



City Council Meeting Schedule May 2018

May 1, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 8, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Transportation Systems Plan
2. Video Taping Council Meetings
3. Open Negotiations Collective Bargaining

May 15, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

May 22, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Legislative Update
2. Budget Calendar/Citizen Budget Survey

May 29, 2018
Tuesday, 6:30 p.m.

NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

May 2018
Updated 4/24/18



CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, May 1, 2018 at 6:30 p.m.

City Hall Council Chambers | 210 W. 6th Ave

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- National Police Week Proclamation
- Public Service Recognition Week Proclamation
- Building Safety Month Proclamation
- Municipal Clerks Week Proclamation
- Retirees Recognition – Craig Littrell & Sue McConnell

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of April 17, 2018.
- b. (1) Motion to approve Claims Roster for April 13, 2018.
(2) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for March 2018.
- c. Motion to approve Payroll Roster for April 15, 2018.
- d. Motion to authorize the City Manager to sign the Public Works Board Construction Loan Contract for the Automated Meter Reading Project in the amount of \$6,000,000.
- e. Motion to authorize the Mayor to sign the 2018 contract with the Tri-Cities Economic Development Council (TRIDEC).
- f. Motion to authorize the Mayor to sign the agreement with HDR Engineering, Inc. for the preliminary design of 18th & Kellogg Reservoir Replacement project.
- g. Motion to authorize the Mayor to sign a letter of support for the SAFER Grant.

4. VISITORS

5. ORDINANCES/RESOLUTIONS

- a. Ordinance 5756: Providing for Modification of the 2017/2018 Biennial Budget.

6. PUBLIC HEARINGS/MEETINGS

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

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CITY COUNCIL REGULAR MEETING AGENDA
Tuesday, May 1, 2018 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave

- 7. NEW BUSINESS**
- 8. UNFINISHED BUSINESS**
- 9. COUNCIL COMMENTS/DISCUSSION**
- 10. ADJOURNMENT**

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Proclamation



WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Kennewick Police Department are our guardians of life and property, defenders of the individual right to be free people, warriors in the war against crime, and dedicated to the preservation of life, liberty, and the pursuit of happiness; and

WHEREAS, it is important that all citizens know and understand the duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, the police department of Kennewick has grown to be a modern and scientific law enforcement agency which unceasingly provides a vital public service, NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, call upon all citizens of Kennewick to observe the week of May 13th through May 19th, 2018, as

NATIONAL POLICE WEEK

with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful devotion to their responsibilities have rendered a dedicated service to their communities.

I further call upon all citizens of Kennewick to make every effort to honor those peace officers, who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 1st day of May 2018.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, every day, residents of Kennewick, and visitors to the City directly benefit from the dedication and commitment of City of Kennewick employees, those public servants and unsung heroes that keep Kennewick Running; and

WHEREAS, City of Kennewick employees represent numerous occupations and trades, possess a broad array of skills and expertise and put these to use with efficiency and integrity for everyone in our City; and

WHEREAS, while elected officials come and go, the consistency and institutional knowledge of City of Kennewick employees offers continuity of service across years and election cycles and is essential to the smooth functioning of our City over time; and

WHEREAS, many City of Kennewick employees, including our police officers and firefighters, risk their safety and in some cases their lives in service of the people of the City of Kennewick; and

WHEREAS, we all owe a substantial debt of gratitude to City of Kennewick employees;
NOW THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim May 6th through May 12th, 2018 as

PUBLIC SERVICE RECOGNITION WEEK

in the City of Kennewick, and encourage all residents to recognize the accomplishments and contributions of City of Kennewick employees and to the extent to which we all rely upon and benefit from their service.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be affixed this 1st day of May 2018.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, our city is committed to recognizing our growth and strength depends on the safety and economic value of the homes, buildings and infrastructure that serve our citizens, both in everyday life and in times of natural disaster; and

WHEREAS, our confidence in the structural integrity of these buildings that make up our community is achieved through the devotion of vigilant guardians - building safety and fire prevention officials, architects, engineers, builders, tradespeople, design professionals, laborers and others in the construction industry who work year-round to ensure the safe construction of buildings where we live, learn, work, worship, play; and

WHEREAS, the International Codes, the most widely adopted building safety and fire prevention codes in the nation, are used by the City of Kennewick, and these modern building codes also include safeguards to protect the public from natural disasters such as, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

WHEREAS, Building Safety Month is to remind the public about the critical role of our communities' largely unknown guardians of public safety our local code officials who assure us of safe, efficient and livable buildings; and

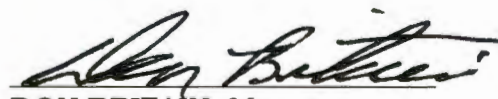
WHEREAS, Building Safety Month recognizes that countless lives have been saved due to the implementation of safety codes by local and state agencies; NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, Washington, do hereby proclaim the month of May, as

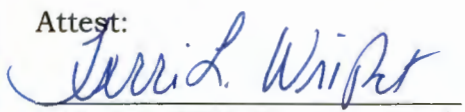
BUILDING SAFETY MONTH

in the City of Kennewick, Washington, and call upon all citizens to consider the commitment to improve building safety and economic investment at home and in the community and to acknowledge the essential service provided to all of us by local and state building departments and fire prevention in protecting lives and property.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed this 1st day of May, 2018.


DON BRITAIN, Mayor

Attest:


TERRI L. WRIGHT, City Clerk





Proclamation

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; NOW, THEREFORE,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim May 6th through May 12th, 2018, as

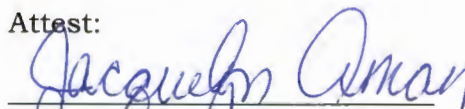
MUNICIPAL CLERKS WEEK

and further extend appreciation to our Municipal Clerk, **TERRI L. WRIGHT** and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick, Washington, to be hereunto affixed this 1st day of May 2018.


DON BRITAIN, Mayor

Attest:


JACQUELYN AMAN, Deputy City Clerk



CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
April 17, 2018

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley	Terry Walsh
Matt Boehnke	Greg McCormick	Vince Beasley
Bill McKay	Christina Palmer	Ken Hohenberg
Paul Parish	Lisa Beaton	Evelyn Lusignan
John Trumbo	Cary Roe	Trevor White
Steve Young	Terri Wright	Mikal Barnett
Mayor Don Britain	Dan Legard	

Mr. Young led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Retiree Recognition – Mayor Britain thanked Darrel Springer for 37-years of service and Joe Terpenning for 25-years of service to the City of Kennewick in the Fire Department. Both were not in attendance.

2. APPROVAL OF AGENDA

Mr. Parish moved, seconded by Mr. Young to approve the Agenda as presented. The motion carried unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of April 3, 2018.
- b. Motion to approve Claims Roster for the Toyota Center Operations and Box Office Accounts for February 2018.
- c. Motion to approve Payroll Roster for March 31, 2018.
- d. Motion to authorize the Mayor to sign a letter in support of nominating the Vista Field Redevelopment Master Plan for a Governor's Smart Communities Award.
- e. Motion to authorize the Mayor to sign the letters to Senator Cantwell, Senator Murray and Representative Newhouse requesting support for the re-conveyance of Columbia River shore properties.
- f. Motion authorizing the purchase, transfer and installation of equipment by Day Wireless Systems of Pasco.
- g. Motion to authorize the Mayor to sign the Local Programs State Funding Agreement and the Federal Aid Project Prospectus for the Washington St/6th Ave Pedestrian Safety Improvements project.
- h. Motion to authorize the Mayor to sign an Easement Deed with the Public Utility District (PUD) No. 1 of Benton County.
- i. Motion to authorize the Mayor to sign Contract #18-020 for document imaging services to convert permit files from paper to digital with CI Information Management.

Mr. Young moved, seconded by Mr. Parish to approve the Consent Agenda. The motion carried unanimously.

4. VISITORS

Chuck Torelli, 3314 S. Dennis St, Kennewick – He commented on the Council retreat he recently attended.

5. ORDINANCE/RESOLUTIONS

- a. Resolution 18-08: 9/11 Memorial Annual Commemoration Activities. Marie Mosley, City Manager reported.

RESOLUTION NO. 18-08

A RESOLUTION IN SUPPORT OF ANNUAL COMMEMORATION ACTIVITIES AT THE 9/11 MEMORIAL LOCATED AT THE SOUTHRIDGE SPORTS AND EVENTS COMPLEX

Mr. Young moved, seconded by Mr. Parish to adopt Resolution No. 18-08. The motion carried unanimously.

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. AJOURNMENT

Meeting was adjourned at 6:54p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet



Agenda Item Number	3.b.(1)	Council Date	05/01/2018
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated April 13, 2018, in the amount of \$2,572,941.48, and comprised of check numbers 140903 through 141186 and wire transfer numbers 300322 and 300324.

Summary

The payments on this Claims Roster are comprised of the following issued 03/24/18 - 04/13/18:

Check numbers 140903 through 141186	\$ 2,448,046.51
Wire transfer number 300322	52,854.11
Wire transfer number 300324	72,040.86

Total	\$ 2,572,941.48

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$2,572,941.48.

Through

Lynne Brown
Apr 16, 13:39:40 GMT-0700 2018

Dept Head Approval

Dan Legard
Apr 16, 14:56:20 GMT-0700 2018

City Mgr Approval

Marie Mosley
Apr 26, 11:46:51 GMT-0700 2018

Attachments: Claims Roster

☐ Recording
Required?

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
001 GENERAL FUND						
010 CITY COUNCIL						
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	PLASTIC NAME BADGES FOR COUNCIL	44.40 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	MCKAY TRIDEC ECON OUTLOOK	75.00 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	PHOTO OF MAYOR BRITAIN	29.32 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	B&C INTERVIEW REFRESHMENTS	34.80 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	FRAMES FOR COUNCIL PHOTOS	61.20 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	B&C INTERVIEW REFRESHMENTS	20.00 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	2 TC HISPANIC CHAMBER LUNCH REGIST	40.00 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	2 BRASS NAMEPLATES	18.03 C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE in	FEB 2018 EXCISE TAX	19.46
Total amount by Department					\$ 342.21	
020 CITY MANAGER						
	141163	04/13/2018	00030	VERIZON NORTHWEST in	CITY WIDE CELL PHONES	83.90
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	DEPARTMENT HEAD RETREAT	594.02 C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	SUPPLIES	55.05 C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE in	FEB 2018 EXCISE TAX	26.66
Total amount by Department					\$ 759.63	
032 SUPPORT SERVICES-FINANCE						
	141117	04/13/2018	01314	REHN & ASSOCIATES, INC. in	COBRA NOTIFICATION	66.00
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF in	WEBINAR REGISTRATION LEGARD	35.00 C
Total amount by Department					\$ 101.00	
033 SUPPORT SERVICES-PURCHASING						
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC. in	OE UNIFORMS	288.88
	141163	04/13/2018	00030	VERIZON NORTHWEST in	CITY WIDE CELL PHONES	40.26
Total amount by Department					\$ 329.14	
034 SUPPORT SERVICES - INFO SYSTEMS						
	140992	04/13/2018	03344	CONSOLIDATED TECHNOLOGY SVCS in	SCAN CHARGES	257.95
	141012	04/13/2018	07621	ENVIRONMENTAL SYSTEMS RESEARCH in	MAINTENANCE AGREEMENT	54,300.00
	141012	04/13/2018	07621	ENVIRONMENTAL SYSTEMS RESEARCH in	MAINTENANCE AGREEMENT	3,258.00
	141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC in	TELEPHONE SVC	6,652.77
	141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC in	PHONE LINE SERVICE	76.73
	141113	04/13/2018	01817	RADIO SERVICE COMPANY INC in	SITE RENTAL CHARGES	150.00
	141142	04/13/2018	00008	TELCO WIRING & REPAIR INC in	BROADBAND SERVICE	3,235.00
	141163	04/13/2018	00030	VERIZON NORTHWEST in	CITY WIDE CELL PHONES	792.82

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LSAW 2018 ANNUAL CONFERENCE - BROO	595.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LSAW 2018 ANNUAL CONFERENCE - MAT	595.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LSAW 2018 ANNUAL CONFERENCE - MITC	595.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT POWER SUPPLY FOR PHO	181.08	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 WIRELESS TRAVEL MICE FOR CHRISTIN	38.68	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPUTED CHARGE - CREDIT PENDING W	2.87	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DISPUTED CHARGE - CREDIT PENDING W	191.43	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IDENTITY & ACCESS MANAGEMENT, ADV	401.81	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT LAPTOP BATTERY (RED T	130.31	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BANK REIMBURSEMENT FOR DISPUTED C	-2.87	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BANK REIMBURSEMENT FOR DISPUTED C	-191.43	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING FE	376.15	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	153.62	
Total amount by Department							\$ 71,789.92	
035 SUPPORT SERVICES-CUSTOMER SERVICE								
	140934	04/13/2018	00929	1ST CLASS OFFICE SOLUTIONS	in	POSTAGE METER INK	422.41	
	141000	04/13/2018	03530	DATAPROSE INC	in	UTILITY BILL SVC & POSTAGE	7,951.86	
	141000	04/13/2018	03530	DATAPROSE INC	in	UTILITY BILL SVC & POSTAGE	5,735.88	
	141043	04/13/2018	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	PRINT CARTRIDGE	99.90	
	141075	04/13/2018	05382	MEDRANO'S UPHOLSTERY	in	RE-UPHOLSTERY 2 CHAIRS	206.34	
	141173	04/13/2018	04479	WEBCHECK INC	in	FEB WEBCHECK SVC	945.91	
	141173	04/13/2018	04479	WEBCHECK INC	in	WEBCHECK SERVICES	1,496.51	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6PK OF BLACK PRINTER RIBBONS - CUST	7.92	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	75.78	
Total amount by Department							\$ 16,942.51	
041 CITY CLERK								
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 PACIFIC NORTHWEST CLERKS INSTI	875.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROCLAMATION CERTIFICATES & FOLIO	143.71	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	48.42	
Total amount by Department							\$ 1,067.13	
042 LEGAL SERVICES								
	140957	04/13/2018	03331	BENTON COUNTY DISTRICT COURT	in	DANGEROUS DOG APPEAL FILING FEE	83.00	
	141029	04/13/2018	08826	GONZALEZ CAMILLE	in	1ST QTR MILEAGE	244.43	
	141067	04/13/2018	09787	LORMAN EDUCATION SERVICES	in	TRAINING WEBINARS	325.80	
	141101	04/13/2018	09478	OREGON MOTOR VEHICLES DIVISION	in	CERTIFIED RECORDS REQUEST	3.00	
	141110	04/13/2018	03467	PRONTO PROCESS SERVICE, INC	in	LEGAL SERVICES	155.50	

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	141135	04/13/2018	09492	SPOKANE COUNTY DISTRICT COURT SPC	in	RECORDS REQUEST- J HAAG	5.00	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	177.30	
	141175	04/13/2018	00853	WEST GROUP PAYMENT CENTER	in	WESTLAW CHARGES FOR MARCH 2018	2,901.19	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PUBLIC RECORDS TRAINING FOR JESSICA	95.00	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	6.45	
Total amount by Department							\$ 3,996.67	
050 CIVIL SERVICE								
	140963	04/13/2018	03035	BI-STATE OCCUPATIONAL SAFETY & HEALTH	in	PRE-EMPLOYMENT TESTING	710.00	
	141085	04/13/2018	09181	MOON, TAE IM, PH.D.	in	PRE-EMPLOYMENT SCREENING	800.00	
	141085	04/13/2018	09181	MOON, TAE IM, PH.D.	in	PRE-EMPLOYMENT SERVICES	800.00	
	141085	04/13/2018	09181	MOON, TAE IM, PH.D.	in	PRE-EMPLOYMENT TESTING	800.00	
	141085	04/13/2018	09181	MOON, TAE IM, PH.D.	in	PRE-EMPLOYMENT TESTING	800.00	
Total amount by Department							\$ 3,910.00	
061 CODE ENFORCEMENT								
	140950	04/13/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	CODE ENFORCEMENT SHIRTS	147.26	
	141043	04/13/2018	05158	INSIDE TRADER LLC CARTRIDGE WORK	in	PRINTER CARTRIDGES-CODE	369.20	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	110.12	
	141164	04/13/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	65.16	
	141164	04/13/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	65.16	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING HOTEL RESERVATION FRAME	142.81	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EDUCODE REGISTRATION FEE FRAME	800.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING AIRFARE LV TO SPOKANE FRA	135.98	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING AIRFARE SEATTLE TO LV FRAM	93.98	C
Total amount by Department							\$ 1,929.67	
062 LONG RANGE PLANNING								
	141043	04/13/2018	05158	INSIDE TRADER LLC CARTRIDGE WORK	in	TONER CARTRIDGES	177.01	
	141048	04/13/2018	05850	JAMES M DRISCOLL PS	in	HEARINGS EXAMINER FEES	6,381.25	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AWCPD MEMBERSHIP MCCORMICK	100.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WAPRO MEMBERSHIP DIDIER	25.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR BROOKE SWINEY	26.22	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	2.15	
Total amount by Department							\$ 6,751.64	
063 ECONOMIC & BUSINESS DEVELOPMENT								
	141079	04/13/2018	09497	MILES THOMAS	in	TRAVEL MILES	206.84	

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
141149	04/13/2018	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in HOLIDAY EVENT ADVERTISING~	480.78	
141163	04/13/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	258.33	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELECTRICITY FOR ICSC LV TRADESHOW	185.75	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in COUNTER AND STOOLS FOR ICSC LV TRA	831.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DECOR FOR ICSC LV TRADESHOW BOOTI	147.22	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FOLDING OF NEW BUSINESS WELCOME I	5.43	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MEMBERSHIP LUNCHEON-IN, RC	50.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RC FLIGHT FOR ICSC 2018 LAS VEGAS	353.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in IN FLIGHT FOR ICSC 2018 LAS VEGAS	353.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TW FLIGHT FOR ICSC 2018 LAS VEGAS	353.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY SERVICE CHARGE	103.18	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	2.15	
Total amount by Department					\$ 3,329.68	
071 POLICE DEPT. - ADMINISTRATION						
141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	211.05	
141059	04/13/2018	01931	KENNEWICK POLICE DEPARTMENT	in ADMIN PETTY CASH	146.00	
141119	04/13/2018	00011	ROTARY CLUB OF COLUMBIA CENTER	in QUARTERLY DUES - HOHENBERG	149.00	
141160	04/13/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	85.77	
141160	04/13/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	32.46	
141160	04/13/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	50.03	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CJTC COMMISSION MEETING - CHIEF HOI	13.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FBI DOMESTIC SECURITY ALLIANCE COL	317.60	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BREAK ROOM SUPPLIES	86.87	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BASIC CABLE SERVICES	226.59	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRANSPORTATION FROM AIRPORT TO FB	30.41	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FBI DOMESTIC SECURITY ALLIANCE COL	5.15	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OVERNIGHT POSTAGE TO WASPC	26.19	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in POLICE WEEK MEMORIAL IN DC (FOP REI	616.20	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FBI DOMESTIC SECURITY ALLIANCE COL	13.00	C
Total amount by Department					\$ 2,009.32	
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	403.00	
140982	04/13/2018	02134	CITY OF SPOKANE UTILITIES BILLING	in DRUG DISPOSAL	93.92	
141059	04/13/2018	01931	KENNEWICK POLICE DEPARTMENT	in ADMIN PETTY CASH	60.87	
141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	
141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in TOW SERVICE	54.25	

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	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141091	04/13/2018	04055	NET TRANSCRIPTS INC	in	TRANSCRIPTS - 17-40313	31.84	
	141123	04/13/2018	01123	SEINER ED	in	ADMIN FORFEITURE HEARING	100.00	
	141123	04/13/2018	01123	SEINER ED	in	CASE #17-45815	100.00	
	141146	04/13/2018	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PEOPLE SEARCH	122.99	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAT NIGHT VISION CAP	21.20	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE FEE	300.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CELL PHONE ACCESSORIES	70.30	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAFFIC OFFICER UNIFORM PURCHASES	474.96	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EQUIPMENT	136.35	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNIFORM PURCHASE FOR TRAFFIC OFFIC	298.38	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ONGOING GRAFFITI CAM FEE	19.98	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	1.72	
Total amount by Department							\$ 2,506.76	
073 POLICE DEPT. - PATROL								
	140947	04/13/2018	05557	APPLIED CONCEPTS INC	in	LIDAR AND RADARS AND SUPPLIES	12,984.22	
	140978	04/13/2018	06147	CHRISTMAN FORENSICS DANIEL V CHRI	in	TRAINING - COOPER	450.00	
	141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	217.20	
	141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	456.12	
	141059	04/13/2018	01931	KENNEWICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	91.00	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	93.35	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	141076	04/13/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	

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141114	04/13/2018	00957	RANCH & HOME INC	in K-9 SUPPLIES	119.44	
141114	04/13/2018	00957	RANCH & HOME INC	in K-9 SUPPLIES	119.44	
141163	04/13/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	2,258.03	
141167	04/13/2018	03997	VISTA VETERINARY HOSPITAL INC	in K-9 MEDICAL - AXEL	57.12	
141168	04/13/2018	00971	W A C J T C	in ADV COLLISION INVESTIGATION TRAINING	200.00	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL MEMBERSHIP FOR LEE COOPER	60.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TRAFFIC EQUIPMENT	319.47	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NWGIA TRAINING SYMPOSIUM FOR OFFICERS	600.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SWAT EQUIPMENT - HOOKS	655.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PATROL BAR CODE SCANNERS	461.58	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WSPCA MEMBERSHIP RENEWAL - KOHN	50.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PATROL CAMERAS	191.07	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WSPCA MEMBERSHIP RENEWAL - OFFICE	50.00	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	132.94	
Total amount by Department					\$ 20,325.48	
074 POLICE DEPT. - STAFF SERVICES						
140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in REIMBURSE ADVANCE TRAVEL	157.00	
140996	04/13/2018	04066	CREATIVE PRODUCT SOURCING DARECA	in DARE SUPPLIES	177.50	
140997	04/13/2018	04328	CROSS MATCH TECHNOLOGIES INC	in MAINTENANCE AGREEMENT	934.83	
141013	04/13/2018	06376	ESPRIT GRAPHIC COMMUNICATIONS	in OFFICER SERVED RELEASED FORMS	554.95	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in OFFICE SUPPLIES	67.07	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in OFFICE SUPPLIES	163.60	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in OFFICE SUPPLIES	77.52	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in OFFICE SUPPLIES	100.21	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLER	in OFFICE SUPPLIES	244.90	
141139	04/13/2018	08315	TALENTWISE SOLUTIONS LLC	in BACKGROUND CHECKS	134.00	
141139	04/13/2018	08315	TALENTWISE SOLUTIONS LLC	in PROFESSIONAL SERVICES	78.00	
141172	04/13/2018	01033	WASHINGTON STATE PATROL	in ACCESS USER FEE	600.00	
141172	04/13/2018	01033	WASHINGTON STATE PATROL	in MAR 2018 BACKGROUND CHECKS	864.00	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PSS UNIFORMS	179.12	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BADGE STICKERS	479.28	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PUBLIC RECORDS TRAINING-CHILD	95.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KAPAONA/NELSON ROOM FOR TRAINING	310.17	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TAX FOR ROOM	14.99	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	790.77	
Total amount by Department					\$ 6,022.91	

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075 POLICE DEPT. - INTERGOVERNMENTAL							
	140959	04/13/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	368,319.24
	140959	04/13/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	212,567.50
	141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	-36.40
	141057	04/13/2018	02608	KENNEWICK EMERGENCY PHYSICIANS I	in	PRISONER MEDICAL	4,241.00
	141060	04/13/2018	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	1,721.00
	141152	04/13/2018	00249	TRIOS HOSPITAL	in	PRISONER MEDICAL	7,930.08
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,258.26
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PHONE CASE FOR NEW IPHONE - KIRK IS.	48.84
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	59.23
Total amount by Department						\$ 597,108.75	
076 POLICE DEPT - PROFESSIONAL STANDARDS							
	140936	04/13/2018	08623	ACE SALES & SERVICE INC	in	PORTABLE TOLILET - SHOOTING RANGE	65.00
	140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	104.00
	140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	16.45
	141011	04/13/2018	00325	ENTENMANN-ROVIN COMPANY	in	BADGES	520.50
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES - SHEPHERD	884.31
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES - SHEPHERD	70.94
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	CREDIT MEMO	-624.45
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES	236.29
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES	15.93
	141024	04/13/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTERS SUPPLIES	238.91
	141055	04/13/2018	03098	KAPAN-KENT CO INC	in	AWARD SUPPLIES	640.60
	141097	04/13/2018	09488	NUKE DIGITAL MCGINNIS & ASSOCIATES	in	VOLUNTEER APPRECIATION AWARD	2,172.00
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AWARDS HISTORY PLAQUE	504.99
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	YEAR AWARDS	426.26
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHIEFS AWARD OF EXCELLENCE	925.27
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SNACKS FOR FBI-LEEDA TRAINING	235.52
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MOTORCYCLE JACKET R	409.80
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES	195.37
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHIPS APPRECIATION DINNER	202.95
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHIPS APPRECIATION DINNER	31.58
Total amount by Department						\$ 7,272.22	
081 FIRE DEPT. - ADMINISTRATION							
	140943	04/13/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	206.47
	140943	04/13/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	195.66

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	140977	04/13/2018	07496	CHAPLAIN SERVICES NETWORK	in	2018 CHAPLAINCY SERVICES	1,100.00	
	140979	04/13/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICES (STATION 2)	18.38	
	140995	04/13/2018	05671	COULTER VENTURES LLC DBA ROGUE F	in	FITNESS EQUIPMENT	4,493.39	
	141003	04/13/2018	00480	DEPENDABLE APPLIANCE	in	DISHWASHER RAILS - STATION 1	170.84	
	141013	04/13/2018	06376	ESPRIT GRAPHIC COMMUNICATIONS	in	2018 KFD ANNUAL REPORT	641.83	
	141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	3-PIN 120V CONNECTOR (STATION 5)	48.99	
	141114	04/13/2018	00957	RANCH & HOME INC	in	NUTS & BOLTS	5.28	
	141119	04/13/2018	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY ROTARY DUES	123.50	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: GARDEN	30.90	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CREW RE	59.77	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: SOFTSOA	44.31	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: JET-DRY	14.11	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BOARS H	244.33	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	125.57	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ARM & H	4.43	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE PRINTER & CARTRIDGES - NEVER	1,201.41	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TONER CARTRIDGE FOR NETWORK PRIN	156.79	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT PRINTER FOR FIRE ADMI	586.43	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ROYAL A	41.99	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	172.92	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DURACE	238.64	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & OFFICE	81.30	C
Total amount by Department							\$ 10,007.24	
082 FIRE DEPT. - SUPPRESSION								
	140933	04/13/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM PANTS	6.52	
	140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	102.00	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	RETURNED TROUSERS	-116.15	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT NAMEPLATES	101.53	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	LEATHER BELT	12.47	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	UNIFORM PANTS - B. DILL	193.43	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM BELT - B. DILL	13.56	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	

