City Council Regular Meeting Agenda
October 15, 2024 at 6:30 PM
City Hall Council Chambers - 210 W 6th Ave and Virtual
REVISED Item 5.a. 10-15-2024

Meetings are broadcast live at https://www.go2kennewick.com/CouncilMeetingBroadcasts.
Public comment registration and instructions are available at https://www.go2kennewick.com/PublicComments.

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1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

2. VISITORS

This is an opportunity for visitors to share their perspective regarding any item on the agenda. Comments may not exceed three minutes.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. Meeting Minutes: September 24, 2024, City Council Workshop Meeting

Motion to approve the minutes of the September 24, 2024, City Council workshop meeting as presented.

b. Meeting Minutes: October 1, 2024, City Council Regular Meeting

Motion to approve the minutes of the October 1, 2024, City Council regular meeting as presented.

c. Meeting Minutes: October 8, 2024, City Council Workshop Meeting

Motion to approve the minutes of the October 8, 2024, City Council workshop meeting as presented.

d. Claims Roster: September 2024

Motion to approve the Claims Roster for September 2024 in the amount of $5,549,544.11, comprised of electronic payments and check numbers 316298-316694.

e. Payroll Roster: For the Pay Period Ending 09/30/2024

Motion to approve the Payroll Roster for the pay period ending 09/30/2024.

f. Annual Complete Streets Report

Motion to approve the Annual Complete Streets Report.

g. Boards & Commissions: Lodging Tax Advisory Committee (LTAC) Appointment for a Term Expiring August 31, 2025

Motion to appoint Mike Brown to serve as a voting member of the Lodging Tax Advisory Committee with a term expiring August 31, 2025.

h. Contract: Management Services Contract with Historic Downtown Kennewick

Partnership (HDKP)

Motion to authorize the City Manager to sign the Management Services Contract with Historic Downtown Kennewick Partnership.

i. **Contract: Lease Agreement with Historic Downtown Kennewick Partnership (HDKP)**

Motion to authorize the City Manager to sign the lease agreement between the City of Kennewick and Historic Downtown Kennewick Partnership for Avenue Square (Flag Plaza).

j. **Resolution 24-XX: Authorized Signatories**

Motion to adopt the resolution as presented.

k. **Agreement: 2024 Byrne JAG Interlocal Agreement**

Motion to authorize the Mayor to sign the Interlocal Agreement with Benton County and the City of Richland for the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award.

l. **Contract: Amending the Light Industrial Area Utilities Extensions Design Contract with J-U-B Engineers, Inc.**

Motion to authorize the City Manager to sign the Supplemental Agreement No. 6.

m. **Revised Memorandum of Understanding: BFCOG - Regional Climate Planning**

Motion to authorize the Mayor to sign the revised Memorandum of Understanding with Benton Franklin Council of Governments for Regional Climate Planning services.

5. ORDINANCES/RESOLUTIONS

a. **Resolution: Ambulance Utility Fee**

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. VISITORS

This is an opportunity for visitors to share their perspective regarding topics of a general nature. Comments may not exceed three minutes.

10. COUNCIL COMMENTS/DISCUSSION

11. ADJOURNMENT

Council Agenda Coversheet	Item Number:	4.a.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	Meeting Minutes: September 24, 2024, City Council Workshop Meeting			
	Department:	Executive Department			

Recommendation

Staff recommends Council approve the meeting minutes as presented.

Motion for Consideration

Motion to approve the minutes of the September 24, 2024, City Council workshop meeting as presented.

Summary

The City Clerk has prepared summary meeting minutes for City Council's consideration.

Alternatives

The City Council may make corrections to errors and approve the meeting minutes as amended.

Fiscal Impact

There are no fiscal impacts.

Attachments:

1. Minutes - Draft

CITY OF KENNEWICK
CITY COUNCIL
Workshop
September 24, 2024

City Council Present – In Person:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Dan Legard, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Anthony Muai, *Planning Director*
Lisa Beaton, *City Attorney*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Nick Farline, *Parks Director*
John Cowling, *Public Works Director*
Chad Crouch, *Human Resources Director*
Jessica Platt, *Finance Director*
Robert Ball, *Deputy Fire Chief*
BJ Moos, *Police Commander*
Cody Lewis, *IT Director*
Brandi Ralston, *Deputy City Clerk*

1. **CALL TO ORDER.** Mayor Crawford called the meeting to order at 6:30 p.m.

Mayor Crawford explained that Councilmember Anderson, Councilmember Beauchamp and Councilmember Trumbo all provided advanced notice of their absences.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absences of Councilmember Anderson, Councilmember Beauchamp and Councilmember Trumbo.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (4-0).**

2. **BUDGET DISCUSSION: REVENUE PROJECTIONS & ALTERNATIVES.** Mr. Legard and Ms. Platt provided a presentation on the 2025/2026 budget calendar, an overview of major revenue and expenditure assumptions and alternative funding sources and answered Council questions. Ms. Erdman, Mr. Legard and Ms. Platt sought consensus or objection to the suggestions made during the discussion to move forward with the alternative funding sources to include an increase to the Ambulance Utility Fee, a Transportation Benefit District, a Fire Impact Fee and a Credit Card Convenience Fee. **Although a formal vote did not occur, the lack of opposition implied a presumed consensus. With this understanding, Ms. Erdman and Ms. Platt will proceed with the steps to formalize the alternative funding sources for Council consideration at a later date.**

3. **BUDGET DISCUSSION: FULL-TIME EQUIVALENT AND NEW PROGRAMS REQUESTS.** Ms. Erdman provided a presentation on the budget and new program requests including departmental prioritization of new program request and full-time employee equivalent requests. Council asked clarifying questions. **No final disposition of this matter taken.**

4. **ADJOURNMENT.** Mayor Crawford concluded the meeting at 7:58 p.m.

DRAFT
Brandi Ralston, CPRO
Deputy City Clerk/Public Records Officer

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/316072

Council Agenda Coversheet	Item Number:	4.b.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	Meeting Minutes: October 1, 2024, City Council Regular Meeting			
	Department:	Executive Department			

Recommendation

Staff recommends Council approve the meeting minutes as presented.

Motion for Consideration

Motion to approve the minutes of the October 1, 2024, City Council regular meeting as presented.

Summary

The City Clerk has prepared action-format meeting minutes for City Council's consideration.

Alternatives

The City Council may make corrections to errors and approve the meeting minutes as amended.

Fiscal Impact

None.

Attachments:

1. Minutes - Draft

CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
October 1, 2024

City Council Present – In Person Unless Noted Otherwise:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember, Remote*
Jim Millbauer, *Councilmember*
Jason McShane, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Laurencio Sanguino, *City Attorney*
Nick Farline, *Parks Director*
Anthony Maui, *Planning Director*
Jeremy Lustig, *Public Works Deputy Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Lisa Beaton, *Deputy City Manager*
Krystal Townsend, *City Clerk*
Chad Crouch, *Human Resources Director*
Jessica Platt, *Finance Director*
Steve Donovan, *Planning Manager*
Matt Halitsky, *Senior Planner*
Jose Santoy, *Police Commander*
Dana Dollarhyde, *Exec Assistant/Lead Communications Specialist*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Ms. Townsend stated all Councilmembers were in attendance, a quorum was established, and that Councilmember Beauchamp was attending remotely.

Girl Scouts Troup 4527 led the pledge of allegiance. There were no invocations.

Proclamations: International Day of the Girl 2024: Mayor Crawford read the proclamation into the record. Brian Newberry, CEO of Girls Scouts of Eastern Washington and Northern Idaho together with scouts from Troup 4527 accepted the International Day of the Girl 2024 proclamation. Mr. Newberry and the scouts spoke to the importance of scouting and in honoring girls in our community.

Proclamations: Community Planning Month October 2024: Mayor Crawford read the proclamation into the record and presented it to Anthony Muai, Planning Director. Mr. Muai accepted the proclamation on behalf of his department and introduced planning staff attendance: Melinda Didier, Steve Donovan, Matt Halitsky, Joseph Laris, and Alisha Piper.

2. VISITORS: None.

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	Although he was present, Councilmember Beauchamp's remote connection prohibited him from voting on this matter.
VOTE:	**The motion passed unanimously (6-0).**

4. CONSENT AGENDA

a. Meeting Minutes: September 17, 2024, City Council Regular Meeting
Motion to approve the minutes of the September 17, 2024, City Council regular meeting as presented.

b. Claim Roster: Toyota Center Operations and Box Office Accounts
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for August 2024 in the amount of $190,315.24 comprised of check numbers 27552-27622 in the amount of $174,443.29 and electronic transfers in the amount of $15,871.95.

c. Claims Roster: Columbia Park Golf Course Account
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for August 2024 in the amount of $47,352.49, comprised of check numbers 2857-2878 in the amount of $16,293.05 and electronic transfers in the amount of $31,059.44.

d. Payroll Roster: For the Pay Period Ending 09/15/2024
Motion to approve the Payroll Roster for the pay period ending 09/15/2024.

e. Contract: Department of Revenue Tourism Promotion Area Charge Collection Agreement
Motion to authorize the City Manager to sign an interlocal agreement with the Department of Revenue (DOR) for the collection of the City's tourism promotion area (TPA) charge.

f. Memorandum of Understanding: BFCOG - Regional Climate Planning
Motion to authorize the Mayor to sign the Memorandum of Understanding with Benton Franklin Council of Governments for Regional Climate Planning services.

g. Bid Award: Water Filtration Plant Miscellaneous Upgrades Phase 2
Motion to award P2117-24 Water Filtration Plant Miscellaneous Upgrades Phase 2 project to Vincent Brothers, LLP in the amount of $1,494,597.83, plus a 10% contingency amount of $149,459.78 for a total amount of $1,644,057.61.

h. Public Comment Letter State Supreme Court Indigent Defense Standards
Motion authorizing the Mayor to sign the Public Comment Letter to the Washington State Supreme Court.

i. 10th Shops Mechanics Bay HVAC Funding
Motion to approve the transfer of CIP Reserve funds in the amount of $109,851.13 and authorize the funding of the 10th Shops Mechanical Bay HVAC project.

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as presented.
SECOND:	Councilmember McShane.
VOTE:	**The motion passed unanimously (7-0).**

5. ORDINANCES/RESOLUTIONS:

a. Ordinance: Comprehensive Plan Amendment CPA-2024-0001 - 803 S Steptoe St from Low Density Residential (LDR) to Industrial (I)

Mr. Donovan provided a staff report. There were no questions of staff.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE AMENDING THE CITY OF KENNEWICK'S COMPREHENSIVE PLAN (CPA 2024-0001, Knutzen Engineering, c/o Paul Knutzen)

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6060.	

b. AN ORDINANCE AMENDING THE CITY OF KENNEWICK'S COMPREHENSIVE PLAN (CPA 2024-0002, Douglas Jones)

Mr. Donovan provided a staff report and responded to Council questions.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE AMENDING THE CITY OF KENNEWICK'S COMPREHENSIVE PLAN (CPA 2024-0002, Douglas Jones)

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6061.	

c. Ordinance: Comprehensive Plan Amendment CPA-2024-0003 - 1200 N. Irving Pl from Commercial (C) to Low Density Residential (LDR)

Mr. Donovan provided a staff report and responded to Council questions.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE AMENDING THE CITY OF KENNEWICK'S COMPREHENSIVE PLAN (CPA 2024-0003, Lexar Homes of Tri-Cities, c/o Scott Stroud)

MOTION:	Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND:	Councilmember Anderson.
DISCUSSION:	There was a request to clarify the motion. The motion was restated and confirmed.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6062.	

d. Ordinance: Comprehensive Plan Amendment CPA-2024-0004 - Text amendment to add the expansion of the Convention Center to the Capital Facilities Plan list of projects

Mr. Donovan provided a staff report.

Ms. Townsend read the ordinance title into the record:

AN ORDINANCE AMENDING THE CITY OF KENNEWICK'S COMPREHENSIVE PLAN (CPA 2024-0004, TEXT AMENDMENT)

MOTION:	Councilmember McShane moved to adopt the ordinance as presented.
SECOND:	Councilmember Millbauer.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6063.	

6. PUBLIC HEARING:

a. Resolution 24-16: Surplus of Real Property at 10th & Gum

Mr. Muai provided a staff report and responded to Council questions.

The public hearing was opened at 7:14 p.m.; no member of the audience came forward to provide testimony. The public hearing was closed at 7:14 p.m.

MOTION:	Mayor Pro Tem Torelli moved to declare city property surplus and authorize the sale of real estate generally located at 563 E. 13th Ave.
SECOND:	Councilmember McShane.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Resolution Number 24-16.	

a.1. Sale of Real Property: 10th & Gum

This is a companion item to the public hearing topic; a public hearing was not held on this matter. Mr. Muai provided a staff report.

MOTION:	Mayor Pro Tem Torelli moved to authorize the Mayor to sign the purchase and sale agreement for property at 563 E 13th Ave.
SECOND:	Councilmember McShane.
DISCUSSION:	A comment was made concerning the method for valuing land together with the need to provide affordable housing.
VOTE:	**The motion passed unanimously (7-0).**

b. Ordinance: Annexation - AZAZ-2022-0001 - Harmony Development

Mr. Halitsky provided a staff report.

The public hearing was opened at 7:22 p.m.

Paul Knutzen provided testimony in favor of the matter.

The public hearing was closed at 7:22 p.m.

Ms. Townsend read the ordinance title into the record:

> AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN TERRITORY LOCATED AT 8045 W. 10th AVENUE AND PROVIDING FOR ZONING CLASSIFICATION THEREOF OF RESIDENTIAL, LOW DENSITY (RL) (AZAZ 2022-0001, Knutzen Engineering)

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6064	

b.1. Ordinance: Garbage Franchise with Basin Disposal for AZAZ-2022-0001 Harmony Development

This is a companion item to the public hearing topic; a public hearing was not held on this matter. Mr. Halisky briefly described the need for the ordinance.

Ms. Townsend read the ordinance title into the record:

> AN ORDINANCE GRANTING A FRANCHISE TO BASIN DISPOSAL, INC. FOR THE COLLECTION OF GARBAGE AND REFUSE IN THE CITY OF KENNEWICK (AZAZ 2022-0001, Knutzen Engineering)

MOTION:	Mayor Pro Tem Torelli moved to adopt the garbage franchise ordinance as presented.
SECOND:	Councilmember Anderson.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6065	

c. Ordinance: Right of Way Vacation for a Portion of Nutmeg Street Adjacent to 60 S Oak St and 36 & 213 N Nutmeg St

Mr. Lustig provided a staff report and responded to Council questions.

The public hearing was opened at 7:31 p.m.; no member of the audience came forward to provide testimony. The public hearing was closed at 7:32 p.m.

Ms. Townsend read the ordinance title into the record:

> AN ORDINANCE RELATING TO VACATION OF STREET RIGHT-OF-WAY ON A PORTION OF PUBLIC RIGHT-OF-WAY ABUTTING 60 SOUTH OAK STREET AND 36 AND 213 NORTH NUTMEG STREET

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Mayor Pro Tem Torelli.
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**
The City Clerk assigned Ordinance Number 24-6066	

7. NEW BUSINESS:

a. Contract: Amended MOA Conveying 72 Acres of Land in Columbia Park to the City of Kennewick

Mr. Farline provided a staff report. Mr. Farline and Ms. Beaton responded to Council questions.

MOTION:	Mayor Pro Tem Torelli moved to authorize the Mayor to sign the amended memorandum of agreement as presented.
SECOND:	Councilmember Anderson.
DISCUSSION:	Council discussed the concerns and the history, importance, and merits of the agreement.
VOTE:	**The motion passed unanimously (7-0).**

8. UNFINISHED BUSINESS: None.

9. VISITORS:

A visitor spoke to the importance of recognizing the historic downtown creative arts district.

A visitor spoke in support of the Kennewick Housing Authority's efforts and voiced appreciation for Council's approval of the surplus of property and sale of property to provide affordable housing in the community.

A visitor spoke in support of the Historic Downtown Kennewick Partnership's efforts and announced a presentation at the next Council workshop.

10. COUNCIL COMMENTS/DISCUSSION:

Ms. Erdman described recent staffing promotions effective today.

Councilmembers reported on their respective activities, upcoming events, and items of concern.

11. ADJOURNMENT: Mayor Crawford concluded the meeting at 8:05p.m.

DRAFT
Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/316570

Council Agenda Coversheet	Item Number:	4.c.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	Meeting Minutes: October 8, 2024, City Council Workshop Meeting			
	Department:	Executive Department			

Recommendation

Staff recommends Council approve the meeting minutes as presented.

Motion for Consideration

Motion to approve the minutes of the October 8, 2024, City Council workshop meeting as presented.

Summary

The City Clerk has prepared summary meeting minutes for City Council's consideration.

Alternatives

The City Council may make corrections to errors and approve the meeting minutes as amended.

Fiscal Impact

There are no fiscal impacts.

Attachments:

1. Minutes - Draft

CITY OF KENNEWICK
CITY COUNCIL
Workshop
October 8, 2024

City Council Present – In Person:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*
Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Lisa Beaton , *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Anthony Muai, *Planning Director*
Laurencio Sanguino, *City Attorney*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
John Cowling, *Public Works Director*
Chad Crouch, *Human Resources Director*
Cody Lewis, *IT Director*
Jessica Platt, *Finance Director*
Rohana Carmichael, Economic Development Manager
Robert Ball, *Deputy Fire Chief*
Isaac Merkl, *Police Commander*
Brandi Ralston, *Deputy City Clerk*
Dana Dollarhyde, *Exec Assistant/Lead Communications Specialist*

1. **CALL TO ORDER.** Mayor Crawford called the meeting to order at 6:30 p.m.

2. **HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP ANNUAL UPDATE.** Ms. Carmichael introduced Stephanie Button, Historic Downtown Kennewick Partnership (HDKP) Executive Director. Ms. Button provided a comprehensive update on the HDKP, their Avenue Square Project, 2023/2024 events, visitor metrics and future projects. Ms. Button responded Council questions. **No final disposition of this matter taken.**

3. **BUDGET DISCUSSION: 2025-2030 CAPITAL IMPROVEMENT PROGRAM.** Ms. Platt, Ms. Erdman and Mr. Roe provided a presentation on the 2023/2024 adjusted budget and over of fund types, 2025-2030 anticipated capital program funding, 2025-2030 capital program recommended uses and deferred maintenance. Council asked clarifying questions. **No final disposition of this matter taken.**

4. **ADJOURNMENT.** Mayor Crawford concluded the meeting at 7:57 p.m.

DRAFT
Brandi Ralston, CPRO
Deputy City Clerk/Public Records Officer

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/317162

Council Agenda Coversheet	Item Number:	4.d.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	Claims Roster: September 2024			
	Department:	Finance			
	Ord/Reso #		Contract #		
	Project #		Permit #		

Recommendation

Staff recommends Council approve the Claims Roster for September 2024.

Motion for Consideration

Motion to approve the Claims Roster for September 2024 in the amount of $5,549,544.11, comprised of electronic payments and check numbers 316298-316694

Summary

The purchasing card detail is provided in a separate report following the claims roster. The payments on this Claims Roster are comprised of the following issuances during the period 9/1/2024-9/30/2024:

Check numbers 316298-316694:	$5,287,231.21
Electronic payments (EFT):	$262,312.90
Total	**$5,549,544.11**

Alternatives

None

Fiscal Impact

$5,549,544.11

Attachments:

1. Claims Roster

City of Kennewick
Claims Roster by Fund/Division
9/1/2024 to 9/30/2024

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
Fund 001					
000 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$218.37**
316298	09/06/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST-76845613	**$500.00**
316299	09/06/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST- 76856885	**$60.00**
316300	09/06/2024	99991	PERMIT REFUNDS	BOND RELEASE-SPA-2023-0040	**$23,101.25**
316305	09/11/2024	70001	BENTON COUNTY TREASURER	CRIME VICTIM'S COMPENSATION-AUG24	**$653.95**
316306	09/11/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST-77613527	**$1,000.00**
316307	09/11/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST - 77659347	**$100.00**
316308	09/11/2024	70000	WASHINGTON STATE TREASURER	COURT FINES-AUGUST 2024	**$48,058.66**
316538	09/19/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST-77844833	**$125.00**
316539	09/19/2024	99992	CIVIC REC REFUNDS	REFUND REQUEST-77842967	**$4,515.09**
316540	09/19/2024	99990	MISC REFUNDS	RECORDS REQUEST OVERPAYMENT REFUND	**$0.38**
316541	09/19/2024	99991	PERMIT REFUNDS	DEPOSIT REFUND- SPA-2023-0005-BLDC-2023-1009	**$14,547.18**
316589	09/27/2024	896	DGR*GRANT CONSTRUCTION INC	PAY APP 1 FTC TRAINING TOWER CONVERSION	**$3,681.35**
				000 - Fund Activity Subtotal:	**$96,561.23**
011 - City Council					
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$280.07**
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$1,492.49**
				011 - City Council Subtotal:	**$1,772.56**
012 - City Manager					
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$87.72**
				012 - City Manager Subtotal:	**$87.72**
023 - Recreation Services					
EFT	09/03/2024	77146	GLOBAL PAYMENTS	MERCHANT FEES	**$3,878.63**
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$122.86**
316388	09/13/2024	1775	GRAINGER	DELINEATORS FOR 15 ACRES PARKING	**$1,252.39**
316434	09/13/2024	959	MICHAEL INGERSOLL	LIFEGUARD CERTIFICATION REIMBURSEMENT	**$271.75**
316439	09/13/2024	8250	MOSES LAKE MENS SOFTBALL	ADULT SOFTBALL UMPIRE FEE'S AUGUST 19-28, 2024	**$840.00**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$277.77**
316586	09/27/2024	3632	DANCE CONNECTION	WINTER/SPRING DANCE INSTRUCTION	**$354.90**
316635	09/27/2024	8250	MOSES LAKE MENS SOFTBALL	UMPIRE FEES FOR ADULT SOFTBALL AUGUST 12-24, 2024.	**$1,620.00**
				023 - Recreation Services Subtotal:	**$8,618.30**
024 - Facilities Maintenance					
316311	09/13/2024	8623	ACE SALES & SERVICE INC	PORTABLE TOILET FOR FRISBEE GOLF COURSE	**$472.23**
316314	09/13/2024	9968	AG SPRAY EQUIPMENT, FIMCO INC	TURF TANK PAINT BOT NOZZLE AND SPRAYER PARTS	**$42.39**
316316	09/13/2024	10587	ALOHA GARAGE DOOR COMPANY INC	EMERGENCY RELEASE CORD	**$1,357.61**

City of Kennewick
Claims Roster by Fund/Division
9/1/2024 to 9/30/2024

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316317	09/13/2024	5911	AMERICAN BUILDING MAINTENANCE	SERVICE FOR SEPT.	$3,105.15
316320	09/13/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	HIGH PRESSURE CUTOUT SWITCH	$2,902.20
316324	09/13/2024	10391	ASBESTOS AND MOLD SOLUTIONS, INC	INSPECTION	$407.63
316328	09/13/2024	1726	BAVCO APPARATUS & VALVE CO	REPAIR PARTS FOR BACKFLOW AT ARBORETUM	$90.76
316329	09/13/2024	3707	BAXTER AUTO PARTS	TOOLS	$53.94
316338	09/13/2024	749	BUILDERS HARDWARE & SUPPLY CO	INTERFACE TO ALARM LOCKS	$314.25
316340	09/13/2024	10584	CAMTEK INC	FIRE ALARM	$217.40
316348	09/13/2024	1516	CITY OF WEST RICHLAND	ALL CITY COMMISSION MEETING	$240.00
316372	09/13/2024	5426	EWING IRRIGATION PRODUCTS, INC	IRRIGATION REPAIR PARTS UNDERWOOD MAINLINE	$674.70
316373	09/13/2024	166	FARMERS EXCHANGE	REPLACEMENT HEAD FOR STRING TRIMMER	$74.71
316375	09/13/2024	8774	FASTENAL COMPANY	NUTS, BOLTS AND WASHERS FOR HORSE SHOE PIT SUPPORT	$55.83
316377	09/13/2024	86	FERGUSON ENTERPRISES INC	REPAIR KIT	$761.95
316378	09/13/2024	9237	FIKES NORTHWEST CORP	SCENT	$121.04
316388	09/13/2024	1775	GRAINGER	PAINT FOR BARRIER CHAIN AND POSTS 9/11 MEMORIAL	$299.01
316396	09/13/2024	865	HD FOWLER COMPANY INC	REPAIR	$215.23
316398	09/13/2024	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING AND IRRIGATION MAI	$14,501.66
316400	09/13/2024	711	HOOKED UP PASCO INC	ABANDONED MOTORHOME TOW SERVICE	$1,050.43
316408	09/13/2024	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - AUGUST 2024	$12,972.00
316415	09/13/2024	78	KENNEWICK INDUSTRIAL & ELEC	REPAIR COUPLER	$3,143.51
316435	09/13/2024	1955	MID-AMERICAN RESEARCH CHEMICAL	ASSORTED CHEMICALS FOR BUILDING MAINTENANCE	$1,406.59
316438	09/13/2024	5112	MOON SECURITY SERVICES, INC	CITY HALL - 112317	$607.17
316458	09/13/2024	241	PERFORMANCE SYSTEMS INTEGRATION	EXTINGUISHER INSPECTION	$829.55
316459	09/13/2024	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHT IN KITCHEN	$93.93
316462	09/13/2024	957	RANCH & HOME INC	REPLACEMENT CHAIN BINDERS FOR HAULING MOWER	$259.98
316478	09/13/2024	7555	SHERWIN-WILLIAMS COMPANY	ADHESIVE AND CAULK FOR WINDOW TRIM	$384.35
316490	09/13/2024	1812	SUNBELT RENTALS	MINI SKID STEER	$535.94
316498	09/13/2024	9823	TOP TREE SERVICE LLC	REMOVAL OF HAZARDOUS TREE IN COLUMBIA PARK	$5,652.40
316514	09/13/2024	3564	US LINEN AND UNIFORM	LINEN SERVICE	$328.50
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$1,354.88
316522	09/13/2024	104	WA STATE LABOR & INDUSTRIES	INSPECTIONS	$2,310.40
316524	09/13/2024	1035	WASHINGTON HARDWARE AND, FURNITURE CO	WIRE STRIPPERS FOR VALVE AND HEAD SPRINKLERS	$319.36
316543	09/27/2024	8623	ACE SALES & SERVICE INC	PORTABLE TOILET AT FRISBEE DISC GOLF COURSE	$132.50
316546	09/27/2024	5911	AMERICAN BUILDING MAINTENANCE	WINDOW CLEANING	$1,773.70
316549	09/27/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2024 HVAC MAINT SEPTEMBER	$6,847.80
316561	09/27/2024	84	BENTON PUD NO. 1	ELECTRICITY	$35,722.78
316566	09/27/2024	9635	BRUNSON, ROGER	JEAN/CLOTHING REIMBURSMENT	$241.49
316567	09/27/2024	749	BUILDERS HARDWARE & SUPPLY CO	PINS FOR BEST CORES	$28.46
316570	09/27/2024	83	CASCADE NATURAL GAS	GAS SERVICE	$2,708.43
316597	09/27/2024	5426	EWING IRRIGATION PRODUCTS, INC	TOOLS	$175.77
316598	09/27/2024	8774	FASTENAL COMPANY	ANCHORS	$48.95

