



City Council Meeting Schedule April 2018

April 3, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 10, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Transportation Systems Plan
2. Fire Department Annual Report
3. Police Department Annual Report
4. Committee Updates

April 14, 2018
Saturday, Time TBD

COUNCIL ADVANCE
Springhill Suites – 7048 W. Grandridge Blvd

April 17, 2018
Tuesday, 6:30 p.m.

REGULAR COUNCIL MEETING

April 24, 2018
Tuesday, 6:30 p.m.

WORKSHOP MEETING

1. Year-End Financial Review/Spring 2018 Budget Adjustments

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

April 2018
Updated 3/27/18



CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, April 3, 2018 at 6:30 p.m.

City Hall Council Chambers | 210 W. 6th Ave

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

- Arbor Day Proclamation

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- a. Minutes of Regular Meeting of March 20, 2018.
- b. (1) Motion to approve Claims Roster for March 9, 2018.
(2) Motion to approve Claims Roster for March 23, 2018.
(3) Motion to approve Claims Roster for the Columbia Park Golf Course Account for February 2018.
- c. Motion to approve Payroll Roster for March 15, 2018.
- d. Motion to support the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission and approve the release of \$271,300 from the Tourism Promotion Area Reserve Fund.
- e. Motion to authorize the Mayor to sign the UPRR 24-inch Interceptor Sewer improvement professional services agreement with JUB for engineering design services.

4. VISITORS

5. ORDINANCES/RESOLUTIONS

- a. Ordinance 5755: Zoning Code Amendment (ZOA) 17-06 amending KMC 18.12.250 relating to vehicle based food businesses and cart businesses.

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

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Proclamation

WHEREAS, in 1892 the Nebraska Board of Agriculture set aside a special day for the planting of trees, and this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world, and

WHEREAS, the planting and care of trees in Kennewick was paramount in the minds of our first settlers as evidenced by one of the first ordinances passed in 1904, the year Kennewick incorporated, which was to fine anyone \$50 for damaging a tree, and

WHEREAS, the first official Kennewick Arbor Day was celebrated in April of 1912 with the task of planting 8,000 trees of various kinds along ten miles of the riverfront as recorded in the April 12, 1912, edition of the Kennewick Courier, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, urban and community forestry programs have greatly benefited the urban community by protecting precious green-space, planning for an managing community trees, and promoting the planting and care of trees along streets, highways, commercial districts, in parks and at schools, and

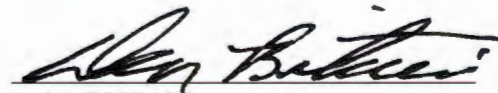
WHEREAS, April is an excellent time of year to plant trees in Kennewick; **NOW, THEREFORE**,

I, DON BRITAIN, Mayor of the City of Kennewick, do hereby proclaim April 13, 2018, as

ARBOR DAY IN THE CITY OF KENNEWICK

And encourage all citizens to become stewards of their own environment and celebrate Arbor Day by planting, maintaining, and protecting trees so that the benefits trees provide can continue to improve the quality of life for the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the City of Kennewick to be hereunto affixed the 3rd day of April 2018.


DON BRITAIN, Mayor

Attest:

TERRI L. WRIGHT, City Clerk



CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
March 20, 2018

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Christina Palmer	Ken Hohenberg
Bill McKay	Lisa Beaton	Evelyn Lusignan
Paul Parish	Cary Roe	Scott Child
Steve Young	Terri Wright	Greg Duffy
Mayor Don Britain	Dan Legard	Erik Elmgren
Marie Mosley	Corey Osborn	Kirk Foltz
Greg McCormick	Vince Beasley	

Excused absences: Council members Matt Boehnke and John Trumbo.

Mr. McKay led the Pledge of Allegiance.

HONORS & RECOGNITIONS

The Mayor was unable to welcome the Team from Ukraine during the meeting due to their arrival after it had concluded.

Mayor Britain presented plaques of appreciation in honor of two long-time employees who are retiring: Kirk Foltz and Erik Elmgren.

2. APPROVAL OF AGENDA

Mr. McKay moved, seconded by Mr. Parish to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

- a. Minutes of Regular Meeting of March 6, 2018.
- b. (1) Motion to approve Claims Roster February 23, 2018.
(2) Motion to approve Claims Roster for the Toyota Center Operations and Box Office Accounts for January 2018.
- c. Motion to approve Payroll Roster for February 28, 2018.
- d. Motion to authorize the City Manager to Sign the Addendum to the Metro Interlocal Agreement.
- e. Motion to authorize the Mayor to sign the Local Agency Agreement Supplement #2 and the Federal Aid Prospectus for the Metaline Avenue Widening Project.

Mr. Parish moved, seconded by Mayor Pro Tem Lee to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

- a. Ordinance 5752: Amending KMC 18.24 Sign Code. Lisa Beaton, City Attorney reported.

ORDINANCE NO. 5752

AN ORDINANCE RELATING TO SIGNS AND AMENDING SECTIONS 18.24.020, 18.24.030, 18.24.040, 18.24.050, AND 18.24.060 AND ADDING NEW SECTIONS 18.24.100 AND 18.24.110 TO THE KENNEWICK MUNICIPAL CODE

Mr. Parish moved, seconded by Mr. Young to adopt Ordinance No. 5752. The motion passed unanimously.

- b. Ordinance 5753: Change of Zone (COZ 17-10) from Business Park (BP) to Commercial, General (CG) at 10379 W. Clearwater Avenue. Greg McCormick, Planning Director reported.

Mr. McKay stated that he was contacted by the applicant and he does business with them but does not feel it will affect his voting.

ORDINANCE NO. 5753

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 10379 WEST CLEARWATER AVENUE FROM BUSINESS PARK (BP) TO COMMERCIAL, GENERAL (CG) (COZ 17-10, WANG)

Mr. Parish moved, seconded by Mr. Young to adopt Ordinance No.5753.

Mr. McKay moved, seconded by Mr. Parish to amend Ordinance 5753 Section 3, condition no. 1 removing the word "sign." The motion passed unanimously.

The motion to adopt Ordinance No. 5753 as amended was passed unanimously.

- c. Ordinance 5754: Change of Zone (COZ 17-11) from Commercial, Neighborhood (CN) to Commercial, Office (CO) at 30 S. Louisiana St. Greg McCormick, Planning Director reported.

ORDINANCE NO. 5754

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 30 SOUTH LOUISIANA STREET FROM COMMERCIAL, NEIGHBORHOOD (CN) TO COMMERCIAL, OFFICE (CO) (COZ 17-11, VILLARMA)

Mr. Parish moved, seconded by Mayor Pro Tem Lee to adopt Ordinance No. 5754. The motion passed unanimously.

- 6. PUBLIC HEARINGS/MEETINGS - None
- 7. NEW BUSINESS - None
- 8. UNFINISHED BUSINESS - None
- 9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

- 10. AJOURNMENT

Meeting was adjourned at 7:03 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet 	Agenda Item Number	3.b.(1)	Council Date	04/03/2018	Consent Agenda	☒	
	Agenda Item Type	General Business Item				Ordinance/Reso	☐
	Subject	Claims Roster				Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐	
	Project #		Permit #		Quasi-Judicial	☐	
	Department	Finance					

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated March 9, 2018, in the amount of \$1,632,181.08, and comprised of check numbers 140503 through 140719 and wire transfer number 300321.

Summary

The payments on this Claims Roster are comprised of the following issued 02/24/18-03/09/18:

Check numbers 140503 through 140719	\$ 1,576,455.42
Wire transfer number 300321	55,725.66

Total	\$ 1,632,181.08

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None

Fiscal Impact

\$1,632,181.08

Through	Lynne Brown Mar 14, 11:16:57 GMT-0700 2018	Attachments: 
Dept Head Approval	Dan Legard Mar 19, 09:37:09 GMT-0700 2018	
City Mgr Approval	Marie Mosley Mar 29, 17:29:06 GMT-0700 2018	

☐ Recording Required?

City of Kennewick
Claims Roster

2/24/2018 - 3/9/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
001 GENERAL FUND						
010 CITY COUNCIL						
	140599	03/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH 28.58
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COAT FOR COUNCIL 60.79 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STEVE YOUNG - AIRFARE 418.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL AGENT FEE 35.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	S YOUNG LODGING 164.40 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES 146.93 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR CITY COUNCILME 82.76 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NETWORK LUNCHEON 44.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PHOTO OF MAYOR 29.32 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ECA REGISTRATION S YOUNG 150.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	S YOUNG ECA REGISTRATION 425.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MAYOR SIGNATURE STAMPS 81.99 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WFOA MEMBERSHIP - DAN LEGARD 50.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES 37.75 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COUNCIL PHOTOS 445.26 C
Total amount by Department					\$ 2,199.78	
020 CITY MANAGER						
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES 83.90
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL 49.96 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY LAW SEMINAR & NOTARY JOUR 92.50 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEPT HEAD RETREAT 749.03 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NETWORK LUNCHEON 22.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	M MOSLEY SUBSCRIPTION 260.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	M MOSLEY MEMBERSHIP RENEWAL 315.00 C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AWC CONF REG. M MOSLEY 200.00 C
Total amount by Department					\$ 1,772.39	
032 SUPPORT SERVICES-FINANCE						
	140583	03/09/2018	03185	G F O A	in	GAAFR REVIEW NEWSLETTER 50.00
	140653	03/09/2018	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION 22.00
	140698	03/09/2018	00976	WA STATE AUDITOR'S OFFICE	in	AUDIT 45815 16-16 01/18 1,501.00
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	GFOA REGISTRATION - DAN LEGARD 180.00 C
Total amount by Department					\$ 1,753.00	
033 SUPPORT SERVICES-PURCHASING						

City of Kennewick

Claims Roster

2/24/2018 - 3/9/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
	140544	03/09/2018	05727	CITI COSTCO ANYWHERE VISA	in	ANNUAL MEMBERSHIP	92.39	
	140589	03/09/2018	01775	GRAINGER	in	TRASH & DOLLIES-WHSE	381.18	
	140599	03/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	31.13	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	-10.39	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ISM-CB ANNUAL MEMBERSHIP DUES	40.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAEC CLASS PUBLIC WORKS CONTRACT	40.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COLUMBIA BASIN INSTITUTE FOR SUPPL	40.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSTITUTE OF SUPPLY MANAGEMENT NA	160.00	C
Total amount by Department							\$ 774.31	
034 SUPPORT SERVICES - INFO SYSTEMS								
	140556	03/09/2018	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES	364.22	
	140562	03/09/2018	07619	DATABANK IMX LLC	in	ONBASE MAINTENANCE-2018-2019	44,986.55	
	140579	03/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,730.77	
	140628	03/09/2018	08210	MOBILEGUARD INC	in	NET GUARD	720.00	
	140641	03/09/2018	08878	PAGEFREEZER SOFTWARE, INC	in	2018/2019 WEB/SOCIAL MEDIA ARCHIVIN	3,744.00	
	140650	03/09/2018	01817	RADIO SERVICE COMPANY INC	in	SITE RENTAL CHARGES	150.00	
	140681	03/09/2018	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	3,235.00	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	792.82	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 IPHONE CHARGERS AND CABLES - IT	38.32	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING FE	342.85	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	399.68	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE STATION 4 - WIRELESS NETWORK SU	472.42	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DOMAIN NAME REGISTRATION - VINTAG	50.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ENHANCED 911 PS/ALI CHARG	14.36	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 CASE OF KLEENEX FACIAL TISSUE - IT	29.31	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	142.72	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL ACCIS MEMBERSHIP DUES - JOE	75.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HELPDESK FORMS - IT	99.42	C
Total amount by Department							\$ 62,387.44	
035 SUPPORT SERVICES-CUSTOMER SERVICE								
	140630	03/09/2018	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	FINANCE SAFE REPAIR	140.00	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SEMINAR - MARCIA FUHER	102.50	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL POST OFFICE BOX RENTAL	376.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	24.03	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	39.50	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4 - 24" LED MONITORS (KAREN & DIANE)	559.96	C

City of Kennewick

Claims Roster

2/24/2018 - 3/9/2018

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LASERJET PRO M452NW - SHANNON FRAI	298.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	19.86	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	87.13	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	5.42	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	5.13	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUSTOMER SERVICE OFFICE SUPPLIES	18.03	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CERAMIC HEATER - CUSTOMER SERVICE	23.15	C
Total amount by Department							\$ 1,698.71	
041 CITY CLERK								
	140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	101.34	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY LAW SEMINAR & NOTARY JOUR	185.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3345953 - PUBLIC HEARING NOTICE	61.80	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SUPPLIES	53.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WMCA ANNUAL CONFERENCE - WRIGHT	500.00	C
Total amount by Department							\$ 901.14	
042 LEGAL SERVICES								
	140524	03/09/2018	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE-KECK	76.00	
	140599	03/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	47.00	
	140649	03/09/2018	03467	PRONTO PROCESS SERVICE, INC	in	FEBMESSENGER/SERVICE FEES	78.50	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	177.30	
	140718	03/09/2018	07332	YAKIMA COUNTY CLERK'S OFFICE	in	JUDGMENT AND SENTENCE	12.00	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	74.94	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SUPPLIES	15.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY TRAINING FOR CHRISTY HUMA	178.00	C
Total amount by Department							\$ 658.74	
050 CIVIL SERVICE								
	140707	03/09/2018	07879	WESLEY GROUP, THE TWG CONSULTING	in	CONSULTING SERVICES	4,050.00	
Total amount by Department							\$ 4,050.00	
061 CODE ENFORCEMENT								
	140530	03/09/2018	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,040.00	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	110.16	
Total amount by Department							\$ 3,150.16	
062 LONG RANGE PLANNING								
	140518	03/09/2018	06302	ATTORNEY & NOTARY SUPPLY OF WASH	in	NOTARY RENEWAL-DIDIER	158.19	
	140603	03/09/2018	05850	JAMES M DRISCOLL PS	in	FEB HEARINGS EXAMINER	4,325.00	

City of Kennewick

Claims Roster

2/24/2018 - 3/9/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in LEGAL PUBLICATION - NOPH PP 17-06	224.93	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in NOPH SIGN CODE	103.82	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in NOPH COZ 17-11	103.82	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in LEGAL DESCRIPTION - PP 18-02 NOPH	239.77	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in LEGAL PUBLICATION - PP 18-01 NOPH	242.24	
140696	03/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	12.92	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 AIRWATCH RENEWAL	24.98	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WEBINAR DELLINGER THINKING ON YOU	161.82	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NOTARY PUBLIC TRAINING DIDIER	102.50	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in OFFICE DEPOT MISC OFFICE SUPPLIES - P	125.55	C
Total amount by Department					\$ 5,825.54	
063 ECONOMIC & BUSINESS DEVELOPMENT						
140696	03/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	173.89	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in JANUARY MEMBER LUNCHEON TW, EEC,	66.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 AIRWATCH RENEWAL	24.99	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in TAX FOR EEC ICSC LAS VEGAS TICKET	24.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EXPEDIA BOOKING FEE FOR EEC TICKET	2.63	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EEC FLIGHT FOR ICSC 2018 LAS VEGAS	179.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in EEC FLIGHT FOR ICSC 2018 LAS VEGAS	150.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PARKING EEC LEGISLATIVE TRIP TO OLYMPIA	6.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in REGISTRATION COST FOR TW,EEC,IN,RC & EEC	225.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MONTHLY SUBSCRIPTION CHARGE	103.18	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in JANUARY MEMBER LUNCHEON-IN	22.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in FOLDING OF NEW BUSINESS WELCOME LETTER	5.43	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SURVEY SUBSCRIPTION	120.00	C
Total amount by Department					\$ 1,102.12	
071 POLICE DEPT. - ADMINISTRATION						
140579	03/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in TELEPHONE SVC	205.08	
140691	03/09/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	22.63	
140691	03/09/2018	04764	UNITED PARCEL SERVICE	in SHIPPING	59.97	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BASIC CABLE SERVICE	226.59	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL MEMBERSHIP - CRAIG LITTEREL	110.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ANNUAL MEMBERSHIP - CHIEF HOHENBERG	110.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PARKING - WATPA BOARD MEETING CHIEF	13.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WASPC DEADLY TASK FORCE MEETING -	248.21	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PARKING - WASPC DEADLY FORCE MEETING	13.00	C

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T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BASIC CABLE SERVICE	226.59	C
Total amount by Department							\$ 1,235.07	
072 POLICE DEPT.- CRIMINAL INVESTIGATION								
	140624	03/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	140624	03/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	140624	03/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL MEMBERSHIP - CHRIS GUERREF	110.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SMALL TABLE FOR VEHICLE IMPOUND	59.72	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL TRAINING SYMPOSIUM FOR DE	600.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TUITION FOR THE 2018 ANNUAL CONFER	300.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TUITION FOR THE 2018 ANNUAL CONFER	600.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION FOR RANDY MCCALMAN	437.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY GRAFFITI CAMERA SERVICE F	19.98	C
Total amount by Department							\$ 2,290.20	
073 POLICE DEPT. - PATROL								
	140542	03/09/2018	05195	CENTRAL LAKE ARMOR EXPRESS INC	in	BALLISTIC VESTS	3,746.70	
	140551	03/09/2018	01682	COLUMBIA FITNESS SYSTEMS	in	OPERATING SUPPLIES	803.64	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,447.58	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	474.62	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEADERSHIP TRAINING PERFORMANCE /	250.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION 2018 NAMC	150.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION 2018 NAMC	150.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION FOR 2018 N	150.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION FOR 2018 N	150.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONFERENCE REGISTRATION FOR 2018 N	150.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PATROL HANDHELD	216.11	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE FOR TODD DRONEN	461.60	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UNDERSTANDING HUMAN PERFORMANC	437.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLINDS FOR TRAFFIC OFFICE	208.37	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOTGUN PART	50.94	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL MEMBERSHIP - TREVOR WHITE	110.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE TICKET FOR OFFICER BRAD KOI	408.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE TICKET FOR OFFICER ISAAC ME	408.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL RESERVATION FOR OFFICERS BR/	73.70	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION FOR OFFICERS BRAD KOI	590.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOCK PICKING & SPECIALIZED ENTRY TI	395.00	C

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T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 BROTHER POCKETJET THERMAL PRINT	771.04	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CELLPHONE CASE FOR RANDY MCCALM	40.21	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PATROL NOTEBOOKS	29.44	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL BLEA PAT FOR OFFICER ARMITAG	79.56	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL BLEA PAT - OFFICER ARMITAGE A	79.56	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	214.08	C
Total amount by Department							\$ 13,045.90	
074 POLICE DEPT. - STAFF SERVICES								
	140676	03/09/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	351.79	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	123.60	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL MEMBERSHIP - SCOTT CHILD	110.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EQUIPMENT	214.42	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEIRA MEMBERSHIP DUES	350.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	232.61	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL MEMBERSHIP - MIKE BLATMAN	35.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DUES FOR CMDR CHILD	623.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POUCH LAMINATI	97.71	C
Total amount by Department							\$ 2,138.13	
075 POLICE DEPT. - INTERGOVERNMENTAL								
	140525	03/09/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	16,226.44	
	140546	03/09/2018	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	199,862.67	
	140579	03/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	-36.40	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,447.81	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	474.62	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	214.08	C
Total amount by Department							\$ 219,189.22	
076 POLICE DEPT - PROFESSIONAL STANDARDS								
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	18.00	
	140584	03/09/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER - HARRIS	146.60	
	140584	03/09/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES - CONTRER/	1,396.67	
	140584	03/09/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIE S- SANDERS	487.84	
	140584	03/09/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	QUARTERMASTER SUPPLIES - EALY -THC	487.84	
	140584	03/09/2018	03824	GALLS, LLC DBA BLUMENTHAL UNIFOR	in	AIRFLOW PUBLIC SAFETY VEST	724.91	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARTNER OF THE YEAR AWARD	102.91	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING SUPPLIES	13.00	C

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					Total amount by Department	\$ 3,377.77
081 FIRE DEPT. - ADMINISTRATION						
140513	03/09/2018	05681	AMERIGAS PROPANE LP	in PROPANE - STATION #4	168.65	
140513	03/09/2018	05681	AMERIGAS PROPANE LP	in PROPANE - STATION #4	263.17	
140543	03/09/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in SHRED SERVICES (ALL STATIONS)	69.68	
140566	03/09/2018	04259	DAYCO HEATING & AIR	in NEDERMAN EXHAUST- STATION #3	137.92	
140566	03/09/2018	04259	DAYCO HEATING & AIR	in MOTOR REPLACEMENT - ST #3	895.95	
140590	03/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in BUCKETS	10.84	
140705	03/09/2018	06151	WASTE MANAGEMENT	in RX DISPOSAL SERVICES	16.16	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DURACELL AA BATTERIES, 36PK (QTY.2)	19.76	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BOTTLED WATER (30 CASES); STATION OF	153.49	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: RUBBERI	18.57	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BOTTLED WATER (2 CASES); STATION OPI	146.61	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in DURACELL D-CELL BATTERIES, 12PK (QT	31.49	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BOTTLED WATER (25 CASES); STATION OF	127.75	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: BOUNTY	55.04	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: STAPLES	94.20	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: 3M SCOT	2.06	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION OPERATING SUPPLIES: DIAL BOI	111.91	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STATION REPAIR/MAINTENANCE SUPPLIE	3.52	C
					Total amount by Department	\$ 2,326.77
082 FIRE DEPT. - SUPPRESSION						
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in MEND UNIFORM PANTS	1.63	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in SEW UNIFORM PATCHES	32.58	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in HEM & MEND UNIFORM PANTS	15.75	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in SEW UNIFORM PATCHES	8.15	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in UNIFORM MENDING	33.65	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in MEND UNIFORM PANTS	1.63	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in SEW PATCHES	40.73	
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in SEW PATCHES	24.44	
140517	03/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in KFD UNIFORM BLL CAPS	260.64	
140539	03/09/2018	00321	CASCADE FIRE EQUIPMENT CORP	in 2018 AIR SAMPLES	682.01	
140546	03/09/2018	00100	CITY OF RICHLAND	in SECOMM ASSESSMENT	17,265.53	
140552	03/09/2018	00505	COLUMBIA GRAIN & FEED INC	in STIHL SAW BARS	282.32	
140552	03/09/2018	00505	COLUMBIA GRAIN & FEED INC	in STIHL CHAINSAW, BAR & CHAIN	774.08	
140565	03/09/2018	04690	DAY, DAVID	in DAY BOOTS	55.83	

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	140590	03/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	AXE HANDLE & LINSEED OIL	25.61	
	140636	03/09/2018	09444	NW APPAREL INDUSTRY LLC	in	BC JACKETS & LINERS	594.48	
	140640	03/09/2018	00917	OXARC, INC.	in	ULTRASONIC CYLINDER TESTING	32.58	
	140651	03/09/2018	00957	RANCH & HOME INC	in	STATION BOOTS - HINES	81.45	
	140651	03/09/2018	00957	RANCH & HOME INC	in	STATION BOOTS - ELLIS	125.00	
	140659	03/09/2018	01127	SANTIAM EMERGENCY EQUIPMENT INC	in	ULTIMATE HOODS W/LINERS	1,167.50	
	140662	03/09/2018	07872	SEA WESTERN INC	in	CREDIT	-404.54	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.10	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	66.11	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.45	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.81	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	60.13	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.37	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.83	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	39.37	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,509.04	
	140708	03/09/2018	04401	WEST COAST FIRE & RESCUE	in	HOLMATRO SVC, PARTS & LABOR	1,003.46	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	499.60	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FTC OFFICE SUPPLIES FOR SME TRAINING	90.17	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WORK CONFERENCE/FLIGHT INTERNET /	15.95	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER (2 CASES); STATION OPI	17.01	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE FLIGHT BAGGAGE CHARGE	25.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SUBSCRIPTION TO ANYMEETI	24.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KFD TRAINING DIVISION TRAINING BOO	161.23	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CAMTASIA SOFTWARE - ROB KANDLE/ER	302.45	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPERATING SUPPLIES: ORGANIZATIONA	89.87	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KFD TRAINING DIVISION FTC LIBRARY B	31.40	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER (25 CASES); STATION OF	240.05	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY SUBSCRIPTION TO LIBRARY M	6.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 24" REPLACEMENT MONITORS - FIRE SI	279.98	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SME EQUIPMENT FOR TRAINING CURRIC	46.40	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EQUIPMENT MOUNTING KIT & BRACKET	1,977.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADAPTER LOK, 2.5" & 1.5"	290.93	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WORK CONFERENCE/FLIGHT CHARGE FC	19.95	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRLINE FLIGHT BAGGAGE FEE	25.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: STAPLES	45.29	C
Total amount by Department							\$ 28,215.75	

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083 FIRE PREVENTION & INVESTIGATION						
140599	03/09/2018	00006	IMPREST PETTY CASH FUND	in PETTY CASH FUND	6.51	
140671	03/09/2018	07307	SIEFKEN FELICIA	in TRAVEL EXPENSES	85.60	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ROMERO - ICC FIRE INSPECTOR I//CONST	795.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELLIS - ICC FIRE PLANS EXAMINER//CON	950.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 10FT HDMI TO DISPLAYPORT CABLES - I	38.97	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 32" MONITORS & 2 YR GEEK SQUAD PRO	732.98	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BISHOP - ICC FIRE INSPECTOR CERTIFICA	95.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 1 32" MONITOR - FIRE INSPECTIONS	217.19	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2 YR WARRANTY - NEW 32" MONITOR - FI	27.14	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELLIS - ICC FIRE PLANS EXAMINER//EXA	209.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in ELLIS & SWENSON - FIRE SMARTS WEBIN	94.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in MISC OFFICE SUPPLIES	17.37	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in PRINTER TONER & MISC SUPPILES	731.79	C
Total amount by Department					\$ 4,000.55	
090 ENGINEERING						
140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in PETTY CASH	188.90	
140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in PETTY CASH FUND	23.58	
140637	03/09/2018	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	26.49	
140696	03/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	514.99	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in WASHINGTON NOTARY SEMINAR - JUNE 0	89.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 AIRWATCH RENEWAL	174.86	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 ROLLS OF LAMINATE FOR THE LARGE I	56.19	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CONTRACT ADMINISTRATION CLASS FOR	40.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in BLUEBEAM SOFTWARE - WOODARD & GI	1,190.24	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in LSAW CONFERENCE FOR SCOTT SZENDR	425.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CONTRACT ADMINISTRATION CLASS IN Y	20.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CONTRACT ADMINISTRATION CLASS IN Y	20.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STANDING DESK FOR PROJECT ENGINEER	397.12	C
Total amount by Department					\$ 3,166.37	
101 CORPORATE & COMMUNITY SERVICES						
140615	03/09/2018	02065	KRUEGER, ROBIN	in CDL LICENSING FEES	156.00	
140694	03/09/2018	03564	US LINEN AND UNIFORM	in RETIREMENT EVENT	64.62	
140696	03/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	15.68	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 AIRWATCH RENEWAL	37.48	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in NEW TREADMILL FOR FITNESS CENTER /	868.79	C

