City Council Meeting Schedule August 2017

August 1, 2017
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

NATIONAL NIGHT OUT – Southridge Sports & Events Complex, 2901 Southridge Blvd, 5:00 p.m.-7:30 p.m.

August 8, 2017
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. Three Rivers Campus Expansion & Improvements
2. Express Permit Program Update
3. EXECUTIVE SESSION (RCW 42.30.110(1)(g)
   Collective Bargaining Contract (10 minutes)

August 15, 2017
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

August 22, 2017
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. Ben Franklin Transit Annual Report
2. Parks & Recreation Update
3. EXECUTIVE SESSION (RCW 42.30.110(1)(i))
   Potential Litigation (10 minutes)

August 29, 2017
Tuesday, 6:30 p.m. — NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped.

CITY COUNCIL REGULAR MEETING AGENDA
Tuesday, August 15, 2017 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave

1. CALL TO ORDER
Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. Minutes of Regular Meeting of July 15, 2017.

b. (1) Motion to approve Claims Roster for July 14, 2017.
(2) Motion to approve Claims Roster for July 28, 2017.
(3) Claims Roster for the Toyota Center Operations and Box Office Accounts for June 2017.
(4) Claims Roster for Columbia Park Golf Course Account for June 2017.

c. (1) Motion to approve Payroll Roster for July 15, 2017.
(2) Motion to approve Payroll Roster for July 31, 2017.

d. Motion to approve and authorize the Mayor to sign the 2017-2019 Collective Bargaining Agreement with the Kennewick Police Officer Benefit Association (KPOBA).

e. Motion to accept the recommendation of the Tri-Cities Hotel & Lodging Association to reappoint Kathy Moore to serve a 2-year term as Kennewick's representative on the Tri-City Regional Hotel Motel Commission.

f. Motion to award contract PO170596 for the Water Treatment Plan Roof Replacement to KCDA Purchasing Cooperative/Weatherproofing Technologies Inc. (WTI) in the amount of $356,045.10.

g. Motion to authorize the Mayor to sign the US 395 and Ridgeline Dr. consultant agreement amendment – Supplement No. 2 with David Evans & Associates.

h. Motion to authorize the Mayor to sign the Ground Lease Agreement and Addendum No. 1 between the City of Kennewick and BWR Holdings LLLP for right of way for the construction of Bob Olson Parkway.

i. Motion to authorize the Mayor to sign a letter to the Inland Seaport leadership team pertaining to the prospective Inland Seaport project.

j. Motion to authorize the City Manager to sign the Southeast Regional Internet Crimes Against Children Task Force (SERICAC) interlocal agreement.

k. Motion to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southcliffe Phase 3 contingent upon payment of fees bonding for incomplete street and landscape work, and execution of a maintenance agreement.

4. VISITORS

5. ORDINANCES/RESOLUTIONS

a. Ordinance 5703: Amending KMC 14.23.140 - High Strength Waste Discharge Fees.
b. Ordinance 5707: Zoning Code Amendment (ZOA 17-02) Amending KMC 18.78 Commercial Design Standards - Mixed-Use.
c. Ordinance 5708: Public Records Policy.

6. PUBLIC HEARINGS/MEETINGS

a. Ordinance 5706: Vacation of Public Right-of-Way at 8935 W. 10th Avenue.
b. Resolution 17-19: Vacation of a 10' utility easement between 116 E. 36th Pl and 124 E. 36th Pl.
c. Resolution 17-18: Public Records Fee Schedule.

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
July 18, 2017

1. CALL TO ORDER

Mayor Steve Young called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Don Britain	Greg McCormick	Ken Hohenberg
Matt Boehnke	Lisa Beaton	Evelyn Lusignan
Greg Jones	Cary Roe	Bruce Mills
Paul Parish	Terri Wright	Trevor White
Bob Parks	Dan Legard	
Mayor Steve Young	Terry Walsh	
Marie Mosley	Vince Beasley	

Excused absence: Council member John Trumbo.

Mayor Pro Tem Britain led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Yard of the Season

Resident: Luoc and Tran Nguyen, 5103 W. 18th Ave, Mrs. Nguyen joined Ken Hahn, Chairman of the Parks & Recreation Commission at the podium as he presented the certificate.

Commercial: Creekside Dental, 216 N. Edison St, Marianne Obstar joined Ken Hahn, Chairman of the Parks & Recreation Commission at the podium as he presented the certificate.

National Historic Preservation – Diane Crawford, Kathy White, Rick Wesley and Ted Luvaas, Historic Preservation Commissioners joined the Mayor at the podium as he presented the certificate.

2. APPROVAL OF AGENDA

Mr. Jones moved, seconded by Mr. Parks to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

a. Minutes of Regular Meeting of June 20, 2017.
b. (1) Motion to approve Claims Roster for June 23, 2017.
   (2) Claims Roster for the Columbia Park Golf Course Account for May 2017.
   (3) Claims Roster for Toyota Operations Account for May 2017.
   (4) Claims Roster for Toyota Center Box Office Account for May 2017
c. (1) Motion to approve Payroll Roster for June 15, 2017.
   (2) Motion to approve Payroll Roster for June 30, 2017.
d. Motion to cancel the regular meeting of August 1, 2017, for National Night Out and City Night at Southridge.
e. Resolution 17-16: Setting a public hearing on August 15, 2017 for a right-of-way vacation at 8935 W. 10th Ave and 8937 W. 10th Ave.
f. Resolution 17-17: Granting a 15' utility easement to Cascade Natural Gas Corporation at the northeast corner of 8920 W. Clearwater Ave.
g. Motion to reject all bids for Contract P1333-17, Columbia Gardens Pretreatment Plant.
h. Motion to award Contract P1703-17, 2017 Community Pedestrian Crossing Improvements to Allstar Construction in the amount of $209,262.00.
i. Motion to award Contract P1705-17, 2017 Water / Sewer CIP to C & E Trenching, LLC in the amount of $850,574.01.

j. Motion to authorize the Mayor to sign Supplemental Agreement #3 with JUB Engineers, Inc., for additional construction engineering services needed to complete the Wastewater Treatment Plant – Phase I Upgrades.

k. Motion to authorize the City Manager to sign the land lease agreement with Benton County PUD for electrical charging stations at the Southridge Sports and Events Complex.

l. Motion to authorize the Mayor to sign the Interlocal Agreement with Benton County providing for local homeless housing and assistance plans and programs.

Mr. Parish moved, seconded by Mr. Boehnke to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

a. Ordinance 5700: Amending KMC 9.44.090 (Appeals) and 9.44.110 (Enforcement.) Lisa Beaton, City Attorney reported.

ORDINANCE NO. 5700

AN ORDINANCE RELATING TO REGULATING UNFIT AND SUBSTANDARD STRUCTURES AND AMENDING SECTIONS 9.44.090 AND 9.44.110 OF THE KENNEWICK MUNICIPAL CODE

Mr. Boehnke moved, seconded by Mr. Parks to adopt Ordinance No.5700. The motion passed unanimously.

b. Ordinance 5701: Amending KMC 9.48.040 (Abatement – Failure – Penalty) Lisa Beaton, City Attorney reported.

ORDINANCE NO. 5701

AN ORDINANCE RELATING TO NUISANCES AND AMENDING SECTION 9.48.040 OF THE KENNEWICK MUNICIPAL CODE

Mr. Jones moved, seconded by Mr. Boehnke to adopt Ordinance No.5701. The motion passed unanimously.

c. Ordinance 5704: Amending KMC 17.12 (Binding Site Plans) Greg McCormick, Planning Director reported.

ORDINANCE NO. 5704

AN ORDINANCE RELATING TO BINDING SITE PLANS AND ADDING A NEW SECTION 17.12.055 TO THE KENNEWICK MUNICIPAL CODE

Mr. Jones moved, seconded by Mr. Parish to adopt Ordinance No.5704. The motion passed unanimously.

d. Ordinance 5705: Amending KMC 11.90.870 (RCW Sections Adopted – Operation and Restrictions) Lisa Beaton, City Attorney reported.

ORDINANCE NO. 5705

AN ORDINANCE RELATING TO THE MODEL TRAFFIC ORDINANCE AND AMENDING SECTION 11.90.870 OF THE KENNEWICK MUNICIPAL CODE

Mr. Jones moved, seconded by Mr. Parish to adopt Ordinance No.5705. The motion passed 5-1. Mr. Parks opposed.

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. AJOURNMENT

Meeting was adjourned at 7:17 pm.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.b.(1)	Council Date	08/15/2017
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated July 14, 2017, in the amount of $2,573,264.21, and comprised of check numbers 136726 through 137005 and wire transfer numbers 300294 through 300296.

Summary

The payments on this Claims Roster are comprised of the following issued 06/24/17 - 07/14/17:

Check numbers 136726 through 137005	$ 2,461,661.91
Wire transfer number 300294	59,516.41
Wire transfer number 300295	217.00
Wire transfer number 300296	51,868.89

Total	$ 2,573,264.21

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

$2,573,264.21.