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316601	09/27/2024	9237	FIKES NORTHWEST CORP	SCENT	**$80.70**
316613	09/27/2024	8977	HERITAGE PROF LANDSCAPING INC	LANDSCAPING AND IRRIGATION MAI	**$402.19**
316626	09/27/2024	78	KENNEWICK INDUSTRIAL & ELEC	W/H LEAK BETWEEN TANK AND CIRC. PUMP	**$3,209.87**
316644	09/27/2024	5460	NRC ENVIRONMENTAL SERVICES INC	DES STATE CONTRACT 06419	**$19,127.13**
316652	09/27/2024	957	RANCH & HOME INC	PUMP SPRAYER FOR SPRAYING WEEDS	**$52.80**
316662	09/27/2024	7555	SHERWIN-WILLIAMS COMPANY	PAINT FOR GRAFFITI	**$284.72**
316663	09/27/2024	107	SHORTHILL, JOHN	BOOT REIMBURSEMENT	**$97.82**
316671	09/27/2024	1812	SUNBELT RENTALS	MINI SKID STEER	**$290.30**
316686	09/27/2024	104	WA STATE LABOR & INDUSTRIES	BOILER INSPECTION	**$127.20**
316688	09/27/2024	104	WA STATE LABOR & INDUSTRIES	ELEVATOR	**$93.20**
316692	09/27/2024	398	RENTOKIL NORTH AMERICA INC	EXTERMINATOR FOR FIRE STATIONS	**$978.31**
				024 - Facilities Maintenance Subtotal:	**$129,580.80**
026 - Economic Development					
316313	09/13/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$549.14**
316505	09/13/2024	3699	TRI-CITY AREA CHAMBER, OF COMMERCE	WOMAN IN BUSINESS LUNCH	**$68.00**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$82.72**
				026 - Economic Development Subtotal:	**$699.86**
032 - Accounting					
316465	09/13/2024	1314	REHN & ASSOCIATES, INC.	PROFESSIONAL SERVICES	**$140.00**
316573	09/27/2024	973	CHRIS OMOLO	TRAVEL REIMBURSEMENT	**$70.00**
316623	09/27/2024	938	JESSICA PLATT	TRAVEL REIMBURSEMENT	**$503.41**
316629	09/27/2024	202	LEGARD, DAN	YAKIMA, WA WFOA TRAVEL EXPENSE	**$112.56**
316654	09/27/2024	970	RICHARD STODDARD	TRAVEL REIMBURSEMENT	**$1,008.42**
316675	09/27/2024	790	TIMOTHY NKATA SENDI	TRAVEL REIMBURSEMENT	**$214.72**
316684	09/27/2024	976	WA STATE AUDITOR'S OFFICE	ACFR, FEDERAL & FINANCIAL AUDIT	**$34,041.10**
				032 - Accounting Subtotal:	**$36,090.21**
033 - Human Resources					
316488	09/13/2024	8315	STERLING	PROFESSIONAL SERVICES	**$424.97**
316489	09/13/2024	370	SUMMIT LAW GROUP, PLLC	PROFESSIONAL SERVICES	**$3,165.21**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$41.36**
316603	09/27/2024	919	FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	**$220.00**
316670	09/27/2024	370	SUMMIT LAW GROUP, PLLC	PROFESSIONAL SERVICES	**$1,153.00**
				033 - Human Resources Subtotal:	**$5,004.54**
034 - Civil Service					
316381	09/13/2024	919	FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	**$2,060.00**
316461	09/13/2024	326	PUBLIC SAFETY PSYCHOLOGICAL SERVICES	PROFESSIONAL SERVICES	**$1,350.00**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$87.72**
316603	09/27/2024	919	FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	**$1,800.00**

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				034 - Civil Service Subtotal:	**$5,297.72**
035 - Customer Service					
EFT	09/04/2024	70016	U.S. BANK	MERCHANT FEES	**$28,189.04**
316587	09/27/2024	3530	DATAPROSE INC	UTILITY BILLING POSTAGE AND MAIL SVC	**$9,196.09**
316633	09/27/2024	868	MIRIAM TECHNOLOGIES INC	LIEN SEARCH SVCS AUGUST 2024	**$1,568.49**
				035 - Customer Service Subtotal:	**$38,953.62**
036 - Code Enforcement					
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$280.62**
316554	09/27/2024	9813	B-F JUVENILE JUSTICE CTR	GRAFFITI ABATEMENT PROGRAM	**$3,100.83**
316622	09/27/2024	972	JEANI GINDER	TRAVEL REIMBURSEMENT	**$19.55**
				036 - Code Enforcement Subtotal:	**$3,401.00**
042 - City Attorney					
316469	09/13/2024	5425	RIO FOLTZ PLLC	CONTRACTING SERVICES - AUGUST 2024	**$10,000.00**
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES - KEYBOARD	**$99.16**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$110.93**
316529	09/13/2024	853	WEST GROUP PAYMENT CENTER	LIBRARY PLAN - SEPTEMBER 2024	**$2,906.18**
				042 - City Attorney Subtotal:	**$13,116.27**
051 - City Clerk					
316330	09/13/2024	34	BENTON COUNTY AUDITOR	RECORDING: LICENSE AGREEMENT ENG-2024-000005 CLPOA	**$307.50**
316331	09/13/2024	34	BENTON COUNTY AUDITOR	RECORDING FEES FOR QUIT CLAIM DEED 6192 W 28TH PL	**$303.50**
316497	09/13/2024	172	THE TRI-CITY HERALD	LEGAL NOTICE-EASEMENT VACATIONS & SURPLUS PROPERTY	**$451.63**
				051 - City Clerk Subtotal:	**$1,062.63**
053 - Purchasing					
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$41.36**
				053 - Purchasing Subtotal:	**$41.36**
054 - Information Technology					
316353	09/13/2024	6375	COMPUNET INC	COMPUNET NETWORK ENGINEERING SUPPORT	**$9,124.00**
316481	09/13/2024	8210	SMARSH INC	NET GUARD	**$1,558.66**
316494	09/13/2024	8	TELCO WIRING & REPAIR INC	CITY INTERNET/WAN CHARGES	**$7,504.62**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$1,043.42**
316536	09/13/2024	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	**$7,004.93**
316571	09/27/2024	8295	CENTURYLINK	PS/ALI - ALI/SR PER 100 REC	**$6.70**
316581	09/27/2024	6375	COMPUNET INC	COMPUNET NETWORK ENGINEERING SUPPORT	**$15,783.50**
				054 - Information Technology Subtotal:	**$42,025.83**
060 - Planning Revenues					
316301	09/06/2024	99991	PERMIT REFUNDS	PERMIT REFUND- SPA-2024-0049	**$793.00**

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				060 - Planning Revenues Subtotal:	**$793.00**
062 - Planning					
316444	09/13/2024	7758	MUAI, ANTHONY	TRAVEL REIMBURSEMENT	**$277.72**
316497	09/13/2024	172	THE TRI-CITY HERALD	LEGAL PUBLICATION: CPA-2024-0001 NOPH	**$1,381.27**
				062 - Planning Subtotal:	**$1,658.99**
070 - Police Revenues					
EFT	09/26/2024	70008	WA. STATE DEPT OF LICENSING	FIREARMS LICENSING	**$1,286.00**
				070 - Police Revenues Subtotal:	**$1,286.00**
071 - KPD-Administration					
316346	09/13/2024	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	SHRED SERVICE	**$319.04**
316421	09/13/2024	2280	LANGUAGE LINE SERVICES, INC	INTERPRETATION SERVICES	**$367.40**
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	**$86.00**
316474	09/13/2024	619	RYAN YATES	PRE-EMPLOYMENT POLYGRAPH	**$1,000.00**
316513	09/13/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	**$228.70**
316536	09/13/2024	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	**$237.87**
316579	09/27/2024	1682	COLUMBIA FITNESS SYSTEMS	PREVENTIVE MAINTENANCE SERVICE	**$211.97**
316599	09/27/2024	4147	FEDEX	SHIPPING	**$27.24**
316657	09/27/2024	619	RYAN YATES	PRE-EMPLOYMENT POLYGRAM EXAM	**$250.00**
316680	09/27/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	**$218.10**
				071 - KPD-Administration Subtotal:	**$2,946.32**
072 - KPD-Criminal Investigation					
316343	09/13/2024	5662	CELLEBRITE USA, CORP	CELLEBRITE CERTIFICATION TRAINING	**$4,500.00**
316433	09/13/2024	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	**$407.65**
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	**$359.77**
316493	09/13/2024	8024	TEEL INC	AP-MD-LOCKER7	**$6,995.03**
316501	09/13/2024	7228	TRANSUNION RISK ALTERNATIVE, DATA SOLUTIONS INC	PEOPLE SEARCH - AUGUST 24	**$209.80**
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$1,069.45**
316669	09/27/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	**$91.61**
				072 - KPD-Criminal Investigation Subtotal:	**$13,633.31**
073 - KPD-Patrol					
316360	09/13/2024	9827	DAY WIRELESS SYSTEMS	RADIO REPAIRS	**$993.17**
316395	09/13/2024	9714	HBLE	SWAT SUPPLIES	**$247.84**
316433	09/13/2024	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	**$729.69**
316460	09/13/2024	4186	PROFORCE LAW ENFORCEMENT	SWAT SUPPLIES	**$1,678.37**
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	**$36.00**
316495	09/13/2024	10971	THE BUNKER	BODY ARMOR VEST	**$1,119.97**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$60.48**
316553	09/27/2024	3649	AXON ENTERPRISE INC	BASIC/PRO LICENSE BUNDLE	**$301,773.94**

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316632	09/27/2024	3284	MEL'S INTER-CITY TOWING	TOW SERVICE	$652.24
316683	09/27/2024	3997	VISTA VETERINARY HOSPITAL, INC	K9 WELLNESS EXAM	$115.60
316687	09/27/2024	104	WA STATE LABOR & INDUSTRIES	EXPLOSIVE PURCHASER LICENSE	$75.00
				073 - KPD-Patrol Subtotal:	**$307,482.30**
074 - KPD-Staff Services					
316313	09/13/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$1,795.08
316442	09/13/2024	550	MOTOROLA SOLUTIONS INC	POLICE RADIO - KSD	$5,856.63
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	$36.00
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES	$1,462.62
316525	09/13/2024	1033	WASHINGTON STATE PATROL	CPL BACKGROUND CHECKS - AUGUST 24	$397.50
316669	09/27/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	MONITOR STAND	$103.56
				074 - KPD-Staff Services Subtotal:	**$9,651.39**
075 - KPD-Intergovernmental					
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	$138.00
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$9,225.74
316558	09/27/2024	14	BENTON COUNTY	WORK CREW - AUGUST 2024	$173,800.11
				075 - KPD-Intergovernmental Subtotal:	**$183,163.85**
076 - KPD-Special Services					
316311	09/13/2024	8623	ACE SALES & SERVICE INC	PORTABLE TOILET - SHOOTING RANGE	$79.50
316313	09/13/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$845.16
316349	09/13/2024	422	CLARITY POINT PLLC	WELLNESS PROGRAM	$1,984.35
316467	09/13/2024	5213	REYNA, BLANCA	KPD ADMIN PETTY CASH REIMBURSEMENT	$14.11
316495	09/13/2024	10971	THE BUNKER	QUARTERMASTER SUPPLIES	$432.01
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	$422.58
316561	09/27/2024	84	BENTON PUD NO. 1	ELECTRICITY	$22.41
316674	09/27/2024	10971	THE BUNKER	QUARTERMASTER SUPPLIES - NEW HIRE	$487.12
				076 - KPD-Special Services Subtotal:	**$4,287.24**
081 - Fire Administration					
316346	09/13/2024	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	ON-SITE SHRED SERVICE	$25.45
316443	09/13/2024	10782	MTS PARTNERS, INC., IPRINT TECHNOLOGIES	ADMIN PRINTER INK/TONER	$1,140.29
316462	09/13/2024	957	RANCH & HOME INC	PROPANE	$5.85
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	2" BINDERS	$169.86
316499	09/13/2024	930	TOTAL ENERGY MANAGEMENT	FS#2 NEDERMAN CABLE REPAIR	$78.81
316547	09/27/2024	5681	AMERIGAS PROPANE LP	TANK RENTAL - FS#3	$83.29
316652	09/27/2024	957	RANCH & HOME INC	PROPANE	$47.79
316669	09/27/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS4 OPERATING SUPPLIES	$1,019.70
316677	09/27/2024	168	TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL	$16.12
316680	09/27/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	$24.22

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				081 - Fire Administration Subtotal:	**$2,611.38**
082 - Fire Suppression					
316384	09/13/2024	5823	GALLS, LLC	1/4 ZIP JOB SHIRTS	**$513.05**
316419	09/13/2024	4244	L N CURTIS & SONS	SCBA COMPRESSOR AIR TESTING	**$1,377.79**
316432	09/13/2024	1206	MED-TECH RESOURCE INC	STRUCTURAL FIREFIGHTING GLOVES	**$1,202.49**
316455	09/13/2024	917	OXARC, INC.	FIRE EXTINGUISHER BREAKDOWN	**$76.93**
316458	09/13/2024	241	PERFORMANCE SYSTEMS INTEGRATION	EXT. MAINT. & HYDRO TESTING - FS#3	**$1,719.89**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$1,242.45**
316605	09/27/2024	5823	GALLS, LLC	BLANK EMBROIDERABLE NAME TAGS	**$601.61**
				082 - Fire Suppression Subtotal:	**$6,734.21**
090 - Engineering					
316326	09/13/2024	5867	BAER TESTING	TESTING FOR P2307 (PARK HILLS DR STORM)	**$147.00**
316454	09/13/2024	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	**$304.62**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$633.75**
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$594.66**
316648	09/27/2024	3783	PACIFIC OFFICE AUTOMATION	CANON #3600 PLOTTER INK	**$738.11**
				090 - Engineering Subtotal:	**$2,418.14**
100 - GF-Nondepartmental					
316315	09/13/2024	3145	ALL DOORS, INC.	FRONT SLIDER	**$135.88**
316408	09/13/2024	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - AUGUST 2024	**$5,379.00**
316438	09/13/2024	5112	MOON SECURITY SERVICES, INC	MCL - 113129	**$54.50**
316459	09/13/2024	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIGHT SWITCHES	**$79.62**
316549	09/27/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2024 HVAC MAINT SEPTEMBER	**$526.13**
316557	09/27/2024	8297	BENTON CO COMMISSIONERS	BCDC/PROBATION EXPENSES - AUG 2024 (18.98%)	**$173,286.47**
316561	09/27/2024	84	BENTON PUD NO. 1	ELECTRICITY	**$4,982.63**
316570	09/27/2024	83	CASCADE NATURAL GAS	GAS SERVICE	**$52.37**
316575	09/27/2024	435	CITY OF PASCO	ANIMAL SHELTER SERVICE/RENT/MAIN/ADMIN - AUGUST 24	**$57,330.75**
				100 - GF-Nondepartmental Subtotal:	**$241,827.35**
				Total For Fund 001	**$1,160,807.13**
Fund 102					
000 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$111.36**
				000 - Fund Activity Subtotal:	**$111.36**
010 - Fund Activity					
316314	09/13/2024	9968	AG SPRAY EQUIPMENT, FIMCO INC	WEED SPRAY ITEMS	**$263.49**
316321	09/13/2024	5050	ARG INDUSTRIAL	PAINT TRUCK DRAIN HOSE	**$100.67**
316323	09/13/2024	2181	ARROW CONSTRUCTION SUPPLY LLC	COLD MIX	**$18,038.28**

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316325	09/13/2024	9445	AVERY DENNISON CORPORATION	INK/MATERIAL FOR SIGN SHOP	**$4,236.60**
316329	09/13/2024	3707	BAXTER AUTO PARTS	GREASE FOR PAINT TRUCK	**$35.44**
316389	09/13/2024	2842	GRANITE CONSTRUCTION COMPANY	HOT MIX	**$599.05**
316407	09/13/2024	113	INLAND ASPHALT COMPANY, CPM DEVELOPMENT CORP	COLD MIX AND TACK OIL	**$3,108.12**
316414	09/13/2024	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2024	**$123.25**
316462	09/13/2024	957	RANCH & HOME INC	CRACK SEAL LANCE PARTS/REPAIR	**$94.24**
316470	09/13/2024	4618	RODDA PAINT COMPANY	TRAFFIC PAINT	**$92,059.33**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$330.55**
316532	09/13/2024	1755	WILBUR-ELLIS COMPANY	SPRAY FOR WEEDS	**$108.95**
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$210.00**
316564	09/27/2024	8575	BRENNAN LOUNSBURY	UNIFORM ALLOWANCE	**$233.54**
316617	09/27/2024	113	INLAND ASPHALT COMPANY, CPM DEVELOPMENT CORP	HOT MIX	**$513.80**
316652	09/27/2024	957	RANCH & HOME INC	CRACK SEAL SUPPLIES	**$234.07**
				010 - Fund Activity Subtotal:	**$120,289.38**
110 - Traffic					
316322	09/13/2024	8812	ARNETT INDUSTRIES LLC	ONE SHOT LOCKS FOR ELECTRICAL SERVICES AND CABINET	**$775.25**
316339	09/13/2024	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	**$55.80**
316351	09/13/2024	6389	COLUMBIA ELECTRIC SUPPLY	LED LUMINAIRES AND PHOTOCELLS	**$13,155.96**
316414	09/13/2024	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2024	**$123.25**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$324.09**
316531	09/13/2024	2368	WESTERN SYSTEMS INC	BATTERIES FOR BATTERY BACKUP SYSTEM	**$9,195.54**
316561	09/27/2024	84	BENTON PUD NO. 1	ELECTRICITY	**$23,963.24**
316680	09/27/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	**$8.29**
				110 - Traffic Subtotal:	**$47,601.42**
				Total For Fund 102	**$168,002.16**
Fund 103					
010 - Fund Activity					
316409	09/13/2024	529	INTERMOUNTAIN MATERIAL TESTING	P2401 MATERIAL TESTING	**$1,961.50**
316497	09/13/2024	172	THE TRI-CITY HERALD	INVITATION TO BID P2414-24 CITY WIDE ASPHALT PATCH	**$388.21**
316617	09/27/2024	113	INLAND ASPHALT COMPANY, CPM DEVELOPMENT CORP	P2401 PAY EST 2	**$1,071,968.79**
				010 - Fund Activity Subtotal:	**$1,074,318.50**
				Total For Fund 103	**$1,074,318.50**
Fund 106					
010 - Fund Activity					
316494	09/13/2024	8	TELCO WIRING & REPAIR INC	BIPIN NETWORK CONNECTIONS	**$7,957.81**
316517	09/13/2024	30	VERIZON NORTHWEST	BIPIN CELL PHONES	**$129.08**
				010 - Fund Activity Subtotal:	**$8,086.89**

City of Kennewick
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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
				Total For Fund 106	**$8,086.89**
Fund 107					
140 - HOME					
316332	09/13/2024	4125	BENTON-FRANKLIN TITLE CO.	DPA RECON FOR 2K18-03 RINCON/MAGANA	**$380.00**
				140 - HOME Subtotal:	**$380.00**
				Total For Fund 107	**$380.00**
Fund 111					
010 - Fund Activity					
316492	09/13/2024	4174	TAYLOR, JEREMY	CAT REIMBURSEMENT	**$100.00**
				010 - Fund Activity Subtotal:	**$100.00**
				Total For Fund 111	**$100.00**
Fund 116					
010 - Fund Activity					
316302	09/06/2024	73761	TRI-CITIES VISITOR & CONV. BUR	TOURISM PROMOTION AREA DISTRIBUTION	**$93,676.01**
316504	09/13/2024	176	TRI-CITIES VISITOR &, CONVENTION BUREAU	CONTRACT DUES 2024-AUGUST	**$23,656.25**
				010 - Fund Activity Subtotal:	**$117,332.26**
				Total For Fund 116	**$117,332.26**
Fund 117					
042 - City Attorney					
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	OFFICE SUPPLIES - KEYBOARD	**$33.04**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$55.46**
316529	09/13/2024	853	WEST GROUP PAYMENT CENTER	ONLINE SOFTWARE SUBSCRIPTION - AUGUST 2024	**$943.27**
				042 - City Attorney Subtotal:	**$1,031.77**
072 - KPD-Criminal Investigation					
316485	09/13/2024	7685	SPECIAL CONSULTING SERVICES, LLC	UNSOLVED HOMICIDE/MISSING PERSON CASES/ORG CONSU	**$2,500.00**
				072 - KPD-Criminal Investigation Subtotal:	**$2,500.00**
073 - KPD-Patrol					
316442	09/13/2024	550	MOTOROLA SOLUTIONS INC	RADIOS FOR PD	**$29,283.13**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$1,258.05**
316553	09/27/2024	3649	AXON ENTERPRISE INC	2024 CONTRACT YEAR VEHICLE CAMERAS	**$17,455.88**
				073 - KPD-Patrol Subtotal:	**$47,997.06**
				Total For Fund 117	**$51,528.83**
Fund 118					
010 - Fund Activity					

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316345	09/13/2024	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	$6,131.56
316367	09/13/2024	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	$8,555.47
316371	09/13/2024	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	$4,168.23
316383	09/13/2024	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	$4,168.23
316394	09/13/2024	403	HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	$3,599.81
316402	09/13/2024	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER	$5,000.00
316436	09/13/2024	301	MICHAEL J MIZER	ATTEND 2024 WA TRIBAL OPIOID SUMMIT-SPOKANE	$5,454.73
316471	09/13/2024	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	$5,322.69
316477	09/13/2024	396	SHAWN ALEXANDER MITCHELL	TNT/CLARK-VANCOUVER DTF-AUG 2024	$4,658.41
316528	09/13/2024	10001	WEINER, JONATHAN M	ATTEND WRCTC MEETING-TOLL CHARGE	$12,773.09
316545	09/27/2024	465	AFFIRMA CONSULTING LLC	JULY SUPPORT AND OVERAGE	$2,494.00
316574	09/27/2024	10777	CHRISTINE, JULIE KATHLEEN	NW HIDTA FINANCIAL MANAGER	$6,131.56
316590	09/27/2024	10225	DURAN, MATTHEW LAWRENCE	NW HIDTA DEPUTY DIRECTOR	$8,555.47
316596	09/27/2024	10912	EVANS, KEITH A	NW HIDTA INTELLIGENCE ANALYST	$4,168.23
316604	09/27/2024	397	GABRIEL JOHNSTON VELASCO	NW HIDTA INTELLIGENCE ANALYST	$4,168.23
316610	09/27/2024	403	HAYLEY J. N. WEBSTER	NW HIDTA EXECUTIVE ASSISTANT	$3,599.81
316615	09/27/2024	830	IAN WAYNE MCKENZIE	NW HIDTA OPERATIONS MANAGER	$5,000.00
316618	09/27/2024	974	INTERNATIONAL NARCOTICS INTERDICTION ASSOCIATION	INSTRUCTOR FEE-SPIRITUALITY IN DRUG TRAFFICKING	$5,500.00
316634	09/27/2024	301	MICHAEL J MIZER	NW HIDTA DRUG INTELLIGENCE OFFICER	$4,168.23
316655	09/27/2024	10915	ROSS, BRANDON R	NW HIDTA ADMIN/SURV TECH	$5,322.69
316659	09/27/2024	262	SELIG FAMILY HOLDINGS LLC	MONTHLY RENT- OCT	$20,792.26
316661	09/27/2024	396	SHAWN ALEXANDER MITCHELL	NW HIDTA INTELLIGENCE ANALYST	$4,168.23
316691	09/27/2024	10001	WEINER, JONATHAN M	WA SHERIFFS AND POLICE CHIEFS MTG	$10,701.34
				010 - Fund Activity Subtotal:	**$144,602.27**
				Total For Fund 118	**$144,602.27**

Fund 119

010 - Fund Activity

316589	09/27/2024	896	DGR*GRANT CONSTRUCTION INC	PAY APP 1 FTC TRAINING TOWER CONVERSION	$3,681.35
				010 - Fund Activity Subtotal:	**$3,681.35**
				Total For Fund 119	**$3,681.35**

Fund 300

010 - Fund Activity

316453	09/13/2024	935	ODYSSEY CONTRACTING LLC	CDBG - EAST GATE WALKING PATH	$14,857.98
316502	09/13/2024	4651	TRASTAR INC	LED COUNTDOWN PED MODULE AND RED BALL	$1,556.40
316575	09/27/2024	435	CITY OF PASCO	2024 Q2 ANIMAL SHELTER BUILDING EXPENSES	$180,694.52
316592	09/27/2024	7864	ECONOLITE CONTROL PRODUCTS INC	COBALT CONTROLLER FOR TRAFFIC	$31,086.86
				010 - Fund Activity Subtotal:	**$228,195.76**