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T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	THREE WORK OUT MATS FOR THE FITNE	82.70	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HR OFFICE SUPPLIES BALLPOINT PENS	6.51	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HR OFFICE SUPPLIES - GEL MOUSE PAD W	21.71	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HR OFFICE SUPPLIES - PENS, RULER, POS	33.95	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SURVEY SUBSCRIPTION	120.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WELLNESS PLANNING MEETING SUPPLIE	17.32	C
Total amount by Department							\$ 1,424.76	
113 PARKS DEPT.-RECREATION SERVICES								
	140512	03/09/2018	04510	AMERICAN RED CROSS	in	FACILITIES FEE	975.00	
	140520	03/09/2018	09342	AVILA KATIE LEE	in	PRINCESS ENTERTAINMENT	100.00	
	140543	03/09/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	CI SHRED MONTHLY INVOICE	36.40	
	140568	03/09/2018	06993	DESJARDINS SHAUN	in	MARTIAL ART CLASSES -FEB	1,757.00	
	140588	03/09/2018	09343	GORDON HALEY	in	PRINCESS ENTERTAINMENT	100.00	
	140599	03/09/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	18.79	
	140637	03/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	1.66	
	140637	03/09/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	49.98	
	140639	03/09/2018	05287	OLD WARRIOR HORSE KUNG FU ACADEM	in	FEB TAI CHI CLASSES	750.00	
	140666	03/09/2018	09425	SHAW GINA	in	TRAVEL EXPENSES	357.70	
	140692	03/09/2018	09140	UP ANGLE	in	HARVEST BAZAAR VIDEO	733.05	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	52.54	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	P & R BANNERS FOR TENTS	120.55	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	87.44	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TABLE SKIRTS, DRY CLEANING	73.85	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA MUSIC FOR SOUTHRIDGE PAVI	29.27	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POOL FLUID PUMP	339.99	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FAMILY EXPO - SMORES	152.14	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COLORLED PAPER, METAL BOOKENDS, PE	62.81	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1500W UPS - SOUTHRIDGE	173.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PENS, MARKERS	56.58	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINCESS TEA PARTY	40.49	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RESISTANCE BANDS FOR FIT AND FAB	33.10	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIGN HOLDERS	97.57	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINCESS TEA PARTY MATERIAL	18.20	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIT/STAND DESK BRANDON LANGE	550.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NAME TAGS FOR PARK&REC COMMISSIO	40.83	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES	30.57	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SIGNS FOR SOUTHRIDGE COMPLEX	738.48	C

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T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TISSUE, WIPES, CLEANING SUPPLIES, GLI	66.20	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BABY CHANGING TABLES FOR BATHROO	278.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINCESS PARTY MATERIALS	69.06	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOSPITALITY FOR MEETING	50.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOSPITALITY SUPPLIES FOR MEETING	3.62	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINCESS TEA PARTY MATERIALS	59.80	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PICTURES FOR MARKETING	199.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOSPITALITY FOR MEETING	17.96	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - IMAGES	-169.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHAIRMAT, LASER LABELS	47.22	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POST - FOR NINJA CLASS	60.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ACTIVITY GUIDE FLIPBOOK	299.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ETHERNET CABLE FOR CAP TOP -GREG	24.95	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLASHDRIVE	10.83	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SURVEY SUBSCRIPTION	120.00	C
Total amount by Department							\$ 8,714.38	
114 PARKS DEPT.-FACILITIES MAINT.								
	140509	03/09/2018	09443	A-1 PLUMBING THE PLUMBING TEAM LI	in	KPD WATER HEATER REPAIR	521.28	
	140510	03/09/2018	08623	ACE SALES & SERVICE INC	in	SCOTT PARK PORT-A-POTS	139.50	
	140515	03/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD HVAC FILTER	2,450.56	
	140515	03/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	SENIOR CENTER HVAC	739.90	
	140515	03/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	CITY HALL BASEMENT HVAC	563.10	
	140515	03/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	SOUTHRIDGE HVAC REPAIR	405.30	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	1,824.61	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	44.20	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	2,893.97	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	967.09	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	276.80	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	14,477.05	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	19.76	
	140541	03/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	IN GROUND HOSE REEL INSTALL	88.66	
	140585	03/09/2018	02696	GAMETIME C/O SITELINES PARK & PLAY	in	PLAYGROUND REPAIR PARTS	132.18	
	140590	03/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	TOOLS FOR GC FACILITIES	208.03	
	140601	03/09/2018	01112	IRRIGATION SPECIALISTS INC	in	PUMP HOUSE IRR REPAIR	196.52	
	140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	CIRCUIT IDENTIFIER & RECEIVER	103.11	
	140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	WIRE NUTS	11.53	
	140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	BATH FAUCET	85.40	

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140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	10TH AVE IRRIGATION UPGRADES	49.81
140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	10TH AVE IRRIGATION UPGRADES	8.36
140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION WATER FILTER	411.15
140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR 20 ACRES	3.74
140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	INGROUND HOSE REEL INSTALL	169.39
140616	03/09/2018	02638	LACEY, KEN	in	2018-JEANS	237.48
140619	03/09/2018	03154	M & M BOLT COMPANY, LLC	in	BOLTS FOR STOCK	26.02
140619	03/09/2018	03154	M & M BOLT COMPANY, LLC	in	GENERAL SUPPLIES	32.97
140622	03/09/2018	03832	MARTINEZ, PABLO	in	2018-JEANS	155.65
140625	03/09/2018	06845	MERCADO RAMON	in	2018-BOOTS	101.50
140627	03/09/2018	00484	MILNE NAIL,POWER TOOL & REPAIR	in	12" MEASURING WHEEL	76.01
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING	38.00
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	KPD SECURITY	38.50
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY	38.00
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	FIRE MONITORING	38.00
140630	03/09/2018	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	EXTRA KEY FOR TRUCK 14	124.89
140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	5.99
140633	03/09/2018	02087	NIEBUHR, ROBERT	in	2018 JEANS	46.13
140645	03/09/2018	00467	PERFECTION GLASS, INC.	in	DOOR REPAIRS	251.73
140646	03/09/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	GFCI REPAIR	56.70
140648	03/09/2018	00310	PROBUILD COMPANY LLC	in	HELMET RACK REPAIRS	20.16
140648	03/09/2018	00310	PROBUILD COMPANY LLC	in	SHEET ROCK PATCH AT PAVILION	47.76
140648	03/09/2018	00310	PROBUILD COMPANY LLC	in	VINTAGE BANNER FRAME	20.55
140648	03/09/2018	00310	PROBUILD COMPANY LLC	in	HELMET RACK DOWELS	25.85
140651	03/09/2018	00957	RANCH & HOME INC	in	GRAFFITI PAINT	7.58
140668	03/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	SHOWER FLOOR PAINT	159.63
140668	03/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT FOR CITY HALL	87.44
140668	03/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT FOR SIGNS	37.92
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	CITY HALL WATER HEATER ELECTRICAL	581.28
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	10TH AVE SHOP EXT LIGHTING	295.17
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	FIRE STATION FLAG POLE LIGHTING REP	1,622.95
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	FIRE STATION REPAIR EMERGENCY LIGH	534.56
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	KPD EXTERIOR LIGHTS REPAIRS	1,098.95
140683	03/09/2018	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	47.28
140691	03/09/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.53
140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	921.78

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	140700	03/09/2018	00104	WA STATE LABOR & INDUSTRIES	in	ELEVATOR ANNUAL CERT.	258.00	
	140716	03/09/2018	08020	WORKMAN THOMAS	in	2018 JEANS	124.86	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	124.90	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 ROLLS OF LAMINATE FOR THE LARGE I	56.20	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PESTICIDE RE-CERTIFICATION CLASS- DI	1,260.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PUBLIC WORKS CONTRACT CLASS - D WI	20.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	D WIEBER REGISTRATION FOR 2018 LSAW	470.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TOUCHSCREEN FOR IRRIGATION PUMP S'	803.47	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHAIRMAT, LASER LABELS	30.96	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	214.08	C
Total amount by Department							\$ 36,969.43	
120 NON-DEPARTMENTAL								
	140508	03/09/2018	04310	A W C	in	MEMBERSHIP FEE	57,292.00	
	140527	03/09/2018	03095	BENTON FRANKLIN HUMAN SERVICES	in	LIQUOR TAXES & PROFITS	5,205.09	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	3,037.13	
	140545	03/09/2018	00435	CITY OF PASCO	in	ANIMAL CONTROL	21,599.25	
	140559	03/09/2018	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	71.32	
	140608	03/09/2018	06917	KELLER SUPPLY COMPANY	in	WATER SHUT OFF KEY	3.40	
	140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	FAUCET REPAIR	47.18	
	140623	03/09/2018	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00	
	140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in	MCL-FIRE MONITORING	41.00	
	140668	03/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT FOR WALLS	118.85	
	140668	03/09/2018	07555	SHERWIN-WILLIAMS COMPANY	in	WALL PAINT	59.43	
	140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in	MCL ELECTRICAL LIGHTING REPAIRS	671.78	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BBEA HALF FOLD BROCHURES FOR OLYM	136.80	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DRONE FOOTAGE FOR SOUTHRIDGE ARE	190.05	C
Total amount by Department							\$ 92,593.28	
Total amount by Fund							\$ 504,960.91	
101 STREET FUND								
010 STREETS								
	140513	03/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE TANK-TRUCK #45 (CRACK SEAI	62.99	
	140521	03/09/2018	00214	BASIN DEPARTMENT STORE	in	HI-VIS RAIN WEAR	157.46	
	140521	03/09/2018	00214	BASIN DEPARTMENT STORE	in	HI-VIS RAIN WEAR	157.46	
	140552	03/09/2018	00505	COLUMBIA GRAIN & FEED INC	in	STIHL FW20 CART	1,078.66	
	140563	03/09/2018	07580	DAVIS TYREL	in	2018-BOOTS	190.00	

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	140582	03/09/2018	09431	G & R AG PRODUCTS INC	in	PARTS FOR REPAIRS	11.12	
	140589	03/09/2018	01775	GRAINGER	in	DRINK MIX FOR HYDRATION	119.80	
	140609	03/09/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	48.15	
	140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	3.50	
	140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	1.60	
	140663	03/09/2018	06468	SEALANT SPEC / SECO CONST	in	COLD MIX-PATCHING POT HOLES	1,926.26	
	140687	03/09/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in	REFLECTIVE TRAFFIC CONES	6,174.28	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	138.68	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2018 AIRWATCH RENEWAL	6.24	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TABLE & CORDS FOR STREET SHOP	71.59	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2018 ACCUWEATHER SUBSCRIPTION FEE	179.95	C
Total amount by Department							\$ 10,327.74	
020 TRAFFIC								
	140513	03/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE TANK RENTAL	73.85	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	SIGNALS	4,092.98	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY FACILITIES	45.87	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	FLASHERS	248.32	
	140528	03/09/2018	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,668.92	
	140609	03/09/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	48.15	
	140610	03/09/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	BLACK AND WHITE COPPER WIRE	41.29	
	140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	37.50	
	140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	3.20	
	140650	03/09/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	140651	03/09/2018	00957	RANCH & HOME INC	in	PROPANE-CROSSWALK PROGRAMS	130.54	
	140657	03/09/2018	04618	RODDA PAINT COMPANY	in	GRACO DRAIN VALVE KIT	115.78	
	140670	03/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	HI-VIS JACKET-PIERCE	103.17	
	140670	03/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	CARHARTT PORTAGE JACKET	103.17	
	140691	03/09/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.53	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	446.23	
	140704	03/09/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MATERIAL USED ON PAINT TRUCK #153	21.67	
	140710	03/09/2018	02368	WESTERN SYSTEMS INC	in	CONFLICT MONITORS	543.00	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2018 AIRWATCH RENEWAL	156.13	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IPHONE CASE/HOLSTER FOR KEVIN RIEL	15.27	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAFFIC SAFETY CONFERENCE 2018 APR	212.98	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEMBERSHIP DUES FOR INSTITUTE OF T	302.00	C
Total amount by Department							\$ 23,469.74	

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Total amount by Fund						\$ 33,797.48	
103 URBAN ARTERIAL STREET FUND							
010 URBAN ARTERIAL DEPARTMENT							
140528	03/09/2018	00084	BENTON PUD NO. 1	in	INSTALL STREET LIGHTS	1,507.22	
140540	03/09/2018	05265	CASCADE TITLE CO	in	LIMITED LIABILITY REPORT	271.50	
140572	03/09/2018	08310	EPIC LAND SOLUTIONS, INC	in	CONSULTANT AGREEMENT	291.07	
140600	03/09/2018	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	38,193.88	
140689	03/09/2018	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	27.19	
140706	03/09/2018	09691	WATTS CONSTRUCTION, INC.	in	VACTOR SERVICES AGREEMENT	1,435.00	
Total amount by Department						\$ 41,725.86	
Total amount by Fund						\$ 41,725.86	
106 BI-PIN OPERATIONS FUND							
010 BI-PIN OPERATIONS FUND							
140681	03/09/2018	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00	
Total amount by Department						\$ 270.00	
Total amount by Fund						\$ 270.00	
107 COMMUNITY DEVELOPMENT FUND							
040 HOME							
140529	03/09/2018	04125	BENTON-FRANKLIN TITLE CO.	in	2K4-16	150.00	
Total amount by Department						\$ 150.00	
330 INTERGOVERNMENTAL REVENUE							
140546	03/09/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	10,000.00	
140546	03/09/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	10,000.00	
140546	03/09/2018	00100	CITY OF RICHLAND	in	HOME REHAB PAYOFF	16,111.47	
140546	03/09/2018	00100	CITY OF RICHLAND	in	HOME PAYOFF	9,250.00	
Total amount by Department						\$ 45,361.47	
Total amount by Fund						\$ 45,511.47	
111 ASSET FORFEITURE FUND							
010 ASSET FORFEITURE FUND							
	140602	03/09/2018	01403	JACKSON, JOE	in	CAT FUNDS	100.00
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	294.88
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	174.86 C

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Total amount by Department					\$ 569.74
Total amount by Fund					\$ 569.74
116 LODGING TAX FUND					
010 LODGING TAX FUND					
140573	03/09/2018	05426	EWING IRRIGATION PRODUCTS, INC	in INFIELD TURFACE-SOUTHRIDGE	4,887.17
140688	03/09/2018	00176	TRI-CITIES VISITOR & CONVENTION BUF	in FEB 2018 DUES	20,653.00
Total amount by Department					\$ 25,540.17
Total amount by Fund					\$ 25,540.17
117 CRIMINAL JUSTICE SALES TAX FUND					
010 CRIMINAL JUSTICE SALES TAX FUND					
140642	03/09/2018	03458	PARAMOUNT COMMUNICATIONS INC	in KFD WIRING UPDATE	1,566.01
Total amount by Department					\$ 1,566.01
Total amount by Fund					\$ 1,566.01
300 CAPITAL IMPROVEMENTS FUND					
010 STREET IMPROVEMENTS					
140652	03/09/2018	03569	RAY POLAND AND SONS INC	in CONTRACT P1613-17	52,995.40
140686	03/09/2018	08748	TOTAL SITE SERVICES, LLC	in HANSEN PARK IMPROVEMENTS	103,355.05
140710	03/09/2018	02368	WESTERN SYSTEMS INC	in SCHOOL BEACONS	10,510.31
Total amount by Department					\$ 166,860.76
020 LAND AND FACILITIES					
140635	03/09/2018	09294	NORTHWEST BATH SPECIALISTS LLC	in FROST SHOWER REPAIRS	15,761.21
140647	03/09/2018	04818	PRO CUT CONCRETE CUTTING INC	in FROST SHOWER CONCRETE GRIND	543.00
140661	03/09/2018	07620	SE WASHINGTON APPRAISAL GROUP DB.	in APPRAISAL FEES	1,800.00
140664	03/09/2018	00817	SENSKE LAWN & TREE CARE INC	in L. SCOTT PARK TREE WORK	648.89
140664	03/09/2018	00817	SENSKE LAWN & TREE CARE INC	in KSD SITE TREE TRIMMING/ PRUNNING	1,384.65
140664	03/09/2018	00817	SENSKE LAWN & TREE CARE INC	in COLUMBIA PK TREE WORK	1,064.28
140678	03/09/2018	08941	STUDIO CASCADE, INC.	in PARKS & REC COMPREHENSIVE PLAN	4,375.00
Total amount by Department					\$ 25,577.03
Total amount by Fund					\$ 192,437.79
401 WATER AND SEWER FUND					

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140578	03/09/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY-WTER	1,856.17
140578	03/09/2018	00086	FERGUSON ENTERPRISES INC	in	3" OMNI METERS	11,737.06
140592	03/09/2018	00865	H D FOWLER COMPANY INC	in	METER BOXES & LIDS	11,888.18
Total amount by Department						\$ 25,481.41
010 WATER/SEWER OPERATIONS						
140514	03/09/2018	02738	ANATEK LABS INC	in	TOC AND ALKALINITY SAMPLES	112.00
140515	03/09/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	PANORAMIC HEIGHTS RES HVAC REPAIR	78.19
140523	03/09/2018	03707	BAXTER AUTO PARTS	in	OIL	2.99
140526	03/09/2018	00093	BENTON FRANKLIN DISTRICT HEALTH	in	DRINKING WATER TESTS	2,515.00
140528	03/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	34,595.03
140528	03/09/2018	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	6,869.51
140528	03/09/2018	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	22,900.89
140528	03/09/2018	00084	BENTON PUD NO. 1	in	CITY PARKS	12,150.56
140528	03/09/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	303.58
140528	03/09/2018	00084	BENTON PUD NO. 1	in	WATER FILTRATION	18,031.46
140532	03/09/2018	06473	BMB DEVELOPMENT	in	UPSIZING WATER PIPE	17,906.72
140533	03/09/2018	09733	BNSF RAILWAY COMPANY	in	BNSF RAILROAD LEASE # 100665	100.00
140534	03/09/2018	02084	BONDS, ROBERT WADE	in	2018-JEANS	65.13
140538	03/09/2018	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	SODIUM PERMANGANATE CORRECTION	6,112.29
140541	03/09/2018	05050	CENTRAL HOSE & FITTINGS INC	in	SUCTION HOSE ADAPTOR	23.34
140550	03/09/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LED BULBS/FIXTURES-WTP	238.92
140561	03/09/2018	08116	D&D TELECOMMUNICATIONS PROPERTI	in	INSPIRATION POINT	3,008.96
140571	03/09/2018	09031	ENDRESS + HAUSER	in	ENDRESS HAUSER FLOW METERS	7,373.05
140574	03/09/2018	00166	FARMERS EXCHANGE	in	2- STROKE OIL	21.70
140577	03/09/2018	04147	FEDEX	in	SHIPPING	436.78
140578	03/09/2018	00086	FERGUSON ENTERPRISES INC	in	PARTS TO INSTALL SAMPLE STATIONS	661.89
140578	03/09/2018	00086	FERGUSON ENTERPRISES INC	in	VALVE REPLACEMENT PARTS	922.38
140579	03/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	102.30
140591	03/09/2018	07234	GROUNDWATER SOLUTIONS INC DBA G&S	in	CONSULTANT AGREEMENT	11,000.54
140591	03/09/2018	07234	GROUNDWATER SOLUTIONS INC DBA G&S	in	CONSULTANT AGREEMENT	3,604.80
140592	03/09/2018	00865	H D FOWLER COMPANY INC	in	M&H REPAIR PARTS	158.02
140593	03/09/2018	01482	HACH COMPANY	in	CALIBRATION STANDARDS	1,807.88
140594	03/09/2018	07825	HAMBY BRYSON	in	2018-JEANS	193.31
140595	03/09/2018	06569	HDR INC	in	CONSULTANT AGREEMENT	9,627.00
140604	03/09/2018	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE - FOR RANNEY	5,026.64
140606	03/09/2018	04713	J-U-B ENGINEERS INC	in	CONSULTANT AGREEMENT	1,091.51
140606	03/09/2018	04713	J-U-B ENGINEERS INC	in	PROFESSIONAL SERVICES	5,000.00

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140609	03/09/2018	05148	KELLEY'S TELE-COMMUNICATIONS	in TELE ANS SVC	48.00	
140611	03/09/2018	07104	KGS NORTHWEST, LLC	in PRATT AIR VALVE	1,905.04	
140612	03/09/2018	08448	KING CRIS	in OE UNIFORMS	97.72	
140615	03/09/2018	02065	KRUEGER, ROBIN	in 2018-JEANS	171.54	
140619	03/09/2018	03154	M & M BOLT COMPANY, LLC	in BOLTS-19TH & OLYMPIA PUMPS	1.92	
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in WFP-FIRE MONITORING	38.00	
140629	03/09/2018	05112	MOON SECURITY SERVICES, INC	in SECURITY SERVICE	29.00	
140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in PETTY CASH	17.50	
140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in PETTY CASH FUND	89.99	
140637	03/09/2018	03700	OFFICE DEPOT INC	in OFFICE SUPPLIES	52.95	
140640	03/09/2018	00917	OXARC, INC.	in SAMPLE STATION INSTALL	50.12	
140640	03/09/2018	00917	OXARC, INC.	in SAMPLE STATION SUPPLIES	50.12	
140640	03/09/2018	00917	OXARC, INC.	in OXY, ACEH AND CO2	84.25	
140650	03/09/2018	01817	RADIO SERVICE COMPANY INC	in MAINTENANCE CHARGES	56.86	
140655	03/09/2018	03073	RJM COMPANY	in LOCATE EQUIPMENT PARTS	165.07	
140665	03/09/2018	00111	SHARPE & PRESZLER CONSTRUCTION	in CONTRACT P1715-17	51,811.97	
140669	03/09/2018	01419	SHOEMAKER EXCAVATION INC.	in CONTRACT P1333-17	79,855.40	
140672	03/09/2018	00680	SIERRA ELECTRIC, INC.	in CONNECT MOTORS @ GOLF COURSE	180.28	
140680	03/09/2018	01812	SUNBELT RENTALS	in COMPRESSOR RENTALS	2,059.17	
140685	03/09/2018	00930	TOTAL ENERGY MANAGEMENT	in CALIBRATE FLOW METERS	464.81	
140695	03/09/2018	03881	UTILITIES UNDERGROUND LOCATION CI	in UTILITY LOCATES	277.35	
140696	03/09/2018	00030	VERIZON NORTHWEST	in CITY WIDE CELL PHONES	2,442.44	
140699	03/09/2018	07297	WA STATE DEPT OF HEALTH	in ANNUAL OPERATING SYSTEM FEE	25,696.35	
140702	03/09/2018	04323	WA WATER POLICY ALLIANCE	in 2018 WA. WATER POLICY ALLIANCE DUES	525.00	
140704	03/09/2018	01035	WASHINGTON HARDWARE AND FURNITI	in SNAP HOOK FOR WTP/ KEYS	2.70	
140715	03/09/2018	06278	WIN-911 SOFTWARE	in MAINTENANCE FOR CALL OUT SOFTWARE	595.00	
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 AIRWATCH RENEWAL	774.38	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 3 ROLLS OF LAMINATE FOR THE LARGE I	56.19	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in UTILITY MANAGEMENT CERTIFICATION	275.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in CARY ROE PROFESSIONAL ENGINEER LIC	116.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in HOTEL FOR CHARLIE ARNTZ - JANUARY	100.26	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in SHELVING FOR U.V. SPARE EQUIPMENT	282.34	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in STANDARD METHODS FOR THE EXAMIN	241.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 ERWOW ANNUAL CONFERENCE - CH	225.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 ERWOW ANNUAL CONFERENCE - DU	225.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 ERWOW ANNUAL CONFERENCE - WA	225.00	C
T 300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in 2018 ERWOW ANNUAL CONFERENCE - BC	225.00	C

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T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 ERWOW ANNUAL CONFERENCE - TY	2,475.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EASTERN WASHINGTON PESTICIDE EDUC	240.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CCC: WATER USE SURVEYS TO ASSESS RI	315.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WORK LIGHT INSTALLATION FOR TRUCK	271.50	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-20.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-40.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-60.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-80.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-100.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-120.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-140.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-160.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-180.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-200.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-220.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-240.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-260.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-40.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - OVERCHARGE ON WASTEWATE	-20.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WORK AND SAFETY LIGHTS FOR TRUCK	764.95	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLASS FOR CHARLIE ARNTZ IN VANCOU'	80.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	713.60	C
Total amount by Department							\$ 344,536.14	
030 SEWER AREA CHARGE								
	140531	03/09/2018	06149	BIG D'S CONSTRUCTION OF TRI-CITIES II	in	CONTRACT P1512-17 WWTP	217,178.53	
	140606	03/09/2018	04713	J-U-B ENGINEERS INC	in	ENGINEERING SERVICES	33,656.46	
Total amount by Department							\$ 250,834.99	
Total amount by Fund							\$ 620,852.54	
402 MEDICAL SERVICES FUND								
010 MEDICAL SERVICES								
	140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	MEND UNIFORM PANTS	1.63	
	140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	32.58	
	140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	HEM & MEND UNIFORM PANTS	15.74	
	140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW UNIFORM PATCHES	8.14	
	140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM MENDING	33.63	

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140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	MEND UNIFORM PANTS	1.63
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW PATCHES	40.72
140507	03/09/2018	00552	10TH AVENUE CLEANERS,LLC	in	SEW PATCHES	24.43
140513	03/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	168.62
140513	03/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE - STATION #4	263.15
140516	03/09/2018	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	1,109.76
140517	03/09/2018	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	KFD UNIFORM BLL CAPS	260.64
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	27.64
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	23.03
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	35.80
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	53.44
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	189.87
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	55.93
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	228.95
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	142.88
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	70.40
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	181.25
140535	03/09/2018	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	113.26
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	37.62
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	278.47
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	42.90
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	82.90
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	380.37
140537	03/09/2018	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	163.74
140543	03/09/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICES (ALL STATIONS)	69.68
140546	03/09/2018	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	25,898.30
140549	03/09/2018	00695	COLUMBIA BASIN COLLEGE	in	FALL 2017 ALS/OTEP CLASSES	151.20
140549	03/09/2018	00695	COLUMBIA BASIN COLLEGE	in	WINTER 2018 ALS/OTEP CLASSES	957.60
140565	03/09/2018	04690	DAY, DAVID	in	DAY BOOTS	55.82
140566	03/09/2018	04259	DAYCO HEATING & AIR	in	NEDERMAN EXHAUST- STATION #3	137.92
140566	03/09/2018	04259	DAYCO HEATING & AIR	in	MOTOR REPLACEMENT - ST #3	895.95
140590	03/09/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	BUCKETS	10.84
140618	03/09/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	586.44
140618	03/09/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	944.11
140618	03/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	59.62
140618	03/09/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	195.48
140618	03/09/2018	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	407.81

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	140618	03/09/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	195.48	
	140618	03/09/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	323.09	
	140618	03/09/2018	08868	LIFE-ASSIST	in	MEDICATION	24.25	
	140618	03/09/2018	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	566.36	
	140618	03/09/2018	08868	LIFE-ASSIST	in	IV SUPPLIES	19.55	
	140636	03/09/2018	09444	NW APPAREL INDUSTRY LLC	in	BC JACKETS & LINERS	594.47	
	140640	03/09/2018	00917	OXARC, INC.	in	OXYGEN	28.27	
	140640	03/09/2018	00917	OXARC, INC.	in	OXYGEN	154.56	
	140640	03/09/2018	00917	OXARC, INC.	in	OXYGEN	98.15	
	140640	03/09/2018	00917	OXARC, INC.	in	OXYGEN	85.48	
	140640	03/09/2018	00917	OXARC, INC.	in	OXYGEN	96.61	
	140640	03/09/2018	00917	OXARC, INC.	in	CYLINDER RENTAL	56.30	
	140640	03/09/2018	00917	OXARC, INC.	in	CYLINDER RENTAL	139.39	
	140651	03/09/2018	00957	RANCH & HOME INC	in	STATION BOOTS - HINES	81.44	
	140651	03/09/2018	00957	RANCH & HOME INC	in	STATION BOOTS - ELLIS	125.00	
	140662	03/09/2018	07872	SEA WESTERN INC	in	STRUCTURE FIREFIGHTING BOOTS	422.29	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	47.11	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	66.11	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	51.45	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.80	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	60.14	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	50.36	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	46.84	
	140693	03/09/2018	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	39.37	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	942.83	
	140705	03/09/2018	06151	WASTE MANAGEMENT	in	RX DISPOSAL SERVICES	16.14	
	140719	03/09/2018	06869	ZOLL MEDICAL CORPORATION	in	SMART CAPNOLINE O2 PLUS	655.40	
	140719	03/09/2018	06869	ZOLL MEDICAL CORPORATION	in	ECG ELECTRODES	1,329.26	
	140719	03/09/2018	06869	ZOLL MEDICAL CORPORATION	in	CPR-D-PADZ	183.26	
	140719	03/09/2018	06869	ZOLL MEDICAL CORPORATION	in	CPR-D-PADZ	122.18	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DURACELL AA BATTERIES, 36PK (QTY.2)	19.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER (30 CASES); STATION OF	153.49	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: RUBBERI	18.57	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER (2 CASES); STATION OPI	146.61	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DURACELL D-CELL BATTERIES, 12PK (QT	31.48	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WELCH ALLYN HPX LAMP CARTRIDGES-	135.05	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMS ACLS AND PALS RENEWAL COURSE I	330.00	C