Through	Lynne Brown Jul 19, 13:53:01 GMT-0700 2017
Dept Head Approval	Dan Legard Jul 31, 17:25:18 GMT+0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:37:10 GMT-0700 2017

Attachments: Claims Roster

☐ **Recording Required?**

City of Kennewick
Claims Roster

6/24/2017 - 7/14/2017

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
001 GENERAL FUND								
010 CITY COUNCIL								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	744.18	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETIREE PLAQUES	1,075.14	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PLAQUE	71.68	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONDOLENCE CARD FOR DAN NEWHOUS	3.79	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DIVERSITY COMMISSION OPEN HOUSE SU	24.88	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TC HISPANIC CHAMBER LUNCHEON - PAI	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TC HISPANIC CHAMBER LUNCH	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY CHAMBER LUNCHEON	44.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFRESHMENTS FOR COUNCIL MEETING	40.16	C
						Total amount by Department	**$ 2,043.83**	
020 CITY MANAGER								
	136884	07/14/2017	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	TONER CARTRIDGES	293.21	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	2.68	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BADGER CLUB LUNCHEON - M MOSLEY	27.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CERTIFICATES AND FOLDERS FOR AWARI	215.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
						Total amount by Department	**$ 560.83**	
032 SUPPORT SERVICES-FINANCE								
	136872	07/14/2017	03185	G F O A	in	GAAFR REVIEW NEWSLETTER	50.00	
	136943	07/14/2017	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	44.00	
	136992	07/14/2017	00976	WA STATE AUDITOR'S OFFICE	in	AUDIT 45814 16-16, 05/17	14,275.50	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSCPA DUES - DAN LEGARD	295.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WFOA MEMBERSHIP - BROWN, HAMADA,	150.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WFOA CONFERENCE REGISTRATION - D. '	325.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WFOA CONFERENCE REGISTRATION - M.	325.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GFOA CONFERENCE - LODGING D. LEGAI	102.13	C
						Total amount by Department	**$ 15,588.63**	
033 SUPPORT SERVICES-PURCHASING								
	136913	07/14/2017	01576	MID COLUMBIA FORKLIFT, INC.	in	UPRIGHTS & BEAMS	1,405.28	
						Total amount by Department	**$ 1,405.28**	
034 SUPPORT SERVICES - INFO SYSTEMS								
	136841	07/14/2017	06375	COMPUNET INC	in	DOMAIN MAINT RENEWAL	17,656.56	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136844	07/14/2017	03344	CONSOLIDATED TECHNOLOGY SVCS	in	SCAN CHARGES	311.36	
	136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,795.77	
	136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	SWIM POOL PAY PHONE	73.85	
	136885	07/14/2017	09739	INSIGHT PUBLIC SECTOR INC	in	SYMANTEC MAINT AGREEMENT	9,969.48	
	136916	07/14/2017	08210	MOBILEGUARD INC	in	NET GUARD	630.00	
	136922	07/14/2017	00886	NEW HORIZONS COMPUTER LEARNING (	in	TRAINING-WINDOWS 10	6,248.00	
	136922	07/14/2017	00886	NEW HORIZONS COMPUTER LEARNING (	in	TRAINING-PROJ MGMT	1,250.00	
	136940	07/14/2017	01817	RADIO SERVICE COMPANY INC	in	SITE RENTAL CHARGES	150.00	
	136945	07/14/2017	07252	REPORTING SYSTEMS, INC EMERGENCY	in	FIRE & EMS COMBO PACKAGE	742.82	
	136970	07/14/2017	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	2,965.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	206.21	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SSL CERTIFICATE FOR COKARCGIS1 SERV	315.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTEBOOKS AND DRY ERASE PENS FOR	48.57	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 REPLACEMENT WIRELESS ACCESS POIN	397.36	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY CREDIT CARD PROCESSING FE	252.65	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WIRELESS ACCESS POINT - SHELF SPARE	125.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ERGO MOUSE FOR VANCE H. - IT	73.84	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ESRI TRAINING - ARCGIS WORKFLOW MA	1,611.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BACKUP EXEC SUPPORT RENEWAL 1 YEA	2,220.85	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT IP PHONE FOR CUSTOMEI	134.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT ESTEEM WIRELESS ANTE	220.35	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ADDITIONAL MICROSOFT EXCHANGE SE	824.45	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IT UNIFORM SHIRT	52.13	C
						Total amount by Department	**$ 53,275.19**	

035 SUPPORT SERVICES-CUSTOMER SERVICE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	164.14	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	PAPER	20.51	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	18.48	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	120.23	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CUSTOMER SERVICE RETURN	-10.66	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 24" MONITORS & CABLES - B RALSTON	315.96	C
						Total amount by Department	**$ 628.66**	

041 CITY CLERK

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136803	07/14/2017	00034	BENTON COUNTY AUDITOR	in	RECORDING FEES	85.00	
	136978	07/14/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	66.74	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	8.88	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL AGENT FEE - WRIGHT	35.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL AGENT FEE - PALMER	35.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE TO ONBASE TRAINING - WRIGH	285.60	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AIRFARE TO ONBASE TRAINING - PALME	285.60	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NOTARY SEALS	25.90	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WAPRO CONFERENCE LODGING - K ROE	214.40	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WAPRO CONFERENCE LODGING - PALME	208.58	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PENS, FILE FOLDERS, ENVELOPES, STICK	94.93	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
						Total amount by Department	**$ 1,367.63**	
042 LEGAL SERVICES								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	260.05	
						Total amount by Department	**$ 260.05**	
061 CODE ENFORCEMENT								
	136825	07/14/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	DOCUMENT PURGE	81.37	
	136884	07/14/2017	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	INK-CODE ENF DESK PRINTER	369.20	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	63.73	
						Total amount by Department	**$ 514.30**	
062 LONG RANGE PLANNING								
	136881	07/14/2017	00769	HISTORIC DOWNTOWN KENNEWICK PAF	in	2017 MAIN STREET CONTRIBUTION	37,500.00	
	136978	07/14/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	LEGAL PUBLICATION	145.84	
	136978	07/14/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PP 17-02 IRVING SQUARE	242.24	
	136978	07/14/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	NOPH ZOA 17-02	106.29	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ERGONOMIC KEYBOARD TRAY.SWINEY	99.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR M DIDIER	26.08	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LAND USE CASE LAW WEBINAR MUAI SU	35.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PERMIT TECH CERT RENEWAL DELLINGE	95.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2017 AICP & APA MEMBERSHIP MUAI	555.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE MAX MISC. SUPPLIES - AA & AAA	68.53	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AMAZON PRIME MEMBERSHIP FOR ODEF	11.94	C
						Total amount by Department	**$ 38,884.92**	
063 ECONOMIC & BUSINESS DEVELOPMENT								
	136865	07/14/2017	04147	FEDEX	in	SHIPPING	76.00	
	136937	07/14/2017	09839	PORT OF KENNEWICK	in	ABC CONTRIBUTION	3,000.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	34.60	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAVEL - REVITALIZE WA TRAINING - EM	84.71	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PACKAGING SUPPLIES FOR ICSC SHIPMEI	28.21	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDITS PURCHASED FOR IMAGES USED	49.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCHEON - PAI	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCH J	40.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICSC - MEMBERSHIP - PUBLIC INSTITUTIC	100.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICSC DUES/MEMBERSHIP - PUBLIC AFFILI	50.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CITY HALL BANNERS	133.81	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARD HOLDER FOR MULTIPLE	5.42	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FOR TERRY WALSH - ICSC - RE: PA	526.29	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ROLL-UP BANNER FOR MARKETING	719.80	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITIES HISPANIC CHAMBER LUNCHE	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL - ROHANA CARMICHAEL - ICSC RI	368.39	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL FOR EEC FOR CNU SEATTLE	796.53	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CONSTANT CONTACT CREDIT FOR OVER(	-9.78	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COFFEE FOR HOMETOWN HOLIDAY EVEI	17.70	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HOTEL EMILY ESTES CROSS ICSC RE: PAF	368.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HANDLING CHARGES FOR BOOTH PARTS	70.09	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BALANCE OF CHARGE FOR ROOM FOR T	9.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOLDING OF NEW BUSINESS WELCOME L	2.12	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POSTAGE FOR SENDING CHECKS TO NW I	6.65	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LUNCH SPEAKER EVENT FOR EEC AND R	52.00	C
						Total amount by Department	**$ 6,592.01**	

