation Commission does and I recently learned of a vacancy from another Commissioner, Alyssa Reil.

TO THE BEST OF YOUR KNOWLEDGE, WOULD ANY CONFLICT OF INTEREST BE CREATED AS A RESULT OF YOUR APPOINTMENT??

NO

WHAT MAKES YOU A GOOD CHOICE FOR THIS BOARD/COMMISSION?

My experience in historic preservation, knowledge of architectural forms, and active involvement in the history field.

PERSONAL REFERENCES

Alyssa Reil, Kennewick Historic Preservation Commission Commissioner, (509) 430-4436
areil@columbiabasincollege.edu

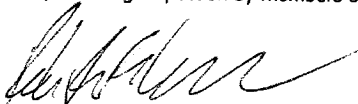
Allison Munch-Rotolo, Pullman Historic Preservation Commission Commissioner, (509)
595-1266, amr_wa@yahoo.com

Tanya Bowers, Independent Historic Preservationist, (509) 430-8772, tanyabowers@att.net

DISCLAIMER AND SIGNATURE

As an applicant for the above appointed position, I understand that this application and supporting documents may be made available for public inspection, including inspection by members of the press and media.

Signature



Date

6/26/2018

Council Agenda Coversheet	Agenda Item Number	3.h.	Council Date	10/02/2018	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	Metaline Avenue Widening			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #	P1309-18	Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

That City Council authorize the Mayor to sign Local Agency Agreement Supplement No. 3 with the Washington State Department of Transportation for the Metaline Widening Project.

Motion for Consideration

I move to authorize the Mayor to sign Local Agency Agreement Supplement No. 3 with the Washington State Department of Transportation for the Metaline Avenue Widening Project.

Summary

The original Local Agency Agreement that obligated federal Surface Transportation Program funding for the design phase for the Metaline Avenue Widening Project was approved at the March 19, 2013 Council meeting. Previous agreement supplements have provided additional project funds for right of way and construction phases of the project. This Local Agency Agreement Supplement No. 3 redistributes unused design and right of way funds to construction to allow additional costs to be reimbursed by Washington State Department of Transportation under the project grant.

The project is currently under construction and is scheduled to be completed by the end of the year.

Alternatives

None recommended.

Fiscal Impact

Federal Surface Transportation Program (STP) Grant - \$1,670,874
City Match - \$624,049

Through	Bruce Beauchene Sep 20, 16:12:56 GMT-0700 2018	Attachments: Supplement No. 3 
Dept Head Approval	Cary Roe Sep 25, 08:13:57 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:29:21 GMT-0700 2018	

☐ Recording Required?



Agency City of Kennewick		Supplement Number 3
Federal Aid Project Number STPUL-3532(001)	Agreement Number LA-8119	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on June 14, 2013

All provisions in the basic agreement remain in effect except as modified by this supplement.

The change to the agreement are as follows:

Project Description

Name Metaline Avenue Widening

Length 0.57 mi.

Termini Kellogg Street to Edison Street

Description of Work ☒ No Change

Reason for Supplement

Reallocate PE and Right of Way funds to cover construction costs.

Are you claiming indirect cost rate? ☐ Yes ☒ No

Project Agreement End Date December 31, 2020

Does this change require additional Right of Way or Easements? ☐ Yes ☒ No Advertisement Date: April 24, 2018

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE						
86.5 %	a. Agency	140,902.00	-19,335.00	121,567.00	16,412.00	105,155.00
	b. Other			0.00		
Federal Aid	c. Other			0.00		
Participation	d. State	745.00		745.00	101.00	644.00
Ratio for PE	e. Total PE Cost Estimate (a+b+c+d)	141,647.00	-19,335.00	122,312.00	16,513.00	105,799.00
Right of Way	f. Agency	310,000.00	-53,990.00	256,010.00	34,561.00	221,449.00
86.5 %	g. Other			0.00		
Federal Aid	h. Other			0.00		
Participation	i. State	5,000.00	-3,493.00	1,507.00	203.00	1,304.00
Ratio for RW	j. Total R/W Cost Estimate (f+g+h+i)	315,000.00	-57,483.00	257,517.00	34,764.00	222,753.00
Construction	k. Contract	1,373,373.00	75,818.00	1,449,191.00	195,641.00	1,253,550.00
86.5 %	l. Other			0.00		
Federal Aid	m. Other non participating	363,278.00		363,278.00	363,278.00	
Participation	n. Other			0.00		
Ratio for CN	o. Agency	100,625.00		100,625.00	13,584.00	87,041.00
	p. State	1,000.00	1,000.00	2,000.00	269.00	1,731.00
	q. Total CN Cost Estimate (k+l+m+n+o+p)	1,838,276.00	76,818.00	1,915,094.00	572,772.00	1,342,322.00
	r. Total Project Cost Estimate (e+j+q)	2,294,923.00	0.00	2,294,923.00	624,049.00	1,670,874.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title Mayor, City of Kennewick

By
Director, Local Program
Date Executed

Agency City of Kennewick		Supplement Number 3
Federal Aid Project Number STPUL-3532(001)	Agreement Number LA-8119	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Council Agenda Coversheet 	Agenda Item Number	3.i.	Council Date	10/02/2018	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	Ridgeline Dr. Intersection Improvements			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #	P1402	Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

That City Council authorize the Mayor to sign Local Agency Agreement Supplement No.1 with the Washington State Department of Transportation for the Ridgeline Drive Intersection Improvements Project.

Motion for Consideration

I move to authorize the Mayor to sign Local Agency Agreement Supplement No.1 with the Washington State Department of Transportation for the Ridgeline Drive Intersection Improvements Project.

Summary

The original Local Agency Agreement that obligated Federal Surface Transportation Program funding for the design phase for the Ridgeline Drive Intersection Project was approved at the August 19, 2014 Council Meeting. This Local Agency Agreement Supplement redistributes the unused funds from Agency Preliminary Engineering and re-allocates to Consultant Preliminary Engineering. This allows the additional costs to be reimbursed under the project grant for the higher Consultant design costs due to WSDOT additional requested analysis.

The Consultant's contract for Preliminary Engineering is estimated to be complete by December 31, 2018.

Alternatives

None recommended.

Fiscal Impact

Estimated City savings of \$33,800 for the 103 Urban Arterial Street Fund account.

Through	Heath Mellotte Sep 24, 16:49:30 GMT-0700 2018	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Sep 25, 08:19:51 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:47:01 GMT-0700 2018	



Agency City of Kennewick		Supplement Number 1
Federal Aid Project Number STPUL-3457(002)	Agreement Number LA-8495	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on October 15, 2014

All provisions in the basic agreement remain in effect except as modified by this supplement.

The change to the agreement are as follows:

Project Description

Name Ridgeline Dr Intersection Improvements

Length 0.25 Miles

Termini Ridgeline Drive & US 395 Intersection

Description of Work ☒ No Change

Reason for Supplement

Transfer remainder of Agency funds to Consultant

Are you claiming indirect cost rate? ☐ Yes ☒ No

Project Agreement End Date 12/31/2018

Does this change require additional Right of Way or Easements? ☐ Yes ☒ No **Advertisement Date:** 1/2020

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 86.5 %	a. Agency	72,523.00	-33,794.00	38,729.00	5,228.00	33,500.00
	b. Other Consultant	675,208.00	33,794.00	709,002.00	95,715.00	613,287.00
	c. Other			0.00		
	d. State	2,500.00		2,500.00	337.00	2,163.00
	e. Total PE Cost Estimate (a+b+c+d)	750,231.00	0.00	750,231.00	101,280.00	648,950.00
Right of Way %	f. Agency			0.00		
	g. Other			0.00		
	h. Other			0.00		
	i. State			0.00		
	j. Total R/W Cost Estimate (f+g+h+i)	0.00	0.00	0.00	0.00	0.00
Construction %	k. Contract			0.00		
	l. Other			0.00		
	m. Other			0.00		
	n. Other			0.00		
	o. Agency			0.00		
	p. State			0.00		
	q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	0.00	0.00	0.00	0.00
	r. Total Project Cost Estimate (e+j+q)	750,231.00	0.00	750,231.00	101,280.00	648,950.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title Don Britain, Mayor

By
Director, Local Program
Date Executed

Agency City of Kennewick		Supplement Number 1
Federal Aid Project Number STPUL-3457(002)	Agreement Number LA-8495	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).

Council Agenda Coversheet 	Agenda Item Number	3.j.	Council Date	10/02/2018	Consent Agenda	☒
	Agenda Item Type	Boards and Commissions			Ordinance/Reso	☐
	Subject	TPA Commission Appointment			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	City Manager				

Recommendation

That Council accept the recommendation of the Tri-Cities Hotel & Lodging Association and appoint Jerry Beach as Kennewick's TPA Commissioner.

Motion for Consideration

I move to accept the recommendation of the Tri-Cities Hotel & Lodging Association and appoint Jerry Beach to fill the remainder of Kathy Moore's term to expire August 31, 2019.

Summary

The interlocal agreement requires Council select two representatives from nominations prepared by the Hotel & Lodging Association to serve on the Tri-City Regional Hotel Motel Commission. Current committee member Kathy Moore no longer works for Springhill Marriott in Kennewick. Jerry Beach previously worked at the Courtyard by Marriott in Richland and was the TPA Commissioner representing Richland. Mr. Beach is now the General Manager of the Springhill Suites by Marriott in Kennewick.

The Tri-Cities Hotel & Lodging Association is recommending Jerry Beach serve the remainder of Kathy Moore's term which expires August 31, 2019.

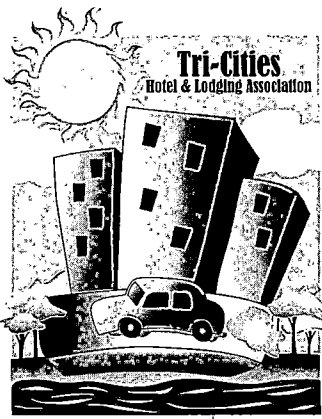
Alternatives

NA

Fiscal Impact

NA

Through	Terri Wright Sep 26, 09:30:18 GMT-0700 2018	Attachments: Letter
Dept Head Approval		
City Mgr Approval	Marie Mosley Sep 27, 19:44:19 GMT-0700 2018	
		☐ Recording Required?



**P.O. Box 1739
Richland, WA 99352**



September 19, 2018

Ms. Marie Mosely
City of Kennewick
210 W 6th Avenue
Kennewick, WA 99336

Ms. Marie Mosley:

This letter is in reference to the Kennewick TPA Commissioner position currently held by Kathy Moore from the Springhill Marriott in Kennewick. Mrs. Moore no longer works at the Springhill Marriott in Kennewick and has left the industry, therefore she is no longer eligible to represent Kennewick.

Jerry Beach formerly of the Courtyard by Marriott in Richland is the TPA Commissioner representing Richland. Mr. Beach no longer works for the Courtyard by Marriott in Richland. He is now the General Manager of the Springhill Suites by Marriott in Kennewick.

The Tri-Cities Hotel & Lodging Association is recommending Jerry Beach for the City Councils consideration as the candidate to serve the remainder of Mrs. Moore's term, which is due to expire on August 31, 2019.

If you have any questions regarding this issue, please do not hesitate to contact me at 509-792-1660.

Sincerely,

Monica Hammerberg
Treasurer
Tri-Cities Hotel & Lodging Association

Cc: Michael Novakovich – President CEO Visit Tri-Cities

Council Agenda Coversheet



Agenda Item Number	3.k.	Council Date	10/02/2018
Agenda Item Type	Boards and Commissions		
Subject	Appointment to Lodging Tax Advisory Committee		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Council approve the appointment of Jerry Beach to the Lodging Tax Advisory Committee.

Motion for Consideration

I move to approve the appointment of Jerry Beach to the Lodging Tax Advisory Committee.

Summary

There is currently a vacancy on the City's Lodging Tax Advisory Committee (LTAC), which is the result of current committee member Kathy Moore resigning as the Manager of the Kennewick SpringHill Suites by Marriott earlier this year. Jerry Beach, who replaced Ms. Moore at the Kennewick SpringHill Suites by Marriott and will also be serving as one of the City's representatives on the Tourism Promotion Area (TPA) Commission, has agreed to fill the current vacancy on the LTAC. This motion appoints Jerry Beach to the LTAC as required by State Law.

Alternatives

None Recommended.

Fiscal Impact

None.

Through

Dept Head Approval

City Mgr Approval

Dan Legard
Sep 26, 09:02:29 GMT-0700 2018

Marie Mosley
Sep 27, 19:42:29 GMT-0700 2018

Attachments:

☐ Recording
Required?

Council Agenda Coversheet 	Agenda Item Number	3.I.	Council Date	10/02/2018	Consent Agenda	☒	
	Agenda Item Type	Contract/Agreement/Lease				Ordinance/Reso	☐
	Subject	Purchase Site for West Side Decant Facility				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Public Works					

Recommendation

Approve the Mayor signing a Contract for Sale of Real Property in Lieu of Condemnation to purchase a site for our new West Side Decant Facility in the amount of \$180,000.

Motion for Consideration

I move to approve the Mayor signing a Contract for Sale of Real Property in Lieu of Condemnation to purchase a site for our new West Side Decant Facility in the amount of \$180,000.

Summary

The City of Kennewick received a Washington State Department of Ecology Proviso Grant in the amount of \$1.78M to design, purchase a site, and construct a new west side decant facility and regional stormwater pond. The decant facility will greatly increase the efficiency of our street sweeping and catch basin cleaning operations.

We located a 1.73-acre site at 9300 W. 10th Avenue (Parcel ID #:1-1288-100-0001-001), immediately east of the D's Wicked Cider business near the 5-corners roundabout. We have had the property professionally appraised and reviewed, and we agree with the purchase price of \$180,000.

We are nearly complete with the design of the facility, and will go out to bid in the next few weeks, so this right-of-way purchase is timely, and concludes months of negotiations with the Hansen family.

Once the decant facility is completed in mid-2019, Ecology will fully reimburse the City for this site purchase.

Alternatives

None recommended

Fiscal Impact

The City will be fully reimbursed for this purchase through the Proviso Grant. A request for a temporary interfund loan will be forthcoming to pay for the purchase until we are reimbursed by the grant in 2019.

Through	Bruce Mills Sep 27, 07:28:13 GMT-0700 2018	Attachments: 
Dept Head Approval	Cary Roe Sep 27, 09:29:15 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:56:26 GMT-0700 2018	

☐ Recording Required?

CONTRACT FOR SALE
OF
REAL PROPERTY
IN LIEU OF CONDEMNATION

THIS CONTRACT OF SALE IN LIEU OF CONDEMNATION (the "Agreement") is made and entered into as of this _____ day of _____, 2018, by and between the CITY OF KENNEWICK, a Washington municipal corporation, (hereinafter referred to as "Buyer") and HFRP LLC, (hereinafter referred to as "Sellers").

Buyer has determined that it is necessary that Buyer acquire certain lands and property rights for the public use, to wit: a future decant facility. Therefore, in consideration of the mutual covenants set forth in this Agreement, the parties hereto do hereby agree as follows:

1. Agreement to Sell and to Purchase. Seller agrees to sell, convey and assign to Buyer, and Buyer agrees to purchase from Seller, on the terms and conditions herein set forth, all of Seller's right, title, and interest in and to the following real property located at 9300 W. 10th Avenue, Kennewick, in Benton County, Washington, legally described as follows:

That portion of the East half of the Northeast Quarter of the Northeast Quarter of Section 12, Township 8 North, Range 28 East, Willamette Meridian, Benton County, Washington, Lying Westerly of South Steptoe Street (formerly known as Clodfelter Road) and lying North of West 10th Avenue (formerly known as Badger Road);

Except portion deeded to the City of Kennewick for road right of way purposes recorded under Auditor's File number 2014-020771 records of Benton County, Washington.

2. Purchase Price. The purchase price for the Property is \$180,000.00 payable in cash or cash equivalent at closing. Additionally, the Buyer will reimburse the Seller up to \$750.00 of the Seller's professional services to evaluate the City's offer.
3. Escrow Agent. Contemporaneously with the execution and delivery of this Agreement, or as soon thereafter as practicable, the parties shall establish an escrow (hereinafter referred to as the "escrow") with Benton Franklin Title Company of Kennewick, Washington, as Escrow Agent (hereinafter referred to as "Escrow Agent") on terms and conditions consistent with this Agreement.
4. Conditions to Closing. As conditions to Buyer's obligation to purchase:
 - A. Seller shall deliver to Buyer, at close of escrow, good, marketable and insurable title to the Property, free and clear of all liens and encumbrances, as described in paragraph 8.B hereafter.

- B. Buyer has completed its inspections and due diligence and has given notice of its intent to complete the purchase of the subject property.
- C. The City Council of the City of Kennewick shall have approved this purchase and the closing of this transaction.
- D. In the event either of the foregoing conditions is not satisfied at the time of closing, Buyer shall have the right to terminate this Agreement.

5. Representations and Warranties.

A. Seller's Representations and Warranties.

- (1) Sellers have full power and authority to convey the Property to Buyer.
- (2) To the best of Seller's knowledge, Seller has not received notice of any litigation pending or threatened against Seller that arises out of the ownership of the Property and that might materially and detrimentally affect the ability of Seller to perform its obligations under this Agreement.
- (3) There are no leases affecting any part of the Property.
- (4) All of the representations, warranties and covenants of Seller contained in this Agreement are true and correct as of the Effective Date and as of the Closing Date and will survive the closing of the transaction contemplated by this Agreement.

B. Buyer's Representations and Warranties.

Buyer is a municipal corporation, duly organized and validly existing under the laws of the State of Washington; this Agreement and all documents executed by Buyer that are to be delivered to Seller at closing are, or at the time of closing will be duly authorized, executed and delivered by Buyer.

6. Inspection Period and Due Diligence:

Within 10 business days of the execution of this Purchase and Sale Agreement, Buyer (at Buyer's expense) shall obtain a title commitment for a standard owner's policy of title insurance (the "Title Commitment") prepared by Benton Franklin Title Company (the "Title Company") showing the condition of the title to the Property, together with copies of all exceptions listed in the Title Commitment. Buyer shall receive a copy of the Title Commitment and all exceptions noted in it to review and shall notify Seller of any objections Buyer has to the Title Commitment prior to closing. Any exceptions to title which Buyer does not object are referred to herein as the "Permitted Exceptions." It shall be a condition to

closing, which may be waived only by Buyer, that Seller shall cause any exceptions to which Buyer objects to be removed and any adverse condition of title to be remedied. If Seller fails to do so, Buyer may terminate this Agreement by written notice to Seller as Buyer's sole and exclusive remedy, and this Agreement shall be null and void.

7. Taxes. Real estate and personal property taxes and assessments shall be prorated as of the close of escrow. Buyer agrees to pay all State and local transfer excise and documentary transfer taxes payable in connection with the sale and transfer of the Property to Buyer.
8. Provisions with Respect to Close of Escrow. This sale shall be closed at the offices of Benton Franklin Title Company.
 - A. Close of Escrow shall occur no later than October 31, 2018, unless extended in writing by the parties at the office of Escrow Agent, or at such other place as the parties may agree in writing.
 - B. At the close of escrow, the following documents, instruments and other materials (Seller's closing documents) will be furnished, signed and delivered by Seller to Buyer:
 - (1) A Statutory Warranty Deed, subject only to the Permitted Exceptions;
 - (2) Such other instruments consistent with the terms of this Agreement which may be necessary to the consummation of the sale.
 - C. At the close of escrow, Buyer will deliver to Seller, through the escrow, the funds required to be paid at the close of escrow as provided in this Agreement, and shall execute such other documents consistent with the terms of this Agreement. Buyer will pay the escrow fees and charges.
9. Possession. Possession of the Property will be delivered to Buyer at the close of escrow.
10. Commissions and Finder's Fees. The parties acknowledge that the Sellers by separate agreement have addressed any commission or finder's fees amongst themselves. The Parties acknowledge that the Purchaser is not a party to that agreement and has not retained a broker or agent to act on its behalf in this transaction and therefore will owe no commission or finder's fee at the closing of this sale.
11. Severability. If any provision of this Agreement is declared void or unenforceable, such provision shall be deemed severed from this Agreement, which shall otherwise remain in full force and effect.
12. Authority and Counterparts. Each of the parties hereto represents and warrants to the other that this Agreement has been duly authorized by all necessary action and that this

Agreement constitutes and will constitute a binding obligation of each such party. This Agreement may be signed in counterparts which, taken together shall constitute the complete Agreement.

13. Attorney Fees. In the event suit is brought or an attorney is retained by any party to this Agreement to enforce the terms of this Agreement or to collect any moneys due hereunder, the prevailing party shall be entitled to recover reimbursement for reasonable attorney's fees, court costs, costs of investigation and other related expenses incurred in connection therewith in addition to any other available remedies.
14. Notices. All notices, requests and other communications hereunder shall be deemed to have been given four (4) days after deposit in the United States mail in a sealed envelope, postage prepaid, registered or certified mail (or if personal delivery, at the time of delivery) and addressed as follows:

Seller: HFRP LLC
 21611 Ahtanum Road
 Yakima, WA 98903

Buyer: Marie Mosley, City Manager
 City of Kennewick
 210 W. 6th Avenue
 Kennewick, WA 99336

It is agreed that either party may hereafter change the address to which notice may be sent, upon written notice sent to the other at the address above designated or subsequently designated in accordance herewith.

