



10/23/2024

HISTORIC PRESERVATION COMMISSION AGENDA
KENNEWICK CITY HALL - 210 W. 6TH AVE
CASCADE CONFERENCE ROOM

4:30 PM

1. CALL TO ORDER:

Roll Call/Pledge of Allegiance

- a. Roll Call

2. CONSENT AGENDA:

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick Historic Preservation Commission for reading and study. They are considered routine and will be enacted by the one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular agenda by request.

- a. Approval of Agenda
- b. Approval of the Minutes - 20 August 2024

3. VISITORS NOT ON AGENDA:

4. OLD BUSINESS:

- a. Grant Updates

5. NEW BUSINESS:

- a. Local Register Nomination - 510 E 3rd Avenue
- b. Revision of By-Laws
- c. Local Historic Register Brochure

6. REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

- a. OPMA Training
- b. November Meeting

7. ADJOURNMENT:

Kennewick Historic Preservation Commission: 08/20/2024 Minutes

Vice Chair Harper opened the meeting at 4:32 pm.

Roll Call:

Present: Commissioner Clark, Commissioner Nelson, Commissioner Holt, Vice Chair Harper.

Absent: Commissioner Robinson

Ms. Didier declared a quorum achieved.

Introductions:

Newly appointed Commissioners Elisabeth Holt and Marty Robinson were introduced to the attending commissioners and City staff.

Staff Present: AICP Senior Planner Matt Halitsky; Melinda Didier, Community Planning Administrative Assistant.

Approval of Consent Agenda:

- a. Approval of Agenda
- b. Approval of 21 May 2024 Minutes

Commissioner Clark moved to approve the Consent Agenda; Commissioner Holt seconded the motion. The motion passed unanimously.

Visitors Not on the Agenda: None

Old Business:

- a. 2025 CLG Grant Scope of Work– Mr. Halitsky reviewed the 2025 CLG Grant scope of work with the Commissioners, and said in 2025 the State awarded \$20,000 but wants a new scope of work; rather than approving a district, list one property plus additional properties for a shared listing. A handful of buildings could be nominated individually, the HPC would have to identify at least one property interested in participating. Mr. Halitsky said with the sale of the Farmer's Exchange Building, HPC can move forward with the nomination as long as owner is still amenable.
- b. Survey Takeaways – Mr. Halitsky reviewed the survey results with the Commissioners; the survey recommendation was for a much smaller scope and focus on 1950's-60's, mid-century modern due to varied nature of structure styles in the area; revised grant application due end of week; Mr. Halitsky asked about staying with Northwest Vernacular as consultants (yes).

New Business:

- a. Election of Officers –
Commissioner Nelson moved to nominate Vice Chair Harper as Chair of the Historic Preservation Commission; Commissioner Clark seconded the motion. No other nominations for Chair were

received, and all were in favor. The 2024 Historic Preservation Commissioner Chair is Jennifer Harper.

Commissioner Nelson moved to nominate Commissioner Clark as Vice Chair of the Historic Preservation Commission; Chair Harper seconded the motion. No other nominations for Vice Chair were received, and all were in favor. The 2024 Historic Preservation Commission Vice Chair is Karianne Clark.

Reports, Comments or Discussion of Commissioners and Staff:

- a. PLACES Conference in Walla Walla – Mr. Halitsky said the 2024 PLACES Conference in Walla Walla October 14-16th will be attend by him, Chair Harper, and Commissioner Nelson.

Adjournment: Meeting adjourned at 5:26 pm.