071 POLICE DEPT. - ADMINISTRATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	208.00	
	136825	07/14/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHREDDING SERVICES - MAY	255.96	
	136839	07/14/2017	01308	COLUMBIA VALLEY DAYBREAK ROTARY	in	QUARTERLY DUES - LITTRELL	160.00	
	136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	246.18	
	136898	07/14/2017	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATION SERVICES	7.54	
	136984	07/14/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	49.17	
	136984	07/14/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	40.98	
	136984	07/14/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	52.78	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCHEON - PAI	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCH	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATPA EXECUTIVE BOARD MEETING - CI	13.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY CHAMBER LUNCHEON	22.00	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITIES HISPANIC CHAMBER LUNCHE	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FEDERAL LAW ENFORCEMENT TRAININC	688.80	C
						Total amount by Department	**$ 1,804.41**	
072 POLICE DEPT.- CRIMINAL INVESTIGATION								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	3,012.32	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	64.02	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	22.36	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEPARTMENT RIFLE ACCESSORIES	42.85	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLASH DRIVES FOR A SIU INVESTIGATIOI	71.65	C
						Total amount by Department	**$ 3,375.95**	
073 POLICE DEPT. - PATROL								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	-0.01	
	136821	07/14/2017	05195	CENTRAL LAKE ARMOR EXPRESS INC	in	BODY ARMOR	3,529.50	
	136831	07/14/2017	04542	COCA-COLA BOTTLING COMPANY OF TR	in	OPERATING SUPPLIES	120.00	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25	
	136991	07/14/2017	03997	VISTA VETERINARY HOSPITAL INC	in	K-9 MEDICAL-AXEL	31.16	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	46.35	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	K9 STORM TRACKING ID HARNESS FOR K	203.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ECOLLAR FOR K9 BEAR	449.04	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANNUAL MEMBERSHIP FOR OFFICER KOI	50.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANNUAL MEMBERSHIP FOR OFFICER ME	50.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NATIONAL TACTICAL OFFICERS ASSOCIA	150.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HARDWARE FOR BATTERY TENDER	5.17	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BATTERY TENDER FOR K-9	42.43	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASPC SPRING CONFERENCE FOR CMDR	386.01	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW OFFICER ADVERTISING	15.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW OFFICER ADVERTISING	9.53	C
						Total amount by Department	**$ 5,196.16**	
074 POLICE DEPT. - STAFF SERVICES								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	96.00	
	136837	07/14/2017	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT - FITNESS EQUIPN	353.82	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	287.41	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	65.12	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	8.86	
	136962	07/14/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	42.78	
	136969	07/14/2017	08315	TALENTWISE SOLUTIONS LLC	in	STERLING TESTING	264.00	
	136995	07/14/2017	01033	WASHINGTON STATE PATROL	in	CPL BACKGROUND CHECKS	780.00	
	136995	07/14/2017	01033	WASHINGTON STATE PATROL	in	CPL BACKGROUND CHECKS	648.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	2.74	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES	85.30	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MICROPHONE	324.71	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PDR STAMP	34.30	C
						Total amount by Department	**$ 2,993.04**	

075 POLICE DEPT. - INTERGOVERNMENTAL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136804	07/14/2017	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	18,037.73	
	136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	15.17	
						Total amount by Department	**$ 18,052.90**	

076 POLICE DEPT - PROFESSIONAL STANDARDS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	17.03	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	151.82	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WASPC SPRING CONFERENCE FOR SGT M	386.01	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING - WASPC	434.97	C
						Total amount by Department	**$ 989.83**	

081 FIRE DEPT. - ADMINISTRATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136794	07/14/2017	05681	AMERIGAS PROPANE LP	in	PROPANE, ST. 2 (SMALL TANK)	6.48	
	136825	07/14/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE (ALL FACILITIES)	101.97	
	136829	07/14/2017	05777	CLEARWATER NAPA	in	TARPS & BUNGEE CORDS	6.02	
	136829	07/14/2017	05777	CLEARWATER NAPA	in	GAUGE	4.62	
	136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2 (1000 LBS.)	70.89	
	136877	07/14/2017	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	REPAIR & MAINT STATION 4	70.07	
	136950	07/14/2017	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY ROTARY DUES (BEASLEY)	123.50	
	136956	07/14/2017	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT & SUPPLIES - STATION 4	49.47	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ENMOTIO	75.43	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: ENMOTIO	66.03	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	15.30	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: JET-DRY	6.73	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	105.61	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	71.33	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER SOFTENER SALT	132.22	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOP VAC FILTERS FOR STATION 63	24.95	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: GEORGIA	51.95	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: 3M UNCC	13.84	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATION SUPPLIES: CASCAD	8.58	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES, STATION	165.88	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: AJAX DIS	28.01	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADMIN. OFFICE SUPPLIES: REAM 8.5"X14'	43.41	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4' X 6' OUTDOOR US FLAG	34.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION FITNESS EQUIPMENT: 2.5LB ROC	917.13	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	33.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WALL-MOUNT GARDEN HOSE REELS -QT	127.48	C
						Total amount by Department	**$ 2,376.86**	

082 FIRE DEPT. - SUPPRESSION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136782	07/14/2017	00552	10TH AVENUE CLEANERS	in	SEW PATCH	4.08
	136782	07/14/2017	00552	10TH AVENUE CLEANERS	in	UNIFORM ALTERATIONS	95.03
	136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.09
	136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	276.14
	136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.09
	136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.09
	136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.11
	136837	07/14/2017	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT - FITNESS EQUIPM	353.82
	136851	07/14/2017	09827	DAY WIRELESS SYSTEMS	in	COMMUNICATIONS EQUIP	3,923.72
	136876	07/14/2017	01775	GRAINGER	in	TRANSPORT DRUMS	281.71
	136909	07/14/2017	01206	MED-TECH RESOURCE INC	in	SCBA SUPPLIES	239.98
	136919	07/14/2017	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	TRAILER KEYS	65.16
	136928	07/14/2017	00917	OXARC, INC.	in	EXTINGUISHER MAINTENANCE	47.13
	136941	07/14/2017	00957	RANCH & HOME INC	in	STATION BOOTS	81.45
	136941	07/14/2017	00957	RANCH & HOME INC	in	STATION BOOTS	81.45
	136941	07/14/2017	00957	RANCH & HOME INC	in	DEWALT CUT-OFF TOOLS	183.45
	136941	07/14/2017	00957	RANCH & HOME INC	in	ALPHAFORCE 8" STATION BOOT	54.30
	136954	07/14/2017	07872	SEA WESTERN INC	in	COMPRESSOR SERVICE	157.47
	136954	07/14/2017	07872	SEA WESTERN INC	in	PROTECTIVE WEAR	1,196.50
	136954	07/14/2017	07872	SEA WESTERN INC	in	STATIONWEAR BOOT	156.85
	136954	07/14/2017	07872	SEA WESTERN INC	in	PROTECTIVE CLOTHING	1,462.68
	136983	07/14/2017	05261	UNIFIRE	in	PHENIX FIRE HELMETS	542.26

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Accounting Period
2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136984	07/14/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	45.29	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	45.75	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.35	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.13	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	57.15	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	56.74	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	42.49	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	55.79	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.26	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.13	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	77.79	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	53.04	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	S HOOKS FOR SCBAS.	26.95	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	76.10	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	35.80	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEWALT 20V DRILL & IMPACT COMBO KI	190.04	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WIHA TOOLS (TORQUES) PURCHASE. AD	297.44	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RADIO MAINTENANCE, PARTS & SERVICI	205.95	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES, STATION	149.76	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING BOOK PURCHASE.	18.97	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING BOOKS FOR FTC LIBRARY	15.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2-GRADE 70-3/8" X 20" CHAIN W/GRAB HC	79.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOK FOR TRAINING LIBRARY	11.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER, QTY. 40	163.20	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOTTLED WATER, QTY.13	53.04	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOK ORDER FOR KFD TRAINING LIBRA	88.62	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BOOK FOR TRAINING LIBRARY	22.72	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRAINING BOOKS FOR KFD LIBRARY	83.96	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAFETY FLARES	97.69	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	40.80	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BAR OIL, LIGHTERS, NOZZLES	53.18	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	8" WRENCH FOR STATION 5	6.51	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND FOR S HOOKS RETURN. THIS RI	-12.76	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BRASS TAGS FOR SCBA IDENTIFIERS	50.28	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ONLINE LIBRARY SERVICE SU	6.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY ONLINE CONFERENCE SUBSCI	18.00	C
						Total amount by Department	**$ 12,371.64**	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
083 FIRE PREVENTION & INVESTIGATION								
	137004	07/14/2017	06793	YAKIMA VALLEY FIRE & INJURY PREVEN	in	FIRE & LIFE SAFETY ED. 1 TRAINING	400.00	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MISC OFFICE SUPPLIES	61.93	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FIRE HYDRANT TESTING EQUIPMENT - R	32.13	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IFSTA FIRE & LIFE SAFETY EDUCATOR BC	78.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POTTING SOIL DOOR HANGERS	276.35	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BADGE STICKERS (6,000)	300.00	C
						Total amount by Department	**$ 1,148.41**	
090 ENGINEERING								
	136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	16.30	
	136886	07/14/2017	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	577.50	
	136963	07/14/2017	00953	STELLAR INDUSTRIAL SUPPLY INC	in	MARKING PAINT	151.17	
	137001	07/14/2017	08252	WOODARD BRYAN	in	P.E LICENSE	116.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	28.01	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PROJECT MANAGEMENT WEBINAR TRAII	41.84	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MATTE BLACK INK CARTRIDGE FOR PLO'	173.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PROJECT MANAGEMENT WEBINAR TRAII	12.67	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONITOR ARMS KRISTIN STOWE COMPU	38.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REIMBURSEMENT FOR BRUCE MILLS (MU	-85.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONITOR ARMS FOR SHERRY HUMMEL C	57.97	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APWA ANNUAL DUES - 7/1/2017 THROUGH	550.00	C
						Total amount by Department	**$ 1,678.45**	
101 CORPORATE & COMMUNITY SERVICES								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	387.00	
	136810	07/14/2017	06625	BRAIN TREVOR	in	CDL ENDORSEMENT	102.00	
	136814	07/14/2017	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT SCREENING	295.00	
	136837	07/14/2017	01682	COLUMBIA FITNESS SYSTEMS	in	PREVENTATIVE MAINT - FITNESS EQUIPM	117.94	
	136873	07/14/2017	05609	GARDNER JENNIFER	in	WELLNESS PRESENTATION	150.00	
	136879	07/14/2017	04842	HERNDON RECOGNITION COMPANY	in	EMPLOYEE SERVICE AWARDS	834.05	
	136884	07/14/2017	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	TONER CARTRIDGES	293.20	
	136901	07/14/2017	09277	LOURDES OCCUPATIONAL HEALTH	in	PHYSICAL - DOT	76.00	
	136901	07/14/2017	09277	LOURDES OCCUPATIONAL HEALTH	in	PHYSICAL - DOT	76.00	
	136901	07/14/2017	09277	LOURDES OCCUPATIONAL HEALTH	in	PHYSICAL DOT	76.00	
	136934	07/14/2017	08945	PAULSON RYAN	in	CDL HAZMAT	86.50	
	136937	07/14/2017	09839	PORT OF KENNEWICK	in	ARTS ABC CONTRIBUTION	1,000.00	
	136969	07/14/2017	08315	TALENTWISE SOLUTIONS LLC	in	STERLING TESTING	190.00	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136996	07/14/2017	07879	WESLEY GROUP, THE.	in	LEGAL FEES	3,575.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	2.23	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHRM CONFERENCE ROOM - T. WALSH	1,122.24	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WELLNESS PROGRAM - FUN RUN 2017	44.27	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TC HISPANIC CHAMBER LUNCHEON - PAI	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TC HISPANIC CHAMBER LUNCH	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WELLNESS PROGRAM - FUN RUN 2017	82.61	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ESKILLS PRE-EMPLOYMENT TESTING MA	800.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CM AWARD PLAQUES	358.38	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETRO MEETING - YAKIMA - C OSBORN	103.19	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITIES HISPANIC CHAMBER LUNCHE	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MUGS FOR NEW EMPLOYEES	306.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMPLOYEE APPRECIATION LUNCH SUPPI	68.64	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	JOB AD FOR FIELD ENGINEER I POSITION	295.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMPLOYEE APPRECIATION LUNCH SUPPI	24.98	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECREATION SUPERVISOR JOB POSTING	199.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	JOB AD FOR RECREATION SUPERVISOR C	100.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMPLOYEE RECOGNITION LUNCH - BING	12.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMPLOYEE APPRECIATION LUNCHEON SI	72.22	C
						Total amount by Department	**$ 10,931.45**	