15. Complete Agreement. No oral statements or conversation between the parties hereto or their representatives, whether the same shall have been implied or direct, occurring either before or after the execution of this Agreement, shall be construed as having any bearing or effect upon this Agreement or any portion thereof, it being understood that this written Agreement evidences the complete agreement between the parties hereto. Specifically, the parties agree that this Agreement shall implement and where contradicted, supersede all prior contracts, agreements and arrangements between the parties concerning the sale of the subject property. This Agreement may not be changed, modified or rescinded except in writing, signed by all parties hereto, and any attempt at oral modification of this Agreement shall be void and of no effect.
16. Captions. Captions and paragraph headings used herein are for convenience only and are not a part of this Agreement and shall not be deemed to limit or alter any provision hereof, and shall not be deemed relevant in construing this Agreement.
17. Amendment and Waiver. The parties may, by mutual agreement in writing, signed by each party, amend this Agreement as noted in this Section. Each party hereto may, insofar as it is entitled to the rights and benefits of this Agreement:

- A. Extend the time for performance of any of the obligations of the other.
- B. Waive any representations by the other contained in this Agreement and performance of any obligations by the other.
- C. Waive compliance by the other with any of the covenants contained in this Agreement.
- D. Waive the fulfillment of any condition that is precedent to the performance by the party so waiving, of any of its obligations under this Agreement.

Such extension or waiver shall in no way otherwise affect either party's right to enforcement of the provisions contained in this Agreement, nor shall any extension or waiver be held to be an extension of time or a waiver of any prior or subsequent breach of any obligation under this Agreement.

- 18. Time of the Essence. Time is of the essence of each and every term, provision, covenant, and obligation of the parties under this Agreement.
- 19. Governing Law. This Agreement shall be deemed to be made under and shall be construed in accordance with and shall be governed by, the laws of the State of Washington.
- 20. Events of Default.
 - A. By Seller. If there is an event of default under this Agreement by Seller (including a breach of any representation, warranty or covenant), Buyer will be entitled to seek specific performance of Seller's obligations under this Agreement in addition to all other remedies available at law in equity.
 - B. By Buyer. If there is an event of default under this Agreement by Buyer (including a breach of any representation, warranty or covenant), Seller will be entitled to all remedies available at law or in equity.
- 21. Survival of Warranties. All warranties, covenants, and representations of the parties herein shall survive closing and be fully enforceable thereafter.
- 22. Tax Ramifications. Seller acknowledges that Buyer has made no representations regarding the tax ramifications associated with this sale. Seller has received no information from Buyer regarding the tax ramifications and has relied on its own advisors in regard thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

BUYER

CITY OF KENNEWICK

Date: _____, 2018

By: _____
DON BRITAIN, Mayor

Attest:

Approved as to Form:

TERRI L. WRIGHT, City Clerk

LISA BEATON, City Attorney

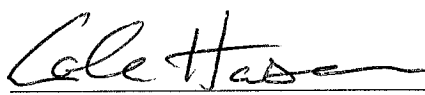
SELLERS

HFRP LLC

Date: September 26, 2018

By: Hansen Holdings, LP,
a Nevada Limited Partnership, Sole Member

By: Hansen Operations, Inc.,
a Nevada corporation, General Partner

By: 
Cole Hansen, Co-President

By: _____
Joanne Hansen Pratt, Co-President

[Acknowledgments to follow]

STATE OF WASHINGTON)
) ss.
County of Benton)

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared DON BRITAIN, to me known to be the of Mayor of the City of Kennewick, Washington, the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute said instrument and that the seal affixed is the corporate seal of the City of Kennewick.

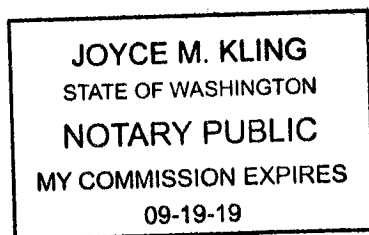
IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
residing at _____.
My Commission Expires: _____.

STATE OF WASHINGTON)
) ss.
County of Yakima)

On the 26 day of September, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Cole Hansen, the Co-President of the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Joyce Kling

Notary Public in and for the State of Washington,
residing at Yakima
My Commission Expires: 9/19/19.

STATE OF WASHINGTON)
) ss.
County of _____)

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Joann Hansen Pratt, the Co-President of the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

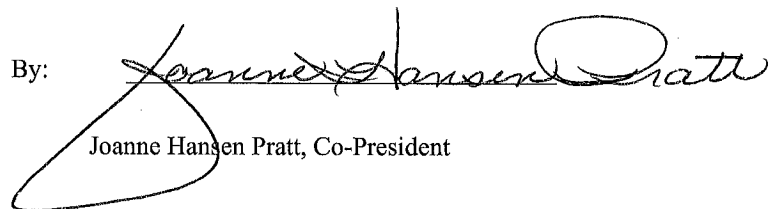
Notary Public in and for the State of Washington,
residing at _____.
My Commission Expires: _____.

Date: _____, 2018

By: Hansen Holdings, LP,
a Nevada Limited Partnership, Sole Member

By: Hansen Operations, Inc.,
a Nevada corporation, General Partner

By: _____
Cole Hansen, Co-President

By: 
Joanne Hansen Pratt, Co-President

[Acknowledgments to follow]

STATE OF WASHINGTON)
) ss.
County of Benton)

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared DON BRITAIN, to me known to be the of Mayor of the City of Kennewick, Washington, the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute said instrument and that the seal affixed is the corporate seal of the City of Kennewick.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
residing at _____.
My Commission Expires: _____.

STATE OF WASHINGTON)
) ss.
County of _____)

On the ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Cole Hansen, the Co-President of the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public in and for the State of Washington,
residing at _____
My Commission Expires: _____

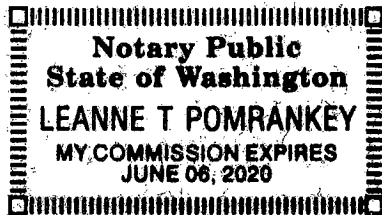
STATE OF WASHINGTON)

) ss.

County of Stevens)

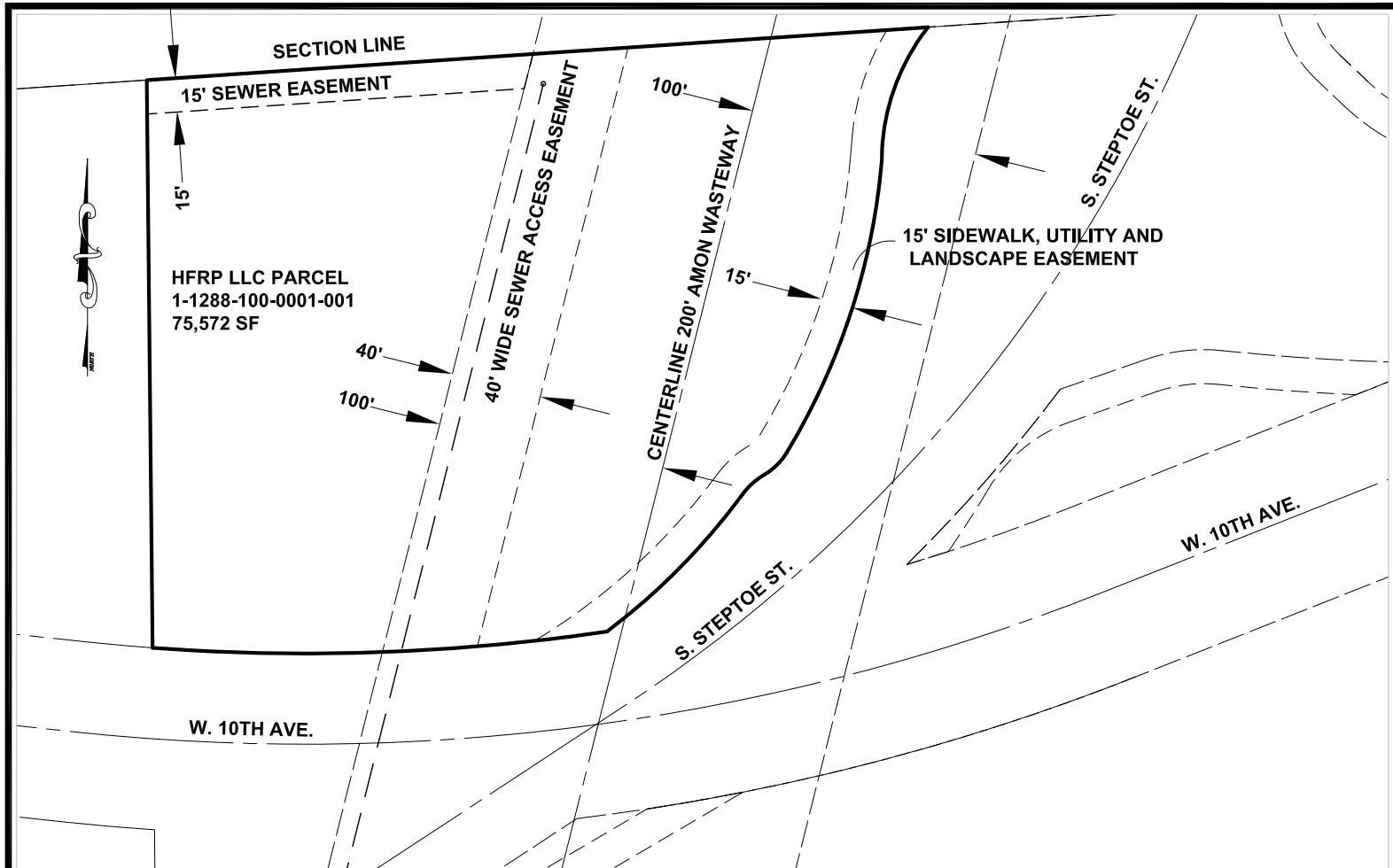
On the 21st day of Sept, 2018, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Joann Hansen Pratt, the Co-President of the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said corporation for the uses and purposes therein mentioned, and on oath stated that she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.



Leanne T. Pomrankey
Notary Public in and for the State of Washington,
residing at Ketchikan
My Commission Expires: 6/6/2020

CONTRACT FOR SALE – Page 1



**PUBLIC WORKS
ENGINEERING
DIVISION**

**EXHIBIT A
N.T.S.**

DWG. BY: SBS DATE: 7/26/18

Council Agenda Coversheet 	Agenda Item Number	5.a.	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	KMC 18.12.270 Amendment			Public Mtg / Hrg	☐
	Ordinance/Reso #	5763	Contract #		Other	☐
	Project #	ZOA 18-02	Permit #	AMD-2018-02197	Quasi-Judicial	☐
	Department	Planning				

Recommendation

The Planning Commission recommends that City Council concur with the findings and conclusions contained in the staff report and approve zoning code amendment ZOA 18-02 by adopting Ordinance 5763.

Motion for Consideration

I move to adopt Ordinance 5763.

Summary

Knutzen Engineering for the Kennewick School District applied to amend KMC 18.12.270 "Transportable Units" to allow transportable units in good repair to be utilized for storage in Public Facility (PF) zones provided they are placed a minimum distance of 125-feet from the nearest street. Also, to minimize impacts on adjacent residential properties, our current code requires structures in the Public Facility (PF) zone to be setback from residential properties a minimum of 20-feet.

The applicant has stated that most schools have after hour programs where fields require certain equipment such as soccer goals, nets, balls, etc. By allowing a cost effective method of storing equipment without access to a secured school building it will allow the community more flexibility to use these facilities.

At the Planning Commission public hearing there was no one that testified against the proposed amendment. The Planning Commission was unanimous in their recommendation that City Council approve the amendment.

Alternatives

None recommended

Fiscal Impact

None

Through	Wes Romine Sep 25, 17:31:15 GMT-0700 2018	Attachments: Ordinance 5763 Staff Report P.C. Action Summary P.C. Draft Minutes Power Point
Dept Head Approval	Gregory McCormick Sep 25, 17:51:41 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 20:26:25 GMT-0700 2018	

☐ **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5763

AN ORDINANCE RELATING TO TRANSPORTABLE UNITS AND
AMENDING SECTION 18.12.270 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 18.12.270 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

18.12.270: Transportable Units.

- (1) Transportable units that are uniformly painted and in good repair may be used for temporary storage in subdivision sales areas and equipment yards (18.12.270) and in C, I, PF, and OS zones for storage during construction and/or remodeling after a building permit has been issued. The units shall be removed from the site once the permit expires or at the end of 12 months, whichever occurs first. Screening is not required in these instances.
- (2) Transportable units may be used for temporary storage in "R" and "HMU" zones for new residential construction or remodeling after a building permit has been issued. The units shall be removed from the site at the expiration of the building permit. In no case shall the units remain on the site for more than 12 months.
- (3) Transportable units, railroad boxcars and freight cars in "R" districts that are visible and less than 125 feet from a public street must be completely surrounded by a sight-proof fence and/or landscaping (18.21.060(2)) or removed before October 31, 2004.
- (4) Transportable units that are in good repair may be utilized for business activities, other than storage, in the UMU zone.
- (5) Transportable units that are in good repair may be utilized for storage activity in the PF zone after construction provided they are placed a minimum distance of 125 feet from the nearest street.

(Ord. 5763 Sec. 1, 2018; Ord. 5712 Sec. 8, 2017; Ord. 5180 Sec. 1, 2007)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

Approved as to Form:

LISA BEATON, City Attorney

ORDINANCE NO. 5763 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

CITY COUNCIL

ZOA 18-02 TRANSPORTABLE UNITS IN PF ZONE

October 2, 2018



AMENDMENT SUMMARY

- ▣ Applicant: Knutzen Engineering
- ▣ Proposal: Amend KMC 18.12.270 to allow transportable units to be used for storage in PF zones.

KMC 18.12.270

- ▣ (5) Transportable units that are in good repair may be utilized for storage activity in the PF zone after construction provided they are placed a minimum distance of 125-feet from the nearest street.

AMENDMENT DISCUSSION

- ▣ The proposed amendment requires transportable units to be setback from the street 125-feet.
- ▣ Current setbacks for PF zones requires structures to be setback 20-feet from residential zoned properties.
- ▣ After hour school programs require storing equipment such as soccer goals, nets, balls, etc.
- ▣ Allowing a cost effective method of storage without access to a secured school building will allow the community more flexibility to use these facilities.

RECOMMENDATION

The Planning Commission unanimously recommended that City Council approve
ZOA 18-02





COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION

FILE No: ZOA 18-02/AMD-2018-02197

Public Hearing Date: September 17, 2018

Proposal: Amend section 18.12.270 of the Kennewick Municipal Code (KMC) to allow transportable units in good repair to be used for storage in Public Facility (PF) zones. The City's current code only allows transportable units to be used for temporary storage in conjunction with construction when a building permit has been issued.

Applicant: Knutzen Engineering (5453 Ridgeline Drive, Kennewick, WA 99338) for the Kennewick School District.

Staff Contact: Wes Romine, Development Services Manager

Background:

On July 16, 2018 the applicant applied to amend KMC 18.12.270 "Transportable Units" to allow transportable units in good repair to be utilized for storage in Public Facility (PF) zones provided they are placed a minimum 125-feet from the nearest street. The definition of "Transportable Units" per KMC 18.09.2095 is "Transportable Unit" (also referred to as a "cargo container") means a standardized, reusable vessel that is or appears to be: (1) Originally, specifically or formerly designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities; and/or (2) Designed for or capable of being mounted or moved on a rail car; and/or (3) Designed for or capable of being mounted on a chassis or bogie for movement by truck or loaded ship.

Discussion and Analysis:

The applicant is representing the Kennewick School District. Most of the parcels where schools are located are zoned Public Facility (PF). The applicant has stated that most schools have after hour school programs where fields require certain equipment such as soccer goals, nets, balls, etc. By allowing a cost effective method of storing equipment without access to a secured school building it will allow the community more flexibility to use these facilities.

The current building/structure setback in PF zones is 20-feet where abutting a residential zoned property (KMC 18.12.010 B.2 Table of Non-Residential Site Development Standards). It is staff's opinion that if the Transportable Units are in good repair, setback from the street 125-feet, and setback from any adjacent residential zoned property 20-feet; the proposed code amendment will not have a significant adverse impact on adjacent properties.

Regulatory Controls and Policies

- Kennewick Municipal Code – Title 18: Zoning
- Kennewick Comprehensive Plan

Findings of Fact:

1. The applicant is Knutzen Engineering (5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338).
2. The application was submitted to the City on July 16, 2018.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on August 15, 2018; and
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on July 25, 2018 consistent with the requirements of RCW 36.70A.106; and
5. The City received confirmation of receipt confirmation of expedited review on July 25, 2018, and notice the City was granted expedited review and has met the Growth Management Act notice to state agency requirements from the Washington State DOC on August 8, 2018.

CONCLUSIONS OF LAW:

1. The proposed amendment will promote the public health, safety, and general welfare and is consistent with the goals and policies of the Comprehensive Plan.

STAFF RECOMMENDATION:

Based on the above analysis of this request, staff recommends the Planning Commission forward a recommendation of APPROVAL to City Council for the following motion.

MOTION:

I move that the Planning Commission concur with the findings and conclusions in the staff report ZOA 18-02 and recommend to City Council approval of the request to amend KMC 18.12.270 and allow Transportable Units to be used for storage in PF zones provided they are in good repair and located a minimum 125-feet from the nearest street.

Exhibits:

- 1 Staff Report
- 2 KMC 18.12.270 with proposed amendment text.
- 3 Environmental Determination of Non-significance, ED 18-27.

18.12.270: - Transportable Units.

- (1) Transportable units that are uniformly painted and in good repair may be used for temporary storage in subdivision sales areas and equipment yards (18.12.270) and in C, I, PF, and OS zones for storage during construction and/or remodeling after a building permit has been issued. The units shall be removed from the site once the permit expires or at the end of 12 months, whichever occurs first. Screening is not required in these instances.
- (2) Transportable units may be used for temporary storage in "R" and "HMU" zones for new residential construction or remodeling after a building permit has been issued. The units shall be removed from the site at the expiration of the building permit. In no case shall the units remain on the site for more than 12 months.
- (3) Transportable units, railroad boxcars and freight cars in "R" districts that are visible and less than 125 feet from a public street must be completely surrounded by a sight-proof fence and/or landscaping (18.21.060(2)) or removed before October 31, 2004.
- (4) Transportable units that are in good repair may be utilized for business activities, other than storage, in the UMU zone.
- (5) Transportable units that are in good repair may be utilized for storage activity in the PF zone after construction, provided they are placed a minimum distance of 125-feet from the nearest street.

([Ord. 5712 Sec. 8, 2017](#); Ord. 5180 Sec. 1, 2007)



**CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE**

FILE/PROJECT NUMBER: ED 18-27/AMD-2018-02197 FOR ZOA 18-02

DESCRIPTION OF PROPOSAL: ZONING CODE AMENDMENTS TO KMC 18.12.270 TO ALLOW TRANSPORTABLE UNITS IN GOOD REPAIR TO BE USED FOR STORAGE IN PUBLIC FACILITY (PF) ZONES.

PROPONENT: CITY OF KENNEWICK, PLANNING DEPARTMENT

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: NON PROJECT SPECIFIC, THE PROPOSED CODE AMENDMENTS ARE CITY WIDE.

LEAD AGENCY: CITY OF KENNEWICK

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

☒ There is no comment period for this DNS.

☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

☐ This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days from the date below. Comments must be submitted by _____. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Gregory McCormick, AICP

POSITION/TITLE: Community Planning Director

ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336

PHONE: (509) 585-4463

☐ Changes, modifications and /or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:

☐ No conditions.

☐ See attached condition(s).

Date: August 15, 2018

Signature: _____

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to: Dept. of Ecology, WA Dept of Fish & Wildlife, WSDOT, Yakima Nation, DNR, CTUIR, ZOA 18-02 File

Planning Commission Action Summary
Amendment to KMC 14.12.270

The Kennewick Planning Commission conducted a public hearing meeting on September 17, 2018 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report and all oral and written facts and opinions, Commissioner Torelli moved that the Planning Commission concur with the findings and conclusions in the staff report for ZOA 18-02 and recommend to City Council approval of the request.

Findings of Fact

1. The applicant is Knutzen Engineering (5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338).
2. The application was submitted to the City on July 16, 2018.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on August 15, 2018; and
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on July 25, 2018 consistent with the requirements of RCW 36.70A.106; and
5. The City received confirmation of receipt confirmation of expedited review on July 25, 2018, and notice the City was granted expedited review and has met the Growth Management Act notice to state agency requirements from the Washington State DOC on August 8, 2018.

Conclusions of Law

1. The proposed amendment will promote the public health, safety, and general welfare and is consistent with the goals and policies of the Comprehensive Plan.

The motion to recommend approval of amendments to KMC 12.12.270 (ZOA 18-02) was seconded by Commissioner Rettig. The motion passed unanimously with Commissioners Morris, Stolle, Clark, Helgeson and Torelli in favor. Commissioners Moore and Pacheco were absent.

**KENNEWICK PLANNING COMMISSION
SEPTEMBER 17, 2018
MEETING MINUTES**

CALL TO ORDER

Vice Chairman Victor Morris called the meeting to order at 6:30 p.m.

Commissioner Helgeson led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Charles Torelli, Clark Stolle, Thomas Helgeson, Vice Chairman Morris.

Excused: Commissioner Anthony Moore and Chairman Ed Pacheco.

Unexcused: None

Staff Present: Greg McCormick, AICP Planning Director; Wes Romine, Development Services Manager; Steve Donovan, Planner; Melinda Didier, Planning Administrative Assistant/Recorder.

CONSENT AGENDA

- a. Approval of Agenda
- b. Approval of the August 20, 2018 & August 27, 2018 Meeting Minutes
- c. Motion to enter Staff Reports into the Record

Commissioner Torelli moved to accept the consent agenda. Commissioner Rettig seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Vice Chairman Morris opened the public hearing at 6:34 p.m. for Change of Zone (COZ) #18-04 from Business Park (BP) to Commercial, Community (CC) for property located at 11211 W. Clearwater Avenue, Kennewick, WA 99338. Applicant is EA "Rusty" Morse, 341 Falconridge Street, Richland, WA 99352.

