

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
October 15, 2024**

City Council Present – In Person Unless Noted Otherwise:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*

Jim Millbauer, *Councilmember*
Jason McShane, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
Jessica Platt, *Finance Director*
Anthony Maui, *Planning Director*
Jeremy Lustig, *Public Works Deputy Director*
Jason Kiel, *Police Commander*
Chad Michael, *Fire Chief*
Cary Roe, *Deputy City Manager*

Lisa Beaton, *Deputy City Manager*
Krystal Townsend, *City Clerk*
Cody Lewis, *IT Director*
Nick Farline, *Parks Director*
Rohana Carmichael, *Economic Development Manager*
Dana Dollarhyde, *Exec Assistant/Lead
Communications Specialist*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Townsend stated all Councilmembers were in attendance.

Mayor Pro Tem Torelli led the pledge of allegiance. There were no invocations.

2. VISITORS: None.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

4. CONSENT AGENDA

a. Meeting Minutes: September 24, 2024, City Council Workshop Meeting

Motion to approve the minutes of the September 24, 2024, City Council workshop meeting as presented.

b. Meeting Minutes: October 1, 2024, City Council Regular Meeting

Motion to approve the minutes of the October 1, 2024, City Council regular meeting as presented.

c. Meeting Minutes: October 8, 2024, City Council Workshop Meeting

Motion to approve the minutes of the October 8, 2024, City Council workshop meeting as presented.

d. Claims Roster: September 2024

Motion to approve the Claims Roster for September 2024 in the amount of \$5,549,544.11, comprised of electronic payments and check numbers 316298-316694

- e. **Payroll Roster: For the Pay Period Ending 09/30/2024**
Motion to approve the Payroll Roster for the pay period ending 09/30/2024.
- f. **Annual Complete Streets Report**
Motion to approve the Annual Complete Streets Report.
- g. **Boards & Commissions: Lodging Tax Advisory Committee (LTAC) Appointment for a Term Expiring August 31, 2025.**
Motion to appoint Mike Brown to serve as a voting member of the Lodging Tax Advisory Committee with a term expiring August 31, 2025.
- h. **Contract: Management Services Contract with Historic Downtown Kennewick Partnership (HDKP)**
Motion to authorize the City Manager to sign the Management Services Contract with Historic Downtown Kennewick Partnership.
- i. **Contract: Lease Agreement with Historic Downtown Kennewick Partnership (HDKP)**
Motion to authorize the City Manager to sign the lease agreement between the City of Kennewick and Historic Downtown Kennewick Partnership for Avenue Square (Flag Plaza).
- j. **Resolution 24-17: Authorized Signatories**
Motion to adopt the resolution as presented. The City Clerk assigned resolution 24-17.
- k. **Agreement: 2024 Byrne JAG Interlocal Agreement**
Motion to authorize the Mayor to sign the Interlocal Agreement with Benton County and the City of Richland for the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award.
- l. **Contract: Amending the Light Industrial Area Utilities Extensions Design Contract with J-U-B Engineers, Inc.**
Motion to authorize the City Manager to sign the Supplemental Agreement No. 6.
- m. **Revised Memorandum of Understanding: BFCOG - Regional Climate Planning**
Motion to authorize the Mayor to sign the revised Memorandum of Understanding with Benton Franklin Council of Governments for Regional Climate Planning services.

MOTION:	Councilmember McShane moved to approve the consent agenda as presented.
SECOND:	Mayor Pro Tem Torelli.
VOTE:	The motion passed unanimously (7-0).

5. ORDINANCES/RESOLUTIONS:

a. Resolution 24-18: Ambulance Utility Fee

Ms. Platt provided a staff report and together with Mr. Sanguino and Chief Michael, responded to Council questions.

MOTION:	Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	Council discussed the merits and history of the fee.
VOTE:	The motion passed unanimously (7-0).

The City Clerk assigned resolution 24-18.

6. **PUBLIC HEARING: None.**

7. **NEW BUSINESS: None.**

8. **UNFINISHED BUSINESS: None.**

9. **VISITORS:**

Two visitors spoke separately in regards to concerns about The Falls, a development on West 24th Avenue.

A visitor requested improvements to the live meeting broadcasts on the website.

10. **COUNCIL COMMENTS/DISCUSSION:**

Councilmembers reported on their respective activities, upcoming events, and items of concern.

Ms. Erdman spoke to a request from the Association of Washington Cities (AWC) to add the City's logo to a flyer they are creating in an effort to bring attention to legislation concerning the cap increase for property taxes. A majority of Council concurred (no formal vote taken) to support the use of the City's logo on the flyer; no formal objections, or motions to prevent the use of the logo, were raised.

11. **ADJOURNMENT:** Mayor Crawford concluded the meeting at 7:19p.m.

A handwritten signature in black ink that reads "Krystal Townsend". The signature is written in a cursive, flowing style.

Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/317817>