113 PARKS DEPT.-RECREATION SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	-29.00	
	136790	07/14/2017	08444	ALL ABOUT EMBROIDERY KATHLEEN A	in	STAFF POLOS	498.31	
	136823	07/14/2017	06463	CHALLENGER SPORTS CORP	in	FIRST KICKS STAFF	2,932.60	
	136825	07/14/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHREDDING SERVICES	33.99	
	136853	07/14/2017	06993	DESJARDINS SHAUN	in	MARTIAL ARTS INSTRUCTION	1,125.00	
	136932	07/14/2017	00708	PARK & RECREATION DEPT	in	PETTY CASH	24.97	
	136939	07/14/2017	06830	QUALITY BUSINESS SYSTEMS	in	PRINTER CHARGES FOR SOUTHRIDGE	1,689.28	
	136977	07/14/2017	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	FRONT PAGE STICKY	1,411.06	
	136977	07/14/2017	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	TRI-CITY HERALD INSERT	337.52	
	136977	07/14/2017	08573	TRI-CITY HERALD DISPLAY ADS - 449430	in	SUMMER ACTIVITIES INSERT	800.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	54.21	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BOOST POST CRAFT BEER FESTIVAL	13.10	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BINDERS FOR POOL TRAINING MANUALS	52.19	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAINING SEMINAR FOR S ALLINGTON	99.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TC HISPANIC CHAMBER LUNCHEON - PAI	20.00	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TC HISPANIC CHAMBER LUNCH	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DAY TRIP TICKETS TO SEATTLE MARINEF	43.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ONLINE FLIPBOOK ACTIVITY GUIDE	299.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CPSI CONFERENCE - 1 DAY HOTEL CHAR(	56.70	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA MOOD FOR PAVILION	29.27	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITY CHAMBER LUNCHEON	44.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ACTIVITY GUIDE BOOST POST	100.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	P & R COMMISSIONERS, POLO SHIRT FOR	84.70	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TRI-CITIES HISPANIC CHAMBER LUNCHE	20.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEET N GREET REFRESHMENTS	22.66	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NAME PLATE - NEW P & R COMMISSIONE	12.16	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRPA CONF - HOTEL STAY - T HILL	439.83	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW P & R COMMISSIONER K MARSHALI	8.66	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DAY TRIP TICKETS TO SEATTLE MARINEF	1,159.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXT COORD FOR YTH SOFTBALL	21.69	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EVENT EQUIPMENT FOR SR PAVILION	107.19	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FACE TISSUE	14.56	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKS & RECREATION TRAINING LUNCH	113.12	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PORTABLE SOUND SYSTEM FOR FITNESS	67.72	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE TRAVEL TRIP PROTE(	34.56	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE - CHERYL BOLIN COI	342.50	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE C BOLIN, HOTEL - INI	80.64	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWIM PASSES	62.59	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWIM LESSON BOOST POST	100.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HIGH RESOLUTION PHOTO CREDITS	39.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADOBE CREATIVE CLOUD RENEWAL 2017	2,719.75	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MEN'S SOFTBALL LEAGUE SANCTIONINC	728.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONF C BOLIN - AIRFARE	26.88	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONF C BOLIN - AIRFARE	287.30	C
						Total amount by Department	**$ 16,146.71**	

114 PARKS DEPT.-FACILITIES MAINT.

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136793	07/14/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	8,407.84	
	136795	07/14/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	FIRE ST. #2 HVAC REPAIR	703.10	
	136799	07/14/2017	04052	BATTERIES PLUS	in	BATTERIES FOR SINK SENSOR	28.13	
	136802	07/14/2017	00384	BENNETT RENTALS	in	FAN FOR CARPET DRYING	43.44	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	22.13	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	2,912.46	

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Accounting Period
2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136806	07/14/2017	00084	BENTON PUD NO. 1	in	COLUMBIA PARK	130.42
136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	15.82
136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY PARKS	7,376.86
136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	810.32
136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY PARKS	268.12
136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY FACILITIES	14,029.05
136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	16.39
136813	07/14/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR HARDWARE REPAIR	16.53
136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	8.34
136847	07/14/2017	00322	CUBBY'S ELECTRIC MOTOR & PUMP	in	IRRIGATION PUMP REPAIR	123.16
136858	07/14/2017	07922	ELECTRO-MECH SCOREBOARD COMPAN	in	SOUTH RIDGE SCORE BOARD REPAIR	508.00
136860	07/14/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	BALL FIELD SPRINKLER REMOTE	64.51
136860	07/14/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION TIMER FOR PLANTERS	94.42
136860	07/14/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	SPRINKLER REPLACEMENT	165.42
136861	07/14/2017	00166	FARMERS EXCHANGE	in	CHAIN OIL	16.28
136861	07/14/2017	00166	FARMERS EXCHANGE	in	EDGER BLADES	644.54
136861	07/14/2017	00166	FARMERS EXCHANGE	in	WEED EATER STRING	16.28
136866	07/14/2017	00086	FERGUSON ENTERPRISES INC	in	DRINKING FOUNTAIN CARTRIDGE	129.48
136867	07/14/2017	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	144.37
136870	07/14/2017	00375	FLOWER FARM	in	SHRUB REPLACEMENT	56.43
136876	07/14/2017	01775	GRAINGER	in	TIME CLOCK TRANSFORMER4	23.59
136893	07/14/2017	06917	KELLER SUPPLY COMPANY	in	PLUMBING REPAIR	42.97
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	55.13
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION TIMER REPAIRS	12.80
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	17.38
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION BOX CONNECTORS	4.78
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	SPRINKLER REPAIR	12.34
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	ZIP TIES FOR TOURNAMENT	73.21
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	31.75
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION TIMER REPAIR	3.06
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	AQUATIC PLAYGROUND REPAIR	33.58
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	CHLORINE PUMP REPAIR	18.83
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	TIME CLOCK PARTS	43.79
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	49.63
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	BLANK COVER PLATES	10.77
136902	07/14/2017	03154	M & M BOLT COMPANY, LLC	in	CHAIN REPAIR POD	16.56
136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	CITY HALL FIRE MONITORING	38.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	KPD SECURITY	73.50	
	136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	FROST-FIRE MONITORING	35.00	
	136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE SECURITY	38.00	
	136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	FIRE MONITORING	38.00	
	136919	07/14/2017	06624	MOUNT'S LOCK, KEY & ENGRAVING INC	in	CASH DRAWER KEYS	12.71	
	136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	FUSES	3.61	
	136930	07/14/2017	00112	PALLIS POOL & PATIO INC	in	POOL CHEMICALS	879.65	
	136930	07/14/2017	00112	PALLIS POOL & PATIO INC	in	POOL PUMP IMPELLAR	55.34	
	136931	07/14/2017	01040	PARAMOUNT SUPPLY COMPANY	in	PUMP SEAL	37.17	
	136936	07/14/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	TIME CLOCK REPAIR	119.72	
	136936	07/14/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	LIGHT REPAIR	235.66	
	136938	07/14/2017	00310	PROBUILD COMPANY LLC	in	NAILS FOR GROOMER DRAG	16.28	
	136941	07/14/2017	00957	RANCH & HOME INC	in	PINS FOR TP HOLDERS	10.59	
	136941	07/14/2017	00957	RANCH & HOME INC	in	CORDLESS DRILL & SAWZALL	217.17	
	136941	07/14/2017	00957	RANCH & HOME INC	in	IRRIGATION SHOVELS	23.87	
	136941	07/14/2017	00957	RANCH & HOME INC	in	SPRAYER	35.38	
	136941	07/14/2017	00957	RANCH & HOME INC	in	MOWER MAINTANENCE	44.49	
	136946	07/14/2017	03631	RFP MFG	in	LID FOR MUSHROOM PUMP	37.09	
	136948	07/14/2017	03691	RMT EQUIPMENT	in	MOWER REPAIR	1,907.33	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	FROST ELECTRICAL REPAIRS	995.97	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	BOAT LAUNCH SUMP	87.97	
	136963	07/14/2017	00953	STELLAR INDUSTRIAL SUPPLY INC	in	LOCATE PAINT	188.96	
	136972	07/14/2017	05945	THYSSENKRUPP ELEVATOR CORP	in	GRANGE HALL ELEVATOR	44.25	
	136972	07/14/2017	05945	THYSSENKRUPP ELEVATOR CORP	in	ELEVATOR MAINTENANCE	45.79	
	136972	07/14/2017	05945	THYSSENKRUPP ELEVATOR CORP	in	GRANGE HALL LIFT REPAIR	301.74	
	136982	07/14/2017	00017	TWIN CITY METALS INC	in	METAL TO STRAIGHTEN DOORS	21.67	
	137000	07/14/2017	04505	WMS AQUATICS WM SMITH ASSOCIATES	in	BASKET STRAINER BOLTS	82.57	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	3.84	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CPSI CONFERENCE - HOTEL REIMBURSEM	-144.61	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	YARD OF THE SEASON DISPLAY PHOTOS	8.67	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	YARD OF THE SEASON DISPLAY NAME PL	20.63	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRPA CONF. 1 DAY ROOM CHARGED (IN I	15.61	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CPSI CONFERENCE - 1 DAY HOTEL CHAR(	72.30	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FLOWERS FOR CITY HALL ENTRANCE PO	46.71	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CELL PHONE CAR CHARGER B NIEBUHR	6.98	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	43" SONY TV/MONITOR FOR D WIEBER	843.80	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRPA, :HOTEL REGISTRATION - HAHN	439.83	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WRPA CONF - HOTEL STAY, DUFFY	439.83	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRE STATION 5 - PLANTS FOR (3) OUTDO	60.15	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE - CHERYL BOLIN CON	342.50	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONFERENCE C BOLIN, HOTEL - INI	161.28	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONF C BOLIN - AIRFARE	26.87	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NRPA CONF C BOLIN - AIRFARE	287.30	C
						Total amount by Department	**$ 45,461.18**	

