# KENNEWICK PLANNING COMMISSION
# October 21, 2024
# MEETING MINUTES

## 1. CALL TO ORDER

Vice Chairman Helgeson called the meeting to order at 6:30 p.m.

Vice Chairman Helgeson led the Pledge of Allegiance.

Community Planning Administrative Assistant Melinda Didier called the roll and found the following present:

**PRESENT:** Vice Chairman Thomas Helgeson, Commissioners Tina Gregory, Nikki Griffith (*All in person);* Commissioner Ken Short *(attended remotely).*

**ABSENT:** Commissioner James Hempstead, Chairman Victor Morris *(Excused).*

**STAFF:** Anthony Muai, AICP Community Planning Director; Steve Donovan, AICP Development Services Manager; Planner; Melinda Didier, Community Planning Administrative Assistant.

Four commissioners were present and two absent; Ms. Didier declared a quorum was established.

## 2. CONSENT AGENDA

a. Approval of the minutes dated September 9 and October 7, 2024.

b. Approval of the agenda.

c. Motion to enter Staff Report(s) into the Record.

**MOTION:** Commissioner Griffith moved to approve the Consent Agenda; Commissioner Gregory seconded the motion.

**DISCUSSION:** None.

**VOTE:** The motion passed on a unanimous roll call vote.

## 3. PUBLIC HEARINGS:

Vice Chairman Helgeson made the following statement:

“Good evening and welcome to the October 21, 2024 Kennewick Planning Commission meeting.

It is important that everyone who wishes to do so has an opportunity to speak. Each person who has either signed-in (in person) or registered (via Zoom) will have one, three-minute opportunity to address the Planning Commission.

If you are attending via Zoom, please confirm your microphone has been unmuted before you begin your comments.

Please state your name and address for the record; once you begin your remarks the countdown timer will start. At the end of your time, please mute your microphone.

The order of the hearings shall be as follows:

1. Planning staff shall provide a staff report; the Commission may ask questions of staff;
2. The Applicant or Applicant's Representative(s) Presentation;
3. Testimony in Favor of the Request;
4. Testimony Either Neutral or Against the Request;
5. Final Applicant Comments;
6. Final Staff Comments;
7. Close the public hearing and discuss the request."

**A. DEVELOPMENT CODE AMENDMENT (DCA) #2024-0003:**

Vice Chairman Helgeson opened the public hearing at 6:34 pm for Development Code Amendment (DCA) #2024-0003, proposing to amend Kennewick Municipal Code Sections 18.12.130 by establishing new mini-storage and recreation vehicle storage regulations; repeal KMC 18.12.180 – Recreational Vehicle Storage. Applicant – City of Kennewick Community Planning.

1. Mr. Donovan described the application, presented the staff report, and recommended the Planning Commission forward a recommendation for approval of DCA-2024-0003 to City Council.

   Planning Commission asked clarifying questions of staff: Section 1i to match Section 3e on the staff report (barbed wire, razor wire, electric fence not allowed unless required for business safety).
2. Testimony in Favor of the Request: None
3. Testimony Neutral/Against the Request: None
4. Testimony of Those Registered on Virtual Format: None
5. Staff Final Comments: None
6. Planning Commission Questions of Staff: None
7. Public Testimony Closed at 6:42 p.m.

**MOTION:** Commissioner Gregory moved to concur with the findings and conclusions in staff report DCA-2024-0003 and recommend City Council APPROVE the request. Commissioner Griffith seconded the motion. The motion passed unanimously on a roll call vote.

**DISCUSSION:** Vice Chair Helgeson asked if the motion needs to be amended to provide for the changes in Section 1i and Section 3e of the staff report.

**AMENDED MOTION:** Commissioner Gregory moved to concur with the amendment of the original motion to include the match of Section 1i with Section 3e regarding barbed wire, razor wire, electric fence not allowed unless required for business safety in staff report DCA-2024-0003 and recommend City Council APPROVE the request. Commissioner Griffith seconded the motion.

**VOTE:** The motion passed unanimously on a roll call vote.

**4. VISITORS NOT ON AGENDA:**

a. None

**5. OLD BUSINESS:**

a. City Council Action Updates – 2024 Comp Plan Amendments went to City Council; all four were approved unanimously; an annexation at S. Hansen Park and W. 10th was approved.

**6. NEW BUSINESS:**

a. None

**7. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:**

None

**ADJOURNMENT:** The meeting concluded at 6:49 p.m.