Mr. Donovan gave a brief overview of the staff report, and presented a Power Point of the staff report; Staff recommends that the Planning Commission concur with the Findings and Conditions of the staff report COZ 18-04, and recommend to City Council approval of the request.

Planning Commission questions included: None

Testimony of Applicant:

Rusty Morse
341 Falconridge St.
Richland, WA 99352

2.5 year process to change 80 acres and on this site; primary reason for development agreement; will have to put easement realignment and tie into 10th from Clearwater Ave; in order to avoid long narrow strip of land wanted to change zone for BLA.

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for COZ 18-04 closed at 6:41 p.m.

Chairman Pacheco asked for a motion.

Commissioner Helgeson moved to concur with the findings and conclusions in staff report COZ #18-04 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Vice Chairman opened the public hearing at 6:43 p.m. for Zoning Ordinance Amendment (ZOA) #18-02 proposing to amend the KMC 18.12.270 to allow Transportable Units (shipping containers) in good repair to be used for storage in Public Facility (PF) zones. Applicant is Knutzen Engineering, 5453 Ridgeline Dr. Ste. 120, Kennewick, WA 99338.

Mr. Romine gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-02 and recommend to City Council approval of the request.

Planning Commission questions included:

Who decides what good repair of unit looks like; how do you reconcile aesthetic differences; a lot of code is subjective; familiar with containers – rough looking, if not shielded they can look rough.

Testimony of Applicant:

Doug Carl
4607 W 20th Avenue
Kennewick 99338

Rail cars were rough; trailers being purchased are much better; painted and refurbished to client specification; sports teams use them frequently to store sporting equipment at school fields; the company works very hard to keep in good condition; handy and practical; they come painted and staff works to keep functional and presentable.

Testimony in favor:

Paul Knutzen
5453 Ridgeline
Kennewick 99338

Doug knows much more about it; went into critical areas, had a bit of difficulty with the code as far as placement during construction; need outside storage for parents and coaches to store sporting equipment at school fields; strictly for PF zones only; chances slim to take advantage of for storage units.

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-02 closed at 7:00 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-02 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included:

Worked in semi-industrial and familiar with Conex boxes; PF designation restricts abuse of product; how do you monitor the condition of storage containers as a City; advantages to school district and other PF districts like the city; PF is the idea – good repair not enforceable, language will last.

The motion passed unanimously.

Vice Chairman Morris opened the public hearing at 7:04 p.m. for Zoning Ordinance Amendment 18-03 proposing amendments to KMC 18.12, 18.24, 18.45, 17.100.

Mr. McCormick gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-03 and recommend to City Council approval of the request.

Planning Commission questions included:

On the setback table, that is verbatim no changes; roof pitch footnote will allow a perfectly flat roof – is that the intent; was there comment received on the code amendments; paragraph one park impact fees 18.12, do you need 18.12.010.

Testimony of Applicant:

None – City is Applicant

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-03 closed at 7:17 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-03 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included:

None

The motion passed unanimously.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

- a. **City Council Action Updates** - September 25, 2018: Annual Comp Plan Amendments; Community Planning Department Update. October 16, 2018: Reading and adoption of approved Comp Plan Amendments.

NEW BUSINESS:

None

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

ADJOURNMENT:

The meeting was adjourned at 7:20 p.m.

Council Agenda Coversheet 	Agenda Item Number	5.b.(1)	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Batch 12 Code Amendments			Public Mtg / Hrg	☐
	Ordinance/Reso #	5764	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Planning				

Recommendation

Planning Commission unanimously recommended City Council adopt the proposed amendments to the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance #5764.

Summary

Staff maintains a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. The list of code revisions have been "batched" together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance.

Other amendments in this "batch" include re-inserting a setback table for the HMU zoning district that was inadvertently deleted in a previous code revision, eliminating the minimum residential roof pitch standard as out of date, clarify outdoor storage standards in the commercial zoning districts, and correcting a cross-reference.

Ordinance 5764 specifically addresses changes to Chapter 18.12 to address Council's adoption of a park impact fee, remove the minimum roof pitch requirement, updates and corrections to Table 18.12.010 B.2, addressing requirements for outdoor storage in the City's commercial zoning districts, and re-inserting a table that addresses front and side yard setbacks in the Historic Mixed Use zoning district.

The Planning Commission conducted a public hearing on the proposed code amendments at their September 17, 2018 meeting and voted unanimously to recommend approval of the code amendments to City Council.

Alternatives

Not adopt all or portions of proposed KMC changes.

Fiscal Impact

None.

Through		Attachments: Ordinance Presentation Staff Report PC minutes DRAFT
Dept Head Approval	Gregory McCormick Sep 26, 09:28:37 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 20:48:12 GMT-0700 2018	

☐ **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5764

AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS
AND AMENDING SECTIONS 18.12.010 A.2 AND 18.12.010 B.2 OF THE
KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 18.12.010 A.2 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

18.12.010 A.2: Table of Residential Site Development Standard.

...

(3) Open space calculations.

- (a) In multi-family developments, where the density exceeds seven units per acre, the amount of required common open space shall equal or be greater than the minimum aggregate area of provided bedrooms based on the following formula: 300 square feet for the first bedroom and 200 square feet for each additional bedroom; exclusive of required street frontage setbacks and required parking areas. "Open area" is an area with average dimensions of not less than 15 feet by not less than 500 square feet. More than one open area may be provided in a given development. Any interpretation of this Section will be made by the Director.

- ~~(i) If a proposed project may have a significant adverse impact on the environment because of inadequate public park facilities in the area, and additional park land is required or indicated by an environmental impact statement, as a mitigating measure in lieu of an environmental impact statement, or by the Comprehensive Park and Recreation Plan, the developer must provide for parks in accord with Sections 17.100.010 to 17.100.040 inclusive. If the property is too small to accommodate adequate recreational facilities for the residents and the area has inadequate park facilities, the proposed development will, in most cases, be disapproved unless other measures, which will reasonably protect the public's needs for adequate recreational areas, can be agreed upon between the developer and the City. Such agreement may be cash in lieu of on-site facilities placed in a mitigation account established by the Parks Department for use toward a park or parks within walking distance (¼ mile straight line) from said development. Under normal circumstances the City will not accept the dedication of a park site of less than five acres.~~

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- (b) Within the UMU district, new developments with a lot area of more than 20,000 square feet shall provide a pedestrian-oriented space (plaza, courtyard or similar space) of at least one percent of the site area as described below. Buildings that front on a public sidewalk and have a pedestrian-oriented commercial use facing that sidewalk are exempt from this open space requirement.

- (i) Pedestrian-oriented space must include:
 - (A) Visual and pedestrian access including barrier-free access) to the abutting structures from the public right-of-way or a non-vehicular courtyard.
 - (B) Paved walking surfaces of either concrete or approved unit paving in areas intended for foot traffic.
 - (C) On-site or building mounted lighting providing at least 0.6 foot-candles (average) on the ground.
 - (D) At least three feet of seating area (bench, ledge, etc.) or one individual seat per 60 square feet of plaza area or open space.
 - (E) Landscaping to enhance the area.
 - (F) At least 25 percent of the plaza or courtyard must be shaded by structure or tree canopy (at least ten years after planting).
- (ii) Outdoor pedestrian-oriented space shall not include:
 - (A) Asphalt or gravel pavement (Exception: decomposed granite and other architectural surface treatments).
 - (B) Adjacent unscreened parking lots.
 - (C) Adjacent chain link fences.
 - (D) Adjacent "blank walls".
 - (E) Adjacent dumpsters or service areas.
 - (F) Outdoor storage or retail sales (shopping carts, potting soil bags, firewood, etc.) that do not contribute to the pedestrian environment.
- (iii) In-Lieu Provisions—Pedestrian-Oriented Space Requirement in Urban Mixed Use (UMU) District: Provided all of the following requirements are met, required publicly accessible open space in the Urban Mixed Use (UMU) District will be provided on the site containing the permitted land use.
 - (A) The proposing owner or developer shall improve and may, at their and the city's discretion, dedicate land to provide the pedestrian-oriented space requirement in accordance with the approval of the planning official, or shall pay a fee in lieu of such improvement and dedication if the planning official determines that the dedication and improvement of land is not feasible or desirable due to the physical characteristics of the site.
 - (B) The property owner or developer shall either:
 - ~~1(I).~~ Provide and construct (and optionally dedicate) the on-site pedestrian-oriented space requirement to city design and construction standards subject to city approval or:
 - ~~2(II).~~ Enter a voluntary agreement with the city to pay an amount equal to the city's cost of acquiring and constructing the pedestrian-oriented space requirement in another location within the same UMU District as identified and approved by the planning official.

...

- (5) Single-Family Homes (attached and detached); Manufactured Homes:

- (a) Intent: It is the intent of the section to set forth the terms and conditions under which single-family homes may be sited, and to ensure that manufactured homes as defined herein may be sited in any zone where single-family homes are permitted. These regulations apply to all zones where single-family homes are permitted.
- (b) Minimum siting standards: The following standards apply to the siting of all single-family homes, whether site-built homes or manufactured homes. Where any conflict arises between these regulations and the adopted building code, the stricter standard shall apply.
 - (i) Foundation: All dwellings shall be placed on permanent foundations;
 - (ii) Minimum width: A dwelling shall not be less than 14 feet in width at the narrowest point of its first story;
 - (iii) Age of dwelling (for manufactured homes only): no manufactured home more than three years old on the date of installation or previously lived in shall be permitted on any lot;
 - ~~(iv) Roof: minimum pitch for a roof on a dwelling shall either be flat or have a minimum four inch vertical rise for each 12 inches of horizontal run (4:12 pitch);~~
 - (iv) All units with a common wall must be constructed concurrently and be under the same ownership at the time of initial- construction;
 - (v) Common walls must follow property lines and have no openings.

. . .

Section 2. Section 18.12.010 B.2 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

18.12.010 B.2: - Table of Non-Residential Site Development Standards.

Minimum and maximum non-residential use standards are identified in the following table. Additional site design standards are included under 18.12.340, below and in the *Site Design Guidelines for Commercial, Office and Industrial Uses*:

Table of Commercial/Industrial Standards	Maximum District Size	Maximum Parcel Size	Yards	Maximum Building Height	Maximum Lot Coverage	Outdoor Storage
UMU - Urban Mixed- Use District	None	40 acres	See KMC 18.80	None	None	None
CN - Commercial— Neighborhood District	5 Acres	None	See (1) Below	45'	None	See (2) Below

CO - Commercial— Office District	None	None	See (3) Below	None	None	See (4) Below
CBD - Commercial— Central Business District	None	None	See (16) Below	None	None	None
CC - Commercial— Community District	None	None	See (3) Below	None	None	See (4) Below
CR - Commercial— Regional District	None	None	See (3), (15) Below	None	None	See (4) Below
CAR - Commercial— Auto Row District	See (17) Below	20 acres	See (17) Below	None	None	See (18) Below
CG - Commercial— General District	None	None	See (3) Below	None	None	See (4) Below
CM - Commercial— Marina District	None	None	See (3) Below	See (14) Below	None	None
HMU - Historic, Mixed- Use District (See Title 18.12.335 and 18.12.010(5))			See (65) Below	35'	45% <u>See (5.a) Below</u>	<u>None</u>
BP - Business Park District	5 Acres	None	See (6) <u>Below 18.12.340</u>	35'	50%	<u>None</u>
IP - Industrial Park District	20 Acres	None	See (7) Below	None	None	See (8) Below
IL - Industrial, Light District	None	None	See (9) Below	None	None	See (10) Below
IH - Industrial, Heavy District	None	None	See (9) Below	None	None	See (10) Below
JF - Justice Facilities	None	None	See (11) Below	85'	None	None
PF - Public Facilities	None	None	See (12) Below	None	None	See (13)

District						Below
OS - Open Space District	None	None	See (12) Below	None	None	See (13) Below
NOTE: *Additional site design and building standards may be included in the <i>City of Kennewick Commercial Design Standards manual</i>						

FOOTNOTES for Table 18.12.010 B-2 Non-Residential Standards Table:

...

- (4) All service, processing and storage areas abutting any R district at ground floor level or within 20 feet ~~and/or~~ visible from a street, must be within a completely enclosed building or screened from view by a permanently maintained, sight-obscuring fence at least six feet high. Except for vehicles, no storage shall extend above the fence.
- (5) HMU-Historic, Mixed Use District Development Standards:
 - (a) Floor area ratio (the amount of building surface expressed as a ratio to lot surface) is a maximum of .45;
 - (b) New construction of dwellings, business buildings, and exterior remodeling of existing structures (including re-roofing, re-siding, additions and similar exterior changes) require conformance with the following criteria:
 - (i) Maximum building height - 30 feet;
 - (ii) Roof pitch - not less than 4:12;
 - (iii) Orientation - main entranceways oriented directly or as near directly to the street as possible;
 - (iv) Openings - blank walls must be avoided. A combination of windows, doors, balconies, alcoves, bay windows, porches or similar architectural features must comprise a minimum of 25 percent of the total street wall area and a minimum of 20 percent of the total area of each of the remaining walls, with the exception of the rear wall;
 - (v) Windows - mirror or mirror-like composition or exterior finishes are prohibited;
 - (vi) Siding and roofing - metal, vinyl or plastic siding or roofing is allowed, provided the finish is not reflective, and in the case of metal, is anodized;
 - (c) The structure shall be similar in character to the surrounding residential structures.
 - (d) Yards:
 - (i) ~~Street frontage—(see 18.12.335);~~ Front and side yards in the HMU District shall be as follows:

<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>	<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>
<u>South Side W. 1st Avenue</u>			<u>North Side W. Kennewick Avenue</u>		
<u>400 Block</u>	<u>15'</u>	<u>6'</u>	<u>400 Block</u>	<u>27'</u>	<u>8'</u>
<u>500 Block</u>	<u>16'</u>	<u>15'</u>	<u>500 Block</u>	<u>25'</u>	<u>5'</u>
<u>North Side W. 1st Avenue</u>			<u>600 Block</u>	<u>5'</u>	<u>34'</u>
<u>400 Block</u>	<u>15'</u>	<u>5'</u>	<u>South Side Albany Avenue</u>		
<u>500 Block</u>	<u>15'</u>	<u>8'</u>	<u>400 Block</u>	<u>26'</u>	<u>6'</u>
<u>South Side W. Kennewick Avenue</u>			<u>500 Block</u>	<u>24'</u>	<u>8'</u>

<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>	<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>
<u>400 Block</u>	<u>15'</u>	<u>35'</u>	<u>North Side Albany Avenue</u>		
<u>500 Block</u>	<u>30'</u>	<u>9'</u>	<u>500 Block</u>	<u>18'</u>	<u>15'</u>
<u>600 Block</u>	<u>25'</u>	<u>13'</u>	<u>West Side Fruitland Street</u>		

~~(ii) — Side yards — (see 18.12.335);~~

- (iii) Rear yards - None, provided that the Floor Area Ratio ("F.A.R.") and other setbacks are observed;
- (e) Accessory structures must conform to 18.27.030;
- (f) Signage shall conform with Section 18.24 with the following changes:
 - (i) A maximum height limit of 15 feet for freestanding signs;
 - (ii) The maximum sign area for all signs is 24 square feet. Included in this total is an eight square foot maximum for signage that is attached, drawn, or installed on the structure or any portion of the structure;
 - (iii) Internally lit signage and signage utilizing flashing lights is prohibited. Lighting shall be by indirect methods;
 - (iv) Non-conforming signs having a replacement value of less than \$2,500.00 shall be made conforming by June 30, 2000;
 - (v) Multi-tenant businesses are permitted 24 square feet of signage for the initial business and eight square feet per additional business to a maximum of 48 square feet;
- (g) Parking requirements in this district shall conform with Section 18.36, with the following exceptions:
 - (i) Parking requirements for unlisted uses is one space per 250 square feet of building space devoted to business activities. This formula takes into account space used for retail activity, record storage, office and clerical space, or other areas normally and primarily used for business purposes;
 - (ii) Total number of off-street parking stalls required may be reduced one space for each 20 feet of linear frontage along a public street that is legal for parking purposes;
- (h) Landscaping requirements in this district shall conform with Section 18.21, with the following exceptions:
 - (i) Landscaping must incorporate street frontage setback landscaping per the design requirements of Section 18.21.060(1)(a); this requirement does not use side and rear yard ratios in its calculation;
- (i) Public hours of operation for commercial uses must begin at or after 7:00 a.m. and end at or before 8:30 p.m., with the exception of Bed & Breakfasts, which by nature require 24-hour service.
- (j) Retail sales incident to the uses listed in 18.12.010 B-1: Table of Non-Residential Uses are permitted, provided that such incidental sales do not occupy more than 25% of the gross street floor area of the primary structure. For purposes of this calculation, retail activity is that portion of the gross street floor located in one designated area of such street floor used for goods transactions. It does not include storage or record keeping space.

. . .

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5764 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

City Council

10/2/18

ZOA 18-03

Batch 12 Code Revisions



Batch 12 code revisions

- **KMC 17.24 – Park Impact Fee Implementation**
- **KMC 17.100 – Park Impact Fee**
- **KMC 18.12 –**
 - Non Residential site standards
 - Park Impact Fee
 - Outdoor Storage – Commercial Zones
 - Roof Pitch Requirements
- **KMC 18.45 – Park Impact Fee Implementation**

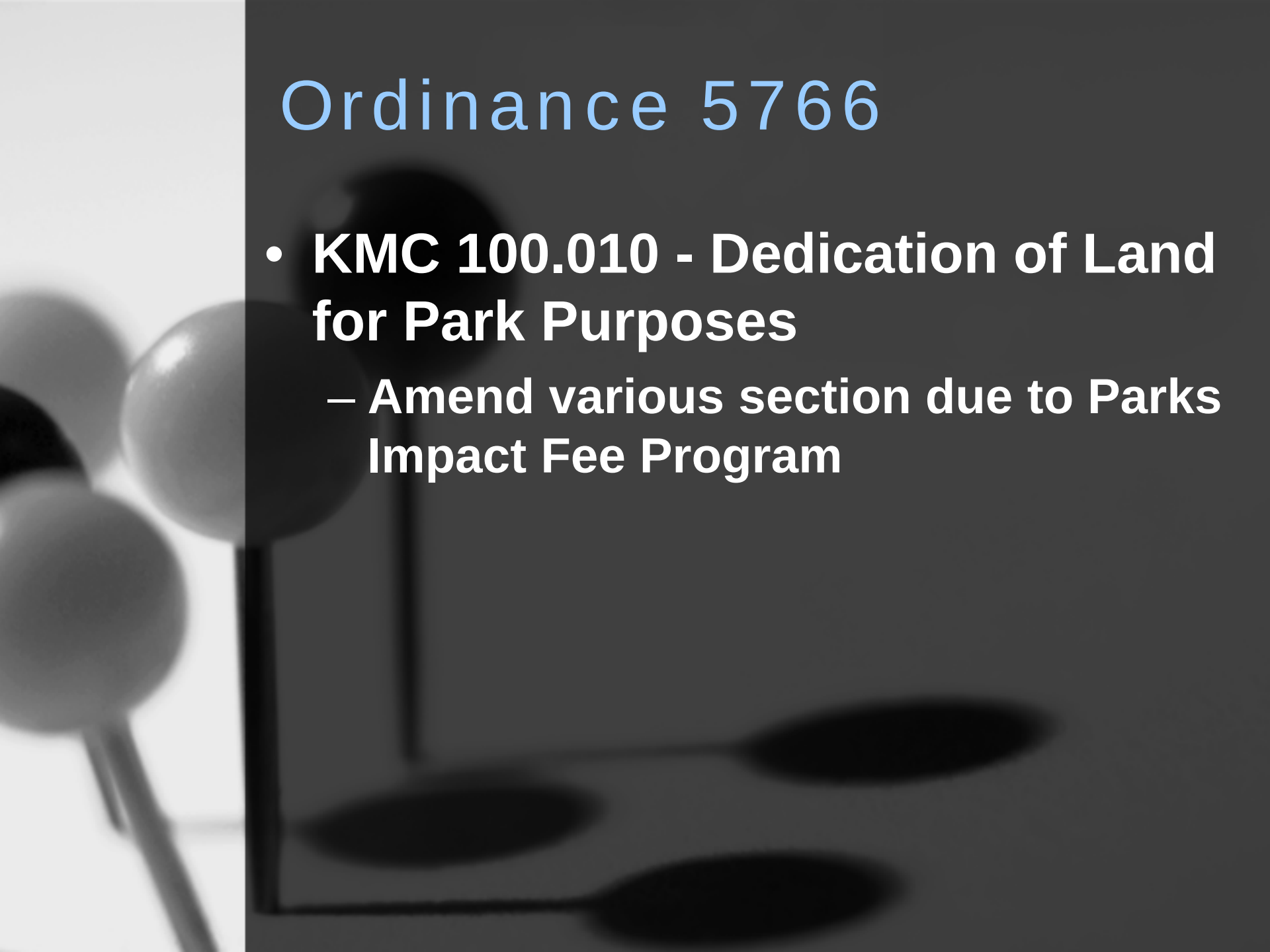
Ordinance 5764

• Chapter 18.12

- 18.12.010 A.2 Footnote #3– Remove subsection related to parks requirements
- 18.12.010 A.2 Footnote #5 – Remove roof pitch standards
- 18.12.010 B.2 Table of Non-Residential Site Development Standards – Minor corrections
- 18.12.010 B.2 Non-Residential Standards Table Footnote 4 – Clarify outdoor storage standards in Commercial zones
- 18.12.010 B.2 Non-Residential Standards Table Footnote 5 – Re-insert HMU setback table

Ordinance 5765

- **KMC 17.24.040 – Standards and Techniques for Preserving Natural Resources**
 - Remove subsection (3) due to Parks Impact Fee program



Ordinance 5766

- **KMC 100.010 - Dedication of Land for Park Purposes**
 - Amend various section due to Parks Impact Fee Program

Ordinance 5767

- **KMC 18.24.040**
 - Correct cross-reference is subsection (5)

Ordinance 5768

- **KMC 18.45.060 – Open Space Standards**
 - Amend subsection (3) due to Park Impact Fee Program

Questions?





COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION

FILE No: ZOA 18-03/AMD 2018-02346

Public Hearing Date: September 17, 2018

Request: Amend certain sections of the Kennewick Municipal Code (KMC) including:

1. 17.24, 17.100, 18.12.010, 18.45 - Update to reflect park impact fees instead of park mitigation fees, dedication or fees in lieu of dedication;
2. 18.12.010.B.2 – Update Table of Non-Residential Site Development Standards and put HMU setbacks table back into the code in footnotes;
3. 18.12.010 B.2 (4) – Outdoor storage in majority of commercial zoning districts needs to be clarified;
4. 18.12.010 – Address roof pitch issue for modern style architecture; and
5. 18.24.040 (5) – References to 15.26 should be 15.24.

Applicant: City of Kennewick

Staff Contact: Gregory McCormick - AICP, Community Planning Director

Background:

Staff has maintained a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance. The list of code revisions have been “batched” together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient.

Proposed KMC Amendments:

Batch 12 includes revisions to the Kennewick Municipal Code (KMC) that either update or implements corrections identified by City staff that needs to be addressed, raises policy issues that have become problematic or to implement new policy direction adopted by City Council. The specific amendments include:

1. **Park Impact Fees:** Earlier in 2018, City Council adopted a parks impact fee program that replaces the parks mitigation fee program. In order to address the new policy direction sections of Title 17 (Subdivisions) and Title 18 (Zoning) require updating. Specifically, Chapters 17.24, 17.100, 18.12, and 18.45 require amendments to reflect the impact fee program.
2. **Corrections to Development Standards:** This code revision addresses areas of Chapter 18.12 related to development standards. The main correction is to incorporate back into the chapter a table related to front and side yard setbacks in the HMU zoning district that

inadvertently removed during a previous code revision process. Also in this revision are updates to Table 18.12.010 B.2 – Table of Non-Residential Site Development Standards that correct cross-references made in the table.

3. Outdoor Storage – Commercial Zones: KMC section 18.12.010-B.2 (4) addresses outdoor storage in commercial zoning districts. The language in this subsection is inconsistent in that it states that outdoor storage in these zones cannot be within 20 feet of the street and visible. In staff's opinion this standard is not consistent with City Council's direction in the Comprehensive Plan adopted in 2017.

4. Residential Roof Pitch Standard: KMC section 18.12.010 – Table 18.12.010 A.2 – Footnotes #5 establishes 6 design standards that apply to all single family residential structures either constructed or brought into the City of Kennewick. These standards were put into place (and most other cities in the state) when state law was changed in the mid-'90's to prohibit local jurisdictions from treating manufactured homes differently than site built homes. The roof pitch standard has become increasingly problematic as modern residential architecture is going toward flatter pitched roofs; city staff has noticed this issue coming up more frequently in the last 12 months.

5. 18.24.040: This amendment simply corrects a cross-reference.

Staff Analysis of Proposal & Discussion:

Amendment 1:

As noted above, this amendment is to address changes that have become necessary due to the adoption by City Council of a park impact fee program. Prior to the impact fee program, the City would mitigate park impacts through the State Environmental Policy Act or SEPA process. This resulted in very low predictability and reliability in determining park fees. The park impact fee system provides a high level of both for the City and the development community.

Amendment 2:

This amendment addresses clean up in Chapter 18.12, but most importantly re-inserts a table of setbacks for the Historic Mixed Use zoning district that was inadvertently taken out of the KMC in a prior code revision action. The table in question sets forth the front and side yard setbacks for the HMU zone by specific address. The other part of this amendment is clean up references in Table 18.12.010 B.2, which deals with site development standards for non-residential zones.

Amendment 3:

Storage in the City's commercial zoning districts is allowed subject to the provisions of KMC 18.12.010 B.2(4), which states:

"All service, processing and storage areas abutting any R district at ground floor level or within 20 feet and visible from a street, must be within a completely enclosed building or screened from view by a permanently maintained, sight-obscuring fence at least six feet high. Except for vehicles, no storage shall extend above the fence."

The issue with this standard is that the storage area that is within 20 feet **AND** visible from a street must be screened or enclosed in a building. Staff's opinion is that this was inadvertently worded incorrectly and should read: within 20 feet **OR** visible from a street... A recent example

of why this wording is critical: an ongoing code enforcement case on West Clearwater where a commercial business that deals in used office furniture was storing vast quantities of used office furniture between the store and the street. The City received numerous complaint calls on this situation and the general consensus was it was extremely unsightly and inconsistent with the overall vision for commercial areas within the City of Kennewick. Additionally, allowing this condition is inconsistent with adopted policies in the Comprehensive Plan.

Amendment 4:

This amendment consists of eliminating a single family residential siting standard contained in KMC 18.12.010 – Table 18.12.010 A.2 – Footnotes that established a minimum roof pitch standard for all new single family residences in the City. In the mid-90's the state legislature enacted law that prohibited local jurisdictions to differentiate between site built single family residences and manufactured homes.

Prior to this law being passed most jurisdictions prohibited manufactured homes to be placed on single family lots except when a manufactured home subdivision was created or alternatively in a manufactured home park. There were provisions in the new law that allowed jurisdictions to adopt development standards with the caveat that those standards apply to all single family residential structures. Most cities across the state adopted standards that addressed such areas as homes must be placed on permanent foundations, minimum structure widths, roof pitch minimums, and others.

City staff has noticed that over the past 12 months or so that new site built home building plans have been submitted with roof pitches that do not meet the adopted city standard. There have been a few permits where this requirement was missed and permits were issued for homes that do not meet this standard, however there are a number of building plans that have been required to modify roof lines to meet the 4/12 minimum roof pitch requirement.

City staff has researched neighboring jurisdictions and have found that both Richland and West Richland do not have a minimum roof pitch requirement. The City of Pasco does have a roof pitch requirement in its zoning code. This is being raised as a policy issue as staff has experienced a heightened level of conflict regarding this standard.

Amendment 5:

This amendment is a simple correction to a cross-reference to a KMC section that does not exist.

Regulatory Controls and Policies

- Kennewick Municipal Code – Title 18: Zoning
- Kennewick Comprehensive Plan

Findings of Fact

1. The purpose of the proposed amendments is to clarify, correct, or implement City Council direction; and
2. The City fulfilled the State Environmental Policy Act requirements by issuing a Declaration of Non-significance (DNS) on July 12, 2018; and
3. Notice of the proposed code revision was sent to the Washington State Department of Commerce on June 22, 2018 consistent with the requirements of RCW 36.70A.106; and
4. The City received confirmation of receipt from the Washington State DOC on June 26, 2018.

STAFF RECOMMENDATION:

Based on the above analysis of this request, staff recommends the Planning Commission forward a recommendation of APPROVAL to City Council.

Exhibits:

- A-1 KMC 17.24, 17.100, 18.12 & 18.45 – Changes to Address Park Impact Fee Program
- A-2 KMC 18.12.010 B.2 – Table of Non-Residential Site Development Standards
- A-3 KMC 18.12.010 B.2 (4) – Outdoor Storage in Commercial Zones
- A-4 KMC 18.12.010(A.2) – Zoning Districts & Standards: Footnote #5 SF Design Stds
- A-5 KMC 18.24.040 – Signs - General Provisions

Exhibit A-1 (Park Impact Fees)

**KMC 17.24 – Techniques for Natural Resource
Protection**

KMC 17.100 – Dedications

KMC 18.12 – Zoning Districts & Standards

KMC 18.45 – Planned Developments

17.24.040: - Standards and Techniques for Preserving Natural Resources.

Natural resources can be integrated with the site layout and be preserved by using special techniques. The tools and techniques provided in this section are intended to minimize impacts to natural resources lands.

(1) Onsite Density Transfer: A portion of the density for areas having natural resource lands that remain undeveloped may be transferred to other areas of the development site if clustering concepts are used and the project retains acceptable open space. The following chart indicates the amount of density that can be transferred, based on the area of the natural resource land being preserved;

Category of Natural Resource Area	Percent of Natural Resource Area Density That May Be Transferred
1. Wetlands and associated buffers 2. Priority Habitat and associated buffers 3. Slopes $\geq 40\%$ 4. Landslide Hazard Areas	25%
1. Slopes $< 40\%$ 2. Erosion Hazard Areas 3. Flood zones	100%

(a) For purposes of the density transfer, the natural resource area must be equal to or greater than the minimum lot size for the underlying zone, and the non-natural resource portion of the property must be able to accommodate a denser development;

(b) When using on-site density transfer, the density may be increased, not to exceed the maximum density of the next most intense zoning district. Also, the site development standards of the next most intense zone may be used as well; (see table below)

Existing District		District Using Density Transfer
RS	Becomes	RL
RL	Becomes	RM
RM	Becomes	RH
RH	Remains	RH

(c) An on-site density transfer shall meet the requirements and follow the procedures of the underlying land use permit processes such as, plats, short plats, binding site plans and/or planned development permits;

(d) On-site density transfers shall be recorded with all related conditions, in a form acceptable to the City Attorney, to become a part of the deed of the property and shall run with the land.

(2) Cluster Development: Subdivisions may cluster lots on the less sensitive portion of the parcel preserving the more sensitive natural resource lands that exist on the site. When utilizing cluster development to preserve natural resources, the required lot sizes, street frontages and setbacks may be reduced in accordance with Section 17.24.040(1)(b) in order to accommodate the cluster development.

~~(3) Dedication of Natural Resource Lands: Natural resource lands may be preserved in exchange for a credit towards park fees required by the subdivision of land for residential purposes. (Please see KMC 17.100.010(4) for credit ratios);~~

- (43) Conservation Easements: A conservation easement may be used to preserve natural open space as a stand-alone tool or in conjunction with a clustered development. Conservation easements shall be called out on the face of the plat;
- (54) Tracts: Tracts may also be used to preserve open space through the platting process. (See KMC 17.20.010(5))

17.100.010: - Park Impact Fees and Optional Dedication of Park Land Dedication of Land for Park Purposes.

- (1) As a condition of the granting of approval for any division or redivision that will be used for residential purposes a payment of an impact fee per KMC 3.90 shall be required for one or more of the following purposes:
- (a) Acquisition or development of public open spaces devoted to public parks; and/or
 - (b) Trails; and/or
 - (c) Other recreational purposes.

~~The City will require the dedication of land for park purposes as a condition of approval for any division or redivision that will be used for residential purposes. The adopted Comprehensive Plan, and adopted Comprehensive Parks and Recreation Plan, will be used as the basis for determining the location and size of a proposed park site. The requirement for dedication of land will be based on the following:~~

- ~~(a) That the land will assist in serving the park and recreation needs of the residents within the proposed division;~~
- ~~(b) That the amount and location of land to be dedicated will bear a reasonable relationship to the use of the open area and recreational facilities by the future inhabitants of the division;~~
- ~~(c) Dedication of land for neighborhood parks and playgrounds will be based on the ratio of one acre of land for every 334 persons in the proposed division, using the average population per dwelling unit, as shown in the City Comprehensive Plan;~~
- ~~(d) Dedications will be examined as a system in relationship to the current network of parks within the City. Park location and size for dedications should be reviewed in terms of benefitting the system and be able to integrate into the network, promoting connectivity and multi-modal access.~~

- (2) As an alternative to the payment of a park impact fee, an applicant may propose to dedicate park, trail or open space property to the City to receive credit or credits against the impact fees calculated for the applicant's development. For credits for dedications of property KMC 3.90.080 shall be followed. In the event that the property proposed to be subdivided is insufficient in size to provide for adequate recreational facilities for the residents in the proposed division, park fees in lieu of dedication of park land will be required unless other measures which will reasonably protect the public's need for adequate recreational areas can be agreed upon between the subdivider and the City. Park fees in lieu of dedication of park land will be calculated with a formula based on area of park land to be dedicated, average number of units per acre, and the current assessed value of the property. Mixed use developments that contain residential units are exempt from either dedicating land or paying a fee in lieu of dedication.

~~(3) In the event that the City does accept the dedication of an area for park purposes, that dedication may include the designation of the name for the park in honor of a deceased individual of good character.~~

- (43) ~~If dedication of park land is not possible, the City will accept the following proposals in exchange for credit towards the amount of required park land to be dedicated. All proposals submitted to obtain credit towards park impact fees per KMC 3.90.080 and park land dedication shall be designed and constructed to the satisfaction of, and be approved by the City. The following proposals may be accepted for review for the specified credit ratio:~~

- ~~(a) One-third credit towards park land dedication for the following considerations:~~

- ~~(i) — Dedication of natural open space that is not suitable for development (i.e. steep slopes, critical areas, etc.).~~
- ~~(ii) — Development of a landscaped stormwater tract. A landscaping plan shall be submitted for review. Landscaping shall meet the satisfaction of the Planning Official.~~
- ~~(iii) — Development of a stormwater tract or critical area that can be used for passive recreation.~~
- ~~(b) — One-half credit towards park land dedication for the following considerations:~~
 - ~~(i) — Dedication of natural open space where an all-weather multi-use trail system is constructed by the developer to City specifications.~~
 - ~~(ii) — Development of a private park that serves the residents of the development.~~

(Ord. 5696 Sec. 1, 2017; Ord. 5540 Sec. 1, 2014; Ord. 5280 Sec. 1, 2010)

~~17.100.030: — Development — Time Limit — Scope.~~

~~Any land dedicated for park purposes must be substantially developed by either the City, an LID, or some other means, within five years of dedication. Substantial development includes automatic sprinklers, grass, and light landscaping. The time limit for development does not commence until at least 50 percent of the division is inhabited.~~

(Ord. 5280 Sec. 1, 2010)

17.100.0430: - School and Park Sites to Abut.

If a division abuts an existing or proposed school site, any park site within the proposed division must normally abut the existing or proposed school site.

(Ord. 5280 Sec. 1, 2010)

17.100.0540: - Acceptance of Dedications.

In addition to any method for dedicating property for public purposes and the acceptance thereof, whether authorized by statute or as provided by the common law of the State, the City Engineer may accept the dedication of any property for the purpose of increasing the right-of-way of any public way.

(Ord. 5280 Sec. 1, 2010)

17.100.0650: - Dedications—Presumptions.

The recording of any instrument in the office of the County Auditor indicating the deeding or dedication of property for public purpose shall be deemed prima facie evidence that said property was dedicated for public purpose and the same was accepted by the City Council or the public generally.

(Ord. 5280 Sec. 1, 2010)

18.12.010 A.2 - Footnotes

(3) Open space calculations.

(a) In multi-family developments, where the density exceeds seven units per acre, the amount of required common open space shall equal or be greater than the minimum aggregate area of provided bedrooms based on the following formula: 300 square feet for the first bedroom and 200 square feet for each additional bedroom; exclusive of required street frontage setbacks and required parking areas. "Open area" is an area with average dimensions of not less than 15 feet by not less than 500 square feet. More

than one open area may be provided in a given development. Any interpretation of this Section will be made by the Director.

~~(i) If a proposed project may have a significant adverse impact on the environment because of inadequate public park facilities in the area, and additional park land is required or indicated by an environmental impact statement, as a mitigating measure in lieu of an environmental impact statement, or by the Comprehensive Park and Recreation Plan, the developer must provide for parks in accord with Sections 17.100.010 to 17.100.040 inclusive. If the property is too small to accommodate adequate recreational facilities for the residents and the area has inadequate park facilities, the proposed development will, in most cases, be disapproved unless other measures, which will reasonably protect the public's needs for adequate recreational areas, can be agreed upon between the developer and the City. Such agreement may be cash in lieu of on-site facilities placed in a mitigation account established by the Parks Department for use toward a park or parks within walking distance (¼ mile straight line) from said development. Under normal circumstances the City will not accept the dedication of a park site of less than five acres.~~

(b) Within the UMU district, new developments with a lot area of more than 20,000 square feet shall provide a pedestrian-oriented space (plaza, courtyard or similar space) of at least one percent of the site area as described below. Buildings that front on a public sidewalk and have a pedestrian-oriented commercial use facing that sidewalk are exempt from this open space requirement.

(i) Pedestrian-oriented space must include:

- (A) Visual and pedestrian access including barrier-free access to the abutting structures from the public right-of-way or a non-vehicular courtyard.
- (B) Paved walking surfaces of either concrete or approved unit paving in areas intended for foot traffic.
- (C) On-site or building mounted lighting providing at least 0.6 foot-candles (average) on the ground.
- (D) At least three feet of seating area (bench, ledge, etc.) or one individual seat per 60 square feet of plaza area or open space.
- (E) Landscaping to enhance the area.
- (F) At least 25 percent of the plaza or courtyard must be shaded by structure or tree canopy (at least ten years after planting).

(ii) Outdoor pedestrian-oriented space shall not include:

- (A) Asphalt or gravel pavement (Exception: decomposed granite and other architectural surface treatments).
- (B) Adjacent unscreened parking lots.
- (C) Adjacent chain link fences.
- (D) Adjacent "blank walls".
- (E) Adjacent dumpsters or service areas.
- (F) Outdoor storage or retail sales (shopping carts, potting soil bags, firewood, etc.) that do not contribute to the pedestrian environment.

(iii) In-Lieu Provisions—Pedestrian-Oriented Space Requirement in Urban Mixed Use (UMU) District: Provided all of the following requirements are met, required publicly accessible open space in the Urban Mixed Use (UMU) District will be provided on the site containing the permitted land use.

- (A) The proposing owner or developer shall improve and may, at their and the city's discretion, dedicate land to provide the pedestrian-oriented space requirement in accordance with the approval of the planning official, or shall pay a fee in lieu of such improvement and dedication if the

planning official determines that the dedication and improvement of land is not feasible or desirable due to the physical characteristics of the site.

(B) The property owner or developer shall either:

1. Provide and construct (and optionally dedicate) the on-site pedestrian-oriented space requirement to city design and construction standards subject to city approval or;
2. Enter a voluntary agreement with the city to pay an amount equal to the city's cost of acquiring and constructing the pedestrian-oriented space requirement in another location within the same UMU District as identified and approved by the planning official.

18.45.060 – Open Space Standards

Each PRD shall dedicate not less than 15 percent of the gross land area for common open space for the use of its residents. Common open space areas shall meet the following criteria:

(1) Location. The area proposed for the open space shall be entirely within the PRD and within reasonable walking distance of all dwelling units in the PRD. Where practical, the proposed common open space shall be located adjacent to other established or planned park and recreational areas in adjacent developments, schools, or City parks; provided that such dedication would increase the overall benefit to the residents of the PRD and conform to other criteria in this section;

(2) Access. All dwelling units within the PRD must have legal access to the proposed common open space at the time of final PRD approval. Private or access roads, trees or other landscaping may separate the common open space area. However, access should not be blocked by major obstacles such as arterial or collector roadways or significant natural features such as rivers, streams or topographic features. Areas dedicated for active recreational open space shall have reasonable access from street frontages. Design measures should accomplish the purpose of access and security;

(3) Proposals for credits towards required City park ~~impact land dedication and/or~~ fees may be submitted for review per KMC ~~3.09.080 17.100.010 for open space provided in the PRD~~;

(4) Types of Open Space.

(a) Land dedicated for open space should be usable for either greenbelts that serve as a buffer between land uses, using existing vegetation, or an aesthetic amenity such as boulevard trees, active recreational activities, or for protecting environmentally sensitive areas such as wetlands;

(b) Except as provided in subsection (5)(c) or (d) below, a minimum of 30 percent of the required dedicated open space shall be suitable for active recreation. The topography, soils, hydrology, and other physical characteristics of the area proposed for active recreation shall be of such quality as to provide a dry, obstacle-free space in a configuration which is suitable for active recreation;

(c) The percentage of active recreational areas may be increased to as high as 50 percent if it is determined that anticipated recreational needs will require a larger percentage. In increasing this percentage, the following standard should be used: the ratio of one acre to 125 residential units;

(d) The percentage of active recreational area may be decreased to as low as zero if it is determined that:

- (i) Inclusion of buffers or environmentally sensitive lands such as wetlands would better meet the open space needs of the residents of the subdivision; or
- (ii) Meeting the standard would require detrimental grading or other disturbance of the natural setting.