120 NON-DEPARTMENTAL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136793	07/14/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,023.49	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY FACILITIES	5,808.60	
	136848	07/14/2017	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	348.84	
	136848	07/14/2017	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	28.17	
	136868	07/14/2017	00372	FIRST NIGHT TRI-CITIES	in	SPONSORSHIP FIRST NIGHT 2018	3,500.00	
	136893	07/14/2017	06917	KELLER SUPPLY COMPANY	in	PLUMBING REPAIR	186.93	
	136905	07/14/2017	08208	MCBRIDE PUBLIC AFFAIRS LLC THOMAS	in	LOBBYIST EXPENSES	4,120.00	
	136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	MCL-FIRE MONITORING	41.00	
	136942	07/14/2017	07688	REED JOHN	in	TUITION	2,500.00	
T	300295	06/26/2017	00511	WA STATE DEPT OF RETIREMENT SYSTEI	in	PRIOR SERVICE CONTRIBUTION	217.00	
						Total amount by Department	**$ 20,774.03**	

340 CHARGES FOR SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	0.83	
						Total amount by Department	**$ 0.83**	

360 MISCELLANEOUS REVENUE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	27.63	
						Total amount by Department	**$ 27.63**	
						Total amount by Fund	**$ 264,450.81**	

101 STREET FUND

010 STREETS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136789	07/14/2017	01853	AGO INDUSTRIES INC	in	SAFETY OVERALLS	1,260.41	
	136883	07/14/2017	00113	INLAND ASPHALT COMPANY	in	HOT MIX	566.84	
	136883	07/14/2017	00113	INLAND ASPHALT COMPANY	in	HOT MIX	595.07	
	136894	07/14/2017	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	58.72	
	136941	07/14/2017	00957	RANCH & HOME INC	in	12 VOLT ADAPTOR	21.69	
	136951	07/14/2017	06603	ROWAND MACHINERY COMPANY	in	HYDRAULIC COMPACTOR	1,917.61	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
						Total amount by Department	**$ 4,420.34**	
020 TRAFFIC								
	136801	07/14/2017	03707	BAXTER AUTO PARTS	in	VAC CONTROLLER SWITCH	28.28	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	417.35	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	SIGNALS	3,444.66	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY FACILITIES	27.28	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	FLASHERS	214.55	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	STREET LIGHTS	16,369.88	
	136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	32.62	
	136865	07/14/2017	04147	FEDEX	in	SHIPPING	5.94	
	136876	07/14/2017	01775	GRAINGER	in	REHYDRATION DRINK MIX	140.15	
	136894	07/14/2017	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	58.72	
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	SEALANT	13.48	
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	SUPPLIES	319.23	
	136920	07/14/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	60.00	
	136940	07/14/2017	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	CONT 16-013 SIGNAL/STREET	1,775.61	
	136975	07/14/2017	04651	TRASTAR INC	in	COUNT DOWN PED MODULE	1,620.00	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	ALL THREAD/ COUPLER NUTS	42.33	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	SPRAY PAINT	240.42	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	PED HEAD BOLTS	16.83	
	136997	07/14/2017	02368	WESTERN SYSTEMS INC	in	MMO FOR TRAFFIC CONTROLLER	456.12	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	437.39	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SNAGIT UPGRADE (SOFTWARE)	27.10	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAPTOP BAG, OUTLET WALL SURGE, HDM	73.05	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY HERALD ONLINE ONLY NEWSPA	50.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DRAWER FOR NEW CUBICLE FOR TRAFFI	124.15	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AMERICAN TRAFFIC SAFETY SERVICES A	79.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APWA ANNUAL DUES - 7/1/2017 THROUGH	190.00	C
						Total amount by Department	**$ 26,319.33**	
360 MISCELLANEOUS REVENUES								
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	4.04	
						Total amount by Department	**$ 4.04**	
						Total amount by Fund	**$ 30,743.71**	

102 ARTERIAL STREET FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
010 ARTERIAL STREET FUND								
	136815	07/14/2017	08854	CAPITOL ASSET & PAVEMENT SERVICES	in	CONSULTANT SERVICES	42,000.00	
						Total amount by Department	**$ 42,000.00**	
						Total amount by Fund	**$ 42,000.00**	
103 URBAN ARTERIAL STREET FUND								
010 URBAN ARTERIAL DEPARTMENT								
	136792	07/14/2017	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1214-7 PHASE 3	88,226.39	
	136850	07/14/2017	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT AGREEMENT	37,142.16	
	136883	07/14/2017	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	343,747.11	
	136929	07/14/2017	00415	P.O.W. CONTRACTING	in	CONTRACTOR PAYMENTS	389,159.07	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ONE SENTINEL HAND HELD RADIO	1,588.82	C
						Total amount by Department	**$ 859,863.55**	
						Total amount by Fund	**$ 859,863.55**	
106 BI-PIN OPERATIONS FUND								
010 BI-PIN OPERATIONS FUND								
	136787	07/14/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	192.00	
	136970	07/14/2017	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00	
						Total amount by Department	**$ 462.00**	
						Total amount by Fund	**$ 462.00**	
107 COMMUNITY DEVELOPMENT FUND								
330 INTERGOVERNMENTAL REVENUE								
	136827	07/14/2017	00100	CITY OF RICHLAND	in	HOME DPA PAYOFF	9,000.00	
	136827	07/14/2017	00100	CITY OF RICHLAND	in	HOME DPA PAYOFF	9,000.00	
	136827	07/14/2017	00100	CITY OF RICHLAND	in	HOME DPA PAYOFF	5,000.00	
	136827	07/14/2017	00100	CITY OF RICHLAND	in	HOME REHAB PAYOFF	22,000.00	
						Total amount by Department	**$ 45,000.00**	
						Total amount by Fund	**$ 45,000.00**	
117 CRIMINAL JUSTICE SALES TAX FUND								
010 CRIMINAL JUSTICE SALES TAX FUND								
	136786	07/14/2017	07522	ADORAMA	in	SCOPE	175.77	
	136786	07/14/2017	07522	ADORAMA	in	SCOPES	4,390.38	
	136918	07/14/2017	09181	MOON, TAE IM, PH.D.	in	PSYCH EVAL	850.00	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136918	07/14/2017	09181	MOON, TAE IM, PH.D.	in	PSYCH EVAL	800.00	
	136918	07/14/2017	09181	MOON, TAE IM, PH.D.	in	PSYCH EVAL	800.00	
	136967	07/14/2017	06496	SYSTEM SOLUTIONS NORTHWEST	in	KPD CON ROOM AV UPGRADES	60,302.36	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LESS LETHAL DEUCE BORE SIGHT	33.21	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SPLIT CHARGE FOR THE BORE SIGHT TR/	6.75	C
						Total amount by Department	**$ 67,358.47**	
						Total amount by Fund	**$ 67,358.47**	