City of Kennewick

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	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER (25 CASES): STATION OF	127.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BOUNTY	55.04	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMS MED VENDING MACHINE SOFTWARE	1,200.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: STAPLES	94.20	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: 3M SCOT	2.05	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DIAL BOI	111.91	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION REPAIR/MAINTENANCE SUPPLIE	3.52	C
Total amount by Department							\$ 43,543.25	
Total amount by Fund							\$ 43,543.25	
403 BUILDING SAFETY FUND								
010 BUILDING SAFETY								
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	374.29	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	74.94	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC ITEM - ACCESSIBILITY INSPECTOR/PI	209.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC ACCESSIBILITY INSPECTOR/PLANS E	750.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR TONY OSTOJA	26.36	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE DEPOT MISC OFFICE SUPPLIES - P	125.55	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RUBBER BANDS REQUESTED BY BUILDIN	27.78	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PLUMBING SYSTEMS & INTERNATIONAL	250.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	25 ADDITIONAL LICENSES - AIRWATCH 20	285.47	C
Total amount by Department							\$ 2,123.39	
Total amount by Fund							\$ 2,123.39	
405 STORMWATER UTILITY FUND								
010 STORMWATER								
	140521	03/09/2018	00214	BASIN DEPARTMENT STORE	in	HI VIS COAT	131.94	
	140521	03/09/2018	00214	BASIN DEPARTMENT STORE	in	HI-VIS RAIN WEAR	122.16	
	140552	03/09/2018	00505	COLUMBIA GRAIN & FEED INC	in	STIHL FW20 CART	1,078.51	
	140580	03/09/2018	00409	FRONTIER FENCE INC	in	DRIVE GATE 7TH & VANCOUVER	2,912.65	
	140631	03/09/2018	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	80.00	
	140650	03/09/2018	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	140679	03/09/2018	04402	SUN RENTAL CENTER DM BUILDING COI	in	MINI LOADER-CLEAN BASIN	180.28	
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	212.49	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	87.43	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXTERNAL DVD DRIVE - NEW LAPTOP - S	55.38	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DELL LATITUDE 5580 LAPTOP W/ DOCKIN	1,814.33	C

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	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PESTICIDE CLASS FOR JOSH SOGGIE, KEI	360.00	C
Total amount by Department							\$ 7,090.36	
Total amount by Fund							\$ 7,090.36	
406 COLUMBIA PARK GOLF COURSE FUND								
010 COLUMBIA PARK GOLF COURSE								
	140677	03/09/2018	07670	STRATEGIC CONSTRUCTION MANAGEM	in	CONSULTANT AGREEMENT	6,500.00	
	140682	03/09/2018	09036	TERENCE L THORNHILL, ARCHITECT	in	CPGC A & E	3,687.50	
	140712	03/09/2018	05761	WILLIAMS SCOTSMAN INC	in	CPGC ADA RAMP	281.27	
Total amount by Department							\$ 10,468.77	
Total amount by Fund							\$ 10,468.77	
501 EQUIPMENT RENTAL FUND								
	140522	03/09/2018	04052	BATTERIES PLUS	in	BATTERIES - SLI78DTAGM	314.94	
	140522	03/09/2018	04052	BATTERIES PLUS	in	BATTERY - SL131AGM	700.44	
	140553	03/09/2018	08852	COMMERCIAL TIRE	in	TIRE - FIRESTONE 245/55R18 PURSUIT	1,668.76	
	140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	FILTER FUEL - FD4615	83.30	
	140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	BRAKE PADS	63.15	
	140564	03/09/2018	09827	DAY WIRELESS SYSTEMS	in	LAMP-LED SPOTLIGHT	110.23	
	140574	03/09/2018	00166	FARMERS EXCHANGE	in	PIPE ASSEMBLY - 579138306	20.98	
	140574	03/09/2018	00166	FARMERS EXCHANGE	in	PIPE ASSEMBLY	20.98	
	140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	182.00	
	140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY-FLEET	79.40	
	140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY-FLEET	138.39	
	140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	ROTORS- EMER SERVICE	319.76	
	140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY-FLEET	7.10	
Total amount by Department							\$ 3,709.43	
010 EQUIPMENT RENTAL								
	140513	03/09/2018	05681	AMERIGAS PROPANE LP	in	PROPANE FOR VEH. 0401	17.40	
	140519	03/09/2018	04247	AUTOZONE	in	HALOGEN FOG LAMP FOR VEH. P093	10.09	
	140523	03/09/2018	03707	BAXTER AUTO PARTS	in	BALL JOINTS RETURN-VEH 0077	-57.91	
	140523	03/09/2018	03707	BAXTER AUTO PARTS	in	12 VOLT EURO PSN-VEH. 5802	136.31	
	140548	03/09/2018	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	242.19	
	140548	03/09/2018	01310	COLEMAN OIL COMPANY	in	FUEL CHARGES	13,968.70	
	140552	03/09/2018	00505	COLUMBIA GRAIN & FEED INC	in	SPRING FOR VEH. P043	3.25	

City of Kennewick

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140553	03/09/2018	08852	COMMERCIAL TIRE	in	TIRE REPAIR-VEH. 0156	104.26
140555	03/09/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL SAMPLE KIT-VEH. 0090	34.46
140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	2018 FORD FUSION	26,121.38
140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	2018 FORD FUSION	26,121.38
140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	HOSE FOR VEH. 2105	59.84
140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	EXHAUST PARTS FOR VEH. 7366	298.98
140557	03/09/2018	07868	CORWIN FORD - TRI CITIES	in	SWITCH FOR VEH. 2206	14.77
140560	03/09/2018	09415	CUMMINS INC	in	DIAGNOSIS & SERVICE-VEHICLE F006	371.95
140574	03/09/2018	00166	FARMERS EXCHANGE	in	PRIMER BULBS FOR VEH. C066	37.27
140574	03/09/2018	00166	FARMERS EXCHANGE	in	HARNESS KIT FOR VEH. C066	26.09
140581	03/09/2018	07860	FTRS, LLC	in	EXCISE FUEL TAX RECOVERY FEE	1,941.44
140596	03/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	DECK GUN FAB VEHICLE 2717	412.77
140596	03/09/2018	08572	HIGH DESERT MAINTENANCE INC	in	DECK GUN COVER PLATE-VEHICLE 2717	491.80
140598	03/09/2018	08711	HUGHES FIRE EQUIPMENT INC	in	ACTUATOR FOR VEH. 0229	1,829.00
140605	03/09/2018	03363	JIM'S PACIFIC GARAGES INC	in	TIRE CHAINS FOR VEH. 0064	128.52
140605	03/09/2018	03363	JIM'S PACIFIC GARAGES INC	in	AIR SPRING-CAB SUSPENSION-VEH. 4510	56.97
140624	03/09/2018	03284	MEL'S INTER-CITY TOWING	in	TOWING SERVICE-VEH. 7906	122.67
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	ACCESSORY FOR VEH. 0011	6.20
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	MOTOR OIL FOR VEH. S072	7.27
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	FUEL FILTERS FOR VEH. 0252	14.72
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE FOR SHOP	65.09
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	EXACTAFIT-REA-VEH. 7370	13.02
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER FOR VEH. P052	6.08
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	BULB & 3-PIN LED-VEH. 5311	46.57
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	FITTING FOR VEH. 2717	5.42
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS-VEH. P010	5.41
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	ND MOTOR OIL-VEH. P010	7.27
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	MOBIL ONE OIL FOR VEH. 3524	63.14
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER FOR VEHICLE 3735	8.84
140632	03/09/2018	08875	NAPA PASCO AUTO PARTS	in	PCV VALVE FOR VEHICLE 0044	5.02
140643	03/09/2018	06241	PASCO TIRE FACTORY INC	in	SERVICE CALL INSPECTIONS	146.61
140643	03/09/2018	06241	PASCO TIRE FACTORY INC	in	TIRES FOR VEH. 2309	888.22
140656	03/09/2018	03691	RMT EQUIPMENT	in	COOL TOP FAN & CANOPY	1,166.00
140656	03/09/2018	03691	RMT EQUIPMENT	in	TRANSMITTER & RECEIVER-VEH C050	899.84
140684	03/09/2018	09336	TOM DENCHEL FORD COUNTRY DENCHE	in	RADIATOR REPAIRS FOR VEH. 7357	837.86
140691	03/09/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.20
140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	-10.39

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	140704	03/09/2018	01035	WASHINGTON HARDWARE AND FURNIT	in	BATTERIES FOR SHOP	8.67	
	140709	03/09/2018	05380	WESTERN SYSTEMS FABRICATION INC	in	GEAR BOX PARTS-VEH. 4206	2,545.43	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE/REGISTRATION FOR VEHICLE 27	47.75	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROCESSING FEE FOR LICENSING OF VEH	2.00	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT TRIGGER GUARD FOR TIF	22.21	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LOGITECH WIRELESS ERGO KEYBOARD	137.89	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FOR PIERCE FIRE APPARATUS TRA	467.29	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPORT OF SALE FEE FOR VEHICLE 0222	8.75	C
Total amount by Department							\$ 79,919.96	
Total amount by Fund							\$ 83,629.39	
502 CENTRAL STORES FUND								
	140544	03/09/2018	05727	CITI COSTCO ANYWHERE VISA	in	SHOVEL - IRRIGATION	393.00	
	140544	03/09/2018	05727	CITI COSTCO ANYWHERE VISA	in	BOTTLED WATER (CASE)	155.86	
	140558	03/09/2018	00481	CROWN PAPER & JANITORIAL SUPPLY	in	FLOOR CLEANER	209.82	
	140558	03/09/2018	00481	CROWN PAPER & JANITORIAL SUPPLY	in	TISSUE - BATH	1,846.74	
	140589	03/09/2018	01775	GRAINGER	in	SHOVELS	122.57	
	140589	03/09/2018	01775	GRAINGER	in	INVENTORY	372.33	
	140618	03/09/2018	08868	LIFE-ASSIST	in	SOAP - ANTIMICROBIAL PUMP BOTTLE	1,109.28	
	140634	03/09/2018	02904	NORTHERN SAFETY CO., INC.	in	GLOVES RUBBER PALM	292.71	
	140670	03/09/2018	00724	SHOWCASE SPECIALTIES, INC.	in	BALL CAPS	260.64	
Total amount by Department							\$ 4,762.95	
010 CENTRAL STORES								
	140613	03/09/2018	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB 552 - CITY HALL	253.68	
	140613	03/09/2018	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C35 - SR CTR	103.83	
	140617	03/09/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL STA 61 & 62 - BH C35	137.45	
	140717	03/09/2018	06353	XEROX CORPORATION	in	W7855PT PURCHASING COPIER	28.46	
	140717	03/09/2018	06353	XEROX CORPORATION	in	5855APT POLICE PATROL COPIER	225.10	
	140717	03/09/2018	06353	XEROX CORPORATION	in	W7855PT POLICE ADMIN COPIER	414.16	
	140717	03/09/2018	06353	XEROX CORPORATION	in	W7845PT POLICE DETECTIVES COPIER	321.13	
	140717	03/09/2018	06353	XEROX CORPORATION	in	COPIER PURCHASE	4,734.61	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	8.5 X 14 LEGAL COPY PAPER	235.10	C
Total amount by Department							\$ 6,453.52	
Total amount by Fund							\$ 11,216.47	

City of Kennewick

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503 RISK MANAGEMENT FUND							
010 RISK MANAGEMENT							
	140589	03/09/2018	01775	GRAINGER	in	FUEL SPILL SUPPLIES	474.36
	140696	03/09/2018	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.95
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2018 AIRWATCH RENEWAL	24.65
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY CONFERENCE IN ELLENSBURG L	99.00
Total amount by Department						\$ 634.96	
370 GAINS/LOSSES AND OTHER INCOME							
	140675	03/09/2018	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	200.00
Total amount by Department						\$ 200.00	
Total amount by Fund						\$ 834.96	
612 OPEB TRUST FUND							
010 OPEB TRUST FUND							
	140511	03/09/2018	00024	ADKINS WILLIAM	in	MEDICARE PART B	129.00
	140536	03/09/2018	00185	BUCK, GARY E	in	MEDICARE PART B	134.00
	140547	03/09/2018	00127	CLEAVENGER, BUDDY L	in	MEDICARE PART B	126.00
	140554	03/09/2018	00128	COMSTOCK, WILLIAM J	in	MEDICARE PART B	123.00
	140567	03/09/2018	00121	DEINES, JAMES I	in	MEDICARE PART B	346.80
	140569	03/09/2018	00324	DUNCAN LARRY	in	MEDICARE PART B	134.00
	140570	03/09/2018	01894	EASLING, CONNIE	in	MEDICARE PART B	134.00
	140575	03/09/2018	00041	FARNKOFF, ROBERT C	in	MEDICARE PART B	134.00
	140576	03/09/2018	00058	FEARING, DOUG	in	MEDICARE PART B	134.00
	140586	03/09/2018	00181	GIER, CHARLES W.	in	MEDICARE PART B	122.00
	140587	03/09/2018	00134	GONDERMAN, DAVID A	in	MEDICARE PART B	131.00
	140597	03/09/2018	06744	HIRSCHEL ARTHUR D	in	MEDICARE PART B	104.90
	140607	03/09/2018	00065	JUERGENS, CURT	in	MEDICARE PART B	134.00
	140614	03/09/2018	00060	KRAFT, JAMES	in	MEDICARE PART B	461.73
	140620	03/09/2018	00050	MACE, BILL	in	MEDICARE PART B	134.00
	140621	03/09/2018	00052	MAPLETHORPE, JOHN G., JR	in	MEDICARE PART B	129.00
	140626	03/09/2018	00055	MERCER, BILL	in	MEDICARE PART B	160.80
	140638	03/09/2018	00142	O'HAIR, RONALD L	in	MEDICARE PART B	134.00
	140644	03/09/2018	05554	PENNEY MICHAEL	in	MEDICARE PART B	334.00
	140654	03/09/2018	00145	REMUS, LARRY J	in	MEDICARE PART B	114.00
	140658	03/09/2018	00147	RUMLEY, LARRY M	in	MEDICARE PART B	108.00
	140660	03/09/2018	01821	SCHARNHORST, DEAN	in	MEDICARE PART B	134.00

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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
140667	03/09/2018	00148	SHAW, LEONARD	in	MEDICARE PART B	123.00
140673	03/09/2018	00150	SLEATER, LARRY L	in	MEDICARE PART B	134.00
140674	03/09/2018	00066	SOUTHWICK, JOHN J., JR.	in	MEDICARE PART B	358.00
140690	03/09/2018	01318	TRIPP, GREG	in	MEDICAL & PRESC	239.00
140697	03/09/2018	00152	VICKERMAN THOMAS	in	MEDICARE PART B	104.90
140703	03/09/2018	08584	WAGNER BRIAN	in	MEDICARE PART B	127.00
140711	03/09/2018	00154	WILLEBY, DONALD R	in	MEDICARE PART B	106.00
140713	03/09/2018	02997	WILLIAMS GARY	in	MEDICAL/PRESC	191.32
140714	03/09/2018	01415	WILLIAMS, KEN	in	MEDICARE PART B	134.00

Total amount by Department **\$ 5,113.45**

Total amount by Fund **\$ 5,113.45**

642 METRO DRUG FORFEITURE FUND**010 NONE**

	140579	03/09/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	158.93	
	140701	03/09/2018	01189	WA STATE TREASURER	in	FORFEITURE PROCEEDS	646.55	
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CALENDARS, INDEX TABS FOR CI FILES	107.60	C
T	300321	02/25/2018	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY POSTAGE SERVICE FEE - DECE	15.99	C

Total amount by Department **\$ 929.07**

Total amount by Fund **\$ 929.07**

City of Kennewick

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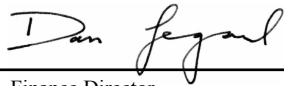
Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
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Grand Total: \$ 1,632,181.08

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 140503 through 140719	\$ 1,576,455.42
Wire transfer number 300321	55,725.66

Total	<u><u>\$ 1,632,181.08</u></u>
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The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet 	Agenda Item Number	3.b.(2)	Council Date	04/03/2018	Consent Agenda	☒
	Agenda Item Type	General Business Item			Ordinance/Reso	☐
	Subject	Claims Roster			Public Mtg / Hrg	☐
	Ordinance/Reso #		Contract #		Other	☐
	Project #		Permit #		Quasi-Judicial	☐
	Department	Finance				

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated March 23, 2018, in the amount of \$658,784.90, and comprised of check numbers 140720 through 140902 and wire transfer number 300323.

Summary

The payments on this Claims Roster are comprised of the following issued 03/10/18 - 03/23/18:

Check numbers 140720 through 140902	\$ 658,567.90
Wire transfer number 300323	217.00

Total	\$ 658,784.90

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

\$ 658,784.90.

Through	Lynne Brown Mar 27, 09:42:01 GMT-0700 2018	Attachments: 
Dept Head Approval	Dan Legard Mar 28, 07:27:38 GMT-0700 2018	
City Mgr Approval	Marie Mosley Mar 29, 17:30:02 GMT-0700 2018	

☐ Recording Required?

City of Kennewick
Claims Roster

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Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
001 GENERAL FUND						
010 CITY COUNCIL						
140881	03/23/2018	03699	TRI-CITY AREA CHAMBER OF COMMERC	in	CHAMBER LUNCHEON	35.00
Total amount by Department						\$ 35.00
032 SUPPORT SERVICES-FINANCE						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	0.09
140768	03/23/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	ONSITE SHRED-AMB/FIN	18.37
140861	03/23/2018	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	44.00
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	CALCULATOR - FINANCE	157.87
Total amount by Department						\$ 220.33
034 SUPPORT SERVICES - INFO SYSTEMS						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	447.78
140805	03/23/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SERVICE	543.35
140805	03/23/2018	05471	FRONTIER COMMUNICATIONS NW INC	in	PHONE LINE SERVICE	76.98
140851	03/23/2018	03458	PARAMOUNT COMMUNICATIONS INC	in	FROST-CABLE RE-ROUTING	104.91
Total amount by Department						\$ 1,173.02
035 SUPPORT SERVICES-CUSTOMER SERVICE						
140815	03/23/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	19.52
Total amount by Department						\$ 19.52
041 CITY CLERK						
140812	03/23/2018	03604	HAWORTH C/O BRUTZMAN'S INC.	in	CHAIR	771.42
140815	03/23/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	74.00
Total amount by Department						\$ 845.42
042 LEGAL SERVICES						
140768	03/23/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	SHREDDING SERVICES	41.48
140815	03/23/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	5.50
140897	03/23/2018	00853	WEST GROUP PAYMENT CENTER	in	WESTLAW CHARGES FOR FEBRUARY 201	2,849.06
140897	03/23/2018	00853	WEST GROUP PAYMENT CENTER	in	FEB LAW LIBRARY CHARGES	50.87
Total amount by Department						\$ 2,946.91
061 CODE ENFORCEMENT						
140757	03/23/2018	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,040.00
Total amount by Department						\$ 3,040.00
062 LONG RANGE PLANNING						

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140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	135.00
Total amount by Department						\$ 135.00
071 POLICE DEPT. - ADMINISTRATION						
140768	03/23/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	669.38
140791	03/23/2018	02029	DEPT OF ENTERPRISE SVCS	in	1033 PROGRAM ADMINISTRATIVE FEE	200.00
140824	03/23/2018	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATIOIN SERVICES	44.87
140887	03/23/2018	04764	UNITED PARCEL SERVICE	in	SHIPPING	34.50
Total amount by Department						\$ 948.75
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	93.35
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140879	03/23/2018	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PEOPLE SEARCH	120.70
140893	03/23/2018	01433	W A S P C - WA ASSOC SHERIFF & POLICE	in	ANNUAL MEMBERSHIP	75.00
Total amount by Department						\$ 560.30
073 POLICE DEPT. - PATROL						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	690.80
140799	03/23/2018	01748	FBI-LEEDA	in	INTERNAL AFFAIRS TRAINING	650.00
140815	03/23/2018	00006	IMPREST PETTY CASH FUND	in	PETTY CASH FUND	61.43
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
140845	03/23/2018	09440	ORION SAFETY PRODUCTS STANDARD F	in	BIO HAZARDOUS SUPPLIES	224.15
140860	03/23/2018	00957	RANCH & HOME INC	in	K-9 UNIT SUPPLIES	119.44
140860	03/23/2018	00957	RANCH & HOME INC	in	K-9 UNIT SUPPLIES	119.44
140876	03/23/2018	00654	SUPER SEER CORPORATION	in	TRAFFIC HELMET - J PETERSON	2,127.64
140892	03/23/2018	00971	W A C J T C	in	BLEA - SUAREZ	3,187.00

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Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
140893	03/23/2018	01433	W A S P C - WA ASSOC SHERIFF & POLICE	in	ANNUAL MEMBERSHIP	75.00
Total amount by Department						\$ 7,743.15
074 POLICE DEPT. - STAFF SERVICES						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	157.00
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	MARCH 2018 HVAC MAINT	24.78
140756	03/23/2018	04965	BETTENDORF'S PRINTING & DESIGN	in	BUSINESS CARDS	217.20
140832	03/23/2018	03359	MICRO DATA BUSINESS FORMS	in	INFRACTION FORMS	1,056.00
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	271.49
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	84.91
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	78.18
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	595.51
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	61.11
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	22.78
140896	03/23/2018	05985	WAT INC	in	GETAC F110G3, INTEL CORE I7-6500U	4,083.78
Total amount by Department						\$ 6,652.74
075 POLICE DEPT. - INTERGOVERNMENTAL						
140753	03/23/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	17,012.36
Total amount by Department						\$ 17,012.36
076 POLICE DEPT - PROFESSIONAL STANDARDS						
140737	03/23/2018	08623	ACE SALES & SERVICE INC	in	PORTABLE TOILET - FIRING RANGE	65.00
140799	03/23/2018	01748	FBI-LEEDA	in	INTERNAL AFFAIRS TRAINING	650.00
140868	03/23/2018	09108	SIERRA PACIFIC SOFTWARE LLC	in	TRAINING SOFTWARE ANNUAL AGREEMI	300.00
140875	03/23/2018	06187	SUN BADGE COMPANY	in	BADGES	1,437.08
140875	03/23/2018	06187	SUN BADGE COMPANY	in	BADGES	553.00
140893	03/23/2018	01433	W A S P C - WA ASSOC SHERIFF & POLICE	in	ANNUAL MEMBERSHIP	75.00
Total amount by Department						\$ 3,080.08
082 FIRE DEPT. - SUPPRESSION						
140888	03/23/2018	08884	US FIRE EQUIPMENT LLC L HAMILTON V	in	FIRE HELMETS	6,116.62
Total amount by Department						\$ 6,116.62
090 ENGINEERING						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	317.78
140790	03/23/2018	00754	DEPARTMENT OF LICENSING	in	PROFESSIONAL LICENSE	116.00
140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	12.58
140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	7.61
140886	03/23/2018	03883	U R M CASH & CARRY	in	DEVELOPER'S MEETING	12.51

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Total amount by Department						\$ 466.48
101 CORPORATE & COMMUNITY SERVICES						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	248.00
140768	03/23/2018	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED BINS	82.95
140813	03/23/2018	06729	HIGUERA JEFF	in	CDL ENDORSEMENT	102.00
140839	03/23/2018	01030	NAVIA BENEFIT SOLUTIONS	in	FLEX PLAN SERVICES	332.00
Total amount by Department						\$ 764.95
113 PARKS DEPT.-RECREATION SERVICES						
140883	03/23/2018	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	121.33
Total amount by Department						\$ 121.33
114 PARKS DEPT.-FACILITIES MAINT.						
140741	03/23/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	10,068.42
140741	03/23/2018	05911	AMERICAN BUILDING MAINTENANCE	in	KPD CARPET CLEANING	200.00
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD HVAC SERVICE	597.66
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	MARCH 2018 HVAC MAINT	2,545.83
140746	03/23/2018	00214	BASIN DEPARTMENT STORE	in	OE UNIFORMS	108.59
140747	03/23/2018	04052	BATTERIES PLUS	in	CITY HALL FIRE PANEL BATTERIES	99.80
140748	03/23/2018	01726	BAVCO APPARATUS & VALVE CO	in	BACK FLOW PREVENTER	542.78
140749	03/23/2018	03707	BAXTER AUTO PARTS	in	FROST COMPRESSOR	42.91
140750	03/23/2018	01245	BEACON ATHLETICS	in	BALL FIELD EQUIPMENT	684.00
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	24.30
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	119.38
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	16.69
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,824.56
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	251.60
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	110.41
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR LOCK REPAIR	-423.54
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	MORTISE LOCK REPAIR	24.85
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	NEW MORTISE LOCK (REPAIR)	205.83
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR SWEEPS	167.04
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	KEY BLANKS	218.94
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR LOCK REPAIR	165.51
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR REPAIR	148.43
140759	03/23/2018	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR LOCK REPAIR	33.23
140762	03/23/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	10,097.40
140766	03/23/2018	05050	CENTRAL HOSE & FITTINGS INC	in	NEW DROP DOWN AIR LINE	89.51