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
160 - Land & Facilities					
316316	09/13/2024	10587	ALOHA GARAGE DOOR COMPANY INC	90% PAYMENT 10TH AVE SHOPS - DOOR SEAL REPAIR	**$6,995.86**
316352	09/13/2024	498	COLUMBIA PUMPING/CONSTRUCTION	HORSE HEAVEN PLAYGROUND ADA RAMPS	**$5,943.72**
316409	09/13/2024	529	INTERMOUNTAIN MATERIAL TESTING	P2405 MATERIAL TESTING	**$1,222.00**
316415	09/13/2024	78	KENNEWICK INDUSTRIAL & ELEC	W/H	**$867.24**
316417	09/13/2024	9773	KITTELSON & ASSOCIATES INC	CONSULTING	**$24,381.82**
316420	09/13/2024	638	LANDSCAPE STRUCTURES	95% PAYMENT HORSE HEAVEN PLAYGROUND REPLACEMENT	**$101,251.57**
316453	09/13/2024	935	ODYSSEY CONTRACTING LLC	CDBG - EAST GATE WALKING PATH	**$5,795.02**
316503	09/13/2024	10394	TRI CITY ROCK PRODUCTS	5/8 FOR NEW PLAYGROUND	**$1,996.13**
316580	09/27/2024	498	COLUMBIA PUMPING/CONSTRUCTION	RETAINAGE RELEASE FIRE STATION 5 - DRAIN REPAIR	**$1,780.00**
316602	09/27/2024	409	FRONTIER FENCE INC	WASHDOWN PAD GATES	**$7,418.78**
316607	09/27/2024	2842	GRANITE CONSTRUCTION COMPANY	P2405 PAY EST 1 FINAL	**$92,049.15**
316676	09/27/2024	10394	TRI CITY ROCK PRODUCTS	5/8 ROCK FOR HORSE HEAVEN PLAYGROUND	**$460.49**
				160 - Land & Facilities Subtotal:	**$250,161.78**
170 - Capital Purchases					
316353	09/13/2024	6375	COMPUNET INC	CISCO ISE LICENSING AND UPGRADE	**$21,958.83**
316512	09/13/2024	1566	TYLER TECHNOLOGIES INC	EDEN REPLACEMENT PROJECT - CONTRACT 19-013	**$700.00**
316581	09/27/2024	6375	COMPUNET INC	LABOR FOR ADVANCED AUTHENTICATION CONFIGURATION	**$1,187.50**
316588	09/27/2024	229	DELL MARKETING L.P., C/L DELL USA L.P.	OFFSET CM 60138831542 60139077639 CHECK #315768	**$61,717.25**
				170 - Capital Purchases Subtotal:	**$85,563.58**
				Total For Fund 300	**$563,921.12**
Fund 303					
010 - Fund Activity					
316592	09/27/2024	7864	ECONOLITE CONTROL PRODUCTS INC	SIGNAL DISPLAYS INCLUDING SIGNAL HEAD AND PED HEAD	**($18,185.51)**
				010 - Fund Activity Subtotal:	**($18,185.51)**
				Total For Fund 303	**($18,185.51)**
Fund 402					
000 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$357.03**
316303	09/11/2024	99993	AMBULANCE REFUNDS	AMBULANCE REFUND- E019158387	**$105.39**
316304	09/11/2024	99993	AMBULANCE REFUNDS	AMBULANCE REFUND -262235002759000	**$573.60**
				000 - Fund Activity Subtotal:	**$1,036.02**
010 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$17,846.59**
316327	09/13/2024	563	BARNETT, MIKAL	REIMBURSE - EMS REPAIR/MAINT. MEDIC BIKES	**$374.67**
316334	09/13/2024	3495	BOUND TREE MEDICAL LLC	IV & GENERAL MEDICAL SUPPLIES	**$334.92**
316341	09/13/2024	7715	CARDINAL HEALTH 411, INC	MEDICATIONS	**$476.96**

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316346	09/13/2024	2481	CI INFORMATION MANAGEMENT, CI SUPPORT LLC	ON-SITE SHRED SERVICE	$25.45
316366	09/13/2024	848	DUNCAN MCFADDEN	REIMBURSE - MEDIC SCHOOL TUITION	$1,423.93
316384	09/13/2024	5823	GALLS, LLC	1/4 ZIP JOB SHIRTS	$2,907.28
316405	09/13/2024	8984	IMAGETREND INC	IMAGE TREND COMMUNITY HEALTH RENEWAL	$9,450.99
316423	09/13/2024	8868	LIFE-ASSIST	IV & GENERAL MEDICAL SUPPLIES	$4,246.76
316432	09/13/2024	1206	MED-TECH RESOURCE INC	VIDEO LARYNGOSCOPE BLADES	$661.45
316455	09/13/2024	917	OXARC, INC.	OXYGEN	$142.02
316462	09/13/2024	957	RANCH & HOME INC	PROPANE	$5.85
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS#5 STATION SUPPLIES	$56.41
316491	09/13/2024	10778	SYSTEMS DESIGN WEST LLC	EMS BILLING FOR JULY	$10,847.72
316499	09/13/2024	930	TOTAL ENERGY MANAGEMENT	FS#2 NEDERMAN CABLE REPAIR	$78.81
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$994.49
316537	09/13/2024	6869	ZOLL MEDICAL CORPORATION	PEDIATRIC CPR ELECTRODES	$2,090.97
316547	09/27/2024	5681	AMERIGAS PROPANE LP	TANK RENTAL - FS#3	$83.28
316563	09/27/2024	5736	BOWMAN CONSULTING GROUP LTD	AMBULANCE COSA-SERVICES THROUGH 8/30/24	$5,280.02
316568	09/27/2024	7715	CARDINAL HEALTH 411, INC	MEDICATION	$203.32
316593	09/27/2024	905	ELIJAH DODSON	REIMBURSE - MEDIC SCHOOL TUITION	$1,423.93
316605	09/27/2024	5823	GALLS, LLC	BLANK EMBROIDERABLE NAME TAGS	$3,409.18
316630	09/27/2024	8868	LIFE-ASSIST	IV SUPPLIES	$86.42
316647	09/27/2024	917	OXARC, INC.	OXYGEN	$517.56
316652	09/27/2024	957	RANCH & HOME INC	PROPANE	$47.77
316669	09/27/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	FS4 OPERATING SUPPLIES	$1,019.66
316672	09/27/2024	10778	SYSTEMS DESIGN WEST LLC	EMS BILLING AND POSTAGE-AUGUST 24	$11,070.60
316677	09/27/2024	168	TRILOGY MEDWASTE WEST LLC	MONTHLY RX DISPOSAL	$16.12
316694	09/27/2024	6869	ZOLL MEDICAL CORPORATION	GENERAL MEDICAL SUPPLIES	$2,402.69
				010 - Fund Activity Subtotal:	**$77,525.82**
				Total For Fund 402	**$78,561.84**

Fund 403

010 - Fund Activity

EFT	09/04/2024	70016	U.S. BANK	MERCHANT FEES	$9,311.60
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$346.83
316673	09/27/2024	6977	THE BUILDING DEPARTMENT INC	AUGUST 2024 CONTRACT BLDG INSPECTIONS	$1,496.00
				010 - Fund Activity Subtotal:	**$11,154.43**
				Total For Fund 403	**$11,154.43**

Fund 404

010 - Fund Activity

316320	09/13/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	TOYOTA CENTER HVAC REPLACEMENT PH2 PROJECT	$41,278.01
				010 - Fund Activity Subtotal:	**$41,278.01**

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				Total For Fund 404	**$41,278.01**
Fund 405					
010 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$4,635.59**
316321	09/13/2024	5050	ARG INDUSTRIAL	VAC CON CONNECTION	**$75.47**
316339	09/13/2024	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	**$55.80**
316370	09/13/2024	182	ELLISON EARTHWORKS LLC	P2307 PAY EST 3	**$51,308.00**
316375	09/13/2024	8774	FASTENAL COMPANY	FROG POND FENCE REPAIR	**$63.36**
316388	09/13/2024	1775	GRAINGER	TOOLS FOR BISON BELT ADJUSTMENT	**$450.11**
316462	09/13/2024	957	RANCH & HOME INC	TV VAN TOOLS	**$124.19**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$324.52**
316530	09/13/2024	5380	WESTERN SYSTEMS FABRICATION, INC	TV VAN REPAIR PARTS	**$723.62**
316536	09/13/2024	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	**$71.74**
316619	09/27/2024	10351	IRELAND, CHRIS	UNIFORM ALLOWANCE	**$195.65**
316627	09/27/2024	842	LANE POWELL PC	P2019 PROFESSIONAL SERVICE FEE STORM CONVEYANCE	**$525.00**
316652	09/27/2024	957	RANCH & HOME INC	TAPE MEASURE	**$68.46**
316685	09/27/2024	164	WA STATE DEPARTMENT OF ECOLOGY	PERMIT FEES - STORMWATER PHASE 2 - FY 2024	**$69,640.00**
316693	09/27/2024	5380	WESTERN SYSTEMS FABRICATION, INC	CAMERA PLUG PARTS	**$182.75**
				010 - Fund Activity Subtotal:	**$128,444.26**
				Total For Fund 405	**$128,444.26**
Fund 410					
000 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$486.70**
316396	09/13/2024	865	HD FOWLER COMPANY INC	INV 300/400 HD FOWLER	**$13,321.81**
				000 - Fund Activity Subtotal:	**$13,808.51**
010 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$133,087.01**
316316	09/13/2024	10587	ALOHA GARAGE DOOR COMPANY INC	NEW GARAGE DOOR OPENER FOR THE SCREEN ROOM	**$4,507.79**
316318	09/13/2024	7400	ANALYTICAL SERVICES INC	AEROBIC ENDOSPORE SAMPLING	**$570.00**
316319	09/13/2024	2738	ANATEK LABS INC	DBP SAMPLING	**$4,150.00**
316320	09/13/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	REPLACE COMPRESSOR	**$6,764.44**
316329	09/13/2024	3707	BAXTER AUTO PARTS	FAN BELT FOR MAKE UP AIR UNIT ON SCREEN ROOM	**$67.28**
316333	09/13/2024	9733	BNSF RAILWAY COMPANY	IRON HORSE LEASE #BF79189	**$3,503.75**
316335	09/13/2024	5736	BOWMAN CONSULTING GROUP LTD	P2412 CONSULTANT INVOICE	**$4,281.25**
316337	09/13/2024	6068	BUGHER, DEAN	UNIFORM ALLOWANCE	**$65.27**
316339	09/13/2024	1817	RADIO SERVICE COMPANY INC	MAINTENANCE CHARGES	**$55.80**
316354	09/13/2024	10831	CONCEPT SYSTEMS INC	BONNIE AND BELFAIR SCADA PROGRAMMING	**$6,819.00**
316356	09/13/2024	13	CORE & MAIN LP	STORZ ADAPTERS	**$9,913.44**

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316361	09/13/2024	767	DDB LLC	P2113 PAY EST 9	**$35,871.00**
316365	09/13/2024	870	DEW ONLINE STORES	PLANS BIN & TAPE	**$6,150.50**
316368	09/13/2024	6439	E R BALANCING SERVICES	VIBRATION TESTING AND BALANCING ON PUMP MOTORS	**$1,550.00**
316370	09/13/2024	182	ELLISON EARTHWORKS LLC	P2307 PAY EST 3	**$45,063.34**
316377	09/13/2024	86	FERGUSON ENTERPRISES INC	2" COMPRESSION GASKETS FOR 2" METER RETROFITS	**$228.56**
316388	09/13/2024	1775	GRAINGER	SHEARS TO CUT OFF HAIR ON LIFT STATION CABLES	**$152.40**
316390	09/13/2024	872	CYANO HOLDINGS INC	MICROCYSTINS - ANATOXIN (HAB) SAMPLING	**$600.00**
316391	09/13/2024	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	OE UNIFORM	**$289.10**
316393	09/13/2024	1482	HACH COMPANY	WTP TURBIDITY ANALYZERS	**$36,140.57**
316403	09/13/2024	9099	IDEXX DISTRIBUTION INC	LAB SUPPLIES	**$1,549.61**
316404	09/13/2024	9442	IIA LIFTING SERVICES INC.	YEARLY CRANE INSPECTIONS	**$457.60**
316406	09/13/2024	116	INDUSTRIAL CONSTRUCTION OF WASHINGTON LLC	P2117 PAY EST 7	**$46,752.94**
316408	09/13/2024	303	INTERMOUNTAIN CLEANING SERVICE INC.	JANITORIAL SVC - AUGUST 2024	**$520.00**
316410	09/13/2024	4624	JCI JONES CHEMICALS INC	RC5 CHEMICALS - SODIUM HYPOCHLORITE	**$9,631.16**
316414	09/13/2024	5148	KELLEY'S TELE-COMMUNICATIONS	ANSWERING SERVICE - AUGUST 2024	**$126.97**
316415	09/13/2024	78	KENNEWICK INDUSTRIAL & ELEC	MATERIALS FOR RE-PLUMBING A DIRECT CONNECTION.	**$303.74**
316424	09/13/2024	3154	M & M BOLT COMPANY, LLC	SCREWS AND DRIVER FOR TV CAMERA WHEELS	**$52.82**
316428	09/13/2024	6305	MARAZZO, WILLIAM	UNIFORM ALLOWANCE	**$244.45**
316430	09/13/2024	862	MCCROMETER INC	FLOW LOGGER EQUIPMENT	**$35,475.34**
316438	09/13/2024	5112	MOON SECURITY SERVICES, INC	WFP - 10128	**$91.24**
316441	09/13/2024	1355	MOTION INDUSTRIES INC	BUG LIGHT BULBS FOR UV ROOM	**$227.39**
316447	09/13/2024	1290	NCL OF WISCONSIN, INC.	LAB SUPPLIES	**$195.46**
316450	09/13/2024	4466	NORTHSTAR CHEMICAL INC	SODIUM HYPOCHLORITE 12.5% ASR WELL	**$1,167.50**
316455	09/13/2024	917	OXARC, INC.	NITROGEN USED AT THE ASR WELL	**$69.11**
316462	09/13/2024	957	RANCH & HOME INC	SALT FOR WATER SOFTENER	**$408.73**
316468	09/13/2024	6065	RH2 ENGINEERING INC	P2413 CONSULTANT INVOICE	**$2,620.93**
316473	09/13/2024	950	RYAN BURNS	UNIFORM ALLOWANCE	**$195.63**
316482	09/13/2024	813	SONRAY ENTERPRISES LLC	P2308 PAY EST 7	**$9,444.40**
316506	09/13/2024	5786	TRIANGLE PUMP & EQUIPMENT INC	VERTICAL TURBINE PUMP ASSEMBLIES	**$24,660.77**
316511	09/13/2024	17	TWIN CITY METALS INC	ROD FOR MANHOLE HOOKS	**$16.31**
316513	09/13/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	**$399.07**
316514	09/13/2024	3564	US LINEN AND UNIFORM	LINEN SERVICE	**$152.20**
316515	09/13/2024	7925	HD SUPPLY INC	PORTABLE PH TESTER	**$175.42**
316516	09/13/2024	3881	UTILITIES UNDERGROUND, LOCATION CENTER	MONTHLY LOCATE FEES	**$370.92**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$2,934.10**
316520	09/13/2024	164	WA STATE DEPARTMENT OF ECOLOGY	WQC-2025 WWTP PERMIT FEES FY 2025	**$68,233.00**
316521	09/13/2024	7297	WA STATE DEPT OF HEALTH	LOAN 03-65103-023	**$378,123.30**
316527	09/13/2024	1346	WEBB, KEVIN	UNIFORM ALLOWANCE	**$240.63**
316534	09/13/2024	49	WOODWARD, ROSS	UNIFORM ALLOWANCE	**$124.96**
316536	09/13/2024	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	**$467.77**

City of Kennewick
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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316548	09/27/2024	2738	ANATEK LABS INC	LAGOON #1 PFAS AND FECAL SAMPLE	**$920.00**
316549	09/27/2024	3088	APOLLO MECHANICAL CONTRACTORS, APOLLO SHEET METAL	2024 HVAC MAINT SEPTEMBER	**$3,435.13**
316550	09/27/2024	490	APPLIED INDUSTRIAL TECH, INC.	LOVE JOY MOTOR TO GEAR BOX CONNECTOR	**$59.05**
316552	09/27/2024	1568	ATOMIC SCREEN PRINT &, EMBROIDERY	OE UNIFORM	**$356.37**
316555	09/27/2024	4052	BATTERIES PLUS	TRUCK CHARGER FOR WORK PHONE	**$23.86**
316556	09/27/2024	3707	BAXTER AUTO PARTS	OIL FILTER FOR INT#1	**$35.31**
316560	09/27/2024	93	BENTON FRANKLIN DISTRICT, HEALTH	COLIFORM SAMPLING (BAC-T)	**$2,823.00**
316561	09/27/2024	84	BENTON PUD NO. 1	ELECTRICITY	**$141,092.57**
316562	09/27/2024	8065	BOLT, ALLEN	UNIFORM ALLOWANCE	**$182.70**
316569	09/27/2024	555	CASCADE COLUMBIA DISTRIBUTION, CO	WTP CHEMICALS	**$14,387.20**
316570	09/27/2024	83	CASCADE NATURAL GAS	GAS SERVICE	**$87.76**
316576	09/27/2024	100	CITY OF RICHLAND	FLAGGER CLASS TRAINING REIMB - WATER DISTRIBUTION	**$97.65**
316599	09/27/2024	4147	FEDEX	SHIPPING	**$35.48**
316600	09/27/2024	86	FERGUSON ENTERPRISES INC	YARD HYDRANT FOR THE PLANT	**$192.16**
316606	09/27/2024	1775	GRAINGER	PAD LOCKS FOR STATIONS	**$113.05**
316608	09/27/2024	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	SHOP VAC BAGS AND TOOLS	**$128.13**
316611	09/27/2024	865	HD FOWLER COMPANY INC	4" VALVE AND PARTS TO REPLACE BROKEN VALVE	**$2,984.54**
316612	09/27/2024	6569	HDR INC	P1905 CONSULTANT INVOICE	**$49,578.60**
316620	09/27/2024	4713	J-U-B ENGINEERS INC	P2211 CONSULTANT INVOICE	**$9,934.78**
316621	09/27/2024	4624	JCI JONES CHEMICALS INC	WTP CHEMICALS - SODIUM HYPOCHLORITE	**$9,694.74**
316626	09/27/2024	78	KENNEWICK INDUSTRIAL & ELEC	PVC PARTS FOR NEW YARD HYDRANT AT THE PLANT	**$25.38**
316637	09/27/2024	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	LOCKS FOR THE CANYON GATES	**$73.35**
316639	09/27/2024	788	NATIONAL SAFETY INC	GAS FOR MONITOR BUMP TEST	**$261.74**
316641	09/27/2024	4748	NORTH COAST ELECTRIC COMPANY	WTP ELECTRICAL FITTING PARTS	**$42.86**
316643	09/27/2024	4466	NORTHSTAR CHEMICAL INC	SODIUM HYPOCHLORITE 12.5% ASR WELL	**$1,246.25**
316646	09/27/2024	3700	OFFICE DEPOT INC	OFFICE SUPPLIES	**$61.40**
316650	09/27/2024	329	PLATT ELECTRIC SUPPLY COMPANY, REXEL USA INC	LIFT STATION 3 PHASE MONITOR	**$184.18**
316652	09/27/2024	957	RANCH & HOME INC	PROPANE FOR MISC. SHOP AND BBQ	**$72.22**
316666	09/27/2024	5320	SOLID WASTE SYSTEMS INC	REPAIR SMALL TV CAMERA	**$3,151.84**
316679	09/27/2024	968	TY DOTY	UNIFORM ALLOWANCE	**$132.47**
316680	09/27/2024	4764	UNITED PARCEL SERVICE, UPS	SHIPPING	**$479.79**
316681	09/27/2024	3625	UV SALES LLC	TROJAN 3000+ BULBS	**$46,578.84**
				010 - Fund Activity Subtotal:	**$1,173,736.37**
				Total For Fund 410	**$1,187,544.88**

Fund 501

000 - Fund Activity

EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$405.23**
316358	09/13/2024	5727	COSTCO ANYWHERE CITI VISA	INV 700 TORO CLUTCH	**$684.11**
316387	09/13/2024	10783	GOODYEAR COMMERCIAL TIRE, GOODYEAR TIRE & RUBBER	TIRE - 255/60/R18 GOODYEAR PURSUIT TIRES	**$2,954.90**

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316446	09/13/2024	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	**$199.40**
316456	09/13/2024	6241	PASCO TIRE FACTORY INC	INV 800 TIRES	**$3,815.10**
316565	09/27/2024	628	BRIM TRACTOR COMPANY	INV 700 DECK WHEELS	**$1,246.98**
316582	09/27/2024	4853	CONNELL OIL INC, 76 DISTRIBUTING	INV 700 OIL	**$2,460.06**
316584	09/27/2024	5727	COSTCO ANYWHERE CITI VISA	INV 700 TORO BELTS	**$652.15**
316638	09/27/2024	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	INV 700 NAPA	**$883.69**
				000 - Fund Activity Subtotal:	**$13,301.62**
010 - Fund Activity					
316309	09/13/2024	8802	A1 TRUCK WASH	TRUCK WASH VEH 4105	**$81.68**
316342	09/13/2024	3527	CASADAY BEE-LINE SERVICE, & TOWING LLC	ALIGNMENT VEH 2715	**$144.41**
316344	09/13/2024	1315	CENTRAL MACHINERY SALES INC	FILTERS VEH 5788	**$232.03**
316350	09/13/2024	1310	COLEMAN OIL COMPANY	COLUMBIA PARK MOWER FUEL	**$32,193.70**
316357	09/13/2024	7868	CORWIN FORD - TRI CITIES, CORWIN OF PASCO LLC	TUBE VEH 2715	**$10,150.50**
316359	09/13/2024	920	CR SOLUTIONS LLC	90% PAY SHOPS ELECTRICAL UPGRADES -- ARPA	**$13,394.58**
316362	09/13/2024	910	DIAMOND MOWERS LLC	CLAMP BOOM KIT VEH 4316	**$189.76**
316363	09/13/2024	601	DIRECT AUTOMOTIVE DISTRIBUTING	BRAKE PARTS VEH 2715	**$527.88**
316380	09/13/2024	81	FNS COLLISION GROUP LLC	ADDITIONAL PAINT VEH 2300	**$1,880.51**
316382	09/13/2024	7860	FTRS, LLC	FUEL TAX RECOVERY FEE 1/1/2024 - 6/30/2024	**$895.91**
316388	09/13/2024	1775	GRAINGER	FILTERS FOR FLEET	**$41.46**
316401	09/13/2024	8711	HUGHES FIRE EQUIPMENT INC	VALVE VEH 2717	**$8,169.18**
316404	09/13/2024	9442	IIA LIFTING SERVICES INC.	SAFETY INSPECTION VEH 4001	**$2,225.60**
316411	09/13/2024	3363	JIM'S PACIFIC GARAGES INC	FILTER VEH 2717	**$1,170.14**
316416	09/13/2024	6243	KIMBALL MIDWEST	HARDWARE FOR FLEET	**$311.00**
316426	09/13/2024	901	MANUFACTURERS DISTRIBUTOR INC	FLEET ELECTRIC CORD DROPS --- ARPA MICROPURCHASE	**$5,775.77**
316431	09/13/2024	2254	MCMASTER-CARR SUPPLY COMPANY	SPRING VEH 2715	**$149.43**
316433	09/13/2024	3284	MEL'S INTER-CITY TOWING	TOWING VEH 6514	**$100.55**
316437	09/13/2024	827	MOHAWK LIFTS	MOHAWK LIFTS AND TIRE MACHINES FOR FLEET -- ARPA	**$141,720.03**
316440	09/13/2024	819	MOTION AND FLOW CONTROL PRODUCTS INC	FITTINGS VEH 2717	**$265.38**
316446	09/13/2024	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH 3735	**$920.94**
316452	09/13/2024	4217	O'REILLY AUTO PARTS	BATTERY VEH 5701	**$225.11**
316456	09/13/2024	6241	PASCO TIRE FACTORY INC	TIRES VEH 1605	**$628.96**
316463	09/13/2024	5903	RIDENOW TRI CITIES LLC	BRAKES AND CLUTCH REPLACEMENT VEH 7100	**$2,265.95**
316472	09/13/2024	9107	RWC INTERNATIONAL LTD	HINGES VEH 0230	**$459.13**
316479	09/13/2024	9797	SIGNS BY SUE	REPLACE STRIPING VEH 2716	**$371.89**
316483	09/13/2024	9499	SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	REPLACEMENT LIGHTS VEH 2802	**$323.82**
316486	09/13/2024	247	SS EQUIPMENT, PASCO NEW HOLLAND	ROD END VEH 3213	**$153.17**
316508	09/13/2024	9405	TRUCK PRO LLC SIX STATES, TRUCK PRO HOLDING CORP	SHACKLE BOLTS VEH 0466	**$311.80**
316510	09/13/2024	4283	TURF STAR - WESTERN	ARMS AND PULLEY VEH 3817	**$2,245.69**
316514	09/13/2024	3564	US LINEN AND UNIFORM	LINEN SERVICE	**$216.16**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$174.09**

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316519	09/13/2024	6105	PASCO VICS - PROFESSIONAL AUTOMOTIVE PAINT DIST	FITTING VEH 2003	**$44.47**
316578	09/27/2024	1310	COLEMAN OIL COMPANY	CITYWIDE FLEET FUEL	**$27,077.47**
316585	09/27/2024	920	CR SOLUTIONS LLC	RETAIN REL BASE WORK SHOPS ELECT UPGRADES -- ARPA	**$1,357.10**
316595	09/27/2024	9818	ENVIRO-CLEAN EQUIPMENT INC	PUMP REPLACEMENT VEH 5520	**$17,174.42**
316609	09/27/2024	519	H&L AUTO GLASS LLC	WINDSHIELD REPLACEMENT VEH 7940	**$436.25**
316614	09/27/2024	8711	HUGHES FIRE EQUIPMENT INC	GAUGES VEH 0229	**$1,097.95**
316616	09/27/2024	9442	IIA LIFTING SERVICES INC.	SAFETY INSPECTION VEH 2802	**$1,201.20**
316624	09/27/2024	2285	JIFFY CAR WASH, INC.	AUGUST FLEET CAR WASHES	**$652.20**
316625	09/27/2024	3363	JIM'S PACIFIC GARAGES INC	SLACK ADJUSTERS VEH 2801	**$736.24**
316631	09/27/2024	2254	MCMASTER-CARR SUPPLY COMPANY	BALL VALVE FOR FLEET	**$19.77**
316636	09/27/2024	819	MOTION AND FLOW CONTROL PRODUCTS INC	HYDRAULIC LINE VEH 5804	**$344.12**
316637	09/27/2024	6624	MOUNT'S LOCK, KEY & ENGRAVING, INC.	REPLACEMENT KEYS VEH 5519	**$396.76**
316638	09/27/2024	8875	NAPA PASCO AUTO PARTS, THM MANAGEMENT INC	FILTER VEH W069	**$143.76**
316645	09/27/2024	4217	O'REILLY AUTO PARTS	WINDOW SWITCH VEH 2803	**$297.70**
316647	09/27/2024	917	OXARC, INC.	WELDING HELMET FOR FLEET	**$170.97**
316649	09/27/2024	6241	PASCO TIRE FACTORY INC	TIRES VEH 3806	**$2,132.77**
316652	09/27/2024	957	RANCH & HOME INC	PROPANE VEH 0401	**$26.00**
316656	09/27/2024	9107	RWC INTERNATIONAL LTD	DOOR HANDLE VEH 0230	**$130.55**
316658	09/27/2024	272	SAMSARA INC	GPS DEVICES FOR NEW EQUIPMENT	**$589.72**
316664	09/27/2024	680	SIERRA ELECTRIC, INC.	EV CHARGER WIRING FOR VEH 1300	**$463.01**
316666	09/27/2024	5320	SOLID WASTE SYSTEMS INC	HOPPER VIBRATOR VEH 4105	**$3,062.88**
316667	09/27/2024	9499	SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	LIGHTS VEH 2715	**$1,013.50**
316668	09/27/2024	247	SS EQUIPMENT, PASCO NEW HOLLAND	BLADES VEH 3303	**$800.50**
316689	09/27/2024	8909	WATEROUS COMPANY	VALVES VEH 2802	**$5,030.44**
				010 - Fund Activity Subtotal:	**$292,315.96**
				Total For Fund 501	**$305,617.58**