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	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140987	04/13/2018	00505	COLUMBIA GRAIN & FEED INC	in	CHAPS FOR FIRE TRAINING	271.48	
	140987	04/13/2018	00505	COLUMBIA GRAIN & FEED INC	in	ROLL CHAIN	1,025.03	
	141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	INSTALL HEADSETS	408.34	
	141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	REPAIR RADIO TRANSCEIVER	407.25	
	141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	REPAIR GETAC DOCKING	114.03	
	141005	04/13/2018	08940	DFND TECHNOLOGIES LLC	in	FIRE T-SHIRTS	5,195.16	
	141032	04/13/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	SMALL TOOLS & EQUIPMENT	106.36	
	141064	04/13/2018	04244	L N CURTIS & SONS	in	HOSE	742.78	
	141064	04/13/2018	04244	L N CURTIS & SONS	in	FIRE CARABINER	935.96	
	141105	04/13/2018	00917	OXARC, INC.	in	FIRE EXTINGUISHER SVC/MAINT	23.57	
	141105	04/13/2018	00917	OXARC, INC.	in	ULTRASONIC CYLINDER TESTING	29.68	
	141114	04/13/2018	00957	RANCH & HOME INC	in	GEAR/PARTS BAG	81.40	
	141114	04/13/2018	00957	RANCH & HOME INC	in	SAW BAR/CHAIN OIL	52.08	
	141140	04/13/2018	07617	TARGETSOLUTIONS LEARNING, LLC	in	2017 TARGET SOLUTIONS TRAINING RMS	7,662.00	
	141159	04/13/2018	05261	UNIFIRE	in	RUBBER FEET	39.64	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	45.75	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	44.39	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	65.43	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.63	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.72	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.18	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.13	
	141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.22	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	3,130.21	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE ENGINEERING VIDEO SUBSCRIPTION	610.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CREW RE	244.44	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LIBRARY BOOK PURCHASE FOR FIRE DEI	35.84	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SUBSCRIPTION TO ANYMEETI	24.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FUEL FOR POOL VEHICLE REFILL (FUEL C	16.19	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VEHICLE WEIGHT / SCALE USAGE	11.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MOLDING TAPE	19.11	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLACK TONER FOR HP2055 BACKUP PRIN	98.71	C

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T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	6 RUGGED MESSENGER IPAD CASES - NE'	651.54	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR A CANCELLED CONFERENC	-295.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IPHONE 5S REPLACEMENT SCREEN PART	70.59	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC. SCREWS, WASHERS, HANDLE & LO	16.45	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SUBSCRIPTION TO LIBRARY M	6.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL TOOLS/EQUIPMENT EXPENSE FO	25.03	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HEAVY DUTY D-RING HANDLE, BILLET A	282.36	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OMNIGRAFFLE SKETCH AND DIAGRAM A	108.59	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VELCRO-BACKED PASSPORT TAGS W/DEI	295.05	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL TOOLS PURCHASE- WHITEBOARD	160.29	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION FOR WA FI	600.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LED T6 2500LM HAND-HELD SPOTLIGHT	57.55	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANSI 207 PUBLIC SAFETY VESTS	150.50	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TIRE TREAD GAUGE	7.15	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BRACKETS & MOUNTING SUPPLIES FOR I	20.58	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICE CHEST FOR NEW ENGINE 1	18.97	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL TOOLS/EQUIPMENT EXPENSE FO	23.35	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEPARTMENT LIBRARY BOOK PURCHASI	66.92	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIREMANSHIP CONFERENCE REGISTRATI	350.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING DIVISION OFFICE SUPPLIES (I	24.80	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 SMALL WHITEBOARDS FOR ENGINE BL	15.14	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOKS FOR DEPARTMENT LIBRARY- TRA	53.15	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REQUESTED BOOKS FOR DEPARTMENT L	21.43	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REQUESTED BOOK ORDER FOR DEPARTM	12.40	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REQUESTED BOOK ORDER FOR DEPARTM	110.31	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & OFFICE	50.28	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	94.65	
Total amount by Department							\$ 25,816.90	
083 FIRE PREVENTION & INVESTIGATION								
	140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,916.23	
	140975	04/13/2018	06102	CCR-TRI-CITIES III LLC	in	FIRE PREVENTION RADIO PSAS	275.00	
	140975	04/13/2018	06102	CCR-TRI-CITIES III LLC	in	FIRE PREVENTION RADIO PSAS	275.00	
	141041	04/13/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	69.52	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROMERO - LASER DIMENSION MASTER T	61.89	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMOKE DETECTOR TESTING POLES	67.11	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS: CAPT. BRIAN ELLIS; DI	29.29	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROMERO - ICC FIRE INSPECTOR 1 EXAM I	215.00	C

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T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWENSON - ICC FIRE INSPECTOR CERTIFI	85.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ELLIS - ICC FIRE INSPECTOR CERTIFICAT	85.00	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	62.93	
Total amount by Department							\$ 3,141.97	
090 ENGINEERING								
	141082	04/13/2018	08887	MILLS BRUCE	in	MILEAGE REIMB	82.30	
	141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	35.34	
	141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	31.02	
	141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	10.26	
	141112	04/13/2018	09846	QUINTANILLA ISABELL	in	FROST OFFICE SUPPLIES	52.00	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	58.54	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	28.02	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	82.71	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	651.49	
	141150	04/13/2018	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	61.80	
	141158	04/13/2018	03883	U R M CASH & CARRY	in	MEETING SUPPLIES	13.99	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	496.91	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BADGES FOR NEW EMPLOYEES	23.31	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE CHAIR FOR BRUCE BEAUCHENE	317.10	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLAGGER HANDBOOKS/CARDS - 20 EACH	47.28	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WEBINAR - DESIGN PRINCIPLES FEB. 12,	75.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT HEADSET FOR JUNE CRA	94.97	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STREET SAVER CLASS - KEVIN GLOVER 1	313.50	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	15.04	
Total amount by Department							\$ 2,490.58	
101 CORPORATE & COMMUNITY SERVICES								
	140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	135.00	
	140970	04/13/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	295.00	
	140970	04/13/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	295.00	
	140970	04/13/2018	05827	CALIPER MANAGEMENT INC	in	ASSESSMENT	295.00	
	140970	04/13/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	295.00	
	140970	04/13/2018	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT TESTING	295.00	
	141027	04/13/2018	09091	GOMEZ ANGEL	in	CDL UPGRADE REIMBURSEMENT	370.00	
	141069	04/13/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00	
	141069	04/13/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00	
	141069	04/13/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00	

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	141069	04/13/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00	
	141090	04/13/2018	01030	NAVIA BENEFIT SOLUTIONS	in	FLEX PLAN SERVICES	340.30	
	141139	04/13/2018	08315	TALENTWISE SOLUTIONS LLC	in	BACKGROUND CHECKS	234.00	
	141139	04/13/2018	08315	TALENTWISE SOLUTIONS LLC	in	PROFESSIONAL SERVICES	384.00	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	15.68	
	141174	04/13/2018	07879	WESLEY GROUP, THE TWG CONSULTING	in	LABOR RELATIONS CONSULTATION	4,425.00	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WELLNESS EVENT 2-14-18	75.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WELLNESS EVENT - 2-14-18 2	45.00	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	3.22	
Total amount by Department							\$ 7,806.20	
113 PARKS DEPT.-RECREATION SERVICES								
	141004	04/13/2018	06993	DESJARDINS SHAUN	in	MARTIAL ARTS CLASSES	1,628.44	
	141051	04/13/2018	02590	JOHNSON, JEFF	in	CARTOONIVERSITY WORKSHOP	880.00	
	141052	04/13/2018	04867	JOHNSON REBECCA S	in	PROGRAM SUPPLIES	65.57	
	141080	04/13/2018	03729	MILESTONES ATHLETIC SUPPLY	in	SOFTBALL PROGRAM BALLS	191.14	
	141100	04/13/2018	05287	OLD WARRIOR HORSE KUNG FU ACADEM	in	TAICHI CLASSES MARCH	720.00	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	52.54	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOUTHRIDGE NAMING RIGHTS RFP	93.33	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SELF LAMINATING SHEETS	12.15	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POST-ITS	3.32	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERIES PACK OF 24	13.88	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES-TONER CARTRIDG	132.28	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPINE INSERTS L	2.19	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINE BINGO - DOOR PRIZES/CARD	557.20	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLAG FOOTBALL T-SHIRTS	592.96	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPER SOCCER STARZ T-SHIRTS	656.49	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PART FOR SOUND SYSTEM - PURCHASED	20.07	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINE BINGO AND PRINCESS PART	56.47	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACE PAINT - SUPERHERO TRAINING	25.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINES BINGO AND PRINCESS PART	136.46	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICE FOR WATER - VALENTINE BINGO	15.12	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINE BINGO SUPPLIES	197.75	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRPA PLATINUM MEMBERSHIP	433.50	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PART FOR SOUND SYSTEM - PURCHASED	-7.30	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES - MARKERS, PENS	22.13	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARK&REC EVENTS SUPPLIES - SUPERHE	46.60	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MAD VOLLEYBALL T-SHIRTS	790.61	C

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T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HP LASERJET PRO M402N - IAN NAPIER	298.64	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACEBOOK BOOST POST, SWING INTO SP	500.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN CABLE FOR SOUND SYSTEM P&	-20.07	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINE BINGO - PIES - SHARI'S	229.77	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PART FOR SOUND SYSTEM - PURCHASED	7.30	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES - PAPER ROLL	32.44	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TABLE COVERS AND CUSHION CLEANING	57.50	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW PICKLEBALLS	28.22	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OSCILLATING CERAMIC FAN/HEATER FOI	43.54	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	JANITORIAL SERVICES	600.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VINTAGE AT THE RIDGE BANNER	177.02	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACEBOOK BOOST POST, GET ACTIVE, PR	180.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SEATTLE MARINERS TRIP DEPOSIT	373.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMP PLAN FLYERS - COLOR PAPER	65.13	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DYMO WHITE ADDRESS LABELS	16.18	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOAM BOARDS AND TISSUE - LINDA SPIE	6.19	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA MOOD - MUSIC FOR SR PAVILIO	29.27	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VALENTINES BINGO	33.47	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES - HANGING FOLDE	10.77	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXTENDED VIDEO/POWER CABLES FOR V	77.92	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS MOUSE - GINA SHA	14.22	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINCESS TEA PARTY SUPPLIES	69.54	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LITE DONE INSTRUCTOR WIRELESS HEAI	325.79	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PLASTIC STORAGE BOXES	30.28	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRISTINE SCREENS PROMOTIONAL ITEM	690.18	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	P&R WORKSHOP FEB 22	11.59	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD TRAY FOR WORKSHOP FEB 22	35.82	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	146.35	
Total amount by Department							\$ 11,407.96	
114 PARKS DEPT.-FACILITIES MAINT.								
	140936	04/13/2018	08623	ACE SALES & SERVICE INC	in	SCOTT PARK PORTABLE RESTROOM	139.50	
	140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	798.60	
	140942	04/13/2018	05911	AMERICAN BUILDING MAINTENANCE	in	S.R PAVILION EVENT CLEAN UP	650.00	
	140942	04/13/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	10,068.42	
	140946	04/13/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD EVIDENCE FRIDGE REPAIR	1,170.70	
	140946	04/13/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	FROST HEATER SERVICE CALL	78.19	
	140946	04/13/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD HVAC BOILER GAS REPAIR	273.67	

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140956	04/13/2018	06303	BEDROCK SPECIALTY STONE PRODUCTS	in	LANDSCAPE ROCK FOR MCL	131.58
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICAL CHARGES	26.91
140961	04/13/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	1,688.20
140961	04/13/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	40.12
140961	04/13/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	6,356.81
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	825.20
140961	04/13/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	275.63
140961	04/13/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	13,432.51
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	16.17
140968	04/13/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR REPAIR	38.05
140968	04/13/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	CORE AND KEY STOCK	1,008.37
140976	04/13/2018	05050	CENTRAL HOSE & FITTINGS INC	in	QUICK COUPLER REPAIR	138.49
141015	04/13/2018	00166	FARMERS EXCHANGE	in	MEASURING CUP FOR CHEMICAL	19.54
141020	04/13/2018	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	160.53
141033	04/13/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	ART WORK INSTALL	4.33
141033	04/13/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	HAND RAIL REPAIR	14.75
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	63.79
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	54.55
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	273.28
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	585.85
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	34.91
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	3.87
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION MAIN LINE REPAIR	471.49
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	58.13
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	CREDIT	-54.92
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	279.81
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	14.30
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	39.44
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	59.70
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	40.23
141074	04/13/2018	08626	MCDONALD & ASSOCIATES DBA MCDON	in	BALL FIELD DIRT	325.80
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY	271.50
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SYSTEM REPAIR	271.50
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING	38.00
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	KPD SECURITY	73.50
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY	38.00

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141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in FIRE MONITORING	38.00	
141103	04/13/2018	04520	OTIS ELEVATOR	in SR PAVILION ELEVATOR	5,712.56	
141103	04/13/2018	04520	OTIS ELEVATOR	in SMOKE ALARM TESTI NG	2,130.09	
141104	04/13/2018	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in KPD EVIDENCE DOOR MAINT	135.75	
141112	04/13/2018	09846	QUINTANILLA ISABELL	in OFFICE SUPPLIES	51.93	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	79.28	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	108.60	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	146.61	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	21.72	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	306.81	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	79.28	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	136.84	
141129	04/13/2018	00680	SIERRA ELECTRIC, INC.	in KPD ROLL UP DOOR REPAIR	90.14	
141129	04/13/2018	00680	SIERRA ELECTRIC, INC.	in KFD #1 FLAG POLE LIGHT	129.51	
141129	04/13/2018	00680	SIERRA ELECTRIC, INC.	in CP SHOP CIRCUIT FOR COMPRESSION	226.68	
141163	04/13/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	830.19	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RAMPS FOR LAWN MOWERS	86.86	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WRPA PLATINUM MEMBERSHIP	144.50	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in KEN LACEY ATTENDING CPSI COURSE AN	585.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in RYAN PAULSON ATTENDING CPSI COURS	585.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PENS, YELLOW PAPER, FLOOR MAT	65.30	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PORTFOLIO CLIPBOARD - S WOELBER	9.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FLAGGER HANDBOOKS/CARDS - 20 EACH	15.76	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LANDSCAPING BLOCKS FOR KENWOOD I	14.68	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	128.88	
Total amount by Department					\$ 52,192.97	
120 NON-DEPARTMENTAL						
140942	04/13/2018	05911	AMERICAN BUILDING MAINTENANCE	in JANITORIAL SVC	4,115.75	
140961	04/13/2018	00084	BENTON PUD NO. 1	in CITY FACILITIES	2,644.99	
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in LIGHT REPAIR	36.50	
141073	04/13/2018	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in LOBBYIST EXPENSES	4,120.00	
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in MCL-FIRE MONITORING	41.00	
141148	04/13/2018	03699	TRI-CITY AREA CHAMBER OF COMMERC	in TC CHAMBER ANNUAL DUES	5,250.00	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TABLE FOR KMWY BANQUET	400.00	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	11.76	
Total amount by Department					\$ 16,620.00	

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360 MISCELLANEOUS REVENUE					
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	32.08
Total amount by Department					\$ 32.08
Total amount by Fund					\$ 876,010.54
101 STREET FUND					
010 STREETS					
140939	04/13/2018	01853	AGO INDUSTRIES INC	in OE COVERALLS	1,097.56
140990	04/13/2018	04226	CONCRETE SPECIAL TIES	in UTILITY KNIFE	9.77
141042	04/13/2018	00113	INLAND ASPHALT COMPANY	in HOT MIX-OPEN PATCH'S	580.25
141056	04/13/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in TELE ANS SVC	52.92
141068	04/13/2018	08575	LOUNSBURY BRENNAN	in 2018 BOOTS	146.25
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	86.88
141157	04/13/2018	00017	TWIN CITY METALS INC	in DE-ICER PUMP BASE	21.09
141163	04/13/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	153.12
141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNIT	in SUPER GLUE	5.42
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FLAGGER HANDBOOKS/CARDS - 20 EACH	31.52
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	1.07
Total amount by Department					\$ 2,185.85
020 TRAFFIC					
140952	04/13/2018	09445	AVERY DENNISON CORPORATION	in INK FOR PLOTTER	495.60
140952	04/13/2018	09445	AVERY DENNISON CORPORATION	in TRAFFICJET PRINT SYSTEM	32,115.00
140952	04/13/2018	09445	AVERY DENNISON CORPORATION	in SIGN MATERIAL	279.45
140961	04/13/2018	00084	BENTON PUD NO. 1	in ELECTRICAL CHARGES	145.30
140961	04/13/2018	00084	BENTON PUD NO. 1	in SIGNALS	3,704.35
140961	04/13/2018	00084	BENTON PUD NO. 1	in CITY FACILITIES	39.74
140961	04/13/2018	00084	BENTON PUD NO. 1	in FLASHERS	230.47
140961	04/13/2018	00084	BENTON PUD NO. 1	in STREET LIGHTS	16,668.92
140976	04/13/2018	05050	CENTRAL HOSE & FITTINGS INC	in PAINT TRUCK PARTS	99.27
140976	04/13/2018	05050	CENTRAL HOSE & FITTINGS INC	in PAINT TRUCK PARTS	130.28
140976	04/13/2018	05050	CENTRAL HOSE & FITTINGS INC	in HOSE-TRUCK #153	12.92
141039	04/13/2018	09451	I M S A NW SECTION CONFERENCE	in TRAFFIC SIGNAL INSPECTION	495.00
141056	04/13/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in TELE ANS SVC	52.92
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in PVC GLUE AND CONDUIT CUPS	21.44
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in LIGHTING SVC DISCONNECT	80.18
141070	04/13/2018	03154	M & M BOLT COMPANY, LLC	in PENETRATING OIL FOR PAINT TRUCK	31.54

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	141096	04/13/2018	07229	NORTHWEST SIGN RECYCLING	in	SIGN BLANK RE-SURFACE	601.26	
	141106	04/13/2018	01040	PARAMOUNT SUPPLY COMPANY	in	PUMP SYSTEM GUAGE-TRK #153	39.43	
	141106	04/13/2018	01040	PARAMOUNT SUPPLY COMPANY	in	GAUGES-TRK #153	190.46	
	141112	04/13/2018	09846	QUINTANILLA ISABELL	in	FROST OFFICE SUPPLIES	52.00	
	141113	04/13/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	23.44	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	28.01	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	446.23	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	SPRAY PAINT	341.11	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BADGES FOR NEW EMPLOYEES	19.98	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLAGGER HANDBOOKS/CARDS - 20 EACH	31.52	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ENGINEERING STAMP FOR JEFF HERB	10.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MANUALS FOR TRAFFIC ENGINEERING V	108.90	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL - SAN ANTONIO TEXAS ALISHA PI	742.56	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	13.43	
Total amount by Department							\$ 57,305.90	
Total amount by Fund							\$ 59,491.75	
102 ARTERIAL STREET FUND								
010 ARTERIAL STREET FUND								
	140971	04/13/2018	08854	CAPITOL ASSET & PAVEMENT SERVICES	in	CONSULTANT SERVICES	10,500.00	
	141031	04/13/2018	02842	GRANITE CONSTRUCTION COMPANY	in	CONTRACT P1712-17	457,365.43	
	141044	04/13/2018	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	1,269.00	
Total amount by Department							\$ 469,134.43	
Total amount by Fund							\$ 469,134.43	
103 URBAN ARTERIAL STREET FUND								
010 URBAN ARTERIAL DEPARTMENT								
	140941	04/13/2018	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1214-7 PHASE 3	6,649.72	
	141042	04/13/2018	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	2,518.37	
	141169	04/13/2018	07477	WA STATE DEPT TRANSPORTATION	in	GCB AGREEMENT	462.56	
Total amount by Department							\$ 9,630.65	
Total amount by Fund							\$ 9,630.65	
106 BI-PIN OPERATIONS FUND								
010 BI-PIN OPERATIONS FUND								

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	141142	04/13/2018	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT HARD DRIVE - BIPIN-RMS	232.83	C
						Total amount by Department	\$ 502.83	
						Total amount by Fund	\$ 502.83	
107 COMMUNITY DEVELOPMENT FUND								
330 INTERGOVERNMENTAL REVENUE								
	140981	04/13/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	9,000.00	
						Total amount by Department	\$ 9,000.00	
						Total amount by Fund	\$ 9,000.00	
111 ASSET FORFEITURE FUND								
010 ASSET FORFEITURE FUND								
	141047	04/13/2018	01403	JACKSON, JOE	in	CAT FUND	80.00	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	320.47	
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	15.04	
						Total amount by Department	\$ 415.51	
						Total amount by Fund	\$ 415.51	
116 LODGING TAX FUND								
010 LODGING TAX FUND								
	141147	04/13/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in	FEB 2018 DUES	20,653.00	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PLAYFIELD WATERING SYSTEM	4,150.00	C
						Total amount by Department	\$ 24,803.00	
						Total amount by Fund	\$ 24,803.00	
117 CRIMINAL JUSTICE SALES TAX FUND								
010 CRIMINAL JUSTICE SALES TAX FUND								
	141134	04/13/2018	07685	SPECIAL CONSULTING SERVICES LLC	in	SPECIAL INVESTIGATIONS	1,516.75	
						Total amount by Department	\$ 1,516.75	
						Total amount by Fund	\$ 1,516.75	
300 CAPITAL IMPROVEMENTS FUND								
010 STREET IMPROVEMENTS								
	140948	04/13/2018	02181	ARROW CONSTRUCTION SUPPLY INC	in	CRACKSEALER TIP	241.01	

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140980	04/13/2018	00435	CITY OF PASCO	in	CONV CTR INTERLOCAL AGREEMENT	91,828.19	
141114	04/13/2018	00957	RANCH & HOME INC	in	PROPANE FOR CRACK SEALER	138.31	
141114	04/13/2018	00957	RANCH & HOME INC	in	PROPANE FOR CRACK SEALING	107.41	
141116	04/13/2018	03569	RAY POLAND AND SONS INC	in	CONTRACT P1613-17	20,606.58	
141144	04/13/2018	08748	TOTAL SITE SERVICES, LLC	in	HANSEN PARK IMPROVEMENTS	137,298.44	
141177	04/13/2018	02368	WESTERN SYSTEMS INC	in	SCHOOL BEACONS	2,627.58	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HANSEN PARK PERMIT: ERECT PREFABRI	1,892.25	C
Total amount by Department						\$ 254,739.77	
020 LAND AND FACILITIES							
140946	04/13/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	FIRE STATION #2 HVAC	24,944.62	
141040	04/13/2018	07467	IGT LANDSCAPING INC	in	524 S AUBURN ST RESTORATION	13,855.92	
141095	04/13/2018	09294	NORTHWEST BATH SPECIALISTS LLC	in	FROST SHOWER REPAIRS	1,598.50	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	P.O.D TREE WORK	1,333.07	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	COL PK TREE MAINTENANCE	1,745.75	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	COL. PARK TREE MAINTENANCE	1,304.56	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	COLUMBIA PARK TREE MAINTENANCE	772.42	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	GOLF COURSE TREE MAINTENANCE	532.14	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	HHH PK TREE TRIMMING	1,333.07	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	VANCOUVER PARK TREE MAINTENANCE	1,694.16	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	CIVIC POOL STUMP REMOVAL	217.20	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	EASTGATE PARK STUMP REMOVAL	271.50	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	SCOTT PARK STUMP REMOVAL	160.19	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	GRANGE PARK STUMP REMOVALS	160.19	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	VANCOUVER PARK STUMP REMOVAL	135.75	
141124	04/13/2018	00817	SENSKE LAWN & TREE CARE INC	in	MCL TREES STUMP REMOVAL	244.35	
141141	04/13/2018	07079	TCA ARCHITECTURE PLANNING INC	in	PRE-DESIGN SERVICES	6,690.00	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSTALLATION VALVES FROST MEN'S RE	308.42	C
Total amount by Department						\$ 57,301.81	
040 PARK RESERVE							
141178	04/13/2018	09349	WILDWOOD PLAYGROUNDS NORTHWES	in	LAWRENCE SCOTT PARK	42,286.63	
Total amount by Department						\$ 42,286.63	
900 CAPITAL PURCHASES							
140988	04/13/2018	06375	COMPUNET INC	in	HARDWARE	17,297.81	
141087	04/13/2018	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	1,636.35	
141087	04/13/2018	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	2,408.75	
141087	04/13/2018	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	276.86	