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140782	03/23/2018	09145	CONTINENTAL DOOR CO LLC	in	SOUTHRIDGE SHOP DOOR REPAIR	244.35
140785	03/23/2018	08580	CUTTING EDGE PLUMBING & MECHANIC	in	KFD 65 WATER HEATER REPAIR	1,874.63
140788	03/23/2018	09827	DAY WIRELESS SYSTEMS	in	GATE ANTENNA	80.32
140796	03/23/2018	05426	EWING IRRIGATION PRODUCTS, INC	in	TURFACE FOR BALL FIELDS	2,223.04
140796	03/23/2018	05426	EWING IRRIGATION PRODUCTS, INC	in	BALL FIELD CHALK	798.64
140797	03/23/2018	00166	FARMERS EXCHANGE	in	WEED EATER HEAD	104.22
140797	03/23/2018	00166	FARMERS EXCHANGE	in	CHAIN SAW BAR	42.54
140797	03/23/2018	00166	FARMERS EXCHANGE	in	WEED EATER HEAD	34.74
140798	03/23/2018	08774	FASTENAL COMPANY	in	BOLTS FOR BENCHES INSTALL	69.11
140803	03/23/2018	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	160.53
140806	03/23/2018	09431	G & R AG PRODUCTS INC	in	SOIL SAMPLER	141.57
140807	03/23/2018	01775	GRAINGER	in	AIR HOSE REPAIR-FIRE STATION	154.69
140809	03/23/2018	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	IRRIGATION BOX HASP	14.31
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	11.08
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	5.10
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	INGROUND HOSE REEL INSTALL	2.26
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IN GROUND WATER SYSTEM INSTALL	10.76
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IN GROUND WATER SYSTEM INSTALL	58.60
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	IN GROUND WATER SYSTEM INSTALL	12.70
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	CONDUIT STRAPS FOR PUMP HOUSE	3.06
140827	03/23/2018	03154	M & M BOLT COMPANY, LLC	in	GROOMER BOLTS	30.46
140834	03/23/2018	00484	MILNE NAIL,POWER TOOL & REPAIR	in	CARPENTER TOOLS	64.00
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	ANNUAL FIRE INSPECTION FS #65	209.69
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	FS #2 FILING FEE FOR INSPECTION	40.00
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	FIRE ST #4 FILE FEE FOR INSPECTION	40.00
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	SR FILING FEE FOR INSPECTION	40.00
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	FROST FILING FEE & SERVICES	105.16
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	KPD INSPECTION REPAIR	76.06
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	CITY HALL INSPECTION FEE	40.00
140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	18.59
140847	03/23/2018	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	WELD SHOP DOOR REPAIR	317.60
140847	03/23/2018	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	SR CTR AUTO DOOR REPAIR	135.75
140847	03/23/2018	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	FIRE STATION 3 GARAGE DOOR	528.88
140853	03/23/2018	00708	PARK & RECREATION DEPT	in	PETTY CASH FUND	25.17
140853	03/23/2018	00708	PARK & RECREATION DEPT	in	PETTY CASH FUND	129.43
140856	03/23/2018	09368	PRINGLES POWER VAC	in	FIRE DEPTS DRYER VENT CLEANING	703.95
140857	03/23/2018	00310	PROBUILD COMPANY LLC	in	IRRIGATION TIMER BOX	191.93

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140857	03/23/2018	00310	PROBUILD COMPANY LLC	in	POD PUMPHOUSE REBUILD	616.44
140860	03/23/2018	00957	RANCH & HOME INC	in	ZIPTIES FOR BANNERS	55.49
140860	03/23/2018	00957	RANCH & HOME INC	in	PARA-CORD FOR DUG OUT COVERS	141.18
140866	03/23/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT FOR CIVIC BATHROOMS	52.65
140866	03/23/2018	07555	SHERWIN-WILLIAMS COMPANY	in	LACROSSE FIELD PAINT	341.87
140866	03/23/2018	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT FOR IN BOX	37.92
140884	03/23/2018	06270	TRI-CITY SIGN & BARRICADE CONSTRU	in	MARKING PAINT	111.29
140885	03/23/2018	00017	TWIN CITY METALS INC	in	ART WORK INSTALL	3.48
140889	03/23/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	325.76
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	TARPS	33.63
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	WIRE WHEEL FOR GRINDER	13.02
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	SOCKET SET	32.57
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	GRINDING WHEEL	32.47
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	BENCH REPAIR	25.98
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	BENCH HARDWARE REPAIR	12.60
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	COUNCIL MEMBER PICTURE FRAMES	21.71
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	DRILL BITS	32.57
140898	03/23/2018	01010	WESTERN MATERIALS	in	PUMP HOUSE FLASHING	73.85
140899	03/23/2018	01755	WILBUR-ELLIS COMPANY	in	PRE-EMERGENT-LAND SCAP	1,615.97
140899	03/23/2018	01755	WILBUR-ELLIS COMPANY	in	BALL FIELD FERTILIZER	1,330.13
140901	03/23/2018	07698	WRIGHT DAMIEN	in	OE UNIFORM-JEANS	114.00
Total amount by Department						\$ 42,731.63
120 NON-DEPARTMENTAL						
140741	03/23/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,115.75
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	MARCH 2018 HVAC MAINT	235.38
140751	03/23/2018	06303	BEDROCK SPECIALTY STONE PRODUCTS	in	ROCK-LANDSCAPE BEDS	985.53
140752	03/23/2018	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	86,599.24
140752	03/23/2018	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	81,083.78
140752	03/23/2018	08297	BENTON CO COMMISSIONERS	in	DIST COURT/OPD BILLINGS	76,120.19
140762	03/23/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	1,413.43
140770	03/23/2018	00435	CITY OF PASCO	in	ANIMAL CONTROL	21,599.25
140770	03/23/2018	00435	CITY OF PASCO	in	FEASIBILITY STUDY	766.67
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	MCL INSPECTION FILING FEE	40.00
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	MOLD & MILDEW REMOVER	3.79
T 300323	03/23/2018	00511	WA STATE DEPT OF RETIREMENT SYSTE	in	PRIOR SERVICE CONTRIBUTION	217.00
Total amount by Department						\$ 273,180.01

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Total amount by Fund						\$ 367,793.60
101 STREET FUND						
010 STREETS						
140742	03/23/2018	05681	AMERIGAS PROPANE LP	in	PROPANE AND TORCH	209.99
140745	03/23/2018	02181	ARROW CONSTRUCTION SUPPLY INC	in	DETACK USED WHILE CRACK SEAL	1,901.86
140745	03/23/2018	02181	ARROW CONSTRUCTION SUPPLY INC	in	REPAIRS ON CRACK SEALER MACHINE	897.60
140746	03/23/2018	00214	BASIN DEPARTMENT STORE	in	OE UNIFORMS	280.72
140766	03/23/2018	05050	CENTRAL HOSE & FITTINGS INC	in	CRACKSEALER PARTS	94.36
140806	03/23/2018	09431	G & R AG PRODUCTS INC	in	DE-ICER PARTS	50.89
140811	03/23/2018	09288	HAWK EQUIPMENT SERVICES INC	in	LONE WORKER DEVICES	407.22
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	TACK TANK MAINTENANCE	4.79
Total amount by Department						\$ 3,847.43
020 TRAFFIC						
140740	03/23/2018	00514	ALPINE PRODUCTS INC	in	TRAFFIC BEADS	9,106.76
140749	03/23/2018	03707	BAXTER AUTO PARTS	in	COMPRESSOR OIL	13.25
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	132.81
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	42.40
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	379.80
140754	03/23/2018	00084	BENTON PUD NO. 1	in	METER # 160356	89.91
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	668.04
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,404.24
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	65.17
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	61.96
140766	03/23/2018	05050	CENTRAL HOSE & FITTINGS INC	in	PAINT TRUCK SUPPLIES	45.38
140811	03/23/2018	09288	HAWK EQUIPMENT SERVICES INC	in	LONE WORKER DEVICES	1,629.06
140827	03/23/2018	03154	M & M BOLT COMPANY, LLC	in	BOLTS FOR PAINT TRUCK	7.24
140828	03/23/2018	03955	M-B COMPANIES INC	in	PAINT TANK PARTS FOR PAINT TRUCK #1	488.20
140863	03/23/2018	04618	RODDA PAINT COMPANY	in	LINE LAZER HOSE	53.29
140872	03/23/2018	09345	SPOKANE PUMP INC	in	PUMP-PAINT TRUCK #153	1,180.81
140878	03/23/2018	00367	TRAFFIC SAFETY SUPPLY CO INC	in	PREMARK FOR X-WALK MAINTANCE	4,482.14
140884	03/23/2018	06270	TRI-CITY SIGN & BARRICADE CONSTRU	in	WHITE MARKING PAINT	63.70
Total amount by Department						\$ 19,914.16
Total amount by Fund						\$ 23,761.59

103 URBAN ARTERIAL STREET FUND

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010 URBAN ARTERIAL DEPARTMENT						
140763	03/23/2018	05265	CASCADE TITLE CO	in	LIMITED LIABILITY REPORT	325.80
140787	03/23/2018	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT AGREEMENT	32,917.90
Total amount by Department						\$ 33,243.70
Total amount by Fund						\$ 33,243.70
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
140882	03/23/2018	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	PUBLIC COMMENTS AD	400.00
Total amount by Department						\$ 400.00
330 INTERGOVERNMENTAL REVENUE						
140771	03/23/2018	00100	CITY OF RICHLAND	in	HOME PARTIAL PAYOFF	200.00
Total amount by Department						\$ 200.00
Total amount by Fund						\$ 600.00
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
140819	03/23/2018	01403	JACKSON, JOE	in	CAT FUND	250.00
140819	03/23/2018	01403	JACKSON, JOE	in	CAT FUNDS	100.00
Total amount by Department						\$ 350.00
Total amount by Fund						\$ 350.00
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
140764	03/23/2018	09441	CASTILLEJA SEBASTIAN	in	TUITION	2,500.00
140859	03/23/2018	09461	RAMOS FERNANDO	in	TUITION	1,588.01
140871	03/23/2018	07685	SPECIAL CONSULTING SERVICES LLC	in	SPECIAL INVESTIGATIONS	1,516.75
Total amount by Department						\$ 5,604.76
Total amount by Fund						\$ 5,604.76
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
140860	03/23/2018	00957	RANCH & HOME INC	in	PROPANE-CRACK SEALER	161.87
140860	03/23/2018	00957	RANCH & HOME INC	in	PROPANE-CRACK SEALER	15.13
140860	03/23/2018	00957	RANCH & HOME INC	in	PARTS FOR CRACK SEALING	52.10

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140860	03/23/2018	00957	RANCH & HOME INC	in	PROPANE FOR CRACK SEALER	45.82
Total amount by Department						\$ 274.92
020 LAND AND FACILITIES						
140849	03/23/2018	01174	P B S ENGINEERING & ENVIRONMENTAL	in	ENGINEERING SERVICES:KSD	1,117.50
140864	03/23/2018	00817	SENSKE LAWN & TREE CARE INC	in	CONTRACT P1702-17	2,764.96
140864	03/23/2018	00817	SENSKE LAWN & TREE CARE INC	in	COLUMBIA PARK TREE WORK/ STUMP RE	377.39
140864	03/23/2018	00817	SENSKE LAWN & TREE CARE INC	in	CITY HALL TREE WORK	160.19
Total amount by Department						\$ 4,420.04
900 CAPITAL PURCHASES						
140786	03/23/2018	07619	DATABANK IMX LLC	in	1ST YR MAINTENANCE	7,253.12
140795	03/23/2018	09196	EN POINTE TECHNOLOGIES SALES LLC	in	SOFTWARE	103,519.24
Total amount by Department						\$ 110,772.36
Total amount by Fund						\$ 115,467.32
401 WATER AND SEWER FUND						
140801	03/23/2018	00086	FERGUSON ENTERPRISES INC	in	INVENTORY-WATER	5,359.77
140801	03/23/2018	00086	FERGUSON ENTERPRISES INC	in	METERS-IPERL - 3/4"	669.98
140810	03/23/2018	00865	H D FOWLER COMPANY INC	in	METER BOXES/LIDS	2,439.09
Total amount by Department						\$ 8,468.84
010 WATER/SEWER OPERATIONS						
140739	03/23/2018	06567	ALLIED ELECTRONICS INC	in	INDICATOR LIGHTS FOR NEW VFD'S	246.44
140741	03/23/2018	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	748.93
140743	03/23/2018	07400	ANALYTICAL SERVICES INC	in	SPORE SAMPLES FOR RC5	215.00
140743	03/23/2018	07400	ANALYTICAL SERVICES INC	in	SPORE SAMPLES FOR RC5	215.00
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	MARCH 2018 HVAC MAINT	473.85
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICAL CHARGES	34.72
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	595.25
140754	03/23/2018	00084	BENTON PUD NO. 1	in	ELECTRICITY	35.76
140760	03/23/2018	00751	C H DIAGNOSTIC & CONSULTING SERVIC	in	SPORE SAMPLES FOR RC5	200.00
140762	03/23/2018	00083	CASCADE NATURAL GAS	in	GAS SERVICE	1,981.37
140766	03/23/2018	05050	CENTRAL HOSE & FITTINGS INC	in	AIR RELEASE DRAIN HOSE	96.59
140766	03/23/2018	05050	CENTRAL HOSE & FITTINGS INC	in	RAGS FOR WTP	39.10
140774	03/23/2018	05777	CLEARWATER NAPA	in	VAC-CON PARTS	2.70
140776	03/23/2018	01310	COLEMAN OIL COMPANY	in	OIL FOR WTP MOTORS	189.09

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140778	03/23/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	TV VAN LED LIGHTS	70.05
140778	03/23/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHTS & FIXTURES	835.68
140778	03/23/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHT BULB, FIXTURES AND	716.76
140778	03/23/2018	06389	COLUMBIA ELECTRIC SUPPLY	in	LED LIGHTS & FIXTURES	159.90
140781	03/23/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL FOR WTP FLOCCULATORS	38.98
140783	03/23/2018	00013	CORE & MAIN LP	in	METER BOXES & LIDS	2,186.07
140794	03/23/2018	00434	EMPIRE RUBBER & SUPPLY INC.	in	CHECK VALVE SEATS FOR 5 MIL	140.92
140801	03/23/2018	00086	FERGUSON ENTERPRISES INC	in	VALVE TOPS & BOTTOMS-TC HEIGHTS	261.45
140802	03/23/2018	02312	FIELD INSTRUMENTS & CONTROLS INC	in	LEVEL TRANSMITTER	739.26
140802	03/23/2018	02312	FIELD INSTRUMENTS & CONTROLS INC	in	SPARE LEVEL TRANSDUCER	696.33
140803	03/23/2018	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
140807	03/23/2018	01775	GRAINGER	in	WRENCHES FOR 16" METER	273.20
140810	03/23/2018	00865	H D FOWLER COMPANY INC	in	M&H REPAIR PARTS	1,761.12
140810	03/23/2018	00865	H D FOWLER COMPANY INC	in	RAS PUMP AIR RELEASE	860.09
140810	03/23/2018	00865	H D FOWLER COMPANY INC	in	AIR RELEASE VALVE FOR PUMP 4 HIGH S	716.76
140810	03/23/2018	00865	H D FOWLER COMPANY INC	in	PARTS-CHECK VALVE AT 5 MILL	24.59
140811	03/23/2018	09288	HAWK EQUIPMENT SERVICES INC	in	LONE WORKER DEVICES	4,887.00
140816	03/23/2018	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	313.50
140817	03/23/2018	01112	IRRIGATION SPECIALISTS INC	in	AIR RELEASE VALVE-HI SERV RM	66.57
140818	03/23/2018	03313	J & L HYDRAULICS	in	ORING AND WIRE TIES	19.48
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	BALL VALVE FOR WTP	14.07
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	REPAIR PARTS- BROKEN PSI GAUGE	16.84
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	PIPE CLAMPS	7.11
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	2" METER PARTS	61.51
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	BRASS BALL VALVE	42.22
140823	03/23/2018	00791	LAMPSON INTERNATIONAL LLC	in	CRANE FOR INFLUENT PUMP REPAIRS	651.60
140827	03/23/2018	03154	M & M BOLT COMPANY, LLC	in	GREASE FOR TRAVEL SCREEN	51.67
140827	03/23/2018	03154	M & M BOLT COMPANY, LLC	in	HARDWARE FOR FLUSHER	67.40
140827	03/23/2018	03154	M & M BOLT COMPANY, LLC	in	SCREWS FOR TV CAMERA	32.33
140833	03/23/2018	00217	MILLER PAINT CO	in	FIRE HYDRANT PAINT	119.35
140835	03/23/2018	01086	MONARCH MACHINE & TOOL CO INC	in	SCREEN FOR SLUDGE COLLECTOR	195.48
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	WTP FILING FEE FOR INSPECTION	40.00
140836	03/23/2018	05112	MOON SECURITY SERVICES, INC	in	WW NSPECTION FILING FEE	40.00
140841	03/23/2018	08022	NORTHWEST BIOSOLIDS MANAGEMENT	in	2018 ANNUAL MEMBERSHIP DUES	1,488.00
140842	03/23/2018	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	198.00
140843	03/23/2018	06668	NW CONSTRUCTION SUPPLY	in	WATER STOP GROUT	73.36
140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	30.20

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140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	74.35
140848	03/23/2018	00917	OXARC, INC.	in	NITROGEN FOR ASR WELL	11.04
140848	03/23/2018	00917	OXARC, INC.	in	SAFETY GLASSES	37.25
140852	03/23/2018	01040	PARAMOUNT SUPPLY COMPANY	in	BALL VALVES FOR PUMP STATIONS	85.69
140854	03/23/2018	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	INFLUENT PUMP PLUG	244.60
140855	03/23/2018	03086	POLLARD WATER	in	FLUSHING EQUIPMENT	3,957.04
140855	03/23/2018	03086	POLLARD WATER	in	FLUSHING EQUIPMENT	1,061.93
140860	03/23/2018	00957	RANCH & HOME INC	in	OIL FOR RANNEY COLLECTOR 5 PUMPS	46.69
140885	03/23/2018	00017	TWIN CITY METALS INC	in	SHOP SUPPLIES	88.24
140889	03/23/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	126.68
140890	03/23/2018	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	112.46
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS-PUMP #2 REPAIRS	2.15
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	LIGHT BULBS FOR WTP FRIDGE	5.41
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	SAWZALL BLADES	10.84
140895	03/23/2018	01035	WASHINGTON HARDWARE AND FURNITI	in	PARTS FOR CLARIFIER BRUSH	4.33
Total amount by Department						\$ 28,858.52
Total amount by Fund						\$ 37,327.36
402 MEDICAL SERVICES FUND						
010 MEDICAL SERVICES						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	89.00
140768	03/23/2018	02481	CI INFORMATION MANAGEMENT CI SUP.	in	ONSITE SHRED-AMB/FIN	18.38
Total amount by Department						\$ 107.38
Total amount by Fund						\$ 107.38
403 BUILDING SAFETY FUND						
010 BUILDING SAFETY						
140738	03/23/2018	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	1,348.90
140846	03/23/2018	08132	OSTOJA TONY	in	TRAVEL EXPENSES	474.25
140877	03/23/2018	06977	THE BUILDING DEPARTMENT INC	in	FEBRUARY INSPECTIONS	1,050.00
Total amount by Department						\$ 2,873.15
Total amount by Fund						\$ 2,873.15
405 STORMWATER UTILITY FUND						
010 STORMWATER						
140800	03/23/2018	05736	FCS GROUP	in	CONSULTANT AGREEMENT	247.95

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140811	03/23/2018	09288	HAWK EQUIPMENT SERVICES INC	in	LONE WORKER DEVICES	407.22
140844	03/23/2018	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	22.81
140850	03/23/2018	06603	PAPE MACHINERY INC	in	CLEANING STORM DRAIN SYSTEM	802.28
140850	03/23/2018	06603	PAPE MACHINERY INC	in	TRACK HOE-7TH & VANCOUVER	1,416.69
140850	03/23/2018	06603	PAPE MACHINERY INC	in	TRACK HOE RENTAL	1,216.32
140860	03/23/2018	00957	RANCH & HOME INC	in	CLEANING STORM SYSTEM	779.97
140860	03/23/2018	00957	RANCH & HOME INC	in	VAC CON PARTS	13.94
Total amount by Department						\$ 4,907.18
Total amount by Fund						\$ 4,907.18
406 COLUMBIA PARK GOLF COURSE FUND						
010 COLUMBIA PARK GOLF COURSE						
140773	03/23/2018	05296	CKJT ARCHITECTS	in	CONSULTING SVCS-CPGC	6,559.00
Total amount by Department						\$ 6,559.00
Total amount by Fund						\$ 6,559.00
501 EQUIPMENT RENTAL FUND						
140765	03/23/2018	05061	CEDAR RAPIDS TIRE CO	in	TIRE - K968 23-11.00	182.62
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	BRAKE PADS - BRF - 1475 DG1Z-2001-F	176.03
140788	03/23/2018	09827	DAY WIRELESS SYSTEMS	in	MIGHTY NIGHT LED SPOTLIGHT	121.09
140818	03/23/2018	03313	J & L HYDRAULICS	in	MOTOR KIT-TEX-4256472	487.19
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	127.57
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	81.09
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	341.36
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	246.72
Total amount by Department						\$ 1,763.67
010 EQUIPMENT RENTAL						
140735	03/23/2018	08802	A1 TRUCK WASH	in	TRUCK WASH FOR VEH. 100	81.45
140742	03/23/2018	05681	AMERIGAS PROPANE LP	in	PROPANE FOR VEH. 401	19.88
140744	03/23/2018	03088	APOLLO MECHANICAL CONTRACTORS A	in	MARCH 2018 HVAC MAINT	30.97
140745	03/23/2018	02181	ARROW CONSTRUCTION SUPPLY INC	in	HEATER ELEMENT-VEH. 4205	421.03
140767	03/23/2018	01315	CENTRAL MACHINERY SALES INC	in	PIN FOR VEHICLE 0059	35.84
140776	03/23/2018	01310	COLEMAN OIL COMPANY	in	FUEL CAR HOLDERS FOR FLEET	162.90
140776	03/23/2018	01310	COLEMAN OIL COMPANY	in	FUEL CHARGES	17,889.58
140779	03/23/2018	08852	COMMERCIAL TIRE	in	TIRES FOR VEH. 5416	162.73

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140779	03/23/2018	08852	COMMERCIAL TIRE	in	TIRES FOR VEHICLE 3525	258.91
140779	03/23/2018	08852	COMMERCIAL TIRE	in	TIRES FOR VEHICLE 6305	684.54
140781	03/23/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL SAMPLE KIT-VEH. 0027	68.91
140781	03/23/2018	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	DEF FOR FLEET	148.13
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	MOULDING FOR VEHICLE 7361	60.10
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	BRAKE KIT FOR VEHICLE 2512	84.25
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	CALIPER FOR VEH. 2512	226.22
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	WINDSHIELD JET KIT-VEH. 2206	13.21
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	SWITCH REPLACEMENT-VEH 7676	249.55
140784	03/23/2018	07868	CORWIN FORD - TRI CITIES	in	OIL CHANGE-VEHICLE 7679	41.11
140797	03/23/2018	00166	FARMERS EXCHANGE	in	PARTS-VEH. W110	15.54
140797	03/23/2018	00166	FARMERS EXCHANGE	in	AIR CLEANER & MUFFLER COVER-VEH W	63.92
140797	03/23/2018	00166	FARMERS EXCHANGE	in	PARTWS/SUPPLIES-VEH. SS02	17.33
140797	03/23/2018	00166	FARMERS EXCHANGE	in	FUEL FILTER FOR VEHICLE W037	7.05
140814	03/23/2018	08711	HUGHES FIRE EQUIPMENT INC	in	SUPER AUTO EJECT FOR VEH. 2801	338.44
140814	03/23/2018	08711	HUGHES FIRE EQUIPMENT INC	in	BELTS FOR VEHICLE 2307	142.77
140814	03/23/2018	08711	HUGHES FIRE EQUIPMENT INC	in	AUTO EJECT CONNECTORS-VEH 2004	534.74
140820	03/23/2018	03363	JIM'S PACIFIC GARAGES INC	in	BELT & TENSIONER-VEH 2307	204.58
140829	03/23/2018	02357	MCCURLEY CHEVROLET INC	in	HEAD GASKET SVC-VEH 0090	195.48
140830	03/23/2018	05382	MEDRANO'S UPHOLSTERY	in	REFURBISH SEAT FOR VEH. 0045	369.24
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	SUPPORT ARM FOR VEHICLE 6901	15.65
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	FUEL FILTER FOR VEHICLE 6901	7.33
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER FOR VEH. 3109	10.12
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS FOR VEH. 7369	48.80
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	PARTS RETURN VEH 0214	-7.66
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	SWITCH FOR VEHICLE 0214	42.48
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	FUEL FILTER FOR VEH. 0255	7.33
140837	03/23/2018	08875	NAPA PASCO AUTO PARTS	in	AIR FILTER FOR VEH. 2206	17.06
140870	03/23/2018	05320	SOLID WASTE SYSTEMS INC	in	PARSTS/SUPPLIES-VEH. 5520	280.25
140889	03/23/2018	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	121.88
Total amount by Department						\$ 23,071.64
Total amount by Fund						\$ 24,835.31

502 CENTRAL STORES FUND

140769	03/23/2018	05727	CITI COSTCO ANYWHERE VISA	in	BOTTLED WATER (CASE)	467.59
140777	03/23/2018	00175	COLUMBIA BASIN PAPER & SUPPLY	in	LOTION HAND SOAP	254.12

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140796	03/23/2018	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY-IRRIGATION	1,035.63
140796	03/23/2018	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY-IRRIGATION	47.97
140807	03/23/2018	01775	GRAINGER	in	INVENTORY-GENERAL SUPPLIES	94.78
140807	03/23/2018	01775	GRAINGER	in	HOSE	338.21
140807	03/23/2018	01775	GRAINGER	in	INVENTORY-JANITORIAL	837.82
140821	03/23/2018	00078	KENNEWICK INDUSTRIAL & ELEC	in	INVENTORY- GENERAL	310.87
140826	03/23/2018	08868	LIFE-ASSIST	in	SUNSCREEN - SPF30	98.00
140838	03/23/2018	01525	NATIONAL BARRICADE CO LLC	in	ROAD MARKINGS	695.27
140840	03/23/2018	02904	NORTHERN SAFETY CO., INC.	in	GLOVES	1,281.31
140840	03/23/2018	02904	NORTHERN SAFETY CO., INC.	in	FIRST AID KITS	179.11
140867	03/23/2018	00724	SHOWCASE SPECIALTIES, INC.	in	BALL CAPS	260.64
140874	03/23/2018	00953	STELLAR INDUSTRIAL SUPPLY INC	in	EAR PLUGS	228.41
Total amount by Department						\$ 6,129.73
010 CENTRAL STORES						
140736	03/23/2018	01526	ABADAN	in	COPIER MAINTENANCE-CITY ATTORNEY	88.63
140736	03/23/2018	01526	ABADAN	in	FINANCE & BH 654E PD RECORDS	234.40
140736	03/23/2018	01526	ABADAN	in	COPIER MAINTENANCE	964.49
140822	03/23/2018	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB 552 - CITY HALL - DEV. LICENSE	3.54
140825	03/23/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTALS	603.82
140825	03/23/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL FIN & KPD	373.58
140825	03/23/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL - CITY HALL	207.29
140825	03/23/2018	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL - CITY ATTORNEY	166.17
140873	03/23/2018	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	11 X 17 PAPER-COPIER PROGRAM	320.65
Total amount by Department						\$ 2,962.57
Total amount by Fund						\$ 9,092.30
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
140734	03/23/2018	06874	A WORKSAFE SERVICE INC	in	CDL DRUG SCREEN	55.00
140758	03/23/2018	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	MEDICAL SERVICES	150.00
140761	03/23/2018	01368	CANYON LAKES GOLF COURSE	in	2017 SAFETY AWARDS	1,575.00
Total amount by Department						\$ 1,780.00
Total amount by Fund						\$ 1,780.00
611 FIREMEN'S PENSION FUND						
010 FIREMEN'S PENSION						

City of Kennewick

Claims Roster

3/10/2018 - 3/23/2018

Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount \$
140755	03/23/2018	04065	BERNA LETA	in	LEOFF 1 PENSION	289.42
140775	03/23/2018	00127	CLEAVENGER, BUDDY L	in	LEOFF 1 PENSION	772.52
140780	03/23/2018	00128	COMSTOCK, WILLIAM J	in	LEOFF 1 PENSION	620.41
140789	03/23/2018	00121	DEINES, JAMES I	in	LEOFF 1 PENSION	2,823.55
140793	03/23/2018	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,291.47
140808	03/23/2018	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,581.62
140858	03/23/2018	06700	PURDY PAULA	in	LEOFF 1 PENSION	824.52
140862	03/23/2018	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	740.69
140865	03/23/2018	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	525.24
140869	03/23/2018	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,188.23
140891	03/23/2018	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	385.45
140894	03/23/2018	09170	WA STATE LEOFF EDUCATION ASSN.	in	LEOFF REGISTRATIONS	1,200.00
140900	03/23/2018	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	593.53
Total amount by Department						\$ 13,836.65
Total amount by Fund						\$ 13,836.65

642 METRO DRUG FORFEITURE FUND

140753	03/23/2018	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	147.55
140772	03/23/2018	01516	CITY OF WEST RICHLAND	in	METRO REIMBURSEMENT	129.12
140804	03/23/2018	02655	FRANKLIN COUNTY SHERIFF'S	in	METRO REIMB	92.23
140902	03/22/2018	09522	DRONEN TODD	in	CONFIDENTIAL FUNDS	10,000.00
Total amount by Department						\$ 10,368.90

010 NONE

140792	03/23/2018	04009	DINA P NAVEJAR INTER-CITY PROCESSIN	in	LEGAL MESSENGER SERVICE	50.00
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.24
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	86.83
140831	03/23/2018	03284	MEL'S INTER-CITY TOWING	in	TOWING	54.25
140880	03/23/2018	02010	TRI-CITIES WATER STORE, INC.	in	DRINKING WATER	31.38
Total amount by Department						\$ 276.70
Total amount by Fund						\$ 10,645.60

City of Kennewick

Claims Roster

3/10/2018 - 3/23/2018

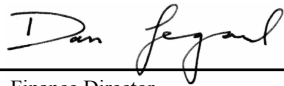
Accounting Period

2018

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount \$
---------	------------	----------	-------------	-------------------------	-----------

Grand Total: \$ 658,784.90

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 140720 through 140902	\$ 658,567.90
Wire transfer number 300323	217.00

Total \$ 658,784.90

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet



Agenda Item Number	3.b.(3)	Council Date	04/03/2018
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for February 2018.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for February 2018 in the amount of \$10,390.69, comprised of check numbers 2380-2383 in the amount of \$5,289.68 and electronic transfers in the amount of \$5,101.01.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total \$10,390.69.