(5) Land required for open space shall not include:

- (a) Structures and areas reserved for the exclusive use and benefit of an individual tenant or owner;
 - (b) Dedicated streets, alleys or public rights-of-way, required landscape areas, areas required for yard depth or building setback or separation;
 - (c) Vehicular driveways, private streets, parking areas, loading or storage areas; or
 - (d) Floodplain (100-year), floodprone areas, drainage easements, natural drainage areas or creeks unless maintained as an amenity and specifically approved as being suitable for open space.
- (6) Implementation.
- (a) The area proposed for open space shall be dedicated in common to the lot owners within the plat or to a homeowner's association. Maintenance and operation of the dedicated open space shall be the responsibility of the property owners' or homeowners' association;
 - (b) The City may choose to accept dedication, maintenance and operation responsibilities when common open space area to be dedicated is in the public interest and either one or a combination of the following:
 - (i) Greater than five acres;
 - (ii) Adjacent to an established or future City park or school grounds;
 - (iii) Is an environmentally sensitive area; or
 - (iv) The City feels it is in the public interest to accept dedications;
 - (c) The dedication shall be identified on the PRD plan.
- (7) Improvements. The following improvements to the area proposed for dedication may be required prior to final approval of the PRD:
- (a) Removal of construction debris and hazards; and
 - (b) Rough grading and establishment of grass cover over those portions of the site suitable for playfields.
- (8) Equivalent Facilities. When areas proposed for dedication do not meet the criteria for dedication in this chapter, such land may be improved by grading, filling, landscaping, or with installation of recreation equipment so as to be equivalent in result to the intent of this chapter. Determination of equivalency shall be made by the director according to the following guidelines:
- (a) The proposed land and improvements must create recreational opportunities generally equivalent to, or greater than, the land required for the residents within the PRD;
 - (b) The proposed land and improvements must not result in significant disturbance or alteration of an environmentally sensitive area, unless otherwise allowed by the City;
 - (c) The proposed land and improvements shall be dedicated in accordance with subsection (7) of this section.
- (9) Stormwater Detention Facilities. Stormwater detention ponds may be allowed by the City as part of dedicated open space subject to the following criteria:
- (a) The detention pond shall be constructed so as to drain fully when precipitation is not occurring (i.e., no standing water may be left) unless the pond is designed as an aesthetic amenity;
 - (b) The side slope of the detention pond shall not exceed 33 percent unless slopes are existing, natural, and covered with vegetation;
 - (c) If detention facilities are located adjacent to or near a natural, year-round stream or wetland, these systems shall be left in natural or near-natural condition;
 - (d) The detention area shall be landscaped in a manner which is both aesthetic and able to withstand the inundation expected;
 - (e) Use of a dedicated open space area for stormwater detention shall not be acceptable if the detention area must be fenced or otherwise rendered unsuitable or unavailable for recreation use during dry weather; and

- (f) In the case of joint use of open space for detention and recreation, the homeowners or homeowners' association shall be responsible for maintenance of the detention facilities.
- (10) Rights and Duties. The owners of open space shall have the following rights which may be exercised in respect of such land, subject to restrictive covenants or other restrictions:
 - (a) The right to locate recreational facilities, such as tennis courts, swimming pools, picnic tables, and fireplaces (accessory to picnic tables) designed to be used exclusively for the use of residents of the development and their guests;
 - (b) The right to locate pedestrian paths, bicycle paths and bridle paths;
 - (c) The right to take whatever measures are reasonably necessary to protect and maintain such land, or land or property thereto, or to correct a hazardous condition posing a threat to life or limb;
 - (d) The right to regulate access to or entry on the open space land and duty to maintain such land.

(Ord. 5609 Sec. 1, 2015; Ord. 5501 Sec. 1(part), 2013)

Exhibit A-2
KMC 18.12.010
Corrections to Table 18.12.010 B.2
Re-Inserting HMU Setback Table – 18.12.010 B.2
Footnote #5

Table 18.12.010 B.2 – Table of Non-Residential Site Development Standards

Table of Commercial/Industrial Standards	Maximum District Size	Maximum Parcel Size	Yards	Maximum Building Height	Maximum Lot Coverage	Outdoor Storage
UMU - Urban Mixed-Use District	None	40 acres	See KMC 18.80	None	None	None
CN - Commercial—Neighborhood District	5 Acres	None	See (1) Below	45'	None	See (2) Below
CO - Commercial—Office District	None	None	See (3) Below	None	None	See (4) Below
CBD - Commercial—Central Business District	None	None	See (16) Below	None	None	None
CC - Commercial—Community District	None	None	See (3) Below	None	None	See (4) Below
CR - Commercial—Regional District	None	None	See (3), (15) Below	None	None	See (4) Below
CAR - Commercial—Auto Row District	See (17) Below	20 acres	See (17) Below	None	None	See (18) Below
CG - Commercial—General District	None	None	See (3) Below	None	None	See (4) Below
CM - Commercial—Marina District	None	None	See (3) Below	See (14) Below	None	None
HMU - Historic, Mixed-Use District (See Title 18.12.335 and 18.12.010(5))			See (6 5) Below	35'	45% See (5.a) Below	None
BP - Business Park District	5 Acres	None	See (6) Below 18.12.340	35'	50%	None
IP - Industrial Park District	20 Acres	None	See (7) Below	None	None	See (8) Below
IL - Industrial, Light District	None	None	See (9) Below	None	None	See (10) Below
IH - Industrial, Heavy District	None	None	See (9) Below	None	None	See (10) Below
JF - Justice Facilities	None	None	See (11) Below	85'	None	None
PF - Public Facilities District	None	None	See (12) Below	None	None	See (13) Below
OS - Open Space District	None	None	See (12) Below	None	None	See (13) Below
NOTE: *Additional site design and building standards may be included in the <i>City of Kennewick Commercial Design Standards manual</i>						

- (5) HMU-Historic, Mixed Use District Development Standards:
- (a) Floor area ratio (the amount of building surface expressed as a ratio to lot surface) is a maximum of .45;
 - (b) New construction of dwellings, business buildings, and exterior remodeling of existing structures (including re-roofing, re-siding, additions and similar exterior changes) require conformance with the following criteria:
 - (i) Maximum building height - 30 feet;
 - (ii) Roof pitch - not less than 4:12;
 - (iii) Orientation - main entranceways oriented directly or as near directly to the street as possible;
 - (iv) Openings - blank walls must be avoided. A combination of windows, doors, balconies, alcoves, bay windows, porches or similar architectural features must comprise a minimum of 25 percent of the total street wall area and a minimum of 20 percent of the total area of each of the remaining walls, with the exception of the rear wall;
 - (v) Windows - mirror or mirror-like composition or exterior finishes are prohibited;
 - (vi) Siding and roofing - metal, vinyl or plastic siding or roofing is allowed, provided the finish is not reflective, and in the case of metal, is anodized;
 - (c) The structure shall be similar in character to the surrounding residential structures.
 - (d) Yards:
 - (i) ~~Street frontage—(see 18.12.335);~~ Front and side yards in the HMU District shall be as follows:

<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>	<u>Location</u>	<u>Front Yard</u>	<u>Side Yard</u>
<u>South Side W. 1st Avenue</u>			<u>North Side W. Kennewick Avenue</u>		
<u>400 Block</u>	<u>15'</u>	<u>6'</u>	<u>400 Block</u>	<u>27'</u>	<u>8'</u>
<u>500 Block</u>	<u>16'</u>	<u>15'</u>	<u>500 Block</u>	<u>25'</u>	<u>5'</u>
<u>North Side W. 1st Avenue</u>			<u>600 Block</u>	<u>5'</u>	<u>34'</u>
<u>400 Block</u>	<u>15'</u>	<u>5'</u>	<u>South Side Albany Avenue</u>		
<u>500 Block</u>	<u>15'</u>	<u>8'</u>	<u>400 Block</u>	<u>26'</u>	<u>6'</u>
<u>South Side W. Kennewick Avenue</u>			<u>500 Block</u>	<u>24'</u>	<u>8'</u>
<u>400 Block</u>	<u>15'</u>	<u>35'</u>	<u>North Side Albany Avenue</u>		
<u>500 Block</u>	<u>30'</u>	<u>9'</u>	<u>500 Block</u>	<u>18'</u>	<u>15'</u>
<u>600 Block</u>	<u>25'</u>	<u>13'</u>	<u>West Side Fruitland Street</u>		

- ~~(ii) Side yards—(see 18.12.335);~~
- ~~(iii)~~ (iii) Rear yards - None, provided that the Floor Area Ratio ("F.A.R.") and other setbacks are observed;
- (e) Accessory structures must conform to 18.27.030;
- (f) Signage shall conform with Section 18.24 with the following changes:
 - (i) A maximum height limit of 15 feet for freestanding signs;
 - (ii) The maximum sign area for all signs is 24 square feet. Included in this total is an eight square foot maximum for signage that is attached, drawn, or installed on the structure or any portion of the structure;
 - (iii) Internally lit signage and signage utilizing flashing lights is prohibited. Lighting shall be by indirect methods;
 - (iv) Non-conforming signs having a replacement value of less than \$2,500.00 shall be made conforming by June 30, 2000;

- (v) Multi-tenant businesses are permitted 24 square feet of signage for the initial business and eight square feet per additional business to a maximum of 48 square feet;
- (g) Parking requirements in this district shall conform with Section 18.36, with the following exceptions:
 - (i) Parking requirements for unlisted uses is one space per 250 square feet of building space devoted to business activities. This formula takes into account space used for retail activity, record storage, office and clerical space, or other areas normally and primarily used for business purposes;
 - (ii) Total number of off-street parking stalls required may be reduced one space for each 20 feet of linear frontage along a public street that is legal for parking purposes;
- (h) Landscaping requirements in this district shall conform with Section 18.21, with the following exceptions:
 - (i) Landscaping must incorporate street frontage setback landscaping per the design requirements of Section 18.21.060(1)(a); this requirement does not use side and rear yard ratios in its calculation;
 - (i) Public hours of operation for commercial uses must begin at or after 7:00 a.m. and end at or before 8:30 p.m., with the exception of Bed & Breakfasts, which by nature require 24-hour service.
 - (j) Retail sales incident to the uses listed in 18.12.010 B-1: Table of Non-Residential Uses are permitted, provided that such incidental sales do not occupy more than 25% of the gross street floor area of the primary structure. For purposes of this calculation, retail activity is that portion of the gross street floor located in one designated area of such street floor used for goods transactions. It does not include storage or record keeping space.
- (6) Yard requirements: (see Section 18.12.330 for City location-related standards).
 - (a) Front: 15 feet;
 - (b) Corner/flanking street: Ten feet;
 - (c) Side: Zero feet for the interior non-perimeter lot lines of a parent parcel. Once a parent parcel is platted or subdivided, only the internal lot lines shall be allowed to have zero foot side yards. All perimeter lot lines of the parent parcel have a ten-foot side yard setback requirement. Buildings constructed with side yards less than ten feet shall not be longer than 300 feet. A property owner's association must be formed and a maintenance agreement executed, as approved by the Planning Director, providing for perpetual maintenance common of landscaped areas for developments with buildings with side yards of less than ten feet. The maintenance agreement shall be recorded and run with land and shall provide for the City of Kennewick to arrange for maintenance of landscaped or common areas in the event the property owners fail to maintain these areas or their association dissolves. The agreement must be recorded prior to the land division;
 - (d) Side yards abutting R or HMU zones must be a minimum of 20 feet;
 - (e) Rear: Ten feet, unless abutting an R zone, in which case the minimum setback is 25 feet;
 - (f) Minimum street frontage: 30 feet.

Exhibit A-3
KMC 18.12.010 B.2 Footnote #4
Outdoor Storage in Commercial Zoning Districts

KMC 18.12.010 B.2 – Footnote #4

(4) All service, processing and storage areas abutting any R district at ground floor level or within 20 feet ~~and~~ or visible from a street, must be within a completely enclosed building or screened from view by a permanently maintained, sight-obscuring fence at least six feet high. Except for vehicles, no storage shall extend above the fence.

Exhibit A-4
KMC 18.12.0100 A.2 – Footnote #5
Single Family Residential Siting Standards

Table 18.12.010 A.2 – Footnotes:

- (5) Single-Family Homes (attached and detached); Manufactured Homes:
- (a) Intent: It is the intent of the section to set forth the terms and conditions under which single-family homes may be sited, and to ensure that manufactured homes as defined herein may be sited in any zone where single-family homes are permitted. These regulations apply to all zones where single-family homes are permitted.
 - (b) Minimum siting standards: The following standards apply to the siting of all single-family homes, whether site-built homes or manufactured homes. Where any conflict arises between these regulations and the adopted building code, the stricter standard shall apply.
 - (i) Foundation: All dwellings shall be placed on permanent foundations;
 - (ii) Minimum width: A dwelling shall not be less than 14 feet in width at the narrowest point of its first story;
 - (iii) Age of dwelling (for manufactured homes only): no manufactured home more than three years old on the date of installation or previously lived in shall be permitted on any lot;
 - ~~(iv) Roof: minimum pitch for a roof on a dwelling shall either be flat or have a minimum four-inch vertical rise for each 12 inches of horizontal run (4:12 pitch);~~
 - (iv) All units with a common wall must be constructed concurrently and be under the same ownership at the time of initial construction;
 - (vi) Common walls must follow property lines and have no openings.

Exhibit A-5
KMC 18.24.040 – Signs: General Provisions

18.24.040: - General Provisions.

- (1) Number: Each permitted use within a commercial or industrial district may have a total of two freestanding signs per street frontage and any combination but not to exceed four of the following signs: projecting, wall, graphic, or pictorial.
- (2) Area, Height, and Lighting: Sign area, height, and lighting are regulated by the standards contained in Table A.
- (3) Structure: The structural components of signs are regulated by the currently adopted edition of Uniform Sign Code.
- (4) Electrical: The electrical components of signs are regulated by the currently adopted edition of the National Electric Code. All electrical signs must bear the U.L. label.
- (5) Illumination: The illumination of signs must be shielded, shaded, reduced or directed so that the light remains on the property and does not constitute a nuisance by distracting pedestrians and motorists. Strobe or strobe-like devices are prohibited from use where they are visible from the exterior of a building or location. Illumination of outdoor signs must comply with Chapter 15.~~26~~24 KMC.
- (6) Maintenance: All signs shall be maintained in a state of security and repair. If a sign is not so maintained, it must be removed or repaired within 30 days of notification by the Department. The owner, his agents, or assigns, are responsible for such maintenance and compliance with this Section.
- (7) Sight Obstructions: All signs must be in conformance with [Chapter 13.12](#) and Section 18.27.060 of the Kennewick Municipal Code (view obstruction and clearance triangle).
- (8) Removal: When a business or business site is vacated, the applicable freestanding, wall, projecting, auxiliary, and street signs face must be removed within 30 days of notification by the Department.
- (9) Freestanding: All freestanding signs must be integrated.

**KENNEWICK PLANNING COMMISSION
SEPTEMBER 17, 2018
MEETING MINUTES**

CALL TO ORDER

Vice Chairman Victor Morris called the meeting to order at 6:30 p.m.

Commissioner Helgeson led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Charles Torelli, Clark Stolle, Thomas Helgeson, Vice Chairman Morris.

Excused: Commissioner Anthony Moore and Chairman Ed Pacheco.

Unexcused: None

Staff Present: Greg McCormick, AICP Planning Director; Wes Romine, Development Services Manager; Steve Donovan, Planner; Melinda Didier, Planning Administrative Assistant/Recorder.

CONSENT AGENDA

- a. Approval of Agenda
- b. Approval of the August 20, 2018 & August 27, 2018 Meeting Minutes
- c. Motion to enter Staff Reports into the Record

Commissioner Torelli moved to accept the consent agenda. Commissioner Rettig seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Vice Chairman Morris opened the public hearing at 6:34 p.m. for Change of Zone (COZ) #18-04 from Business Park (BP) to Commercial, Community (CC) for property located at 11211 W. Clearwater Avenue, Kennewick, WA 99338. Applicant is EA "Rusty" Morse, 341 Falconridge Street, Richland, WA 99352.

Mr. Donovan gave a brief overview of the staff report, and presented a Power Point of the staff report; Staff recommends that the Planning Commission concur with the Findings and Conditions of the staff report COZ 18-04, and recommend to City Council approval of the request.

Planning Commission questions included: None

Testimony of Applicant:

Rusty Morse
341 Falconridge St.
Richland, WA 99352

2.5 year process to change 80 acres and on this site; primary reason for development agreement; will have to put easement realignment and tie into 10th from Clearwater Ave; in order to avoid long narrow strip of land wanted to change zone for BLA.

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for COZ 18-04 closed at 6:41 p.m.

Chairman Pacheco asked for a motion.

Commissioner Helgeson moved to concur with the findings and conclusions in staff report COZ #18-04 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Vice Chairman opened the public hearing at 6:43 p.m. for Zoning Ordinance Amendment (ZOA) #18-02 proposing to amend the KMC 18.12.270 to allow Transportable Units (shipping containers) in good repair to be used for storage in Public Facility (PF) zones. Applicant is Knutzen Engineering, 5453 Ridgeline Dr. Ste. 120, Kennewick, WA 99338.

Mr. Romine gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-02 and recommend to City Council approval of the request.

Planning Commission questions included:

Who decides what good repair of unit looks like; how do you reconcile aesthetic differences; a lot of code is subjective; familiar with containers – rough looking, if not shielded they can look rough.

Testimony of Applicant:

Doug Carl
4607 W 20th Avenue
Kennewick 99338

Rail cars were rough; trailers being purchased are much better; painted and refurbished to client specification; sports teams use them frequently to store sporting equipment at school fields; the company works very hard to keep in good condition; handy and practical; they come painted and staff works to keep functional and presentable.

Testimony in favor:

Paul Knutzen
5453 Ridgeline
Kennewick 99338

Doug knows much more about it; went into critical areas, had a bit of difficulty with the code as far as placement during construction; need outside storage for parents and coaches to store sporting equipment at school fields; strictly for PF zones only; chances slim to take advantage of for storage units;

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-02 closed at 7:00 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-02 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included:

Worked in semi-industrial and familiar with Comex boxes; PF designation restricts abuse of product; how do you monitor the condition of storage containers as a City; advantages to school district and other PF districts like the city; PF is the idea – good repair not enforceable, language will last.

The motion passed unanimously.

Vice Chairman Morris opened the public hearing at 7:04 p.m. for Zoning Ordinance Amendment 18-03 proposing amendments to KMC 18.12, 18.24, 18.45, 17.100.

Mr. McCormick gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-03 and recommend to City Council approval of the request.

Planning Commission questions included:

On the setback table, that is verbatim no changes; roof pitch footnote will allow a perfectly flat roof – is that the intent; was there comment received on the code amendments; paragraph one park impact fees 18.12, do you need 18.12.010.

Testimony of Applicant:

None – City is Applicant

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-03 closed at 7:17 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-03 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included:

None

The motion passed unanimously.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

- a. **City Council Action Updates** - September 25, 2018: Annual Comp Plan Amendments; Community Planning Department Update. October 16, 2018: Reading and adoption of approved Comp Plan Amendments.

NEW BUSINESS:

None

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

ADJOURNMENT:

The meeting was adjourned at 7:20 p.m.

Council Agenda Coversheet



Agenda Item Number	5.b.(2)	Council Date	10/02/2018
Agenda Item Type	Ordinance		
Subject	Batch 12 Code Revisions		
Ordinance/Reso #	5765	Contract #	
Project #		Permit #	
Department	Planning		

Consent Agenda	☐
Ordinance/Reso	☒
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Planning Commission unanimously recommended City Council adopt the proposed amendments to the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance #5765

Summary

Staff maintains a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. The list of code revisions have been "batched" together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance.

Other amendments in this "batch" include re-inserting a setback table for the HMU zoning district that was inadvertently deleted in a previous code revision, eliminating the minimum residential roof pitch standard as out of date, clarify outdoor storage standards in the commercial zoning districts, and correcting a cross-reference.

Ordinance 5765 specifically addresses changes to Chapter 17.24 to address Council's adoption of a park impact fee program.

The Planning Commission conducted a public hearing on the proposed code amendments at their September 17, 2018 meeting and voted unanimously to recommend approval of the code amendments to City Council.

Alternatives

Not adopt proposed change.

Fiscal Impact

None.

Through

Dept Head Approval

City Mgr Approval

Gregory McCormick
Sep 26, 10:06:44 GMT-0700 2018

Marie Mosley
Sep 27, 20:52:02 GMT-0700 2018

Attachments: Ordinance

☐ Recording
Required?

CITY OF KENNEWICK
ORDINANCE NO. 5765

AN ORDINANCE RELATING TO TECHNIQUES FOR NATURAL
RESOURCE PROTECTION AND AMENDING SECTION 17.24.040 OF THE
KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 17.24.040 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

17.24.040: Standards and Techniques for Preserving Natural Resources.

...

~~(3) — Dedication of Natural Resource Lands: Natural resource lands may be preserved in
exchange for a credit towards park fees required by the subdivision of land for
residential purposes. (Please see KMC 17.100.010(4) for credit ratios);~~

(34) Conservation Easements: A conservation easement may be used to preserve natural
open space as a stand-alone tool or in conjunction with a clustered development.
Conservation easements shall be called out on the face of the plat;

(45) Tracts: Tracts may also be used to preserve open space through the platting process.
(See KMC 17.20.010(5))

(Ord. 5765 Sec. 1, 2018; Ord. 5365 Sec. 2, 2011; Ord. 5280 Sec. 1, 2010)

Section 2. This ordinance shall be in full force and effect five days from and after its passage,
approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this
2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October,
2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5765 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet



Agenda Item Number	5.b.(3)	Council Date	10/02/2018
Agenda Item Type	Ordinance		
Subject	Batch 12 Code Revisions		
Ordinance/Reso #	5766	Contract #	
Project #		Permit #	
Department	Planning		

Consent Agenda	☐
Ordinance/Reso	☒
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Planning Commission unanimously recommended City Council adopt the proposed amendments to the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance # 5766.

Summary

Staff maintains a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. The list of code revisions have been "batched" together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance.

Other amendments in this "batch" include re-inserting a setback table for the HMU zoning district that was inadvertently deleted in a previous code revision, eliminating the minimum residential roof pitch standard as out of date, clarify outdoor storage standards in the commercial zoning districts, and correcting a cross-reference.

Ordinance 5766 specifically addresses changes to Chapter 17.100 to address Council's adoption of a park impact fee program.

The Planning Commission conducted a public hearing on the proposed code amendments at their September 17, 2018 meeting and voted unanimously to recommend approval of the code amendments to City Council.

Alternatives

Not adopt proposed changes.

Fiscal Impact

None.

Through

Dept Head Approval

City Mgr Approval

Gregory McCormick
Sep 26, 10:10:22 GMT-0700 2018

Marie Mosley
Sep 27, 20:57:01 GMT-0700 2018

Attachments: Ordinance

☐ Recording
Required?