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T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	10GB SFP'S FOR INFRASTRUCTURE UPGR	390.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIBER/NETWORK PATCH CABLES - NETW	61.40	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIBER PATCH CABLES - NETWORK INFRA	31.90	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIBER PATCH CABLES - NETWORK INFRA	49.80	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NETWORK PATCH CABLES - NETWORK IN	123.96	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HORIZONTAL CABLE MANAGEMENT RAC	211.79	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VERTICAL CABLE MANAGEMENT RACK -	119.64	C
Total amount by Department							\$ 22,608.26	
Total amount by Fund							\$ 376,936.47	
401 WATER AND SEWER FUND								
	140993	04/13/2018	00013	CORE & MAIN LP	in	INVENTORY	2,950.25	
	140993	04/13/2018	00013	CORE & MAIN LP	in	INVENTORY-WATER	1,016.20	
	140993	04/13/2018	00013	CORE & MAIN LP	in	INVENTORY-WATER	28.80	
	141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	3" OMNI METERS	2,756.42	
	141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY-WATER	5,072.54	
	141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	METER-2"	5,100.76	
	141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	WATER METERS	12,024.15	
	141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	METER SENSUS - 1" IPERL	5,681.17	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY-WATER	921.42	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	METER BOXES	1,301.81	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	METER BOX - LIDS	4,335.92	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	METER BOXES/LIDS	9,044.15	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	METER BOXES	6,834.50	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	VALVE BOX - BOTTOMS	294.53	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY-WATER	1,292.23	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY	176.03	
	141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	INVENTORY-WATER	680.12	
Total amount by Department							\$ 59,511.00	
010 WATER/SEWER OPERATIONS								
	140926	04/09/2018	06306	ARNTZ CHARLES	in	OE UNIFORM REIMB	180.00	
	140939	04/13/2018	01853	AGO INDUSTRIES INC	in	OE COVERALLS	2,913.77	
	140940	04/13/2018	06567	ALLIED ELECTRONICS INC	in	RESET BUTTONS-CAS UNITS	9.27	
	140940	04/13/2018	06567	ALLIED ELECTRONICS INC	in	PARTS-INFLUENT VFDS	44.55	
	140940	04/13/2018	06567	ALLIED ELECTRONICS INC	in	TERMINAL BLACKS-VFD @ WWTP	6.10	

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140941	04/13/2018	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1214-7 PHASE 3	6,502.21
140942	04/13/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	748.93
140944	04/13/2018	07400	ANALYTICAL SERVICES INC	in	AEROBIC SPORE SAMPLES FOR RC5	215.00
140945	04/13/2018	02738	ANATEK LABS INC	in	HAA'S AND TTHM'S	1,280.00
140953	04/13/2018	04052	BATTERIES PLUS	in	UPS FOR WATER TREATMENT PLANT TEL	233.49
140953	04/13/2018	04052	BATTERIES PLUS	in	FLASH LIGHT AND BATTERIES	54.52
140954	04/13/2018	03707	BAXTER AUTO PARTS	in	INFLUENT FAN BELT	8.43
140955	04/13/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	SIDEWALK REPAIRS	213.51
140955	04/13/2018	08246	BEAVER BARK & ROCK PRODUCTS	in	SIDEWALK RPR	158.53
140960	04/13/2018	00093	BENTON FRANKLIN DISTRICT HEALTH	in	DRINKING WATER TESTS	2,540.00
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICAL CHARGES	49.68
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	33,841.54
140961	04/13/2018	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	6,025.41
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	21,905.36
140961	04/13/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	11,199.72
140961	04/13/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	271.11
140961	04/13/2018	00084	BENTON PUD NO. 1	in	WATER FILTRATION	15,147.70
140974	04/13/2018	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	9,207.25
140974	04/13/2018	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	1,511.68
140974	04/13/2018	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	6,903.50
140986	04/13/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	VFD COIL-WWTP INFLUENT STATION	168.18
140986	04/13/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	INFLUENT PUMP PLUG PINS	168.21
140986	04/13/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LIGHTS FOR TV VAN	71.35
140986	04/13/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	CONTROL RELAYS-WWTP	130.41
140986	04/13/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT BULB FIXTURES	800.23
140990	04/13/2018	04226	CONCRETE SPECIAL TIES	in	CONCRETE POLE EDGER WITH ADAPTER	35.73
140991	04/13/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTING	in	OIL FOR FLASH MIXER	750.60
140993	04/13/2018	00013	CORE & MAIN LP	in	16" METER INSTALL	1,659.10
140993	04/13/2018	00013	CORE & MAIN LP	in	STORZ ADP PARTS	633.95
140999	04/13/2018	08116	D&D TELECOMMUNICATIONS PROPERTY	in	INSPIRATION POINT	752.24
141008	04/13/2018	05375	EASTSIDE ELECTRIC	in	AERATOR REPAIR 75 HP	9,555.71
141010	04/13/2018	02356	ENERGY LABORATORIES INC.	in	AEROBIC ENDOSPORE SAMPLES	154.00
141015	04/13/2018	00166	FARMERS EXCHANGE	in	PUMP GASKETS	65.72
141018	04/13/2018	04147	FEDEX	in	SHIPPING	258.96
141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	3/4" CORPS FOR TAPPING TEAM	337.30
141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	VALVE BOXES-SAMPLE STATIONS	164.88
141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	2" FLANGES FOR METER REPLACEMENTS	302.86

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141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	NEW TAPPING BIT	251.67
141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	BRASS ELBOW-SAMPLE STATIONS	39.19
141019	04/13/2018	00086	FERGUSON ENTERPRISES INC	in	2" METER PARTS	68.50
141020	04/13/2018	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
141022	04/13/2018	03862	FISHER SCIENTIFIC	in	LAB SUPPLIES	331.28
141022	04/13/2018	03862	FISHER SCIENTIFIC	in	LAB SUPPLIES	57.93
141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	102.92
141027	04/13/2018	09091	GOMEZ ANGEL	in	OE UNIFORMS	49.21
141030	04/13/2018	01775	GRAINGER	in	EFFLUENT PUMP FUSE	349.98
141034	04/13/2018	07234	GROUNDWATER SOLUTIONS INC DBA GS	in	CONSULTANT AGREEMENT	2,104.90
141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	M& H 929 REPAIR PARTS	332.36
141035	04/13/2018	00865	H D FOWLER COMPANY INC	in	FIRE HYDRANT PARTS	161.18
141045	04/13/2018	05737	INTERNATIONAL BELT & RUBBER SUPPL	in	BELTS FOR AIR COMPRESSORS	46.65
141049	04/13/2018	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE	5,079.51
141053	04/13/2018	04713	J-U-B ENGINEERS INC	in	PROFESSIONAL SERVICES	2,500.00
141053	04/13/2018	04713	J-U-B ENGINEERS INC	in	CONSULTANT AGREEMENT	2,463.57
141056	04/13/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	52.76
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PART RETURN	-3.39
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	2" METER PARTS	18.39
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	2" METER PARTS	4.13
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	AERATOR WIRING SUPPLIES	132.18
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	HYDRANT TRUCK TOOLS	143.82
141070	04/13/2018	03154	M & M BOLT COMPANY, LLC	in	BOLTS-PAC TANK	23.47
141078	04/13/2018	01955	MID-AMERICAN RESEARCH CHEMICAL	in	DEODORANT BLOCKS	405.58
141083	04/13/2018	01086	MONARCH MACHINE & TOOL CO INC	in	BIT SHARPENING	38.01
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	WFP-FIRE MONITORING	38.00
141084	04/13/2018	05112	MOON SECURITY SERVICES, INC	in	SECURITY SERVICE	29.00
141086	04/13/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	101.30
141088	04/13/2018	01290	N C L OF WISCONSIN, INC.	in	LAB SUPPLIES	87.95
141093	04/13/2018	05532	NORCO, INC.	in	CALIBRATION GAS	179.19
141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	56.56
141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	27.77
141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	156.79
141098	04/13/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	13.66
141105	04/13/2018	00917	OXARC, INC.	in	HI PRESS/SMALL CYLINDER RENTAL	60.79
141108	04/13/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	CONTROL PLUGS FOR INFLUENT PUMPS	285.39
141108	04/13/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	FUSES FOR IRVING PUMP STATION	398.18

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	141109	04/13/2018	03086	POLLARD WATER	in	FIRE HYDRANT PAINT	272.70	
	141111	04/13/2018	02415	PUMPTECH, INC	in	REPAIR AND UPDATE HYPOCHLORITE	9,877.39	
	141112	04/13/2018	09846	QUINTANILLA ISABELL	in	FROST OFFICE SUPPLIES	52.00	
	141113	04/13/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86	
	141114	04/13/2018	00957	RANCH & HOME INC	in	TOOLS FOR 16" METER REPLACEMENT	33.84	
	141125	04/13/2018	00111	SHARPE & PRESZLER CONSTRUCTION	in	GOLF COURSE FLOW METER	8,548.62	
	141127	04/13/2018	01419	SHOEMAKER EXCAVATION INC.	in	CONTRACT P1333-17	64,154.15	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	231.32	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	221.54	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	226.45	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	199.82	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	144.44	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	93.40	
	141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in	OE UNIFORMS	43.44	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	58.53	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	23.46	
	141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	27.56	
	141150	04/13/2018	00172	TRI-CITY HERALD LEGALS - 450496	in	LEGAL NOTICE-RESERVOIR APPLICATION	170.55	
	141151	04/13/2018	06270	TRI-CITY SIGN & BARRICADE CONSTRU	in	VALVE REPLACEMENT SUPPLIES	68.75	
	141154	04/13/2018	00393	TROJAN TECHNOLOGIES	in	SENSOR RECALIBRATION	839.36	
	141158	04/13/2018	03883	U R M CASH & CARRY	in	MEETING SUPPLIES	13.99	
	141162	04/13/2018	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	394.74	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,238.42	
	141164	04/13/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	944.82	
	141164	04/13/2018	00030	VERIZON NORTHWEST	in	VEHICLE TRACKING	944.82	
	141165	04/13/2018	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	112.46	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	COOLING LINES AT GOLF COURSE	4.33	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	ELECTRICAL CORDS	94.46	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	SCREW DRIVERS	13.02	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	KEY TAG IDENTIFIERS	17.35	
	141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PAINT BRUSHES- METERS	7.73	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BADGES FOR NEW EMPLOYEES	23.31	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TOOLS FOR MAINTENANCE TRUCKS	150.80	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLAGGER HANDBOOKS/CARDS - 20 EACH	157.57	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PNWS-AWWA 2018 CONFERENCE REGISTE	1,464.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT HEADSET FOR JUNE CRA	94.97	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BACKFLOW ASSEMBLY TEST FEE FOR ED	145.00	C

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T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSTALL SAFETY AND WORK LIGHT ON M	144.29	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOB BEPPLE - LARGE PC SPEAKER/SMAL	84.63	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BACKFLOW ASSEMBLY TESTER REFRESH	400.00	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 ERWOW ANNUAL CONFERENCE - BII	250.00	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	58,923.85	
Total amount by Department							\$ 305,356.98	
030 SEWER AREA CHARGE								
	140962	04/13/2018	06149	BIG D'S CONSTRUCTION OF TRI-CITIES II	in	CONTRACT P1512-17 WWTP	161,978.05	
	141053	04/13/2018	04713	J-U-B ENGINEERS INC	in	ENGINEERING SERVICES	10,630.64	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUILDING PERMIT BLD-2018-00094 FEE	488.75	C
Total amount by Department							\$ 173,097.44	
Total amount by Fund							\$ 537,965.42	
402 MEDICAL SERVICES FUND								
010 MEDICAL SERVICES								
	140933	04/13/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM PANTS	6.51	
	140943	04/13/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	206.44	
	140943	04/13/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	195.63	
	140949	04/13/2018	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	1,454.13	
	140958	04/13/2018	00044	BENTON COUNTY FIRE DISTRICT #1	in	2018 KFD MEDICAL DIRECTOR	2,610.30	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	RETURNED TROUSERS	-116.15	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT NAMEPLATES	101.53	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	LEATHER BELT	12.45	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	UNIFORM PANTS - B. DILL	193.41	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM BELT - B. DILL	13.54	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140964	04/13/2018	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	BADGE	74.01	
	140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	47.54	

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140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	17.20
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	3.20
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	81.98
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	594.79
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	28.18
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	238.52
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	25.30
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	139.24
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	51.67
140965	04/13/2018	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	354.72
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	232.56
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	321.53
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	458.73
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	328.43
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	41.45
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	119.69
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	555.46
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	32.82
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	41.45
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	41.45
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	602.04
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	81.58
140972	04/13/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	181.38
140977	04/13/2018	07496	CHAPLAIN SERVICES NETWORK	in	2018 CHAPLAINCY SERVICES	1,100.00
140979	04/13/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICES (STATION 2)	18.37
141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	INSTALL HEADSETS	408.33
141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	REPAIR RADIO TRANSCEIVER	407.25
141001	04/13/2018	09827	DAY WIRELESS SYSTEMS	in	REPAIR GETAC DOCKING	114.03
141003	04/13/2018	00480	DEPENDABLE APPLIANCE	in	DISHWASHER RAILS - STATION 1	170.84
141005	04/13/2018	08940	DFND TECHNOLOGIES LLC	in	FIRE T-SHIRTS	5,195.15
141009	04/13/2018	02931	ENCOMPASS TEXTILES & INTERIORS	in	GENERAL MEDICAL SUPPLIES	123.67
141021	04/13/2018	01683	FINANCIAL FORMS & SUPPLIES INC	in	HCFA FORMS	54.99
141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	3-PIN 120V CONNECTOR (STATION 5)	48.98
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	337.68
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	243.60
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	229.15

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141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	945.19
141066	04/13/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	13.36
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	1.43
141066	04/13/2018	08868	LIFE-ASSIST	in	MEDICATION	97.00
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	35.29
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	603.82
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	184.73
141066	04/13/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	46.70
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	889.98
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	153.95
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	829.70
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	152.89
141066	04/13/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	915.85
141066	04/13/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	456.90
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	47.16
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	102.69
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	74.86
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	96.47
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	73.17
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	80.94
141105	04/13/2018	00917	OXARC, INC.	in	CYLINDER CREDIT	-581.00
141105	04/13/2018	00917	OXARC, INC.	in	OXYGEN	85.48
141105	04/13/2018	00917	OXARC, INC.	in	CYLINDER RENTAL	153.23
141114	04/13/2018	00957	RANCH & HOME INC	in	NUTS & BOLTS	5.27
141119	04/13/2018	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY ROTARY DUES	123.50
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	45.75
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	44.39
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.65
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	65.43
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.63
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.72
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.18
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.13
141161	04/13/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.23

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141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,086.83	
141185	04/13/2018	06869	ZOLL MEDICAL CORPORATION	in	CPR STAT-PADZ ELECTRODES	1,368.36	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: GARDEN	30.90	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: CREW RE	59.77	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: SOFTSOA	44.31	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: JET-DRY	14.10	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BOARS H	244.32	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LODGING FOR EMS TRAINING/ACLS/PALS	102.95	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	125.56	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ARM & H	4.43	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ROYAL A	41.98	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL TOOLS AND SUPPLIES/BIT SOCKE	4.28	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BRIGHTC	172.91	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DURACE	238.64	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & OFFICE	81.30	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	7,209.68	
Total amount by Department						\$ 38,163.19	
Total amount by Fund						\$ 38,163.19	
403 BUILDING SAFETY FUND							
010 BUILDING SAFETY							
140938	04/13/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	307.00	
141143	04/13/2018	06977	THE BUILDING DEPARTMENT INC	in	MARCH BUILDING INSPECTIONS	1,631.25	
141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	374.29	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC STORE ACCESSIBLE & USUABLE BUII	50.99	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC STORE FIRE INSPECTOR WOOLSEY	215.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSPECTOR SEMINAR WOOLSEY 3/12-3/16	795.00	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	57.82	
Total amount by Department						\$ 3,431.35	
Total amount by Fund						\$ 3,431.35	
405 STORMWATER UTILITY FUND							
010 STORMWATER							
140939	04/13/2018	01853	AGO INDUSTRIES INC	in	OE COVERALLS	794.76	
140954	04/13/2018	03707	BAXTER AUTO PARTS	in	USED OIL TANK	14.74	
141058	04/13/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	VAC CON PARTS	3.31	
141086	04/13/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	76.00	

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141113	04/13/2018	01817	RADIO SERVICE COMPANY INC	in MAINTENANCE CHARGES	55.19	
141114	04/13/2018	00957	RANCH & HOME INC	in TRAILER ADAPTER #64	12.78	
141114	04/13/2018	00957	RANCH & HOME INC	in ANDFILL FENCE	110.51	
141114	04/13/2018	00957	RANCH & HOME INC	in FENCE PARTS FOR LANDFILL	97.14	
141114	04/13/2018	00957	RANCH & HOME INC	in TARP FOR 19TH AND ELY	32.56	
141128	04/13/2018	00724	SHOWCASE SPECIALTIES, INC.	in OE UNIFORMS	135.75	
141132	04/13/2018	05320	SOLID WASTE SYSTEMS INC	in VAC CON PARTS	147.79	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in OFFICE SUPPLIES	21.71	
141163	04/13/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	237.60	
141164	04/13/2018	00030	VERIZON NORTHWEST	in VEHICLE TRACKING	130.32	
141164	04/13/2018	00030	VERIZON NORTHWEST	in VEHICLE TRACKING	130.32	
141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in SWEEPER HOOKS	3.23	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FLAGGER HANDBOOKS/CARDS - 20 EACH	31.52	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REGISTRATION - CESCL RECERTIFICATIO	500.00	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	2,298.14	
Total amount by Department					\$ 4,833.37	
Total amount by Fund					\$ 4,833.37	
406 COLUMBIA PARK GOLF COURSE FUND						
010 COLUMBIA PARK GOLF COURSE						
140983	04/13/2018	05296	CKJT ARCHITECTS	in CONSULTING SVCS-CPGC	9,838.00	
141138	04/13/2018	07670	STRATEGIC CONSTRUCTION MANAGEME	in CONSULTANT AGREEMENT	800.00	
141180	04/13/2018	05761	WILLIAMS SCOTSMAN INC	in CPGC ADA RAMP	281.27	
Total amount by Department					\$ 10,919.27	
Total amount by Fund					\$ 10,919.27	
501 EQUIPMENT RENTAL FUND						
140953	04/13/2018	04052	BATTERIES PLUS	in BATTERIES	575.36	
140953	04/13/2018	04052	BATTERIES PLUS	in BATTERIES	540.80	
140953	04/13/2018	04052	BATTERIES PLUS	in BATTERIES	314.94	
140953	04/13/2018	04052	BATTERIES PLUS	in BATTERIES	700.44	
140991	04/13/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in OIL - ENGINE 15W-40	1,011.96	
140994	04/13/2018	07868	CORWIN FORD - TRI CITIES	in BRAKE PADS	63.15	
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in INVENTORY	50.12	
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in INVENTORY	35.87	
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in INVENTORY	102.53	

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	141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	41.12
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	24.85
Total amount by Department							\$ 3,461.14
010 EQUIPMENT RENTAL							
	140943	04/13/2018	05681	AMERIGAS PROPANE LP	in	PROPANE FOR VEH. 0401	19.40
	140951	04/13/2018	04247	AUTOZONE	in	DOOR HANDLE-VEHICLE 5801	29.31
	140966	04/13/2018	05797	BRAUN NORTHWEST	in	PLACARD HOLDER-VEHICLE 2717	176.26
	140969	04/13/2018	09459	BURGER RICHARD C	in	APPRAISAL FEE FOR VEHICLES 252 AND 2	200.00
	140973	04/13/2018	03527	CASADAY BEE-LINE SERVICE & TOWING	in	STEERING GEAR REPLACEMENT FOR VEI	1,786.93
	140976	04/13/2018	05050	CENTRAL HOSE & FITTINGS INC	in	FITTINGS AND HARDWARE FOR VEHICLE	131.04
	140985	04/13/2018	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	230.12
	140985	04/13/2018	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	20,818.43
	140987	04/13/2018	00505	COLUMBIA GRAIN & FEED INC	in	CARBURETOR-VEH. P003	98.16
	140987	04/13/2018	00505	COLUMBIA GRAIN & FEED INC	in	CREDIT - FOR CARBURETOR FOR VEH. P0	-98.16
	140987	04/13/2018	00505	COLUMBIA GRAIN & FEED INC	in	PARTS FOR VEH. P003	178.29
	140994	04/13/2018	07868	CORWIN FORD - TRI CITIES	in	SEAT BELT-VEHICLE 7353	116.92
	141025	04/13/2018	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDSHIELD REPAIR-VEH. 2802	1,303.20
	141025	04/13/2018	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDSHIELD REPAIR-VEH. 0500	139.31
	141037	04/13/2018	06105	HOUSE OF AUTOMOTIVE PARTS AND PAI	in	SHOP TOWELS AND ABSORBANT MATS FO	221.96
	141037	04/13/2018	06105	HOUSE OF AUTOMOTIVE PARTS AND PAI	in	MULTIPURPOSE GREY CLOTH FOR SHOP	122.61
	141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	AUTO EJECT FOR VEH. 2105	290.83
	141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	SUPER AUTO EJECT FOR VEH. 2003	321.35
	141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	AIR EJECT PORT-VEHICLE 2801	270.41
	141038	04/13/2018	08711	HUGHES FIRE EQUIPMENT INC	in	LIGHT BULB FOR VEHICLE 2801	64.49
	141046	04/13/2018	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAINT STEP FOR VEHICLE 0228	313.85
	141046	04/13/2018	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAINT COMPART DOOR-VEH 2802	461.44
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	ENGINE & RAD REPAIR-VEH 0228	8,153.12
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	DIFFERENTIAL DIAG & REPAIR-VEH 0156	562.56
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	ELEC/ HYD REPAIR-VEH 2004	2,715.61
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	ABS DIAG & REPAIR-VEH 4612	233.84
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	ENGINE DIAGNOSIS/REPAIR-VEH 2802	736.57
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	TEMP SENSOR FOR FLEET (RETURNED)	51.61
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	TEMPERATURE SENSOR-VEH 2802	53.89
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	CREDIT-TEMP SENSOR-FLEET	-51.61
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	HYDRUALIC FILTER FOR VEHICLE 0419	20.53
	141050	04/13/2018	03363	JIM'S PACIFIC GARAGES INC	in	SENSOR FOR VEH. 4206	136.65
	141061	04/13/2018	06243	KIMBALL MIDWEST	in	16-14 GAUGE CONNECTORS FOR FLEET	32.04

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141061	04/13/2018	06243	KIMBALL MIDWEST	in	22-18 GAUGE CONNECTORS FOR FLEET	32.04
141061	04/13/2018	06243	KIMBALL MIDWEST	in	7 PIN TRAILER TESTER AND POWER TAP I	67.02
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS & BOOTS-VEH 7574	180.82
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	HAZARD SWITCH-VEH. 0500	18.97
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER-VEH. 5006	7.66
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER-VEHICLE 6203	4.95
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	FLASHER FOR VEHICLE 0500	17.69
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	OIL SEALS-VEHICLE 3007	11.92
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	BRAKE ROTORS & PADS-VEH 2206	293.38
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	BRAKE PARTS-VEHICLE 0142	135.49
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	BELTS FOR VEHICLE 0438	13.21
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	BELT FOR VEHICLE 0438	17.88
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	OIL SEAL FOR VEHICLE 3007	5.96
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	CLIP AND TRAILER CHAIN FOR VEHICLE	27.73
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTERS FOR VEHICLE 0419	34.99
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	PCV VALVE FOR VEHICLE 0044	6.82
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE, WHEEL WEIGHTS AND CLE.	163.92
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS FOR VEHICLE 7371	48.80
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	ROCKER SWITCH FOR VEHICLE 4204	11.19
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	COOLANT CAP FOR VEHICLE 1090	23.25
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	CLEARANCE LIGHT FOR VEHICLE 2307	9.35
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	HI AMP FLUSH MOUNT FOR VEH. 4100	47.88
141089	04/13/2018	08875	NAPA PASCO AUTO PARTS	in	BATTERY CABLES FOR VEH. 0438	17.21
141102	04/13/2018	04217	O'REILLY AUTO PARTS	in	TPMS SENSOR	52.89
141102	04/13/2018	04217	O'REILLY AUTO PARTS	in	SWAY LINK KIT FOR VEH. 7371	73.80
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPAIR DAMAGE ON VEHICLE 7337	4,118.98
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPAIR DAMAGE-VEHICLE 7233	5,740.11
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPAIR DAMAGE ON VEHICLE 7336	3,444.32
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPLACE HEADLAMP FOR VEHICLE 7235	113.99
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	REPLACE REAR TIRE FOR VEHICLE 7233	281.18
141115	04/13/2018	05903	RATTLESNAKE MOUNTAIN HARLEY-DAV	in	WATER PUMP & OIL CHANGE-VEH 7234	1,207.26
141131	04/13/2018	01022	SNAP ON INDUSTRIAL	in	PARTS FOR SHOP	103.84
141155	04/13/2018	09405	TRUCK PRO LLC SIX STATES	in	BREAKAWAY SYSTEM-VEH. 3007	127.98
141158	04/13/2018	03883	U R M CASH & CARRY	in	ANT TRAPS- SHOP	8.01
141160	04/13/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.61
141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.27
141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PIPE FITTINGS FOR VEHICLE 0438	7.73

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141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in COUPLER FOR VEH. 4205	4.33	
141171	04/13/2018	01035	WASHINGTON HARDWARE AND FURNITI	in PIPE FITTING FOR VEH. 4205	3.25	
141176	04/13/2018	03719	WESTERN STATES EQUIPMENT CO DBA I	in COOLANT EXTENDER FOR FLEET	46.09	
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL SUBSCRIPTION & UPDATES FOR	543.00	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WHEEL CHOCKS FOR NEW ENGINE; BUDG	217.46	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in VALVE HARDWARE FOR INITIAL SETUP O	50.40	C
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ASE TEST FEES FOR NIC OORD	118.00	C
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	302.69	
Total amount by Department					\$ 57,649.28	
360 MISCELLANEOUS REVENUE						
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	7.40	
Total amount by Department					\$ 7.40	
390 OTHER FINANCING SOURCES						
T 300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in FEB 2018 EXCISE TAX	1,370.51	
Total amount by Department					\$ 1,370.51	
Total amount by Fund					\$ 62,488.33	
502 CENTRAL STORES FUND						
140998	04/13/2018	00481	CROWN PAPER & JANITORIAL SUPPLY	in BRUSHES -TOILET BOWL	28.89	
141014	04/13/2018	05426	EWING IRRIGATION PRODUCTS, INC	in SPRINKLERS-RAINBIRD	533.67	
141014	04/13/2018	05426	EWING IRRIGATION PRODUCTS, INC	in INVENTORY-IRRIGATION	693.37	
141030	04/13/2018	01775	GRAINGER	in PAINT BRUSHES	37.79	
141030	04/13/2018	01775	GRAINGER	in PUSH BROOMS	60.20	
141094	04/13/2018	02904	NORTHERN SAFETY CO., INC.	in GLOVES - LEATHER WORK	1,118.95	
141098	04/13/2018	03700	OFFICE DEPOT INC	in RECEIPT PAPER	64.04	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in SAFETY GLASSES	731.49	
141137	04/13/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in BATTERIES- "D" CELL	62.55	
141145	04/13/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in SAFETY VESTS	326.45	
141145	04/13/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in SAFETY VESTS	156.38	
141156	04/13/2018	04283	TURF STAR INC	in CONVERSION ASSY. TORO FLX35-6-3134	945.91	
141186	04/13/2018	04578	ZUMAR INDUSTRIES INC	in POSTS ANCHOR	1,346.64	
Total amount by Department					\$ 6,106.33	
010 CENTRAL STORES						
140935	04/13/2018	01526	ABADAN	in BIZHUB C3110 STATION 5	88.52	