Fund 502

000 - Fund Activity

EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$46.83**
316358	09/13/2024	5727	COSTCO ANYWHERE CITI VISA	INV 200 AMAZON	**$105.48**
316364	09/13/2024	7672	DOG WASTE DEPOT, ZW USA INC	INV 200 DOG BAGS	**$1,674.48**
316372	09/13/2024	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	**$5,109.58**
316388	09/13/2024	1775	GRAINGER	INV 200 GRAINGER	**$4,544.87**
316449	09/13/2024	2904	NORTHERN SAFETY CO., INC.	INV 200 GLOVES	**$38.55**
316464	09/13/2024	3803	RDO EQUIPMENT	INV 500 LINE AND HEADS	**$1,114.00**
316487	09/13/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	INV 200 BOTTLED WATER	**$1,035.17**
316496	09/13/2024	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	INV 200 PAPER TOWELS	**$6,779.23**
316500	09/13/2024	367	TRAFFIC SAFETY SUPPLY CO INC	INV 200 SAFETY VESTS	**$1,163.24**
316572	09/27/2024	8416	CHEMSEARCH, NCH CORPORATION	INV 200 CHEMSEARCH	**$1,080.42**

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CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
316597	09/27/2024	5426	EWING IRRIGATION PRODUCTS, INC	INV 500 EWING	$4,087.72
316606	09/27/2024	1775	GRAINGER	INV 200 GRAINGER	$5,747.15
316630	09/27/2024	8868	LIFE-ASSIST	INV 200 NITRILE GLOVES	$8,750.35
316640	09/27/2024	4770	NETWORK SERVICES COMPANY	INV 200 JANITORIAL INVENTORY	$778.62
316642	09/27/2024	2904	NORTHERN SAFETY CO., INC.	INV 200 GLOVES	$77.09
316669	09/27/2024	2536	STAPLES ADVANTAGE, STAPLES CONTRACT AND COMM	INV 200 PAPER TOWEL ROLLS	$395.89
316678	09/27/2024	4283	TURF STAR - WESTERN	INV 500 TURF STAR	$7,153.56
				000 - Fund Activity Subtotal:	**$49,682.23**
010 - Fund Activity					
316310	09/13/2024	1526	ABADAN	COPIER MAINTENANCE -2024	$2,029.48
316422	09/13/2024	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2024	$1,132.00
316542	09/27/2024	1526	ABADAN	COPIER MAINTENANCE -2024	$305.83
316628	09/27/2024	6743	LEAF CAPITAL FUNDING LLC	COPIER LEASE - 2024	$2,807.28
				010 - Fund Activity Subtotal:	**$6,274.59**
				Total For Fund 502	**$55,956.82**
Fund 503					
010 - Fund Activity					
EFT	09/06/2024	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	$30.00
EFT	09/10/2024	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	$15.00
EFT	09/12/2024	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACT	$30.00
EFT	09/19/2024	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	$60.00
EFT	09/30/2024	70008	WA. STATE DEPT OF LICENSING	DRIVING ABSTRACTS	$90.00
316355	09/13/2024	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE PED PUSHBUTTON AT 10TH & ELY	$7,484.00
316381	09/13/2024	919	FRONTLINE MEDICAL PLLC	PROFESSIONAL SERVICES	$120.00
316411	09/13/2024	3363	JIM'S PACIFIC GARAGES INC	REPAIR STREETS #4612	$600.59
316429	09/13/2024	6876	MARSH & MCLENNAN COMPANIES INC	2024 ANNUAL PROPERTY INSURANCE PREMIUM	$344,158.00
316445	09/13/2024	7969	MUSTANG SIGN GROUP, WANG ENTERPRISES	REPAIR OF ART AT GRANDRIDGE AND DESCHUTES	$1,673.98
316448	09/13/2024	7459	NICHOLLS KOVICH ENGINEERING	TAPTEAL BRIDGE REPAIR INSPECTION	$5,861.25
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	$41.36
316583	09/27/2024	35	CONSOLIDATED ELECTRICAL, DISTRIBUTORS INC	REPLACE TRAFFIC SIGNAL BASE AT 2ND & GREEN	$3,657.76
316602	09/27/2024	409	FRONTIER FENCE INC	REPAIR FENCE AT 1811 S, ELY (FIRE TRAINING CENTER)	$3,608.84
316609	09/27/2024	519	H&L AUTO GLASS LLC	KPD #7306 WINDSHIELD REPLACEMENT	$1,239.20
				010 - Fund Activity Subtotal:	**$368,669.98**
				Total For Fund 503	**$368,669.98**
Fund 611					
010 - Fund Activity					
316476	09/13/2024	148	SHAW, LEONARD	LEOFF 1 PENSION	$685.85

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316591	09/27/2024	5685	ECKERT, NANCY	LEOFF 1 PENSION	$1,816.62
316651	09/27/2024	6700	PURDY, PAULA	LEOFF 1 PENSION	$1,159.80
316653	09/27/2024	145	REMUS, LARRY J	LEOFF 1 PENSION	$674.55
316660	09/27/2024	148	SHAW, LEONARD	LEOFF 1 PENSION	$427.08
316665	09/27/2024	150	SLEATER, LARRY L	LEOFF 1 PENSION	$1,242.33
316682	09/27/2024	152	VICKERMAN, THOMAS	LEOFF 1 PENSION	$233.45
				010 - Fund Activity Subtotal:	**$6,239.68**
				Total For Fund 611	**$6,239.68**

Fund 612

010 - Fund Activity

316312	09/13/2024	24	ADKINS, WILLIAM	RETIREE MEDICAL	$174.70
316336	09/13/2024	185	BUCK, GARY E	RETIREE MEDICAL	$174.70
316369	09/13/2024	1894	EASLING, CONNIE	RETIREE MEDICAL	$174.70
316374	09/13/2024	41	FARNKOFF, ROBERT C	RETIREE MEDICAL	$174.70
316376	09/13/2024	58	FEARING, DOUG	RETIREE MEDICAL	$174.70
316385	09/13/2024	181	GIER, CHARLES W.	RETIREE MEDICAL	$174.70
316386	09/13/2024	134	GONDERMAN, DAVID A	RETIREE MEDICAL	$344.80
316392	09/13/2024	62	GROSS, ROBERT	RETIREE MEDICAL	$174.70
316397	09/13/2024	455	HEIMBIGNER, MICHAEL	RETIREE MEDICAL	$174.70
316399	09/13/2024	6744	HIRSCHEL, ARTHUR D	RETIREE MEDICAL	$104.90
316412	09/13/2024	3891	JOPLIN, ALAN	RETIREE MEDICAL	$174.70
316413	09/13/2024	65	JUERGENS, CURT	RETIREE MEDICAL	$164.90
316418	09/13/2024	60	KRAFT, JAMES	RETIREE MEDICAL	$4,072.70
316425	09/13/2024	50	MACE, BILL	RETIREE MEDICAL	$174.70
316427	09/13/2024	52	MAPLETHORPE, JOHN G., JR	RETIREE MEDICAL	$174.70
316451	09/13/2024	142	O'HAIR, RONALD L	RETIREE MEDICAL	$174.70
316457	09/13/2024	5554	PENNEY, MICHAEL	RETIREE MEDICAL	$268.00
316466	09/13/2024	145	REMUS, LARRY J	RETIREE MEDICAL	$174.70
316475	09/13/2024	1821	SCHARNHORST, DEAN	RETIREE MEDICAL	$164.90
316476	09/13/2024	148	SHAW, LEONARD	RETIREE MEDICAL	$174.70
316480	09/13/2024	150	SLEATER, LARRY L	RETIREE MEDICAL	$174.70
316484	09/13/2024	66	SOUTHWICK, JOHN J., JR.	RETIREE MEDICAL	$174.70
316507	09/13/2024	1318	TRIPP, GREG	RETIREE MEDICAL	$164.90
316518	09/13/2024	152	VICKERMAN, THOMAS	RETIREE MEDICAL	$164.90
316523	09/13/2024	8584	WAGNER, BRIAN	RETIREE MEDICAL	$173.70
316526	09/13/2024	9944	WATERS, DENNIS	RETIREE MEDICAL	$6,556.70
316533	09/13/2024	2997	WILLIAMS, GARY	RETIREE MEDICAL	$174.70
316535	09/13/2024	9776	YADEN, MARK	RETIREE MEDICAL	$174.70
				010 - Fund Activity Subtotal:	**$15,325.00**

City of Kennewick
Claims Roster by Fund/Division
9/1/2024 to 9/30/2024

CHECK #	CHECK DATE	VENDOR	NAME	DESCRIPTION	AMOUNT
				Total For Fund 612	**$15,325.00**
Fund 642					
000 - Fund Activity					
EFT	09/27/2024	167	WA STATE DEPT OF REVENUE	EXCISE TAX AUGUST 2024	**$574.20**
316347	09/13/2024	435	CITY OF PASCO	METRO OT REIMBURSEMENT- JUL 2024	**$460.96**
316348	09/13/2024	1516	CITY OF WEST RICHLAND	METRO OT REIMBURSEMENT	**$289.21**
316559	09/27/2024	14	BENTON COUNTY	METRO OT REIMBURSEMENT	**$1,167.41**
316577	09/27/2024	1516	CITY OF WEST RICHLAND	METRO OT REIMBURSEMENT	**$809.78**
				000 - Fund Activity Subtotal:	**$3,301.56**
010 - Fund Activity					
316342	09/13/2024	3527	CASADAY BEE-LINE SERVICE, & TOWING LLC	TOW EXPENSE TF23-116-3	**$675.18**
316350	09/13/2024	1310	COLEMAN OIL COMPANY	UC VEHICLE FUEL EXPENSE	**$40.41**
316379	09/13/2024	521	FLOCK GROUP INC	FLOCK FLEX W/ EXTRA BATT (X2)	**$9,239.50**
316509	09/13/2024	457	TRUCKS & AUTO AUCTIONS	VEHICLE STORAGE FEE (SEP)	**$825.00**
316517	09/13/2024	30	VERIZON NORTHWEST	CITY WIDE CELL PHONES	**$107.19**
316536	09/13/2024	5471	ZIPLY FIBER, NORTHWEST FIBER, LLC DBA	TELEPHONE SVC	**$158.93**
316544	09/27/2024	730	ADVANCE TRAVEL EXPENSE	REIMBURSE ADVANCE TRAVEL	**$279.00**
316594	09/27/2024	1933	EMPLOYMENT SECURITY DEPARTMENT, TREASURY UNIT	EMPLOYMENT HISTORY (TF24-091)	**$19.00**
				010 - Fund Activity Subtotal:	**$11,344.21**
				Total For Fund 642	**$14,645.77**
Fund 888					
000 - Fund Activity					
EFT	09/27/2024	5000	COMMERCIAL CARD SOLUTIONS, JP MORGAN CHASE - VISA	PCARD PURCHASES- AUGUST 2024	**$61,530.86**
				000 - Fund Activity Subtotal:	**$61,530.86**
				Total For Fund 888	**$61,530.86**
					$5,549,544.11

City of Kennewick
Claims Roster by Fund/Division
9/1/2024 to 9/30/2024

I, Jessica Platt, Interim Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt

Jessica Platt, Interim Finance Director

The payments on this claims roster are comprised of the following:

Check Numbers 316298 through 316694:	$5,287,231.21
Electronic Payments (EFT):	$262,312.90
Total	**$5,549,544.11**

City of Kennewick
Claims Roster by Fund/Division
9/1/2024 to 9/30/2024

CLAIMS SUMMARY		
FUND	DESCRIPTION	AMOUNT
001	GENERAL FUND	1,160,807.13
102	STREET FUND	168,002.16
103	ARTERIAL STREET FUND	1,074,318.50
106	BI-PIN OPERATIONS FUND	8,086.89
107	COMMUNITY DEVELOPMENT FUND	380.00
111	ASSET FORFEITURE FUND	100.00
116	LODGING TAX FUND	117,332.26
117	CRIMINAL JUSTICE SALES TAX FND	51,528.83
118	HIDTA FIDUCIARY PROGRAM	144,602.27
119	CORONAVIRUS FISCAL RECOVERY FD	3,681.35
300	CAPITAL IMPROVEMENTS FUND	563,921.12
303	URBAN ARTERIAL STREET FUND	-18,185.51
402	MEDICAL SERVICES FUND	78,561.84
403	BUILDING SAFETY FUND	11,154.43
404	COLISEUM FUND	41,278.01
405	STORMWATER UTILITY FUND	128,444.26
410	WATER AND SEWER FUND	1,187,544.88
501	EQUIPMENT RENTAL FUND	305,617.58
502	CENTRAL STORES FUND	55,956.82
503	RISK MANAGEMENT FUND	368,669.98
611	FIREMENS PENSION FUND	6,239.68
612	OPEB TRUST FUND	15,325.00
642	METRO DRUG FORFEITURE FUND	14,645.77
888	RESIDUAL FUND	61,530.86
	Total:	5,549,544.11

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
001 - GENERAL FUND				
CITY COUNCIL	11079	PROCARD, OUR COOKIE HOUSE	CELEBRATION COOKIES FOR COUNCIL MEETING	94.17
CITY COUNCIL	2861	TROPHY SHOPPE, THE, JEFFREY BRITTON	COUNCIL CHAMBERS NAME PLATES: PLATT, & DEPUTY CITY MANAGER X 2	50.63
			City Council Subtotal:	**$144.80**
CITY MANAGER	4107	WWW.METROLINEDIRECT.COM	PHONE EXPANSION MODULE - DANAD	36.89
CITY MANAGER	3717	AMAZON.COM	REPLACEMENT PHONE POWER SUPPLY - DANAD	15.21
CITY MANAGER	999998	ICMA ONLINE	ICMA SUBSCRIPTION FOR CITY MANAGER	1,200.00
CITY MANAGER	8980	ROCKABILLY ROASTING CO	COFFEE FOR REGIONAL CITY MANAGER'S MEETING	34.50
CITY MANAGER	3700	OFFICE DEPOT INC	OFFICE SUPPLIES FOR CITY MANAGER'S OFFICE	104.72
CITY MANAGER	999998	TRI-CITY REGIONAL CHAMBER	WOMEN IN BUSINESS CONFERENCE REGISTRATION FOR DDOLLARHYDE	155.00
CITY MANAGER	172	THE TRI-CITY HERALD	HERALD SUBSCRIPTION FOR DDOLLARHYDE	23.99
CITY MANAGER	10158	PROCARD, CANVA	CANVA SUBSCRIPTION FOR MARKETING TEAM	41.99
CITY MANAGER	3717	AMAZON.COM	OFFICE SUPPLIES FOR CITY MANAGER'S OFFICE	16.27
CITY MANAGER	999998	OPENAI *CHATGPT SUBSCR	CHATGPT SUBSCRIPTION FOR MARKETING TEAM	21.74
CITY MANAGER	6006	ADOBE SYSTEMS, INC	ADOBE SUBSCRIPTION FOR DDOLLARHYDE/MARKETING TEAM	32.60
CITY MANAGER	3717	AMAZON.COM	PRIME SUBSCRIPTION FOR CITY MANAGER'S OFFICE (TEMPORARY)	16.29
			City Manager Subtotal:	**$1,699.20**
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARD R STRADER	37.03
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARDS CHASE WHARTON	41.03
RECREATION SERVICES	7237	GOTPRINT.COM	BUSINESS CARDS REPRINT CHASE WHARTON	37.03
RECREATION SERVICES	3717	AMAZON.COM	(2) LAPTOP PRIVACY SCREEN FILTERS - PARKS - DREAM	60.86
RECREATION SERVICES	3717	AMAZON.COM	POOL SUPPLIES	189.02
RECREATION SERVICES	3717	AMAZON.COM	KCC SUPPLIES	23.74
RECREATION SERVICES	6701	RED APPLE MARKET	WATER FOR LIFEGUARDS	10.00
RECREATION SERVICES	3717	AMAZON.COM	KCC POPCORN	63.08
RECREATION SERVICES	999998	LITTLE CAESARS 204	LIFEGUARD PARTY	23.54
RECREATION SERVICES	999998	POOLWEB COM	BACKSTROKE FLAGS FOR POOL	77.22
RECREATION SERVICES	999998	GREEN CLEANERS	DRY CLEANING	82.51
RECREATION SERVICES	3717	AMAZON.COM	POPCORN & OFFICE SUPPLIES	44.65
RECREATION SERVICES	3717	AMAZON.COM	OFFICE SUPPLIES KCC	90.21
RECREATION SERVICES	3717	AMAZON.COM	KEYBOARD & MOUSE FOR HALEY T.	30.43
RECREATION SERVICES	7217	FACEBOOK	EVENT MARKETING ON FACEBOOK.	297.29
RECREATION SERVICES	10304	KNOCKERBALL TRICITIES LLC, BOYD JASEN HINSHAW	REC-2-U BOUNCY HOUSE.	163.35
RECREATION SERVICES	3223	WALMART SUPERCENTER	REC-2-U EVENT SUPPLIES	31.99

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
RECREATION SERVICES	612	RENEE CHRISTEN LA PLANTE	STAFF POLOS FOR KYLAR.	138.05
RECREATION SERVICES	3717	AMAZON.COM	STANDING DESK FOR KYLAR.	152.17
RECREATION SERVICES	3717	AMAZON.COM	CLEAR SIGN HOLDERS.	21.73
RECREATION SERVICES	7680	PANDORA*INTERNET RADIO	PANDORA FOR THE PAVILION.	31.47
RECREATION SERVICES	9135	PROCARD, IN *DCATALOG	ONLINE DIGITAL CATALOG CONVERTER.	299.00
RECREATION SERVICES	3717	AMAZON.COM	KEY LOCK BOX - EVENTS TEAM.	43.47
RECREATION SERVICES	7070	PROCARD, SQUARE INC	DONUTS FOR MEETING.	26.40
RECREATION SERVICES	3223	WALMART SUPERCENTER	REC-2-U SUPPLIES	63.07
RECREATION SERVICES	3223	WALMART SUPERCENTER	POOL PARTY FOOD FOR LIFEGUARDS.	16.22
RECREATION SERVICES	999998	WA FOOD WORKER CARD	STAFF FOOD WORKER CARD.	10.00
RECREATION SERVICES	3717	AMAZON.COM	CLEANING SUPPLIES - PAVILION.	92.02
RECREATION SERVICES	3681	GOOGLE CUSTODIAN OF RECORDS, GOOGLE INC	YOUTUBE TV FOR PAVILION.	79.34
RECREATION SERVICES	999998	SQ *RED RAIL ESPRESSO	END OF SUMMER EVENT.	50.50
RECREATION SERVICES	999998	TOMI SUSHI & RAMEN	END OF SUMMER STAFF EVENT.	25.00
RECREATION SERVICES	3717	AMAZON.COM	DESK MATT FOR KYLAR.	86.95
RECREATION SERVICES	3717	AMAZON.COM	KEURIG FILTERS.	7.59
RECREATION SERVICES	3717	AMAZON.COM	CHEER CAMP EQUIPMENT.	128.24
RECREATION SERVICES	3223	WALMART SUPERCENTER	TSHIRTS FOR TIE DYE STATION	48.89
RECREATION SERVICES	172	THE TRI-CITY HERALD	SUBSCRIPTION FEE	25.99
RECREATION SERVICES	93	BENTON FRANKLIN DISTRICT, HEALTH	KCC KITCHEN RENEWAL2	150.00
RECREATION SERVICES	3554	DELTA AIRLINES	FLIGHT NRPA	308.48
			Recreation Services Subtotal:	**$3,107.56**
FACILITIES MAINTENANCE	3717	AMAZON.COM	GARBAGE PICKERS	149.98
FACILITIES MAINTENANCE	9890	PROCARD, PRINT PLUS	NO PARKING ON GRASS CARDS	50.93
FACILITIES MAINTENANCE	3700	OFFICE DEPOT INC	BINDING AND PRINTING	36.73
FACILITIES MAINTENANCE	3700	OFFICE DEPOT INC	MOUSE AND KEYBOARD	116.83
FACILITIES MAINTENANCE	3717	AMAZON.COM	POOL SUPPLIES	359.74
FACILITIES MAINTENANCE	3554	DELTA AIRLINES	FLIGHT NRPA	308.47
FACILITIES MAINTENANCE	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	IRRIGATION	81.69
FACILITIES MAINTENANCE	999998	NRPA OPERATING	NRPA MEMBERSHIP DUES	900.00
FACILITIES MAINTENANCE	999998	TRI-CITY REGIONAL CHAMBER	2024 WOMEN IN BUSINESS CONFERENCE	185.00
FACILITIES MAINTENANCE	3717	AMAZON.COM	REFUND BABY STATION 1	(152.17)
FACILITIES MAINTENANCE	3717	AMAZON.COM	REFUND CHANGE STATION 2	(152.17)
			Facilities Maintenance Subtotal:	**$1,885.03**
ECONOMIC DEVELOPMENT	999998	SQ *EARTH SPIRIT	LOCAL COMMUNITY GIFT FOR ECONOMIC DEVELOPMENT COURSE	19.57
ECONOMIC DEVELOPMENT	8980	ROCKABILLY ROASTING CO	LOCAL COMMUNITY GIFT FOR ECONOMIC DEVELOPMENT COURSE	41.86

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
ECONOMIC DEVELOPMENT	3717	AMAZON.COM	OFFICE SUPPLIES	89.10
ECONOMIC DEVELOPMENT	7217	FACEBOOK	FACEBOOK ADVERTISING FOR NNO	2.80
ECONOMIC DEVELOPMENT	6620	STK*SHUTTERSTOCK.COM	DESIGNS FOR MARKETING	31.53
ECONOMIC DEVELOPMENT	999998	CANDLEWOOD SUITES LACEY	HOTEL TRAVEL EXPENSE FOR TRAINING-JG	518.70
ECONOMIC DEVELOPMENT	9571	PROCARD, WASHINGTON TRUST FOR HIST	WASHINGTON MAIN STREET TRAINING-KH, RC, JG	363.72
ECONOMIC DEVELOPMENT	9708	EIG	MARKETING EMAIL	283.71
ECONOMIC DEVELOPMENT	10158	PROCARD, CANVA	THANK YOU CARDS FOR VENDERS NNO	85.00
ECONOMIC DEVELOPMENT	3717	AMAZON.COM	OFFICE SUPPLY-NAME BADGES	26.01
ECONOMIC DEVELOPMENT	3223	WALMART SUPERCENTER	KENNEWICK "SWAG" FOR ECONOMIC DEVELOPMENT CONFERENCE	65.15
			Economic Development Subtotal:	**$1,527.15**
ACCOUNTING	716	CDW GOVERNMENT, INC.	(6) ADOBE DC LICENSES - FINANCE	405.90
ACCOUNTING	350	WFOA CONFERENCE	WFOA MEMBERSHIP-R STODDARD	75.00
ACCOUNTING	350	WFOA CONFERENCE	WFOA CONFERENCE- R. STODDARD	595.00
ACCOUNTING	999998	BOOKING.COM	HOTEL STAY-T. SENDI	603.89
ACCOUNTING	350	WFOA CONFERENCE	WFOA MEMBERSHIP- C. OMOLO	75.00
ACCOUNTING	3717	AMAZON.COM	OFFICE SUPPLIES	10.98
			Accounting Subtotal:	**$1,765.77**
HUMAN RESOURCES	999998	DWTN KENNEWICK PARTNER	PARTNERSHIP EVENT TICKET-JG	60.00
HUMAN RESOURCES	999998	12TWENTY	JOB POSTING AT UNIVERSITY PLATFORM FOR ASSISTANT CITY ATTORNEY	1,170.00
HUMAN RESOURCES	4659	GOVERNMENT JOBS.COM INC	JOB BOOST THROUGH NEOGOV FOR TRANSPORTATION MANAGER	249.00
HUMAN RESOURCES	3717	AMAZON.COM	WEBCAM - HR - CRISTINAT	21.73
HUMAN RESOURCES	3717	AMAZON.COM	PICKLEBALL PADDLES FOR WELLNESS COMMITTEE	48.90
HUMAN RESOURCES	3883	U R M CASH & CARRY	SUPPLIES FOR WELLNESS EVENT	26.53
			Human Resources Subtotal:	**$1,576.16**
CUSTOMER SERVICE	999998	SQ *BEAGLE HARDWARE	(2) REPLACEMENT RECEIPT PRINTERS - CUSTOMER SERVICE	735.64
CUSTOMER SERVICE	999998	TRI-CITY REGIONAL CHAMBER	WOMEN IN BUSINESS CONFERENCE REGISTRATION FOR RWITTMAN	155.00
CUSTOMER SERVICE	3717	AMAZON.COM	OFFICE SUPPLIES	62.64
			Customer Service Subtotal:	**$953.28**
CODE ENFORCEMENT	14	BENTON COUNTY	J GINDER: BENTON CO. RECORDING FEES CODE ENFORCEMENT	312.11
			Code Enforcement Subtotal:	**$312.11**
CITY ATTORNEY	3700	OFFICE DEPOT INC	LAPTOP CASE - L SANGUINO	33.66
CITY ATTORNEY	4600	WSAMA	WSAMA FALL CONFERENCE REGISTRATION FEE - L BEATON	312.00
CITY ATTORNEY	7237	GOTPRINT.COM	BUSINESS CARDS JONATHAN DICKEY AND GRACE KORTHUIS	35.04
			City Attorney Subtotal:	**$380.70**