CITY OF KENNEWICK
ORDINANCE NO. 5766

AN ORDINANCE RELATING TO DEDICATIONS AND AMENDING
SECTION 17.100.010 AND REPEALING SECTION 17.100.030 OF THE
KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 17.100.010 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

17.100.010: Dedication of Land for Park Purposes.

- (1) ~~As a condition of the granting of approval for any division or redivision that will be used for residential purposes, a payment of an impact fee per KMC 3.90 shall be required for one or more of the following purposes: The City will require the dedication of land for park purposes as a condition of approval for any division or redivision that will be used for residential purposes. The adopted Comprehensive Plan, and adopted Comprehensive Parks and Recreation Plan, will be used as the basis for determining the location and size of a proposed park site. The requirement for dedication of land will be based on the following:~~
 - (a) ~~Acquisition or development of public open spaces devoted to public parks; and/or That the land will assist in serving the park and recreation needs of the residents within the proposed division;~~
 - (b) ~~Trails; and/or That the amount and location of land to be dedicated will bear a reasonable relationship to the use of the open area and recreational facilities by the future inhabitants of the division;~~
 - (c) ~~Other recreational purposes. Dedication of land for neighborhood parks and playgrounds will be based on the ratio of one acre of land for every 334 persons in the proposed division, using the average population per dwelling unit, as shown in the City Comprehensive Plan;~~
 - (d) ~~Dedications will be examined as a system in relationship to the current network of parks within the City. Park location and size for dedications should be reviewed in terms of benefitting the system and be able to integrate into the network, promoting connectivity and multi-modal access.~~
- (2) ~~As an alternative to the payment of a park impact fee, an applicant may propose to dedicate park, trail or open space property to the City to receive credit or credits against the impact fees calculated for the applicant's development. For credits for dedications of property KMC 3.90 shall be followed. In the event that the property proposed to be subdivided is insufficient in size to provide for adequate recreational facilities for the residents in the proposed division, park fees in lieu of dedication of park land will be required unless other measures which will reasonably protect the public's need for adequate recreational areas can be agreed upon between the subdivider and the City. Park fees in lieu of dedication of park land will be calculated~~

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~~with a formula based on area of park land to be dedicated, average number of units per acre, and the current assessed value of the property. Mixed use developments that contain residential units are exempt from either dedicating land or paying a fee in lieu of dedication.~~

~~(3) In the event that the City does accept the dedication of an area for park purposes, that dedication may include the designation of the name for the park in honor of a deceased individual of good character.~~

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~~(34) If dedication of park land is not possible, the City will accept the following proposals in exchange for credit towards the amount of required park land to be dedicated. All proposals submitted to obtain credit towards park impact fees per KMC 3.90.080 and park land dedication shall be designed and constructed to the satisfaction of, and be approved by the City. The following proposals may be accepted for review for the specified credit ratio:~~

~~(a) One third credit towards park land dedication for the following considerations:~~

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~~(i) Dedication of natural open space that is not suitable for development (i.e. steep slopes, critical areas, etc.);~~

~~(ii) Development of a landscaped stormwater tract. A landscaping plan shall be submitted for review. Landscaping shall meet the satisfaction of the Planning Official.~~

~~(iii) Development of a stormwater tract or critical area that can be used for passive recreation.~~

~~(b) One half credit towards park land dedication for the following considerations:~~

~~(i) Dedication of natural open space where an all-weather multi-use trail system is constructed by the developer to City specifications.~~

~~(ii) Development of a private park that serves the residents of the development.~~

(Ord. 5766 Sec. 1, 2018; Ord. 5696 Sec. 1, 2017; Ord. 5540 Sec. 1, 2014; Ord. 5280 Sec. 1, 2010)

Section 2. Section 17.100.030 of the Kennewick Municipal Code shall be, and hereby is, repealed.

~~17.100.030: Development Time Limit Scope.~~

~~Any land dedicated for park purposes must be substantially developed by either the City, an LID, or some other means, within five years of dedication. Substantial development includes automatic sprinklers, grass, and light landscaping. The time limit for development does not commence until at least 50 percent of the division is inhabited.~~

~~(Ord. 5766 Sec. 2, 2018; Ord. 5280 Sec. 1, 2010)~~

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5766 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

Council Agenda Coversheet	Agenda Item Number	5.b.(4)	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Batch 12 Code Revisions			Public Mtg / Hrg	☐
	Ordinance/Reso #	5767	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Planning				

Recommendation

Planning Commission unanimously recommended City Council adopt the proposed amendments to the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance # 5767.

Summary

Staff maintains a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. The list of code revisions have been "batched" together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance.

Other amendments in this "batch" include re-inserting a setback table for the HMU zoning district that was inadvertently deleted in a previous code revision, eliminating the minimum residential roof pitch standard as out of date, clarify outdoor storage standards in the commercial zoning districts, and correcting a cross-reference.

Ordinance 5767 specifically addresses changes to Chapter 18.24 to correct an erroneous cross-reference.

The Planning Commission conducted a public hearing on the proposed code amendments at their September 17, 2018 meeting and voted unanimously to recommend approval of the code amendments to City Council.

Alternatives

Not adopt proposed KMC changes.

Fiscal Impact

None.

Through		Attachments: Ordinance
Dept Head Approval	Gregory McCormick Sep 26, 10:14:32 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 21:02:51 GMT-0700 2018	
		☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5767

AN ORDINANCE RELATING TO SIGNS AND AMENDING SECTION
18.24.040 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 18.24.040 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

18.24.040: General Provisions.

- (1) Number: Each permitted use within a commercial or industrial district may have a total of two freestanding signs per street frontage and any combination but not to exceed four of the following signs: projecting, wall, graphic, or pictorial.
- (2) Area, Height, and Lighting: Sign area, height, and lighting are regulated by the standards contained in Table A.
- (3) Structure: The structural components of signs are regulated by the currently adopted edition of Uniform Sign Code.
- (4) Electrical: The electrical components of signs are regulated by the currently adopted edition of the National Electric Code. All electrical signs must bear the U.L. label.
- (5) Illumination: The illumination of signs must be shielded, shaded, reduced or directed so that the light remains on the property and does not constitute a nuisance by distracting pedestrians and motorists. Strobe or strobe-like devices are prohibited from use where they are visible from the exterior of a building or location. Illumination of outdoor signs must comply with Chapter 15.2426 KMC.
- (6) Maintenance: All signs shall be maintained in a state of security and repair. If a sign is not so maintained, it must be removed or repaired within 30 days of notification by the Department. The owner, his agents, or assigns, are responsible for such maintenance and compliance with this Section.
- (7) Sight Obstructions: All signs must be in conformance with Chapter 13.12 and Section 18.27.060 of the Kennewick Municipal Code (view obstruction and clearance triangle).
- (8) Removal: When a business or business site is vacated, the applicable freestanding, wall, projecting, auxiliary, and street signs face must be removed within 30 days of notification by the Department.
- (9) Freestanding: All freestanding signs must be integrated.

(Ord. 5767 Sec. 1, 2018; Ord. 5752 Sec. 3, 2018; Ord. 5180 Sec. 1, 2007)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5767 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet



Agenda Item Number	5.b.(5)	Council Date	10/02/2018
Agenda Item Type	Ordinance		
Subject	Batch 12 Code Revisions		
Ordinance/Reso #	5768	Contract #	
Project #		Permit #	
Department	Planning		

Consent Agenda	☐
Ordinance/Reso	☒
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

Planning Commission unanimously recommended City Council adopt the proposed amendments to the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance #5768.

Summary

Staff maintains a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. The list of code revisions have been "batched" together in a series code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient. This batch code revision includes changes necessary to address City Council adoption of a parks impact fee ordinance.

Other amendments in this "batch" include re-inserting a setback table for the HMU zoning district that was inadvertently deleted in a previous code revision, eliminating the minimum residential roof pitch standard as out of date, clarify outdoor storage standards in the commercial zoning districts, and correcting a cross-reference.

Ordinance 5768 specifically addresses changes to KMC Section 18.45.060(3) to address Council's adoption of a park impact fee program.

The Planning Commission conducted a public hearing on the proposed code amendments at their September 17, 2018 meeting and voted unanimously to recommend approval of the code amendments to City Council.

Alternatives

Not adopt proposed KMC amendments.

Fiscal Impact

None.

Through

Dept Head Approval

City Mgr Approval

Gregory McCormick
Sep 26, 10:18:43 GMT-0700 2018

Marie Mosley
Sep 27, 21:05:23 GMT-0700 2018

Attachments: Ordinance

☐ Recording
Required?

CITY OF KENNEWICK
ORDINANCE NO. 5768

AN ORDINANCE RELATING TO PLANNED RESIDENTIAL
DEVELOPMENTS AND AMENDING SECTION 18.45.060(3) OF THE
KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 18.45.060(3) of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

18:45.060: Open Space Standards.

Each PRD shall dedicate not less than 15 percent of the gross land area for common open
space for the use of its residents. Common open space areas shall meet the following criteria:

...

- (3) Proposals for credits towards required City park ~~impact~~~~land dedication and/or~~ fees
may be submitted for review per KMC ~~3.90.080;17.100.010 for open space~~
~~provided in the PRD;~~

...

Section 2. This ordinance shall be in full force and effect five days from and after its passage,
approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this
2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October,
2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5768 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____

Council Agenda Coversheet 	Agenda Item Number	5.c.	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Presentation			Ordinance/Reso	☒
	Subject	Application to Amend the UGA			Public Mtg / Hrg	☐
	Ordinance/Reso #	18-21	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Planning				

Recommendation

Staff recommends that the City Council authorize the mayor to sign an application to Benton County for an amendment to the Urban Growth Boundary by adopting Resolution No. 18-21.

Motion for Consideration

I move adoption of Resolution 18-21.

Summary

Every five years the Benton County accepts proposals from cities to modify their Urban Growth Boundaries (UGB). In 2019 Benton County will be reviewing applications to amend UGB's. The deadline for cities to apply for amendments to their UGB is December 3, 2018.

City staff is preparing an application, under the direction of City Council, to re-align Kennewick's UGB. The application requires the signature of the mayor. Staff anticipates submitting the application on or about November 1, 2018.

The City has received a number of notices from Washington State Department of Commerce, through TRIDEC searching for sites to develop industrial projects. Economic Development staff received 4 such notices in 2018 and 6 projects in 2017. These searches include a number of criteria including minimum and maximum land area requirements. The range of land area requirements ranged from a low 15 acres to a high of 500 acres. The majority of these searches fall in the 20 to 200 acre range. The City was unable to respond to any of these search requests due to a lack of large, industrially zoned parcels.

Alternatives

None recommended

Fiscal Impact

\$2,000.00 application fee

Through	Anthony Muai Sep 26, 06:52:07 GMT-0700 2018	Attachments: 
Dept Head Approval	Gregory McCormick Sep 26, 11:09:17 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:52:49 GMT-0700 2018	
		☐ Recording Required?

CITY OF KENNEWICK
RESOLUTION NO. 18-21

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN, AND SUBMITTAL
OF, AN APPLICATION TO THE BENTON COUNTY PLANNING
DEPARTMENT TO AMEND THE CITY OF KENNEWICK'S URBAN
GROWTH AREA

WHEREAS, the City of Kennewick is required to plan under the Growth Management Act of the State of Washington; and

WHEREAS, the Growth Management Act requires that Counties establish Urban Growth Areas (UGAs) within their Counties for the purposes of urban growth and urban services; and

WHEREAS, Benton County has authority to designate UGAs within Benton County; and

WHEREAS, Benton County has established a five-year cycle for updates to UGAs within the County within the adopted County Wide Planning Policies; and

WHEREAS, 2019 is the year established for updates to UGAs within the County; and

WHEREAS, the applications to be considered for the 2019 review cycle are due no later than December 3, 2018; and

WHEREAS, in order to amend the City's Urban Growth Boundary, the City is required to submit to Benton County, an application to expand the UGA which includes providing a Capital Facilities Plan (CFP) demonstrating the City's ability to serve the expansion area with City utilities; and

WHEREAS, in 2013 the City made application to Benton County to retract the City's easternmost UGAs because of limited capacity to accommodate additional population growth due to parcel size, parcel configuration and development pattern; and

WHEREAS, in 2014 Benton County approved the City's request to remove portions of the UGA; and

WHEREAS, the total acreage removed from the UGA was approximately 240 acres; and

WHEREAS, the City has prepared an application to realign the City's UGA; and

WHEREAS, a Capital Facilities Plan has been prepared and complies with RCW 36.70A.070(3);
NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that the Mayor is hereby authorized to sign, and the Planning Director is hereby authorized to submit, an application to the Benton County Planning Department to expand the City of Kennewick's Urban Growth Area; and

BE IT HEREBY FURTHER RESOLVED that the Kennewick City Council hereby approves the Capital Facilities Plan.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 18-21 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 3rd day of October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Council Agenda Coversheet 	Agenda Item Number	5.d.	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Change of Zone from BP to CC			Public Mtg / Hrg	☐
	Ordinance/Reso #	5769	Contract #		Other	☐
	Project #	COZ 18-04	Permit #	PLN-2018-02113	Quasi-Judicial	☐
	Department	Planning				

Recommendation

The Planning Commission recommends that the City Council Concur with the findings and conclusions contained in the PC Action Summary for COZ 18-04 by adopting Ordinance 5769.

Motion for Consideration

I move to adopt Ordinance 5769.

Summary

E.A. "Rusty" Morse III has applied to change the zoning district of a 1.08 acre parcel from Business Park (BP) to Commercial, Community (CC). The subject parcel is vacant and located at 11211 W Clearwater Avenue. The Comprehensive Plan Land Use Designation is Commercial and the CC zone is an implementing zone of the Commercial land use designation. The CC zone allows twice as many uses compared to the BP zone. The CC zone allows for a wider range of commercial and retail uses, while the BP zone allows for medical/technical and office uses.

A public hearing was held by the Planning Commission on September 17, 2018. At the hearing, staff gave an overview of the staff report and recommended approval of the request. Mr. Morse spoke in favor of the proposal and no other public testimony was given at the hearing.

The Planning Commission voted 5 to 0 to recommend approval of COZ 18-04 to the City Council.

Alternatives

None

Fiscal Impact

None

Through	Steve Donovan Sep 25, 09:51:40 GMT-0700 2018	Attachments: 
Dept Head Approval	Gregory McCormick Sep 25, 17:55:12 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:37:49 GMT-0700 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5769

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 11211 WEST CLEARWATER AVENUE FROM BUSINESS PARK (BP) TO COMMERCIAL, COMMUNITY (CC) (COZ 18-04, E. A. "RUSTY" MORSE III)

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 3001, as amended, the zoning ordinance of the City of Kennewick and the accompanying zoning map of the City of Kennewick being part of said ordinance shall be and hereby is changed from Business Park (BP) to Commercial, Community (CC) for the real property described as follows:

That portion of the parcel as depicted on the record of survey in Volume 1 of Surveys at Page 3745, lying in the Southwest Quarter of Section 1, Township 8 North, Range 28 East, W.M., records of Benton County, Washington, Described As Follows; Beginning at the most northerly corner of said parcel thence south 59° 04' 48" west along the northerly line of said parcel 151.53 feet; thence south 30° 54' 59" east 213.70 feet; thence north 86° 07' 32": east 38.77 feet; thence south 03° 51' 30" east 60.00 feet to the southerly line of said parcel; thence north 86° 08' 30" east along said line 162.01 feet to the southeast corner of said parcel; thence north 30° 54' 59" west along the easterly line of said parcel 358.47 feet to the said point of beginning, also known as Lot 2 of Binding Site Plan #4583.

Section 2. The City Council finds the amendments described in Section 1 above are in conformance with the Comprehensive Plan of the City.

Section 3. Severability Clause. If any provision of this amendatory ordinance or its application to any persons or circumstances is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected.

Section 4. The Responsible Official for the State Environmental Policy Act has determined that the proposal will not have a probable significant adverse impact on the quality of the environment.

Section 5. This ordinance shall be in full force and effect five (5) days from and after its approval, passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5769 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

City Council

CHANGE of ZONE COZ 18-04

October 2, 2018



Application Summary

Applicant: E.A. “Rusty” Morse

Owner: John Michel and Tom Solbrack

Proposal: Rezone one lot from Business Park (BP) to Commercial, Community (CC).

Comprehensive Plan Designation: Commercial

Location: 11211 W Clearwater Avenue

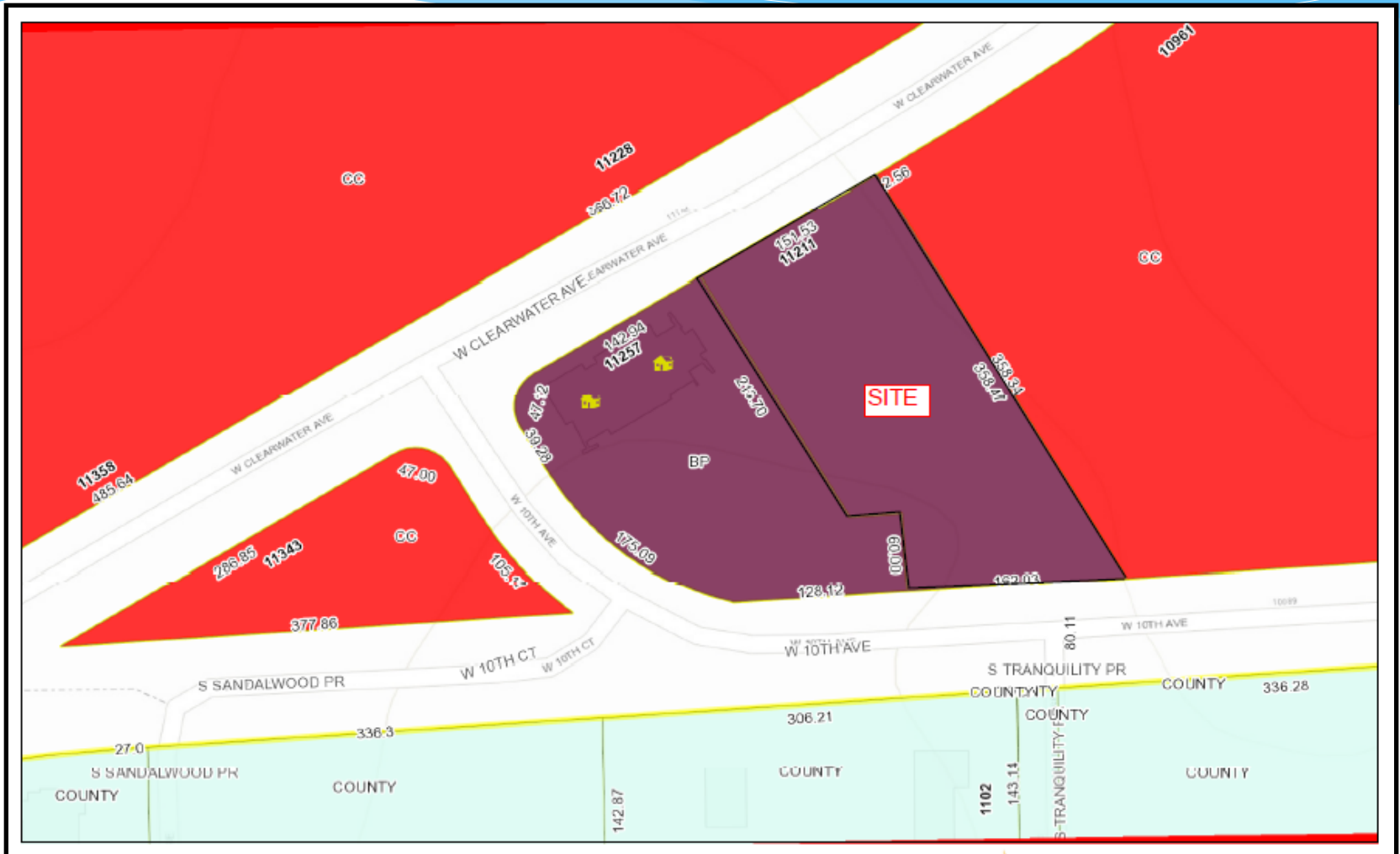
Property Size: 1.08 acres

[illegible]

Comprehensive Plan Map



Zoning Map



Permitted Uses

Seventy-two uses are allowed in Commercial, Community zone and thirty-one uses are allowed in the Business Park zone.

The Commercial, Community zone allows for a wider range of commercial and retail uses, while the Business Park zone allows for medical/technical and office uses.

Change of Zone Findings

KMC 18.51.070(2)

- The proposed amendment conforms with the comprehensive plan.
- Promotes the public necessity, convenience and general welfare.
- The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands which are deemed unacceptable by the City.
- The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.

Hearing Summary

- The Planning Commission held a public hearing on September 17, 2018 for the proposed Change of Zone.
- The applicant testified at the hearing, no other public testimony was given at the hearing.

Recommendation

The Planning Commission recommends the City Council approve COZ 18-04 as proposed.



COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO THE PLANNING COMMISSION

FILE No: COZ 18-04/PLN-2018-02113

Staff Report Date: September 5, 2018

Hearing Date & Location: September 17, 2018, Kennewick City Hall

Report Prepared By: Steve Donovan
Planner

Report Reviewed By: Wes Romine, AIA
Development Services Manager

Summary Recommendation: The City of Kennewick Planning Staff RECOMMENDS that Change of Zone 18-04 be APPROVED.

Summary of Proposal: A Change of Zone from Business Park (BP) to Commercial, Community (CC) for one parcel of land 1.08 acres in size.