Through

Denise Winters
Mar 26, 12:51:20 GMT-0700 2018

Dept Head Approval

Dan Legard
Mar 26, 13:50:53 GMT-0700 2018

City Mgr Approval

Marie Mosley
Mar 29, 17:33:26 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

COLUMBIA PARK GOLF COURSE FUND**CHECK REGISTER****FEBRUARY 2018**

Check Number	Vendor Check Name	Check Date	Amount	Type
2380	AUDUBON INTERNATIONAL	2/16/2018	\$300.00	Check
2381	KENNEWICK GOLF CORPORATION	2/16/2018	4,389.68	Check
2382	YELP	2/16/2018	200.00	Check
2383	GOLF PIPELINE INC DBA GOLFOBOOK	2/27/2018	400.00	Check
006711087 ADP	ADP TOTAL SOURCE (AUTOPAY)	2/9/2018	3,158.62	EFT
230 KING BEVE	KING BEVERAGE	2/8/2018	106.81	EFT
231 KING BEV	KING BEVERAGE	2/23/2018	27.10	EFT
509311796 ADP	ADP, LLC	2/23/2018	95.03	EFT
167511	CITY OF KENNEWICK ELECTRICAL	2/26/2018	201.31	EFT
167512	COLEMAN OIL COMPANY	2/26/2018	377.70	EFT
167527	LES SCHWAB TIRE CENTER	2/26/2018	93.47	EFT
167531	PEPSI COLA BOTTLING CO.	2/26/2018	39.85	EFT
167531	PEPSI COLA BOTTLING CO.	2/26/2018	24.33	EFT
167531	PEPSI COLA BOTTLING CO.	2/26/2018	14.35	EFT
167559	FRONTIER COMMUNICATIONS	2/26/2018	289.97	EFT
167574	CINTAS CORPORATION #608	2/26/2018	99.03	EFT
Paid by ACH	WESTERN EQUIPMENT DIST INC.	2/26/2018	338.30	EFT
Paid by ACH	WESTERN EQUIPMENT DIST INC.	2/26/2018	235.14	EFT
			\$10,390.69	

*Void

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2380-2383	\$	5,289.68
Electronic transfers		5,101.01
Total		
		\$ 10,390.69

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2380	AUDUBON INTERNATIONAL	2/16/2018	\$300.00		
	PAY	20005-000-244-00	Accounts Payable		\$ 300.00
	PURCH	51400-060-244-00	Professional Dues	\$ 300.00	
2381	KENNEWICK GOLF CORPORATION	2/16/2018	\$4,389.68		
	PAY	20005-000-244-00	Accounts Payable		\$ 4,389.68
	PURCH	59600-080-244-00	Accounting Fees	\$ 1,098.01	
	PURCH	59610-080-244-00	Management Fees	\$ 3,291.67	
2382	YELP	2/16/2018	\$200.00		
	PAY	20005-000-244-00	Accounts Payable		\$ 200.00
	PURCH	53100-080-244-00	Advertising & Marketing	\$ 200.00	
2383	GOLF PIPELINE INC DBA GOLFOBOOK	2/27/2018	\$400.00		
	PAY	20005-000-244-00	Accounts Payable		\$ 400.00
	PURCH	53100-080-244-00	Advertising & Marketing	\$ 400.00	
006711087 ADP	ADP TOTAL SOURCE (AUTOPAY)	2/9/2018	\$3,158.62		
	PAY	20005-000-244-00	Accounts Payable		\$ 3,158.62
	PURCH	50800-050-244-00	Health Benefits	\$ 1,570.81	
	PURCH	50800-060-244-00	Health Benefits	\$ 1,587.81	
230 KING BEVE	KING BEVERAGE	2/8/2018	\$106.81		
	PAY	20005-000-244-00	Accounts Payable		\$ 106.81
	PURCH	49300-070-244-00	COGS-Beer	\$ 106.81	
231 KING BEV	KING BEVERAGE	2/23/2018	\$27.10		
	PAY	20005-000-244-00	Accounts Payable		\$ 27.10
	PURCH	49300-070-244-00	COGS-Beer	\$ 27.10	
509311796 ADP	ADP, LLC	2/23/2018	\$95.03		
	PAY	20005-000-244-00	Accounts Payable		\$ 95.03
	PURCH	51900-080-244-00	Contract Services	\$ 95.03	
167574	CINTAS CORPORATION #608	2/26/2018	\$99.03		
	PAY	20005-000-244-00	Accounts Payable		\$ 99.03
	PURCH	51900-060-244-00	Contract Services	\$ 44.58	
	PURCH	51900-080-244-00	Contract Services	\$ 54.45	
167511	CITY OF KENNEWICK ELECTRICAL	2/26/2018	\$201.31		
	PAY	20005-000-244-00	Accounts Payable		\$ 201.31
	PURCH	52200-080-244-00	Utilities- Gas & Electric	\$ 95.39	
	PURCH	52200-060-244-00	Utilities- Gas & Electric	\$ 77.36	
	PURCH	52210-060-244-00	Irrigation Electricity	\$ 28.56	
167512	COLEMAN OIL COMPANY	2/26/2018	\$377.70		
	PAY	20005-000-244-00	Accounts Payable		\$ 377.70
	PURCH	58300-060-244-00	Contract Services	\$ 377.70	
167559	FRONTIER COMMUNICATIONS	2/26/2018	\$289.97		
	PAY	20006-000-244-00	Accounts Payable		\$ 289.97
	PURCH	52100-080-244-00	Telecommunications	\$ 289.97	
167527	LES SCHWAB TIRE CENTER	2/26/2018	\$93.47		
	PAY	20005-000-244-00	Accounts Payable		\$ 93.47
	PURCH	58100-060-244-00	Equipment Parts	\$ 93.47	
167531	PEPSI COLA BOTTLING CO.	2/26/2018	\$39.85		
	PAY	20005-000-244-00	Accounts Payable		\$ 39.85
	PURCH	49200-070-244-00	COGS- Soft Beverage	\$ 39.85	
167531	PEPSI COLA BOTTLING CO.	2/26/2018	\$24.33		
	PAY	20005-000-244-00	Accounts Payable		\$ 24.33
	PURCH	49150-070-244-00	COGS- Packages Foods	\$ 24.33	
167531	PEPSI COLA BOTTLING CO.	2/26/2018	\$14.35		
	PAY	20005-000-244-00	Accounts Payable		\$ 14.35
	PURCH	49200-070-244-00	COGS- Soft Beverage	\$ 14.35	
Paid by ACH	WESTERN EQUIPMENT DIST INC.	2/26/2018	\$338.30		
	PAY	20006-000-244-00	Accounts Payable		\$ 338.30
	PURCH	58100-060-244-00	Equipment Parts	\$ 338.30	
Paid by ACH	WESTERN EQUIPMENT DIST INC.	2/26/2018	\$235.14		
	PAY	20006-000-244-00	Accounts Payable		\$ 235.14
	PURCH	58100-060-244-00	Equipment Parts	\$ 235.14	

Council Agenda Coversheet



Agenda Item Number	3.c.	Council Date	04/03/2018
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 3/15/2018)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster in the amount of \$2,469,242.64, for the period ended 3/15/2018, comprised of check numbers 72236 through 72280 and direct deposit numbers 157763 through 158211.

Summary

None.

Alternatives

None.

Fiscal Impact

Total \$2,469,242.64.

Through

Phil Bleazard
Mar 21, 08:07:57 GMT-0700 2018

Dept Head Approval

Dan Legard
Mar 21, 08:54:57 GMT-0700 2018

City Mgr Approval

Marie Mosley
Mar 29, 17:34:10 GMT-0700 2018

Attachments: Roster

☐ Recording
Required?

April 3, 2018

All Departments:

March 15, 2018

ADMINISTRATIVE TEAM	1,960.19
CITY COUNCIL	4,038.00
CITY MANAGER	11,893.07
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT	40,459.63
EMPLOYEE & COMMUNITY RELATIONS	55,392.42
ENGINEERING	49,909.94
FACILITIES & GROUNDS	70,519.05
FINANCE	45,069.88
FIRE	260,523.48
LEGAL SERVICES	22,240.05
MANAGEMENT SERVICES	81,501.92
POLICE	460,526.55
Subtotal General Fund	1,104,034.18
STREETS	19,014.32
TRAFFIC	28,713.20
Subtotal Street Fund	47,727.52
BI-PIN	6,166.10
BUILDING SAFETY	44,262.20
COMMUNITY DEVELOPMENT	3,924.90
CRIMINAL JUSTICE	57,097.56
EQUIPMENT RENTAL	11,921.16
MEDICAL SERVICES	139,608.02
RISK MANAGEMENT	3,273.90
STORMWATER UTILITY	17,060.00
WATER & SEWER	126,495.81
Subtotal Other Funds	409,809.65
Total Salaries and Wages	1,561,571.35
<u>Benefits:</u>	
Dental Insurance	43,077.90
Industrial Insurance	25,800.74
Life Insurance	4,011.76
Long Term Disability Insurance	4,646.27
Medical Insurance	599,095.22
Medical Retirement Account	2,775.00
Retirement	131,680.20
Social Security (FICA)	89,050.06
Vision Insurance	7,534.14
Total Benefits	907,671.29
Grand Total	<u>\$2,469,242.64</u>

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of \$2,469,242.64 comprised of check numbers 72236 through 72280 and direct deposit numbers 157763 through 158211.

Approved for payment:



Dan Legard, Finance Director

Council Agenda Coversheet



Agenda Item Number	3.d.	Council Date	04/03/2018
Agenda Item Type	General Business Item		
Subject	Tourism Promotion Area Reserve Funds		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That Council approve the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission to release reserve funds in the amount of \$271,300.

Motion for Consideration

I move to support the request from Visit Tri-Cities and the Tri-City Regional Hotel-Motel Commission to release reserve funds in the amount of \$271,300 in excess funds from the Tourism Promotion Area Reserve Funds.

Summary

At the March 27th workshop, Council received the Visit Tri-Cities 2017 Annual Report and also reviewed the request to allocate Tourism Promotion Area Reserve Funds.

The attached request is to approve the release of \$271,300 from the Tourism Promotion Area (TPA) Reserves to help tourism related projects including digital, print and television advertising and promotions to increase leisure travel stays and secure new conventions and sports tournaments. The use of reserves has been reviewed and approved by the Tri-City Regional Hotel-Motel Commission. The TPA policy is to maintain the reserves at \$500,000 and that requirement will continue to be achieved. As indicated in the attached request, there is currently a surplus of over \$350,000 available for allocation. By approving this request, we will put the tourism promotion area dollars (that have been accumulated above the reserve requirement) to use in our community.

Alternatives

None recommended.

Fiscal Impact

None

Through

Terri Wright
Mar 29, 09:36:16 GMT-0700 2018

Dept Head Approval

City Mgr Approval

Marie Mosley
Mar 29, 17:37:20 GMT-0700 2018

Attachments: Reserve Request

☐ Recording
Required?



P.O. Box 2241
Tri-Cities, WA 99302-2241
509-735-8486
1-800-254-5824
www.VisitTRI-CITIES.com
info@VisitTRI-CITIES.com

March 19, 2018

Ms. Marie Mosley
City of Kennewick
P.O. Box 6105
Kennewick, WA 99336

Dear Ms. Mosley:

Thank you for the opportunity to present the Visit TRI-CITIES 2017 Annual Report, 2018 Work Plan and to make a request to utilize Tourism Promotion Area reserve funds to the Kennewick City Council on Tuesday, March 27, 2018.

On behalf of the Tri-City Regional Hotel-Motel Commission, Visit TRI-CITIES would like to request the transfer of \$271,300 from Tourism Promotion Area Reserve Account to be used for supplemental tourism related projects this year.

We prepare the Tourism Promotion Area (TPA) budget in July of each year for the following calendar year. As is the case with most every budget process, there are always more worthy projects to be considered than funds to support them. We manage our resources carefully to ensure our expenses never exceed our projected income and we budget conservatively. As a result, the TPA Commissioners have identified \$361,416 in funds available for reinvestment in tourism related projects over the next two years.

The funds available for project investment are in addition to the minimum reserve requirement of \$500,000, the amount set based on the recommendation of the City Managers who participate in at Commission meetings as Ex-Officios. It is the Commission's position that once the reserve account reaches this level, that any additional funds should actively be used to promote the Tri-Cities as a destination; creating increased visitor spending in the community. The projects under consideration accomplishes that goal.

Given that the balance of the Tourism Promotion Area Reserve Account exceeds the acceptable level of \$500,000; the Commissioners of the Tri-City Regional Hotel-Motel Commission have voted in favor of re-investing the surplus revenues, in the amount of \$271,300 that will help tourism related projects including digital, print and television advertising and promotions to increase leisure travel stays and secure new conventions and sports tournaments. A summary of the projects and the associated expenditures is attached for your review.

Again, thank you for your consideration and support of the tourism industry. I am available for any questions or comments you may have.

Sincerely,

A handwritten signature in black ink that reads "Kris Watkins". The signature is fluid and cursive.

Kris Watkins
President and CEO

Enclosure

Tri-City Hotel-Motel Commission Tourism Reserve Balance Request

The TPA Commissioners have unanimously voted to request \$271,300 from the reserve account for the following future projects.

Bid Fees \$60,000

Visit TRI-CITIES staff continues to identify regional and national tournaments and conventions that request bid fees to host events. Increasing our bid fee fund will enable and enhance event acquisition. Fees are only incurred if the event is awarded to the destination. The following events have been identified to utilize such funds:

Sports: \$35,000

- WIAA 2018-2020 State 3A & 4A Volleyball Championships – \$12,000 (\$4,000 per year)
- National Association of Intercollegiate Athletics, Softball Opening Rounds – \$6,000
- USA Track & Field Junior Cross Country Championships – \$7,000
- USA Crits Series – \$10,000

Conventions: \$25,000

- Washington Society of Association Executive (WSAE) – \$15,000
- Meeting Professionals International (MPI) – \$10,000

Bidding Fees Included in the 2018 Marketing Plan:

- Senior Softball USA Regional Championship: \$10,000
- US Lacrosse National Team Development Regional Camp: \$5,000

Trade Show Attendance Sponsorships \$23,600

Sports: \$15,000

- National Association of Sports Commissions – Sports Event Symposium – Sponsorship of breakfast and promo item \$15,000

Conventions: \$8,600

- Northwest Event Show (Registration and Travel) – \$4,000
The event, held in October, attracts 1,700 meeting professionals and is attended by competitors such as the Wenatchee Convention Center, Lynnwood Convention Center, Visit Seattle, Cave B Estate Winery & Resort, Campbell's Resort and Alderbrook Resort.

- Meetings Today Live! West - \$4,600
The event is held in Las Vegas in late-April/early-May. It is attended by 30 pre-qualified meeting professionals who plan events in western U.S. and 30 suppliers including Snohomish County Tourism Bureau and Southside Seattle Tourism. Suppliers will have 20 pre-scheduled sales appointments with planners.

Print Advertising **\$34,200**

Sports: \$25,600

- Sports Destination Management Magazine:
Destination Spotlight – High Impact Advertorial – \$7,000
Mar./Apr. Issue – Back cover: \$4,500
- Sports Events Magazine:
Mar. Issue – full page ad – \$3,000
Dec. Issue – two-page spread – \$7,100
- Sports Planning Guide:
Annual Edition – full page ad / 2-page print– \$4,000

Conventions: \$8,600

- Meeting News Northwest – ½ page ad 4 x in 2018; Includes e-newsletter blast with photo & editorial in May/June: \$8,600

Television Advertising **\$20,000**

Additional funding to increase prime time television advertising in the Puget Sound market by \$10,000 (from \$30,000 to \$40,000) in both the spring and fall campaigns.

Sports Complexes Feasibility Study **\$30,000**

Visit TRI-CITIES staff will work with our city partners to conduct a feasibility study for sports complex development needs within each jurisdiction. Sports Complex plans are existing in each city, and a feasibility study will assist with moving those venues towards development.

Total Cost of Study: \$60,000

Cities' Total Contribution: \$30,000 (\$7,500 per city)

TPA Contribution: \$30,000

Website **\$50,000**

Funding to be added to the \$50,000 previously set aside to fund a next website re-design, which should occur in 2-3 years.

Marketing **\$11,000**

Public Relations: \$11,000

- Visit TRI-CITIES currently contracts with GreenRubino to support our efforts to pitch stories to travel writers. Visit TRI-CITIES is preparing an RFP to solicit for either increased coverage from GreenRubino or to select a new provider. The current investment is \$24,000 per year. We would like to increase the budget to \$35,000.

Digital Advertising **\$30,000**

Marketing:

- Seattle Times Digital Advertising: \$30,000
The Seattle Times offers an opportunity to increase the visibility of Tri-Cities, Washington as a premier destination in the Puget Sound, Portland, Spokane and Boise regions using a multimedia strategy, including target online campaign strategy, lead story and display ad in the NW Traveler section of the Sunday Edition, and Native Content, two stories about the destination that will be displayed on the site indefinitely.

Travel Writer Familiarization (FAM) Tours **\$12,500**

- Travel with Words FAM Tour: \$2,500
The Travel & Words Conference allows Visit TRI-CITIES to connect with nearly 100 food, travel and wine writers from throughout the Pacific Northwest. Visit Tri-Cities will host 6 qualified writers of our choosing for a familiarization tour of the Tri-Cities region including wine country, outdoor exploration and culinary experiences. This an opportunity to generate press in publications, creating thousand positive impressions and attracting visitors to the Tri-Cities region.
- Wine Bloggers Post Conference FAM Tour: \$10,000
The 2018 conference will take place in Walla Walla, and offers a unique opportunity to connect with approximately 100 bloggers and social influencers from throughout the county who write about wine and the wine industry. A key component of Visit Tri-Cities' marketing strategy includes promoting the region as a premier wine region, and exposure of the Tri-Cities to this group will generate online press, positive impressions and attracting visitors to the Tri-Cities region.

TOTAL TPA Reserve Request = \$271,300

Council Agenda Coversheet



Agenda Item Number	3.e.	Council Date	04/03/2018
Agenda Item Type	Contract/Agreement/Lease		
Subject	UPRR 24-inch Interceptor Sewer		
Ordinance/Reso #		Contract #	
Project #	P1604	Permit #	
Department	Public Works		

Consent Agenda	☒
Ordinance/Reso	☐
Public Mtg / Hrg	☐
Other	☐
Quasi-Judicial	☐

Recommendation

That the City Council authorize the Mayor to sign the UPRR 24-inch Interceptor Sewer improvement professional services agreement with JUB for engineering design services.

Motion for Consideration

I move to authorize the Mayor to sign the UPRR 24-inch Interceptor Sewer improvement professional services agreement with JUB for engineering design services.

Summary

The UPRR 24-inch Interceptor Sewer professional services agreement provides for permitting and engineering design for improving a portion of the existing 24-inch sewer parallel to the Union Pacific Railroad east of N Edison St. The existing 24-inch sewer is constructed of reinforced concrete pipe and shows signs of heavy hydrogen sulfide corrosion. This project will utilize trench-less construction methods by installing a heavy duty liner within the existing sewer pipe.

Alternatives

None recommended.

Fiscal Impact

Budget No. 401.010.594.35.65.07

Professional Services Agreement:	\$181,500
Management Reserve:	\$ 18,150
Total:	\$199,650

Through

Jeremy Lustig
Mar 20, 16:30:10 GMT-0700 2018

Dept Head Approval

Cary Roe
Mar 27, 18:49:40 GMT-0700 2018

City Mgr Approval

Marie Mosley
Mar 29, 17:41:56 GMT-0700 2018

Attachments: Agreement

☐ Recording
Required?



AGREEMENT BETWEEN CITY AND CONSULTANT

THIS AGREEMENT, is made between the City of Kennewick, PO Box 6108, 210 W. 6th Ave., Kennewick, Washington, (hereinafter referred to as the "City"), and JUB Engineers, Inc, 2810 West Clearwater Ave, Suite 201, Kennewick, WA 99336 (hereinafter referred to as the "Consultant").

WITNESSETH:

1) SCOPE OF WORK AND AGREEMENT CONTENTS

- a) The Consultant shall furnish all services, labor and related equipment necessary to conduct and complete the work as designated in this Agreement. The Consultant shall provide engineering services for the UPRR 24-inch Interceptor Sewer improvement project.
- b) This Agreement consists of this Agreement, and other documents listed below issued prior to the execution of this agreement and all modifications and change orders issued subsequent thereto. These form the entire agreement and all are as fully a part of the Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between documents the order of precedence will be the order listed below. An enumeration of the Agreement documents is set forth below:
 - (i) This Agreement No. P-1604 between the City and Consultant.
 - (ii) Exhibit A: Scope of Work

2) GENERAL REQUIREMENTS

- a) The Consultant shall attend status, progress, and coordination meetings with the designated City of Kennewick representatives, or such federal, community, state, city or county officials, groups or individuals as may be requested by the City. If additional meetings are requested, the City will provide the Consultant sufficient notice prior to those meetings requiring Consultant participation.
- b) The Consultant shall prepare a monthly progress report if requested, in a form approved by the City, that will outline in written and/or graphical form the various phases and the order of performance of the work in sufficient details so that the progress of the work can easily be evaluated.

3) TIME FOR BEGINNING AND COMPLETION

The Consultant shall not begin any work under the terms of this Agreement until authorized in writing by the City. Consultant agrees to use best efforts to complete all work described under this Agreement by December 2018.

4) PAYMENT

- a) The City shall pay the Consultant an amount not to exceed One Hundred Eighty-One Thousand Five Hundred Dollars (\$181,500.00) to complete the services rendered under this Agreement. Payment shall be made on a "time and materials" basis. Payment as identified in this section shall be full compensation for all work performed or services rendered, and for all labor, materials, supplies, equipment, and incidentals necessary to complete the work specified in the Scope of Work (Exhibit A).
- b) Invoices not in dispute by the City will be paid net thirty (30) days and shall reference the contract number and/or purchase order applicable to the work. The invoice shall provide sufficient detail on the work being billed and include detailed receipts for any invoices
- c) Partial payments to cover the percentage of work completed may be requested by the Consultant. These payments shall not be more than one (1) per month.
- d) Pre-approved travel, meals and lodging will be reimbursed at cost and only when consultant travels at least 150 miles per one way trip. Reimbursable expenses are limited to the following: coach airfare, ground transportation (taxi, shuttle, car rental), hotel accommodations at the government rate, personal or company vehicle use at the then-current federal mileage rate, and meals at the current federal per-diem meal allowance.
- e) Reimbursement for extra services/reimbursable expenses are not authorized under this Agreement unless detailed in the Scope of Work or agreed upon in writing as a modification to this Agreement.
- f) The Consultant will allow access to the City, the State of Washington, the Federal Grantor Agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records which are directly pertinent to the specific contract for the purpose of making audit, examination, excerpts, and transcriptions. Unless otherwise provided, said records must be retained for three years from the date of receipt of final payment. If any litigation, claim, or audit arising out of, in connection with, or relating to this contract is initiated before the expiration of the three-year period, the records shall be retained until such litigation, claim, or audit involving the records is completed.

5) INDEPENDENT CONTRACTOR

- a) The Consultant, and any and all employees of the Consultant or other persons engaged in the performance of any work or services required of the Consultant under this Agreement, are independent contractors and shall not be considered employees of the City. Any and all claims that arise at any time under any Workers' Compensation Act on behalf of said

employees or other persons while so engaged, and any and all claims made by a third party as a consequence of any negligent act or omission on the part of the Consultant's employees or other persons engaged in any of the work or services required to be provided herein, shall be the sole obligation and responsibility of the Consultant.

6) OWNERSHIP OF DOCUMENTS

- a) All designs, drawings, specifications, documents, reports and other work products prepared pursuant to this Agreement, shall become the property of the City upon payment to the Consultant of the fees set forth in this Agreement. The City acknowledges the Consultant's plans and specifications, including all documents on electronic media, as instruments of professional services. The plans and specifications prepared under this Agreement shall become the property of the City upon completion of the services and payment in full of all payment due to the Consultant. The City may make or permit to be made any modifications to the plans and specifications without the prior written authorization of the Consultant. The City agrees to waive any claim against the Consultant arising from any unauthorized reuse of the plans and specifications, and to indemnify and hold the Consultant harmless from any claim, liability or cost arising or allegedly arising out of any reuse of the plans and specifications by the City or its agent not authorized by the Consultant.

7) TERMINATION

- a) This Agreement may be terminated by either party upon thirty (30) days' written notice. In the event this contract is terminated by the Consultant, the City shall be entitled to reimbursement of costs occasioned by such termination by the Consultant. In the event the City terminates this Agreement, the City shall pay the Consultant for the work performed, which shall be an amount equal to the percentage of completion of the work as mutually agreed between the City and the Consultant.
- b) If any work covered by this Agreement shall be suspended or abandoned by the City before the Consultant has completed the assigned work, the Consultant shall be paid an amount equal to the costs incurred up to the date of termination or suspension as mutually agreed upon between the City and the Consultant.

8) DISPUTE RESOLUTION

- a) The City and the Consultant agree to negotiate in good faith for a period of thirty (30) days from the date of notice of all disputes between them prior to exercising their rights under this Agreement, or under law.
- b) All disputes between the City and the Consultant not resolved by negotiation between the parties may be arbitrated only by mutual agreement of the City and the Consultant. If not mutually agreed to resolve the claim by arbitration, the claim will be resolved by legal action.