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
PURCHASING	999998	AMAZON MKTPL	OFFICE SUPPLIES FOR PURCH/WAREHOUSE	74.96
PURCHASING	999998	AMAZON.COM*RU8IU9JK0	OFFICE SUPPLIES FOR PURCHASING/WAREHOUSE	47.97
			Purchasing Subtotal:	**$122.93**
INFORMATION TECHNOLOGY	7237	GOTPRINT.COM	BUSINESS CARDS JONATHAN DICKEY AND GRACE KORTHUIS	35.05
INFORMATION TECHNOLOGY	7237	GOTPRINT.COM	BUSINESS CARDS FOR MICHAEL OCHS	37.03
INFORMATION TECHNOLOGY	3717	AMAZON.COM	COLOR RIBBONS FOR ID BADGE PRINTER - IT	114.13
INFORMATION TECHNOLOGY	473	MICROSOFT CORPORATION	MICROSOFT SUPPORT (MS EXCHANGE ISSUES)	499.00
INFORMATION TECHNOLOGY	999998	BRIO WATER	REPLACEMENT WATER COOLER - IT	243.49
INFORMATION TECHNOLOGY	10646	NEXVORTEX	PHONE LINE CHARGES - JULY	505.91
INFORMATION TECHNOLOGY	5268	MINDJET	MINDMANAGER RENEWAL - AARON LOWE	194.57
INFORMATION TECHNOLOGY	10738	BLUEBEAM INC	BLUEBEAM STUDIO PRIME SUBSCRIPTION RENEWAL	2,543.58
INFORMATION TECHNOLOGY	8131	CIVICPLUS, ICON ENTERPRISES INC	CIVIC PLUS MUNICODE RENEWAL	1,081.57
INFORMATION TECHNOLOGY	716	CDW GOVERNMENT, INC.	REFUND FOR ADOBE CREATIVE CLOUD LICENSE CHARGED LAST MONTH BY CDWG	(693.21)
INFORMATION TECHNOLOGY	115	LANDS END CORPORATE SALES	UNIFORM SHIRT - IT - MO	60.71
INFORMATION TECHNOLOGY	3700	OFFICE DEPOT INC	OFFICE CHAIR - JONATHAND	380.44
INFORMATION TECHNOLOGY	999998	CIVICLENS	CIVICLENS GIS BACKUP - IT	1,000.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	CASE OF KLEENEX - IT	66.24
INFORMATION TECHNOLOGY	3717	AMAZON.COM	NOTEBOOK PADS - IT	43.17
INFORMATION TECHNOLOGY	3717	AMAZON.COM	CABLE TIES, POST-ITS, PENS, SHIPPING TAPE - IT	97.47
INFORMATION TECHNOLOGY	3717	AMAZON.COM	OFFICE SUPPLIES - IT	16.74
INFORMATION TECHNOLOGY	3717	AMAZON.COM	WIRELESS PHONE HEADSET - JONATHAND	335.50
INFORMATION TECHNOLOGY	3717	AMAZON.COM	WIRELESS PHONE CHARGER STAND - IT	13.99
INFORMATION TECHNOLOGY	3717	AMAZON.COM	TAPE DISPENSER, BINDER CLIPS - IT	38.83
INFORMATION TECHNOLOGY	9276	LEADERSHIP TRI-CITIES	LEADERSHIP TRI-CITIES TUITION - JD	1,980.00
INFORMATION TECHNOLOGY	10646	NEXVORTEX	PHONE LINE CHARGES - AUGUST	402.63
INFORMATION TECHNOLOGY	3223	WALMART SUPERCENTER	CELL PHONE CASES - IT/KPD	29.22
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(4) USB-C IPHONE CHARGER BLOCKS - IT	24.04
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(2) USB SMARTCARD READERS FOR IT TESTING	62.00
INFORMATION TECHNOLOGY	3292	BEST BUY	USB WEBCAM - IT	43.47
INFORMATION TECHNOLOGY	3292	BEST BUY	ERGO KEYBOARD FOR JONATHAN - IT	141.30
INFORMATION TECHNOLOGY	1889	UNITED AIR LINES, INC.	LOCUTION TRAINING - AIRFARE - IT (MR)	480.21
INFORMATION TECHNOLOGY	1889	UNITED AIR LINES, INC.	LOCUTION TRAINING - BAGGAGE FEE & SEAT UPGRADE - MR	112.00
INFORMATION TECHNOLOGY	1889	UNITED AIR LINES, INC.	LOCUTION TRAINING - BAGGAGE FEE & SEAT UPGRADE	112.00
INFORMATION TECHNOLOGY	3717	AMAZON.COM	(1) USB SMARTCARD READER FOR IT TESTING	20.36
			Information Technology Subtotal:	**$10,021.44**
PLANNING	3717	AMAZON.COM	M HALITSKY: AMAZON LAPTOP CASE	30.42

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
PLANNING	999998	GONZAGA U - CASHNET	MATT HALITSKY: GONZAGA CLIMATE ACTION CLASS	3,150.00
PLANNING	3717	AMAZON.COM	M HALITSKY: AMAZON CLIMATE ACTION TEXTBOOK	43.93
			Planning Subtotal:	**$3,224.35**
KPD-ADMINISTRATION	1211	FRED MEYER	OFFICE SUPPLIES	9.77
KPD-ADMINISTRATION	3242	ALASKA AIRLINES	TRAVEL FOR ADMINISTRATIVE CONFERENCE - B REYNA	229.20
KPD-ADMINISTRATION	473	MICROSOFT CORPORATION	MONTHLY DUES	5.44
KPD-ADMINISTRATION	1211	FRED MEYER	SNACKS FOR SERGEANT'S PROMOTIONAL EXAM	57.30
KPD-ADMINISTRATION	3717	AMAZON.COM	LAPTOP BAG	44.88
KPD-ADMINISTRATION	2432	CHARTER COMMUNICATIONS	BASIC CABLE SERVICES	281.51
KPD-ADMINISTRATION	1459	PASCO KENNEWICK ROTARY CLUB	QUARTERLY DUES - C GUERRERO	190.00
KPD-ADMINISTRATION	3717	AMAZON.COM	PHONE BUSYLIGHT	47.74
			KPD-Administration Subtotal:	**$865.84**
KPD-CRIMINAL INVESTIGATION	3223	WALMART SUPERCENTER	PHONE CASES/SCREEN PROTECTORS - KPD WOLF/SAGEN	62.52
KPD-CRIMINAL INVESTIGATION	999998	NW FRAUD INVEST ASSOC	CID TRAINING - REES AND NEBEKER	900.00
KPD-CRIMINAL INVESTIGATION	999998	SIRCHIE ACQUISITION COMPA	EVIDENCE ROOM SUPPLIES	1,778.68
KPD-CRIMINAL INVESTIGATION	744	CYBERNATIONAL INC	NIBIN FIREARM TESTING EQUIPMENT	128.00
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	ACOUSTIC PANELS FOR INTERVIEW ROOMS	585.60
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	SPRAY ADHESIVE FOR ACOUSTIC PANELS	74.88
KPD-CRIMINAL INVESTIGATION	3717	AMAZON.COM	UNDER DESK MOUNT DOCKING STATION ORGANIZER	24.99
KPD-CRIMINAL INVESTIGATION	3680	PIZZA HUT	FOOD FOR DETECTIVES DURING INVESTIGATION	70.24
KPD-CRIMINAL INVESTIGATION	999998	THE FINLEY SHOPPER	EQUIPMENT FOR CID INVESTIGATION	20.83
KPD-CRIMINAL INVESTIGATION	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	EVIDENCE ROOM SUPPLIES	86.96
KPD-CRIMINAL INVESTIGATION	3292	BEST BUY	ROUTER FOR CID FORENSIC ROOM	130.43
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE ~ CASE #24-044611	87.15
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE ~ CASE #24-046975	174.30
KPD-CRIMINAL INVESTIGATION	7458	PROCARD, WASHINGTON	WEAPONS FORFEITURE FILING FEE ~ CASE #24-047285	87.15
KPD-CRIMINAL INVESTIGATION	2432	CHARTER COMMUNICATIONS	ICAC LAB INTERNET SERVICE	129.99
			KPD-Criminal Investigation Subtotal:	**$4,341.72**
KPD-PATROL	999998	GDIT FAA 34CL7F3	FAA DRONE LICENSE	10.00
KPD-PATROL	3717	AMAZON.COM	MOTORCYCLE LAPTOP SPLITTERS	38.88
KPD-PATROL	3717	AMAZON.COM	DRONE CORD HOLDERS	19.45
KPD-PATROL	999998	CHEWY.COM	DOG FOOD FOR K9 IVAN	161.42
KPD-PATROL	3223	WALMART SUPERCENTER	CELL PHONE CASES - IT/KPD	43.48
			KPD-Patrol Subtotal:	**$273.23**
KPD-STAFF SERVICES	10642	5.11, INC.	UNIFORMS 1/3	114.13
KPD-STAFF SERVICES	10642	5.11, INC.	UNIFORMS 2/3	565.24
KPD-STAFF SERVICES	10642	5.11, INC.	UNIFORMS 3/3	183.70

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
KPD-STAFF SERVICES	10642	5.11, INC.	RETURNED ITEM REFUND	(114.14)
KPD-STAFF SERVICES	999998	STICKER MULE	BADGE STICKERS	738.07
			KPD-Staff Services Subtotal:	**$1,487.00**
KPD-SPECIAL SERVICES	957	RANCH & HOME INC	AMMO FOR NIBIN	16.29
KPD-SPECIAL SERVICES	4088	INTAPOL INDUSTRIES INC	TRAFFIC BREECHES - CASTILLEJA AND GREENOUGH	1,589.89
KPD-SPECIAL SERVICES	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	LL TARGET BUILD/REPAIR	48.59
KPD-SPECIAL SERVICES	3717	AMAZON.COM	BOOKS FOR WELLNESS PROGRAM	1,269.00
KPD-SPECIAL SERVICES	3717	AMAZON.COM	RETURN OF SHOES	(220.52)
KPD-SPECIAL SERVICES	3883	U R M CASH & CARRY	ICE FOR IN-SERVICE TRAINING	14.70
			KPD-Special Services Subtotal:	**$2,717.95**
FIRE ADMINISTRATION	3717	AMAZON.COM	STATION SUPPLIES AND HANDLIGHT FOR 1811	35.17
FIRE ADMINISTRATION	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	DOOR OPENER M1826	34.79
FIRE ADMINISTRATION	999998	THE REFERENT GROUP	LEADERSHIP ACADEMY CONFERENCE - HEFFNER	447.50
			Fire Administration Subtotal:	**$517.46**
FIRE SUPPRESSION	999998	CLEARWATER CLEANERS	REPAIR TO SCBA POUCHES AND A ZIPPER ON COAT	150.59
FIRE SUPPRESSION	10611	PROCARD, WESSPUR TREE EQUIP. INC	NEW HALYARD FOR ALL GROUND LADDERS	236.58
FIRE SUPPRESSION	1315	CENTRAL MACHINERY SALES INC	METAL DISC TO MAKE WILDLAND SHOVELS	109.47
FIRE SUPPRESSION	999998	THE PUBLIC SAFETY STOR	HYDRANT BAG 1813	149.52
FIRE SUPPRESSION	15	HARBOR FREIGHT TOOLS	OPERATIONS SUPPLIES, HIGH-RISE BAG	16.01
FIRE SUPPRESSION	4759	GRIGG ENTERPRISES INC, ACE HARDWARE	LADDER TRUCK HARDWARE	19.00
FIRE SUPPRESSION	999998	THE REFERENT GROUP	LEADERSHIP ACADEMY CONFERENCE - VAN HORN	895.00
FIRE SUPPRESSION	999998	THE PUBLIC SAFETY STOR	TRAINING SUPPLIES	419.94
			Fire Suppression Subtotal:	**$1,996.11**
FIRE PREVENTION/INVESTIGATION	999998	4 ALL PROMOS	PUBLIC EDUCATION MATERIALS	1,258.92
			Fire Prevention/Investigation Subtotal:	**$1,258.92**
ENGINEERING	3717	AMAZON.COM	AMAZON - OFFICE SUPPLIES	76.07
ENGINEERING	3717	AMAZON.COM	AMAZON $112.70 - OFFICE SUPPLIES PHOTO PAPER	112.70
ENGINEERING	2591	ICC - INTERNATIONAL CODE, COUNCIL. INC.	ICC - SINGLE CERT. RENEWAL - M. FUHER	100.00
ENGINEERING	3717	AMAZON.COM	AMAZON $286.93 - ARTWORK PROJECT (ENG) PHOTO FRAMES	286.93
ENGINEERING	10182	PROCARD, ASSOCIATION OF WASHINGTON	APWA IACC CONF 2024	250.00
ENGINEERING	3717	AMAZON.COM	AMAZON $ 67.40 OFFICE SUPPLIES	67.40
ENGINEERING	229	DELL MARKETING L.P., C/L DELL USA L.P.	(2) DELL 27" MONITORS - KRISTIN STOWE	437.50
ENGINEERING	4031	AUTODESK INC	AUTOCAD MONTHLY SUBSCRIPTION FOR ENGINEERING INTERN	380.45
			Engineering Subtotal:	**$1,711.05**
GF-NONDEPARTMENTAL	3717	AMAZON.COM	SUPPLIES FOR NNO	108.63
GF-NONDEPARTMENTAL	3647	DOLLARTREE	MATERIALS FOR NNO	99.43

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
GF-NONDEPARTMENTAL	3223	WALMART SUPERCENTER	ICE FOR NNO	37.28
GF-NONDEPARTMENTAL	10304	KNOCKERBALL TRICITIES LLC, BOYD JASEN HINSHAW	ENTERTAINMENT FOR NNO	1,197.90
GF-NONDEPARTMENTAL	385	KYLE THORNHILL	FOOD FOR NNO	3,758.34
GF-NONDEPARTMENTAL	999998	SQ *KONA ICE OF TRI-CITIE	NATIONAL NIGHT OUT VENDOR	3,375.00
			GF-Nondepartmental Subtotal:	**$8,576.58**
			001 - GENERAL FUND Total:	**$50,466.34**
102 - STREET FUND				
FUND ACTIVITY	10904	PROCARD, WSU PROF ED	ROAD & STREET MAINTENANCE CONFERENCE REGISTRATION FOR B. LOUNSBURY, P. GAFFEY & S. ELLIOTT	1,455.00
			Fund Activity Subtotal:	**$1,455.00**
TRAFFIC	3566	JADE LEARNING, INC	JADE LEARNING - TRAINING J. WILSON	187.00
TRAFFIC	7237	GOTPRINT.COM	BUSINESS CARDS MICHAEL RODNI	37.03
TRAFFIC	999998	ITE	TIA WEBINAR TRAINING FOR KEVIN BIERSNER	600.00
			Traffic Subtotal:	**$824.03**
			102 - STREET FUND Total:	**$2,279.03**
103 - ARTERIAL STREET FUND				
FUND ACTIVITY	1099	LOWE'S HARDWARE	LOWE'S - $38.02 INSPECTOR SUPPLIES	38.02
			Fund Activity Subtotal:	**$38.02**
			103 - ARTERIAL STREET FUND Total:	**$38.02**
107 - COMMUNITY DEVELOPMENT FUND				
CDBG	754	DEPARTMENT OF LICENSING	NOTARY RENEWAL FOR KPEEL	42.00
			CDBG Subtotal:	**$42.00**
			107 - COMMUNITY DEVELOPMENT FUND Total:	**$42.00**
117 - CRIMINAL JUSTICE SALES TAX FND				
CITY ATTORNEY	3700	OFFICE DEPOT INC	LAPTOP CASE - L SANGUINO	11.22
			City Attorney Subtotal:	**$11.22**
KPD-PATROL	2432	CHARTER COMMUNICATIONS	REDUNDANT INTERNET CONNECTION - JULY/AUGUST	1,160.00
			KPD-Patrol Subtotal:	**$1,160.00**
			117 - CRIMINAL JUSTICE SALES TAX FND Total:	**$1,171.22**
300 - CAPITAL IMPROVEMENTS FUND				
CAPITAL PURCHASES	3717	AMAZON.COM	(3) USB-C TO HDMI ADAPTERS	39.49
CAPITAL PURCHASES	3717	AMAZON.COM	(20) LAPTOP PRIVACY SCREEN FILTERS - DEPT HEADS	584.20
			Capital Purchases Subtotal:	**$623.69**
			300 - CAPITAL IMPROVEMENTS FUND Total:	**$623.69**

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
303 - URBAN ARTERIAL STREET FUND				
FUND ACTIVITY	927	RED DOOR PARTY RENTALS LLC	RED DOOR PARTY RENTALS - TENT FOR P2010 RIBBON CUTTING	842.42
FUND ACTIVITY	3883	U R M CASH & CARRY	URM - P2010 RIBBON CUTTING BEVERAGES	53.21
FUND ACTIVITY	3680	PIZZA HUT	PIZZA HUT - P2010 RIBBON CUTTING FOOD	193.05
FUND ACTIVITY	8980	ROCKABILLY ROASTING CO	ROCKABILLY ROASTING CO - P2010 RIBBON CUTTING BEVERAGES	86.59
			Fund Activity Subtotal:	**$1,175.27**
			303 - URBAN ARTERIAL STREET FUND Total:	**$1,175.27**
371 - GO BOND 2022 FUND				
FUND ACTIVITY	5782	HOBBY-LOBBY #457	FS#1 DECOR ITEMS	96.64
FUND ACTIVITY	3717	AMAZON.COM	FS#1 DECOR	130.42
FUND ACTIVITY	6620	STK*SHUTTERSTOCK.COM	FS#1 PHOTO PRINTS	56.37
FUND ACTIVITY	6665	SUCCESSORIES	FS#1 WALL DECOR	970.65
			Fund Activity Subtotal:	**$1,254.08**
			371 - GO BOND 2022 FUND Total:	**$1,254.08**
402 - MEDICAL SERVICES FUND				
FUND ACTIVITY	3717	AMAZON.COM	EMS SUPPLIES	81.07
FUND ACTIVITY	1476	TECHSMITH	CAMTASIA LICENSE - SCOTT MCLELLAN	219.30
FUND ACTIVITY	999998	COLUMBIA BASIN CYBER	MARSH PALS CLASS	185.00
FUND ACTIVITY	999998	COLUMBIA BASIN CYBER	SZUMSKI PALS CLASS	185.00
FUND ACTIVITY	999998	CE SOLUTIONS	DISEASE INFECTION CONTROL OFFICER COURSE MCLELLAN	414.92
FUND ACTIVITY	15	HARBOR FREIGHT TOOLS	EMS SILICONE TREY	14.12
FUND ACTIVITY	3717	AMAZON.COM	STATION SUPPLIES AND HANDLIGHT FOR 1811	35.17
FUND ACTIVITY	5262	OVERHEAD DOOR COMPANY, OF TRI-CITIES	DOOR OPENER M1826	34.78
FUND ACTIVITY	999998	THE REFERENT GROUP	LEADERSHIP ACADEMY CONFERENCE - HEFFNER	447.50
FUND ACTIVITY	716	CDW GOVERNMENT, INC.	ADOBE PRO (GINAM) AND STANDARD LICENSES (SCOTTM)	47.32
			Fund Activity Subtotal:	**$1,664.18**
			402 - MEDICAL SERVICES FUND Total:	**$1,664.18**
403 - BUILDING SAFETY FUND				
FUND ACTIVITY	3717	AMAZON.COM	CODE ENFORCEMENT TRAINING MATERIALS	477.09
			Fund Activity Subtotal:	**$477.09**
			403 - BUILDING SAFETY FUND Total:	**$477.09**
405 - STORMWATER UTILITY FUND				
FUND ACTIVITY	999998	WALKERSGAMEEAR.COM	WALKERS GAME EAR - EAR PROTECTION FOR VAC-CON	99.98
FUND ACTIVITY	5710	NOR*NORTHERN TOOL	NORTHERN TOOL - WINCH FOR TV CAMERA	543.49
FUND ACTIVITY	3223	WALMART SUPERCENTER	NATIONAL NIGHT OUT SUPPLIES - STREETS	63.60

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

FUND/DIVISION	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
FUND ACTIVITY	3717	AMAZON.COM	MEMBERSHIP DUES FOR JOSH SOGGIE	255.00
			Fund Activity Subtotal:	**$962.07**
			405 - STORMWATER UTILITY FUND Total:	**$962.07**
410 - WATER AND SEWER FUND				
FUND ACTIVITY	3426	THE HOME DEPOT PRO, DBA SUPPLY WORKS	THE HOME DEPOT - UTILITY SUPPLIES	36.57
FUND ACTIVITY	488	APWA	APWA - CONF. REGISTRATION - J. LUSTIG	550.00
FUND ACTIVITY	999998	BNP MEDIA SUB-ENR AR NEWS	ENR NEWS RECORD SUBSCRIPTION	159.99
FUND ACTIVITY	7237	GOTPRINT.COM	BUSINESS CARDS JOHN COWLING AND JEREMY LUSTIG	65.13
FUND ACTIVITY	716	CDW GOVERNMENT, INC.	ADOBE PRO (GINAM) AND STANDARD LICENSES (SCOTTM)	77.82
FUND ACTIVITY	3717	AMAZON.COM	PC SPEAKERS - WTP LAB - WAS LOST IN TRANSIT AND WILL BE REFUNDED ON NEXT MONTHS STATEMENT	25.11
FUND ACTIVITY	3717	AMAZON.COM	NAMEPLATE FILM - PUBLIC WORKS	31.13
FUND ACTIVITY	3717	AMAZON.COM	BADGE HOLDERS - PUBLIC WORKS	38.02
FUND ACTIVITY	9499	SOUNDOFF SIGNAL GSA, EMERGENCY TECHNOLOGY INC	POWER HARNESS KIT - WASTEWATER COLLECTIONS	21.06
FUND ACTIVITY	3717	AMAZON.COM	NCR PAPER - PRETREATMENT FORMS	93.46
FUND ACTIVITY	3717	AMAZON.COM	DIGITAL BATTERY - WWTP	21.00
FUND ACTIVITY	999998	TRI-CITY REGIONAL CHAMBER	WOMEN IN BUSINESS CONFERENCE REGISTRATION FOR SQUANDT	155.00
			Fund Activity Subtotal:	**$1,274.29**
			410 - WATER AND SEWER FUND Total:	**$1,274.29**
501 - EQUIPMENT RENTAL FUND				
FUND ACTIVITY	2435	WA STATE SECRETARY OF STATE	REPORT OF SALE VEHICLE 5311	13.65
			Fund Activity Subtotal:	**$13.65**
			501 - EQUIPMENT RENTAL FUND Total:	**$13.65**
642 - METRO DRUG FORFEITURE FUND				
FUND ACTIVITY	999998	USPS PO 5471400352	POSTAGE EXPENSE (ASSIST RETURN TRACKER)	10.40
FUND ACTIVITY	999998	USPS PO 5471410354	POSTAGE EXPENSE (24-055-2)	10.41
FUND ACTIVITY	3554	DELTA AIRLINES	BETANCOURTH ADVANCED UC TRAINING BAG FEE	30.00
FUND ACTIVITY	3717	AMAZON.COM	OFFICE SUPPLIES(PRINTER INK)	39.12
			Fund Activity Subtotal:	**$89.93**
			642 - METRO DRUG FORFEITURE FUND Total:	**$89.93**
			Grand Total:	**$61,530.86**

City of Kennewick
PCard Roster by Fund
8/1/2024 to 8/31/2024

I, Jessica Platt, Interim Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Jessica Platt

Jessica Platt, Interim Finance Director

Council Agenda Coversheet	Item Number:	4.e.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	General Business Item			
	Subject:	Payroll Roster: For the Pay Period Ending 09/30/2024			
	Department:	Finance			

Recommendation

Staff recommends that Council approve the Payroll Rosters as presented.

Motion for Consideration

Motion to approve the Payroll Roster for the pay period ending 09/30/2024.

Summary

None.

Alternatives

None.

Fiscal Impact

09/30/2024 Total: $3,227,335.77

Attachments:

1. Roster

All Departments:

City Attorney	25,899.19
City Council	5,050.00
City Manager	13,201.84
Civil Service	4,279.40
Community Planning	19,800.18
Economic Development	7,370.50
Engineering	57,787.58
Finance	87,155.86
Fire	196,963.55
Human Resources	17,765.75
Management Services	88,889.81
Non-Departmental	3,068.78
Parks, Recreation & Facilities	146,684.52
Police	549,072.59
Subtotal - General Fund	**1,222,989.55**
BI-PIN	14,656.25
Building Safety	54,572.55
Community Development	3,424.50
Criminal Justice	82,561.74
Equipment Rental	13,161.41
Medical Services	784,241.94
Risk Management	4,087.50
Stormwater	25,111.10
Street	35,982.88
Water & Sewer	144,611.71
Subtotal - Other Funds	**1,162,411.58**
Total Salaries and Wages	**2,385,401.13**

Benefits

Dental Insurance	22,844.90
DRS Retirement	155,929.92
Employee Assistance Program	50.70
Medical Expense Reimbursement Plan	3,300.00
Medical Insurance	339,745.88
Medicare	34,188.26
MissionSquare Deferred Compensation	106,626.48
Social Security (OASDI)	87,185.42
Vision Insurance	3,483.09
WA Paid Family & Medical Leave	4,882.88
Worker's Compensation Insurance	83,697.11
Total Benefits	**841,934.64**
Grand Total	**$3,227,335.77**

I, Jessica Platt, Interim Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $3,227,335.77 comprised of check numbers 77523 through 77539 and direct deposit numbers 228290 through 228823.

Approved for payment:

Jessica Platt

Jessica Platt, Interim Finance Director

Council Agenda Coversheet	Item Number:	4.f.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Reports/Plans			
	Subject:	Annual Complete Streets Report			
	Department:	Public Works			

Recommendation

Approve the Annual Complete Streets Report.

Motion for Consideration

Motion to approve the Annual Complete Streets Report.