Proposal Location: 11211 W Clearwater Avenue

Legal Description: That portion of the parcel as depicted on the record of survey in Volume 1 of Surveys at Page 3745, lying in the Southwest Quarter of Section 1, Township 8 North, Range 28 East, W.M., records of Benton County, Washington, Described As Follows;
Beginning at the most northerly corner of said parcel thence south 59° 04' 48" west along the northerly line of said parcel 151.53 feet; thence south 30° 54' 59" east 213.70 feet; thence north 86° 07' 32": east 38.77 feet; thence south 03° 51' 30" east 60.00 feet to the southerly line of said parcel; thence north 86° 08' 30" east along said line 162.01 feet to the southeast corner of said parcel; thence north 30° 54' 59" west along the easterly line of said parcel 358.47 feet to the said point of beginning, also known as Lot 2 of Binding Site Plan #4583.

(Portion of Binding Site Plan #4583, AF#2015-005397, 2/26/2015)

Property Owners: John Michel and Tom Solbrack
17002 S Grandview Lane
Kennewick, WA 99338

Applicant: E. A. 'Rusty' Morse III
341 Falconridge Street
Richland, WA 99352

Regulatory Controls:

1. Comprehensive Plan – Land Use
2. KMC Title 4 – Administrative Procedures
3. KMC Title 18 – Zoning
4. Washington State Environmental Policy Act

COZ Key Application Processing Dates:

Pre-Application/Feasibility Meeting	N/A
Application Submittal	July 10, 2018
Determination of Completeness Issued	July 11, 2018
Notice of Application Mailed	July 19, 2018
SEPA Threshold Determination Issued	August 13, 2018
Property Posting Sign for SEPA Determination	August 13, 2018
SEPA Appeal Period Ended	August 27, 2018
Date of Mailed Notice of Public Hearing	August 29, 2018
Property Posting Sign for Public Hearing	August 29, 2018
Date of Published Notice of Public Hearing	September 2, 2018

Exhibits:

1. Staff Report
2. Application/Supplemental Information
3. Vicinity Map
4. Comprehensive Plan Map
5. Zoning Map
6. Notice of Mailing
7. SEPA Determination

Staff Analysis of Proposal & Discussion:

The proposed Change of Zone (COZ 18-04), is a request to change the zone of one 1.08 acre lot located at 11211 W Clearwater Avenue, from Business Park (BP) to Commercial, Community (CC).

The Comprehensive Plan Land Use Designation for the subject property is Commercial. Pursuant to Table 1 of the Comprehensive Plan, both CC and BP are implementing zoning districts of the Comprehensive Plan Commercial Land Use Designation.

Per KMC 18.03.040(10) & (16), the purpose of CC and BP zoning districts are as follows:

CC – “The purpose of the CC District is to stabilize, improve and protect commercial areas, and to provide for orderly growth in new commercial areas in

accord with the Comprehensive Plan. CC districts are intended for a wide range of uses to serve the community area to which they are appurtenant.”

BP – “The BP District is established to provide lands for and encourage the development of technological/industrial parks which will accommodate certain light industrial, technological, professional offices, and other similar activities. Building massing should be sensitive to human scale. High standards of architecture, landscaping, and site planning are encouraged, as is the creation of well-defined building entries with features such as canopies or recessed entries.”

The CC zone permits a wide spectrum of 71 uses. Below is an example of uses which are permitted in the CC zone but are not permitted in the BP zone:

- Adult Retail
- Automobile-Oriented Uses
- Bakeries Retail & Wholesale
- Convenience Store
- Wineries
- Vehicle Rental and leasing

The majority of the 31 permitted uses in the BP zone are oriented to take place in an office/indoor setting. The following uses are the only ones permitted in the BP zone, but not in the CC zone:

- Storing of Commercial Vehicles
- Vocational School

The Site Development Standards for the CC and BP zoning districts are different in the following ways:

- Maximum Building Height: CC: None; BP: 35 feet
- Maximum Lot Coverage: CC: None; BP: 50%

The site is adjacent to the following zoning districts:

North: CC, across W Clearwater Avenue

East: CC

South: Unincorporated Benton County, across W 10th Avenue

West: BP

Applicable Goals and Policies of the Comprehensive Plan:

Goal 2: Sustain and enhance viable commercial areas.

Policy 4: Encourage compatible commercial activities to concentrate near each other.

Staff Response: The proposed change to CC would allow for a broader range of uses at the site. The adjacent business to the west may be impacted by allowing various commercial uses.

Kennewick Municipal Code Findings:

The following findings are required to be met in order to approve a change of zone:

KMC 18.51.070(2): Findings:

Findings Required. In order to amend the zoning map, the City Council must find that:

1. *The proposed amendment conforms with the comprehensive plan; and*
Staff Response: The proposed Change of Zone conforms to the comprehensive plan because the CC zoning district is an implementing zoning district of the Commercial land use designation.
2. *Promotes the public necessity, convenience and general welfare; and*

Staff Response: The proposed Change of Zone promotes public necessity, convenience and welfare by establishing a zoning district that is compatible with surrounding properties.

3. *The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and*

Staff Response: Staff is unaware of possible burdens on public facilities. The site has access to water lines, sewer lines and public rights-of-way.

4. *The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and*

Staff Response: The proposed amendment will establish a zoning district that is in compliance with Comprehensive Plan due to the fact that the CC zone is an implementing zone of the Commercial land use designation.

5. *Single Family Residential zoned properties only; Property is adjacent and contiguous (which shall include corner touches and property located across a public right-of-way) to property of the same proposed zoning classification or higher zoning classification.*

Staff Response: Not applicable to the proposed Change of Zone.

Findings:

1. The applicant is E. A. 'Rusty' Morse III, 341 Falconridge Street, Richland, WA 99352.
2. The proposed change of zone is for parcel number 1-0188-3BP-4583-002, located at 11211 W Clearwater Avenue.
3. The request is to change the zoning from Business Park (BP) to Commercial, Community (CC).
4. The City's Comprehensive Plan Land Use Designation for the subject property is Commercial.
5. The Commercial, Community (CC) zoning district is an implementing zone of the Commercial Comprehensive Plan Land Use Map designation.
6. The application was submitted on July 10, 2018 and declared complete for processing on July 11, 2018.
7. The application was routed for review to City Departments and outside agencies for comment on July 25, 2018.
8. Access to the site can be provided via W Clearwater Avenue and W 10th Avenue.
9. The City of Kennewick Critical Area maps do not show any critical areas to be on the subject site.
10. An Environmental Determination of Non-Significance was issued on August 13, 2018 for this application. The appeal period for the determination ended on August 27, 2018. No appeals were filed.
11. The Property Posting sign for the SEPA Determination was posted on August 13, 2018.
12. The Property Posting sign for the public hearing was posted on site August 29, 2018.

13. Notice of the public hearing for this application was published in the Tri-City Herald on September 2, 2018. Notices were also mailed to property owners within 300 feet of the site on August 29, 2018.
14. The proposed amendment conforms with the comprehensive plan; and
15. The proposed amendment promotes the public necessity, convenience and general welfare; and
16. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and
17. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and
18. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.

Conclusions:

1. Approval will implement the Comprehensive Plan Land Use Designation of Commercial.
2. Approval will change the zoning for the subject parcel from Business Park (BP) to Commercial, Community (CC).
3. Approval will implement Land Use Goal 2 of the City of Kennewick Comprehensive Plan.
4. Approval will not result in an increase of adverse environmental impacts.
5. Approval will result in the promotion of public necessity, convenience and/or general welfare.
6. The proposed Change of Zone is in compliance with KMC 18.51.070(2).

Recommendation:

Staff has reviewed the application and recommends that the Planning Commission concur with the findings and conclusions contained in staff report COZ 18-04 and recommend approval to City Council.

Motion:

I move that the Planning Commission concur with the findings and conclusions in staff report COZ 18-04 and recommend approval of the request to City Council.

CITY OF KENNEWICK
COMMUNITY PLANNING & DEVELOPMENT SERVICES
APPLICATION (general form)

PROJECT # _____ - _____ PLN-2018 - 02113 FEE \$ 1,035.00

Please completely fill out this form and return it to Community Planning & Development Services, PO Box 6108, Kennewick, WA 99336, along with the application fee (see fee schedule). Attach a copy of the checklist for the land use application you are submitting. The application submittal must contain all of the information requested on the checklist in order to be processed. **Incomplete applications will not be accepted.**

Check one of the following for the type of application you are submitting:

Site Plan Tier 1 ☐ Tier 2 ☐ Tier 3 ☐ Binding Site Plan ☐

Short Plat ☐ Conditional Use ☐ Other Change of Zone

Environmental Determination PLN- _____ - _____ Pre Application Meeting PLN- _____ - _____

Applicant: E. A. 'Rusty' Morse III

Address: 341 Falconridge St. / Richland, WA 99352

Telephone: 509-737-3021 Cell Phone: 509-438-9865 Fax: N/A E-mail: rmorse@cbtabs.com

Property Owner (if other than applicant): John Michel and Tom Solbrack

Address: 17002 S. Grandview Lane / Kennewick, WA 99338 (Michel)

Telephone: 509-627-0500 Cell Phone: 509-531-1193 E-mail: michelhome@hotmail.com

SITE INFORMATION

Parcel No. 1-0188-3BP-4583-002 Acres 1.08 Zoning: BP

Address of property: 11211 W. Clearwater Ave. / Kennewick, WA 99336

Number of Existing Parking Spaces 0 Number of Proposed (New) Parking Spaces 0

Present use of property VACANT COMMERCIAL LOT

Size of existing structure: N/A sq. ft. Size of Proposed addition/New structure: N/A sq. ft.

Height of building: N/A Cubic feet of excavation: N/A Cost of new construction N/A

Benton County Assessor Market Improvement Value: Land Value ONLY - \$207,000

Description of Project: Change of zone to allow for cohesive development of the subject property, in conjunction with other adjacent property owned by the same party, and which is to be developed, including a re-alignment of Tenth Avenue under a Development Agrmnt. with City.

I, the undersigned, do hereby certify that, to the best of my knowledge, the information provided above is true and correct.

Applicant's Signature

Signature of owner or owner's authorized representative

Date: July 9, 2018

Change-of-Zone Supplemental Information

The following questions will be reviewed by both the Planning Commission and City Council as a means of assisting in their consideration of change-of-zone requests. Use additional pages if necessary.

1. Does the public necessity, convenience, and general welfare require the adoption of the proposed amendment? Please explain:

We believe the general welfare of the public to be affected positively by the future realignment of Tenth Avenue, which is made feasible and possible by the re-zoning of this property.

2. Are there sites presently available on the market which are correctly zoned for the proposed use? Are these sites within a 1/2 mile of the proposed site? Within 1 mile of the proposed site? If yes, please indicate the general location of the site(s) and the reasons why these sites are not proposed to be utilized:

There are no other sites available for this proposed use that are not owned by the property owner named herein. This particular site is key to the future realignment of Tenth Avenue. There are no other sites that allow for this to be done.

3. Is the proposed amendment consistent with the existing land use pattern in the area? Please explain

Yes. The property is Zoned for commercial development.

4. Are the existing uses, in the area, in conformance with the area's zoning classification? If no, please explain the differences:

Yes.

5. Will the proposed amendment create an isolated district, or introduce a more intense land use to the area? Please explain.

No. The property is already zoned commercial. This is a relatively minor change.

6. Does the existing zoning prohibit reasonable use of the property? Please explain.

No, but it does not fit with the development plans of adjacent property owned by the same party. Those plans include a realignment of Tenth Avenue.

7. Will any residential character, in the immediate area, be adversely affected by the proposed amendment? If yes or maybe, please explain:

n/b.

8. Will property values in the vicinity be changed by the proposed amendment? If yes or maybe, please explain:

n/b.

9. Will approval of the proposed amendment set a precedent for other similar proposals or uses? Will this deter the use, improvement or development of adjacent property in accordance with the existing Zoning Districts? Please explain:

Not known.

10. Will the proposed amendment encourage more private investments which will be beneficial to the redevelopment of a deteriorated area? Please explain:

Yes. We believe the property will be more attractive to private ownership and further development.

11. Will the proposed amendment combat any economic segregation and allow greater choice in the market? Please explain.

Not in our opinion.

12. Will the proposed amendment create conflict between potential land uses and transportation patterns? Or safety concerns? Please explain:

None anticipated.

Summary of City forms required:

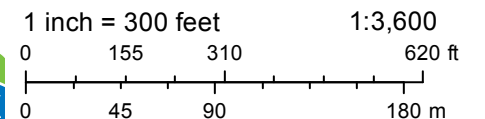
Application – General Form
Change of Zone Supplemental Information
Environmental and Salmonids Checklist (SEPA)

Vicinity Map



September 5, 2018 This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

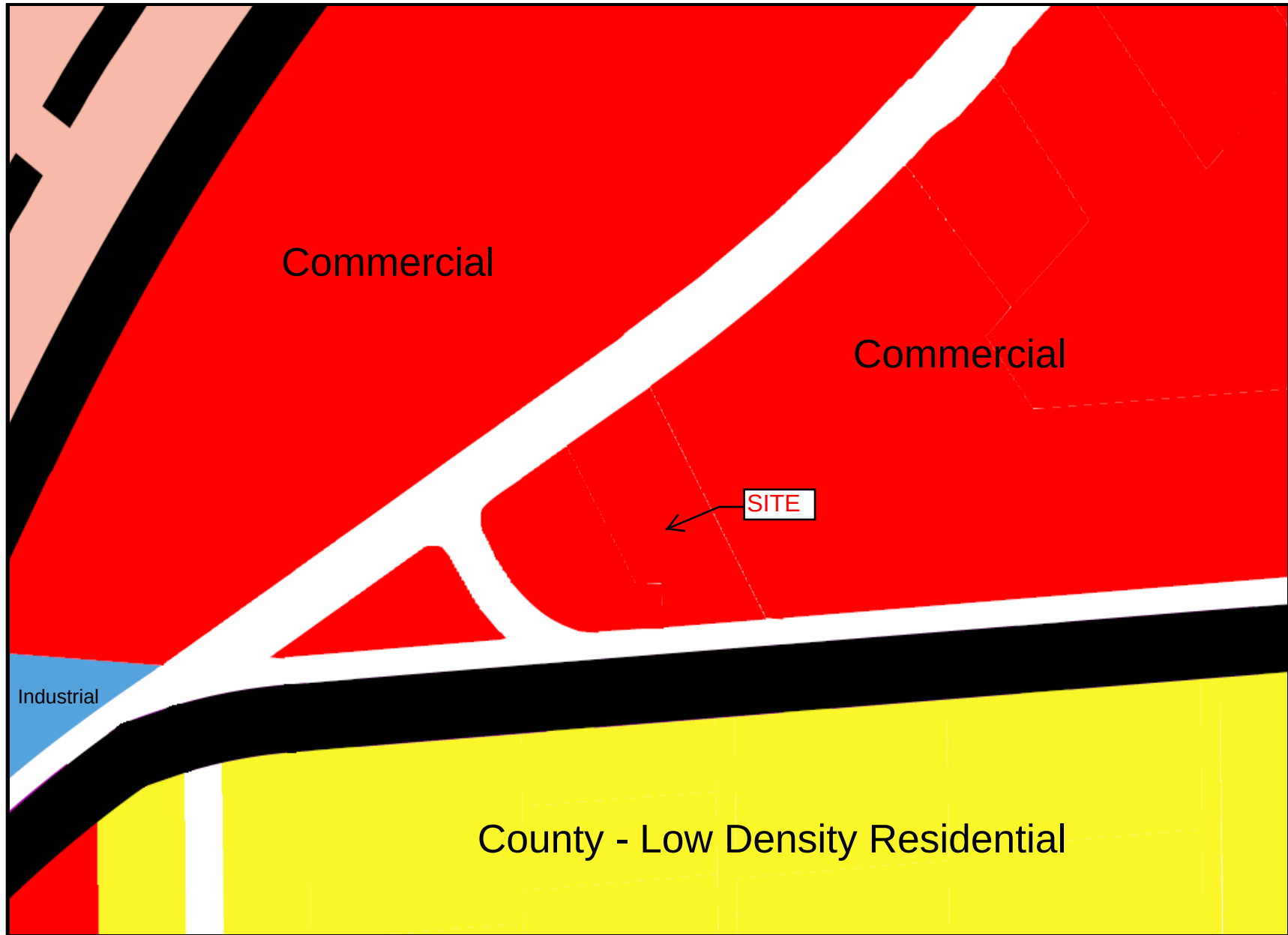
StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

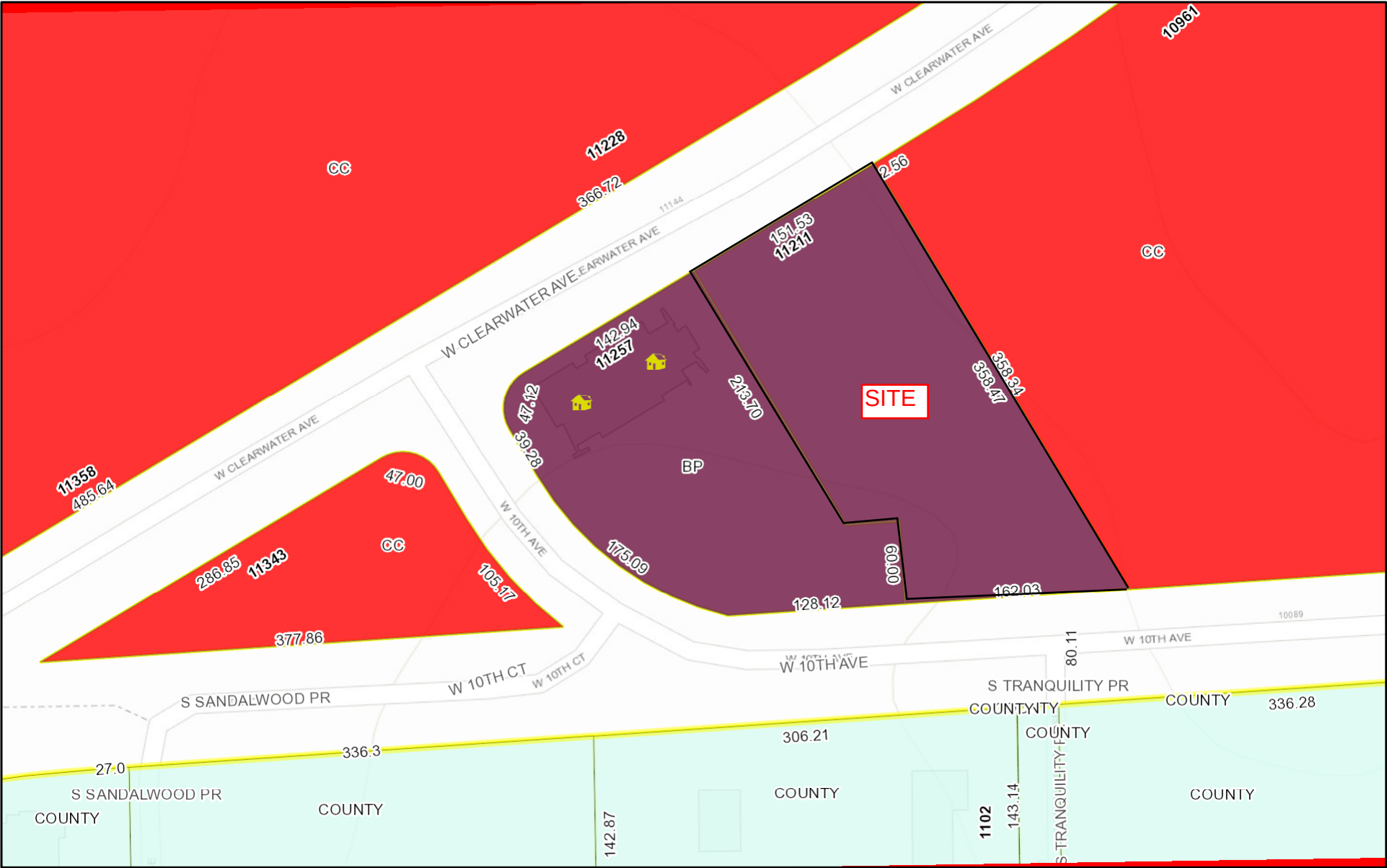
Comprehensive Plan Land Use Map

Exhibit 4



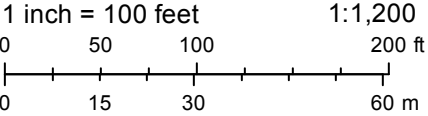
Zoning Map

Exhibit 5



August 29, 2018 This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,



NOTIFICATION OF MAILING

I, Melinda Didier, on 8/29/2018
Mailed 8 copies of NOTICE map
for COZ 18-04
to prop. owners

as shown on the attached list.

Melinda Didier
Signature

37
COZ 18-04 / PLN-2018-02113
11211 W CLEARWATER AVE
BP TO CC
E A RUSTY MORSE III

KENNEWICK PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

September 17, 2018 6:30 p.m.

The Kennewick Planning Commission will hold a Public Hearing on Monday, September 17, 2018, at City Hall Council Chambers, 210 West 6th Avenue, at 6:30 p.m. or as soon as possible thereafter, to receive public comment on a proposed change of zoning. Staff will be presenting their analysis and the Planning Commission will make a recommendation to the City Council on the item.

Project# COZ 18-04 – Proposes to change 1.08 acres from Business Park (BP) to Commercial, Community (CC). The site is located at 11211 W Clearwater Avenue, vicinity map on back. For questions about this project, please call Steve Donovan (509) 585-4361.

Written comments may be addressed to Steve Donovan and submitted to steve.donovan@ci.kennewick.wa.us or mailed to PO Box 6108, Kennewick, WA 99336 no later than 4:30 p.m., September 14, 2018. All other comments should be submitted at the meeting.

