

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
December 3, 2024**

City Council Present – In Person:

Gretl Crawford, *Mayor*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
Jessica Platt, *Finance Director*
Steve Donovan, *Planning Manager*
John Cowling, *Public Works Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Cary Roe, *Deputy City Manager*
Lisa Beaton, *Deputy City Manager*
Krystal Townsend, *City Clerk*

Nick Farline, *Parks Director*
Cody Lewis, *IT Director*
Chad Crouch, *Executive Services Director*
Alisha Piper, *Planner*
Dana Dollarhyde, *Exec Assistant/Lead Communications Specialist*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Townsend stated all Councilmembers were in attendance with the exception of Chuck Torelli, Mayor Pro Tem and a quorum was established.

Mayor Crawford explained Mayor Pro Tem Torelli gave advance notice he is traveling for business and had asked that his absence be excused.

MOTION:	Councilmember Millbauer moved to excuse the absence of Mayor Pro Tem Torelli.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0).

Councilmember Millbauer led the pledge of allegiance. There were no invocations.

2. VISITORS: None.

3. APPROVAL OF AGENDA

MOTION:	Councilmember Millbauer moved to approve the agenda as presented.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0).

4. CONSENT AGENDA

MOTION:	Councilmember Anderson moved to approve the consent agenda as presented.
SECOND:	Councilmember Millbauer.
VOTE:	The motion passed unanimously (6-0).

- a. **Meeting Minutes: November 19, 2024, City Council Regular Meeting**
Motion to approve the minutes of the November 19, 2024, City Council regular meeting as presented.
- b. **Claim Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for October 2024 in the amount of \$1,383,004.48 comprised of check numbers 27697-27789 in the amount of \$351,306.68 and electronic transfers in the amount of \$1,031,697.80
- c. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for October 2024 in the amount of \$43,554.99, comprised of check numbers 2892-2907 in the amount of \$6,180.06 and electronic transfers in the amount of \$37,374.93
- d. **Payroll Roster: For the Pay Period Ending 11/15/2024**
Motion to approve the Payroll Roster for the pay period ending 11/15/2024.
- e. **Approval of 2025 Lodging Tax Advisory Committee (LTAC) Recommendations**
Motion to approve the 2025 lodging tax funding recommendations as submitted by the City's Lodging Tax Advisory Committee (LTAC).
- f. **Northwest High Intensity Drug Trafficking Area (HIDTA) 2025 Contracts**
Motion to authorize the City Manager to sign service agreements with the Northwest HIDTA contractors for 2025.
- g. **Bid Award: Light Industrial Area (LIA) Utility Extensions**
Motion to award P2211-24 Light Industrial Area (LIA) Utility Extensions project to Culbert Construction, Inc. in the amount of \$2,700,733.29 plus a 10% contingency amount of \$270,000.00 for a total amount of \$2,970,733.29
- h. **Bid Award: Quinault & Columbia Center Blvd. Intersection Improvements Contract**
Motion to award Contract P2011-24 Quinault & Columbia Center Blvd. Intersection Improvements to Apollo Inc. in the amount of \$1,678,944.13 plus a 10% contingency of \$167,894.41, for a total amount of \$1,846,838.54 and authorize the City Manager to execute the contract.
- i. **Resolution 24-24: Setting the Public Hearing Date for Assumption of the Transportation Benefit District**
Motion to adopt the resolution as presented.
- j. **Financing Agreement: Benton County Emergency Services 800 MHz Radio Project between Richland, Pasco, Kennewick, Benton County, and Franklin County.**
Motion to approve the Benton County Emergency Services 800 MHz Radio Project Interlocal Financing Agreement as presented.

5. **ORDINANCES/RESOLUTIONS:**

a. **Ordinance 24-6073: Mini-Storage Development Standards - Amending Kennewick Municipal Code 18.12.130 and Repealing KMC 18.12.180**

Mr. Donovan provided a staff report and responded to Council's questions.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS
AND AMENDING SECTION 18.12.130 AND REPEALING SECTION
18.12.180 OF THE KENNEWICK MUNICIPAL CODE

MOTION:	Councilmember Millbauer moved to adopt the resolution as presented.
SECOND:	Councilmember Beauchamp.
DISCUSSION:	Council deliberated the matter and asked additional questions. Ms. Erdman, Mr. Donovan and Ms. Townsend answered the questions raised.
VOTE:	The motion passed unanimously (6-0).

The City Clerk assigned ordinance number 24-6073.

b. **Ordinance 24-6074: Reducing the Lot Width of Rowhouses and Townhomes in Residential Medium and High Density Zones, Amending Kennewick Municipal Code 18.12.010 A.2**

Ms. Piper provided a staff report and responded to Council questions.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS
AND AMENDING SECTION 18.12.010 A.2 OF THE KENNEWICK
MUNICIPAL CODE

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	Councilmember Beauchamp addressed his involvement in bringing this matter forward for approval; he state he would abstain from voting. Council debated the merits of the ordinance and potential implications to the development standards. Ms. Townsend explained adoption of ordinances requires the majority of the entire body, not just those voting.
VOTE:	The motion passed unanimously (5-0-1 with Councilmember Beauchamp abstaining).

The City Clerk assigned ordinance number 24-6074.

6. **PUBLIC HEARING:** None.

7. **NEW BUSINESS:** None.

8. **UNFINISHED BUSINESS:** None.

9. **VISITORS:**

Two visitors expressed their concerns regarding recent encounters with aggressive dogs roaming freely. They urged the Council to implement ordinances that would permit individuals to protect themselves, their property, and others, including animals, by using firearms.

10. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, items of concern to include comments regarding animal control.

Ms. Erdman announced upcoming topics for the December Council meetings.

11. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:32 p.m.



Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/321754>