Summary

City Council adopted Ordinance No. 5691 on April 18, 2017, which established a Complete Streets policy and added a new Chapter 1320 to the Kennewick Municipal Code. The new policy advocates for healthy living through planning and constructing complete street elements, to provide safe and convenient access to all users of its right-of-way, including pedestrians, bicyclists, motorists and public transportation.

The Washington State Legislature passed Complete Street legislation that encourages local governments to formally establish Complete Streets policy by ordinance, and to consider all users in transportation-related projects.

By adopting a Complete Streets ordinance, the City of Kennewick reinforces its commitment to promoting Complete Streets elements of walking, bicycling, access to transit, and streetscape aesthetics.

As a part of this policy, Public Works is required to report on the transportation projects completed in the prior year, and those planned for the coming year, and the complete streets elements that are contained in the projects (i.e. amount of sidewalks, paths, bicycle lanes, public transportation facilities and streetscapes).

Alternatives

None.

Fiscal Impact

None.

Attachments:

1. Report

Complete Streets Annual Report for Year 2023

City Council Meeting
October 15, 2024
John Cowling, P.E.
Public Works Director

Complete Streets Policy Ordinance

- Adopted by City Council April 18, 2017
- Affirms Kennewick's commitment to provide safe and convenient access to all users, including pedestrians, bicyclists, motorists and public transportation.
- Requires annual report on complete streets activities

Complete Streets Constructed in 2023

2023 Kennewick Complete Streets Summary							
Project	New Sidewalks (Ft)	New ADA Ramps (Each)	New Bike Lane & Paths (Ft)	Rect. Rapid Flash Beacon(Each)	New Ped Crossings (Each)	New Land-scaping (Sq Ft)	Street Lighting(Each)
Development Pedestrian Impv'ts	25,825	107	-	-	-	-	102
P1402 US 395 & Ridgeline Interchange	3,300	18	1,460	-	7	8,100	52
P2012 Steptoe & Gage Intersection	3,100	1	-	-	-	-	-
P2306 City Hall RRFB	20	2	-	2	-	-	-
P2301 City-Wide Asphalt Overlay	-	23	-	-	-	-	-
P2315 2023 Misc. Sidewalk Repair	5	9	-	-	-	-	-
P2214 Systemic Safety Street Lighting	-	-	-	-	-	-	556
Totals	32,250	160	1,460	2	7	8,100	710

2024 Projects

- 2024 City-Wide Asphalt Overlay/ADA Improvements Project
  - Awarded TIB Complete Street Grant of $328K
  - Piggy-backed ADA ramp improvements project onto annual overlay contract. Upgrade of 49 ADA ramps.
  - Canal Drive (Kellogg to Edison)
  - W. 10th Ave. (SR-395 to Quincy Place)
  - W. Grandridge Blvd. (Center Parkway to Gage)
  - Clearwater Ave. (Steptoe to Columbia Center Blvd.)
  - Creekstone (W. 20th Ave. to Irving)
- Pedestrian Safety Improvements
  - Awarded TIB Complete Streets Grant of $205K
  - Improve 2 pedestrian crossings with RRFB flashing beacons; one at Olympia/36th Ave. and the second one at Clearwater/Johnson.
- 2024 Misc. Sidewalk Project – Annual Program
  - Identified over 365 LF of sidewalk and 4 ADA ramps for replacement

Questions?

Council Agenda Coversheet	Item Number:	4.g.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Boards and Commissions			
	Subject:	Boards & Commissions: Lodging Tax Advisory Committee (LTAC) Appointment for a Term Expiring August 31, 2025			
	Department:	Executive Department			

Recommendation

Staff recommends appointing Mike Brown to serve as a voting member of the Lodging Tax Advisory Committee with a term expiring August 31, 2025.

Motion for Consideration

Motion to appoint Mike Brown to serve as a voting member of the Lodging Tax Advisory Committee with a term expiring August 31, 2025.

Summary

State law, RCW 67.28.1817, mandates the formation of a Lodging Tax Advisory Committee (LTAC) in Kennewick. Presently, this Committee is not outlined in the Kennewick Municipal Code, and the usual recruitment process via the interview committee does not apply to this governing body. In accordance with state law, the five voting members are selected based on these mandatory categories:

Category A: One councilmember (who serves as the committee Chair)
Category B: Two members from recipients of LTAC funds (VenuWorks and Visit-Tri Cities)
Category C: Two members from businesses that generate the tax (Hotels)

Typically, the City's representative on the Tourism Promotion Area (TPA) Board fills the positions under category C. In April, Mike Brown was appointed by the City Council to the TPA but his appointment to LTAC was inadvertently overlooked. Thus, it is recommended by staff, in line with past practices, for the Council to appoint Mr. Brown to LTAC until August 31, 2025.

In future years, the City Clerk's Office will bring forward the TPA and LTAC commission appointments simultaneously to improve efficiency and prevent oversights.

Alternatives

No alternatives have been identified.

Fiscal Impact

None.

Attachments:
None

Council Agenda Coversheet	Item Number:	4.h.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	Contract: Management Services Contract with Historic Downtown Kennewick Partnership (HDKP)			
	Department:	Executive Department			

Recommendation

Staff recommends City Council authorize the City Manager to sign the Management Services Contract between City of Kennewick and the Historic Kennewick Partnership.

Motion for Consideration

Motion to authorize the City Manager to sign the Management Services Contract with Historic Downtown Kennewick Partnership.

Summary

Agreement between City of Kennewick and Historic Downtown Kennewick Partnership (HDKP) addressing which entity will maintain public spaces in downtown Kennewick. Minor changes were made from the previous Management Services Contract to more closely align with the Flag Plaza Lease agreement and better clarify the responsible party for each element addressed in the contract. The updated Management Services Contract will be effective until December 31st, 2029.

Alternatives

None recommended

Fiscal Impact

None

Attachments:

1. Agreement

HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP
AND
CITY OF KENNEWICK
MANAGEMENT SERVICES CONTRACT

This Amendment is entered into on this _____day of _____, 2024, by and between the City of Kennewick, hereinafter referred to as "City," a political subdivision of the State of Washington, and the Historic Downtown Kennewick Partnership, a Washington State non-profit organization, hereinafter referred to as "Partnership." The City and Partnership are individually referred to as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, the Parties have previously entered in a Management Services Contract effective through December 31st, 2024; and

WHEREAS, the Parties are entering into a Lease agreement for the City property located at use and maintenance of those improvements are in the best interest of the public and the businesses located within the neighborhood; **NOW, THEREFORE,**

IN CONSIDERATION of the covenants and agreements herein contained and the terms and conditions thereof, the parties agree as follows:

SECTION 1. TERMS AND CONDITIONS

1.1 Term. The term of this Agreement shall be until December 31st, 2029, commencing on its date of execution by both parties. The Agreement may be automatically renewed in five-year increments, provided the Partnership has complied with all the provisions of this Agreement, under the same terms and conditions, by giving notice of its intentions to the City at least ninety (90) days prior to the expiration of this Agreement. Either party to the Agreement may terminate its participation in this contract by providing the other party six (6) months advance notice prior to the renewal date.

The Maintenance Agreement executed on April 1, 2019, is hereby repealed and replaced in full by this Agreement.

1.2 Performance. Timely and full performance of all terms and conditions of this Agreement is made the essence hereof. In the event either party fails to keep or perform any terms or conditions required herein to be kept or performed by it, the aggrieved party shall have the right to promptly notify the other party of such failure and request that the party take immediate action to correct such failure.

1.3 Amendment. This Agreement shall be amended when areas of improvement are expanded. It is understood that maintenance of expansion areas shall be subject to approval by both parties to this Agreement and past practice does not constitute approval.

SECTION 2. RESPONSIBILITIES OF THE CITY

2.1 Parks-Irrigation. The City shall maintain irrigation to trees and planters within the rights-of- way of the neighborhood and shall be responsible for the associated costs of water.

2.2 Public Works- Streetlights. Streetlights within the rights-of-way, standard and decorative, are the City's responsibility. Flyers, advertisements, etc. shall not be permitted on the poles. Standard lights shall be upgraded to decorative lights at the City's discretion. Except that merchants, through the Partnership may request to upgrade lights at their own expense. The Partnership shall be responsible for the capital cost, placement and maintenance of banners and banner arms on decorative streetlights. Lighting levels, safety and budget shall determine if and when lights are upgraded.

2.3 Parks- Planters. The City shall maintain existing brick planters within the rights-of-way. Except that adjacent merchants and/or the Partnership may supplement the plantings within the planters with prior City approval. Where approval has been granted said merchant or the Partnership shall maintain the additional plantings. The City may remove supplemental plantings that are not maintained to an acceptable level, with 30 days' notice given.

2.4 Public Works- Striping/Sweeping/Snow. Paint striping, street sweeping and snow removal shall be performed as programmed by the City of Kennewick Public Works Department for City arterials. Parking lots on City-owned property and within the street rights-of-way shall be striped and swept or have snow removed when the City determines that it is needed and at the City's discretion before and after large events. The Partnership, at its expense, shall be allowed to remove snow from the Avenue Square parking area if the City determines it cannot remove it in a timely manner as determined by the Partnership.

2.5 Parks- Trees. Street trees shall be the responsibility of the City. The trees shall be maintained at the level determined by the City. Trimming or limbing any trees without the City's express written approval may result in misdemeanor charges. The City shall be responsible for tree grates and, at a minimum of one time per year, shall remove debris from the tree grate well.

SECTION 3. RESPONSIBLITIES OF THE PARTNERSHIP

3.1 Electrical Circuit to Street Trees. The Partnership shall be responsible for utility fees and maintenance of the electrical circuit.

3.2 Street Tree Lighting. When the Partnership elects to install strands of lights on street tress they shall be responsible for the installation, maintenance, and incremental loosening of strands of lights wrapped upon street trees. Should a tree become damaged by strands of lights not being loosened on a regular basis the Partnership shall be responsible for rectifying the

damage or replacing the street tree at its own expense.

3.3 Sidewalks. Sweeping, cleaning, weed control, incidental leaf collection and removal, snow/ice removal, and repairs to both the concrete sidewalk and brick pavers are the responsibility of the adjacent property owner in accordance with KMC 5.56.360.

3.4 Landscape Maintenance. The Partnership is responsible for all landscaping beyond trees that are installed within Avenue Square/Clock Tower Plaza such as mowing, edging, fertilizing and weed control. The Partnership is responsible for architectural features incorporated within the Plazas including clocks, fountains, flags and poles. The Plazas are public facilities, and as such are subject to all rules and regulations that apply to public outdoor facilities.

3.5 Public Restroom. The Partnership is responsible for all maintenance and upkeep of the Public Restrooms located at Avenue Square. The City shall winterize the bathroom and make mechanical repairs as needed, provided the partnership has performed due diligence by securing and maintaining the building on a regular and consistent basis. Should damage occur through neglect of the partnership's responsibility, the partnership shall pay for such repairs. The City's assistance will include plumbing, mechanical and door mechanism repairs. All electrical work shall be paid by the Partnership.

3.6 Storage Areas. The Partnership is responsible for safely securing indoor and outdoor storage areas, including behind Avenue Square restroom, that are owned by the City but utilized by the Partnership. Safely securing said premises shall include preventing the accumulation of fire or public nuisance hazards, and locking the areas from entrance by unauthorized personnel.

SECTION 4. GENERAL RESPONSIBILITIES

4.1 Waste Receptacles and Benches. If funding allows, at the request of a merchant, the City may provide and install waste receptacles and benches. New waste receptacles and benches shall be in accordance with City of Kennewick Standard Specifications and the design standards for street improvements in the Partnership neighborhood. Locations shall be by City approval, starting with one per block. The requesting merchant shall sign an agreement to be responsible for the maintenance and disposal of the waste collected in the receptacle, along with reasonable upkeep of the bench. Lack of maintenance may result in removal of the waste receptacle and bench. The merchant will also be responsible for the replacement, if required, of said amenities. If the merchant does not wish to replace when needed, the amenities shall be removed and the agreement shall end. Exception shall be waste receptacles and benches that may be placed and maintained by the transit authority at bus stops. If funding does not allow, merchants may request to install receptacles and benches at their own expense. Approval shall depend on the number of receptacles/benches within that area and pedestrian and safety concerns.

4.2 Artwork. Artwork introduced within the street rights-of-way and/or Plazas must acquire appropriate approval and permits. The Partnership is responsible for all liability and maintenance of the artwork, except that the City of Kennewick may accept and assume all liability and maintenance of certain artwork.

4.3 Special Event Permitting. Events involving street rights-of-way and/or public areas must acquire appropriate permits. The Partnership is responsible for traffic controls, liability, and clean-up of public areas and streets during and after all Partnership sponsored events. The City shall assist the partnership in the replacement of flag pole rope, as identified and purchased by the partnership.

4.4 Management Services Contact. The Parks, Recreation & Facilities Director of the City of Kennewick or his/her designated representative, shall be the maintenance services contact that shall act as the agent of the City under this Agreement.

4.5 Communication. Any notice of communication from one party to the other shall be mailed, postage pre-paid, addressed to the City Manager of the City of Kennewick, P. O. Box 6108, Kennewick, WA 99336, or to the Historic Downtown Kennewick Partnership, P. O. Box 6552, Kennewick, WA 99336, or such other address as the parties may establish by written notice to each other.

DATED this _____ day of _____, 2024.

HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP

_____
Jasmine Howell, President

CITY OF KENNEWICK

_____
Erin Erdman, City Manager

Attest:

_____
Krystal Townsend, City Clerk

Approved as to Form:

_____
Laurencio Sanguino, City Attorney

Council Agenda Coversheet	Item Number:	4.i.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	Contract: Lease Agreement with Historic Downtown Kennewick Partnership (HDKP)			
	Department:	Executive Department			

Recommendation

Staff recommends City Council to authorize the City Manager to sign the lease agreement between the City of Kennewick and the Historic Downtown Kennewick for Avenue Square (Flag Plaza).

Motion for Consideration

Motion to authorize the City Manager to sign the lease agreement between the City of Kennewick and Historic Downtown Kennewick Partnership for Avenue Square (Flag Plaza).

Summary

Agreement between City of Kennewick and Historic Downtown Kennewick Partnership (HDKP) addressing terms for the usage of the property located at 204 W. Kennewick Avenue. Changes were made from the previous Lease Agreement to align with the Management Services Contract for downtown Kennewick and to extend the lease term to ten years, commencing in August 2034.

The extended lease term will allow the HDKP to secure grant funding for electrical infrastructure upgrades to accommodate additional programming of the space.

Alternatives

None recommended

Fiscal Impact

None

Attachments:

1. Agreement

LEASE AGREEMENT BETWEEN
THE CITY OF KENNEWICK AND
HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP

This Agreement is made and entered into as of this _____ day of _____, 2024, by and between the CITY OF KENNEWICK, hereinafter referred to as "City," a political subdivision of the State of Washington, and the HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP, a Washington State non-profit organization, hereinafter referred to as "Lessee."

WITNESSETH:

WHEREAS, the City of Kennewick owns certain real property located on the Northwest corner of the intersection of N Benton Street and W Kennewick Avenue (Parcel: 1-0189-102-0003-031) and known as 204 W Kennewick Avenue, as shown in Exhibit I; and

WHEREAS, the Lessee has requested the ability to utilize, manage, and maintain approximately one third (0.3587) acres, as show in Exhibit I and Exhibit II; and

WHEREAS, the Lessee desires to retain the exclusive right to operate and maintain the land, as shown in Exhibit II and Exhibit III, in support of economic development, downtown vibrancy, and tourism; and

WHEREAS, the use and maintenance of the land by the Lessee will add to the public interest and enjoyment of said area by the general public,

NOW, THEREFORE, in consideration of the covenants and agreements herein contained and the terms and conditions thereof, the parties agree as follows:

SECTION 1. PROPERTY DESCRIPTION

1.1 The City grants to the Lessee the full and exclusive rights to use, possession, and control of the following described property, as shown on Exhibit I, hereinafter after "the grounds" situated in Kennewick, Benton County, Washington, to wit:

Parcel 1-0189-102-0003-031, known as 204 W Kennewick Avenue, First Addition to Kennewick, Block 3, Lots 25, 26, 27, 28, and 29, Section 1, Township 8, Range 29

1.2 The leased property, to be known as Avenue Square, includes the restrooms, flag podium, fountain, sign kiosk, water/pet fountain, and planters as shown in Exhibit 2. The leased property excludes the sidewalks, street trees, and irrigation in City of Kennewick right of way.

SECTION 2. TERMS, RENEWAL AND TERMINATION

2.1 The Lessee agrees that hereafter, and during the entire term of this Lease, it will keep and maintain the grounds, to be known as Avenue Square, in a suitable and proper condition for serving as a community gathering space for such activities as a farmers market, outdoor dining, events, and activities that support the Commercial Business District and South Columbia Creative District. The above-described property shall be open at all times to the general public for participation, subject to such attendance regulations that shall be made by the Lessee.

2.2 The title to said real property and appurtenances shall be and remain in the City at all times, and the Lessee now agrees that it will fully protect said property against lien claims of every kind and character.

2.3 In return for the use of the grounds detailed in Section 1, and as consideration for this Agreement, the Lessee agrees to pay the City one dollar ($1.00) per year in nominal consideration of this Agreement and also agrees to organize, promote, operate, and maintain the grounds for community use, to ensure public utilization of the area to the fullest extent possible. Use of the grounds shall benefit the City's Economic Development vision for the Downtown area, attract the public to the area through promotional community events to benefit local small businesses within the Downtown area, benefit the public by enhancing the vibrancy and enjoyment of the Downtown area, and relieve City maintenance expenses through the provisions outlined in Section 2.7.

2.4 The grounds, including future improvements and activities, shall be in accordance with the Downtown Development Plan. Any improvements proposed by the Lessee are subject to the written approval of the City. Plans for improvements will be submitted to the City, who will approve or reject within sixty (60) days. If any improvements are rejected, the reason for the rejection will be set forth so that corrections can be made by the Lessee and the proposed improvements may be resubmitted for approval.

2.5 The City will refer any public inquiries for use of the grounds to the contact designated by the Lessee. The Lessee reserves the right to rent the grounds to the public in accordance with Section 2.9 of this Agreement. The Lessee should notify the City at least 30 days in advance of any changes to its use policy so that City staff can provide updated and accurate information to the public.

2.6 This Agreement shall be for a term of ten (10) years commencing the first day of November 2024 and terminating the last day of August 2034. This Lease Agreement may be renewed in five (5) year increments upon the mutual agreement of both parties.

2.7 The Lessee shall devote their time and efforts as necessary to maintain the grounds in a safe, neat, and orderly condition and shall make any repairs that become necessary due to normal wear and tear arising from community use of the grounds and appurtenances. The Lessee shall maintain the area to the same level as adjacent City facilities and grounds.

Maintenance and management activities to be provided at the Lessee's expense shall include, but not be limited to, the following:

A. General maintenance of the public restrooms.
B. Repair and upkeep of all surfaces, structure(s) and signage, including mechanical operations of grounds and brick pavers.
C. Upkeep of landscaping including planters, rock, vegetation, trees, weed control, etc. within the boundaries of the grounds.
D. Upkeep of architectural features incorporated within the grounds including fountains, flags, sign kiosks, and poles.
E. Sweeping, cleaning, weed control, incidental leaf collection and removal, and snow/ice removal of the adjacent sidewalks and brick pavers.
F. Irrigation repairs, modifications, and improvements in accordance with Section 2.8 of this Agreement.
G. Lighting repairs for the grounds.

H. Exterior dumpster and/or trash receptacles on the grounds.
I. Snow and ice removal/mitigation on the grounds.
J. Key distribution.
K. Grounds security.
L. Standard insurance in accordance with Section 3.7 of this Agreement.
M. All rental management including setting, collecting, and retaining fees, if desired, in accordance with Section 2.9 of this Agreement.

The City will continue to support the public restrooms by performing winterization services and mechanical repairs (i.e. plumbing) at the current level of maintenance servicing.

2.8 Existing irrigation within the grounds, which is a component of the irrigation system for City right of way outside of the grounds, shall be maintained by the City. Improvements, modifications, or repairs to the system as a direct result of damage from events held by or through the Lessee will be charged by the City to the Lessee at direct cost, to include fully burdened labor (wages plus benefits) and actual materials cost. Improvements to the system shall be submitted to the City in accordance with Section 2.4. Modifications to the system to accommodate a one-time event shall be submitted to the City in writing a minimum of ten (10) working days in advance of event for review. Current fully burdened labor rates are subject to change annually based on labor contract.

2.9 Any Grounds Use Fees collected throughout a calendar year shall be used exclusively for the development, marketing, and operation of the grounds or the Downtown Development Plan. A copy of the Downtown Development Plan is included as Exhibit IV of the Agreement. The Lessee shall be responsible for retaining all financial records.

2.10 The Lessee reserves the right to cancel and terminate this Agreement by providing notice in writing to the City of Kennewick one hundred twenty (120) days in advance of actual termination. The City reserves the right to terminate this Agreement by providing notice in writing to the Lessee one hundred twenty (120) days in advance of actual termination. Any improvements not removed shall be and will become the property of the City, without compensation of any kind to the Lessee.

3.1 **SECTION 3. STANDARD CONDITIONS Anti-Discrimination**. The Lessee shall not discriminate against any person or persons because of race, religion, color, disability, sex, sexual orientation, gender identity, national origin, or any other protected class status in the conduct of its operation hereunder.

3.2 **Assignment**. The Lessee shall not assign this Agreement or any portion thereof without the written consent of the City having first been obtained.

3.3 **Contracting Officer**. The Parks, Recreation, and Facilities Director for the City of Kennewick or their designated representative shall be the contracting officer who shall act as the agent of the City under this Agreement.

3.4 **Event Schedule**. Events shall be scheduled through the Lessee's organization.

3.5 **Emergency Services**. City of Kennewick Police and Fire Departments provide service per standard operations.

3.6 **Indemnification/Hold Harmless**. The City shall not be liable for any damage or injury of whatever nature to any person or property occurring on the premises subject to this Agreement as a result of any activities of the Lessee or its use of the premises during the term thereof. Lessee shall defend, indemnify, and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Lessee's use of the licensed area as defined by Section 1 of this Agreement, or from any activity, work or thing done, permitted, or suffered by Lessee in or about the licensed area, except only such injury or damage as shall have been occasioned by the sole negligence of the City.

Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Lessee and the City, its officers, officials, employees, and volunteers, the Lessee's liability hereunder shall be only to the extent of the Lessee's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Lessee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

3.7 **Insurance**. Lessee shall secure and maintain Commercial General Liability insurance in an amount not less than one million dollars ($1,000,000) each occurrence and two million dollars ($2,000,000) general aggregate. The City of Kennewick must be named as an additional insured on Lessee's policy with coverage at least as broad as ISO endorsement form Additional Insured Managers or Lessors of Premises, CG 20 11, or an endorsement providing at least as broad coverage. General Liability insurance shall include coverage for participant liability with limits of not less than $1,000,000 per occurrence. Lessee shall provide proof of coverage in the form of a certificate of an insurance and amendatory endorsements thirty (30) days prior to the commencement of the Agreement and annually thereafter.

The insurance policy shall contain, or be endorsed to contain that Lessee's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of Lessee's insurance and shall not contribute with it.

If Lessee maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Lessee, irrespective of whether such limits maintained by Lessee are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Lessee.

3.8 **Laws, Licenses and Permits**. The Lessee shall comply with all Federal, State and City laws and regulations with regard to construction, licenses or permits to do business, and all other matters. The Lessee shall further comply with standards and recommendations of the State and local health departments in all matters concerning health and sanitation.

3.9 **Security, Parking, Crowd and Traffic Control**. Lessee shall comply with all City regulations in this regard, when applicable.

3.10 **Taxes**. All sales taxes, admission taxes and other applicable taxes will be coded to the City of Kennewick, Local Code 0302. The Lessee shall pay all taxes, assessments, liens and license fees levied, assessed, or imposed by any authority having the direct or indirect power to tax or assess such liens, by reason of the Lessee's use of the premises, including leasehold excise tax at 12.84% of the fair market value of the property in accordance with RCW 82.29A and all taxes on the Lessee's personal property located on the premises.

3.11 **Temporary Buildings/Structures**. Lessee shall comply with all City regulations in this regard, when applicable.

3.12 **Termination**. All dates specified within this Agreement shall be strictly observed. All terms, conditions and provisions of this Agreement are specifically conditioned upon all plans, reports, agreements, sub-agreements and approvals being obtained and provided as set forth in this Agreement. The failure of the Lessee to obtain or provide any of the plans, reports, agreements, sub-agreements or approvals required by this Agreement shall constitute full and adequate cause for the City to immediately terminate this Agreement subject to the notice and cure provisions of the following paragraph.

Timely and full performance of all terms and conditions of this Agreement is made the essence hereof. In the event the Lessee fails to keep or perform any terms or conditions required herein to be kept or performed by it, the City shall have the right to promptly notify the Lessee of such failure and request that the Lessee take immediate action to correct such failure. If the Lessee fails to take the appropriate corrective action within a mutually agreed period of time, the City may, at its option, take such action as is reasonably necessary to correct the failure and charge the cost thereof to the Lessee or declare this Agreement forfeited and assume possession of the premises.

3.13 **Utilities**. The Lessee shall, at its own expense, furnish and pay for its own heat, gas, lights, power and all other utilities without cost to the City.

3.14 **Amendment and Modifications**. This Agreement may not be altered, amended, changed, waived, terminated or modified in any respect or particular unless the same shall be in writing signed by both parties.

3.15 **Governing Law**. This Lease shall be construed in accordance with and governed by the laws of the State of Washington.

3.16 **Dispute Resolution.** In the event of any dispute arising concerning an allegation of breach, interpretation, and/or enforcement of this Agreement, the Parties shall first meet in a good faith effort to resolve such dispute. In the event such dispute is not resolved by agreement of the Parties, individually or by mediation, the dispute shall be resolved by binding arbitration pursuant to RCW 7.04A with the substantially prevailing party being awarded its reasonable attorney fees and costs as an additional award with all parties waiving a jury trial in the event of a De Novo review.

SECTION 4. SPECIAL CONDITIONS

4.1 The Lessee shall not allow to be sold, used or brought upon said premises intoxicating or alcoholic beverages without proper permits as required by the Washington State Liquor and Cannabis Board.