The City of Kennewick welcomes full participation in public meeting by all citizens. No qualified individual with a disability shall be excluded or denied the benefit of participating in such meetings. If you wish to use auxiliary aids or require assistance to comment at this public meeting, please contact Steve Donovan at (509) 585-4361 or TDD (509) 585-4425 or through the Washington Relay Service Center TTY at #711 at least ten days prior to the date of the meeting to make arrangements for special needs.



This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

Survey Dimension

Condo

SurveyAddressPointsSupp



1:960

A vertical scale bar with markings at 0, 10, 20, 40, 80, and 160 m.

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

37

Tom and Vicki L. Solbrack
2555 West Highway 24
Othello WA 99344

37

C2 Management Group, LLC
12802 Cottonwood Creek Blvd.
Kennewick WA 99338

37

Eugene V. and Kathleen G. Morrey
1105 South Tranquility PR SE
Kennewick WA 99338

37

Gary A. and Norma L. Claybrook
1102 South Tranquility PR SE
Kennewick WA 99338

37

David B. and Mary E. Claybrook
1106 South Tranquility PR SE
Kennewick WA 99338

37

Timothy C. and Ronda K. Cray
1103 South Sandlewood PR SE
Kennewick WA 99338

37

E A Rusty Morse III
341 Falconridge St.
Richland WA 99352

37

John Michel
17002 s Grandview Ln
Kennewick WA 99338

37

COZ 18-04 / PLN-2018-02113
11211 W CLEARWATER AVE
BP TO CC
E A RUSTY MORSE III



**CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE**

FILE/PROJECT NUMBER: COZ 18-04/PLN-2018-02113/ ED 18-04

DESCRIPTION OF PROPOSAL: The request is to change the zoning designation of a 1.08 acre lot from Business Park (BP) to Commercial, Community (CC). The property has a comprehensive plan land use designation of Commercial.

PROPONENT: E. A. "Rusty" Morse, 341 Falconridge Street, Richland, WA 99352

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: 11211 W Clearwater Avenue

LEAD AGENCY: City of Kennewick

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

- ☒ There is no comment period for this DNS.
- ☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.
- ☐ This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days from the date below. Comments must be submitted by _____. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Gregory McCormick, AICP

POSITION/TITLE: Community Planning Director

ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336

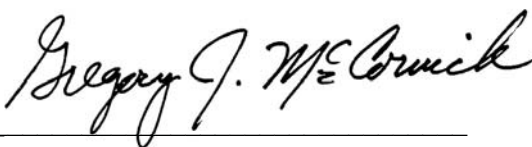
PHONE: (509) 585-4463

☐ Changes, modifications and /or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:

- ☒ No conditions.
- ☐ See attached condition(s).

Date: August 13, 2018

Signature: 

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to:

Dept. of Ecology
WA Dept of Fish & Wildlife
WSDOT
Yakama Nation
CTUIR
COZ 18-04 File

**KENNEWICK PLANNING COMMISSION
SEPTEMBER 17, 2018
MEETING MINUTES**

CALL TO ORDER

Vice Chairman Victor Morris called the meeting to order at 6:30 p.m.

Commissioner Helgeson led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Charles Torelli, Clark Stolle, Thomas Helgeson, Vice Chairman Morris.

Excused: Commissioner Anthony Moore and Chairman Ed Pacheco.

Unexcused: None

Staff Present: Greg McCormick, AICP Planning Director; Wes Romine, Development Services Manager; Steve Donovan, Planner; Melinda Didier, Planning Administrative Assistant/Recorder.

CONSENT AGENDA

- a. Approval of Agenda
- b. Approval of the August 20, 2018 & August 27, 2018 Meeting Minutes
- c. Motion to enter Staff Reports into the Record

Commissioner Torelli moved to accept the consent agenda. Commissioner Rettig seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Vice Chairman Morris opened the public hearing at 6:34 p.m. for Change of Zone (COZ) #18-04 from Business Park (BP) to Commercial, Community (CC) for property located at 11211 W. Clearwater Avenue, Kennewick, WA 99338. Applicant is EA "Rusty" Morse, 341 Falconridge Street, Richland, WA 99352.

Mr. Donovan gave a brief overview of the staff report, and presented a Power Point of the staff report; Staff recommends that the Planning Commission concur with the Findings and Conditions of the staff report COZ 18-04, and recommend to City Council approval of the request.

Planning Commission questions included: None

Testimony of Applicant:

Rusty Morse
341 Falconridge St.
Richland, WA 99352

2.5 year process to change 80 acres and on this site; primary reason for development agreement; will have to put easement realignment and tie into 10th from Clearwater Ave; in order to avoid long narrow strip of land wanted to change zone for BLA.

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for COZ 18-04 closed at 6:41 p.m.

Chairman Pacheco asked for a motion.

Commissioner Helgeson moved to concur with the findings and conclusions in staff report COZ #18-04 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included: None

The motion passed unanimously.

Vice Chairman opened the public hearing at 6:43 p.m. for Zoning Ordinance Amendment (ZOA) #18-02 proposing to amend the KMC 18.12.270 to allow Transportable Units (shipping containers) in good repair to be used for storage in Public Facility (PF) zones. Applicant is Knutzen Engineering, 5453 Ridgeline Dr. Ste. 120, Kennewick, WA 99338.

Mr. Romine gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-02 and recommend to City Council approval of the request.

Planning Commission questions included:

Who decides what good repair of unit looks like; how do you reconcile aesthetic differences; a lot of code is subjective; familiar with containers – rough looking, if not shielded they can look rough.

Testimony of Applicant:

Doug Carl
4607 W 20th Avenue
Kennewick 99338

Rail cars were rough; trailers being purchased are much better; painted and refurbished to client specification; sports teams use them frequently to store sporting equipment at school fields; the company works very hard to keep in good condition; handy and practical; they come painted and staff works to keep functional and presentable.

Testimony in favor:

Paul Knutzen
5453 Ridgeline
Kennewick 99338

Doug knows much more about it; went into critical areas, had a bit of difficulty with the code as far as placement during construction; need outside storage for parents and coaches to store sporting equipment at school fields; strictly for PF zones only; chances slim to take advantage of for storage units;

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-02 closed at 7:00 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-02 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Rettig seconded the motion.

Planning Commission discussion included:

Worked in semi-industrial and familiar with Comex boxes; PF designation restricts abuse of product; how do you monitor the condition of storage containers as a City; advantages to school district and other PF districts like the city; PF is the idea – good repair not enforceable, language will last.

The motion passed unanimously.

Vice Chairman Morris opened the public hearing at 7:04 p.m. for Zoning Ordinance Amendment 18-03 proposing amendments to KMC 18.12, 18.24, 18.45, 17.100.

Mr. McCormick gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA 18-03 and recommend to City Council approval of the request.

Planning Commission questions included:

On the setback table, that is verbatim no changes; roof pitch footnote will allow a perfectly flat roof – is that the intent; was there comment received on the code amendments; paragraph one park impact fees 18.12, do you need 18.12.010.

Testimony of Applicant:

None – City is Applicant

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA 18-03 closed at 7:17 p.m.

Vice Chairman Morris asked for a motion.

Commissioner Torelli moved to concur with the findings and conclusions in staff report ZOA 18-03 and forward a recommendation to City Council APPROVAL of the request.

Commissioner Helgeson seconded the motion.

Planning Commission discussion included:

None

The motion passed unanimously.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

- a. **City Council Action Updates** - September 25, 2018: Annual Comp Plan Amendments; Community Planning Department Update. October 16, 2018: Reading and adoption of approved Comp Plan Amendments.

NEW BUSINESS:

None

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

ADJOURNMENT:

The meeting was adjourned at 7:20 p.m.

Planning Commission Action Summary
COZ 18-04 – E. A. “Rusty” Morse Application

The Kennewick Planning Commission conducted a public hearing on September 17, 2018 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report, all oral, written facts and opinions, the Commission passed a motion on the proposed change of zone, concurring with the findings and conclusions in the staff report COZ 18-04 and recommend to City Council approval of the proposed change contained in the staff report.

Findings of Fact

1. The applicant is E. A. 'Rusty' Morse III, 341 Falconridge Street, Richland, WA 99352.
2. The proposed change of zone is for parcel number 1-0188-3BP-4583-002, located at 11211 W Clearwater Avenue.
3. The request is to change the zoning from Business Park (BP) to Commercial, Community (CC).
4. The City's Comprehensive Plan Land Use Designation for the subject property is Commercial.
5. The Commercial, Community (CC) zoning district is an implementing zone of the Commercial Comprehensive Plan Land Use Map designation.
6. The application was submitted on July 10, 2018 and declared complete for processing on July 11, 2018.
7. The application was routed for review to City Departments and outside agencies for comment on July 25, 2018.
8. Access to the site can be provided via W Clearwater Avenue and W 10th Avenue.
9. The City of Kennewick Critical Area maps do not show any critical areas to be on the subject site.
10. An Environmental Determination of Non-Significance was issued on August 13, 2018 for this application. The appeal period for the determination ended on August 27, 2018. No appeals were filed.
11. The Property Posting sign for the SEPA Determination was posted on August 13, 2018.
12. The Property Posting sign for the public hearing was posted on site August 29, 2018.
13. Notice of the public hearing for this application was published in the Tri-City Herald on September 2, 2018. Notices were also mailed to property owners within 300 feet of the site on August 29, 2018.
14. The proposed amendment conforms with the comprehensive plan; and
15. The proposed amendment promotes the public necessity, convenience and general welfare; and
16. The proposed amendment does not impose a burden upon public facilities beyond their capacity to serve or reduce such services to lands, which are deemed unacceptable by the City; and

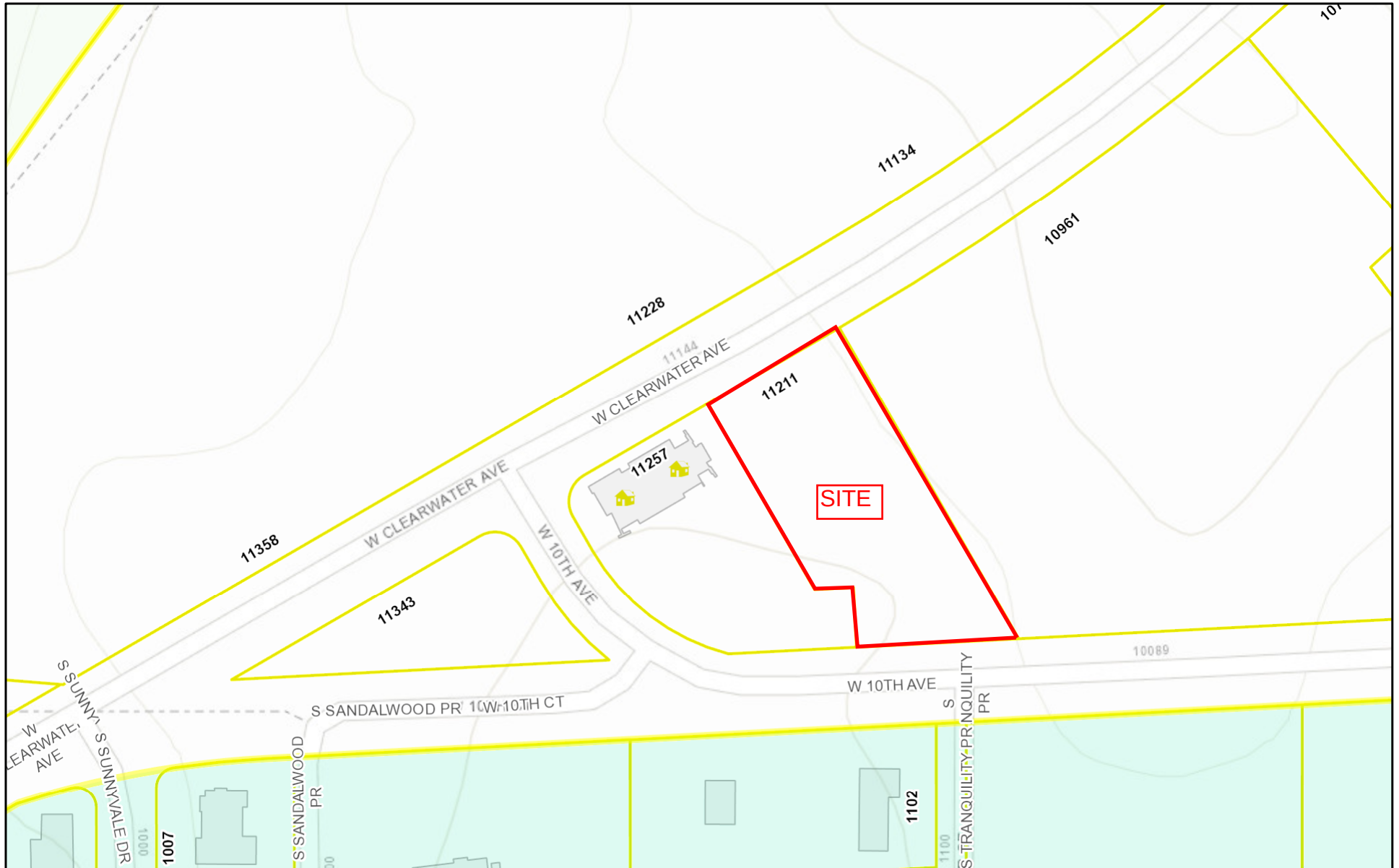
17. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan; and
18. The proposed amendment is consistent with all applicable provisions of the Kennewick Municipal Code, including those adopted by reference from the Comprehensive Plan.

Conclusions of Law

1. Approval will implement the Comprehensive Plan Land Use Designation of Commercial.
2. Approval will change the zoning for the subject parcel from Business Park (BP) to Commercial, Community (CC).
3. Approval will implement Land Use Goal 2 of the City of Kennewick Comprehensive Plan.
4. Approval will not result in an increase of adverse environmental impacts.
5. Approval will result in the promotion of public necessity, convenience and/or general welfare.
6. The proposed Change of Zone is in compliance with KMC 18.51.070(2).

The motion to recommend approval to City Council passed with a vote of 5 to 0.

Vicinity Map



September 18, 2018 This plan is suitable for informational use only. City of Kennewick accepts no liability for any error whatsoever.

StreetName		Apartment		Mobile Home
SurveyAddressPoint		Building		Parcel
	Condo			SurveyAddressPointSupp
	<all other values>			



1 inch = 200 feet
 0 0.0175 0.035 0.07 mi
 0 0.0275 0.055 0.11 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp.,

ArcGIS WebApp Builder
 City of Kennewick

Council Agenda Coversheet	Agenda Item Number	5.e.	Council Date	10/02/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	KMC Title 6 Amendments - Business Licensing			Public Mtg / Hrg	☐
	Ordinance/Reso #	5770	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

Adopt Ordinance 5770 adding a new section 6.01.018 to the Kennewick Municipal Code and amending section 6.08.290 of the Kennewick Municipal Code.

Motion for Consideration

I move to adopt Ordinance 5770.

Summary

As reviewed with the Kennewick City Council at a workshop on August 28th, during the 2017 legislative session, EHB 2005 (RCW 35.90) passed requiring cities that administer their business licensing through the state's Business Licensing System (BLS) to adopt model ordinance language. The required language includes providing for a mandatory definition of "engaging in business" and a minimum threshold exemption in order to establish uniformity in the state for when out-of-town or transient businesses are required to be licensed. These requirements are only applicable to general business licenses and not applicable to regulatory licenses or special permits. This model ordinance language was developed in partnership with the Association of Washington Cities and a stakeholder group that included selected municipalities and the business community.

As a BLS partner, the City of Kennewick is required to have this ordinance in effect by January 1, 2019 (RCW 35.90.080). Cities are required to have a minimum threshold level of \$2,000 and may adopt a higher threshold if desired. This ordinance provides for a \$12,000 threshold which will continue the minimum gross revenue the City of Kennewick previously adopted and currently administers.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Evelyn Lusignan Sep 26, 11:40:29 GMT-0700 2018	Attachments: 
Dept Head Approval	Dan Legard Sep 26, 11:46:10 GMT-0700 2018	
City Mgr Approval	Marie Mosley Sep 27, 19:41:34 GMT-0700 2018	
		☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5770

AN ORDINANCE RELATING TO LICENSES AND ADDING A NEW
SECTION 6.08.018 TO THE KENNEWICK MUNICIPAL CODE AND
AMENDING SECTION 6.08.290 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. There is hereby added a new Section 6.08.018 to the Kennewick Municipal Code, to read as follows:

6.08.018: Engaging In Business.

- (1) The term “engaging in business” means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.
- (2) This section sets forth examples of activities that constitute engaging in business in the City, and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de minimus business activities in the City without having to pay a business license fee. The activities listed in this section are illustrative only and are not intended to narrow the definition of “engaging in business” in subsection (1). If an activity is not listed, whether it constitutes engaging in business in the City shall be determined by considering all the facts and circumstances and applicable law.
- (3) Without being all inclusive, any one of the following activities conducted within the City by a person, or its employee, agent, representative, independent contractor, broker or another acting on its behalf constitutes engaging in business and requires a person to register and obtain a business license.
 - (a) Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the City.
 - (b) Owning, renting, leasing, using, or maintaining, an office, place of business, or other establishment in the City.
 - (c) Soliciting sales.
 - (d) Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.
 - (e) Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.
 - (f) Installing, constructing, or supervising installation or construction of, real or tangible personal property.
 - (g) Soliciting, negotiating, or approving franchise, license, or other similar agreements.
 - (h) Collecting current or delinquent accounts.

- (i) Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.
 - (j) Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services including the listing of homes and managing real property.
 - (k) Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball clubs and other sports organizations, chemists, consultants, psychologists, court reporters, dentists, doctors, detectives, laboratory operators, teachers, veterinarians.
 - (l) Meeting with customers or potential customers, even when no sales or orders are solicited at the meetings.
 - (m) Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the City, acting on its behalf, or for customers or potential customers.
 - (n) Investigating, resolving, or otherwise assisting in resolving customer complaints.
 - (o) In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.
 - (p) Delivering goods in vehicles owned, rented, leased, used, or maintained by the person or another acting on its behalf.
- (4) If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person's behalf, engages in no other activities in or with the City but the following, it need not register and obtain a business license:
- (a) Meeting with suppliers of goods and services as a customer.
 - (b) Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.
 - (c) Attending meetings, such as board meetings, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of director member or attendee engaging in business such as a member of a board of directors who attends a board meeting.
 - (d) Renting tangible or intangible property as a customer when the property is not used in the City.
 - (e) Attending, but not participating in a "trade show" or "multiple vendor events." Persons participating at a trade show shall review the City's trade show or multiple vendor event ordinances.
 - (f) Conducting advertising through the mail.
 - (g) Soliciting sales by phone from a location outside the City.
- (5) A seller located outside the City merely delivering goods into the City by means of common carrier is not required to register and obtain a business license, provided that it engages in no other business activities in the City. Such activities do not include those in subsection (4).
- (6) The City expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the license fee under the law and the constitutions of the United States and the State of Washington. Nexus is presumed to

continue as long as the taxpayer benefits from the activity that constituted the original nexus generating contact or subsequent contacts.

(Ord. 5770 Sec. 1, 2018)

Section 2. Section 6.08.290 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

6.08.290: Exemptions.

- (1) The provisions of 6.08.150 shall not apply to:
 - (a) Any person, firm or corporation which the City of Kennewick is forbidden to tax by law;
 - (b) Accredited public or private schools, colleges or universities, as to their education endeavors, churches and other religious bodies as to their religious activities, fraternal organizations and lodges as to their fraternal and lodge activities, civic and charitable organizations, including nonprofit hospitals and clinics, as to their civic and charitable activities, but not as to any business activities by these entities. All business activities for profit are taxed under this Chapter;
 - (c) Transitory businesses such as traveling shows, entertainers, circuses, etc.; and
 - (d) Utilities to the extent taxed by Chapter 3.70.
- (2) ~~Threshold Exemption~~~~Small Businesses:~~
 - (a) To the extent set forth in this section, the following persons and businesses shall be exempt from the registration, license and/or license fee requirements as outlined in this chapter:
 - (i) Any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the City is equal to or less than \$12,000 and who does not maintain a place of business at a commercial location within the City, shall be exempt from the general business license requirements of this chapter. The exemption does not apply to regulatory license requirements or activities that require a specialized permit. Persons who do not have gross revenues in excess of \$12,000.00 per year from business activities of the previous license year, are exempt from seeking a city business license and paying a license fee, but in computing gross revenue, revenue from outside the City must be included. Proof of income shown by filed federal and/or state tax returns from the prior year must be maintained and presented upon demand to the City of Kennewick Finance Department.
 - (b) Persons commencing business who will not have annual gross income in excess of \$12,000.00 and are not required to register with the Washington State Department of Revenue are exempt from seeking a city business license and paying a license fee, but in computing gross revenue, revenue from outside the City must be included. Proof of income shown by filed federal and/or state tax returns from the prior year must be maintained and presented upon demand to the City of Kennewick Finance Department.
- (3) Contributions Authorized. Any entity exempt by law or ordinance is authorized to make a contribution to the General Fund as if the exemption were not provided.

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(Ord. 5770 Sec. 2, 2018; Ord. 5661 Sec. 1, 2016; Ord. 5591 Sec. 14, 2015; Ord. 3322 Sec. 3, 1991; Ord. 2975 Sec. 1(part), 1986; Ord. 2542 Sec. 2(part), 1980)

Section 3. This ordinance shall be in full force and effect January 1, 2019.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 2nd day of October, 2018, and signed in authentication of its passage this 2nd day of October, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5770 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 3rd day of
October, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____



City Council Meeting Schedule November 2018

November 6, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

November 13, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Committee Updates

November 20, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

November 27, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Small Cell Facilities

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

November 2018
Updated 10/2/18