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140935	04/13/2018	01526	ABADAN	in	BIZHUB COPIER MAINTENANCE	694.28		
140935	04/13/2018	01526	ABADAN	in	KIP 860 WIDE FORMATS	324.81		
141062	04/13/2018	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB 552 - CITY HALL	168.06		
141062	04/13/2018	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C35 - SR CTR	243.31		
141065	04/13/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL STA 61 & 62 - BH C35	137.45		
141065	04/13/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTALS	603.82		
141183	04/13/2018	06353	XEROX CORPORATION	in	5855APT POLICE PATROL COPIER	217.29		
141183	04/13/2018	06353	XEROX CORPORATION	in	W7855PT POLICE ADMIN COPIER	468.61		
141183	04/13/2018	06353	XEROX CORPORATION	in	W7845PT POLICE DETECTIVES COPIER	317.81		
Total amount by Department						\$ 3,263.96		
Total amount by Fund						\$ 9,370.29		
503 RISK MANAGEMENT FUND								
010 RISK MANAGEMENT								
	141046	04/13/2018	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAIR-PARKS VEHICLE	1,859.63	
	141069	04/13/2018	09277	LOURDES OCCUPATIONAL HEALTH	in	MEDICAL SERVICES	76.00	
	141163	04/13/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.95	
	141184	04/13/2018	08701	ZION RESTORATION	in	RETAINAGE RELEASE	945.28	
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY AWARDS	146.32	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY AWARDS	48.77	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY AWARDS	138.91	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY AWARDS LUNCHEON	917.89	C
T	300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY AWARDS LUNCH	0.04	C
T	300324	04/05/2018	00167	WA STATE DEPT OF REVENUE	in	FEB 2018 EXCISE TAX	2.12	
Total amount by Department						\$ 4,171.91		
370 GAINS/LOSSES AND OTHER INCOME								
	141136	04/13/2018	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	200.00	
Total amount by Department						\$ 200.00		
Total amount by Fund						\$ 4,371.91		
611 FIREMEN'S PENSION FUND								
010 FIREMEN'S PENSION								
	141081	04/13/2018	01657	MILLIMAN	in	ACTUARIAL VALUATIONS	11,800.00	
Total amount by Department						\$ 11,800.00		
Total amount by Fund						\$ 11,800.00		

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
612 OPEB TRUST FUND						
010 OPEB TRUST FUND						
140937	04/13/2018	00024	ADKINS WILLIAM	in	MEDICARE PART B	129.00
140967	04/13/2018	00185	BUCK, GARY E	in	MEDICARE PART B	134.00
140984	04/13/2018	00127	CLEAVENGER, BUDDY L	in	MEDICARE PART B	126.00
140989	04/13/2018	00128	COMSTOCK, WILLIAM J	in	MEDICARE PART B	123.00
141002	04/13/2018	00121	DEINES, JAMES I	in	MEDICARE PART B	346.80
141006	04/13/2018	00324	DUNCAN LARRY	in	MEDICARE PART B	134.00
141007	04/13/2018	01894	EASLING, CONNIE	in	MEDICARE PART B	134.00
141016	04/13/2018	00041	FARNKOFF, ROBERT C	in	MEDICARE PART B	134.00
141017	04/13/2018	00058	FEARING, DOUG	in	MEDICARE PART B	134.00
141026	04/13/2018	00181	GIER, CHARLES W.	in	MEDICARE PART B	122.00
141028	04/13/2018	00134	GONDERMAN, DAVID A	in	MEDICARE PART B	131.00
141036	04/13/2018	06744	HIRSCHEL ARTHUR D	in	MEDICARE PART B	104.90
141054	04/13/2018	00065	JUERGENS, CURT	in	MEDICARE PART B	134.00
141063	04/13/2018	00060	KRAFT, JAMES	in	MEDICARE PART B	374.00
141071	04/13/2018	00050	MACE, BILL	in	MEDICARE PART B	134.00
141072	04/13/2018	00052	MAPLETHORPE, JOHN G., JR	in	MEDICARE PART B	129.00
141077	04/13/2018	00055	MERCER, BILL	in	MEDICARE PART B	160.80
141081	04/13/2018	01657	MILLIMAN	in	ACTUARIAL VALUATIONS	14,475.00
141099	04/13/2018	00142	O'HAIR, RONALD L	in	MEDICARE PART B	134.00
141107	04/13/2018	05554	PENNEY MICHAEL	in	MEDICARE PART B	134.00
141118	04/13/2018	00145	REMUS, LARRY J	in	MEDICARE PART B	114.00
141120	04/13/2018	00147	RUMLEY, LARRY M	in	MEDICARE PART B	108.00
141121	04/13/2018	01821	SCHARNHORST, DEAN	in	MEDICAL & PRESC	174.00
141126	04/13/2018	00148	SHAW, LEONARD	in	MEDICARE PART B	123.00
141130	04/13/2018	00150	SLEATER, LARRY L	in	MEDICARE PART B	134.00
141133	04/13/2018	00066	SOUTHWICK, JOHN J., JR.	in	MEDICARE PART B	134.00
141153	04/13/2018	01318	TRIPP, GREG	in	MEDICARE PART B	299.00
141166	04/13/2018	00152	VICKERMAN THOMAS	in	MEDICARE PART B	134.00
141170	04/13/2018	08584	WAGNER BRIAN	in	MEDICARE PART B	127.00
141179	04/13/2018	00154	WILLEBY, DONALD R	in	MEDICARE PART B	2,789.00
141181	04/13/2018	02997	WILLIAMS GARY	in	MEDICARE PART B	134.00
141182	04/13/2018	01415	WILLIAMS, KEN	in	MEDICARE PART B	134.00
Total amount by Department						\$ 21,831.50
Total amount by Fund						\$ 21,831.50

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
634 BI-COUNTY POLICE INFO NETWORK					
010 BI-COUNTY POLICE INFO NETWORK					
141092	04/13/2018	00886	NEW HORIZONS COMPUTER LEARNING C	in CITRIX TRAINING CLASSES	10,000.00
141122	04/13/2018	06976	SCIENS CONSULTING LLC	in PHASE 3	30,150.00
Total amount by Department					\$ 40,150.00
Total amount by Fund					\$ 40,150.00
642 METRO DRUG FORFEITURE FUND					
010 NONE					
141023	04/13/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	158.93
T 300322	03/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in MONTHLY SERVICE FEE FOR STAMPS.COI	15.99
Total amount by Department					\$ 174.92
Total amount by Fund					\$ 174.92

City of Kennewick

Claims Roster

3/24/2018 - 4/13/2018

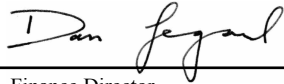
Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
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Grand Total: \$ 2,572,941.48

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 140903 through 141186	\$ 2,448,046.51
Wire transfer number 300322	52,854.11
Wire transfer number 300324	72,040.86

Total	<u><u>\$ 2,572,941.48</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(2)	Council Date	05/01/2018
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for March 2018.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for March 2018 in the amount of \$9,830.89, comprised of check numbers 2384-2388, 232-234 in the amount of \$3,044.56 and electronic transfers in the amount of \$6,786.33.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total \$9,830.89.

Through

Denise Winters
Apr 23, 09:53:20 GMT-0700 2018

Dept Head Approval

Dan Legard
Apr 24, 08:08:45 GMT-0700 2018

City Mgr Approval

Marie Mosley
Apr 26, 11:48:17 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

COLUMBIA PARK GOLF COURSE FUND

CHECK REGISTER

MARCH 2018

Check Number	Vendor Check Name	Check Date	Amount	Type
2384	CAPITAL INSURANCE	3/2/2018	\$1,208.38	Check
2385	ADP SCREENING	3/23/2018	40.33	Check
2386	CAPITAL INSURANCE	3/23/2018	607.18	Check
2387	QUEST DIAGNOSTICS	3/23/2018	31.95	Check
2388	WILLIAMS SCOTSMAN	3/30/2018	968.26	Check
232	KING BEVERAGE	3/1/2018	27.78	Check
233	KING BEVERAGE	3/15/2018	95.71	Check
234	KING BEVERAGE	3/29/2018	64.97	Check
170457	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	3/9/2018	225.55	EFT
170520	CITY OF KENNEWICK ELECTRICAL	3/9/2018	212.30	EFT
170522	COLEMAN OIL COMPANY	3/9/2018	85.64	EFT
170531	NORTHWEST GOLF CARS	3/9/2018	210.33	EFT
170546	PEPSI COLA BOTTLING CO.	3/9/2018	16.63	EFT
006729431 ADP TOTAL	ADP TOTAL SOURCE	3/9/2018	3,158.62	EFT
Paid by ACH	R&R PRODUCTS INC	3/9/2018	116.18	EFT
173710	ACUSHNET	3/23/2018	206.01	EFT
173710	ACUSHNET	3/23/2018	245.58	EFT
173716	BRIDGESTONE GOLF, INC	3/23/2018	92.69	EFT
173716	BRIDGESTONE GOLF, INC	3/23/2018	199.20	EFT
173716	BRIDGESTONE GOLF, INC	3/23/2018	135.00	EFT
173913	PEPSI COLA BOTTLING CO.	3/23/2018	60.60	EFT
173913	PEPSI COLA BOTTLING CO.	3/23/2018	17.20	EFT
173913	PEPSI COLA BOTTLING CO.	3/23/2018	30.16	EFT
173913	PEPSI COLA BOTTLING CO.	3/23/2018	13.80	EFT
173945	VOLVIK USA INC	3/23/2018	298.80	EFT
173955	FRONTIER COMMUNICATIONS	3/23/2018	289.97	EFT
173974	CINTAS CORPORATION #608	3/23/2018	99.03	EFT
174144	MEADOW SPRINGS COUNTRY CLUB	3/23/2018	175.00	EFT
174150	LOREN AUSTIN WELDING AND MANUFACTURING LLC	3/23/2018	249.78	EFT
Paid by ACH	R&R PRODUCTS INC	3/23/2018	240.40	EFT
Paid by ACH	R&R PRODUCTS INC	3/23/2018	312.83	EFT
ADP 511398464	ADP, LLC	3/30/2018	95.03	EFT
			<u>\$9,830.89</u>	

*Void

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2384-2388, 232-234	\$	3,044.56
Electronic transfers		6,786.33
Total	\$	<u>9,830.89</u>

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2384	CAPITAL INSURANCE	3/2/2018		\$1,208.38	
	PAY	20005-000-244-00	Accounts Payable		1,208.38
	PURCH	18400-000-244-00	Prepaid Genliab Ins	1,208.38	
2385	ADP SCREENING	3/23/2018		\$40.33	
	PAY	20005-000-244-00	Accounts Payable		40.33
	PURCH	51900-080-244-00	Contract Services	40.33	
2386	CAPITAL INSURANCE	3/23/2018		\$607.18	
	PAY	20005-000-244-00	Accounts Payable		607.18
	PURCH	18400-000-244-00	Prepaid Genliab Ins	607.18	
2387	QUEST DIAGNOSTICS	3/23/2018		\$31.95	
	PAY	20005-000-244-00	Accounts Payable		31.95
	PURCH	51800-080-244-000	Professional Services	31.95	
2388	WILLIAMS SCOTSMAN	3/30/2018		\$968.26	
	PAY	20005-000-244-00	Accounts Payable		968.26
	PURCH	54450-080-244-00	Buidling Rent	968.26	
006729431 ADP TOTAL	ADP TOTAL SOURCE	3/9/2018		\$3,158.62	
	PAY	20005-000-244-00	Accounts Payable		3,158.62
	PURCH	50800-050-244-00	Helth Benefits	1,570.81	
	PURCH	50800-060-244-00	Helth Benefits	1,587.81	
232 KING BEVERAGE	KING BEVERAGE	3/1/2018		\$27.78	
	PAY	20005-000-244-00	Accounts Payable		27.78
	PURCH	49300-070-244-00	COGS- Beer	27.78	
233 KING BEVERAGE	KING BEVERAGE	3/15/2018		\$95.71	
	PAY	20005-000-244-00	Accounts Payable		95.71
	PURCH	49300-070-244-00	COGS- Beer	95.71	
234	KING BEVERAGE	3/29/2018		\$64.97	
	PAY	20005-000-244-00	Accounts Payable		64.97
	PURCH	49300-070-244-00	COGS- Beer	64.97	
ADP 511398464	ADP, LLC	3/30/2018		\$95.03	
	PAY	20005-000-244-00	Accounts Payable		95.03
	PURCH	51900-080-244-00	Contract Services	95.03	
173710	ACUSHNET	3/23/2018		\$206.01	
	PAY	20005-000-244-00	Accounts Payable		206.01
	PURCH	47150-050-244-00	COGS- Merchandise	206.01	
173710	ACUSHNET	3/23/2018		\$245.58	
	PAY	20005-000-244-00	Accounts Payable		245.58
	PURCH	47150-050-244-00	COGS- Merchandise	245.58	
173716	BRIDGESTONE GOLF, INC	3/23/2018		\$92.69	
	PAY	20005-000-244-00	Accounts Payable		92.69
	PURCH	47150-050-244-00	COGS- Merchandise	92.69	
173716	BRIDGESTONE GOLF, INC	3/23/2018		\$199.20	
	PAY	20005-000-244-00	Accounts Payable		199.20
	PURCH	47150-050-244-00	COGS- Merchandise	199.20	
173716	BRIDGESTONE GOLF, INC	3/23/2018		\$135.00	
	PAY	20005-000-244-00	Accounts Payable		135.00
	PURCH	47150-050-244-00	COGS- Merchandise	135.00	
173974	CINTAS CORPORATION #608	3/23/2018		\$99.03	
	PAY	20005-000-244-00	Accounts Payable		99.03
	PURCH	51900-080-244-00	Contract Services	59.05	
	PURCH	51900-060-244-00	Contract Services	39.98	
170520	CITY OF KENNEWICK ELECTRICAL	3/9/2018		\$212.30	
	PAY	20005-000-244-00	Accounts Payable		212.30
	PURCH	52200-080-244-00	Utilities- Gas & Electric	95.12	
	PURCH	52200-060-244-00	Utilities- Gas & Electric	88.62	
	PURCH	52210-060-244-00	Irrigation Electricity	28.56	

Check	Vendor	Date	Amount	Debit	Credit
170522	COLEMAN OIL COMPANY	3/9/2018		\$85.64	
	PAY	20005-000-244-00	Accounts Payable		85.64
	PURCH	58300-060-244-00	Fuel & Oil Maint	38.36	
		58300-060-244-00	Fuel & Oil Golf	47.28	
173955	FRONTIER COMMUNICATIONS	3/23/2018		\$289.97	
	PAY	20005-000-244-00	Accounts Payable		289.97
	PURCH	52100-080-244-00	Telecom	289.97	
170457	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	3/9/2018		\$225.55	
	PAY	20005-000-244-00	Accounts Payable		225.55
	PURCH	47150-050-244-00	COGS-Merchandise	225.55	
174150	LOREN AUSTIN WELDING AND MANUFACTURING LLC	3/23/2018		\$249.78	
	PAY	20005-000-244-00	Accounts Payable		249.78
	PURCH	58400-050-244-00	Equipment Outside Repairs	249.78	
174144	MEADOW SPRINGS COUNTRY CLUB	3/23/2018		\$175.00	
	PAY	20005-000-244-00	Accounts Payable		175.00
	PURCH	55400-050-244-00	Range Balss	175.00	
170531	NORTHWEST GOLF CARS	3/9/2018		\$210.33	
	PAY	20005-000-244-00	Accounts Payable		210.33
	PURCH	58400-050-244-00	Equipment Outside Repairs	210.33	
170546	PEPSI COLA BOTTLING CO.	3/9/2018		\$16.63	
	PAY	20005-000-244-00	Accounts Payable		16.63
	PURCH	49150-050-244-00	COGS- Packaged Foods	16.63	
173913	PEPSI COLA BOTTLING CO.	3/23/2018		\$60.60	
	PAY	20005-000-244-00	Accounts Payable		60.60
	PURCH	49200-070-244-00	COGS- Soft Beverage	60.60	
173913	PEPSI COLA BOTTLING CO.	3/23/2018		\$17.20	
	PAY	20005-000-244-00	Accounts Payable		17.20
	PURCH	49150-050-244-00	COGS- Packaged Foods	17.20	
173913	PEPSI COLA BOTTLING CO.	3/23/2018		\$30.16	
	PAY	20005-000-244-00	Accounts Payable		30.16
	PURCH	49150-050-244-00	COGS- Packaged Foods	30.16	
173913	PEPSI COLA BOTTLING CO.	3/23/2018		\$13.80	
	PAY	20005-000-244-00	Accounts Payable		13.80
	PURCH	49200-070-244-00	COGS- Soft Beverage	13.80	
Paid by ACH	R&R PRODUCTS INC	3/9/2018		\$116.18	
	PAY	20005-000-244-00	Accounts Payable		116.18
	PURCH	55850-060-244-00	Course Accessories Maint	116.18	
Paid by ACH	R&R PRODUCTS INC	3/23/2018		\$240.40	
	PAY	20005-000-244-00	Accounts Payable		240.40
	PURCH	55850-060-244-00	Course Accessories Maint	240.40	
Paid by ACH	R&R PRODUCTS INC	3/23/2018		\$312.83	
	PAY	20005-000-244-00	Accounts Payable		312.83
	PURCH	55850-060-244-00	Course Accessories Maint	312.83	
173945	VOLVIK USA INC	3/23/2018		\$298.80	
	PAY	20005-000-244-00	Accounts Payable		298.80
	PURCH	47150-050-244-00	COGS-Merchandise	298.80	

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	05/01/2018
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 4/15/2018)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster in the amount of \$2,482,572.73, for the period ended 4/15/2018, comprised of check numbers 72408 through 72425 and direct deposit numbers 158634 through 159085.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,482,572.73.

Through

Phil Bleazard
Apr 18, 11:11:40 GMT-0700 2018

Dept Head Approval

Dan Legard
Apr 18, 11:30:32 GMT-0700 2018

City Mgr Approval

Marie Mosley
Apr 26, 11:49:33 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

May 1, 2018

All Departments:

April 15, 2018

ADMINISTRATIVE TEAM	2,070.00
CITY COUNCIL	4,038.00
CITY MANAGER	12,022.72
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	40,193.33
EMPLOYEE & COMMUNITY RELATIONS	53,660.72
ENGINEERING	54,712.71
FACILITIES & GROUNDS	82,356.29
FINANCE	44,809.75
FIRE	269,460.11
LEGAL SERVICES	22,266.26
MANAGEMENT SERVICES	80,687.68
POLICE	455,330.64
Subtotal General Fund	1,121,608.21
STREETS	16,049.72
TRAFFIC	27,580.40
Subtotal Street Fund	43,630.12
BI-PIN	6,167.45
BUILDING SAFETY	25,275.97
COMMUNITY DEVELOPMENT	3,924.90
CRIMINAL JUSTICE	60,965.70
EQUIPMENT RENTAL	11,509.35
MEDICAL SERVICES	148,684.27
RISK MANAGEMENT	3,273.90
STORMWATER UTILITY	18,369.94
WATER & SEWER	117,604.18
Subtotal Other Funds	395,775.66
Total Salaries and Wages	1,561,013.99
<u>Benefits:</u>	
Comp Time Payout	1,284.00
Dental Insurance	43,330.90
Industrial Insurance	25,467.68
Life Insurance	4,066.75
Long Term Disability Insurance	4,686.57
Medical Insurance	600,512.70
Medical Retirement Account	2,775.00
Retirement	142,367.81
Social Security (FICA)	89,527.22
Vision Insurance	7,540.11
Total Benefits	921,558.74
Grand Total	<u>\$2,482,572.73</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,482,572.73 comprised of check numbers 72408 through 72425 and direct deposit numbers 158634 through 159085.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet



Agenda Item Number	3.d.	Council Date	05/01/2018
Agenda Item Type	Contract/Agreement/Lease		
Subject	Public Works Board Loan - Water Meter AMR		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That City Council authorize the City Manager to sign the Public Works Board Construction Loan Contract for the Automated Meter Reading Project in the amount of \$6,000,000.

Motion for Consideration

I move to authorize the City Manager to sign the Public Works Board Construction Loan Contract for the Automated Meter Reading Project in the amount of \$6,000,000.

Summary

The City applied for and received a Public Works Board Construction Loan in the amount of \$6,000,000 to construct a communications network, replace existing water meters with automated, remote read meters, and upgrade water system SCADA and security systems.

The new system will allow remote meter reads, integration with the City Utility Billing Software, leak detection, and data collection abilities that do not exist today. With this system consumption information will be sent via a communication network into Utility Billing software without the need to visit each individual meter.

Alternatives

None

Fiscal Impact

Final project expenditures will need to be repaid by the Water Utility over a 20 year period at a 1.66% interest rate.

Through

Dept Head Approval

City Mgr Approval

Cary Roe
Apr 24, 18:48:08 GMT-0700 2018

Marie Mosley
Apr 26, 11:54:46 GMT-0700 2018

Attachments: Loan Contract

☐ Recording
Required?

CONTRACT FACE SHEET

Contract Number: PC18-96103-003

PUBLIC WORKS BOARD CONSTRUCTION LOAN CONTRACT

1. Contractor City of Kennewick 210 W. 6 th Avenue PO Box 6108 Kennewick, WA 99336-0108		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$6,000,000.00	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐	7. Contract Start Date Contract Execution Date	8. Contract End Date June 1, 2038
9. Federal Funds (as applicable) N/A	Federal Agency N/A	CFDA Number N/A	
10. Tax ID # N/A	11. SWV # SWV0000311-00	12. UBI # 034001675	13. DUNS #
14. Contract Purpose Fund a project of a local government for the planning, acquisition, construction, repair, reconstruction, replacement, rehabilitation, or improvement of streets, roads, bridges, drinking water systems, stormwater systems, sanitary sewage systems, or solid waste facilities, including recycling facilities.			
The Board, defined as the Washington State Public Works Board and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contract Terms and Conditions including Declarations Page; and Attachment I: Attorney's Certification.			
FOR THE CONTRACTOR _____ Signature _____ Print Name _____ Title _____ Date		FOR PUBLIC WORKS BOARD _____ Scott Hutsell, Public Works Board Chair _____ Date APPROVED AS TO FORM ONLY _____ This 25 th Day of January 2018 _____ Signature on File Sandra Adix Assistant Attorney General	



DECLARATIONS

CLIENT INFORMATION

Legal Name: City of Kennewick
Loan Number: PC18-96103-003

PROJECT INFORMATION

Project Title: Automated Meter Reading
Project City: Kennewick
Project State: **Washington**
Project Zip Code: 99336

LOAN INFORMATION

Loan Amount: **\$6,000,000.00**
Total Estimated Cost: **\$6,000,000.00**
Total Estimated Funding: **\$6,000,000.00**
Loan Term: **20**
Interest Rate: **1.66%**
Payment Month: June 1st
Earliest Reimbursement Start Date: **September 1, 2016**
Time of Performance: 60 months from Execution Date of this Contract to Project Completion.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

SCOPE OF WORK

Construct a communications network, replace existing water meters city-wide with automated, remote read meters, and upgrade water system SCADA and security systems.

The project costs may include but are not limited to: engineering, cultural and historical resources, environmental documentation, review, permits, public involvement, easements, bid documents and construction. The project needs to meet all applicable Local, State, and/or Federal standards.

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CONTRACT TERMS AND CONDITIONS

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

Part 1. SPECIAL TERMS AND CONDITIONS

1.1 Definitions

As used throughout this Construction Loan Contract the following terms shall have the meaning set forth below:

- A. "Contract" shall mean this Construction Loan Contract.
- B. "Contractor" shall mean the local government identified on the Contract Face Sheet performing service(s) under this Contract and who is a Party to the Contract, and shall include all employees and agents of the Contractor.
- C. "The Board" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and who is a Party to the Contract.
- D. "Declarations " and "Declared" shall refer to the project information, loan terms and conditions as stated on the Declarations Page of this Loan Contract, displayed within the contract in **THIS STYLE** for easier identification.

1.2 Authority

Acting under the authority of Chapter 43.155 RCW, the Board has awarded the Contractor a Public Works Board construction loan for an approved public works project.

1.3 Purpose

The Board and the Contractor have entered into this Contract to undertake a local public works project that furthers the goals and objectives of the Washington State Public Works Program. The project will be undertaken by the Contractor and will include the activities described in the **SCOPE OF WORK** shown on the Declarations page. The project must be undertaken in accordance with the loan terms and conditions, and all applicable federal, state and local laws and ordinances, which by this reference are incorporated into this Contract as though set forth fully herein.

1.4 Order of Precedence

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- A. Applicable federal and state of Washington statutes and regulations.
- B. Special Terms and Conditions including attachments.
- C. General Terms and Conditions.

1.5 5- year deferral for start-up systems

If the project financed by this contract is to develop a system to deliver previously unavailable services, and revenue from those services is to repay the loan, the new system is eligible for a deferral of loan payments for sixty (60) months after the Contract execution date. The Contractor may provide a written request to the Board requesting a 5-year deferral for an eligible system. The Board may approve the deferral request.

Interest accrues for the aforementioned sixty (60) months. The accrued interest only payment is due June 1 of the 6th year of the loan term. Interest and principal payments are due on June 1 of the 7th year of the loan term.

1.6 Competitive Bidding Requirements

The Contractor shall comply with the provisions of RCW 43.155.060 regarding competitive bidding requirements for projects assisted in whole or in part with money from the Public Works Program.

1.7 Default in Repayment

Loan repayments shall be made on the loan in accordance with Section 1.18 of this Contract. A payment not received within thirty (30) days of the due date shall be declared delinquent. Delinquent payments shall be assessed a monthly penalty beginning on the first (1st) day past the due date. The penalty will be assessed on the entire payment amount. The penalty will be one percent (1%) per month or twelve percent (12%) per annum. The same penalty terms shall apply at project completion if the repayment of loan funds in excess of eligible costs are not repaid at the time of the Project Completion Amendment is submitted, as provided for in Section 1.13.