9) DEBARMENT CERTIFICATION

- a) The Consultant certifies that neither the Consultant nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this contract by any federal or state department or agency. Further, the Consultant agrees not to enter into any arrangements or contracts related to completion of the work contemplated under this Agreement with any party that is on the "General Service Administration List of Parties Excluded from Federal Procurement or Non-procurement Programs" which can be found at:
www.sam.gov and
<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/default.asp>

10) VENUE, APPLICABLE LAW AND PERSONAL JURISDICTION

- a) In the event that either party deems it necessary to initiate a legal action to enforce any right or obligation under this Agreement, the parties agree that any such action shall be initiated in the Superior Court of the State of Washington situated in Benton County. The parties agree that all questions shall be resolved by application of Washington law, and that the parties to such action shall have the right of appeal from such decision of the Superior Court in accordance with the laws of the State of Washington. The Consultant hereby consents to the personal jurisdiction of the Superior Court of the State of Washington situated in Benton County.

11) ATTORNEY'S FEES

- a) The parties agree that should legal action be necessary to enforce any of the provisions of this Agreement, that the prevailing party will be awarded its reasonable attorney's fees and costs in action, including costs and attorney's fees on appeal if appeal is taken.

12) INSURANCE

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

- a) No Limitation. Consultant's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- b) Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:
1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
 3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
 4. Professional Liability insurance appropriate to the Consultant's profession.
- c) Minimum Amounts of Insurance. Consultant shall maintain the following insurance limits:
1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
 2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.
- d) Other Insurance Provisions. The Consultant's insurance coverage shall be primary insurance with respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
- e) Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. best rating of not less than A:VII.
- f) Verification of Coverage. Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements evidencing the insurance requirements of the Consultant before commencement of the work, including, but not limited to, the additional insured endorsement.
- g) Notice of Cancellation. The Consultant shall provide the City with written notice of any policy cancellation within two (2) business days of Consultant's receipt of such notice.
- h) Failure to Maintain Insurance. Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

13) INDEMNIFICATION / HOLD HARMLESS

- a) Consultant shall defend, indemnify, and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the negligent or wrongful acts, errors or omissions of the Consultant or the Consultant's employees or agents in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.
- b) Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

14) STANDARD OF CARE

- a) The professional services will be furnished in accordance with the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality.

15) SUCCESSORS OR ASSIGNS

- a) All of the terms, conditions and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns; provided, however, that no assignment of the Agreement shall be made without written consent of the parties to the Agreement.

16) EQUAL OPPORTUNITY AGREEMENT

- a) The Consultant agrees that s/he will not discriminate against any employee or job applicants for work under this Agreement for reasons of race, sex, nationality, religious creed, or sexual orientation.

17) PARTIAL INVALIDITY

- a) Any provision of this Agreement which is found to be invalid or unenforceable shall be ineffective to the extent of such invalidity or unenforceability, and the invalidity or unenforceability of such provision shall not affect the validity or enforceability of the remaining provisions hereof.

18) AMENDMENTS

- a) All amendments must be in writing and be approved and signed by both parties.

19) CHANGE IN LAW

- a) The parties hereto agree that in the event legislation is enacted or regulations are promulgated, or a decision of court is rendered, or any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation is published that affects or may affect the legality of this Agreement or any part thereof or that materially and adversely affects the ability of either party to perform its obligations or receive the benefits intended hereunder ("Adverse Change in Law"), then within fourteen (14) days following written notice by either party to the other party of such adverse change in law, the parties shall meet to negotiate in good faith an amendment which will carry out the original intention of the parties to the extent possible. If, despite good faith attempts, the parties cannot reach agreement upon an amendment within sixty (60) days after commencing negotiation, then this Agreement may be terminated by either party as of the earlier of: (i) the effective date of the adverse change in law, or (ii) the expiration of a period of sixty (60) days following written notice of termination provided by one party to the other.

20) CONFIDENTIALITY

- a) In the course of performing under this Agreement, Consultant, including its employees, agents or representatives, may receive, be exposed to, or acquire confidential information. Confidential information may include, but is not limited to, patient information, contract terms, sensitive employee information, or proprietary data in any form, whether written, oral, or contained in any computer database or computer readable form. Consultant shall: i) not disclose confidential information except as permitted by this Agreement; (ii) only permit use of such confidential information by employees, agents and representatives having a need to know in connection with performance under this Agreement; and (iii) advise each of its employees, agents, and representatives of their obligations to keep such information confidential.

21) CHANGES OF WORK

- a) When required to do so, and without any additional compensation, the Consultant shall make such changes and revisions in the completed work of this Agreement as necessary to correct or revise any negligent errors, omissions, or other deficiencies in the design, drawings, specifications, reports, and other similar documents which the Consultant is responsible for preparing or furnishing under this Agreement.
- b) Should the City find it desirable for its own purposes to have previously satisfactorily completed work or parts thereof changed or revised, the Consultant shall make such revisions as directed by the City. This work shall be considered as Extra Work and will be paid for as herein provided under Section 22, Extra Work.

22) EXTRA WORK

- a) The City may desire to have the Consultant perform work or render additional services within the general scope of this Agreement. Such work shall be considered as extra work and will be specified in a written supplement to this Agreement which will set forth the nature of the scope, schedule for additional work, additional fees and the method of

payment. Work under a supplemental Agreement shall not proceed until authorized in writing by the City.

23) PUBLIC DISCLOSURE

- a) The parties to this Agreement understand and acknowledge that the City is subject to the Public Records Act, RCW 42.56 et seq. If the City receives a public records request for this agreement and/or for documents and/or materials provided to the City under this agreement, generally such information will be a public record and must be disclosed to the public records requester. However, the City agrees to notify the Consultant if it receives such a public records request and the date the City plans to release the records. If the Consultant fails to obtain a protective order from the applicable court prior to the time the City releases the records to the public records requester, the Consultant shall be deemed to have given the City full authority to release the records on the date specified, and the Consultant understands it has thereby given up all rights to challenge the disclosure in any forum.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. This Agreement may be delivered by facsimile or other electronic means and those signatures shall be treated as original signatures for all applicable purposes. The person signing this Agreement for Consultant represents that he or she has full and proper authority to do so and to bind the party which they are representing. This Agreement will become binding on the date of last execution hereon:

EXECUTED THIS ____ day of _____, _____.

CITY OF KENNEWICK, WASHINGTON

JUB Engineers, Inc

Don Britain
Mayor



Ben Volk, P.E.
Area Manager

ATTEST:

2810 West Clearwater Avenue, Suite 201
Kennewick, WA 99336
(509) 783-2144, office
(509) 736-0790, fax

Terri L. Wright
City Clerk

Contract No. P-1604

APPROVED AS TO FORM:

Lisa Beaton
City Attorney

Contract No. P-1604

EXHIBIT A: Detailed Scope of Work

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Exhibit A – Scope of Services, Schedule, and Basis of Fee

The City of Kennewick (CLIENT) Agreement Between Owner and Consultant is amended and supplemented to include the following provisions regarding the Scope of Services, Schedule of Services, and the Basis of Fee. For the purposes of this attachment, 'Agreement for Professional Services' and 'the Agreement' shall refer to the document entitled 'Agreement Between Owner and Consultant,' executed between J-U-B and CLIENT to which this exhibit and any other exhibits have been attached.

OBJECTIVE/ BACKGROUND

This project involves the rehabilitation of one of the City's sewer interceptor pipelines. The UPRR 24-inch Interceptor Sewer is generally located in the NW portion of the City paralleling the Union Pacific Railroad (UPRR) from N. Edison Street east for approximately 3,000 LF. The scope of the rehabilitation effort includes approximately 2,800 LF using primarily trenchless rehabilitation techniques and an additional 1,000 LF of new open cut pipe. In general, the engineering services will involve:

- Manhole Inspection
- CCTV Review
- Topographic Surveying
- Permitting: SEPA, UPRR Access Permit
- Trenchless Rehabilitation Design - Bid Ready Construction Plans and Technical Specifications
- New Sewer Pipe Design - Bid Ready Construction Plans and Technical Specifications
- Bid & Award Phase Services
- Construction Phase Services - TBD

SCOPE OF SERVICES

A. Basic Services: J-U-B's Basic Services under this Agreement are limited to the following:

TASK 001 – PROJECT ADMINISTRATION

J-U-B will provide Project Management at a level commensurate with the size and complexity of the Project pursuant to the standard of care. Specific tasks are as follows:

- Set up Project into J-U-B's financial and record keeping systems for document retention and project controls.
- Conduct a J-U-B team kick off meeting.
- Participate or lead quality assurance / quality control (QA/QC) processes.
- Communicate and coordinate J-U-B team activities.
- Communicate and coordinate subconsultant activities under J-U-B, if necessary.
- Regularly monitor project status, budget and schedule.
- Regularly communicate with CLIENT of project status, budget and schedule, as project progress requires.
- During periods of project activity, provide a monthly report to CLIENT on project status, budget and schedule (this report may be in the form of a phone call, email, or an attachment to the monthly invoice).
- Provide a monthly invoice including budget status.
- Provide ongoing document handling and filing.
- Close out the Project in J-U-B's financial and record keeping systems.

Deliverables:

- ☐ Monthly invoices and Project Status Reports

TASK 002 – CLIENT WORKSHOPS

There will be several workshops necessary to evaluate alternatives and make decisions as part of the Design Phase. The proposed Workshops are as follows:

Workshop #1 – Kickoff Meeting

J-U-B will prepare and conduct a kickoff meeting with CLIENT staff for the purpose of discussing the project approach, obtaining information that may be available from the CLIENT, review roles, review project schedule.

Workshop #2 – Selection of Final Design Criteria

Present trenchless pipe rehabilitation options and manhole rehabilitation options and confirm CLIENT selection for design. Discuss bypass pumping plan and sequencing. Discuss three different routes for new open cut pipeline and decide upon final selection for design. Discuss and identify improvements at forcemain discharge locations. Discuss and identify desired odor control options at key locations.

Workshop #3 – 60% Comment Review

Discuss CLIENT review comments on 60% deliverable.

Workshop #4 – 90% Comment Review

Discuss CLIENT review comments on 90% deliverable.

Deliverables:

- ☐ Meeting Agendas
- ☐ Meeting Notes and Action Items

TASK 003 – DATA COLLECTION

Subtask 3.1: Topographic Survey

Complete a topographic survey of the project area to provide information for design and a base map for the drawings. The survey will collect general surface information generally defined as follows: West Yellowstone Avenue and the Railroad Right-of-Way from N. Edison Street to the cul-de-sac at the east end of West Yellowstone Avenue (2,800 LF) and along two proposed pipeline routes across private property. The survey will include surface features such as drainages, roads, fences, valves, manholes, utility poles, signs, and underground utilities marked in the field by CLIENT. Property pins will be identified and located by the field crews in this survey wherever they are readily recoverable as part of their overall survey effort. J-U-B will request locates from Dig line and CLIENT. Existing utilities identified and located by others will be surveyed as marked and available; utilities identified in record drawings will be included in the project base map in an approximate way only. It is assumed that no flaggers will be required for the topographic survey.

Supplement the topographical survey with information that is available from record drawings and / or design drawings provided by CLIENT. J-U-B will rely on such information provided by others for purposes of design. Exposed elements critical for design may be confirmed in the field through surveying or field measurements.

Deliverables:

- ☐ Survey Base Map

Subtask 3.2: Review Existing Information

The CLIENT has performed CCTV inspection of the study area. J-U-B will review the CCTV inspection video to verify the applicability of CIPP for each sewer segment to generally determine pipe and pipe joint condition is applicable for CIPP rehabilitation. It may be recommended that the CLIENT perform additional inspection videos if sections of the sewer are not clearly visible in the existing CCTV. J-U-B will prepare CCTV review logs for each sewer segment tabulating service locations, broken pipe sections, offset joints, and other pertinent data to CIPP design. J-U-B shall review each rehabilitation segment and prepare a list of project issues. This information will be presented to the CLIENT at Workshop #2.

Deliverables:

- ☐ CCT Review Logs (electronic in .pdf format)

Subtask 3.3: Manhole Condition Assessment

J-U-B will inspect each of the eleven (11) manholes with the assistance from the CLIENT, along the proposed sewer rehabilitation segments to visually assess the general condition of the manhole and structural rehabilitation methods. The manhole assessment will be conducted from the ground surface without entering the manholes. No confined space entries will be provided. Documentation of the manhole condition assessment will be summarized on manhole inspection forms. This information will be presented to the CLIENT at Workshop #2.

Deliverables:

- ☐ Manhole Inspection Forms (electronic in .pdf format)

Subtask 3.4: Geotechnical Investigation

No geotechnical investigations are proposed for this project.

TASK 004 – PERMITTING

J-U-B will prepare the permit forms and submit to the CLIENT for processing. It is assumed that a Construction Stormwater General Permit will not be required.

Subtask 4.1: SEPA

J-U-B will assist with completion of the SEPA checklist and provide to the CLIENT for signature and processing with the City as the lead agency. CLIENT will advertise and discuss the project at a City Council meeting to meet public notice requirements. CLIENT will provide affidavit of publication for public meeting as well as copy of meeting minutes.

Deliverables:

- ☐ SEPA Checklist (electronic in .doc format)

Subtask 4.2: Railroad Access Permits

J-U-B will contact UPRR representatives and determine the permitting method required from the UPRR – it is assumed that a Right-of-Entry permit will be required for allowing access to the Contractor's by-pass pumping operations. Additionally, a second permit may be necessary for the proposed access road. J-U-B will prepare the necessary exhibits to summarize the project and access requirements. CLIENT will review and submit to UPRR for approval.

Deliverables:

- ☐ UPRR Right-of-Entry Permit Packet (electronic in .pdf and .doc format)

TASK 005 – TRENCHLESS REHABILITATION DESIGN DEVELOPMENT

This work involves in-situ remediation techniques such as cured-in-place-pipe (CIPP) or slip-lining. For the purposes of this scope of work, CIPP is assumed to be the rehabilitation method of choice. If slip-lining is selected, additional scope and fee may be required. Manholes along the rehabilitation limits will also be examined for condition and recommended for either rehabilitation or replacement. At this time, service lateral rehabilitation is not intended; however, may be considered as an additional service if the evaluation determines excessive infiltration is present. To

allow the CLIENT flexibility to bid this work separately or combined with the open cut construction, plans will be prepared as a separate bid schedule.

Subtask 5.1: Conceptual Design

Based on information collected and reviewed in Subtask 3.2, J-U-B shall develop a conceptual design for CIPP rehabilitation. Based on information collected and reviewed in Subtask 3.3, J-U-B shall evaluate the following options for the rehabilitation of the subject manholes: up to two alternative coating systems, up to two alternative lining systems, and complete replacement with a new structure.

J-U-B shall prepare a summary table listing the relative advantages/disadvantages. Preliminary calculations to estimate material thickness and preliminary opinions of construction cost shall be prepared for each method. Concept hydraulic analysis and bypass pumping requirements will be developed referencing the City's General Sewer Plan and flow monitoring data from the CLIENT. J-U-B shall prepare an overall conceptual site plan showing limits of the rehabilitation, service lateral stationing, spot repairs, considerations for rehabilitation methods, potential surface and disturbance limits. The evaluation will be presented at Workshop #2 and be based on the following criteria:

- Constructability based on existing pipe condition (misaligned joints, protruding services, significant joint infiltration, caving, etc), to the extent that these defects are visible on the CCTV.
- Ability to meet design flow (d/D and Manning's N values),
- Ability to provide structural integrity assuming a fully-deteriorated host pipe,
- Potential surface disturbance required (launch pits, required lay-down areas, etc.),
- Disturbance to landowners and businesses(service interruptions),
- Bypass pumping,
- Ease of service re-establishment,
- Long-term performance of the system,
- System availability and contractor familiarity (known available contractors),
- Capital cost

These alternative methods will be presented and discussed at Workshop #2. Decisions will be documented in meeting notes from Workshop #2.

Deliverables:

- ☐ Conceptual Plan Set for Workshop #2 (electronic in .pdf format)
- ☐ Summary Table for Workshop #2 (electronic in .pdf format)

Subtask 5.2: 60% Construction Plans

J-U-B will proceed with plan development to the 60% stage based upon feedback from Workshop #2. The fee estimate is based upon CIPP and may need to be updated if slip-lining is selected as the rehabilitation method. The 60% Plans will incorporate comments from the CLIENT review and include detailed information with all potential work call outs. The plan set will be submitted electronically to the CLIENT. A preliminary listing of anticipated construction plan sheets is listed below.

J-U-B will develop the Technical Specifications based on project requirements and conclusions of the Workshop #2 meeting. The specifications will be based on the latest City of Kennewick Standard Specifications. CLIENT specifications will be incorporated as special provisions as well as project specific requirements. The specification for the by-pass pumping system will be a performance specification – the Contractor will design the bypass pumping system along with spill prevention.

J-U-B will develop an initial Opinion of Probable Costs based on preliminary design quantities.

J-U-B will meet with CLIENT to discuss and review the 60% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 60% Plan Set (electronic in .pdf format)
 - Cover, Location Map, and Index
 - Overall Site Plan
 - Plan Sheets
- ☐ 60% Technical Specifications (electronic in .pdf format)
- ☐ 60% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 5.3: 90% Construction Plans and Specifications

J-U-B will proceed with plan development to the 90% stage based upon feedback from the 60% design review meeting. The 90% Plans will incorporate comments from the 60% review and include complete design information and terminology consistent with City Standard Specifications and bid items. The 90% Plans will be substantially complete and ready for final review by the project team. The plan set will be submitted electronically to the CLIENT.

J-U-B will update the Technical Specifications and develop the bid documents based on project requirements and conclusions of the 60% design meeting. The specifications will be based on the latest City of Kennewick Standard Specifications.

J-U-B will update the Opinion of Probable Cost based on the preliminary design quantities and comments on the 60% submittal.

J-U-B will meet with CLIENT to discuss and review the 90% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 90% Plan Set (electronic in .pdf format)
- ☐ 90% Bid Documents & Specifications (electronic in .pdf format)
- ☐ 90% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 5.4: Final Construction Plans and Specifications

J-U-B will incorporate comments from the 90% design review meeting and prepare final, bid-ready construction plans and Technical Specifications which are stamped and signed by the responsible engineer. The CLIENT will prepare all bidding documents and will incorporate the final construction plans into their bidding documents package.

Deliverables:

- ☐ Bid Tabulation (electronic copy in .xls format)
- ☐ Bid Documents and Technical Specifications (electronic copy in .pdf and .doc format)
- ☐ Final Construction Plan Set (one 11" x 17" paper copy, electronic in .pdf and AutoCAD format)
- ☐ Engineers Opinion of Probable Cost (electronic in .pdf and .xls format)

TASK 006 – OPEN CUT SEWER PIPELINE DESIGN DEVELOPMENT

This work involves new pipeline to be installed via open cut methods as well as replacement of the forcemain discharge drop structure. To allow the CLIENT flexibility to bid this work separately or combined with the trenchless rehabilitation, plans will be prepared as a separate bid schedule.

Subtask 6.1: Conceptual Design

J-U-B will evaluate up to three different alternatives for replacement of the forcemain discharge structure in Edison Street including: vortex flow insert, internal drop structure, and hydraulic jump in circular conduit. J-U-B shall review each alternative and prepare a summary table listing the relative advantages/disadvantages. The evaluation will be presented at Workshop #2.

J-U-B will prepare conceptual construction plan sheets for review by the CLIENT for one sewer alignment. The conceptual plans will have limited detail information but will represent the intent of the project. The conceptual plan set will include a site plan and a plan view of the pipe alignment only – no callouts, details, or profile views will be included. The purpose of the conceptual design is to detail the project in layout and identify constraints or issues that need to be addressed before progressing into detailed design. The plan set will be submitted electronically to the CLIENT and discussed at Workshop #2. J-U-B shall review each alignment alternative and prepare a summary table listing the relative advantages/disadvantages.

Preliminary opinions of construction cost shall be prepared for each of the one alignment. Concept hydraulic analysis and bypass pumping requirements will be developed referencing the City's General Sewer Plan and flow monitoring data from the CLIENT.

Deliverables:

- ☐ Summary Table for Workshop #2 (electronic in .pdf format)
- ☐ Conceptual Plan Set (electronic in .pdf format)
- ☐ 30% Engineers Opinion of Probable Cost (electronic in .pdf format)

Subtask 6.2: 60% Construction Plans

J-U-B will proceed with plan development to the 60% stage based upon feedback from Workshop #2. The 60% Plans will incorporate comments from Workshop #2 review and include detailed information with all potential work call outs. The plan set will be submitted electronically to the CLIENT. A preliminary listing of anticipated construction plan sheets is listed below.

J-U-B will develop the Technical Specifications based on project requirements and conclusions of the Workshop #2 meeting. The specifications will be based on the latest City of Kennewick Standard Specifications. CLIENT specifications will be incorporated as special provisions as well as project specific requirements. The specification for the by-pass pumping system will be a performance specification – the Contractor will design the bypass pumping system along with spill prevention.

J-U-B will develop an initial Opinion of Probable Costs based preliminary design quantities.

J-U-B will meet with CLIENT to discuss and review the 60% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 60% Plan Set (electronic in .pdf format)
 - Cover, Location Map, and Index
 - Overall Site Plan
 - Plan/Profile Sheets
 - Discharge Structure

- ☐ 60% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 6.3: 90% Construction Plans and Specifications

J-U-B will proceed with plan development to the 90% stage based upon feedback from the 60% design review meeting. The 90% Plans will incorporate comments from the 60% review and include complete design information and terminology consistent with City Standard Specifications and bid items. The 90% Plans will be substantially complete and ready for final review by the project team. The plan set will be submitted electronically to the CLIENT.

J-U-B will update the Technical Specifications and develop the bid documents based on project requirements and conclusions of the 60% design meeting. The specifications will be based on the latest City of Kennewick Standard Specifications.

J-U-B will update the Opinion of Probable Cost based on the preliminary design quantities and comments on the 60% submittal.

J-U-B will meet with CLIENT to discuss and review the 90% documents. Meeting notes and action items will be submitted electronically following the meeting.

Deliverables:

- ☐ 90% Plan Set (electronic in .pdf format)
- ☐ 90% Bid Documents & Specifications (electronic in .pdf format)
- ☐ 90% Preliminary Opinion of Probable Cost (electronic in .pdf format)
- ☐ Meeting notes & action items

Subtask 6.4: Final Construction Plans and Specifications

J-U-B will incorporate comments 90% design review meeting and prepare final, bid-ready construction plans and Technical Specifications which are stamped and signed by the responsible engineer. The CLIENT will prepare all bidding documents and will incorporate the final construction plans into their bidding documents package.

Deliverables:

- ☐ Bid Tabulation (electronic copy in .xls format)
- ☐ Bid Documents and Technical Specifications (electronic copy in .pdf and .doc format)
- ☐ Final Construction Plan Set (one 11" x 17" paper copy, electronic in .pdf and AutoCAD format)
- ☐ Engineers Opinion of Probable Cost (electronic in .pdf and .xls format)

Regarding ENGINEER's Opinions of Probable Cost:

J-U-B will develop an initial Opinion of Probable Costs based on preliminary design quantities. Estimates will be compared to historic bid records of CLIENT projects and J-U-B / J-U-B's subconsultants records. With each submittal the quantities and unit bid costs will be updated as necessary. Since J-U-B has no control over the cost of labor, materials, equipment, or Services furnished by others, or over the contractor(s) methods of determining process, or over competitive bidding or market conditions, J-U-B's opinions of probable construction cost are to be made on the basis of J-U-B's experience and qualifications and represent J-U-B's best judgment as an experienced and qualified professional engineering consultant, familiar with the construction industry; but J-U-B cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from the opinions of probable cost prepared by J-U-B. If the CLIENT wishes assurance as to construction costs, CLIENT shall employ an independent cost estimator. J-U-B's

Services to modify the Project to bring the construction costs within any limitation established by the CLIENT will be considered Additional Services and paid for as such by the CLIENT.

- ☐ Concept Plans Preliminary Opinion of Probable Cost will include a 20% contingency
- ☐ 60% Opinion of Probable Cost will include a 15% contingency
- ☐ 90% Opinion of Probable Cost will include a 10% contingency
- ☐ Bid Set Opinion of Probable Cost will include a 10% contingency

TASK 100 – BID & AWARD PHASE SERVICES

CLIENT will advertise the project and perform all Construction Administration services during the Bid & Award Phase. J-U-B will provide construction and design experts who worked on the project to be available in responding to CLIENT directed contractor questions during the bidding process. J-U-B will provide assistance during review of bids – as requested by CLIENT – which may include:

- Review of bids received for general conformance with the technical bid requirements
- Summarize bid results for CLIENT's and CLIENT's legal counsel review.
- Prepare a summary letter of the bids to the CLIENT.

In the event all bids are rejected and CLIENT decides to rebid the project in whole or in part, the work associated with redesigning, repacking, and / or rebidding shall be considered an Additional Service.

TASK 200 – CONSTRUCTION PHASE SERVICES

Construction Phase Services will be determined at a later date once the scope is more clearly defined.

TASK 500 – MANAGEMENT RESERVE FUND

At the request of the CLIENT's Authorized Representative, additional services may be performed by J-U-B (upon mutual agreement of scope, additional fees, and schedule) under the Management Reserve Fund task. An initial budget has been established herein, but may be adjusted upon mutual agreement by CLIENT and J-U-B. This Agreement will pre-authorize an amount not to be exceeded without CLIENT approval for the Additional Services completed under this task.

B. Additional Services: The following Additional Services are not included in J-U-B's current scope under this Agreement. If authorized in writing by CLIENT, J-U-B shall furnish or obtain from others Additional Services of the types listed below.

1. Services that are identified as CLIENT's Responsibilities or are not specifically listed under Basic Services.
2. Topographical survey beyond the limits noted above, boundary survey, property line mapping, negotiations and preparation of legal descriptions for easements.
3. Assistance with right-of-way and easement acquisition
4. Additional public meetings or outreach as requested by the CLIENT.
5. Geotechnical evaluation.
6. Dewatering and hydrogeological engineering services. It is anticipated that dewatering will not be required.
7. Bypass pumping system design – a performance specification will be developed but the system will be designed by the Contractor.
8. Pilot testing technologies for use in the project.
9. Investigation of residential service lines.
10. Preparing additive alternates and/or schedules for bidding/awarding portions of the project separately.
11. Traffic Control Plan – the Contractor will be required to provide the Traffic Control Plan.
12. SWPPP - the Contractor will be required for provide an Erosion and Sediment Control (ESC) Plan.
13. PLC and HMI programming.
14. Radio licensing agreements and amendments.
15. Construction Phase Services.
16. Post-Construction Phase Services.
17. Preparation of Construction Quality Assurance Certification Plan/Report.

C. CLIENT's Responsibilities - In addition to other responsibilities of CLIENT as set forth in this Agreement, CLIENT shall at its expense:

1. Design Phase:
 - a. Provide J-U-B with all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which CLIENT will require to be included in the Drawings and Specifications; and furnish copies of CLIENT's standard forms, conditions, and related documents for J-U-B to include in the Bidding Documents, when applicable.
 - b. Furnish to J-U-B any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.
 - c. Following J-U-B's assessment of initially-available Project information and data and upon J-U-B's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable J-U-B to complete its Basic and Additional Services.
 - d. Give prompt written notice to J-U-B whenever CLIENT observes or otherwise becomes aware of the presence at the Site of any Constituent of Concern, or of any other development that affects the scope

or time of performance of J-U-B's services, or any defect or nonconformance in J-U-B's services, the Work, or in the performance of any Contractor.