300 CAPITAL IMPROVEMENTS FUND

010 STREET IMPROVEMENTS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136826	07/14/2017	00435	CITY OF PASCO	in	CONV CTR INTERLOCAL AGREEMENT	79,138.90	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	TRAFFIC SIGNAL UPGRADES	4,235.62	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANCHOR BOLTS FOR WASHINGTON ST. A]	858.30	C
						Total amount by Department	**$ 84,232.82**	

020 LAND AND FACILITIES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136795	07/14/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	FIRE STATION 5 DRYER VENT	117.29	
	136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	96.58	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	CITY HALL PROJECT	933.04	
	136965	07/14/2017	08941	STUDIO CASCADE, INC.	in	PKS & REC COMP	9,241.88	
						Total amount by Department	**$ 10,388.79**	

050 GO BOND 2015B

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136970	07/14/2017	00008	TELCO WIRING & REPAIR INC	in	BROADBAND SERVICE	270.00	
	136971	07/14/2017	06357	THREE RIVER'S WINDOW FASHIONS BUI	in	ST #5ROLLER SHADES	743.26	
						Total amount by Department	**$ 1,013.26**	

900 CAPITAL PURCHASES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136828	07/14/2017	08131	CIVICPLUS ICON ENTERPRISES INC	in	CIVIC PLUS ADFS SETUP	2,574.91	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	50.95	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 24" MONITOR FOR PHYSICAL SECURITY	139.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LANYARDS	617.49	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	50PK BELT CLIPS FOR ID BADGES	141.13	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 50PKS METAL CHAIN BELT CLIPS FOR II	282.26	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	1 50PK METAL CHAIN BELT CLIPS FOR ID	141.13	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 24" MONITORS FOR PHYSICAL SECURIT	289.98	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	TV MOUNTS FOR KPD - PHYSICAL SECUR	46.41	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INLINE NETWORK CONNECTORS AND M(	162.84	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 60" TV/MONITORS FOR KPD RECORDS -	1,786.38	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SOLARWINDS NETWORK TRAFFIC ANAL	2,710.13	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EXTENDED HDMI VIDEO CABLE FOR KPD	21.63	C
						Total amount by Department	**$ 8,965.23**	
						Total amount by Fund	**$ 104,600.10**	

401 WATER AND SEWER FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136866	07/14/2017	00086	FERGUSON ENTERPRISES INC	in	METER- 2" OMNI R2 100	4,729.96
	136866	07/14/2017	00086	FERGUSON ENTERPRISES INC	in	3/4" METERS	26,376.77
	136866	07/14/2017	00086	FERGUSON ENTERPRISES INC	in	METER ADAPTERS	1,296.94
	136878	07/14/2017	00013	HD SUPPLY WATERWORKS, LTD	in	INVENTORY	3,219.43
						Total amount by Department	**$ 35,623.10**

010 WATER/SEWER OPERATIONS

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136792	07/14/2017	09403	ALLSTAR CONSTRUCTION GROUP,INC	in	CONTRACT P1214-7 PHASE 3	6,400.88
136793	07/14/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	564.41
136795	07/14/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	WWTP HUAC	413.87
136796	07/14/2017	00490	APPLIED INDUSTRIAL TECH, INC.	in	GREASE-WTP MAINTENANCE	47.82
136800	07/14/2017	01726	BAVCO APPARATUS & VALVE CO	in	BACKFLOW DEVICE PARTS	367.61
136801	07/14/2017	03707	BAXTER AUTO PARTS	in	TOOLS FOR TRUCK #5313	17.75
136805	07/14/2017	00093	BENTON FRANKLIN DISTRICT HEALTH	in	DRINKING WATER TESTS	2,570.00
136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	33,165.75
136806	07/14/2017	00084	BENTON PUD NO. 1	in	SEWER LIFT STATIONS	5,302.63
136806	07/14/2017	00084	BENTON PUD NO. 1	in	WATER BOOSTERS	39,044.10
136806	07/14/2017	00084	BENTON PUD NO. 1	in	CITY PARKS	13,528.43
136806	07/14/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	369.65
136806	07/14/2017	00084	BENTON PUD NO. 1	in	WATER FILTRATION	29,813.87
136807	07/14/2017	06149	BIG D'S CONSTRUCTION OF TRI-CITIES I	in	CONTRACT P1610-17	88,923.90
136818	07/14/2017	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	2,123.50
136818	07/14/2017	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	9,601.90
136818	07/14/2017	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	WTP CHEMICALS	9,078.16
136820	07/14/2017	05050	CENTRAL HOSE & FITTINGS INC	in	HYDRANT WASHERS	66.85
136820	07/14/2017	05050	CENTRAL HOSE & FITTINGS INC	in	HYDRANT METER WASHERS	101.94
136834	07/14/2017	01677	COLUMBIA BASIN HOTSY	in	GRAFITTI REMOVER	58.40
136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE	32.60
136838	07/14/2017	00505	COLUMBIA GRAIN & FEED INC	in	PARTS FOR SKAG MOWER	24.44

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Accounting Period
2018

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136838	07/14/2017	00505	COLUMBIA GRAIN & FEED INC	in	MOWER BLADES	43.42
136849	07/14/2017	08116	D&D TELECOMMUNICATIONS PROPERTI	in	INSPIRATION POINT	752.24
136859	07/14/2017	04085	EMERSON PROCESS MANAGEMENT	in	FREE CHLORINE SYSTEMS	4,162.47
136865	07/14/2017	04147	FEDEX	in	SHIPPING	110.26
136866	07/14/2017	00086	FERGUSON ENTERPRISES INC	in	REPAIR/MAINT	12,392.89
136867	07/14/2017	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
136869	07/14/2017	03862	FISHER SCIENTIFIC	in	LAB SUPPLIES	56.44
136869	07/14/2017	03862	FISHER SCIENTIFIC	in	LAB SUPPLIES	127.31
136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	109.41
136876	07/14/2017	01775	GRAINGER	in	AIR FILTERS FOR WWTP	56.03
136878	07/14/2017	00013	HD SUPPLY WATERWORKS, LTD	in	MAIN LINE REPAIR	89.51
136883	07/14/2017	00113	INLAND ASPHALT COMPANY	in	CONT P1601-16	18,757.30
136887	07/14/2017	03313	J & L HYDRAULICS	in	HYDRAULIC HOSE ADAPTOR	5.43
136888	07/14/2017	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE	4,994.92
136891	07/14/2017	04713	J-U-B ENGINEERS INC	in	CONSULTANT AGREEMENT	3,911.55
136893	07/14/2017	06917	KELLER SUPPLY COMPANY	in	1" COPPER CUTTER	17.70
136894	07/14/2017	05148	KELLEY'S TELE-COMMUNICATIONS	in	TELE ANS SVC	58.56
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS FOR ASR	7.00
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PIPE PLUG	14.73
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	FISH TAPE TO UNPLUG CAUSTIC LINE	58.86
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	CAUSTIC LINE REPAIRS	6.58
136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	CLARIFIER PARTS	3.77
136902	07/14/2017	03154	M & M BOLT COMPANY, LLC	in	CONCRETE ANCHOR	21.83
136902	07/14/2017	03154	M & M BOLT COMPANY, LLC	in	FIRE HYDRANT REPAIRS	20.81
136907	07/14/2017	08626	MCDONALD & ASSOCIATES DBA MCDON	in	TOPSOIL	65.16
136915	07/14/2017	00484	MILNE NAIL,POWER TOOL & REPAIR	in	HAMMER FOR VACTOR	16.28
136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	WFP-FIRE MONITORING	38.00
136917	07/14/2017	05112	MOON SECURITY SERVICES, INC	in	SECURITY SERVICE	29.00
136923	07/14/2017	04748	NORTH COAST ELECTRIC COMPANY	in	CITRIC ACID HEATER	19,231.25
136923	07/14/2017	04748	NORTH COAST ELECTRIC COMPANY	in	FREIGHT	171.87
136928	07/14/2017	00917	OXARC, INC.	in	FIRST AID SUPPLIES	16.13
136928	07/14/2017	00917	OXARC, INC.	in	HI PRESS/SMALL CYLINDER RENTAL	36.82
136928	07/14/2017	00917	OXARC, INC.	in	HI PRESS/SMALL CYLINDER RENTAL	35.32
136929	07/14/2017	00415	P.O.W. CONTRACTING	in	CONTRACTOR PAYMENTS	11,612.90
136931	07/14/2017	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS FOR GOLF COURSE	44.05
136931	07/14/2017	01040	PARAMOUNT SUPPLY COMPANY	in	AIR FILTERS FOR BOOSTER STATIONS	66.59
136936	07/14/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	LAGOON AERATOR LOCKS	621.81