The Contractor acknowledges and agrees to the Board's right, upon delinquency in the payment of any annual installment, to notify any other entity, creditors, or potential creditors of the Contractor of such delinquency.

The Contractor shall be responsible for all legal fees incurred by the Board in any action undertaken to enforce its rights under this section.

1.8 Investment Grade Audit

For projects involving repair, replacement, or improvement of a wastewater treatment plant, or other public works facility for which an investment grade audit is obtainable, Contractor must undertake an investment grade audit.

Costs incurred as part of the investment grade audit are eligible project costs.

1.9 Sub-Contractor Data Collection

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by sub-contractors and the portion of the Contract funds expended for work performed by sub-contractors, including but not necessarily limited to minority-owned, women-owned, and veteran-owned business sub-contractors. "Sub-Contractors" shall mean sub-contractors of any tier.

1.10 Eligible Project Costs

The Eligible project costs must consist of expenditures eligible under Washington Administrative Code (WAC) 399-30-030 and be related only to project activities described in declared **SCOPE OF WORK**.

Eligible costs for reimbursement shall be construed to mean expenditures incurred and paid, or incurred and payable within thirty (30) days of the reimbursement request. Only costs that have been incurred on or after **LOAN REIMBURSEMENT START DATE** shown in the Declarations are eligible for reimbursement under this Contract.

The Contractor assures compliance with WAC 399-30-030, which identifies eligible costs for projects assisted with Public Works Board loans.

These terms supersede the terms in Section 2.2. Allowable Costs.

1.11 Historical and Cultural Resources

Prior to commencing construction, Contractor shall complete the requirements of Governor's Executive Order 05-05, or, as an alternative to completion of Governor's Executive Order 05-05, Contractor shall complete Section 106 of the National Historic Preservation Act, as applicable. Contractor agrees that the Contractor is legally and financially responsible for compliance with all laws, regulations, and agreements related to the preservation of historical or cultural resources and agrees to hold harmless the Board and the State of Washington in relation to any claim related to such historical or cultural resources discovered, disturbed, or damaged as a result of the project funded by this Contract.

In addition to the requirements set forth in this Contract, Contractor shall, in accordance with Governor's Executive Order 05-05, coordinate with the Washington State Department of Archaeology and Historic Preservation (DAHP), including any recommended consultation with any affected tribe(s), during project design and prior to construction to determine the existence of any tribal cultural resources affected by the proposed project funded by this Contract. Contractor agrees to avoid, minimize, or mitigate impacts to cultural resource as a continuing pre-requisite to receipt of funds under this Contract.

The Contractor agrees that, unless the Contractor is proceeding under an approved historical and cultural monitoring plan or other memorandum of agreement, if historical or cultural resources are discovered during construction, the Contractor shall immediately stop work and notify the local historical preservation officer and the state's historic preservation officer at DAHP. If human remains are uncovered, the Contractor shall report the presence and location of the remains to the coroner and local enforcement immediately, then contact DAHP and the concerned tribe's cultural staff or committee.

The Contractor shall require this provision to be contained in all sub-contracts for work or services related to the declared **SCOPE OF WORK**.

In addition to the requirements set forth in this Contract, Contractor agrees to comply with RCW 27.44.040 regarding Indian Graves and Records; RCW 27.53 regarding Archaeological Sites and Resources; RCW 68.60 regarding Abandoned and Historic Cemeteries and Historic Graves; and, WAC 25-48 regarding Archaeological Excavation and Removal Permits.

Completion of the Section 106 of the National Historic Preservation Act shall substitute for completion of Governor's Executive Order 05-05.

In the event that the Contractor finds it necessary to amend **SCOPE OF WORK**, the Contractor may be required to re-comply with Governor's Executive Order 05-05 or Section 106 of the National Historic Preservation Act.

1.12 Performance Incentives

The Contractor shall complete the project no later than sixty (60) months after the date of contract execution.

Should the Contractor complete the project within forty-eight (48) months of the date of contract execution, the Contractor may choose one of the two following incentives upon project completion:

Option A: The repayment period will be increased by twenty-four (24) months, not to exceed the life of the asset, OR:

Option B: The interest rate will be decreased by one-quarter of one percent (0.25%).

Should the Contractor complete the project within thirty-six (36) months of the date of contract execution, the Contractor may choose one of the following two incentives upon project completion:

Option C: The repayment period will be increased by sixty (60) months, not to exceed the life of the asset, OR;

Option D: The interest rate will be decreased by up to one-half of one percent (0.50%).

Once an option is selected, the Contract shall be modified to note the appropriate change and no further adjustment to the Contract for Performance Incentives shall be authorized. Irrespective of the performance incentive chosen, at no point in time shall the minimum loan interest rate be less than 0.25%.

The calculation of interest rate and term adjustments will apply to the remaining payments beginning from the date the Project Completion report is certified.

1.13 Project Completion Amendment and Certified Project Completion Report

The Contractor shall complete a Certified Project Completion Report when all activities identified in the **SCOPE OF WORK** are complete. The Board will supply the Contractor with the Certified Project Completion Report form, which shall include:

- A. A certified statement that the project, as described in the declared **SCOPE OF WORK**, is complete and, if applicable, meets required standards.
- B. A certified statement of the actual dollar amounts spent, from all funding sources, in completing the project as described in the **SCOPE OF WORK**.
- C. Certification that all costs associated with the project have been incurred and have been accounted for. Costs are incurred when goods and services are received and/or contract work is performed.
- D. A final voucher for the remaining eligible funds.
- E. Pictures of Completed Project.

The Contractor will submit the Certified Project Completion Report together with the last Invoice Voucher for a sum not to exceed the balance of the loan amount. The final Invoice Voucher payment shall not occur prior to the completion of all project activities identified in the **SCOPE OF WORK** and the Board's receipt and acceptance of the Certified Project Completion Report.

The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, term, and interest rate.

1.14 Project Signs

If the Contractor displays, during the period covered by this Contract, signs or markers identifying those agencies participating financially in the approved project, the sign or marker must identify the Washington State Public Works Board as a participant in the project.

1.15 Rate and Term of Loan

The Board shall loan the Contractor a sum not to exceed the **LOAN AMOUNT** shown on the Contract Face Sheet and declared on the Contract Declarations Page. The interest rate shall be the declared **INTEREST RATE** per annum on the outstanding principal balance. The length of the loan shall not exceed the declared **LOAN TERM** in years, with the final payment due by the **CONTRACT END DATE** as shown on the Contract Face Sheet.

1.16 Recapture

The right of recapture shall exist for a period not to exceed six (6) years following contract termination. In the event that the Board is required to institute legal proceedings to enforce the recapture provision, the Board shall be entitled to its costs thereof, including attorney's fees.

These terms supersede the terms in Section 2.31. Recapture.

1.17 Reimbursement Procedures and Payment

If funding or appropriation is not available at the time the invoice is submitted, or when this contract is executed, the issuance of warrants will be delayed or suspended until such time as funds or appropriation become available. Therefore, subject to the availability of funds, warrants shall be issued to the Contractor for reimbursement of allowable expenses incurred by the Contractor while undertaking and administering approved project activities in accordance with the declared **SCOPE OF WORK**.

The Board shall reimburse the Contractor for eligible project expenditures up to the maximum loan amount under this contract, as identified in Section 1.10. When requesting reimbursement for costs incurred, the Contractor shall submit a signed and completed Invoice Voucher (Form A19), referencing the **SCOPE OF WORK** project activity performed, and any appropriate documentation such as bills, invoices, and receipts. The Invoice Voucher must be certified by an official of the Contractor with authority to bind the Contractor.

Requests for reimbursements for costs related to **construction** activities will not be accepted until the Contractor provides:

- Proof of compliance with Governor's Executive Order 05-05 or Section 106 of the National Historic Preservation Act, as described in Section 1.11, and
- Signed Public Works Board Notice of Contract Award and Notice to Proceed, which follows the formal award of a construction contract.

The Contractor shall submit all Invoice Vouchers and all required documentation to:

Public Works Board
Attn: (Program Specialist)
PO Box 42525
Olympia, WA 98504-2525

The Board will pay the Contractor upon acceptance of the work performed and receipt of properly completed invoices. Invoices shall be submitted to the Board not more often than monthly.

Payment shall be considered timely if made by the Board within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

The Board may, at its sole discretion, terminate the contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this contract.

No payments in advance or in anticipation of services or supplies to be provided under this contract shall be made by the Board.

Duplication of Billed Costs. If the Contractor is entitled to payment or has been or will be paid by another source for an eligible project cost, then the Contractor shall not be reimbursed by the Board for that cost.

Disallowed Costs. The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

In no event shall the total Public Works loan exceed 100% of the eligible actual project costs. At the time of project completion, the Contractor shall submit to the Board a Project Completion Amendment certifying the total actual project costs and local share. The final Public Works loan disbursement shall bring the total loan to the lesser of 100% of the eligible project costs or the total declared LOAN AMOUNT. The Project Completion Amendment shall serve as an amendment to this Contract determining the final loan amount, local share, and interest rate.

In the event that the final costs identified in the Project Completion Amendment indicate that the Contractor has received Public Works Board monies in excess of 100.00% of eligible costs, all funds in excess of 100.00% shall be repaid to the Public Works Board by payment to the Department of Commerce, or its successor, together with the submission of the Project Completion Amendment.

1.18 Repayment

Loan repayment installments are due on the day and month identified under the term: PAYMENT MONTH on the Declarations Page. Payments are due each year during the term of the loan beginning one year from the date of contract execution. Interest only will be charged for this payment if a warrant is issued prior to this date. All subsequent payments shall consist of principal and accrued interest due on the specified PAYMENT MONTH date of each year during the remaining term of the loan.

Repayment of the loan under this Contract shall include the declared INTEREST RATE per annum based on a three hundred and sixty (360) day year of twelve (12) thirty (30) day months. Interest will begin to accrue from the date each warrant is issued to the Contractor. The final payment shall be on or before the CONTRACT END DATE shown on the Declarations page, of an amount sufficient to bring the loan balance to zero.

In the event that the Board approves the Contractor's request for a deferral as outlined in Section 1.5, then the first loan repayment is due sixty (60) months after contract execution. Interest accrues for the sixty (60) months after contract execution. The accrued interest only will be charged for this payment if a warrant is issued prior to this date. Interest and principal payments are due on the declared PAYMENT MONTH date of each year during the remaining term of the loan. The Contractor has the right to repay the unpaid balance of the loan in full at any time or make accelerated payments without penalty.

The Contractor will repay the loan in accordance with the preceding conditions through the use of a check, money order, or equivalent means made payable to the Washington State Department of Commerce, or its successor.

1.19 Reports

The Contractor shall furnish the Board with:

- A. Project Status Reports with each Invoice Voucher;
- B. Project Quarterly Reports (if no funds have been reimbursed in the quarter) and/or Quarterly Expenditures Report;
- C. Certified Project Completion Report at project completion (as described in Section 1.13);
- D. Pictures of various stages of the project, and
- E. Other reports as the Board may require.

1.20 Termination for Cause

If the Contractor fails to comply with the terms of this Contract, or fails to use the loan proceeds only for those activities identified in the **SCOPE OF WORK**, the Board may terminate the Contract in whole or in part at any time. The Board shall notify the Contractor in writing of its determination to terminate, the reason for such termination, and the effective date of the termination. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.40 Termination for Cause/Suspension.

1.21 Termination for Convenience

The Board may terminate this contract in the event that state funds are no longer available to the Board, or are not appropriated for the purpose of meeting the Board's obligations under this contract. Termination will be effective when the Board sends written notice of termination to the Contractor. Nothing in this section shall affect the Contractor's obligation to repay the unpaid balance of the loan.

These terms supersede the terms in Section 2.41 Termination for Convenience.

1.22 Time of Performance

No later than sixty (60) months after the date of contract execution the Contractor must reach project completion.

Failure to meet Time of Performance shall constitute default of this contract. In the event of extenuating circumstances, the Contractor may request, in writing, that the Board extend the deadline for project completion. The Board may extend the deadline.

The term of this contract shall be for the entire term of the loan, regardless of actual project completion, unless terminated sooner as provided herein.

1.23 Contract Suspension

In the event that the Washington State Legislature fails to pass and the Governor does not authorize a Capital Budget by June 30 of each biennium, the Washington State Constitution Article 8 and RCW 43.88.130 and RCW 43.88.290 prohibit expenditures or commitments of state funds in the absence of appropriation.

In such event, all work will be suspended effective July 1. The Contractor shall immediately suspend work and take all reasonable steps necessary to minimize the cost of performance directly attributable to such suspension until the suspension is cancelled.

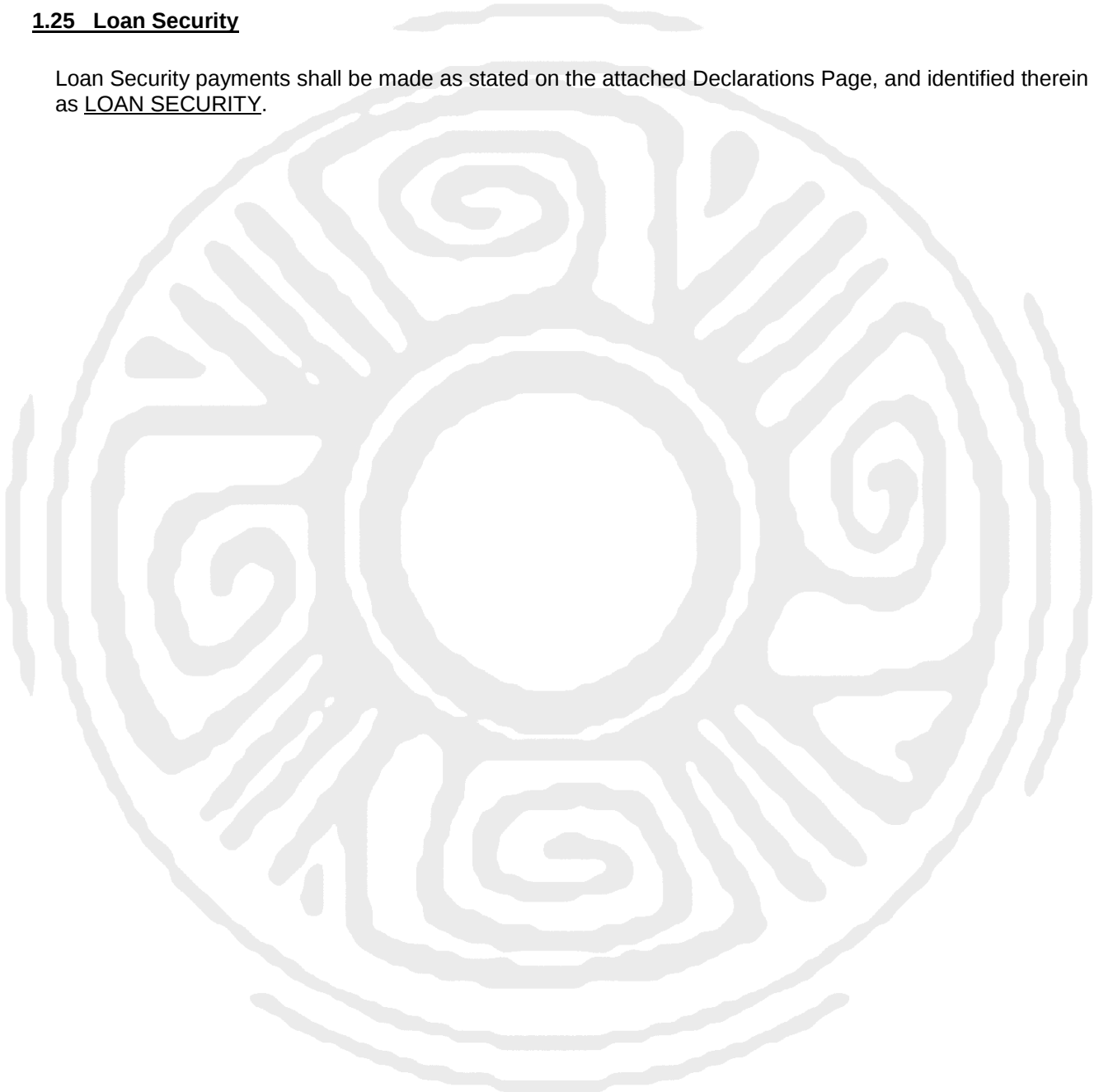
THE BOARD shall notify the Contractor immediately upon lifting of the contract suspension.

1.24 Special Conditions

If SPECIAL CONDITIONS are listed on the Contract Declarations Page then these conditions are herein incorporated as part of the terms and requirements of this contract.

1.25 Loan Security

Loan Security payments shall be made as stated on the attached Declarations Page, and identified therein as LOAN SECURITY.



Part 2. GENERAL TERMS AND CONDITIONS

2.1 DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Public Works Board Chair and/or the designee authorized in writing to act on the Chair's behalf.
- B. "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- C. "BOARD" shall mean the Washington State Public Works Board created in Revised Code of Washington (RCW) 43.155.030, and which is a Party to the Contract
- D. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers.
- E. "State" shall mean the state of Washington.
- F. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2.2 Allowable Costs

Costs allowable under this Contract are actual expenditures according to an approved budget up to the maximum amount stated on the Contract Award or Amendment Face Sheet.

2.3 ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

2.4 AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

2.5 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Contractor must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

2.6 APPROVAL

This contract shall be subject to the written approval of the Board's Authorized Representative and shall not be binding until so approved. The contract may be altered, amended, or waived only by a written amendment executed by both parties.

2.7 ASSIGNMENT

Neither this Contract, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of the Board.

2.8 ATTORNEYS' FEES

Unless expressly permitted under another provision of the Contract, in the event of litigation or other action brought to enforce Contract terms, each party agrees to bear its own attorney's fees and costs.

2.9 AUDIT

A. General Requirements

Contractors are to procure audit services based on the following guidelines.

The Contractor shall maintain its records and accounts so as to facilitate the audit requirement and shall ensure that Subcontractors also maintain auditable records.

The Contractor is responsible for any audit exceptions incurred by its own organization or that of its Subcontractors.

The Board reserves the right to recover from the Contractor all disallowed costs resulting from the audit.

Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report. The Contractor must respond to the Board's requests for information or corrective action concerning audit issues within thirty (30) days of the date of request.

B. State Funds Requirements

In the event an audit is required, if the Contractor is a local government entity, the Office of the State Auditor shall conduct the audit. Audits of non-profit organizations are to be conducted by a certified public accountant selected by the Contractor.

The Contractor shall include the above audit requirements in any subcontracts.

In any case, the Contractor's financial records must be available for review by the Board.

C. Documentation Requirements

The Contractor must send a copy of any required audit no later than nine (9) months after the end of the Contractor's fiscal year(s) to:

Department of Commerce
ATTN: Audit Review and Resolution Office
PO Box 42525
Olympia WA 98504-2525

In addition to sending a copy of the audit, when applicable, the Contractor must include:

- Corrective action plan for audit findings within three (3) months of the audit being received by the Board.
- Copy of the Management Letter.

If the Contractor is required to obtain a Single Audit in accordance with 2 CFR Part 200, a copy must be provided to Commerce; no other report is required.

2.10 CODE REQUIREMENTS

All construction and rehabilitation projects must satisfy the requirements of applicable local, state, and federal building, mechanical, plumbing, fire, energy and barrier-free codes. Compliance with the Americans with Disabilities Act of 1990 28 C.F.R. Part 35 will be required, as specified by the local building Department.

2.11 CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

1. All material provided to the Contractor by the Board that is designated as "confidential" by the Board;
2. All material produced by the Contractor that is designated as "confidential" by the Board; and
3. All personal information in the possession of the Contractor that may not be disclosed under state or federal law. "Personal information" includes but is not limited to information related to a person's name, health, finances, education, business, use of government services, addresses, telephone numbers, social security number, driver's license number and other identifying numbers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of the Board or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide the Board with its policies and procedures on confidentiality. The Board may require changes to such policies and procedures as they apply to this Contract whenever the Board reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by the Board. Upon request, the Contractor shall immediately return to the Board any Confidential Information that the Board reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Contractor shall notify the Board within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

2.12 CONFORMANCE

If any provision of this contract violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

2.13 COPYRIGHT PROVISIONS

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by the Board. The Board shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to the Board effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to the Board a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to the Board.

The Contractor shall exert all reasonable effort to advise the Board, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide the Board with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. The Board shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

2.14 DISALLOWED COSTS

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its Subcontractors.

2.15 DISPUTES

Except as otherwise provided in this Contract, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Chair of the Board, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Contractor's name, address, and Contract number; and
- be mailed to the Chair and the other party's (respondent's) Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Chair or the Chair's designee and the requestor within five (5) working days.

The Chair or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Chair or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Contract shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

2.16 DUPLICATE PAYMENT

The Contractor certifies that work to be performed under this contract does not duplicate any work to be charged against any other contract, subcontract, or other source.

2.17 ETHICS/CONFLICTS OF INTEREST

In performing under this Contract, the Contractor shall assure compliance with the Ethics in Public Service Act (Chapter 42.52 RCW) and any other applicable state or federal law related to ethics or conflicts of interest.

2.18 GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

2.19 INDEMNIFICATION

To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the state of Washington, the Board, all other agencies of the state and all officers, agents and employees of the state, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the Contractor's performance or failure to perform the Contract. The Contractor's obligation to indemnify, defend, and hold harmless includes any claim by the Contractor's agents, employees, representatives, or any Subcontractor or its agents, employees, or representatives.

The Contractor's obligation to indemnify, defend, and hold harmless shall not be eliminated by any actual or alleged concurrent negligence of the state or its agents, agencies, employees and officers.

Subcontracts shall include a comprehensive indemnification clause holding harmless the Contractor, the Board, the state of Washington, its officers, employees and authorized agents.

The Contractor waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

2.20 INDEPENDENT CAPACITY OF THE CONTRACTOR

The parties intend that an independent contractor relationship will be created by this Contract. The Contractor and its employees or agents performing under this Contract are not employees or agents of the state of Washington or the Board. The Contractor will not hold itself out as or claim to be an officer or employee of the Board or of the state of Washington by reason hereof, nor will the Contractor make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Contractor.

2.21 INDUSTRIAL INSURANCE COVERAGE

The Contractor shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Contractor fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, the Board may collect from the Contractor the full amount payable to the Industrial Insurance Accident Fund. The Board may deduct the amount owed by the Contractor to the accident fund from the amount payable to the Contractor by the Board under this Contract, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Contractor.

2.22 LAWS

The Contractor shall comply with all applicable laws, ordinances, codes, regulations and policies of local and state and federal governments, as now or hereafter amended including, but not limited to:

Washington State Laws and Regulations

- A. Affirmative Action, RCW 41.06.020 (11).
- B. Boards of Directors or Officers of Non-profit Corporations – Liability - Limitations, RCW 4.24.264.
- C. Disclosure-Campaign Finances-Lobbying, Chapter 42.17 RCW.
- D. Discrimination-Human Rights Commission, Chapter 49.60 RCW.
- E. Ethics in Public Service, Chapter 42.52 RCW.
- F. Housing Assistance Program, Chapter 43.185 RCW.

- G. Interlocal Cooperation Act, Chapter 39.34 RCW.
- H. Noise Control, Chapter 70.107 RCW.
- I. Office of Minority and Women's Business Enterprises, Chapter 39.19 RCW and Chapter 326-02 WAC.
- J. Open Public Meetings Act, Chapter 42.30 RCW.
- K. Prevailing Wages on Public Works, Chapter 39.12 RCW.
- L. Public Records Act, Chapter 42.56 RCW.
- M. Relocation Assistance - Real Property Acquisition Policy, Chapter 8.26 RCW.
- N. Shoreline Management Act of 1971, Chapter 90.58 RCW.
- O. State Budgeting, Accounting, and Reporting System, Chapter 43.88 RCW.
- P. State Building Code, Chapter 19.27 RCW and Energy-related building standards, Chapter 19.27A RCW, and Provisions in buildings for aged and handicapped persons, Chapter 70.92 RCW.
- Q. State Coastal Zone Management Program, Publication 01-06-003, Shorelands and Environmental Assistance Program, Washington State Department of Ecology.
- R. State Environmental Policy, Chapter 43.21C RCW.
- S. State Executive Order 05-05 Archeological and Cultural Resources.

2.23 LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

2.24 LIMITATION OF AUTHORITY

Only the Authorized Representative or Authorized Representative's designee by writing (designation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Contract.

2.25 Local Public Transportation Coordination

Where applicable, Contractor shall participate in local public transportation forums and implement strategies designed to ensure access to services.

2.26 NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Contract, the Contractor shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Contractor's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this contract may be rescinded, canceled or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with the Board. The Contractor shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

2.27 PAY EQUITY

The Contractor agrees to ensure that "similarly employed" individuals in its workforce are compensated as equals, consistent with the following:

- A. Employees are "similarly employed" if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar

working conditions. Job titles alone are not determinative of whether employees are similarly employed;

B. Contractor may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:

1. A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.
2. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.
3. A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Contract may be terminated by the BOARD, if the Department of Commerce or the Department of Enterprise Services determines that the Contractor is not in compliance with this provision.

2.28 POLITICAL ACTIVITIES

Political activity of Contractor employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17 RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

2.29 PREVAILING WAGE LAW

The Contractor certifies that all contractors and subcontractors performing work on the Project shall comply with state Prevailing Wages on Public Works, Chapter 39.12 RCW, as applicable to the Project funded by this contract, including but not limited to the filing of the "Statement of Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" as required by RCW 39.12.040. The Contractor shall maintain records sufficient to evidence compliance with Chapter 39.12 RCW, and shall make such records available for the Board's review upon request.

2.30 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The funds provided under this Contract shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such funds or any other approval or concurrence under this Contract provided, however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

2.31 PUBLICITY

The Contractor agrees not to publish or use any advertising or publicity materials in which the state of Washington or the Board's name is mentioned, or language used from which the connection with the state of Washington's or the Board's name may reasonably be inferred or implied, without the prior written consent of the Board.