4.2 The Lessee shall not permit any gambling at any time upon said premises and shall not permit improper or immoral conduct on the part of its officers or members and shall not permit hawking or any other noise or disturbance designed to attract attention or to solicit trade.

4.3 The Lessee shall not engage in any ground disturbing activity, remodel, construct or erect any structure or building on said property without first having the program of construction including plans and specifications approved by the City.

4.4 The City will notify the Lessee of unusual scheduled maintenance and/or construction activities at the perimeter of the grounds.

4.5 All development within the grounds including all buildings, fixtures and other improvements, which cannot be removed without damaging or disrupting the premises, is to become a permanent part of the grounds at the termination of this Agreement. All personal property of the Lessee must be removed within thirty (30) days of any termination.

4.6 The Lessee shall, prior to January 31st of each year, submit to the City an annual report with statistical data detailing activities held within the grounds. With the report will be submitted a proposal for improvement(s), if any, of the grounds for the coming year.

4.7 Lesse shall set an annual meeting with the City to discuss upcoming projects, maintenance concerns and any other significant items pertaining to the leased area.

4.8 Any notice of communication from one party to the other shall be mailed postage pre-paid, addressed to: Parks, Recreation, and Facilities Director, City of Kennewick, P.O. Box 6108, Kennewick, WA 99336; and the Executive Director, Historic Downtown Kennewick Partnership, P.O. Box 6552, Kennewick, WA 99336, or such other address as the parties may establish by written notice to each other.

DATED this _____ day of _____, 2024

HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP

By: _____
Jasmin Howell, President
Date: 10/4/2024

CITY OF KENNEWICK

By: _____
Erin Erdman, City Manager
Date: _____

APPROVED AS TO FORM:

By: _____
Laurencio Sanguino, City Attorney
Date: _____

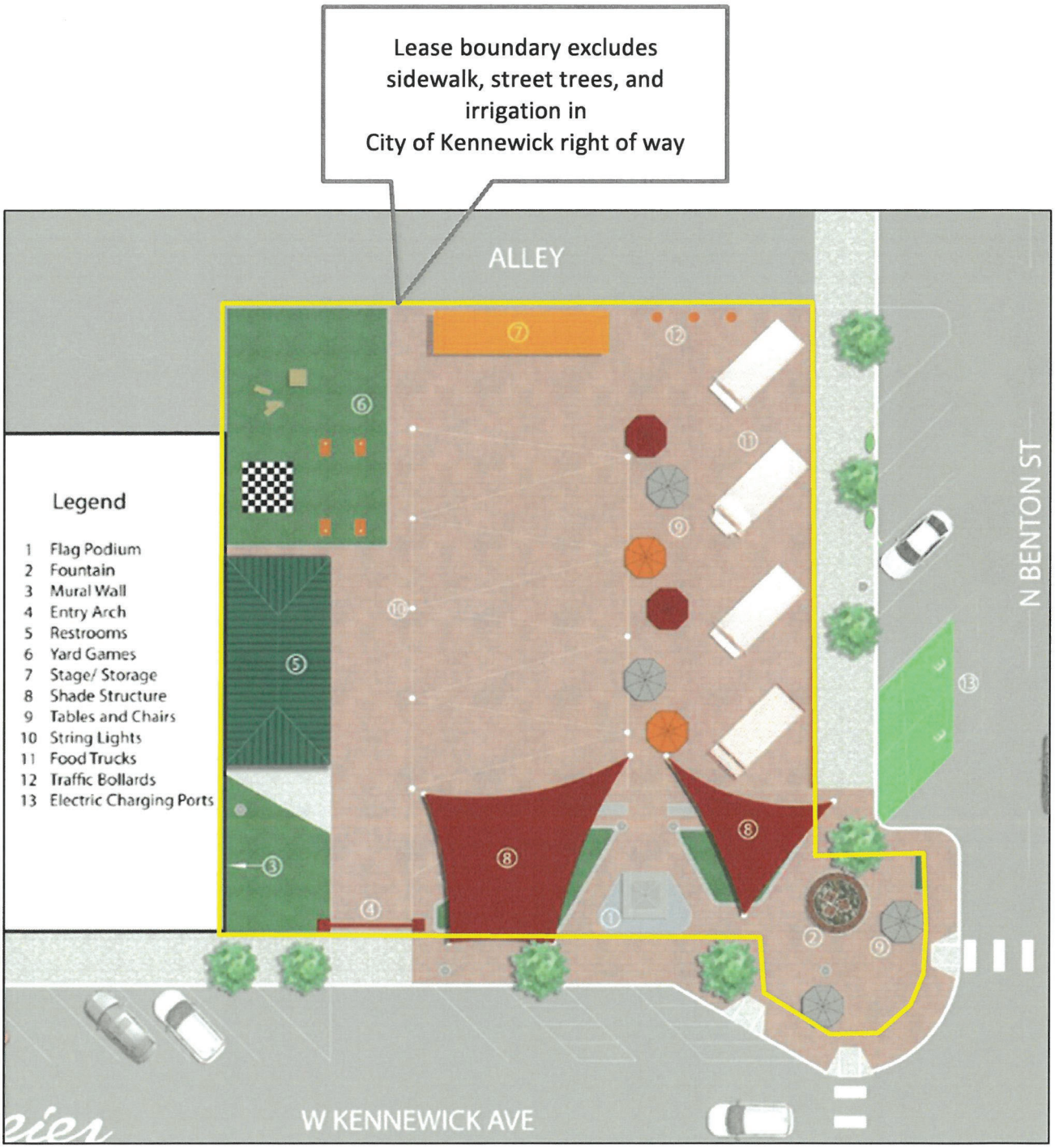
ATTEST:

By: _____
Krystal Townsend, City Clerk
Date: _____

Exhibit I
Site Map

204 W Kennewick Avenue
Parcel: 1-0189-102-0003-031

Exhibit II
Avenue Square Plan



HISTORIC DOWNTOWN KENNEWICK PARTNERSHIP
PO Box 6552 Kennewick, WA 99336
partnership@historickennewick.org
509-582-7221

February 25, 2021
Approved by HDKP Board of Directors February 22, 2021

RE: Statement of HDKP's Downtown Development Plan

The Historic Downtown Kennewick Partnership (HDKP) is an accredited Main Street Program with both the Washington State Main Street and National Main Street Center programs. As the boots-on-the-ground advocate for small and local businesses in downtown Kennewick and in our community, HDKP is at the intersection of deep concern for both our businesses and our community. We are a volunteer-driven 501(c)3 nonprofit corporation aspiring to reflect our diverse community. Our mission is to act as a catalyst for an inclusive and vibrant downtown destination that encourages economic and creative opportunities while honoring our rich history to support a dynamic future.

HDKP currently has a maintenance agreement with the City of Kennewick for the restrooms located at 204 W. Kennewick Ave along with the adjoining Flag Plaza (public parking lot). This public space is the cornerstone of our **Downtown Development Plan** and our goal is to activate this space for safe gathering, expanded commerce opportunities, and flexibility to host other organizations to produce events and attractions in this space. This would require a lease agreement between HDKP and the City of Kennewick that would authorize our organization to operate within this space for the betterment of downtown Kennewick and with any revenue generated by operating this space to be used to support our mission.

Our Downtown Development Plan is focused on:

- ➔ ***Building a clean, safe & healthy, welcoming environment to ensure business success and a thriving downtown.***
  - ◆ Activating Public Spaces to improve the quality of life in our community through fostering public life, exchange of goods, culture, and knowledge in places like Flag Plaza, Sidewalks, and Alleys. Public Activation entails:
    - Electrical infrastructure upgrades to create spaces for semi-permanent Food Trucks, charging stations for electronic vehicles, increased lighting on sidewalks and in Flag Plaza, and increased capacity to illuminate downtown during the holiday season.
    - Adding more amenities like benches, trashcans, and bike parking.

- Redevelopment of Kennewick Ave and First Streets to encourage a variety of transportation options, including walking and bicycling. Additionally, creating a traffic flow more conducive to capture business downtown.
- Supporting connectivity to the Waterfront and Columbia Gardens via the Washington Street Corridor through public art at the bus stop and leveraging our existing outlet infrastructure along the lampposts on Washington Street.

➔ ***Produce a brand identity that improves the community's perception of downtown, making them aware of all that it offers, while also intentionally communicating our value to downtown stakeholders.***

- Beautification initiatives through Hanging Plant Baskets, Murals, and Tree Replacement, and supporting sidewalk and facade improvements.
- Wayfinding signage.

➔ ***Through Economic Development, leverage existing community partnerships to support a diverse downtown economy, including current and future businesses.***

- Applying for and Administering the Creative District (Offical Name TBD) that includes Historic Downtown Kennewick, Keewaydin Park, Columbia Gardens, and Clover Island.
- Increasing the reporting boundaries of the Main Street District.

Council Agenda Coversheet	Item Number:	4.j.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Resolution			
	Subject:	Resolution 24-XX: Authorized Signatories			
	Department:	Finance			
	Resolution #:	24-XX			

Recommendation

Staff recommends that Council adopt a resolution removing Dan Legard and maintaining Jessica Platt and Rick Stoddard as signatories for executing financial transactions for the City of Kennewick.

Motion for Consideration

Motion to adopt the resolution as presented.

Summary

The resignation of Deputy City Manager Dan Legard requires an update of the City's designated signatories for City accounts at authorized places of deposit. The resolution presented for approval repeals Resolution 24-10 and removes Dan Legard as authorized signatories for the City with regard to banking transactions and maintains the authority for Jessica Platt, Finance Director, and Rick Stoddard, Accounting Supervisor to sign City checks and conduct other banking and investment transactions for the City.

Alternatives

None recommended.

Fiscal Impact

None.

Attachments:

1. Resolution
2. Resolution - Red Line

CITY OF KENNEWICK
RESOLUTION NO. 24-_____

A RESOLUTION AUTHORIZING JESSICA PLATT, AND RICK STODDARD, TO SIGN CITY CHECKS AT THE CITY OF KENNEWICK'S AUTHORIZED PLACES OF DEPOSIT AND REPEALING RESOLUTION NO. 24-10

WHEREAS, with the resignation of Dan Legard, Deputy City Manager, it is necessary to remove him as an authorized signatory of City checks; and

WHEREAS, Rick Stoddard is the City's Accounting Supervisor and will remain as an authorized signatory for the City; and

WHEREAS, Jessica Platt was recently promoted to City of Kennewick Finance Director and will remain as an authorized signatory for the City; and

WHEREAS, authorized signatories are necessary for executing financial transactions of the City; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that Jessica Platt, Finance Director; and Rick Stoddard, Accounting Supervisor, be, and the same hereby are, authorized to sign City checks and other banking and investment transactions at the City of Kennewick's authorized places of deposit, in their respective capacities above-named, for the City of Kennewick; and

BE IT FURTHER RESOLVED that this Resolution will be in full force and effect on October 16, 2024; and

BE IT FURTHER RESOLVED that Resolution No. 24-10, be, and the same hereby is, repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of October 2024, and signed in authentication of its passage this 15th day of October 2024.

Attest:

KRYSTAL TOWNSEND, City Clerk

Approved as to Form:

LISA BEATON, City Attorney

GRETL J. CRAWFORD, Mayor

RESOLUTION NO. 24-_____ filed and recorded in the office of the City Clerk of the City of Kennewick Washington, this 16th day of October 2024

KRYSTAL TOWNSEND, City Clerk

CITY OF KENNEWICK
RESOLUTION NO. 24-_____

A RESOLUTION AUTHORIZING ~~DAN LEGARD,~~ JESSICA PLATT, AND RICK STODDARD, TO SIGN CITY CHECKS AT THE CITY OF KENNEWICK'S AUTHORIZED PLACES OF DEPOSIT AND REPEALING RESOLUTION NO. 24-~~06~~10

WHEREAS, with the resignation ~~retirements~~ of ~~Michele Hamada~~Dan Legard, Deputy City Manager, ~~Interim Accounting Manager, and Meg Coleman, Accountant II,~~ it is necessary to remove ~~both~~ him as an authorized signatory~~ies~~ of City checks; and

WHEREAS, ~~Jessica Platt and~~ Rick Stoddard ~~have recently been hired as the~~ is the City's ~~Deputy Finance Director and~~ Accounting Supervisor and will remain as an authorized signatory for the City; and~~, respectively; and~~

WHEREAS, ~~Dan Legard~~ Jessica Platt was recently promoted to City of Kennewick Finance Director~~is currently the City of Kennewick's Finance Director~~ and will remain as an authorized signatory for the City; and

WHEREAS, authorized signatories are necessary for executing financial transactions of the City; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that ~~Dan Legard~~Jessica Platt, Finance Director; ~~Jessica Platt, Deputy Finance Director;~~ and Rick Stoddard, Accounting Supervisor, be, and the same hereby are, authorized to sign City checks and other banking and investment transactions at the City of Kennewick's authorized places of deposit, in their respective capacities above-named, for the City of Kennewick; and

BE IT FURTHER RESOLVED that this Resolution will be in full force and effect on ~~July 16~~October 16, 2024; and

BE IT FURTHER RESOLVED that Resolution No. 24-~~06~~10, be, and the same hereby is, repealed.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this ~~16th~~-15th day of ~~July~~October~~,~~ 2024, and signed in authentication of its passage this ~~16th~~-15th day of ~~July,~~ October 2024.

Attest: _____
GRETL J. CRAWFORD, Mayor

RESOLUTION NO. 24-_____ filed and recorded in the office of the City Clerk of the City of Kennewick Washington, this ~~17th~~ 16th day of ~~July,~~ October 2024

_____
KRYSTAL TOWNSEND, City Clerk

Approved as to Form:

LISA BEATON, City Attorney	KRYSTAL TOWNSEND, City Clerk

Council Agenda Coversheet	Item Number:	4.k.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	Agreement: 2024 Byrne JAG Interlocal Agreement			
	Department:	Police Department			

Recommendation

Council approve the 2024 Justice Assistance Grant (JAG) Interlocal Agreement and authorize the City Manager the interlocal agreement.

Motion for Consideration

Motion to authorize the Mayor to sign the Interlocal Agreement with Benton County and the City of Richland for the 2024 Edward Byrne Justice Assistance Grant (JAG) Program Award.

Summary

The Kennewick Police Department is applying for the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) funding from the Bureau of Justice Assistance. If received, this grant will be shared with Benton County and the City of Richland as the City of Kennewick is certified disparate. The City of Kennewick will be the fiscal agent for this grant, ensuring all draw downs and expenditures are tracked separately from other funding. The City of Kennewick will also ensure reporting requirements are met.

The 2024 total JAG award to the City of Kennewick, City of Richland, and Benton County is $41,304 and will be divided as follows: City of Kennewick $24,782; City of Richland $10,326 and Benton County $6,196, as we are certified disparate, therefore requiring one application for the shared award.

The City of Kennewick Police Department intends to use the funds from this award to subscribe to Genasys Connect for daily real-time secure communication, collaboration and emergency preparation efforts.

Alternatives

None

Fiscal Impact

Provides funding for the City of Kennewick Police Department to subscribe to Genasys Connect for daily real-time secure communication, collaboration and emergency preparation efforts.

Attachments:

1. Agreement

THE STATE OF WASHINGTON
COUNTY OF BENTON **KNOW ALL BY THESE PRESENT**

INTERLOCAL AGREEMENT BETWEEN THE CITY OF KENNEWICK, WA; THE CITY OF RICHLAND, WA; AND THE COUNTY OF BENTON, WA

2024 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD

This Agreement is made and entered into this 22nd of October, 2024 (hereinafter referred to as the Effective Date), by and between the County of Benton, acting by and through its governing body, the Benton County Commissioners (hereinafter referred to as COUNTY) and the City of Kennewick, acting by and through its governing body, the Kennewick City Council (hereinafter referred to as KENNEWICK), and the City of Richland, acting by and through its governing body, the Richland City Council (hereinafter referred to as RICHLAND), all three situated in Benton County, State of Washington, witnesseth:

WHEREAS, this Agreement is made under the authority of Revised Code of Washington (RCW) 39.34; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of all parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this Agreement; and

WHEREAS, the total award to KENNEWICK, RICHLAND and COUNTY is forty-one thousand three hundred four dollars ($41,304.00), which will be shared between KENNEWICK, RICHLAND, and COUNTY, as they are certified as disparate, therefore requiring one application and award to be shared between all three jurisdictions; and

WHEREAS, KENNEWICK, RICHLAND and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW, THEREFORE, KENNEWICK, RICHLAND and COUNTY agree as follows:

Section 1. The purpose of this Agreement is to identify KENNEWICK as the fiscal agent for this grant as only one jurisdiction can make application for the funds. KENNEWICK agrees to pay RICHLAND a total of ten thousand three hundred twenty-six dollars

($10,326) and COUNTY a total of six thousand one hundred ninety-six dollars ($6,196) of JAG funds from the 2024 award.

Section 2. COUNTY agrees to use six thousand one hundred ninety-six dollars ($6,196) for ballistic helmets and secure storage in marked patrol vehicles.

Section 3. RICHLAND agrees to use ten thousand three hundred twenty-six dollars ($10,326) for radios for the High School Resource Officers.

Section 4. KENNEWICK agrees to use twenty-four thousand seven hundred eighty-two dollars ($24,782) to subscribe to Genasys CONNECT for daily real-time, secure communication, collaboration and emergency preparation efforts.

Section 5. RICHLAND and COUNTY agree to submit timely quarterly reports to KENNEWICK, the grantee/fiscal agency, by the fifth calendar day at the end of each quarter (January 5, April 5, July 5 and October 5), consistent with, and for the purpose of compliance with, the reporting requirements for the JAG program.

Section 6. Nothing in the performance of this Agreement shall impose any liability on KENNEWICK for claims against COUNTY or RICHLAND, or on COUNTY or RICHLAND for claims against KENNEWICK.

Section 7. Any party hereto may terminate this Agreement upon one hundred twenty (120) days' notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the other party's contract representative listed in Section 13. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the Effective Date of termination. Termination of this Agreement by any party shall not affect or diminish authority exercised prior to delivery of required notice of termination.

Section 8. Each party to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 9. The parties to this Agreement do not intend for any third party to obtain any right by virtue of this Agreement.

Section 10. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

Section 11. The term of this Agreement shall be from the date of signing through September 30, 2027.

Section 12. By signing below, the signor certifies that he or she has the authority to sign this Agreement on behalf of the party, and the party agrees to the terms of this Agreement.

Section 13. Each party shall have a contract representative. Each party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

Benton County:	Sheriff Tom Croskrey
City of Richland:	Interim Chief Craig Meidl
City of Kennewick:	Chief Chris Guerrero

Section 14. The parties agree that this Agreement is the complete expression of its terms and conditions. Any oral or written representations or understanding not incorporated in this Agreement are specifically excluded.

Section 15. Pursuant to RCW 39.34.040, this Agreement shall become effective on the Effective Date first written above only upon filing with the Benton County Auditor or posting on each agency's website after full execution by the Parties.

Section 16. No separate legal or administrative entity is created upon execution of this Interlocal Cooperation Agreement, and no property will be acquired or owned under this Agreement.

[*Signature pages to follow*]

City of Kennewick, Washington

_____
GRETL CRAWFORD, Mayor

ATTEST:

_____
KRYSTAL TOWNSEND, City Clerk

APPROVED AS TO FORM:
Contract Authorization

_____
LAURENCIO SANGUINO, City Attorney

City of Richland, Washington

_____
JON AMUNDSON, City Manager

ATTEST:

_____
JENNIFER ROGERS, City Clerk

APPROVED AS TO FORM:

_____
HEATHER KINTZLEY, City Attorney

County of Benton, Washington

_____
Chairman of Benton County
Commission

APPROVED AS TO FORM:

_____
[INSERT NAME], Deputy Prosecuting Attorney

Council Agenda Coversheet	Item Number:	4.I.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	Contract: Amending the Light Industrial Area Utilities Extensions Design Contract with J-U-B Engineers, Inc.			
	Department:	Public Works			
	Ord/Reso #		Contract #		
	Project #	P2211	Permit #		

Recommendation

Staff recommends Council authorize the City Manager to sign the Supplemental Agreement No. 6.

Motion for Consideration

Motion to authorize the City Manager to sign the Supplemental Agreement No. 6.

Summary

In 2022, 223 acres were added to the City limits from Kennewick's Urban Growth Area (UGA) boundary south of I-82. Water and sewer utilities do not currently exist and need to be extended to support development within this light industrial area. The City hired J-U-B Engineers in June 2022 to develop a Basis of Design Report (BODR) for water and sewer utilities to serve the 223 acres. The BODR provided an in-depth investigation into the known basalt rock at varying depths along the I-82 corridor along with recommendations for crossing with water and sewer.

- The original Professional Service Agreement (PSA) signed on June 22, 2022, authorized J-U-B Engineers, Inc., to develop the light industrial area utilities extension Basis of Design Report (BODR).
- Supplemental Agreement No. 1 signed on August 15, 2023, authorized J-U-B Engineers, Inc., to perform a detailed design of the light industrial area utilities extensions across I-82 at the future Colorado St. road alignment.
- Supplemental Agreement No. 2 authorizes J-U-B Engineers, Inc., to amend the design scope to include conduits for future power and communication with the water and sewer crossings under I-82. Costs for the additional utility conduit crossings will be passed on to the respective utilities.
- Supplemental Agreement No. 3 authorizes J-U-B Engineers, Inc., to amend the design scope to include additional services associated with limited access WSDOT variance permitting, Bonneville Power Administration (BPA) crossing permit, and SEPA permitting.
- Supplemental Agreement No. 4 authorizes J-U-B Engineers, Inc., to amend the design scope to include extending the 12" sewer north to tie into the existing sewer in Colorado St and 16" zone 5 water main north and east to tie into the existing water in Apple Valley.
- Supplemental Agreement No. 5 authorizes J-U-B Engineers, Inc., to amend the design scope to include replacing the existing 8" sewer main along Colorado St. (between Apple valley and Bob Olson Pkwy) with 12" sewer main and include it as an additive bid schedule.
- Supplemental Agreement No. 6 authorizes J-U-B Engineers, Inc., to amend the scope to include grading along future Colorado St. and provide additional support during construction due to the complexity of the large boring project.

Alternatives

None recommended.

Fiscal Impact

Water and Sewer Fund

Original Professional Service Agreement:	$117,400.00
Supplemental Agreement No. 1:	$169,500.00
Supplemental Agreement No. 2:	$8,700.00
Supplemental Agreement No. 3:	$36,500.00
Supplemental Agreement No. 4:	$24,000.00

Supplemental Agreement No. 5:	$15,000.00
Supplemental Agreement No. 6:	$20,500.00
Total:	$391,600.00

Attachments:

1. Agreement

SUPPLEMENTAL AGREEMENT #6
Between Owner and Consultant

P-2211, LIGHT INDUSTRIAL AREA UTILITIES EXTENSIONS

THIS SUPPLEMENTAL AGREEMENT, entered into this 15th day of October, 2024 by and between the City of Kennewick, 210 West 6th Avenue, Kennewick, Washington (hereinafter called the "OWNER"), and J-U-B Engineers, Inc, 3611 S. Zintel Way, Kennewick, WA 99337 (hereinafter called the "CONSULTANT").

WITNESSETH:

WHEREAS, the Parties hereto previously entered into an agreement for professional engineering services for the UGA South Water & Sewer Basis of Design Report, dated June 22, 2022; and

WHEREAS, the Parties hereto previously revised the agreement with the Supplemental Agreement #1, dated August 15, 2022 for professional engineering services to design the Light Industrial Area Utilities Extension project; and

WHEREAS, the Parties hereto previously revised the agreement with the Supplemental Agreement #2, dated November 21, 2023 for additional SOW; and

WHEREAS, the Parties hereto previously revised the agreement with the Supplemental Agreement #3, dated April 16, 2024 for additional SOW; and

WHEREAS, the Parties hereto previously revised the agreement with the Supplemental Agreement #4, dated May 21, 2024 for additional SOW; and

WHEREAS, the Parties hereto previously revised the agreement with the Supplemental Agreement #5, dated July 2, 2024 for additional SOW; and

WHERAS, both parties desire to supplement said Agreement by expanding the Scope described in the Consultant's Contract Amendment to Attachment 1 Scope of Services (attached).

NOW, THEREFORE, in consideration of the promises, covenants, terms, conditions, and performance contained herein, or attached and incorporated and made a part hereof, the parties mutually agree that each and every provision of the original Agreement as supplemented shall remain in full force and effect, except as expressly modified in the following sections:

Section 4, PAYMENT, first paragraph, and Maximum Total Amount Payable are revised to read:

The CONSULTANT shall be paid **Time & Materials with a total amount of $391,600** by the Owner to complete design services described in Exhibit A of the original agreement, Supplemental Agreement #1, #2, #3, #4, #5, and Contract Amendment of Supplemental Agreement #6 (attached).

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement #6 as of the day and year first above written.

CITY OF KENNEWICK, WASHINGTON	JUB ENGINEERS, INC.
_____	_____
Erin Erdman, City Manager	Alex Fazzari, P.E., Area Manager

J-U-B ENGINEERS, INC.

J-U-B ENGINEERS, Inc.
AGREEMENT FOR PROFESSIONAL SERVICES

Authorization for Contract Amendment

CLIENT: Light Industrial Area Utilities Extension

Project Name: City of Kennewick

J-U-B Project Number: 30-22-040

1. *Amendments.* The following amendments to Attachment 1 – Scope of Services, Basis of Fee and Schedule to the project referenced above have been or will be performed by J-U-B ENGINEERS, Inc. (J-U-B). These Amendments are a supplement to the scope of services contained in J-U-B's existing Agreement for Professional Services for this Project, dated 8/15/23. All other TERMS AND CONDITIONS of said Agreement remain in full force and effect.

   J-U-B will design and develop grading plans along future Colorado Street (approximately Sta. 34+00 to Sta. 43+00) to provide adequate cover over the proposed sewer pipe. Also, supplementary fees are anticipated in order to provide additional support efforts during bidding and construction due to the complexity of the large boring project including additional submittal review, alternatives and additive bids, and a pre-bid meeting.

   Assumptions:
   - Grading plan sheet(s) and design will be added to the revised 100% Design Plans, Specifications, and Engineer's Cost Estimate.
   - The City will supply existing grade survey/topo data.
   - Grading will be designed to rough grade. A typical rough grade cross section will be defined by the City. A final grade surface will be provided by the City.
   - The City will provide one round of review/comments before deliverables are finalized for bid.
   - The City will develop and obtain all easement documents and landowner agreements, as needed.
   - No additional permitting or permit support is required by J-U-B.
   - Construction Phase Services will be provided as outlined in Supplemental Agreement #1 dated 8/15/2023.