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136936	07/14/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	SOFT START POWER SUPPLY	335.70	
	136936	07/14/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	SMOKE ALARMS	90.96	
	136940	07/14/2017	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	56.86	
	136941	07/14/2017	00957	RANCH & HOME INC	in	PARTS FOR PLANT MOWER	17.33	
	136947	07/14/2017	06065	RH2 ENGINEERING INC	in	CONSULTANT AGREEMENT	404.85	
	136951	07/14/2017	06603	ROWAND MACHINERY COMPANY	in	HYDRAULIC COMPACTOR	3,835.22	
	136957	07/14/2017	00680	SIERRA ELECTRIC, INC.	in	INSTALL NEW PUMP BREAKER	175.93	
	136968	07/14/2017	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	SCREWS FOR CLARIFIER BRUSHES	27.14	
	136968	07/14/2017	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	PARTS FOR PLANT MOWER	15.35	
	136978	07/14/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	244.31	
	136982	07/14/2017	00017	TWIN CITY METALS INC	in	CONDUIT SUPPORT	250.45	
	136982	07/14/2017	00017	TWIN CITY METALS INC	in	CHOP SAW BLADE FOR WWTP	30.41	
	136986	07/14/2017	07925	USA BLUEBOOK	in	PH PROBE	385.93	
	136987	07/14/2017	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	393.45	
	136989	07/14/2017	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	112.46	
	136989	07/14/2017	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	112.46	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	MURIATIC ACID	29.29	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	MURIATIC ACID	19.53	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	SHOVELS FOR WTP	43.42	
	136994	07/14/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	ASR HVAC SUPPLIES	10.83	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	50,714.14	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FORM BOARDS FOR CONCRETE SIDEWAL	16.27	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TOOLS FOR TRUCKS #5108 AND 5313	412.65	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY HERALD ONLINE ONLY NEWSPA	49.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TEMPERATURE SENSOR FOR COLLECTOR	115.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	4 DELL LAPTOP CAR CHARGERS FOR WAT	99.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APWA ANNUAL DUES - 7/1/2017 THROUGH	515.00	C
						Total amount by Department	**$ 377,916.24**	

030 SEWER AREA CHARGE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136912	07/14/2017	06441	MERRELL BROTHERS INC	in	CONTRACT P1710-17	490,748.69
						Total amount by Department	**$ 490,748.69**
						Total amount by Fund	**$ 904,288.03**

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136782	07/14/2017	00552	10TH AVENUE CLEANERS	in	SEW PATCH	4.07

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136782	07/14/2017	00552	10TH AVENUE CLEANERS	in	UNIFORM ALTERATIONS	95.02
136794	07/14/2017	05681	AMERIGAS PROPANE LP	in	PROPANE, ST. 2 (SMALL TANK)	6.47
136797	07/14/2017	07618	ARROW INTERNATIONAL	in	IV SUPPLIES	555.66
136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.08
136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	276.11
136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.08
136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.08
136808	07/14/2017	05823	BLUMENTHAL UNIFORM & EQUIPMENT	in	REPLACEMENT UNIFORM PANTS	184.11
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	148.35
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	36.47
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	612.37
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	297.60
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	214.70
136809	07/14/2017	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	381.48
136812	07/14/2017	00026	BUDGET PRINT CENTER INC	in	BENEFITS FORMS	217.90
136812	07/14/2017	00026	BUDGET PRINT CENTER INC	in	BENEFITS FORMS	155.93
136816	07/14/2017	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	43.50
136816	07/14/2017	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	49.92
136816	07/14/2017	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	829.85
136816	07/14/2017	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	15.30
136816	07/14/2017	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	576.76
136825	07/14/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE (ALL FACILITIES)	101.97
136829	07/14/2017	05777	CLEARWATER NAPA	in	TARPS & BUNGEE CORDS	6.00
136829	07/14/2017	05777	CLEARWATER NAPA	in	GAUGE	4.60
136833	07/14/2017	00695	COLUMBIA BASIN COLLEGE	in	SPRING 2017 ALS/OTEP CLASSES	151.20
136833	07/14/2017	00695	COLUMBIA BASIN COLLEGE	in	SPRING 2017 ALS/OTEP CLASSES	50.40
136835	07/14/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - STATION 2 (1000 LBS.)	70.89
136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	993.74
136900	07/14/2017	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	294.63
136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	372.69
136900	07/14/2017	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	59.40
136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	207.83
136900	07/14/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	371.41
136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	472.95
136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	921.36
136900	07/14/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	66.46
136900	07/14/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Accounting Period
2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136900	07/14/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	508.25	
	136900	07/14/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	109.40	
	136900	07/14/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	310.05	
	136900	07/14/2017	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	39.68	
	136928	07/14/2017	00917	OXARC, INC.	in	OXYGEN	63.87	
	136928	07/14/2017	00917	OXARC, INC.	in	OXYGEN	118.16	
	136928	07/14/2017	00917	OXARC, INC.	in	OXYGEN & CYLINDER LEASE	303.84	
	136928	07/14/2017	00917	OXARC, INC.	in	OXYGEN	84.31	
	136928	07/14/2017	00917	OXARC, INC.	in	OXYGEN	57.64	
	136928	07/14/2017	00917	OXARC, INC.	in	CYLINDER RENTAL	148.62	
	136941	07/14/2017	00957	RANCH & HOME INC	in	STATION BOOTS	81.44	
	136941	07/14/2017	00957	RANCH & HOME INC	in	STATION BOOTS	81.44	
	136941	07/14/2017	00957	RANCH & HOME INC	in	ALPHAFORCE 8" STATION BOOT	54.29	
	136950	07/14/2017	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY ROTARY DUES (BEASLEY)	123.50	
	136954	07/14/2017	07872	SEA WESTERN INC	in	STATIONWEAR BOOT	156.84	
	136956	07/14/2017	07555	SHERWIN-WILLIAMS COMPANY	in	PAINT & SUPPLIES - STATION 4	49.38	
	136979	07/14/2017	00249	TRIOS HOSPITAL	in	MEDICATION	123.16	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	45.74	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	61.36	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.12	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	57.15	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	56.74	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	42.48	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	55.79	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.26	
	136985	07/14/2017	05807	UPTOWN CLEANERS	in	2017-18 UNIFORM LAUNDRY	52.13	
	136988	07/14/2017	00030	VERIZON NORTHWEST	in	LIFE PACK AIR CARDS	140.32	
	136988	07/14/2017	00030	VERIZON NORTHWEST	in	LIFE PACK AIR CARDS	140.14	
	137005	07/14/2017	06869	ZOLL MEDICAL CORPORATION	in	LITHIUM-ION BATTERY	376.30	
	137005	07/14/2017	06869	ZOLL MEDICAL CORPORATION	in	PEDI-PADZ ELECTRODES	293.00	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	6,044.21	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: ENMOTI(	75.42	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: ENMOTI(	66.03	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES & BOTTLI	15.29	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: JET-DRY	6.73	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES & BOTTLI	105.60	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES & BOTTLI	71.33	C

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER SOFTENER SALT	132.22	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOP VAC FILTERS FOR STATION 63	24.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: GEORGIA	51.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: 3M UNCO	13.84	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATION SUPPLIES: CASCAD	8.57	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RADIO MAINTENANCE, PARTS & SERVICE	205.95	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES, STATION	165.88	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: AJAX DIS	28.01	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	4' X 6' OUTDOOR US FLAG	34.47	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AI SHOES PURCHASE FOR KFD	21.72	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES & BOTTLI	33.48	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CREDIT FOR RETURNED HIPAA DVD PUR(	-275.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WALL-MOUNT GARDEN HOSE REELS -QT	127.48	C
						Total amount by Department	**$ 20,639.94**	
						Total amount by Fund	**$ 20,639.94**	

403 BUILDING SAFETY FUND

010 BUILDING SAFETY

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC. OFFICE SUPPLIES FOR BUILDING D	154.86	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ALUMINUM CLIPBOARDS FOR INSPECTO	53.22	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LABELS FOR BUILDING FILES	23.57	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLUEBEAM REVU SOFTWARE	349.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE MAX MISC. SUPPLIES - AA & AAA	68.53	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	VARIDESK PROPLUS 36 ADJUSTABLE HEI(	455.00	C
						Total amount by Department	**$ 1,104.18**	
						Total amount by Fund	**$ 1,104.18**	

405 STORMWATER UTILITY FUND

010 STORMWATER

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136789	07/14/2017	01853	AGO INDUSTRIES INC	in	SAFETY OVERALLS	872.29	
	136794	07/14/2017	05681	AMERIGAS PROPANE LP	in	PROPANE GAS	20.81	
	136861	07/14/2017	00166	FARMERS EXCHANGE	in	WEED EATER BLADE	59.86	
	136863	07/14/2017	05736	FCS GROUP	in	CONSULTANT AGREEMENT	2,441.25	
	136920	07/14/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH	58.00	
	136938	07/14/2017	00310	PROBUILD COMPANY LLC	in	SEALANT	195.15	
	136940	07/14/2017	01817	RADIO SERVICE COMPANY INC	in	MAINTENANCE CHARGES	55.19	
	136941	07/14/2017	00957	RANCH & HOME INC	in	PARTS	80.86	

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136941	07/14/2017	00957	RANCH & HOME INC	in	TOOLS FOR DAM REPAIR	28.20	
	136951	07/14/2017	06603	ROWAND MACHINERY COMPANY	in	HYDRAULIC COMPACTOR	1,917.59	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	1,421.60	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWANA CERTIFICATION RENEWAL FLORE	250.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SWANA CERTIFICATION PROGRAM SOGG	250.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APWA ANNUAL DUES - 7/1/2017 THROUGH	190.00	C
						Total amount by Department	**$ 7,840.80**	
						Total amount by Fund	**$ 7,840.80**	