- e. Authorize J-U-B to provide Additional Services as required.
 - f. Arrange for safe access to and make all provisions for J-U-B to enter upon public and private property as required for J-U-B to perform services under the Agreement.
 - g. Examine all alternatives, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by J-U-B (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as CLIENT deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
 - h. Provide and pay for reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by J-U-B and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
 - i. Complete SEPA permitting and all necessary City of Kennewick local planning and permitting requirements.
 - j. Recognize and acknowledge that J-U-B's services do not include the following services, provide, as required for the Project:
 - 1) Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - 2) Legal services with regard to issues pertaining to the Project as CLIENT requires, Contractor raises, or J-U-B reasonably requests.
 - 3) Such auditing services as CLIENT requires to ascertain how or for what purpose Contractor has used the moneys paid.
 - k. Negotiate and acquire all required property and easements,
 - l. Amend radio licensing agreements for telemetry.
 - m. Perform funding agency coordination including submittal of Progress Status Reports and Reimbursement Requests.
 - n. Provide liaison with private and public entities for site access, construction coordination, etc. Assist J-U-B in field visit and coordination with residents for surveying services.
 - o. Provide CCTV tapes, record drawings, locations of all service connections, and maintenance information about subject sewers. CCTV tape quality shall be of sufficient quality to accurately evaluate the condition of the pipe, service pipe locations, and establish pipe joint deflection or offsets. Dye testing and additional CCTV inspection may be required to identify service laterals which are active or inactive as mutually agreed between CLIENT and J-U-B.
 - p. Perform flow monitoring if no recent information is available from other CLIENT provided sources.
 - q. Provide GIS shapefiles showing sewers and other utilities, rights-of-ways, property lines, addresses, ownership, and recent high resolution aerial mapping. This data may be used to develop base mapping for the project.
2. Bid/Award Phase:
- a. Advertise for and obtain bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom the Bidding Documents have been issued, schedule and attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the bidding documents.
 - b. Issue addenda as appropriate to clarify, correct, or change the bidding documents.

- c. Determine the acceptability of subcontractors, suppliers, and other individuals and entities proposed by the prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.
 - d. Coordinate and administer the Bid opening, prepare Bid tabulation sheets, and evaluate Bids or proposals, select bidder for award, and assemble and award contracts for the Work.
3. Construction Phase:
- a. Provide all Construction Phase Services.
4. Post-Construction Phase:
- a. Provide all Post-Construction Phase Services.

SCHEDULE OF SERVICES

Predicated upon timely receipt of CLIENT-provided information, typical review periods, and active direction during work, J-U-B anticipates the following schedule for the Services listed:

Task Number	Task Name	Anticipated Schedule
001	Project Administration	Throughout project.
002	Workshops	Throughout project.
003	Data Collection	Work will start when data is provided by CLIENT. Information will be prepared for Workshop #2.
004	Permitting	Throughout project.
005/006	Design Phase Services	30% Submittal: 60 days from receipt of all information from CLIENT – in preparation for Workshop #2 60% Submittal: 60 days from Workshop #2 90% / Agency Review Submittal: 60 days from Workshop #3 Final Bidding Documents: 30 days from Workshop #4
100	Bidding and Award Phase Services	To be determined
200	Construction Phase Services	To be determined

BASIS OF FEE

CLIENT shall pay J-U-B for Basic Services set forth in Attachment 1 as follows:

- For Lump Sum fees:
 - The portion of the Lump Sum amount billed for J-U-B's services will be based upon J-U-B's estimate of the percentage of the total services actually completed during the billing period.
- For Time and Materials fees:
 - CLIENT shall pay J-U-B an amount equal to the cumulative hours charged to the Project by each class of J-U-B's personnel times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and J-U-B's charges, if any.
 - The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually in January of each year to reflect equitable changes in the compensation payable to J-U-B.

The fee types and amounts for each task are presented in the following table:

Task Number	Task Name	Fee Type	Amount
001	Project Administration	Time and Materials (Not to Exceed)	\$17,700
002	Workshops	Time and Materials (Not to Exceed)	\$9,500
003	Data Collection	Time and Materials (Not to Exceed)	\$20,900
004	Permitting	Time and Materials (Not to Exceed)	\$10,800
005	Trenchless Design	Time and Materials (Not to Exceed)	\$45,000
006	Open Cut Design	Time and Materials (Not to Exceed)	\$70,600
100	Bid & Award Phase	Time and Materials (Not to Exceed)	\$7,000
200	Construction Phase	Time and Materials (Not to Exceed)	TBD

Subtotal =	\$181,500
Management Reserve Fund of 10% =	\$18,150
Total Maximum Amount Payable =	\$199,650

Period of Service: The compensation amount stipulated above is conditioned on a period of service not exceeding 12 months. If such period of service is extended, the compensation amount for J-U-B's services shall be appropriately adjusted.

Management Reserve Fund: This contract assumes that the CLIENT has established a Management Reserve Fund to provide the authorized project representative the flexibility of authorizing additional funds to the Agreement for allowable unforeseen costs, or reimbursing J-U-B for additional work beyond that already defined in this Agreement. Such authorization(s) shall be in writing and shall not exceed 10% of the amounts shown above. Any changes requiring additional costs in exceed of the Management Reserve Fund shall be made in accordance with the Extra Work section of this Task Plan.

Council Agenda Coversheet 	Agenda Item Number	5.a.	Council Date	04/03/2018	Consent Agenda	☐
	Agenda Item Type	Ordinance			Ordinance/Reso	☒
	Subject	Amendments to KMC 18.12.250			Public Mtg / Hrg	☐
	Ordinance/Reso #	5755	Contract #		Other	☐
	Project #	ZOA 17-06	Permit #	AMD-2017-02648	Quasi-Judicial	☐
	Department	Planning				

Recommendation

Staff recommends that the City Council approve the zoning code amendment ZOA 17-06 by adopting Ordinance 5755.

Motion for Consideration

I move to adopt Ordinance 5755.

Summary

The City of Kennewick proposed changes to KMC Section 18.12.250 in regard to vehicle based food businesses and cart businesses. The original amendments proposed by staff were to allow vehicle based food businesses and cart businesses to stay at a site for a longer duration and prohibit towables to be used for vehicle based food businesses.

The Planning Commission held the public hearing on December 4, 2017. A member of the public testified at the hearing and stated that the proposed amendments for vehicle based food businesses were still too restrictive (the citizen does not own or operate a vehicle based food business). After deliberation, the Planning Commission recommended the amendments as proposed by staff.

Originally, the amendments were presented to the Council at the January 2, 2018 meeting. At the meeting, Council determined that a workshop should be held to allow for additional review of the proposed amendments.

Council held a workshop on March 13th and determined the following: 1) the proposed 90 calendar day limitation to be at one site was too restrictive; 2) the use of towables should not be restricted; and 3) allowing cart businesses to be within a public way up to eight hours was acceptable.

As result of the Council's workshop, it has been proposed that the Bridge to Bridge vehicle based food businesses regulations should be applicable to the entire City, towables allowed to be used for vehicle based food businesses and cart businesses can be within a public way for up to eight hours.

Alternatives

None

Fiscal Impact

None

Through	Steve Donovan Mar 22, 07:23:52 GMT-0700 2018	Attachments: ☐ Presentation ☐ Ordinance ☐ PC Staff Report ☐ PC Action Summary ☐ Minutes
Dept Head Approval	Gregory McCormick Mar 22, 14:56:14 GMT-0700 2018	
City Mgr Approval	Marie Mosley Mar 30, 10:20:38 GMT-0700 2018	

☐ Recording Required?

City Council

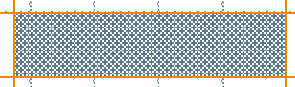
April 3, 2018



ZOA 17-06

KMC 18.12.250:

Vehicle Based Food Businesses



Background

- **1/2000 – Council Workshop**
- **8/2000 – PC Workshop**
- **10/2000 – Council hearing/adoption**
- **7/2016 – PC Hearing on B2B Changes**
- **10/2016 – Council adoption of mobile food vendor standards in B2B subarea**
- **12/2017 – PC Hearing on amendments**
- **1/2018 – CC meeting – referred to workshop**
- **3/2018 – Workshop proposed amendments – Council consensus (4 members present)**

Existing Legal Non-Conforming



Sunset @ Southridge



Current Code Requirements

18.12.250: Temporary and Parking Lot Businesses

- (5)(d) Except as stated in subsection (f) below, a vehicle based business shall operate in the same location for a **maximum of 30 days** in addition to the requirements of subsection (b) above;
- (5)(f)(iv) Vehicles must be currently licensed, operable, and able to leave a site at any time **under their own power**.
- (6)(d) Standing. No cart-based business operator shall stand or allow their vehicle to stand upon any public way for more than **two hours** in any one place;

Amendments



- **Apply B2B standards City-wide**
- **Allow Towables**
- **Allow Cart-based Business 8 hours**

Bridge-to-Bridge Requirements

- **Site plan:**
 - Outdoor seating layout
 - Restroom Agreement
 - Discharge plan for used oils/graywater
- **No duration limit**
- **Parked on asphalt, pavement or other dustless surface**
- **Currently licensed vehicle**
- **Located clear of vehicle traffic, walkways, parking, etc.**

B2B Requirements (con't)

- **Clean / orderly site w / trash containers**
- **Low maintenance, cleanable, durable, outdoor equipment**
- **Support equipment contained within vendor unit / site**
- **No overnight outdoor storage**
- **Number of food vendors may be limited**

Questions?



CITY OF KENNEWICK
ORDINANCE NO. 5755

AN ORDINANCE RELATING TO ZONE DISTRICTS AND STANDARDS
AND AMENDING SECTION 18.12.250 OF THE KENNEWICK MUNICIPAL
CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 18.12.250 of the Kennewick Municipal Code, be, and the same hereby is,
amended to read as follows:

18.12.250: Temporary and Parking Lot Businesses:

- (1) General requirements:
 - (a) A City of Kennewick business license is required;
 - (b) The use of City property requires approval of a lease, background check, a hold harmless agreement and an insurance policy naming the City of Kennewick as an additional insured in the amount of one million dollars; or
 - (c) The use of City property requires approval of a lease, background check, a hold harmless agreement, and an insurance policy naming the City of Kennewick as an additional insured in an amount approved by the City Attorney;
 - (d) Operation in a city park also requires approval of a concessionaires permit;
 - (e) Any business-related discharge into the sanitary or storm sewer systems requires the written approval of the Public Works Director;
 - (f) Written approval from the Benton-Franklin County Health District is required if food is served or if restrooms are required;
 - (g) Buildings must be on a permanent perimeter foundation or otherwise fastened and designed to secure the structure for a minimum of a 70-mile per hour wind load;
 - (h) The Fire Marshall must review and approve the use of a tent for applicable requirements of the Uniform Fire Code;
 - (i) No structure or temporary use may be within five feet of any right-of-way. Sight distance triangles must be observed;
 - (j) There must be adequate off-street parking provided in accord with KMC 18.36. The site must be paved or graveled;
 - (k) If on the same parcel as an existing business the minimum off-street parking for the primary business must be maintained;
 - (l) The temporary business must submit an accurate site plan drawn to scale depicting the following:
 - (i) The parcel lines and right-of-way lines;
 - (ii) The boundaries of the portion of the property to be used by the temporary business;
 - (iii) The parking area, which is to be used by the temporary business and the driveways to be used for access;
 - (iv) Drive areas must remain open and all pedestrian walkways must remain passable;

- (v) The location and dimension of existing structures as well as the location and dimension of all structures, vehicles, and signs to be used by the temporary business;
- (vi) How any temporary on-site residency and sanitation is to be accommodated;
- (vii) Proposed operating hours.
- (m) The business license must list the Washington state tax number including the City's location code number;
- (n) All signs, circulars, and other advertising material must be removed within three days of the termination of the business;
- (o) There must be adequate provisions made for dust and litter control;
- (p) The applicant must submit the property owner's written consent for the use of premises;
- (q) All electrical facilities must be inspected and approved by the Washington State Department of Labor and Industries;
- (r) Temporary businesses must conform to the noise standards set forth in KMC 9.52;
- (s) The applicant must show evidence of any required State licenses with the application for a business license;
- (t) No business shall be located in the parking area immediately adjacent to the entrance to another business without the written permission of the affected business owner;
- (u) All temporary and parking lot businesses that cannot demonstrate legal non-conforming status must be in compliance with the requirements of the section within one year from the date of adoption;
- (v) No vision obstructions within the vision clearance triangle are permitted.
- (2) Permanent small building businesses:
 - (a) Must meet all applicable regulations including but not limited to: parking, landscaping, and signage;
 - (b) Businesses with drive through windows must have a minimum of six (6) stacking stalls per KMC 18.36.060;
 - (c) Businesses with outdoor (or under-tent) seating must meet the applicable requirements of the International Building Code for employee and customer restrooms;
 - (d) The business must be connected to public water and sewerage systems.
- (3) Long term temporary stands:
 - (a) Shall locate in Kennewick for a maximum of 180 consecutive days annually;
 - (b) The structure used must be removed within 10 days of the business closing for the year;
- (c) The business must operate from a structure;
- (d) Shall locate only in the CC, CAR, CG, CR, UMU and IL zoning districts.
- (4) Short term temporary stands:
 - (a) The business must operate from a structure;
 - (b) The structure used must be removed within three days of the business closing for the year;

- (c) The business shall locate for no more than two non-consecutive 30-day periods within one calendar year at any one location;
- (d) All short term temporary businesses must be on the same parcel and secondary to a principle permitted use, locate within a zone that allows public and quasi-public uses and must comply with all regulations, including permitted use, appertaining to that district except as modified by this section.
- (5) Vehicle based food businesses:
 - (a) Allowed in CO, CBD, CC, CAR, CG, CM, CR, UMU, BP, IL, IH, OS, and PF zoning districts;
 - (b) Standing. No vehicle based business operator shall stand or allow their vehicle to stand upon any public way for more than one hour in any one place, except as otherwise permitted;

~~(e) Outdoor seating is not permitted, except as stated in subsection (f) below;~~

~~(d) Except as stated in subsection (f) below, a vehicle based business shall operate in the same location for a maximum of 30 days in addition to the requirements of subsection (b) above;~~

~~(ec)~~ The business shall not function as a drive-through.

~~(fd)~~ The following standards apply to operation within the Bridge to Bridge River to Rail subarea.

~~(i)~~ Vehicle based food businesses may operate without a maximum time limit and have outdoor seating;

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~~(ii)~~ In determining whether or not the proposed location would be permitted, the following criteria shall be considered:

~~(Ai)~~ The type and intensity of the proposed use and the type and intensity of existing uses;

~~(Bii)~~ The width of the sidewalk, pedestrian plaza or parking lot in which it is to be located;

~~(Ciii)~~ The proximity and location of existing street furniture, including but not limited to signposts, lampposts, bus shelters, benches, phone booths, trees, newsstands, as well as the presence of bus stops and truck loading areas;

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~~(Div)~~ Established or proposed pedestrian and vehicular traffic patterns;

~~(Evi)~~ The number of vehicle based food businesses in a given area;

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~~(Fvi)~~ Other factors deemed relevant by the approving authority, consistent with the purpose of this chapter and intent of the subarea zone proposed for the use.

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~~(Gvii)~~ The vehicle based food business shall be placed in a parking area that must be surfaced with asphalt or Portland cement binder pavement to provide a durable and dustless surface.

~~(iii)~~ In addition to the requirements to establish compliance with KMC "Temporary and Parking Lot Business" General Requirement 18.12.250(1) and other codes as applicable, the following items specific to Vehicle Based Food Businesses are required:

~~(Ai)~~ Site plan including outdoor seating layout.

~~(Bii)~~ Restroom agreement.

~~(Ciii)~~ Discharge plan for used oils and graywater.

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- (ivg) Vehicles must be currently licensed, operable, and able to leave a site at any time. ~~towables are permitted under their own power.~~
- (vh) No vehicle based food vendor shall locate his or her vehicle or other conveyance in such a manner as to cause a traffic hazard.
- (vi) No vehicle based food vendor shall obstruct or cause to be obstructed the passage of a sidewalk, street, avenue, alley or any other public place by causing people to congregate at or near the place where food is being sold or offered for sale.
- (vii) The vending site shall be kept clean and orderly at all times, and the vendor must provide a refuse container and is encouraged to provide containers for recycling. Refuse, debris, and liquid spills by any person using the business location shall be cleaned up daily, and refuse containers emptied on a regular basis.
- (viii) Support equipment and accessories shall generally be self-contained within the vendor unit and site. Support equipment and accessories, including accessory seating and tables, must not be placed so as to impede pedestrian or vehicular traffic or distract from the pedestrian experience.
- (ix) Outdoor equipment shall be low maintenance and cleanable, durable, and preferably painted or of noncorrosive metal.
- (xm) No portion of a vendor's inventory, sales equipment, or any other structure or equipment used in the sales or solicitation process shall be left overnight upon any unenclosed portion of any lot or site within the City, nor upon any public street or right-of-way.
- (xin) The City reserves the right to limit the number of vehicle based food vendors in any given area of the Bridge to Bridge River to Rail Subarea. City review may consider the needs of the public, diversity of products offered for sale, the smooth flow of pedestrian and vehicular traffic, number of complaints, and locations where vendors are located.
- (xi) At the conclusion of business activities at a given location, the vehicle, ancillary equipment, and debris generated by the vendor's business activities shall be removed and the site and public area surrounding it cleaned.
- (6) Cart businesses:
 - (a) The cart must be stored indoors or off-site when not open for business;
 - (b) Allowed in CN, CO, CBD, CC, CAR, CG, CM, CR, UMU, BP, IL, IH, OS, and PF zoning districts;
 - (c) Operation in a city park also requires approval of a concessionaires permit;
 - (d) Standing. No cart-based business operator shall stand or allow their vehicle to stand upon any public way for more than ~~eight~~two hours in any one place;
 - (e) The business shall not function as a drive through.
- (7) Trade shows, circuses, carnivals, outdoor concerts, bazaars, festivals, or similar temporary uses including religious meetings, rallies, and revival tents must obtain a permit in accord with Chapter 6.47. The use must comply with the following:
 - (a) The use will be allowed for no more than two non-consecutive ten (10) day periods annually;
 - (b) No structure or activity shall be within 300 feet of a residential district. The activity must not seriously interfere with traffic, emergency services, or other normal City operations. Adequate off-street parking as well as access must be provided;

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- (c) Residential districts must be shielded from disruptive sounds and noises;
- (d) Provisions must be made for the control of dust and litter;
- (e) Parking Facilities. The applicant shall submit a plan showing adequate parking facilities on or adjacent to the location where the event is to be held. At least one (1) parking space for every four (4) persons expected to attend shall be provided. All parking facilities shall be off the public right-of-ways and adequate ingress and egress shall be provided to and from the area to facilitate the movement of vehicles. If non-adjacent parking facilities are approved, the permittee shall provide shuttle bus service on a no-charge basis;
- (f) Traffic Control. The License Officer shall ensure that adequate traffic and crowd control has been provided.
- (g) Traffic and crowd control personnel shall be approved by the License Officer. One (1) traffic control officer and one (1) crowd control officer may be required if more than two hundred (200) people can reasonably be expected to attend the event, and more may be required if conditions warrant. The cost of crowd and traffic control must be borne by the permittee. If at any time the size of the crowd exceeds by twenty percent (20%) the number of people represented by the permittee to be in attendance, the License Officer may require the permittee to limit further attendance;
- (h) Temporary Accommodations. If temporary campsites, trailer parks, or other accommodations are provided, adequate sanitary facilities must be provided and minimum fire safety standards must be met. Adequate access and parking must be established, and provisions made for the maintenance of order and security at all times; and
- (i) No outdoor musical assembly or similar activity shall be conducted between the hours of 12:00 A.M. and 9:00 A.M., nor circus or carnival between 2:00 A.M. and 9:00 A.M., and permittee shall clear the licensed area no later than 1:00 A.M. or 3:00 A.M. respectively.
- (8) Seasonal and non-seasonal merchandise in conjunction with an existing business:
 - (a) Outdoor display and sales of general merchandise are allowed for no more than three non-consecutive ten (10) day periods annually when conducted in the parking area;
 - (b) Outdoor display and sales of automobiles, recreational vehicles, boats, and similar vehicles are allowed for no more than twelve (12) non-consecutive five (5) day periods annually when conducted in the parking area;
 - (c) Where vehicles are displayed for sale the transaction must occur within the City of Kennewick;
 - (d) Outdoor display and sales of seasonal merchandise is allowed for a maximum of 90 consecutive days annually; and
 - (e) Merchandise display areas must meet minimum required setbacks in conformance with the Uniform Fire Code. (Ord. 5755 Sec. 1, 2018; Ord. 5712 Sec. 7, 2017; Ord. 5671 Sec. 1, 2016; Ord. 5663 Sec. 1, 2016; Ord. 5434 Sec. 7, 2012; Ord. 5431 Sec. 1, 2012; Ord. 5180 Sec. 1, 2007)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 3rd day of April, 2018, and signed in authentication of its passage this 3rd day of April, 2018.

Attest:

DON BRITAIN, Mayor

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5755 filed and recorded
in the office of the City Clerk of the City of
Kennewick, Washington this 4th day of
April, 2018.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION_____



COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION

FILE No: ZOA 17-06/AMD-2017-02648

Public Hearing Date: December 4, 2017

Proposal: Proposes to amend the following Kennewick Municipal Code Sections: 4.12.110(7): Define area wide and site specific rezones; 15.52.020(5): Assigning Numbers, Addressing Conditions; 18.09.940, 18.12.010A.2, 18.12.010B.2, 18.27.030: Height of Buildings; 18.12.250: Temporary and Parking Lot Businesses.

Applicant: City of Kennewick – Community Planning Department

Staff Contact: Steve Donovan, Planner

Background:

Staff has maintained a list of code revisions either as directed by City Council or areas of the code staff has identified during the course of administering the code that are either outdated, inconsistent or are incorrect. Additionally, in some cases changes to Washington State law require changes to local zoning laws. The list of code revisions have been “batched” together in a series of code amendments that may or may not share some relationship(s) in order to make the code revision process more efficient.

The City of Kennewick has proposed the below amendments to various sections of the Kennewick Municipal Code (KMC) which will affect the following:

- Area Wide Rezone Criteria
- Addressing Conditions
- Height Definition and Limits
- Vehicle Based Food Businesses and Cart Businesses

The City was granted Expedited Review for the proposed amendments by the Department of Commerce on October 23rd.

Discussion and Analysis:

KMC Section 4.12.110(7)

The amendment proposes subsection (e), which will establish the criteria for an area-wide rezone; currently the code does not define the difference between an area-wide and site specific rezone.

As proposed, rezones will be treated as area-wide rezones when:

- It is initiated by the City and a significant amount of property is affected by the rezone; and
- It is either:
 - Based on a comprehensive plan process or to implement provisions of the Growth Management Act, or

- When text amendments have a significant impact on a large area of the City.

KMC Section 15.52.020(5)

The amendment is specifically in subsection (b) and (c) which establishes the numbering and lettering system to address building(s) on one parcel with multiple units.

KMC Section 18.09.940

The proposed amendment removes the requirement to average the height between the eaves and ridge to determine height of buildings.

KMC Section 18.12.010 A.2 and 18.12.010 B.2

Maximum height in the Residential, Suburban; Residential, Low Density; Residential, Medium Density and the Historic Mixed Use district is proposed to be increased from 30 feet to 35 feet.

KMC Section 18.27.030

Detached accessory buildings are proposed to be no higher than 20 feet, as opposed to currently being restricted to 16 feet.

KMC Sections 18.12.250(5) and 18.12.250(6)

The proposed amendments will not allow Vehicle Based Food Businesses to be at one location for more than 90 calendar days. The businesses will not be allowed to return to the same location for 30 days and towables will not be allowed to be used.

Additionally, Cart Businesses would be allowed upon any public way for up to eight hours in any one place.

Regulatory Controls and Policies

- Kennewick Municipal Code Chapters 4.12, 15.52, 18.09, 18.12 and 18.27
- Kennewick Comprehensive Plan

Findings of Fact:

1. The applicant is City of Kennewick, Community Planning Department, 210 W 6th Avenue, Kennewick, WA 99336.
2. The processing of the proposed amendments was started on October 4, 2017.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on November 8, 2017.
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on October 5, 2017 consistent with the requirements of RCW 36.70A.106.
5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on October 23, 2017.

Conclusions of Law:

1. The proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.
2. The proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

Staff Recommendation:

Based on the above analysis of this request, staff recommends the Planning Commission forward a recommendation of APPROVAL to City Council for the following motion.

Motion:

I move that the Planning Commission concur with the findings and conclusions in the staff report ZOA 17-06 and recommend to City Council approval of the request to changes to KMC Sections 4.12.110(7), 15.52.020(5), 18.09.940, 18.12.010A.2, 18.12.010B.2, 18.27.030, 18.12.250(5) and (6).

Exhibits:

1. Staff Report
2. Proposed Amendments
3. Environmental Determination of Non-significance for ZOA 17-06.

4.12.110: Comprehensive Plan Amendment and Area-Wide Rezone Procedures:

- (1) Initiation. Comprehensive Plan Amendments and area-wide rezones may be initiated by any of the following:
 - (a) Property owner(s) or their representatives;
 - (b) Any citizen, agency, neighborhood association, or other party; or
 - (c) City Council or city staff.
- (2) Applications. Applications shall be made on forms provided by the City.
- (3) Application Submittal.
 - (a) Applicant Initiated. Comprehensive Plan Amendments and area-wide rezones shall be subject to a fully complete determination pursuant to KMC 4.12.060. The date upon fully complete determination shall be the date of registration with the department.
 - (b) Applicants are encouraged to utilize the City's Pre-Application Meeting process prior to submitting a Comprehensive Plan Amendment application.
 - (c) Non-Applicant Initiated. After submittal of a non-applicant-initiated application, the application shall be placed on the docket.
- (4) Docket of Comprehensive Plan Amendments and Area-Wide Rezones. The department shall establish and maintain a docket of all applications.
- (5) Annual Review of Docket.
 - (a) Sixty (60) days prior to May 1st in each calendar year, the City shall notify the public that the amendment process has begun. If May 1st falls on a non-business day for the City, the due date shall be the first business day after May 1st. Notice shall be distributed as follow:
 - i. Notice published in appropriate regional or neighborhood newspaper or trade journal;
 - ii. Notice posted on all of the City's official public notice boards;
 - iii. Notice posted on the City's website; and
 - iv. Notice sent to all agencies, organizations and adjacent jurisdictions with a known interest.
 - (b) All docketed applications shall be reviewed concurrently, on an annual basis and in a manner consistent with RCW 36.70A.130(2). Applications docketed after May 1st of the previous calendar year and before May 1st of the current calendar year shall be included in the annual review. Those docketed after May 1st of the calendar year shall be placed on the docket for review at the following annual review.
 - (c) City Council Review of Docketed Requests. After the May 1st deadline, city staff will present the docketed requests to the Planning Commission (Commission) for review and a recommendation. The Commission's recommendation shall be forwarded to the City Council (Council) as soon as practical for Council review. The Council shall determine which specific docketed requests are processed based on the following criteria:
 - i. Timing of the requested amendment is appropriate and Council will have sufficient information to make an informed decision;
 - ii. The City will be able to conduct sufficient analysis, develop policy and related development regulations;
 - iii. The requested amendment has not been recently rejected by Council;
 - iv. The amendment will further implement the intent of the City's adopted Comprehensive Plan; and
 - v. The amendment is not better addressed through another planning process such as a sub-area plan update.
 - (d) Statutorily Mandated Periodic Review. Amendment requests will not be docketed for review the year of, and the year prior to the deadline for completion of the periodic review. The deadline for completion of this review is specified in RCW 36.70A.130.
 - (e) Emergency Amendments. The City may review and amend the Comprehensive Plan when the Council determines that an emergency exists or in other circumstances as provided for by RCW 36.70A.130(2)(a).