2. *Verbal Authorization by CLIENT, if Applicable.* J-U-B was verbally authorized by the CLIENT to provide these Amendments by:

   _____ _____
   Name *Date*

3. *Payment for* Amendments. Unless otherwise noted below, J-U-B will provide these Amendments on a time and materials basis, using J-U-B's standard billing rates or, if applicable, the billing rates established in the initial Agreement for Professional Services.

   Other Basis for Payment:

   Grading Plan: Time and Materials amount of $10,500

   Additional Bid and Construction Support: Time and Materials amount of $10,000

   Total: Time and Materials amount of $20,500 - increasing the currently authorized project total from $371,100 to $391,600.

4. *Schedule of Services.* Due to the Amendments, the Schedule of Services to be performed under the original Agreement for Professional Services is modified as follows:

   No Change

Council Agenda Coversheet	Item Number:	4.m.	Date:	10/15/2024	Category: Consent Agenda
	Item Type:	Contract/Agreement/Lease			
	Subject:	Revised Memorandum of Understanding: BFCOG - Regional Climate Planning			
	Department:	Community Planning			
	Ord/Reso #		Contract #		
	Project #		Permit #		

Recommendation

It is recommended that the City Council authorize the Mayor to sign the revised Memorandum of Understanding with Benton Franklin Council of Governments for Regional Climate Planning services.

Motion for Consideration

Motion to authorize the Mayor to sign the revised Memorandum of Understanding with Benton Franklin Council of Governments for Regional Climate Planning services.

Summary

On October 1, 2024 the City Council authorized the Mayor to sign a memorandum of understanding (MOU) with Benton Franklin Council of Governments to conduct regional planning work related to HB 1181. The memorandum of understanding will allow BFCOG to enter into a contract with Department of Commerce utilizing a portion of each jurisdictions funding allocations to complete this work.

Since the signing of the MOU, BFCOG received responses to a request for proposals for the work to be conducted. Based on the proposed scope, the estimated cost ($599,200) would nearly exceed the proposed budget of $600,000, which included contingency funds. The proposed revisions to the MOU will increase each jurisdictions contribution to build back in contingency funding. Each jurisdiction is now estimated to contribute up to 21.18% (previously 17.65%) of their total allocation of state funding, which for Kennewick is an increase of $24,705.88 from $123,529.41 to $148,235.29. BFCOG will still assume responsibility for managing the contract and coordinating activities between the jurisdictions and the consultant as well as participating in the planning process.

Alternatives

None recommended

Fiscal Impact

$148,235.29 of grant funding allocated to Kennewick from Department of Commerce will be distributed to BFCOG to pay a hired consultant.

Attachments:

1. Revised MOU
2. Revised MOU - Red line

MEMORANDUM OF UNDERSTANDING

between and among
the BENTON-FRANKLIN COUNCIL OF GOVERNMENTS
and BENTON COUNTY, WASHINGTON,
and the CITY OF KENNEWICK, WASHINGTON,
and the CITY OF RICHLAND, WASHINGTON,
and the CITY OF PASCO, WASHINGTON,
and the CITY OF WEST RICHLAND, WASHINGTON
for
REGIONAL APPROACH TO CLIMATE CHANGE PLANNING

I.

This Memorandum of Understanding is made by, between, and among the Benton-Franklin Council of Governments, a regional planning agency known as a "conference" established in 1966 pursuant to Chapter 36.64.080 of the Revised Code of Washington and hereinafter referred to as the "Council," Benton County, the City of Kennewick, the City of Richland, the City of Pasco, and the City of West Richland; the five jurisdictions hereinafter referred to together as "Jurisdictions," and the six entities being collectively referred to as the "Parties."

II.

Once signed by the Parties, this document will serve as an agreement outlining the cooperative effort by the Parties that will allow the Washington Department of Commerce (hereinafter "Commerce") to provide the Council with $600,000 in combined grant funding from the planning portion of the Jurisdictions' Commerce 2023-2025 Climate Planning Grants (hereinafter "Grant"). The Council will use this funding on behalf of the Jurisdictions to develop a regional approach to the Growth Management Act's (hereinafter "GMA") climate change and resiliency element requirements related to the implementation of HB 1181. Each Jurisdiction will directly receive grant funds from Commerce for the implementation portion of the 2023-2025 Climate Planning Grant.

III.

The Council, as a regional planning agency, will serve as the lead for the planning portion of the Grant and is performing planning services as part of its mission per its designation as the Benton-Franklin Regional Transportation Planning Organization by the Washington State Department of Transportation (hereinafter "WSDOT"). The Jurisdictions have each been awarded funding from the Grant but determined it efficient to engage the Council to lead a regional approach to the GMA's climate change and resiliency element requirements, rather than by individual jurisdiction. This effort is encouraged by Commerce as climate change will impact regions, not individual cities and counties.

IV.

The primary responsibilities of the regional approach to climate change planning include:

- Assistance with development of the new Climate Element in the Comprehensive Plans.

- Development of the Resilience Mitigation and Greenhouse Gas Emissions Mitigation sub-elements to improve climate preparedness, response, and recovery efforts while reducing vehicle miles traveled and emissions.
- Research and audit of existing plans for resilience gaps, opportunities, and barriers.
- Identification of a preferred pathway to develop new regional goals and policies.
- Development of future emissions projections.

The specific responsibilities to be performed under this agreement by the Council and the consultant contracted under this agreement are defined in the attached Grant Scope of Work (Appendix 1). All activities must be completed by December 31, 2025.

V.

The Jurisdictions request that Commerce redirect up to 21.18% of their respective Grant awards to the Council to solicit and execute a consulting contract to perform the planning activities defined in the Grant Scope of Work (Appendix 1). Commerce will contract with the Council and provide up to $720,000 in combined grant funding to the Council as outlined below from each Jurisdiction's Grant award:

- Benton County authorizes Commerce to provide funding in an amount not exceeding $169,414.76, payable from its share of climate planning funds.
- The City of Kennewick authorizes Commerce to provide funding in an amount not exceeding $148,235.29, payable from its share of climate planning funds.
- The City of Richland authorizes Commerce to provide funding in an amount not exceeding $148,235.29, payable from its share of climate planning funds.
- The City of Pasco authorizes Commerce to provide funding in an amount not exceeding $148,235.29, payable from its share of climate planning funds.
- The City of West Richland authorizes Commerce to provide funding not exceeding $105,882.35, payable from its share of climate planning funds.

VI.

The Parties agree that the grant funds received will be administered in a manner consistent with federal and state laws.

VII.

The designated contact for the purposes of administration of this Memorandum of Agreement shall be:

<u>Council of Governments:</u>
Michelle Holt
Executive Director
587 Stevens Drive
Richland, WA 99352

<u>Benton County:</u>
Michelle Mercer
Planning Manager
102206 Wiser Pkwy
Kennewick, WA 99338

<u>City of Kennewick:</u>
Anthony Muai
Community Planning Director
210 W 6th Ave
Kennewick, WA 99336

City of Richland:
Mike Stevens
Planning Manager
625 Swift Blvd
Richland, WA 99352

City of Pasco:
Jacob Gonzalez
Community and Economic Development Director
525 N 3rd Ave
Pasco, WA 99301

City of West Richland:
Eric Mendenhall
Community and Economic Development Director
3100 Belmont Blvd
West Richland, WA 99353

VIII.

This Memorandum of Understanding may be modified only by written amendment by all Parties.

IX.

It is not the intention of this Memorandum of Understanding to create a separate legal entity for the purposes of proceeding with the Project and no real or personal property will be acquired by the Council under this agreement.

X.

This Memorandum of Understanding shall become effective when signed by all Parties and shall terminate on December 31, 2025, and posted on the Council's website. Any of the Parties may withdraw from this Agreement before the term date by notifying the other Parties in writing to be effective thirty (30) days from such notice unless otherwise agreed upon. All funds allocated or committed under the Memorandum of Understanding through the date of Notice shall be irrevocable.

XI.

This Memorandum of Understanding may be executed by the parties in counterparts. Receipt of the executed signature pages having the same effect as if all parties had signed the same document.

ADOPTION

This Memorandum of Understanding is adopted by the Benton-Franklin Council of Governments Board of Directors at their Meeting on September 20, 2024.

_____
Vicki Gordon, BFCOG Board Chair

Benton County, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Kennewick, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Pasco, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Richland, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of West Richland, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

between and among
the BENTON-FRANKLIN COUNCIL OF GOVERNMENTS
and BENTON COUNTY, WASHINGTON,
and the CITY OF KENNEWICK, WASHINGTON,
and the CITY OF RICHLAND, WASHINGTON,
and the CITY OF PASCO, WASHINGTON,
and the CITY OF WEST RICHLAND, WASHINGTON
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REGIONAL APPROACH TO CLIMATE CHANGE PLANNING

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II.

Once signed by the Parties, this document will serve as an agreement outlining the cooperative effort by the Parties that will allow the Washington Department of Commerce (hereinafter "Commerce") to provide the Council with $600,000 in combined grant funding from the planning portion of the Jurisdictions' Commerce 2023-2025 Climate Planning Grants (hereinafter "Grant"). The Council will use this funding on behalf of the Jurisdictions to develop a regional approach to the Growth Management Act's (hereinafter "GMA") climate change and resiliency element requirements related to the implementation of HB 1181. Each Jurisdiction will directly receive grant funds from Commerce for the implementation portion of the 2023-2025 Climate Planning Grant.

III.

The Council, as a regional planning agency, will serve as the lead for the planning portion of the Grant and is performing planning services as part of its mission per its designation as the Benton-Franklin Regional Transportation Planning Organization by the Washington State Department of Transportation (hereinafter "WSDOT"). The Jurisdictions have each been awarded funding from the Grant but determined it efficient to engage the Council to lead a regional approach to the GMA's climate change and resiliency element requirements, rather than by individual jurisdiction. This effort is encouraged by Commerce as climate change will impact regions, not individual cities and counties.

IV.

The primary responsibilities of the regional approach to climate change planning include:

- Assistance with development of the new Climate Element in the Comprehensive Plans.

- Development of the Resilience Mitigation and Greenhouse Gas Emissions Mitigation sub-elements to improve climate preparedness, response, and recovery efforts while reducing vehicle miles traveled and emissions.
- Research and audit of existing plans for resilience gaps, opportunities, and barriers.
- Identification of a preferred pathway to develop new regional goals and policies.
- Development of future emissions projections.

The specific responsibilities to be performed under this agreement by the Council and the consultant contracted under this agreement are defined in the attached Grant Scope of Work (Appendix 1). All activities must be completed by December 31, 2025.

V.

The Jurisdictions request that Commerce redirect up to ~~17.65~~21.18% of their respective Grant awards to the Council to solicit and execute a consulting contract to perform the planning activities defined in the Grant Scope of Work (Appendix 1). Commerce will contract with the Council and provide up to $~~600~~720,000 in combined grant funding to the Council as outlined below from each Jurisdiction's Grant award:

- Benton County authorizes Commerce to provide funding in an amount not exceeding $169,414.76~~141,176.47~~, payable from its share of climate planning funds.
- The City of Kennewick authorizes Commerce to provide funding in an amount not exceeding $148,235.29~~123,529.41~~, payable from its share of climate planning funds.
- The City of Richland authorizes Commerce to provide funding in an amount not exceeding $148,235.29~~123,529.41~~, payable from its share of climate planning funds.
- The City of Pasco authorizes Commerce to provide funding in an amount not exceeding $148,235.29~~123,529.41~~, payable from its share of climate planning funds.
- The City of West Richland authorizes Commerce to provide funding not exceeding $105,882.35~~88,235.29~~, payable from its share of climate planning funds.

VI.

The Parties agree that the grant funds received will be administered in a manner consistent with federal and state laws.

VII.

The designated contact for the purposes of administration of this Memorandum of Agreement shall be:

Council of Governments:	Benton County:	City of Kennewick:
Michelle Holt	Michelle Mercer	Anthony Muai
Executive Director	Planning Manager	Community Planning
587 Stevens Drive	102206 Wiser Pkwy	Director

Richland, WA 99352	Kennewick, WA 99338	210 W 6th Ave Kennewick, WA 99336

City of Richland: Mike Stevens Planning Manager 625 Swift Blvd Richland, WA 99352	City of Pasco: Jacob Gonzalez Community and Economic Development Director 525 N 3rd Ave Pasco, WA 99301	City of West Richland: Eric Mendenhall Community and Economic Development Director 3100 Belmont Blvd West Richland, WA 99353

VIII.

This Memorandum of Understanding may be modified only by written amendment by all Parties.

IX.

It is not the intention of this Memorandum of Understanding to create a separate legal entity for the purposes of proceeding with the Project and no real or personal property will be acquired by the Council under this agreement.

X.

This Memorandum of Understanding shall become effective when signed by all Parties and shall terminate on December 31, 2025, and posted on the Council's website. Any of the Parties may withdraw from this Agreement before the term date by notifying the other Parties in writing to be effective thirty (30) days from such notice unless otherwise agreed upon. All funds allocated or committed under the Memorandum of Understanding through the date of Notice shall be irrevocable.

XI.

This Memorandum of Understanding may be executed by the parties in counterparts. Receipt of the executed signature pages having the same effect as if all parties had signed the same document.

ADOPTION

This Memorandum of Understanding is adopted by the Benton-Franklin Council of Governments Board of Directors at their Meeting on September 20, 2024.

_____

Vicki Gordon, BFCOG Board Chair

Benton County, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Kennewick, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Pasco, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of Richland, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

The City of West Richland, Washington authorizes the execution of this Memorandum of Understanding.

Name: _____ Title: _____

Signature: _____

Date: _____

Council Agenda Coversheet	Item Number:	5.a.	Date:	10/15/2024	Category: Ordinance/Reso
	Item Type:	General Business Item			
	Subject:	Resolution: Ambulance Utility Fee			
	Department:	Fire Department			
	Resolution #	24-xx			

Recommendation

Staff recommends that Council adopt resolution XX-XX establishing rates for the City's ambulance utility that will be effective on January 1st of 2025, 2026, 2027, 2028, and 2029.

Motion for Consideration

Motion to adopt the resolution as presented.

Summary

The City currently has an ambulance utility fee (authorized through Kennewick Municipal Code 9.36). RCW 35.21.766 requires that cities operating an ambulance utility complete a cost of service study to determine the total cost necessary to regulate, operate, and maintain the utility. Since implementing its ambulance utility in 2008 under this RCW, the City has performed numerous cost of service studies both internally and with the assistance of external consultants. The last cost of service study conducted by an outside consultant was completed in 2016. Staff believes there is value in contracting out the study periodically to obtain an outside perspective and ensure that the methodology being utilized is consistent with industry standards, and to determine if the revenue collected by the utility is sufficient to fund the rising costs of delivering emergency medical services in our community.

In 2024, the City of Kennewick contracted with FCS Group to conduct an ambulance utility rate study for its ambulance utility. The intent of the study was to verify whether the current ambulance utility rate is appropriate and to determine future rates to maintain current service levels. In addition, the study examined alternative levels of service to address growth in the community. On July 23, 2024, during a council workshop, FCS Group provided a presentation to Council on the results of the cost of service study, as well as a 6-year projection (2024-2029) for the future that looked at projected costs and potential funding options required to support the following four different alternatives:

1. Maintaining the current level of service for the City's ambulance service.
2. Enhancing the level of service for the City's ambulance emergency medical services delivery system by adding a peak-hour unit beginning in 2025.
3. Enhancing the level of service for the City's ambulance emergency medical services delivery system by hiring the additional staff required to operate a new fire station (Station 6) in the Southridge Area by 2027.
4. Enhancing the level of service for the City's ambulance emergency medical services delivery system by adding a peak-hour unit beginning in 2025 and hiring the additional staff required to operate a new fire station (Station 6) in the Southridge Area by 2027.

On September 24, 2024 during a Council Workshop, staff brought forward a recommendation for discussion with Council to consider Alternative 4 mentioned above to add a peak-hour unit beginning in 2025 and hire the additional staff required to operate a new fire station (Station 6) in the Southridge Area by 2027.

The study concluded that the current 2024 monthly ambulance utility rate of $15.14 is not sufficient to cover existing services. This is driven by several factors including increased staffing costs related to maintaining adequate staffing levels, higher than expected inflationary factors than anticipated in the previous budget cycle, and higher costs allocated to Emergency Medical Services based on 2021-2023 actual incident data. To cover existing costs, FCS Group concluded the City would need to increase the monthly rate in 2025 by $2.38 from the current 2024 monthly rate.

In order to begin addressing both the current and future emergency and non-emergency fire and medical service needs, staff recommended adding a peak hour unit to address lower acuity calls. To staff a peak hour unit, the City estimates the costs to hire and support six staff members would be approximately $1.1 million in today's costs. The monthly ambulance utility rate to cover the additional peak hour costs as determined by FCS Group would be $2.17

in 2025.

To staff Station 6, the City estimates the costs to hire and support fourteen staff members, as well as cover the associated costs with the new station, would be approximately $2.66 million. The monthly ambulance utility rate for staffing Station 6 would not be incorporated into the ambulance utility rate until 2026. FCS Group calculated the rate to be $5.11 for Station 6.

Staff has also recommended beginning to hire additional personnel in anticipation of opening Fire Station 6. The recommended rate increases will help stagger the hiring of both the personnel needed for the peak hour unit and the personnel needed to staff Fire Station 6. Hiring personnel in this manner will also provide staffing that can assist with existing needs at current fire stations until Fire Station 6 is opened.

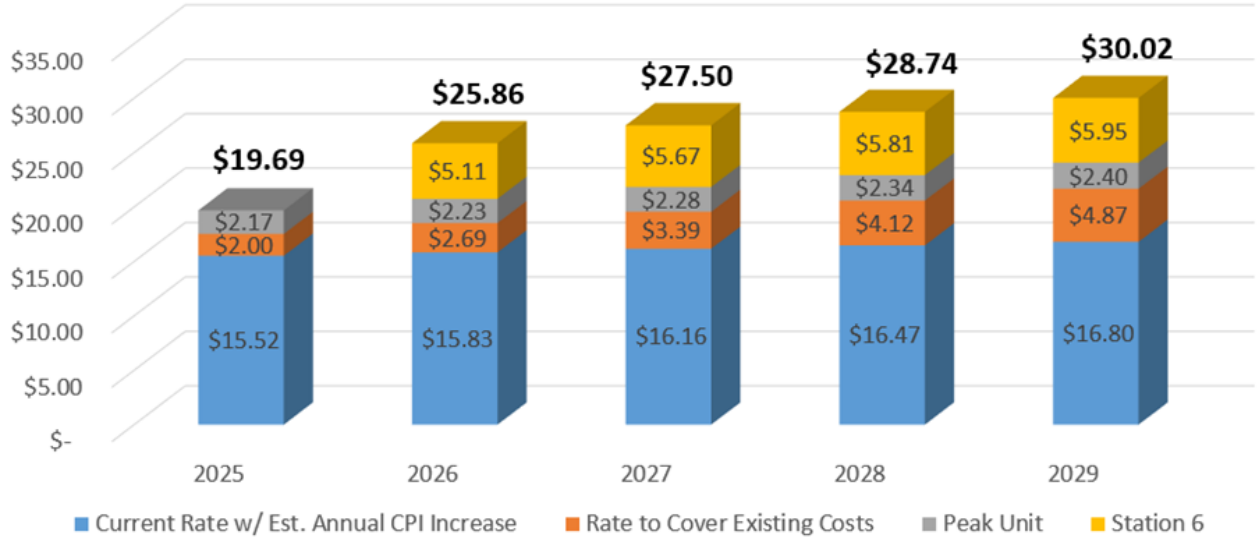
Alternatives

Reject Resolution XX-XX. However, this would be inconsistent with policy direction to address both current and future needs of the Fire Department, including the staffing needs associated with Fire station 6.

Fiscal Impact

The proposed modifications of the City's ambulance utility charge would generate approximately $6.5M in new revenue in 2025/2026 to cover existing service costs and include an additional peak hour unit beginning in 2025, as well as provide funding for staffing Fire Station 6 beginning in 2026.

The graph below displays the proposed rates and includes a breakdown by category including 1) the existing monthly City rate including an estimated annual CPI increase for comparison purposes, 2) the rate to cover existing costs not currently being covered under the existing rate, 3) rate for additional peak hour unit, and 4) staffing for Station 6 (beginning in 2026).



Following the potential adoption of the new rates by Council, City staff will continue to monitor the financial performance of the ambulance utility to ensure we are meeting our projections. Any future adjustments that may be needed will be brought to Council for consideration.

Attachments: 1. Resolution - **Revised 10/15/2024**

CITY OF KENNEWICK
RESOLUTION NO 24- _____

A RESOUTION RELATING TO THE AMBULANCE UTILITY, ESTABLISHING FEES FOR THE AMBULANCE TRANSPORT SERVICE, ESTABLISHING THE AMBULANCE UTILITY RATES AND REPEALING RESOLUTION 17-29

WHEREAS, the City of Kennewick has maintained an ambulance service as a utility to provide emergency and non-emergency medical transport services through the Kennewick Fire Department since 1977; and

WHEREAS, the City of Kennewick ambulance service was previously funded in part by an ambulance service fee which was invalidated by the Washington State Supreme Court in May, 2004; and

WHEREAS, the Washington State legislature by enactment of RCW 35.21.766, reaffirmed the City's authority to establish a system of ambulance services to be operated as a public utility and provided statutory guidance in setting rates for such services and assessing a portion of the costs for those services to all the taxpayers of the City of Kennewick; and

WHEREAS, the legislature has determined that ambulance and emergency medical services are essential services and the availability of those services are vital to preserving and promoting the health, safety, and welfare of the citizens of the City of Kennewick, and finding that all medical services and survival rates can be increased when these services are available, adequately funded and appropriately regulated; and

WHEREAS, the legislature's explicit intent in enacting this authorization is to recognize local jurisdiction's ability and authority to collect utility service charges to fund ambulance and emergency medical service systems that are based, at least in some part, upon the charge for the availability of those services; and

WHEREAS, the City Council determined it to be in the best interest to implement an ambulance service utility as authorized by law and as adopted by Ordinance No. 5211 on January 15, 2008, which established an ambulance utility in conformance with State Law (RCW 35.21.766); and

WHEREAS, the City of Kennewick conducted a cost of service study for ambulance and emergency medical services and presented the results of this study to Council at a meeting on July 23, 2024; and

WHEREAS, it is the City Council's intention that the monthly ambulance charge be increased from $15.14 to $19.69 effective January 1, 2025, $25.86 effective January 1, 2026, $27.50 effective January 1, 2027, $28.74 effective January 1, 2028, and $30.02 effective January 1, 2029; NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, AS FOLLOWS:

Section 1. The following fees shall be levied and collected from all persons, businesses, and industries served by the Emergency Medical and Ambulance Services for services received:

A. Resident Fees. Fees charged to Kennewick businesses and citizens including citizens of cities providing ambulance response under reciprocal terms as follows:

   (1) Emergency ambulance service $660.00 plus $10.00 per mile transport fee.
   (2) Non-emergency ambulance service $660.00 plus $10.00 per mile transport fee.

B. Non-Resident Fees. Fees charged to persons whose primary residence is outside the city boundaries as follows:

   (1) Emergency ambulance service $990.00 plus $10.00 per mile transport fee.
   (2) Non-emergency ambulance service $990.00 plus $10.00 per mile transport fee.

C. Non-Emergency Service. Non-emergency service should be scheduled with a private ambulance provider. If a private ambulance provider is unavailable, service can be scheduled with the Fire Department. Non-emergency ambulance service shall be available to residents of the City of Kennewick only, and when private providers are unavailable.

Section 2. The following utility rate shall be levied and collected from each owner of a residential dwelling unit (for "residential" classification and for "multi-family residences" to the extent that each unit is separately billed for utilities) and from the owner for the classifications other than "residential" and separately billed "multi-family residential" units as follows:

Effective January 1, 2025

A. Residential - $19.69 per month/$236.28 per year – per unit;
B. Multi-family residential - $19.69 per month/236.28 per year – per unit;
C. Adult family homes and group homes - $19.69 per month/$236.28 per year – per facility;
D. Assisted living facilities - $19.69 per month/$236.28 per year – per unit;
E. 24-hour nursing facilities - $19.69 per month/$236.28 per year – per unit;
F. Physicians clinics - $19.69 per month/$236.28 per year – per facility;
G. Schools/government agencies - $19.69 per month/$236.28 per year – per facility;
H. Commercial business - $19.69 per month/$236.28 per year – per unit.

$25.86 effective January 1, 2026, $27.50 effective January 1, 2027, $28.74 effective January 1, 2028, and $30.02 effective January 1, 2029.

Section 3. Effective beginning with rates that will be in effect on January 1, 2030, the ambulance utility rate shall be indexed annually by the Treasurer to reflect up to one hundred percent (100%) of any change from the Consumer Price Index (U.S. Cities – Urban Wage earners and Clerical Workers – CPI-W) for the previous October, or other comparable index if not published. The Treasurer shall adjust the fees and publish them each December to take effect on services billed after the beginning of each year and all utility bills mailed after the first of each year. In no event shall the cumulative change in rates be less than zero percent (0%) nor more than four percent (4%) per year nor may the change in any given year be less than zero percent (0%), nor more than four percent (4%). This automatic CPI increase will be assessed until an annual cost of service study update can be completed, and the study identifies an alternative increase.

Section 4. At the time the ambulance service permit application and any subsequent permit renewal application is filed with the Fire Chief, the applicant shall pay a fee to the City to cover the cost of processing the application. The permit fee shall be twenty-five dollars ($25.00).

Section 5. Resolution 17-29 is hereby repealed.

Section 6. This resolution shall be in effect beginning the first billing after January 1, 2025, or thereafter.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON this 15th day of October, 2024, and signed in authentication of its passage this 15th day of October, 2024.

Attest:

GRETL J. CRAWFORD, Mayor

KRYSTAL TOWNSEND,
City Clerk

RESOLUTION NO. 24-_____ filed and recorded in the office of the City Clerk of the City of Kennewick Washington, this 16th day of October, 2024

Approved as to Form:

LAURENCIO SANGUINO,
City Attorney

KRYSTAL TOWNSEND,
City Clerk