2.32 RECAPTURE

In the event that the Contractor fails to perform this contract in accordance with state laws, federal laws, and/or the provisions of this contract, the Board reserves the right to recapture funds in an amount to compensate the Board for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by the Board. In the alternative, the Board may recapture such funds from payments due under this contract.

2.33 RECORDS MAINTENANCE

The Contractor shall maintain all books, records, documents, data and other evidence relating to this Contract and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Contract. Contractor shall retain such records for a period of six years following the date of final payment.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

2.34 REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Contractor shall complete registration with the Washington State Department of Revenue.

2.35 RIGHT OF INSPECTION

At no additional cost all records relating to the Contractor's performance under this Contract shall be subject at all reasonable times to inspection, review, and audit by the Board, the Office of the State Auditor, and federal and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Contract. The Contractor shall provide access to its facilities for this purpose.

2.36 SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, the Board may terminate the Contract under the "Termination for Convenience" clause, without the ten business day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

2.37 SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Contract and to this end the provisions of this Contract are declared to be severable.

2.38 SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of the Board.

If the Board approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, the Board in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to the Board if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal

conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to the Board for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that the Board and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

2.39 SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

2.40 TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Contractor's income or gross receipts, any other taxes, insurance or expenses for the Contractor or its staff shall be the sole responsibility of the Contractor.

2.41 TERMINATION FOR CAUSE / SUSPENSION

In event the Board determines that the Contractor failed to comply with any term or condition of this Contract, the Board may terminate the Contract in whole or in part upon written notice to the Contractor. Such termination shall be deemed "for cause." Termination shall take effect on the date specified in the notice.

In the alternative, the Board upon written notice may allow the Contractor a specific period of time in which to correct the non-compliance. During the corrective-action time period, the Board may suspend further payment to the Contractor in whole or in part, or may restrict the Contractor's right to perform duties under this Contract. Failure by the Contractor to take timely corrective action shall allow the Board to terminate the Contract upon written notice to the Contractor.

"Termination for Cause" shall be deemed a "Termination for Convenience" when the Board determines that the Contractor did not fail to comply with the terms of the Contract or when the Board determines the failure was not caused by the Contractor's actions or negligence.

If the Contract is terminated for cause, the Contractor shall be liable for damages as authorized by law, including, but not limited to, any cost difference between the original contract and the replacement contract, as well as all costs associated with entering into the replacement contract (i.e., competitive bidding, mailing, advertising, and staff time).

2.42 TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract the Board may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, the Board shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

2.43 TERMINATION PROCEDURES

After receipt of a notice of termination, except as otherwise directed by the Board, the Contractor shall:

- A. Stop work under the Contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities related to the Contract;
- C. Assign to the State all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case the Board has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts. Any attempt by the Contractor to settle such claims must have the prior written approval of the Board; and

D. Preserve and transfer any materials, contract deliverables and/or the Board property in the Contractor's possession as directed by the Board.

Upon termination of the Contract, the Board shall pay the Contractor for any service provided by the Contractor under the Contract prior to the date of termination. The Board may withhold any amount due as the Board reasonably determines is necessary to protect the Board against potential loss or liability resulting from the termination. The Board shall pay any withheld amount to the Contractor if the Board later determines that loss or liability will not occur.

The rights and remedies of the Board under this section are in addition to any other rights and remedies provided under this Contract or otherwise provided under law.

2.44 WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of the Board.

ATTACHMENT I: ATTORNEY'S CERTIFICATION

PUBLIC WORKS BOARD CONSTRUCTION LOAN PROGRAM

City of Kennewick
PC13-96103-003

I, _____, hereby certify:

I am an attorney at law admitted to practice in the State of Washington and the duly appointed attorney of the **City of Kennewick** (the Contractor); and

I have also examined any and all documents and records which are pertinent to the Contract, including the application requesting this financial assistance.

Based on the foregoing, it is my opinion that:

1. The Contractor is a public body, properly constituted and operating under the laws of the State of Washington, empowered to receive and expend federal, state and local funds, to contract with the State of Washington, and to receive and expend the funds involved to accomplish the objectives set forth in their application.
2. The Contractor is empowered to accept the Public Works Board financial assistance and to provide for repayment of the loan as set forth in the Contract.
3. There is currently no litigation in existence seeking to enjoin the commencement or completion of the above-described public facilities project or to enjoin the Contractor from repaying the loan extended by the Public Works Board with respect to such project. The Contractor is not a party to litigation which will materially affect its ability to repay such loan on the terms contained in the Contract.
4. Assumption of this obligation would not exceed statutory and administrative rule debt limitations applicable to the Contractor.

Signature of Attorney

Date

Name

Address

Council Agenda Coversheet 	Agenda Item Number	3.e.	Council Date	05/01/2018	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	2018 TRIDEC Agreement			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Employee & Community Relations				

Recommendation

Recommend authorizing the Mayor to sign the 2018 contract with TRIDEC.

Motion for Consideration

I move to authorize the Mayor to sign the 2018 contract with the Tri-Cities Economic Development Council (TRIDEC).

Summary

Staff has been working at Council direction with the Tri-Cities Economic Development Council to finalize a 2018 Contract. The Contract allows for the payment of \$20,000 for regional efforts such as recruitment, property postings, retail assistance and prospect inquiry notifications.

Up to an additional \$15,000 can be earned on a performance outcome basis. Three performance goals have been identified including the City of Kennewick attainment of the UGA South of I-82, sponsorship leads that produce at least \$100,000 for the CBC Culinary School, and full conveyance of Columbia Park.

Alternatives

None recommended

Fiscal Impact

Up to \$35,000

Through	Terry Walsh Apr 25, 08:58:56 GMT-0700 2018	Attachments: 
Dept Head Approval	Terry Walsh Apr 25, 08:58:58 GMT-0700 2018	
City Mgr Approval	Marie Mosley Apr 26, 11:58:00 GMT-0700 2018	

☐ Recording Required?

**2018
TRI-CITY DEVELOPMENT COUNCIL
AND
CITY OF KENNEWICK
INDUSTRIAL RECRUITMENT PARTNERSHIP AGREEMENT**

Benton-Franklin businesses, local governments, chambers of commerce, and other economic development agencies have been working cooperatively with the Tri-City Development Council (TRIDEC), to recruit new industry to the bi-county area. This Agreement is between TRIDEC, the State’s designated Associated Development Organization (ADO) for Benton and Franklin Counties, and the City of Kennewick, a local entity, both designated herein as “Partners” in the bi-county industrial recruitment program.

I. MUTUAL OBJECTIVES

1. The Partners seek to expand business activity, increase capital investment, and broaden employment opportunities in the bi-county area. To accomplish this, TRIDEC will coordinate a program to expand existing industrial employment and recruit new industries to Benton and Franklin Counties, as outlined in the Tri-City Development Council Plan of Work, 2018.
2. While TRIDEC’s overall mission is to improve the economic health of the Tri-City Region, the City of Kennewick is also committed to supporting the creation of new businesses including, but not limited to, technology, light industrial and distribution operations, craft beverages, workforce expansion, retail development, and other means of economic development.
3. The City of Kennewick may have occasion to pursue individual or collective industrial, retail, and other recruitment efforts beyond the confines of this Agreement. Should the City require supplemental activities by TRIDEC, it is agreed that this agreement shall cover such assistance.

II. AGREEMENT

The City of Kennewick and TRIDEC will cooperate in the planning and implementation of activities to recruit new basic industry to the bi-county area.

1. Obligations of the City.

- a. City designates the Executive Director of Employee and Community Relations or her designee, as its primary contact for TRIDEC's industrial recruitment program.
- b. Financial commitments as set forth in Section VI.

2. Obligations of TRIDEC.

- a. TRIDEC will coordinate the recruiting effort, making productive use of its own staff and volunteers, as well as personnel resources supplied by other Partners.
- b. The TRIDEC President is responsible for the administration of this agreement.
- c. The TRIDEC Board of Directors is ultimately responsible for setting business recruitment program policies. Cities, counties and ports have full representation in the Board. The recommendations of the Board's Commerce & Industry Committee and TRIDEC staff help shape these policies. Elected and appointed officials from member local governments have opportunities for active involvement. The TRIDEC staff is responsible for administering the industrial recruitment program in cooperation with personnel from Partner agencies.
- d. TRIDEC functions as the Associate Development Organization for the Washington State Department of Commerce (Commerce). TRIDEC also engages businesses, educational institutions, the Department of Energy and its contractors, Visit Tri-Cities, the Tri-City Regional Chamber of Commerce and other bi-county economic development agencies to effectively support economic development and vitality in Kennewick.
- e. The TRIDEC President/CEO and participating port, city, and county managers will endeavor to maintain effective coordination among the Partners. The Case Management Group, consisting of the TRIDEC President and Director of Business Retention and Expansion designated staff from each Partner agency, will work together on an on-going basis to market, recruit, qualify, and service prospects.
- f. TRIDEC, in cooperation with the Partners, will accomplish the following objectives:
 - i. **Recruiting Staff** – Retain qualified business recruiting staff to work with designated Partner agency personnel.

- ii. **Marketing Plan** – Maintain and follow a formal, written plan to market to, identify, recruit, qualify, and service industrial prospects. Companies in Research and Development, Technology, Manufacturing/Distribution, and Food/Agriculture are targets for recruitment. Additional industries for recruitment shall include those sectors identified in the 2014 Target Industry study and recommendations made by TADZO, as well as other businesses identified by the City of Kennewick, within the constraints of funding and resources.
- iii. **Client Tracking System** – Administer a client tracking system to manage and record prospect contacts. A current status and projects report shall be provided monthly to the Executive Director of Employee and Community Relations or her designee, on all contacts made within the constraints of confidentiality agreements.
- iv. **Site/Facility Inventory** –Continue to support a database including the following information for industrial sites and facilities available for recruited industries; site and structure plans, location, site dimensions and acreage, soil conditions and slope, transportation access, availability of utilities, zoning, neighboring land uses, ownership and contact person. The inventory for Kennewick should be comparable with those of other partners. All parties should be in agreement as to the system used to compile this information. The system used will be *zoom prospector*.
- v. **Outcome measurements and reporting** – Regularly monitor and report industrial recruiting progress using a mutually agreed measurement system that gauges program effectiveness.
- vi. **Communication Media and Materials** – Through its website, e-mail, printed reports, newsletters, media releases, and briefing sessions, keep the City of Kennewick and the general public adequately informed of industrial recruitment activities.
- vii. **UGA Expansion** - Provide targeted recruitment services of the Southridge Urban Growth Area and current and future local revitalization funding areas, to assist in attracting more jobs to the Tri-Cities, while creating a stronger diversification of businesses. Report industry specific marketing outcomes to city council.

TRIDEC CEO will work with City Manager on this project for future economic opportunities.

- viii. **Redevelopment** - Support the City of Kennewick and Port of Kennewick redevelopment marketing efforts, as called for in the Kennewick Economic Development Marketing Plan by assisting in attracting more jobs to the Kennewick through “urban boutique wineries,” retail, the Culinary School and residential centers along the “Columbia Gardens” “Willows” area. Support the Vista Field master plan project area with outreach and recruitment activities.
- ix. **Annual Report** – Provide Kennewick City Council with an annual report, highlighting accomplishments for the region and specifically those which result in the growth of businesses in the City of Kennewick.

III. HANDLING OF PROSPECTS

1. Business and recruitment activities can begin with contacts originated through Washington State Department of Commerce (Commerce) and referred to TRIDEC, directly by TRIDEC, or by a local entity.
2. Contacts through TRIDEC: The following describes the handling of prospect cases when contract originates at TRIDEC or is referred to TRIDEC by Commerce:
 - a. TRIDEC will provide general information on the bi-county area and other data requested by the prospect. In response to the Prospect’s expressed interests, TRIDEC will also supply names of property owners and Partner contacts.
 - b. If the prospect indicates interest in specific business locations, TRIDEC will notify affected Partners and property owners, share information gathered, make appropriate introductions, and assist in follow-up marketing as requested.
 - c. If the prospect indicates interest in specific sites, but requests confidentially, TRIDEC will keep affected parties fully informed without revealing the identity of the prospect. This information will

remain confidential until release by TRIDEC is authorized by the prospect.

- d. When a prospect establishes formal discussions with the City of Kennewick and commits to a site within its jurisdiction, responsibility for managing the contract will be transferred from TRIDEC to that entity. TRIDEC will continue serving as the prospect's community advocate and provide assistance as requested.
3. Contacts at the City of Kennewick level: This describes the handling of prospects when the contact originates with the City of Kennewick, or the City has assumed responsibility for the case.
 - a. The City of Kennewick relies on TRIDEC to supply a variety of valuable industrial recruitment information and services. When the City receives a contact inquiry or is managing an industrial prospect and desires support from TRIDEC, it need only request such assistance.
 - b. It is not necessary for the City of Kennewick to divulge the identity of a prospect to TRIDEC unless it elects to do so. If requested assistance requires disclosure of the prospects' identify, TRIDEC will render such assistance while maintaining confidentiality.
 - c. If the City of Kennewick determines that dealing with a prospect exceeds its abilities, the prospect will be referred to TRIDEC for further handling.
 - d. If more than one entity requests assistance with the same prospect, TRIDEC will so advise all affected entities. Under this circumstance, substance requests for assistance must be mutually agreed upon by affected local entities before it is rendered by TRIDEC.

IV. CLOSING DEALS

1. TRIDEC and the City of Kennewick recognize shared responsibility in the complicated process of closing deals with industrial prospects. Care will be taken in each instance to properly define the division of authority and responsibilities. Offers on land costs, infrastructure extensions, utility charges, and other items will be made to prospects only by the authorized entity (i.e. property owner, city, port, or utility) or with its explicit consent.
2. Public events such as media conferences, groundbreakings, and ribbon cuttings will be coordinated with the siting jurisdiction. The city in which

the prospect will locate or expand its facility will be responsible for working with TRIDEC on logistics relating to these events.

V. FINANCIAL COMMITMENT

For services provided as identified in this Agreement, the City agrees to pay TRIDEC the sum of twenty thousand dollars (\$20,000.00).

The City of Kennewick agrees to additional compensation for the following outcomes in 2018:

\$5,000 when, through efforts of the City and TRIDEC, the Kennewick UGA is extended to the area South of I-82.

\$5,000 for identifying individuals or organizations that leads to donations of at least \$100,000 for the CBC Culinary Arts School in the City of Kennewick.

\$5,000 when through TRIDEC's efforts legislation is passed by Congress and goes in to affect that directs the Corps of Engineers to convey Columbia Park to the City of Kennewick.

VI. TERM OF AGREEMENT

This Agreement will be effective January 1, 2018, and remain in effect through December 31, 2018. The Agreement may be amended in writing at any time by mutual agreement of TRIDEC and the City of Kennewick. The Agreement may be terminated at any time by mutual agreement or by either party for cause, failure to perform, or for other legitimate reasons. A ninety (90) day written notice to the affected Party is required to effectuate a termination.

CITY OF KENNEWICK

Date

DON BRITAIN, Mayor City of Kennewick

Approved as to Form:

TERRI L. WRIGHT, City Clerk

LISA BEATON, City Attorney

TRI-CITY DEVELOPMENT COUNCIL

Date

CARL F. ADRIAN, President/CEO

Council Agenda Coversheet 	Agenda Item Number	3.f.	Council Date	05/01/2018	Consent Agenda	☒
	Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso	☐
	Subject	18th & Kellogg Reservoir Replacement			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #	P1810	Permit #		Quasi-Judicial	☐
	Department	Public Works				

Recommendation

That the City Council authorize the Mayor to sign the 18th & Kellogg Reservoir Replacement professional services agreement with HDR for the 30% engineering design.

Motion for Consideration

I move to authorize the Mayor to sign the agreement with HDR Engineering, Inc. for the preliminary design of 18th & Kellogg Reservoir Replacement project.

Summary

The 18th & Kellogg Reservoir Replacement professional services agreement provides for the replacement of the existing 10 million gallon (MG) concrete and 0.5 MG steel reservoirs. The existing potable water reservoir has expended 75% or more of its useful life. It is anticipated that a new concrete reservoir will be constructed adjacent to the existing with a water storage volume equal to or greater than 1/2 of the existing storage, followed by demolition of the existing reservoirs leaving space for a future second concrete reservoir. This project will also construct a water pump station dedicated to convey water west to the existing Zone 3 Kansas reservoir. The project is generally located northwest of W Creekstone Dr and S Irving St nestled within the Creekstone development.

Alternatives

None recommended.

Fiscal Impact

Budget No. 401.010.594.34.65.15

Professional Services Agreement: \$327,300
Management Reserve: \$ 32,700
Total: \$360,000

Through	Jeremy Lustig Apr 25, 17:06:48 GMT-0700 2018	Attachments:  ☐ Recording Required?
Dept Head Approval	Cary Roe Apr 26, 15:27:19 GMT-0700 2018	
City Mgr Approval	Marie Mosley Apr 26, 16:51:47 GMT-0700 2018	



AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and HDR Engineering, Inc, 2805 St. Andrews Loop Suite A, Pasco, WA 99301 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide engineering services for the preliminary design of 18th & Kellogg Reservoir Replacement project.
- b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
 - (i) This Agreement No. P-1810 between the City and Consultant.
 - (ii) Exhibit A: Scope of Work with Schedule

2) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement in accordance with the schedule included in Exhibit A.

4) PAYMENT

- a) The City shall pay the Consultant an amount not to exceed Three Hundred Twenty-Seven Thousand Three Hundred Dollars (\$327,300.00) to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work (Exhibit A).
- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

- a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said employees or other persons while so engaged, and any and all claims made by a third

party as a consequence of any negligent act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

- a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

- a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this contract is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

9) DEBARMENT CERTIFICATION

- a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further,

the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:

www.sam.gov and

<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

10) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

- a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

11) ATTORNEY'S FEES

- a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

12) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
 1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Consultant's profession.
- c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d) Other Insurance Provisions. The Consultant's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements evidencing the insurance requirements of the Consultant before commencement of the work, including, but not limited to, the additional insured endorsement.
- g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

13) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent or wrongful acts, errors or omissions of the Consultant or the Consultant's employees or agents in

performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14) STANDARD OF CARE

- a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

15) SUCCESSORS OR ASSIGNS

- a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

16) EQUAL OPPORTUNITY AGREEMENT

- a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

17) PARTIAL INVALIDITY

- a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

18) AMENDMENTS

- a) All amendments must be in writing and be approved and signed by both parties.

19) CHANGE IN LAW

- a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen

(14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

20) CONFIDENTIALITY

- a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any negligent errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

- a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

23) PUBLIC DISCLOSURE

- a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this agreement and/or for documents and/or materials provided to the City under this agreement, generally such information will be a public record and must be disclosed to the

public records requester. However, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

EXECUTED THIS ____ day of _____, _____.

CITY OF KENNEWICK, WASHINGTON

HDR Engineering, Inc

Don Britain
Mayor



Karen Doherty
Sr. Vice President

929 108th Avenue, Suite 1300
Bellevue, WA 98004-4361

ATTEST:

Phone: (425) 450-6200
Fax: (425) 453-7107

Terri L. Wright
City Clerk

APPROVED AS TO FORM:

Lisa Beaton
City Attorney

Contract No. P-1810

EXHIBIT A: Detailed Scope of Work

18th & Kellogg Reservoir Replacement Task 100 – Preliminary Design

Scope of Services

April 2018



**2805 St Andrews Loop
Suite A
Pasco, WA 99301
(509) 546-2040**

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EXHIBIT A

SCOPE OF SERVICES

Background

1. The City of Kennewick (City) is planning to replace the existing Zone 2 18th and Kellogg Reservoirs with two new pre-stressed concrete tanks. The existing facility includes a 10 million gallon (MG) pre-stressed concrete reservoir that was built in 1959, a 0.5 MG steel tank that was built prior to 1959, and a booster pump station that was built in 2003. Additional City objectives for this project include:

- Install a new booster pump station at the 18th & Kellogg site dedicated to the Zone 3 Kansas Reservoir.
- Improve access to the facility for City personnel.
- Improve the layout of onsite piping.
- Maximize the volume for the new storage tanks.
- Confirm the capacity and operating characteristics of the overflow and drain system.
- Improve the chemical feed system by moving the injection point from the pump discharge pipe to the pump suction pipe.
- Maintain aesthetics and provide community outreach.

2. The City intends to utilize consultant engineering services to perform the project in the following four task execution approach:

- Task 100 – Preliminary Engineering
- Task 200 – Detailed Design
- Task 300 – Bid Support
- Task 400 – Construction Support Services

3. This scope describes the first (Task 100) of those four tasks, as provided by their consulting engineer (HDR). The subsequent tasks will be scoped in separate contract amendments at the discretion of the City

General Scope

1. HDR will provide professional services to the City to meet the overall objectives described above. Specifically, HDR will perform engineering and design series to achieve Task 100 preliminary design documents for the replacement of the City's reservoirs and installation of a new booster pump station.

General Assumptions

1. The following general assumptions are common to all tasks under this scope of work unless stated otherwise:

- City staff will review and submit one set of consolidated and reconciled comments on all submittals transmitted by HDR within two weeks of the date of transmittal.

- Unless noted otherwise, all submittals identified in the following task descriptions will be electronic submittals in PDF format transmitted via email with larger documents requiring downloading using HDR's Slingshot email attachment handling software.

Scope of Services

Task 100 Preliminary Design

Objective

1. Under this task HDR will provide project management services, a site survey, a geotechnical investigation, an evaluation of tank volume, an evaluation of supply pipe hydraulics, an evaluation of pump types, public outreach services, and a basis of design report. HDR will subcontract the surveying to Rogers Surveying, the geotechnical investigation to Shannon & Wilson, the structural design of the new tanks and pump station to Peterson Structural Engineers, and the public outreach services to MacKay Sposito.

Task 101 Project Management

Objective

1. The purpose of this task is to monitor, control and adjust scope, schedule, and budget as well as provide monthly status reporting, accounting, and invoicing.

HDR Services

1. Prepare a Project Management Plan (Project Guide) outlining the project scope, team organization, schedule, and communications information.
2. Coordinate and manage the project team.
3. Subcontract with and manage project subconsultants.
4. Prepare monthly status reports describing the following:
 - A. Services completed during the month
 - B. Services planned for the next month
 - C. Needs for additional information
 - D. Scope/schedule/budget issues
 - E. Schedule update and financial status summary
5. Prepare monthly invoices formatted in accordance with contract terms.
6. HDR shall conduct a Kick-off Meeting with City staff. The Kick-off Meeting will introduce project team members, define lines of communication, review project background and scope, present baseline schedule, and identify critical issues related to the Project.
7. Project Manager will attend monthly project management meetings with the client Project Manager to review project scope, schedule, and budget issues.

City Responsibilities

1. Attend project management meetings.

2. Timely processing and payment of invoices.
3. Review and process contract change requests and amendments, if needed.

Assumptions

1. The Task 100 duration will be 5 months.
2. HDR key staff will attend the kick-off meeting. HDR team members not local to the area will attend via teleconference.
3. The kick-off meeting will be used to identify internal and external stakeholders for the public outreach services.
4. One project management meeting will be held per month with 3 hours of project manager time will be required for each meeting preparation, attendance, follow-up, and notes.
5. Invoices will be HDR standard invoice format.

Deliverables

1. Project Management Plan (Project Guide) (PDF file).
2. Kickoff meeting agenda and minutes.
3. Monthly reports and invoices (e-mailed PDF)
4. Monthly project schedule and budget updates.
5. Project management meeting agenda and notes (e-mailed PDF files).

Task 102 Field Investigations

Objective

1. Provide the necessary topographic survey and geotechnical engineering services.

Sub-Consultant Services

1. Rogers Survey Services

HDR will contract with Rogers Survey to provide the following services:

1. Establish vertical and horizontal survey control points for use in the topographic surveys, construction surveys, and for use in preparing any legal descriptions. The points will be based upon the City of Kennewick's horizontal and vertical datum.
2. Survey controlling cadastral corners as needed to facilitate any legal descriptions required.
3. Perform topographic surveys of the 18th & Kellogg project site. The survey area will cover the property owned by the City of Kennewick, Irving Street, and the adjacent park. Survey will include:
 - A. Site topography
 - B. Contours at 1 foot intervals
 - C. Centerline and edge of pavements including curb, gutter, and sidewalks
 - D. Sewer manhole inverts and rims
 - E. Waterlines with elevation of the tops of valve nuts and location of valve boxes

- F. Drainage ditches channels and structures.
 - G. Existing utilities such as natural gas, power, fiber optics, etc.
 - H. Elevations at the top of the existing concrete and steel tanks
 - I. Any other relevant utilities or features.
- 4. Survey horizontal and vertical location data on the borings drilled by the geotechnical sub consultant.

2. Shannon & Wilson Services

HDR will contract with Shannon & Wilson to provide the following services:

- 1. Collect and compile data readily available published geotechnical and hydrogeologic reports, water well reports and groundwater monitoring data for the project area.
- 2. Contact the 811 utility locate service to have the locations of utilities owned by organizations that subscribe to One-Call service identified and marked prior to explorations being performed.
- 3. Perform up to 5 drilled borings to depths between 30 and 125 feet below existing grades. Perform standard penetration test and collect samples at 5 foot intervals for the first 20 feet, at 2.5 foot intervals between 20 and 40 feet and at 5 foot intervals below 40 feet.
- 4. Backfill borings in accordance with Department of Ecology requirements.
- 5. Select samples from the borings will be tested in a laboratory. Testing may include: Moisture content and grain size analysis.
- 6. Prepare a geotechnical engineering report summarizing observations, exploration, bearing capacity, engineering analysis and design/construction recommendations.
- 7. Meet with HDR and City representatives to discuss findings and recommendations.

City Responsibilities

- 1. Notification of public as to upcoming geotechnical investigation activities, and responding to issues with neighbors, if required. City will provide direction on how and when public notification will occur in consultation with MacKay Sposito.
- 2. Provide HDR and sub-consultants access to site.

Assumptions

- 1. Spoils from drilling will be disposed of on-site.

Deliverables

- 1. Survey data will be provided in AutoCAD Civil 3D 2017 format.
- 2. Legal descriptions will be provided in electronic format, e.g., PDF.
- 3. Draft and final geotechnical engineering report.

Task 103 Pump Evaluation

Objective

1. HDR will compare horizontal split case pumps with vertical turbine pumps by performing a life cycle cost analysis for each pump type.