- (6) Notice of Open Record Hearing. Comprehensive Plan Amendments and area-wide rezones require an open record hearing before the Commission.
- (a) Contents of Notice. A notice of open record hearing shall include the following:
 - i. The citation, if any, of the provision that would be changed by the proposal along with a brief description of that provision;
 - ii. A statement of how the proposal would change the affected provision;
 - iii. A statement of what areas, Comprehensive Plan designations, zones, or locations will be directly affected or changed by the proposal;
 - iv. The date, time, and location of the open record hearing;
 - v. A statement of the availability of the official file; and
 - vi. A statement of the right of any person to submit written comments to the Commission and/or appear at the open record hearing of the Commission to give oral testimony on the proposal.
 - (b) Distribution of Notice. The department shall distribute the notice pursuant to KMC 4.12.090.
- (7) Approval Criteria. The City may approve Comprehensive Plan Amendments and area-wide zone map amendments if it finds that:
- (a) The proposed amendment bears a substantial relationship to the public health, safety, welfare, and protection of the environment;
 - (b) The proposed amendment is consistent with the requirements of Chapter 36.70A RCW and with the portion of the City's adopted Comprehensive Plan not affected by the amendment;
 - (c) The proposed amendment corrects an obvious mapping error; or
 - (d) The proposed amendment addresses an identified deficiency in the Comprehensive Plan.
 - (e) A rezone shall be treated as an area-wide zone map amendment when:
 - (i) It is initiated by the city and a significant class of property is similarly affected by the proposed rezone; and
 - (ii) It is either:
 - (A) Based upon an adopted or ongoing comprehensive planning process or undertaken to ensure compliance with or to implement the provisions of the Growth Management Act; or
 - (B) Part of process that includes amending text of this title where such amendments will have significant impact on a large area of the city.
- (8) Additional Factors. The City must also consider the following factors prior to approving Comprehensive Plan Amendments:
- (a) The effect upon the physical environment;
 - (b) The effect on open space and natural features including, but not limited to topography, streams, rivers, and lakes;
 - (c) The compatibility with and impact on adjacent land uses and surrounding neighborhoods;
 - (d) The adequacy of, and impact on community facilities, including utilities, roads, public transportation, parks, recreation, and schools;
 - (e) The quantity and location of land planned for the proposed land use type and density and the demand for such land;
 - (f) The current and projected project density in the area; and
 - (g) The effect, if any upon other aspects of the Comprehensive Plan.
- (9) Planning Commission Recommendation – Procedure. Following the open record hearing, the Commission shall consider the applications concurrently, and shall prepare and forward a recommendation of proposed action for all applications to the Council. The Commission shall take one of the following actions on each application:
- (a) If the Commission determines that the proposal should be adopted, it may, by a majority vote, recommend that the Council adopt the proposal. The Commission may make modifications to any proposal prior to recommending the proposal to Council for adoption. If the modification

- is substantial, the Commission must conduct an open record hearing on the modified proposal;
- (b) If the Commission determines that the proposal should not be adopted, it may, by a majority vote, recommend that the Council not adopt the proposal; or
 - (c) If the Commission is unable to take either of the actions specified in subsection (9)(a) or (b) of this section, the proposal will be sent to Council with the notation that the Commission makes no recommendation.
- (10) City Council Action. Within 60 days of receipt of the Commission's findings and recommendations, the Council shall consider the findings and recommendations of the Commission concerning the applications. The Council may hold additional public hearings as necessary to make a decision. The City shall distribute notice of a Council public hearing pursuant to KMC 4.12.090. All annual amendments to the Comprehensive Plan shall be considered concurrently. By a majority vote of its membership, the Council shall take one of the following actions on each application:
- (a) Approve the application;
 - (b) Deny the application;
 - (c) Modify the application. If the modification is substantial, the Council must either conduct a public hearing on the modified proposal; or
 - (d) Refer the proposal back to the Commission for further consideration.
- (11) Transmittal to the State of Washington. At least 60 days prior to final action being taken by the Council, the Washington State Department of Commerce (DOC) shall be provided with a copy of the proposed amendments in order to initiate the 60-day comment period. No later than 10 days after adoption of the proposal, a copy of the final decision shall be forwarded to DOC. (Ord. 5644 Sec. 2, 2016; Ord. 5421 Sec. 2, 2012; Ord. 5338 Sec. 1, 2011)

15.52.020: Assigning Numbers:

- (1) All building numbers will be assigned by the Addressing Agent for each new residence or commercial building constructed within the City. Assigned numbers may be changed with the approval of the Addressing Agent for cause.
- (2) Only the principal building of each ownership or leasehold shall be numbered.
- (3) Because of curving streets, irregular streets, irregular shaped lots, etc., the Addressing Agent will adjust numbers to keep the numbering as uniform as possible.
- (4) When it becomes necessary to adjust numbers in order to assure uniformity from block to block, the Addressing Agent will notify the owners or residents of each property affected, the operating utilities, Police and Fire Departments, and the U.S. Post Office.
- (5) Numbers will be assigned in the following conditions:
 - (a) One building on one parcel, with one unit only will be given address numbers only (i.e., 3537).
 - (b) One building on one parcel, with multi-units will be given one address number with separate unit ~~letters~~ numbers (i.e., 3537 ~~A~~ 110 or 120 ~~B~~).
 - (c) Multi-buildings on one parcel with multi-units will be given one address number, separate building letters, with separate unit numbers (i.e., 3537 Building B unit ~~101~~ 110). (Ord. 5378 Sec. 2, 2011; Ord. 3664 Sec. 28, 1995; Ord. 1709 Sec. 1, 1973)

18.09.940: Height of Building: "Height of Building" means the vertical distance from the grade ~~average contact ground level~~ to the highest point of the roof. ~~eoping of a flat roof, or the average height between the eaves and ridge of gable, hip or gambrel roofs.~~ (Ord. 5180 Sec. 1, 2007)

18.12.010 A.2: Table of Residential Site Development Standards: Minimum and maximum residential standards are identified in the following table.

	RS ⁵	RL ⁵	RM ^{3, 4, 5, 6}	RH ^{3, 4, 5, 6}	RTP ^{3, 4, 5}	RMH ⁶	UMU ^{3,7}
Max. Density ¹	N/A	N/A	13	27	13	4	N/A
Min. Lot Size	10,500	7,500	4,000	4,000	1 acre	7,500	N/A
Min. Lot Size (Rowhouse/ Townhouse)	N/A	N/A	1,800	1,600	N/A	N/A	N/A
Min. Lot Width ²	60'	60'	50'	N/A	N/A	60'	N/A
Min. Lot Width ² (Rowhouse/ Townhouse)	N/A	N/A	24'	24'	N/A	N/A	N/A
Min. Front Yard/ Street Setback ²	15'	15'	15'	15'	15'	20'	See KMC 18.80
Min. Garage Setback ²	20'	20'	20'	20'	20'	20'	N/A
Min. Side Yard Setback ²	5'	5'	5'	5'	5'	5'	0'
Min. Rear Yard Setback ²	15'	15'	15'	15'	15'	15'	5'
Max. Height	30' 35'	30' 35'	30' 35'	45'	N/A	30'	N/A
Min. Lot Frontage ²	30'	30'	30'	30'	30'	30'	20'
Min. Lot Frontage ² (Rowhouse/ Townhouse)	N/A	N/A	20'	20'	N/A	N/A	N/A

18.12.010 B.2: Table of Non-Residential Site Development Standards: Minimum and maximum non-residential use standards are identified in the following table. Additional site design standards are included under 18.12.340, below and in the *Site Design Guidelines for Commercial, Office and Industrial Uses*:

Table of Commercial/Industrial Standards	Maximum District Size	Minimum District Size	Yards	Maximum Building Height	Maximum Lot Coverage	Outdoor Storage
UMU – Urban Mixed Use District	None	40 acres	See KMC 18.80	None	None	None
CN- Commercial – Neighborhood District	5 Acres	None	See (1) Below	45'	None	See (2) Below
CO-Commercial – Office District	None	None	See (3) Below	None	None	See (4) Below
CBD-Commercial-Central Business District	None	None	See (16) Below	None	None	None
CC- Commercial – Community District	None	None	See (3) Below	None	None	See (4) Below
CR-Commercial – Regional District	None	None	See (3), (15) Below	None	None	See (4) Below
CAR-Commercial, Auto Row District	See (17) Below	20 acres	See (17) Below	None	None	See (18) Below
CG-Commercial – General District	None	None	See (3) Below	None	None	See (4) Below
CM-Commercial – Marina District	None	None	See (3) Below	See (14) Below	None	None
HMU- Historic, Mixed Use			See (6) Below	30' 35'	45%	
BP-Business Park District	5 Acres	None	See 18.12.340	35'	50%	
IP-Industrial Park District	20 Acres	None	See (7) Below	None	None	See (8) Below
IL-Industrial, Light District	None	None	See (9) Below	None	None	See (10) Below

Table of Commercial/Industrial Standards	Maximum District Size	Minimum District Size	Yards	Maximum Building Height	Maximum Lot Coverage	Outdoor Storage
IH-Industrial, Heavy District	None	None	See (9) Below	None	None	See (10) Below
JF-Justice Facilities	None	None	See (11) Below	85'	None	None
PF-Public Facilities District	None	None	See (12) Below	None	None	See (13) Below
OS-Open Space District	None	None	See (12) Below	None	None	See (13) Below
NOTE: *Additional site design and building standards may be included in the <i>City of Kennewick Commercial Design Standards manual</i>						

18.27.030: Accessory Building - Setback - Dimensions: Accessory buildings must comply with applicable setbacks. Except in C, I, PF, UMU, and OS districts, detached accessory buildings may not be over ~~16~~ 20 feet high. In all R and HMU districts, no accessory building may be closer than 10 feet from any building on the same lot unless the accessory structure is constructed in accord with the International Building Code, in which case the separation can be reduced to four feet. In addition, no accessory structure may be within a radius of 10 feet from the vertical centerline of a window in a dwelling on the same or an adjacent lot. It may not be within five feet of a side or rear property line but it may abut a rear property line adjacent to an alley, canal right-of-way or railroad right-of-way. (Ord. 5715 Sec. 1, 2017; Ord. 5180 Sec. 1, 2007)

18.12.250: Temporary and Parking Lot Businesses:

(1) General requirements:

- (a) A City of Kennewick business license is required;
- (b) The use of City property requires approval of a lease, background check, a hold harmless agreement and an insurance policy naming the City of Kennewick as an additional insured in the amount of one million dollars; or
- (c) The use of City property requires approval of a lease, background check, a hold harmless agreement, and an insurance policy naming the City of Kennewick as an additional insured in an amount approved by the City Attorney;
- (d) Operation in a city park also requires approval of a concessionaires permit;
- (e) Any business-related discharge into the sanitary or storm sewer systems requires the written approval of the Public Works Director;
- (f) Written approval from the Benton-Franklin County Health District is required if food is served or if restrooms are required;
- (g) Buildings must be on a permanent perimeter foundation or otherwise fastened and designed to secure the structure for a minimum of a 70-mile per hour wind load;

- (h) The Fire Marshall must review and approve the use of a tent for applicable requirements of the Uniform Fire Code;
 - (i) No structure or temporary use may be within five feet of any right-of-way. Sight distance triangles must be observed;
 - (j) There must be adequate off-street parking provided in accord with KMC 18.36. The site must be paved or graveled;
 - (k) If on the same parcel as an existing business the minimum off-street parking for the primary business must be maintained;
 - (l) The temporary business must submit an accurate site plan drawn to scale depicting the following:
 - (i) The parcel lines and right-of-way lines
 - (ii) The boundaries of the portion of the property to be used by the temporary business;
 - (iii) The parking area, which is to be used by the temporary business and the driveways to be used for access;
 - (iv) Drive areas must remain open and all pedestrian walkways must remain passable;
 - (v) The location and dimension of existing structures as well as the location and dimension of all structures, vehicles, and signs to be used by the temporary business;
 - (vi) How any temporary on-site residency and sanitation is to be accommodated;
 - (vii) Proposed operating hours.
 - (m) The business license must list the Washington state tax number including the City's location code number;
 - (n) All signs, circulars, and other advertising material must be removed within three days of the termination of the business;
 - (o) There must be adequate provisions made for dust and litter control;
 - (p) The applicant must submit the property owner's written consent for the use of premises;
 - (q) All electrical facilities must be inspected and approved by the Washington State Department of Labor and Industries;
 - (r) Temporary businesses must conform to the noise standards set forth in KMC 9.52;
 - (s) The applicant must show evidence of any required State licenses with the application for a business license;
 - (t) No business shall be located in the parking area immediately adjacent to the entrance to another business without the written permission of the affected business owner;
 - (u) All temporary and parking lot businesses that cannot demonstrate legal nonconforming status must be in compliance with the requirements of the section within one year from the date of adoption;
 - (v) No vision obstructions within the vision clearance triangle are permitted.
- (2) Permanent small building businesses:
- (a) Must meet all applicable regulations including but not limited to: parking, landscaping, and signage;

- (b) Businesses with drive through windows must have a minimum of six (6) stacking stalls per KMC 18.36.060;
 - (c) Businesses with outdoor (or under-tent) seating must meet the applicable requirements of the International Building Code for employee and customer restrooms;
 - (d) The business must be connected to public water and sewerage systems.
- (3) Long term temporary stands:
 - (a) Shall locate in Kennewick for a maximum of 180 consecutive days annually;
 - (b) The structure used must be removed within 10 days of the business closing for the year;
 - (c) The business must operate from a structure;
 - (d) Shall locate only in the CC, CAR, CG, CR, UMU and IL zoning districts.
- (4) Short term temporary stands:
 - (a) The business must operate from a structure;
 - (b) The structure used must be removed within three days of the business closing for the year;
 - (c) The business shall locate for no more than two non-consecutive 30-day periods within one calendar year at any one location;
 - (d) All short term temporary businesses must be on the same parcel and secondary to a principle permitted use, locate within a zone that allows public and quasi-public uses and must comply with all regulations, including permitted use, appertaining to that district except as modified by this section.
- (5) Vehicle based food businesses:
 - (a) Allowed in CO, CBD, CC, CAR, CG, CM, CR, UMU, BP, IL, IH, OS, and PF zoning districts;
 - (b) Standing. No vehicle based business operator shall stand or allow their vehicle to stand upon any public way for more than one hour in any one place, except as otherwise permitted;
 - (c) Outdoor seating is not permitted, except as stated in subsection (f) below;
 - (d) Except as stated in subsection (f) below, a vehicle based business shall operate in the same location for a maximum of ~~30~~ 90 calendar days and shall not return to the same location for 30 calendar days in addition to the requirements of subsection (b) above;
 - (e) The business shall not function as a drive-through.
 - (f) The following standards apply to operation within the Bridge to Bridge River to Rail subarea.
 - (i) Vehicle based food businesses may operate without a maximum time limit and have outdoor seating;
 - (ii) In determining whether or not the proposed location would be permitted, the following criteria shall be considered:
 - (A) The type and intensity of the proposed use and the type and intensity of existing uses;
 - (B) The width of the sidewalk, pedestrian plaza or parking lot in which it is to be located;
 - (C) The proximity and location of existing street furniture,

- including but not limited to signposts, lampposts, bus shelters, benches, phone booths, trees, newsstands, as well as the presence of bus stops and truck loading areas;
 - (D) Established or proposed pedestrian and vehicular traffic patterns;
 - (E) The number of vehicle based food businesses in a given area;
 - (G) The vehicle based food business shall be placed in a parking area that must be surfaced with asphalt or Portland cement binder pavement to provide a durable and dustless surface.
- (iii) In addition to the requirements to establish compliance with KMC “Temporary and Parking Lot Business” General Requirement 18.12.250(1) and other codes as applicable, the following items specific to Vehicle Based Food Businesses are required:
- (A) Site plan including outdoor seating layout.
 - (B) Restroom agreement.
 - (C) Discharge plan for used oils and graywater.
- (iv) Vehicles must be currently licensed, operable, and able to leave a site at any time under their own power, towables are not permitted.
- (v) No vehicle based food vendor shall locate his or her vehicle or other conveyance in such a manner as to cause a traffic hazard.
- (vi) No vehicle based food vendor shall obstruct or cause to be obstructed the passage of a sidewalk, street, avenue, alley or any other public place by causing people to congregate at or near the place where food is being sold or offered for sale.
- (vii) The vending site shall be kept clean and orderly at all times, and the vendor must provide a refuse container and is encouraged to provide containers for recycling. Refuse, debris, and liquid spills by any person using the business location shall be cleaned up daily, and refuse containers emptied on a regular basis.
- (viii) Support equipment and accessories shall generally be self-contained within the vendor unit and site. Support equipment and accessories, including accessory seating and tables, must not be placed so as to impede pedestrian or vehicular traffic or distract from the pedestrian experience.
- (ix) Outdoor equipment shall be low maintenance and cleanable, durable, and preferably painted or of noncorrosive metal.
- (x) No portion of a vendor’s inventory, sales equipment, or any other structure or equipment used in the sales or solicitation process shall be left overnight upon any unenclosed portion of any lot or site within the City, nor upon any public street or right-of-way.
- (xi) The City reserves the right to limit the number of vehicle based food vendors in any given area of the Bridge to Bridge River to Rail Subarea. City review may consider the needs of the public, diversity of products offered for sale, the smooth flow of pedestrian and vehicular traffic, number of complaints, and locations where vendors are located.
- (xii) At the conclusion of business activities at a given location, the vehicle,

ancillary equipment, and debris generated by the vendor's business activities shall be removed and the site and public area surrounding it cleaned.

- (6) Cart businesses:
 - (a) The cart must be stored indoors or off-site when not open for business;
 - (b) Allowed in CN, CO, CBD, CC, CAR, CG, CM, CR, UMU, BP, IL, IH, OS, and PF zoning districts;
 - (c) Operation in a city park also requires approval of a concessionaires permit;
 - (d) Standing. No cart-based business operator shall stand or allow their vehicle to stand upon any public way for more than ~~two~~ eight hours in any one place;
 - (e) The business shall not function as a drive through.
- (7) Trade shows, circuses, carnivals, outdoor concerts, bazaars, festivals, or similar temporary uses including religious meetings, rallies, and revival tents must obtain a permit in accord with Chapter 6.47. The use must comply with the following:
 - (a) The use will be allowed for no more than two non-consecutive ten (10) day periods annually;
 - (b) No structure or activity shall be within 300 feet of a residential district. The activity must not seriously interfere with traffic, emergency services, or other normal City operations. Adequate off-street parking as well as access must be provided;
 - (c) Residential districts must be shielded from disruptive sounds and noises;
 - (d) Provisions must be made for the control of dust and litter;
 - (e) Parking Facilities. The applicant shall submit a plan showing adequate parking facilities on or adjacent to the location where the event is to be held. At least one (1) parking space for every four (4) persons expected to attend shall be provided. All parking facilities shall be off the public right-of-ways and adequate ingress and egress shall be provided to and from the area to facilitate the movement of vehicles. If non-adjacent parking facilities are approved, the permittee shall provide shuttle bus service on a no-charge basis;
 - (f) Traffic Control. The License Officer shall ensure that adequate traffic and crowd control has been provided.
 - (g) Traffic and crowd control personnel shall be approved by the License Officer. One (1) traffic control officer and one (1) crowd control officer may be required if more than two hundred (200) people can reasonably be expected to attend the event, and more may be required if conditions warrant. The cost of crowd and traffic control must be borne by the permittee. If at any time the size of the crowd exceeds by twenty percent (20%) the number of people represented by the permittee to be in attendance, the License Officer may require the permittee to limit further attendance;
 - (h) Temporary Accommodations. If temporary campsites, trailer parks, or other accommodations are provided, adequate sanitary facilities must be provided and minimum fire safety standards must be met. Adequate access and parking must be established, and provisions made for the maintenance of order and security at all times; and
 - (i) No outdoor musical assembly or similar activity shall be conducted between the hours of 12:00 A.M. and 9:00 A.M., nor circus or carnival

between 2:00 A.M. and 9:00 A.M., and permittee shall clear the licensed area no later than 1:00 A.M. or 3:00 A.M. respectively.

- (8) Seasonal and non-seasonal merchandise in conjunction with an existing business:
- (a) Outdoor display and sales of general merchandise are allowed for no more than three non-consecutive ten (10) day periods annually when conducted in the parking area;
 - (b) Outdoor display and sales of automobiles, recreational vehicles, boats, and similar vehicles are allowed for no more than twelve (12) non-consecutive five (5) day periods annually when conducted in the parking area;
 - (c) Where vehicles are displayed for sale the transaction must occur within the City of Kennewick;
 - (d) Outdoor display and sales of seasonal merchandise is allowed for a maximum of 90 consecutive days annually; and
 - (e) Merchandise display areas must meet minimum required setbacks in conformance with the Uniform Fire Code. (Ord. 5712 Sec. 7, 2017: Ord. 5671 Sec. 1, 2016: Ord. 5663 Sec. 1, 2016: Ord. 5434 Sec. 7, 2012: Ord. 5431 Sec. 1, 2012: Ord. 5180 Sec. 1, 2007)



**CITY OF KENNEWICK
DETERMINATION OF NON-SIGNIFICANCE**

FILE/PROJECT NUMBER: ED 17-31/AMD-2017-02648

DESCRIPTION OF PROPOSAL: The proposal is to amend Kennewick Municipal Code Sections 4.12.110 – To define area wide and site specific rezones, 15.52.020 – Addressing Conditions, Height of Buildings – 18.09.940, 18.12.010 A.2, 18.12.010 B.2, 18.27.030 – Temporary and Parking Lot Businesses.

PROPONENT: City of Kennewick – Community Planning Department, 210 W 6th Avenue, Kennewick, WA 99336

LOCATION OF PROPOSAL, INCLUDING STREET ADDRESS, IF ANY: The update is not site specific; it is applicable area wide in the City Limits of Kennewick.

LEAD AGENCY: City of Kennewick

DETERMINATION: The City of Kennewick has determined that this proposal does not have a probable significant adverse impact on the environment. An Environmental Impact Statement (EIS) will not be required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the City. This information is available to the public on request. Application for other required permits may require further review under SEPA procedures.

☒ There is no comment period for this DNS.

☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

☐ This DNS is issued under 197-11-340(2); the City will not act on this proposal for fifteen days from the date below. Comments must be submitted by _____. After the review period has elapsed, all comments received will be evaluated and the DNS will be retained, modified, or withdrawn as required by SEPA regulations.

RESPONSIBLE OFFICIAL: Gregory McCormick, AICP

POSITION/TITLE: Community Planning Director

ADDRESS: 210 W 6th Ave., P.O. Box 6108, Kennewick, WA 99336

PHONE: (509) 585-4463

☐ Changes, modifications and/or additions to the checklist have been made on the attached Environmental Checklist Review.

This DNS is subject to the attached conditions:

☒ No conditions.

☐ See attached condition(s).

Date: November 8, 2017

Signature: _____

Appeal: An appeal of this determination must be submitted to the Community Planning Department within fourteen (14) calendar days after the date issued. This appeal must be written and make specific factual objections to the City's threshold determination. Appeals shall be conducted in conformance with Section 4.12.090(9) of the Kennewick Municipal Code and the required fees pursuant to the City's adopted Fee Schedule shall be paid at time of appeal submittal.

Copies of this DNS were mailed to:

Dept. of Ecology
WA Dept. of Fish & Wildlife
WSDOT
Yakama Nation
CTUIR
AMD-2017-02648 File

Planning Commission Action Summary
ZOA 17-06 – City of Kennewick

The Kennewick Planning Commission conducted a public hearing on December 4, 2017 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report and all oral and written facts and opinions, the Commission passed a motion on the proposed amendments concurring with the findings and conclusions in the staff report ZOA 17-06 and recommend to City Council approval of the proposed zoning ordinance amendment contained in the staff report.

Findings of Fact

1. The applicant is City of Kennewick, Community Planning Department, 210 W 6th Avenue, Kennewick, WA 99336.
2. The processing of the proposed amendments was started on October 4, 2017.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on November 8, 2017.
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on October 5, 2017 consistent with the requirements of RCW 36.70A.106.
5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on October 23, 2017.

Conclusions of Law

1. The proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.
2. The proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

The motion to recommend approval to City Council passed with a vote of 6 to 0.

**KENNEWICK PLANNING COMMISSION
DECEMBER 4, 2017
MEETING MINUTES**

CALL TO ORDER

Chairman Pacheco called the meeting to order at 6:30 p.m.

Commissioner Moore led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present: Commissioners Rob Rettig, Anthony Moore, Clark Stolle, Charles Torelli, Vice Chairman Victor Morris, and Chairman Ed Pacheco.

Excused:

Unexcused: Commissioner Fraser Hawley

Staff Present: Greg McCormick, AICP Planning Director; Steve Donovan, Planner; Melinda Didier, Administrative Assistant/Recorder

CONSENT AGENDA

- a. Approval of Minutes dated November 20, 2017
- b. Approval of Agenda
- c. Motion to enter Staff Reports into the Record

Commissioner Moore moved to accept the consent agenda. Commissioner Rettig seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Chairman Pacheco opened the public hearing at 6:34 p.m. for Zoning Ordinance Amendment (ZOA) #17-06; proposing amendments to Sections 4.12.110: Define area wide and site specific rezones; 15.52.020: Assigning numbers, Addressing Conditions; 18.09.940, 18.12.010A.2, 18.12.010B.2, 18.27.030: Heights of buildings; 18.12.250: Temporary and Parking Lot Businesses.

Mr. Donovan gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA #17-06 and recommend to City Council approval of the request.

Questions from Planning Commissioners of staff included: where building heights are measured for lots with sloping grades; has the tow-able portion of the amendment for temporary and parking lot businesses been reviewed by the City Attorney's office; does the addressing conditions apply to residences as well as commercial; are there any current buildings exceeding

the height limit within the city; are the existing food trucks that are there longer than 90 days legal; how does the city monitor existing and new food trucks; does a contractor need a new permit to raise height of structure already under construction.

Testimony in favor:

Jose Chavallo
5927 W. Quinault Ave
Kennewick

Mr. Chavallo is In favor of temporary and parking lot businesses; had concerns about the food trucks having to be off-site for 30 days before they can return to the same site.

Testimony neutral or against:

None

Staff final comments:

None

Public Testimony for ZOA #17-06 closed at 6:54 p.m.

Chairman Pacheco asked for a motion.

Commissioner Moore moved to concur with the findings and conclusions in staff report ZOA #17-06 and forward a recommendation to City Council of APPROVAL of the request.

Vice Chairman Morris seconded the motion.

Planning Commission discussion: How 30 day time limit was selected for temporary and parking lot businesses; is there way to monitor the new time limit moving forward.

The motion passed unanimously on a roll call vote.

VISITORS NOT ON AGENDA:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

Mr. McCormick relayed the upcoming meeting schedule: December 18, 2017 – cancelled, no agenda items; January 1, 2018 – Cancelled, City Hall is closed for the New Year Holiday; January 15, 2018 – Cancelled, City Hall is closed for the Martin Luther King, Jr. Holiday; February 5, 2018 – zoning ordinance amendments, most likely for Residential Manufactured Home zone; February 19, 2018 – Cancelled, City Hall is closed for the Presidents' Day Holiday.

Chairman Pacheco asked for an update on planning short course training; Mr. McCormick is seeking surrounding jurisdiction participation and training to be scheduled for March or April of 2018.

ADJOURNMENT:

The meeting was adjourned at 7:04 p.m.



City Council Meeting Schedule May 2018

May 1, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

May 8, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1.

May 15, 2018
Tuesday, 6:30 p.m. REGULAR COUNCIL MEETING

May 22, 2018
Tuesday, 6:30 p.m. WORKSHOP MEETING
1. Legislative Update

May 29, 2018
Tuesday, 6:30 p.m. NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

May 2018
Updated 3/20/18