

**CITY OF KENNEWICK
CITY COUNCIL
Workshop
September 24, 2024**

City Council Present – In Person:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem

Jason McShane, Councilmember
Jim Millbauer, Councilmember

City Staff Present:

Erin Erdman, City Manager
Dan Legard, Deputy City Manager
Cary Roe, Deputy City Manager
Anthony Muai, Planning Director
Lisa Beaton, City Attorney
Chris Guerrero, Police Chief
Chad Michael, Fire Chief
Nick Farline, Parks Director

John Cowling, Public Works Director
Chad Crouch, Human Resources Director
Jessica Platt, Finance Director
Robert Ball, Deputy Fire Chief
BJ Moos, Police Commander
Cody Lewis, IT Director
Brandi Ralston, Deputy City Clerk

1. **CALL TO ORDER.** Mayor Crawford called the meeting to order at 6:30 p.m.

Mayor Crawford explained that Councilmember Anderson, Councilmember Beauchamp and Councilmember Trumbo all provided advanced notice of their absences.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absences of Councilmember Anderson, Councilmember Beauchamp and Councilmember Trumbo.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (4-0).

2. **BUDGET DISCUSSION: REVENUE PROJECTIONS & ALTERNATIVES.** Mr. Legard and Ms. Platt provided a presentation on the 2025/2026 budget calendar, an overview of major revenue and expenditure assumptions and alternative funding sources and answered Council questions. Ms. Erdman, Mr. Legard and Ms. Platt sought consensus or objection to the suggestions made during the discussion to move forward with the alternative funding sources to include an increase to the Ambulance Utility Fee, a Transportation Benefit District, a Fire Impact Fee and a Credit Card Convenience Fee. **Although a formal vote did not occur, the lack of opposition implied a presumed consensus. With this understanding, Ms. Erdman and Ms. Platt will proceed with the steps to formalize the alternative funding sources for Council consideration at a later date.**

3. **BUDGET DISCUSSION: FULL-TIME EQUIVALENT AND NEW PROGRAMS REQUESTS.** Ms. Erdman provided a presentation on the budget and new program requests including departmental prioritization of new program request and full-time employee equivalent requests. Council asked clarifying questions. **No final disposition of this matter taken.**
4. **ADJOURNMENT.** Mayor Crawford concluded the meeting at 7:58 p.m.

A handwritten signature in black ink, appearing to read "Brandi Ralston", with a stylized flourish at the end.

Brandi Ralston, CPRO
Deputy City Clerk/Public Records Officer

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/316072>