HDR Services

1. Collect information and data on horizontal split case pumps and vertical turbine pumps from pump manufacturers.
2. Perform a life cycle cost analysis for horizontal split case pumps and vertical turbine pumps.
3. Produce a technical memorandum summarizing the life cycle cost analysis and recommending a preferred pump type. This will be submitted as a draft which will be modified based on City comments.

City Responsibilities

1. Provide comments/edits to draft technical memorandum in a single consolidated document (preferably in "mark-up and strikethrough" mode).

Assumptions

1. Pumps will use standard soft starters with pump control modules.

Deliverables

1. Draft technical memorandum in Microsoft Word format in "track changes" mode.
2. Final technical memorandum

Task 104 Hydraulic Evaluation

Objective

1. HDR will evaluate the hydraulics of the existing supply piping to understand why the current pumps cannot draw the full capacity of the existing tank and develop solutions to increase the effective storage volume available at this site.

HDR Services

1. Conduct investigation and evaluation of existing supply piping.
2. Develop design solutions to increase effective storage volume available.
3. Produce a technical memorandum describing the hydraulic issue and recommending a preferred solution. This will be submitted as a draft which will be modified based on City comments.

Sub-Consultant Services

1. Peterson Structural Engineers Services

HDR will contract with Peterson Structural Engineers to provide the following services:

1. Consulting services related to structural reservoir effects of hydraulic solutions.

City Responsibilities

1. Provide requested information, when available, on a timely basis (as agreed to at time of request)
2. Provide comments/edits to draft technical memorandum in a single consolidated document (preferably in “mark-up and strikethrough” mode).

Assumptions

1. Hydraulic evaluation will only look at solutions for a hydraulic high point in the supply pipe.

Deliverables

1. Draft technical memorandum in Microsoft Word format in “track changes” mode.
2. Final technical memorandum

Task 105 Tank Evaluation

Objective

1. HDR will evaluate the following tank alternatives and prepare a present worth analysis for all two options.
 - Build a 6 MG tank now and a 4 MG tank later
 - Build a 5 MG tank now and a 5 MG tank later

The present worth analysis will consider:

- Time gained before the second tank needs to be built by building the larger tank first
- Earthwork savings in building the smaller tank first
- Baseline cost of building two tanks now

HDR Services

1. Locate 5MG and 6MG tanks on site and determine excavation required for each.
2. With the assistance of the City, HDR will investigate current and future water demands to determine when the second 4 MG or 5 MG tank would need to be built.
3. Prepare a present worth analysis for the three options described above.
4. Produce a technical memorandum describing the present worth analysis and recommending a preferred option. This will be submitted as a draft which will be modified based on City comments.

Sub-Consultant Services

1. Peterson Structural Engineers Services

HDR will contract with Peterson Structural Engineers to provide the following services:

1. Consulting services related to reservoir geometry/volume options
2. Develop preliminary design options for reservoir siting
3. Generation of preliminary structural drawings for design options.

City Responsibilities

1. Provide requested information, when available, on a timely basis (as agreed to at time of request)
2. Provide comments/edits to draft technical memorandum in a single consolidated document (preferably in “mark-up and strikethrough” mode).

Assumptions

1. Peterson Structural Engineers will develop up to two preliminary reservoir siting designs.

Deliverables

1. Draft technical memorandum in Microsoft Word format in “track changes” mode.
2. Final technical memorandum

Task 106 Public Outreach Services

Objective

1. Provide public outreach services

HDR Services

1. Attend internal development meeting, public outreach kick-off meeting, stakeholder meeting, and open house event.
2. Review public outreach documents.

Sub-Consultant Services

1. Peterson Structural Engineers Services

HDR will contract with Peterson Structural Engineers to provide the following services:

1. Consulting services related to structural elements of public outreach effort.
2. Review of provided public outreach documents.

2. MacKay Sposito Services

HDR will contract with MacKay Sposito to provide the following services:

1. Hold an internal meeting with the project team to discuss the development of the initial outreach materials for adjacent property stakeholders.
2. Conduct a public outreach kick-off meeting with the City to discuss the development of the initial outreach materials for adjacent property stakeholders.
3. Facilitate a stakeholder meeting with the HOA to introduce the team and City staff, review the project impacts and schedule, and establish points of contact for both the HOA and design team.

4. Provide the following services for an open house event:
 - A. Develop a series of before and after graphics showing the buffering options and park impacts due to the reservoir improvements. This will include two imagery boards that will provide supporting material for the public's consumption.
 - B. Assist in the facilitation of the open house meeting, comment cards, and sign in sheet. The open house will present the 30% design. Graphics will be developed for promotional purposes.
 - C. Prepare a closeout report and provide a final stakeholder database.
5. Attend internal progress meetings.

City Responsibilities

1. Provide City staff at the stakeholder meeting
2. Provide City staff at open house meeting
3. Develop postcard that will notify both external and internal stakeholders of the upcoming open house.

Assumptions

1. Two HDR team members will attend the initial public outreach kick-off meeting with the City.
2. MacKay Sposito will work with the City to identify the stakeholder meeting location and coordinate all activities
3. MacKay Sposito will attend up to four internal progress meetings.

Deliverables

1. Meeting notes for initial public outreach kick-off meeting
2. Project board, sign-in sheets, comment cards, and a meeting summary for the stakeholder meeting.
3. Project flyer, text and graphic updates for the website and social media outlets, sign in sheets, comment cards and a meeting summary for the open house meeting.
4. Illustrative landscape plan
5. Two to three typical elevations showing the visual impacts of the reservoirs
6. Two imagery boards
7. Close out report and stakeholder database

Task 107 Basis of Design Report and 30% Design

Objective

Under this task, HDR shall review past documentation regarding the 18th and Kellogg facility (which includes existing pump station and reservoirs) and will complete a Basis of Design Report (BODR) to document the design guidelines which will be used to move forward with detailed design.

HDR Services

1. Collect, review, and list reference documents in preparation for the BODR. At a minimum HDR expects to utilize the following reference documents
 - A. City of Kennewick Water Comprehensive Plan
 - B. City of Kennewick 18th/Kellogg and 28th/Irving Booster Station Upgrades Contract Drawings
 - C. City of Kennewick New Roof Slab and Modifications for 10 Million Gallon Reservoir As-Built Drawings
 - D. City of Kennewick Topography of 500,000 Gal Reservoir Site
 - E. City of Kennewick Piping Details for 10,000,000 Gal Reservoir
 - F. Creekstone Residential Subdivision Community Association Drainage Improvement Drawings
 - G. Improvement Plans for Creekstone Construction Phases 13 & 14
 - H. Plat and Easement Information.
2. Research the location of utilities within the affected areas of the project site based on existing available utility maps. Buried utility maps will be requested from local utility agencies and 811 information (if available) will be used to double check the utility maps provided.
3. Develop a Class 4 Opinion of Probable Construction Cost (OPCC). The OPCC shall be prepared in accordance with the guidelines of AACE International.
4. Prepare a draft and final Basis of Design Report. At a minimum it is expected that the BODR will contain the following sections:
 - A. Introduction
 - B. Site Layout
 - i. Construction and Demolition Phasing
 - ii. Preliminary Site Plan
 - iii. Preliminary Site Grading
 - C. Civil/Mechanical Design
 - i. Codes and Standards
 - ii. Reservoir Design
 - 1) High and Low Water Levels
 - 2) Inlet and Outlet Pipes
 - 3) Overflow
 - 4) Underdrain System
 - 5) Reservoir Mixing
 - 6) Reservoir Appurtenances
 - iii. Pump Station Design
 - 1) Pump Selection
 - 2) Pump Station Layout
 - 3) Pump Suction Piping
 - 4) Pump Discharge Piping
 - 5) Pump Suction Equipment

- 6) Pump Discharge Equipment
 - 7) Flow Metering
- iv. Offsite Improvements
- D. Architectural Design Criteria
 - i. Codes and Standards
 - ii. Pump Station Plan and Exterior Elevations
- E. Structural Design Criteria
 - i. Codes and Standards
 - ii. Reservoir Design
 - 1) Reservoir Geometry
 - 2) Foundation Design Considerations
 - 3) Preliminary Seismic Slosh
 - 4) Column Layout and Grid Orientation
 - 5) Siting and Constructability
 - iii. Pump Station Design
 - 1) Pump Station Framing System
 - 2) Preliminary Geometry and Configuration
 - 3) Siting and Constructability
- F. Mechanical Building Design Criteria
 - i. Codes and Standards
 - ii. Pump Building Design Requirements
 - iii. Plumbing Design
 - iv. HVAC
- G. Electrical Design Criteria
 - i. Codes and Standards
- H. Instrumentation and Control Design Criteria
 - i. Codes and Standards
 - ii. Control Strategy
- I. Landscape Design Criteria
 - i. Landscape Approach
 - ii. Landscape Plan
- J. Acoustic Design Criteria
 - i. Codes and Standards
 - ii. Noise Mitigation Strategies
- K. Opinion of Probable Construction Cost
- 5. Prepare 30% level design drawings to be included with the BODR including but not limited to the following:
 - A. Existing Site Plan
 - B. Demolition Plan
 - C. Site Plan

- D. Grading Plan
 - E. Site Section 1
 - F. Site Section 2
 - G. Pump Building Piping Plan
 - H. Pump Building Sections
 - I. Pump Building HVAC Floor Plan
 - J. Pump Building HVAC Schedule
 - K. Pump Building Plumbing Floor Plan
 - L. Pump Building Architectural Floor and Roof Plans
 - M. Electrical Site Plan
 - N. Pump Station Electrical Plan
 - O. Electrical One Line Diagram
 - P. Reservoirs P&ID
 - Q. Pump Station P&ID
 - R. Chemical Feed System P&ID
 - S. Miscellaneous P&ID
6. HDR shall conduct bi-weekly internal progress meetings with the project team in order to coordinate information and provide progress updates between disciplines.

Sub-Consultant Services

1. Peterson Structural Engineers Services

HDR will contract with Peterson Structural Engineers to provide the following services:

- 1. Review of all provided historic project data, reports and drawings
- 2. Assimilation of all project information from structural and civil design efforts
- 3. Assist in the generation of the OPCC for the structural elements of the project
- 4. Generation of BODR text for the structural elements of the project for team review

2. MacKay Sposito Services

HDR will contract with MacKay Sposito to provide the following services:

- 1. Develop landscape design criteria that will include proposed landscape and irrigation approach and improvements to the impacted park area.
- 2. Develop a 30% level landscape and irrigation plan.
- 3. Assist in the generation of the OPCC for the landscape elements of this project

City Responsibilities

- 1. Provide requested reference documents and information on a timely basis including but not limited to the following:
 - A. City of Kennewick Water Comprehensive Plan

- B. City of Kennewick 18th/Kellogg and 28th/Irving Booster Station Upgrades Contract Drawings
 - C. City of Kennewick New Roof Slab and Modifications for 10 Million Gallon Reservoir As-Built Drawings
 - D. City of Kennewick Topography of 500,000 Gal Reservoir Site
 - E. City of Kennewick Piping Details for 10,000,000 Gal Reservoir
 - F. Creekstone Residential Subdivision Community Association Drainage Improvement Drawings
 - G. Improvement Plans for Creekstone Construction Phases 13 & 14
 - H. Plat and Easement Information.
 - I. City standards for Electrical and I&C equipment.
 - J. SCADA standards.
 - K. List of preferred equipment suppliers including any associate sole-source justification.
 - L. Nameplate data for existing equipment and instrumentation.
 - M. Record drawings for similar City facilities (reservoirs and pump stations).
 - N. Operation and Maintenance Manuals for similar City facilities (reservoirs and pump stations).
 - O. Record drawings for control panels for similar City facilities (reservoirs and pump stations).
- 2. Review BODR and provide consolidated and adjudicated review comments
 - 3. Provide pump operating and design criteria.
 - 4. Provide recommendations for surge protection.
 - 5. Coordinate pump station design with RH2 in order to verify conformance with their surge protection recommendations.

Assumptions

- 1. BODR will include a draft report for internal review, a draft report for City review and a final report for the City.
- 2. Landscape design criteria will be based on information gathered during the public outreach and conversations with the City
- 3. All drawings will be prepared in digital format on AutoCAD Civil 3D 2018
- 4. Up to ten internal progress meetings will be held with the project team.
- 5. Transient analyses for the Booster Pump Station will be performed by others under a separate contract. HDR will rely on the City for this analyses and will implement the City's recommendations.

Deliverables

- 1. Draft and final BODR

Schedule

1. The estimated project schedule is attached

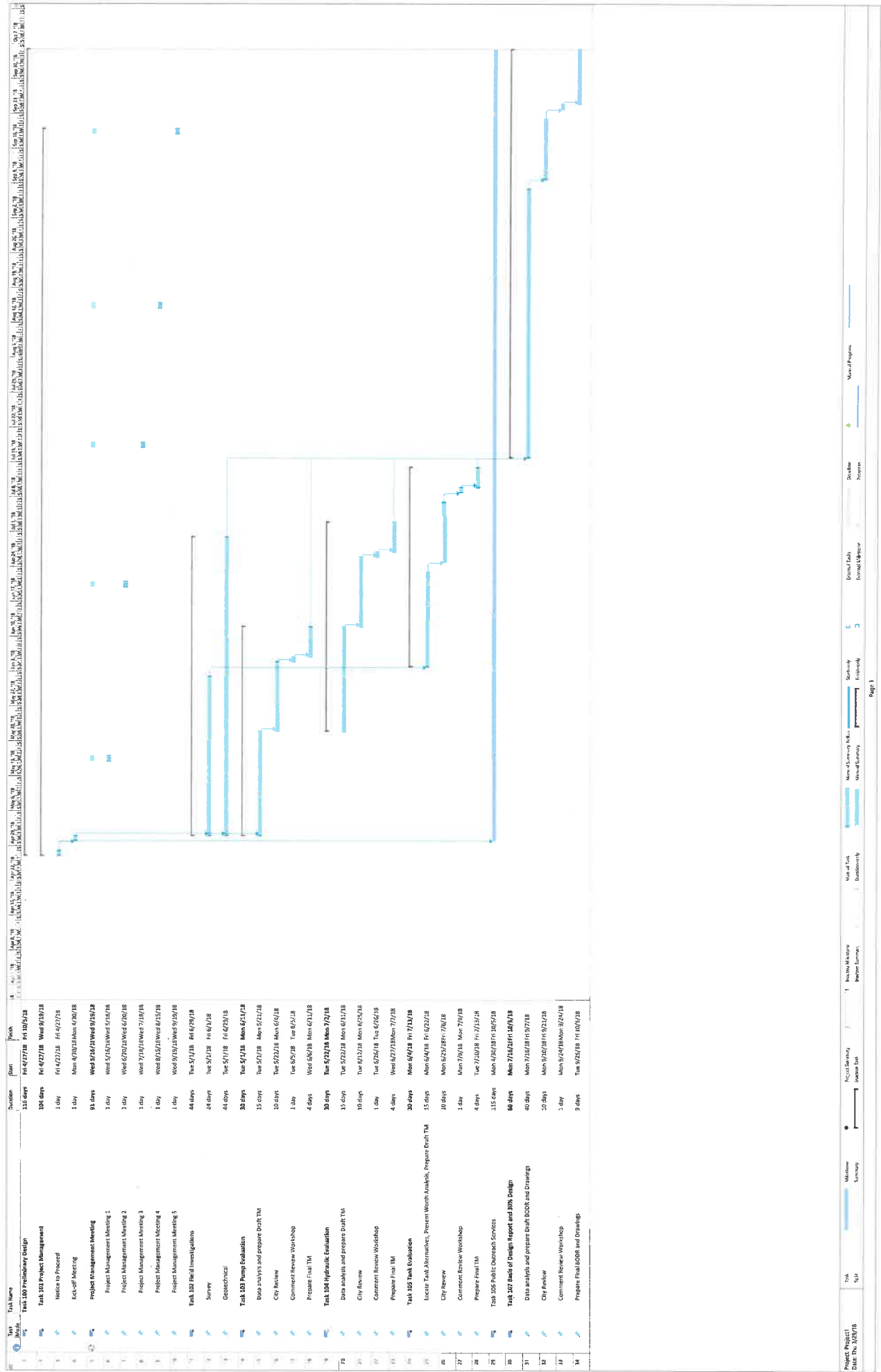
Fee

1. Enter fee table or include as an exhibit.

Task	Labor	Expense	Total
101 – Project Management	\$20,400	\$7,800	\$28,200
102 – Field Investigations	\$3,600	\$83,400	\$87,000
103 – Pump Evaluation	\$12,800	\$100	\$12,900
104 – Hydraulic Evaluation	\$12,800	\$1,500	\$14,400
105 – Tank Evaluation	\$19,900	\$12,100	\$31,900
106 – Public Outreach	\$2,700	\$17,300	\$20,000
107 – BODR and 30% Design	\$103,200	\$29,700	\$132,900
Task 100 Total	\$175,400	\$151,900	\$327,300

Billing Rates by Position

Position	2018
Principal in charge	\$246.82
Project Manager	\$147.94
QC Lead	\$234.11
QC Structural	\$246.91
QC Electrical	\$247.68
QC Building Mechanical	\$183.14
PARR Reviewer	\$283.81
Technical Advisor Cathodic Protection	\$246.02
Pipes and Hydraulics Lead	\$236.48
I&C and Electrical Lead	\$191.10
Building Mechanical Lead	\$154.30
Architectural Lead	\$223.30
CAD Manager	\$112.26
CAD Technician (Senior)	\$119.17
CAD Technician	\$71.36
Project Accountant	\$117.73
Administrative Assistant	\$71.68



Council Agenda Coversheet 	Agenda Item Number	3.g.	Council Date	05/01/2018	Consent Agenda	☒	
	Agenda Item Type	General Business Item				Ordinance/Reso	☐
	Subject	SAFER Grant				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Fire Department					

Recommendation

Staff recommends council authorize the Mayor to sign a letter supporting the application for the Staffing for Adequate Fire and Emergency Response (SAFER) grant.

Motion for Consideration

I move to authorize the Mayor to sign a letter supporting the application for the SAFER grant.

Summary

The purpose of the SAFER grant is to provide funding directly to fire departments to assist them in increasing the number of firefighters, better enabling communities to meet industry standards, provide adequate protection from fire and fire-related hazards, and to fulfill traditional missions of fire departments. Kennewick Fire Department is seeking assistance from a SAFER grant to help the department fund the 12 new firefighter positions necessary to staff the upcoming new Fire Station #6.

If the department is successful in receiving this three-year grant award, the amount of Federal funding provided to the City of Kennewick to subsidize the annual salaries and benefits associated with hiring first-year firefighters would be 75% for the first two years of the grant award, and 35% for the third year of the grant award. The City would be then be responsible for the full costs of the new firefighter salaries and benefits thereafter.

As part of the application process, the U.S. Department of Homeland Security Federal Emergency Management Agency requires a letter from the applicant agency's governing body, or equivalent, indicating their understanding of the cost share commitment and their support of this application.

Alternatives

No current funding source available at this time, there would be a delay in filling these positions leaving vulnerabilities of coverage to the South end of our city.

Fiscal Impact

If Kennewick Fire Department is successful in receiving the full amount of the grant award requested, the City of Kennewick could save over \$2.3 million over a three-year period.

Through		Attachments: Letter 
Dept Head Approval	Vince Beasley Apr 26, 14:30:23 GMT-0700 2018	
City Mgr Approval	Marie Mosley Apr 26, 16:54:05 GMT-0700 2018	
		☐ Recording Required?



Leading the Way

May 1, 2018

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch
U.S. Department of Homeland Security
Washington, D.C. 20472

Dear Ms. Patterson,

We believe it is in the best interests of the City of Kennewick to apply for the Federal Staffing for Adequate Fire and Emergency Response (SAFER) grant and commit to encumber the funds necessary to support the matching funds portion of the grant award should the City of Kennewick Fire Department be awarded monies under this grant.

We support the grant request for funding of 12 additional firefighters for the City of Kennewick, and understand this grant is a three-year commitment and the amount of Federal funding provided to a grant recipient for hiring of a firefighter in any fiscal year may not exceed the following:

Year One: 75% of the usual annual costs of a first-year firefighter
Year Two: 75% of the usual annual costs of a first-year firefighter
Year Three: 35% of the usual annual costs of a first-year firefighter

It is further understood this commitment could equate up to the following estimated financial contributions:

Year One: City of Kennewick Share = \$316,065; Federal Share = \$948,195
Year Two: City of Kennewick Share = \$316,065; Federal Share = \$948,195
Year Three: City of Kennewick Share = \$821,769; Federal Share = \$442,491
Year Four: City of Kennewick Share = Full Salary Amount; Federal Share = \$0

We believe receipt of this grant could be instrumental in providing the City of Kennewick with the additional staffing it needs within a timeframe that would otherwise not be feasible.

Sincerely,

Don Britain, Mayor
City of Kennewick

Office of the Mayor

Council Agenda Coversheet 	Agenda Item Number	5.a.	Council Date	05/01/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Budget Adjustment			Public Mtg / Hrg	☐
	Ordinance/Reso #	5756	Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council adopt Ordinance 5756.

Motion for Consideration

I move to adopt Ordinance 5756.

Summary

The budget adjustment ordinance provides an opportunity to formally appropriate items previously approved by Council and to bring matters of special interest to Council's attention. This is the third adjustment to the City's 2017/2018 biennial budget. Significant items included in the adjustment are as follows:

- To appropriate for revised projections for electric utility taxes as a result of an increase in consumption during the severe winter weather experienced in early 2017.
- To appropriate for incident management team (IMT) expenses for response to 2017 wild land fires and corresponding reimbursements from state and federal agencies.
- To appropriate for Federal Emergency Management Agency (FEMA) and State emergency grants associated with emergency street repairs and for emergency dredging of the WWTP Lagoons #1 and #2 resulting from extreme winter weather experienced in early 2017.
- To appropriate for 2018 Community Development Block Grant (CDBG) program allocations.
- To appropriate for additional project scope associated with Vista Field Phase 1 water and sewer improvements.
- To appropriate for a new Deputy Fire Chief position effective July 1, 2018.
- To appropriate for revised estimates for project costs for the new Columbia Park Golf Links clubhouse as well as revised projections for 2017/2018 operating results for the golf course.

Alternatives

None recommended.

Fiscal Impact

Total increase in appropriations of \$4,859,115, which represents an overall increase of 1.5% to the 2017/2018 adjusted budget.

Through		Attachments: Ordinance Budget Summary 17-18 Budget Detail
Dept Head Approval	Dan Legard Apr 24, 08:04:41 GMT-0700 2018	
City Mgr Approval	Marie Mosley Apr 26, 12:04:30 GMT-0700 2018	

☐ Recording Required?

CITY OF KENNEWICK
ORDINANCE NO. 5756

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2017/2018
BIENNIAL BUDGET

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. That certain expenditures as set out below must be made during 2018 that were not foreseeable at the time of preparing the 2017/2018 biennial budget and an emergency exists whereby it is necessary to make emergency appropriations as set forth below and to adjust certain fund income not forecast for 2017/2018, and to make expenditures and changes as designated below, and the following funds shall be changed as follows:

General Fund	\$826,898
Arterial Street Fund	363,081
Urban Arterial Street Fund	600,000
Community Development Fund	61,600
Public Safety Fund	114,583
Lodging Tax Fund	107,500
Capital Improvement Fund	157,958
Water & Sewer Fund	947,208
Medical Service Fund	500,000
Stormwater Utility Fund	209,037
Columbia Park Golf Course Fund	781,250
Risk Management Fund	<u>190,000</u>
Total Increase in Appropriations	<u>\$4,859,115</u>

Section 2. That an emergency be, and the same hereby is, declared to exist requiring the increases and/or decreases in appropriations and anticipated revenues in the above funds, for said uses and purposes and proper City officials be, and hereby are, authorized and directed to issue warrants or transfer of said funds in accordance with this ordinance.

Section 3. This ordinance shall be in full force and effect five days from and after its passage, approval, and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this
1st day of May, 2018, and signed in authentication of its passage this 1st day of May, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5756 filed and recorded in the
office of the City Clerk of the City of Kennewick,
Washington this 2nd day of May, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
GENERAL FUND REVENUES					
001.000.311.10.00.00	Property Tax	\$ 23,715,790	\$ 72,575	\$ 23,788,365	Decrease required transfer due to emergency grants received.
001.000.316.48.00.00	Electric Utility Tax	7,392,000	275,000	7,667,000	Appropriate for taxes from added consumption during 2016-2017 winter.
001.070.331.16.60.00	Bulletproof Vest Partnership Grant	-	11,660	11,660	Appropriate for BVP Grant received for vest purchases.
001.080.342.21.01.00	Fire Protection Services	-	345,200	345,200	Appropriate for IMT reimbursements related to expenses for 2017 fires.
001.000.367.05.00.00	Contributions - Economic Development	-	3,350	3,350	Appropriate for contributions provided to sponsor 2017 holiday event.
001.070.369.20.00.00	Abandoned Money	-	4,530	4,530	Appropriate for proceeds from abandoned property.
001.000.397.10.35.00	Transfer from Public Safety	-	114,583	114,583	Appropriate for increased taxes as a result of severe winter weather in 2017.
Net Increase (Decrease) in Revenues			<u>\$ 826,898</u>		
GENERAL FUND EXPENDITURES					
FINANCE					
001.032.514.23.41.01	Audit Fees	\$ 79,600	\$ 18,500	\$ 98,100	Appropriate for audit costs associated with City's telephone utility tax.
001.032.514.23.11.00	Salaries and Wages	1,399,826	79,700	1,479,526	Appropriate for personnel changes resulting from retirements.
001.032.514.23.20.01	Social Security	92,055	6,100	98,155	" "
001.032.514.23.20.02	Industrial Insurance	3,421	150	3,571	" "
001.032.514.23.20.03	Retirement	173,148	6,500	179,648	" "
001.032.514.23.20.11	Medical Insurance	204,145	24,650	228,795	" "
001.032.514.23.20.13	Life Insurance	1,103	125	1,228	" "
001.032.514.23.20.14	Dental Insurance	18,265	1,400	19,665	" "
001.032.514.23.20.15	Long Term Disability Insurance	3,558	175	3,733	" "
001.032.514.23.20.16	Vision Insurance	2,946	200	3,146	" "
Total Finance			137,500		
MANAGEMENT SERVICES					
<i>City Clerk</i>					
001.041.514.30.49.11	Recording Fees	1,000	2,500	3,500	Appropriate for increase to recording fees as budgeted.
Total Management Services			2,500		
POLICE					
<i>Field Services</i>					
001.073.521.71.20.21	Uniform Allowance	138,000	(24,000)	114,000	Reappropriate for new hire equipment.
001.073.521.71.35.01	Small Tools and Minor Equipment	105,516	11,660	117,176	Appropriate for BVP Grant received for bulletproof vest purchases.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Staff Services</i>					
001.074.521.15.35.01	Small Tools and Minor Equipment	15,750	4,530	20,280	Appropriate for purchase of computer equipment for Evidence Unit.
<i>Community Services</i>					
001.076.521.41.20.22	Quartermaster Supplies	40,000	24,000	64,000	Appropriate for new officer equipment purchases.
	Total Police		16,190		
FIRE					
<i>Administration</i>					
001.081.522.10.11.00	Salaries and Wages	673,057	32,100	705,157	Appropriate for Deputy Chief position authorized for 7/1/18.
001.081.522.10.20.01	Social Security	28,605	2,500	31,105	" "
001.081.522.10.20.02	Industrial Insurance	6,022	600	6,622	" "
001.081.522.10.20.03	Retirement	64,819	1,750	66,569	" "
001.081.522.10.20.11	Medical Insurance	96,527	5,850	102,377	" "
001.081.522.10.20.13	Life Insurance	608	100	708	" "
001.081.522.10.20.14	Dental Insurance	8,569	350	8,919	" "
001.081.522.10.20.15	Long Term Disability Insurance	2,224	125	2,349	" "
001.081.522.10.20.16	Vision Insurance	1,448	75	1,523	" "
001.081.522.10.35.02	Minor Fitness Equipment	4,985	3,500	8,485	Appropriate for new fitness equipment at Station #4.
001.081.522.10.48.01	Repair/Maintenance Fitness Equipment	4,500	(3,500)	1,000	Reappropriate to provide new equipment for Station #4.
<i>Suppression</i>					
001.082.522.24.12.00	Overtime	-	308,600	308,600	Appropriate for IMT reimbursements related to expenses for 2017 fires.
001.082.522.24.20.01	Social Security (FICA)	-	3,300	3,300	" "
001.082.522.24.20.02	Industrial Insurance	-	4,400	4,400	" "
001.082.522.24.20.03	Retirement	-	13,600	13,600	" "
001.082.522.24.20.06	Medical Retirement	-	1,100	1,100	" "
001.082.522.24.43.02	Travel and Training	-	14,200	14,200	" "
	Total Fire		388,650		
EMPLOYEE & COMMUNITY RELATIONS					
<i>Economic Development</i>					
001.063.558.70.41.11	TRIDEC - Industry Recruitment	62,000	(13,500)	48,500	Reappropriate to provide for 2018 holiday event.
<i>Recreation Services</i>					
001.113.571.21.31.02	Operating Supplies	147,000	3,350	150,350	Appropriate for 2017 holiday event sponsored with a contribution.
<i>Senior Services</i>					
001.113.571.25.35.01	Small Tools and Minor Equipment	13,064	22,000	35,064	Appropriate for senior center participant furniture.

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Facilities Maintenance</i>					
001.114.576.81.11.00	Salaries and Wages	2,987,677	29,648	3,017,325	Reappropriate position from W/S Fund.
001.114.576.81.20.01	Social Security	256,135	2,039	258,174	"
001.114.576.81.20.02	Industrial Insurance	120,240	121	120,361	"
001.114.576.81.20.03	Retirement	407,938	4,865	412,803	"
001.114.576.81.20.11	Medical Insurance	684,517	6,520	691,037	"
001.114.576.81.20.13	Life Insurance	1,599	7	1,606	"
001.114.576.81.20.14	Dental Insurance	64,747	594	65,341	"
001.114.576.81.20.15	Long Term Disability Insurance	10,741	133	10,874	"
001.114.576.81.20.16	Vision Insurance	10,039	88	10,127	"
	Total Employee & Community Relations		55,865		
NON-DEPARTMENTAL					
001.120.518.91.41.13	Community Events	17,500	23,500	41,000	Appropriate for 2018 4th of July and holiday parade events.
001.120.518.91.49.11	Tuition Reimbursement Program	10,000	10,000	20,000	Appropriate for an increase in tuition reimbursement program for 17/18.
001.120.597.10.00.48	Transfer to Columbia Park Golf Links	132,500	98,600	231,100	Appropriate for CPGC 17/18 operating subsidy and excise tax audit payment.
001.120.597.20.57.01	Allowance for Under-Expenditure	(1,785,700)	(20,000)	(1,805,700)	Adjust allowance for non-departmental increases.
001.000.508.90.00.00	Ending Fund Balance	2,723,592	114,093	2,837,685	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			\$ 826,898		
STREET FUND					
101.000.311.10.00.00	Real and Personal Property Tax	\$ 884,566	\$ (72,575)	\$ 811,991	Decrease required allocation due to emergency grants received.
101.000.333.97.00.36	FEMA Grant	-	62,207	62,207	Appropriate for Emergency Grant received for extreme weather street repairs.
101.000.334.01.80.00	Emergency Management State Grant	-	10,368	10,368	" "
Net Increase (Decrease) in Revenues			\$ -		
ARTERIAL STREET FUND					
102.000.333.97.00.36	FEMA Grant	\$ -	\$ 311,212	\$ 311,212	Appropriate for Emergency Grant received for extreme weather street repairs.
102.000.334.01.80.00	Emergency Management State Grant	-	51,869	51,869	" "
Net Increase (Decrease) in Revenues			\$ 363,081		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Roadway</i>					
102.010.595.30.63.11	2018 City Wide Pavement Preservation	\$ 1,221,427	\$ 363,081	\$ 1,584,508	Appropriate for assistance with repairing pavement damaged due to extreme weather conditions.
Net Increase (Decrease) in Appropriations			<u>\$ 363,081</u>		

URBAN ARTERIAL STREET FUND

103.000.334.03.60.02	WSDOT - Wash St - 6th Ave Bike/Ped Prog	\$ -	\$ 225,000	\$ 225,000	Appropriate for grant received for Ped & Bicycle Safety Grant.
103.000.397.10.15.00	Transfer from Capital Improvement Fund	11,797,811	25,000	11,822,811	Appropriate for City match for Ped & Bicycle Safety Grant.
103.000.397.10.23.00	Transfer from Community Development	-	350,000	350,000	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
Net Increase (Decrease) in Revenues			<u>\$ 600,000</u>		
103.010.595.11.63.09	Wash - 6th Bike/Ped PE	\$ -	\$ 50,000	\$ 50,000	Appropriate for grant received for Wash St - 6th Ped & Bicycle Safety Grant.
103.010.595.11.63.10	Juniper & Hawthorne Half St PE	-	26,250	26,250	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
103.010.595.12.63.09	Wash - 6th Bike/Ped CE	-	25,000	25,000	Appropriate for grant received for Wash St - 6th Ped & Bicycle Safety Grant.
103.010.595.12.63.10	Juniper & Hawthorne Half St CE	-	26,250	26,250	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
103.010.595.62.63.09	Wash - 6th Bike/Ped CE	-	175,000	175,000	Appropriate for grant received for Wash St - 6th Ped & Bicycle Safety Grant.
103.010.595.30.63.10	Juniper & Hawthorne Half St RW	-	297,500	297,500	Appropriate for CDBG grant received for Juniper & Hawthorne half street.
Net Increase (Decrease) in Appropriations			<u>\$ 600,000</u>		

COMMUNITY DEVELOPMENT FUND

107.000.331.14.21.02	DPA Program Income	\$ 5,000	\$ 14,000	\$ 19,000	Appropriate to reflect program income.
107.000.331.14.21.03	Housing Rehab Program Income	-	8,715	8,715	"
107.040.333.14.23.00	HOME	390,613	38,885	429,498	"
Net Increase (Decrease) in Revenues			<u>\$ 61,600</u>		
<i>Current Program Year</i>					
107.030.559.22.49.11	Down Payment Assistance Program	\$ 59,417	\$ (59,417)	\$ -	Appropriate to reflect 2018 allocations and unspent 2017 activity.
107.030.559.30.49.11	Downtown Façade Improvements	35,000	(15,875)	19,125	" "
107.030.565.10.49.11	Unallocated Grant Proceeds	725,120	(541,808)	183,312	" "
107.030.565.30.49.12	ARC Scholarships	22,500	22,000	44,500	" "
107.030.569.00.49.12	Senior Life Resources	18,500	18,500	37,000	" "
107.030.571.10.49.11	Youth Scholarship	34,000	31,357	65,357	" "
107.030.594.58.63.01	Stretery Pilot Project	-	50,000	50,000	" "
107.030.597.10.00.11	Transfer to Water/Sewer Fund	-	10,000	10,000	Appropriate for JUB Treatment Best Practices Project for brewery treatment.
107.030.597.10.00.15	Transfer to Capital Improvement Fund	499,000	157,958	656,958	Appropriate for sidewalk and pedestrian crossing projects.
107.030.597.10.00.21	Transfer to Urban Arterial Street Fund	-	350,000	350,000	Appropriate for Juniper & Hawthorne half street.
			<u>22,715</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Home</i>					
107.040.559.20.49.11	HOME	389,613	38,885	428,498	Appropriate HOME program income.
107.000.508.30.00.00	Ending Fund Balance	-	-	-	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 61,600</u>		

PUBLIC SAFETY FUND

112.000.316.48.00.00	Electric Utility Tax	\$ 3,080,000	<u>\$ 114,583</u>	\$ 3,194,583	Appropriate for addtl taxes from added consumption during 2016-2017 winter.
Net Increase (Decrease) in Revenues			<u>\$ 114,583</u>		
112.010.597.10.00.01	Transfer to General Fund	\$ 47,400	<u>\$ 114,583</u>	\$ 161,983	Appropriate for addtl taxes from added consumption during 2016-2017 winter.
Net Increase (Decrease) in Appropriations			<u>\$ 114,583</u>		

LODGING TAX FUND

116.000.313.31.00.00	Hotel/Motel Sales and Use Tax	\$ 2,224,000	<u>\$ 80,000</u>	\$ 2,304,000	Appropriate for increased Lodging Tax and TPA revenue.
116.000.345.60.00.00	Tourism Promotion Area Revenue	1,269,000	<u>27,500</u>	1,296,500	" "
Net Increase (Decrease) in Revenues			<u>\$ 107,500</u>		
116.010.557.30.31.11	Southridge Field Improvements	\$ -	<u>\$ 9,500</u>	\$ 9,500	Appropriate for increased TPA revenue and 2018 LTAC allocations.
116.010.557.30.41.14	Southridge Marketing	27,000	(15,450)	11,550	" "
116.010.557.30.41.15	TPA	1,269,000	27,500	1,296,500	" "
116.010.557.30.41.22	Event Promotion	20,000	(10,000)	10,000	" "
116.000.508.30.00.00	Ending Fund Balance	104,144	<u>95,950</u>	200,094	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 107,500</u>		

CAPITAL IMPROVEMENT FUND

300.000.397.10.23.00	Transfer from Community Development	\$ 499,000	<u>\$ 157,958</u>	\$ 656,958	Appropriate for CDBG funded projects.
Net Increase (Decrease) in Revenues			<u>\$ 157,958</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Street</i>					
300.010.594.76.63.29	Civic Complex Ball Field Restroom & Hub	\$ 80,000	\$ (70,000)	\$ 10,000	Reappropriate to CPGC clubhouse project.
300.010.595.64.63.07	Columbia Dr Pedestrian Signal	-	174,500	174,500	Appropriate for CDBG project for Columbia Dr ped signal.
300.010.597.10.00.21	Transfer to Urban Arterial Street Fund	6,781,239	25,000	6,806,239	Appropriate for City match for Ped & Bicycle Safety Grant.
300.010.597.10.00.48	Transfer to Columbia Park Golf Course Fund	472,216	31,500	503,716	Appropriate for CPGC equipment purchases in 2018.
300.010.597.10.00.48	Transfer to Columbia Park Golf Course Fund	503,716	546,250	1,049,966	Appropriate to CPGC clubhouse project.
<i>Land & Facilities</i>					
300.020.559.30.49.11	Building Demolition	264,250	(52,600)	211,650	Reappropriate to CPGC clubhouse project.
300.020.594.22.62.03	Fire Station #1	-	37,862	37,862	Reappropriate to provide for TCA Architecture pre-design contract.
300.020.594.22.62.04	Fire Station #3	-	22,251	22,251	" "
300.020.594.22.62.06	Fire Station #6	258,400	(60,113)	198,287	" "
300.020.594.76.62.11	General Parks - Restrooms	50,000	(35,000)	15,000	Reappropriate to CPGC clubhouse project.
300.020.594.76.62.12	KSD Park and parking lot	160,000	(43,650)	116,350	"
<i>Capital Purchases</i>					
300.900.594.18.64.09	Hardware	414,083	56,000	470,083	Reappropriate to provide additional funding for phase 2 physical
300.900.594.18.64.16	GIS System	163,311	(56,000)	107,311	security project.
300.000.508.50.00.00	Ending Fund Balance	-	(418,042)	(418,042)	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 157,958</u>		

WATER/SEWER FUND

401.080.374.01.80.00	Emergency Management State Grant	\$ -	\$ 132,812	\$ 132,812	Appropriate for Emergency Grant received for dredging WWTP Lagoon.
401.080.375.97.00.36	FEMA Grant	-	796,871	796,871	" "
401.000.379.38.00.00	Benton PUD	-	7,525	7,525	Appropriate for lighting efficiency program reimbursed by PUD.
401.000.397.10.23.00	Transfer from CDBG	-	10,000	10,000	Appropriate for transfer for JUB Treatment Best Practices Project for
Net Increase (Decrease) in Revenues			<u>\$ 947,208</u>		brewery treatment.
<i>Administration</i>					
401.010.534.90.41.12	Water Capacity Analysis	\$ -	\$ 100,000	\$ 100,000	Appropriate for water capacity analysis.
401.010.535.54.48.03	Repair/Maint of Facilities	20,000	7,525	27,525	Appropriate for funds spent to participate in lighting efficiency program.
401.010.535.90.41.05	Contractual/Consulting Services	-	10,000	10,000	Appropriate for JUB Treatment Project for brewery treatment.
401.010.535.90.41.05	Contractual/Consulting Services	10,000	40,000	50,000	Appropriate for consultant to establish local limits and sampling for WWTP.
401.010.538.10.11.00	Salaries and Wages	1,839,198	(29,648)	1,809,550	Reappropriate position to General Fund.
401.010.538.10.20.01	Social Security	125,430	(2,039)	123,391	"
401.010.538.10.20.02	Industrial Insurance	7,990	(121)	7,869	"
401.010.538.10.20.03	Retirement	228,979	(4,865)	224,114	"
401.010.538.10.20.11	Medical Insurance	323,466	(6,520)	316,946	"
401.010.538.10.20.13	Life Insurance	1,691	(7)	1,684	"
401.010.538.10.20.14	Dental Insurance	24,647	(594)	24,053	"
401.010.538.10.20.15	Long Term Disability Insurance	6,419	(133)	6,286	"
401.010.538.10.20.16	Vision Insurance	4,466	(88)	4,378	"

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
<i>Revenue - Capital</i>					
401.010.594.34.65.01	Water System Improvements	-	20,000	20,000	Appropriate for unanticipated water system improvement project.
401.010.594.34.65.09	Elliot Lake	191,146	(189,000)	2,146	Reappropriate to provide funding for Vista Field Improvements Phase I.
401.010.594.34.65.15	18th & Kellogg	-	400,000	400,000	Appropriate for unanticipated project.
401.010.594.34.65.19	Zone 5 Reservoir Transmission Main	489,625	(158,000)	331,625	Reappropriate to provide funding for Vista Field Improvements Phase I.
401.010.594.34.65.25	W. Metaline Ave Reconstruction	352,362	150,000	502,362	Appropriate for additional scope of Metaline project.
401.010.594.34.65.30	Fire Flow Deficiencies	1,500,000	(100,000)	1,400,000	Reappropriate to provide funding for Vista Field Improvements Phase I.
401.010.594.34.65.33	Vista Field Improvements Phase I	1,000,000	600,000	1,600,000	Appropriate for additional scope of Phase I project.
401.010.594.34.65.35	W 10th Ave	835,000	(400,000)	435,000	Reappropriate to provide funding for 18th and Kellogg project.
401.010.594.34.65.35	W 10th Ave	435,000	(100,000)	335,000	Reappropriate to provide funding for water capacity analysis.
401.010.594.34.65.35	W 10th Ave	335,000	(20,000)	315,000	Reappropriate to provide funding for water system improvements.
401.010.594.34.65.35	W 10th Ave	315,000	(150,000)	165,000	Reappropriate to provide funding for Metaline Ave. reconstruction.
401.010.594.34.65.35	W 10th Ave	165,000	(153,000)	12,000	Reappropriate to provide funding for Vista Field Improvements Phase I.
401.010.534.65.65.81	UGA Water Improvements	262,500	(30,000)	232,500	Reappropriate for GSI consultant fee cycle 5.
401.010.594.34.65.81	ASR Pilot Project	134,768	30,000	164,768	Increase appropriation for GSI consulting fee for cycle 5.
401.010.594.35.65.03	Steptoe St - Phase III	585,036	(40,000)	545,036	Reappropriate for consultant to establish local limits and sampling for WWTP.
401.000.508.80.00.00	Ending Fund Balance	7,717,460	973,698	8,691,158	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 947,208</u>		
MEDICAL SERVICES FUND					
402.000.342.61.00	Emergency Ambulance Service	\$ 6,370,000	<u>\$ 500,000</u>	\$ 6,870,000	Appropriate for additional household ambulance charge revenue resulting
Net Increase (Decrease) in Revenues			<u>\$ 500,000</u>		from rate increase for 2018 approved by Council.
<i>Administration</i>					
402.010.522.10.11.00	Salaries and Wages	\$ 673,057	\$ 32,100	\$ 705,157	Appropriate for Deputy Chief position authorized for 7/1/18.
402.010.522.10.20.01	Social Security	28,605	2,500	31,105	" "
402.010.522.10.20.02	Industrial Insurance	6,022	600	6,622	" "
402.010.522.10.20.03	Retirement	64,819	1,750	66,569	" "
402.010.522.10.20.11	Medical Insurance	96,527	5,850	102,377	" "
402.010.522.10.20.13	Life Insurance	608	100	708	" "
402.010.522.10.20.14	Dental Insurance	8,569	350	8,919	" "
402.010.522.10.20.15	Long Term Disability Insurance	2,224	125	2,349	" "
402.010.522.10.20.16	Vision Insurance	1,448	75	1,523	" "
402.000.508.80.00.00	Ending Fund Balance	607,448	456,550	1,063,998	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 500,000</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
STORMWATER FUND					
405.000.343.10.00.00	Stormwater Utility Charges	\$ 2,875,000	\$ 170,950	\$ 3,045,950	Appropriate for increased utility rate based on rate study approved by Council in 2017.
405.020.374.01.80.00	Emergency Management State Grant	-	5,492	5,492	Appropriate for Emergency Grant received for 47th Place repair.
405.020.375.97.00.36	FEMA Grant	-	32,595	32,595	" "
Net Increase (Decrease) in Revenues			<u>\$ 209,037</u>		
405.010.594.31.63.01	Drywell Miscellaneous Locations	\$ 50,000	\$ 23,450	\$ 73,450	Appropriate to provide funding for unanticipated stormwater repairs.
405.010.594.31.63.05	47th Place	-	43,579	43,579	Appropriate for emergency storm repair due to extreme weather.
405.000.508.80.00.00	Ending Fund Balance	111,418	142,008	253,426	Net impact on ending fund balance.
Net Increase (Decrease) in Appropriations			<u>\$ 209,037</u>		
CP GOLF COURSE FUND					
406.000.341.71.00.00	Sales of Merchandise	\$ 23,200	\$ (5,350)	\$ 17,850	Appropriate for 17/18 operating subsidy and equipment purchases.
406.000.347.30.00.00	Green Fees and other Charges	413,610	(35,700)	377,910	" "
406.000.347.60.00.00	Golf Lessons	5,600	2,550	8,150	" "
406.000.362.80.00.00	Food & Beverage	56,550	(4,850)	51,700	" "
406.000.369.90.00.00	Miscellaneous Revenue	16,240	(1,950)	14,290	" "
406.000.397.10.01.00	Transfer from General Fund	132,500	98,600	231,100	" "
406.000.397.10.06.00	Transfer from Risk Management Fund	-	150,200	150,200	Appropriate for transfer of insurance proceeds to be used for clubhouse project.
406.000.397.10.15.00	Transfer from CIP Fund	472,216	31,500	503,716	Appropriate for 17/18 operating subsidy and equipment purchases.
406.000.397.10.15.00	Transfer from CIP Fund	503,716	546,250	1,049,966	Appropriate transfer for clubhouse project.
Net Increase (Decrease) in Revenues			<u>\$ 781,250</u>		
406.010.576.60.41.10	General & Administrative	\$ 168,000	\$ 9,700	\$ 177,700	Appropriate for 17/18 operating subsidy and equipment purchases.
406.010.576.60.41.12	Maintenance	211,900	(2,000)	209,900	" "
406.010.576.60.41.13	Operations & Marketing	196,000	(1,400)	194,600	" "
406.010.576.60.41.14	Other Operating Expenses	31,800	43,000	74,800	" "
406.010.594.76.63.01	Other Improvements	472,216	696,450	1,168,666	Appropriate for clubhouse project.
406.010.594.76.64.03	Equipment	-	35,500	35,500	Appropriate for 17/18 operating subsidy and equipment purchases.
Net Increase (Decrease) in Appropriations			<u>\$ 781,250</u>		

CITY OF KENNEWICK
Budget Adjustment Ordinance No. 5756

BARS Account	Account Title	Adopted Budget	Proposed Adjustment	Amended Budget	Explanation
RISK MANAGEMENT FUND					
503.000.372.01.00.00	Insurance Claim Recoveries	\$ 150,000	<u>\$ 190,000</u>	\$ 340,000	Appropriate for insurance recovery proceeds from flooded recreation building.
	Net Increase (Decrease) in Revenues		<u><u>\$ 190,000</u></u>		
503.010.518.60.46.11	Self Insured Retention Payments	\$ 130,000	\$ 40,000	\$ 170,000	Appropriate for water damage mitigation to vacant recreation building.
503.010.597.10.00.48	Transfer to CP Golf Course Fund	-	150,200	150,200	Appropriate transfer of net insurance proceeds for CPGC clubhouse project.
503.000.508.80.00.00	Ending Fund Balance	364,640	<u>(200)</u>	364,440	Net impact on ending fund balance.
	Net Increase (Decrease) in Appropriations		<u><u>\$ 190,000</u></u>		
BI-PIN FUND					
634.010.594.18.64.10	Computer Software	\$ -	\$ 40,000	\$ 40,000	Appropriate for upgrade to Citrix environment.
634.000.508.10.00.00	Ending Fund Balance	306,190	<u>(40,000)</u>	266,190	Net impact on ending fund balance.
	Net Increase (Decrease) in Appropriations		<u><u>\$ -</u></u>		

CITY OF KENNEWICK
SUMMARY OF 2017/2018 BIENNIAL BUDGET ADJUSTMENTS

	Original Biennial Budget	Ord. #5692 Adjustment (5/17)	Ord. #5727 Adjustment (11/17)	Ord. #5756 Adjustment (5/18)	Amended Biennial Budget
GENERAL GOV'T OPERATIONS					
General Fund	\$ 99,331,151	\$ 928,759	\$ 193,602	\$ 826,898	\$ 101,280,410
Street Fund	4,321,857	348,469	54,140	-	4,724,466
Subtotal	103,653,008	1,277,228	247,742	826,898	106,004,876
CAPITAL PROJECTS					
Urban Arterial Street Fund	11,207,000	9,152,659	(494,738)	600,000	20,464,921
Capital Improvement Fund	27,849,361	15,383,447	390,000	157,958	43,780,766
ENTERPRISE & INTERNAL SERVICE					
Water & Sewer Fund	47,392,291	13,019,696	331,759	947,208	61,690,954
Medical Services Fund	12,875,000	201,009	-	500,000	13,576,009
Building Safety Fund	4,520,000	36,312	-	-	4,556,312
Coliseum Fund	8,162,800	(42,554)	-	-	8,120,246
Stormwater Utility Fund	2,944,900	1,996,715	-	209,037	5,150,652
Columbia Park Golf Course Fund	607,700	472,462	-	781,250	1,861,412
Equipment Rental Fund	12,231,918	376,539	72,800	-	12,681,257
Central Stores Fund	662,660	(11,979)	-	-	650,681
Risk Management Fund	3,172,880	295,587	70,000	190,000	3,728,467
DEBT SERVICE					
Debt Service Fund	6,812,682	8,624	-	-	6,821,306
LID Guaranty Fund	36,100	(27)	-	-	36,073
SPECIAL REVENUE					
Arterial Street Fund	3,392,000	9,362	1,600,000	363,081	5,364,443
BI-PIN Operations Fund	709,954	-	-	-	709,954
Community Development Fund	1,297,000	107,101	742,086	61,600	2,207,787
Asset Forfeiture Fund	49,300	18,776	-	-	68,076
Public Safety Fund	4,740,000	-	-	114,583	4,854,583
Cash Reserve Fund	2,715,500	38,000	-	-	2,753,500
Lodging Tax Fund	3,659,815	29	-	107,500	3,767,344
Criminal Justice Sales Tax Fund	5,756,400	(174,282)	-	-	5,582,118
FIDUCIARY TRUST FUNDS					
Fire Pension Fund	1,227,000	1,245	-	-	1,228,245
OPEB Trust Fund	5,146,000	(6,390)	-	-	5,139,610
Total	, which represents	\$ 42,159,559	\$ 2,959,649	\$ 4,859,115	\$ 320,799,592

Ordinance #5692 (5/17) adjusted Beginning Fund Balances and appropriated for 2017/18 carryover.

Ordinance #5727 (11/17) is the mid-biennium budget adjustment.

Ordinance #5756 (5/18) is the spring 2018 budget adjustment.



City Council Meeting Schedule June 2018

June 5, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

June 12, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Comp Plan Docketing

June 19, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

June 26, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

June 2018
Updated 4/17/18