501 EQUIPMENT RENTAL FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136799	07/14/2017	04052	BATTERIES PLUS	in	BATTERIES	324.72
	136819	07/14/2017	05061	CEDAR RAPIDS TIRE CO	in	TIRE	211.26
	136840	07/14/2017	08852	COMMERCIAL TIRE	in	TIRE - FIRESTONE	130.19
	136843	07/14/2017	04853	CONNELL OIL INC DBA 76 DISTRIBUTINC	in	OIL - ENGINE 15W-40	1,160.06
	136845	07/14/2017	07868	CORWIN FORD - TRI CITIES	in	BRAKE PADS	63.15
	136845	07/14/2017	07868	CORWIN FORD - TRI CITIES	in	BRAKE PADS	126.30
	136908	07/14/2017	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	STROBE - WHELAN LED	1,467.09
	136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	72.34
	136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	BELT - 4L280W NAPA	79.36
	136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	INVENTORY-FLEET	59.91
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	25.97
						Total amount by Department	**$ 3,720.35**

010 EQUIPMENT RENTAL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136788	07/14/2017	02504	AFFORDABLE WINDSHIELDS & MORE IN	in	WINDSHIELD-VEH. 0059	162.90
	136788	07/14/2017	02504	AFFORDABLE WINDSHIELDS & MORE IN	in	WINDOW TINTING-VEH. 7358	464.54
	136795	07/14/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	PURCHASING SWAMP COOLER	2,042.90
	136798	07/14/2017	00362	AUTOSHADES INC	in	WINDOW TNT-VEH 7358	162.90
	136799	07/14/2017	04052	BATTERIES PLUS	in	BATTERY-VEHICLE W043	122.66
	136801	07/14/2017	03707	BAXTER AUTO PARTS	in	BLOWER RESISTOR-VEHICLE 0064	17.90
	136801	07/14/2017	03707	BAXTER AUTO PARTS	in	HOSE FITTINGS-VEH. 0519	11.67
	136801	07/14/2017	03707	BAXTER AUTO PARTS	in	FLEET PARTS FOR SHOP	21.18
	136817	07/14/2017	03527	CASADAY BEE-LINE SERVICE & TOWING	in	WHEEL ALIGNMENT-VEHICLE 5313	94.89
	136822	07/14/2017	01315	CENTRAL MACHINERY SALES INC	in	HARDWARE-VEHICLE 0059	19.12
	136832	07/14/2017	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	557.61
	136832	07/14/2017	01310	COLEMAN OIL COMPANY	in	DIESEL FOR GENERATOR W010	213.39

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136832	07/14/2017	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	379.23
136832	07/14/2017	01310	COLEMAN OIL COMPANY	in	FUEL CHARGES	18,398.81
136840	07/14/2017	08852	COMMERCIAL TIRE	in	TIRES-VEHICLE 7339	594.82
136840	07/14/2017	08852	COMMERCIAL TIRE	in	TIRES-VEHICLE 0090	551.25
136840	07/14/2017	08852	COMMERCIAL TIRE	in	TIRES FOR VEHICLE 4205	151.87
136840	07/14/2017	08852	COMMERCIAL TIRE	in	TIRES FOR VEHICLE 0122	162.73
136845	07/14/2017	07868	CORWIN FORD - TRI CITIES	in	2017 FORD F150	30,699.96
136845	07/14/2017	07868	CORWIN FORD - TRI CITIES	in	2017 FORD F250	30,747.74
136845	07/14/2017	07868	CORWIN FORD - TRI CITIES	in	SPARK PLUGS-VEHICLE 7350	73.37
136851	07/14/2017	09827	DAY WIRELESS SYSTEMS	in	VEHICLE UPFIT	4,146.18
136855	07/14/2017	00601	DIRECT AUTOMOTIVE DISTRIBUTING	in	BATTERY FOR VEH. W037	64.06
136876	07/14/2017	01775	GRAINGER	in	FANS FOR FLEET SHOP AREA	223.95
136882	07/14/2017	08711	HUGHES FIRE EQUIPMENT INC	in	GUAGE FOR VEHICLE 2802	341.59
136882	07/14/2017	08711	HUGHES FIRE EQUIPMENT INC	in	BOTTOM CUSHION-EHICLE 2802	494.10
136882	07/14/2017	08711	HUGHES FIRE EQUIPMENT INC	in	WIRE GUIDES-VEHICLE 2802	544.38
136882	07/14/2017	08711	HUGHES FIRE EQUIPMENT INC	in	INTAKE MANIFOLD-VEH 2802	643.62
136889	07/14/2017	03363	JIM'S PACIFIC GARAGES INC	in	SAFETY VALVE KIT-VEH 2206	49.85
136890	07/14/2017	08944	JOHNSTON NORTH AMERICA INC	in	PARTS FOR VEH. 4206	3,357.52
136902	07/14/2017	03154	M & M BOLT COMPANY, LLC	in	PARTS FOR VEH. 0086	26.59
136906	07/14/2017	02357	MCCURLEY CHEVROLET INC	in	FLEET VEHICLE	23,726.51
136906	07/14/2017	02357	MCCURLEY CHEVROLET INC	in	FLEET VEHICLE	23,726.51
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	COOLANT HOSE CREDIT-VEH 0501	-62.02
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	ROTORS & PADS-VEH. MET7	223.08
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	RELAY FOR VEHICLE 2206	13.01
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	ORING LUBE-VEHICLE 2802	23.98
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	RELAY FOR VEHICLE 2206	33.47
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	BRAKE PADS-VEHICLE 0033	58.01
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	BRAKE ROTORS-VEHICLE 7359	123.87
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	LAMPS FOR VEHICLE 0478	16.18
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	TAILGATE HANDLE-VEH. 0510	37.34
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	ANTIFREEZE FOR FLEET	71.61
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	TRAILER LAMP-VEH. 0478	8.09
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	EMERG. ROTORS-VEH. 7353	195.91
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	ROTORS/BRAKE PAD-VEH. 5109	223.08
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	RELAY FOR VEHICLE 2206	16.74
136921	07/14/2017	08875	NAPA PASCO AUTO PARTS	in	WHEEL WEIGHTS FOR SHOP	39.31
136927	07/14/2017	04217	O'REILLY AUTO PARTS	in	BRAKE QUIET FOR SHOP	7.81

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136933	07/14/2017	06241	PASCO TIRE FACTORY INC	in	TIRES INSTALL FOR VEHICLE 2802	268.44	
	136949	07/14/2017	00294	ROCK-IT RADIO	in	RADIO FOR VEHICLE 0124	135.75	
	136958	07/14/2017	09797	SIGNS BY SUE	in	DECALS-VEHICLE 7680	121.63	
	136964	07/14/2017	05689	STRYKER SALES CORPORATION DBA STI	in	POWERLOADER	46,386.97	
	136973	07/14/2017	07982	TITAN TRUCK EQUIPMENT	in	DROP DECK TILT TRAILER	8,182.10	
	136981	07/14/2017	09405	TRUCK PRO LLC SIX STATES	in	LIGHTS FOR VEH. 0425	5.25	
	136981	07/14/2017	09405	TRUCK PRO LLC SIX STATES	in	PRESSURE SWITCH-VEH 2206	29.70	
	137002	07/14/2017	01241	WOODPECKER TRUCK	in	LIGHT-VEHICLE 0154	54.37	
	137002	07/14/2017	01241	WOODPECKER TRUCK	in	CREDIT - OIL PAN GASKET VEH. 0156	-34.21	
T	300294	06/27/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAXES	27.70	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION FEE FOR VI	2.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION FOR VEHIC	40.75	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION FEE FOR VI	2.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LICENSE AND REGISTRATION FOR VEHIC	47.25	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPAIR OF CAR SEAT COVER - WASTEWA	314.94	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REAR SEAT BELTS FOR VEHICLE 1004	140.10	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APWA ANNUAL DUES - 7/1/2017 THROUGH	190.00	C
						Total amount by Department	**$ 199,940.51**	
						Total amount by Fund	**$ 203,660.86**	

502 CENTRAL STORES FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	136791	07/14/2017	08871	ALLIED MATERIALS AND EQUIPMENT CO	in	POW/MIA FLAGS	57.90
	136824	07/14/2017	08416	CHEMSEARCH	in	BOWL CLEANER	676.44
	136824	07/14/2017	08416	CHEMSEARCH	in	BOWL CLEANER	1,418.82
	136836	07/14/2017	00175	COLUMBIA BASIN PAPER & SUPPLY	in	URINAL BLOCKS	147.70
	136846	07/14/2017	00481	CROWN PAPER & JANITORIAL SUPPLY	in	BOWL CLEANER	97.09
	136846	07/14/2017	00481	CROWN PAPER & JANITORIAL SUPPLY	in	BRUSHES - TOILET BOWL	76.89
	136860	07/14/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY-IRRIGATION	130.17
	136876	07/14/2017	01775	GRAINGER	in	SAW BLADES	166.04
	136876	07/14/2017	01775	GRAINGER	in	HOSE - 75' X 3/4	304.49
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	ROTORS	1,538.65
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	INVENTORY-IRRIGATION	37.53
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	INVENTORY-IRRIGATION	1,318.97
	136895	07/14/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	INVENTORY-BUSHINGS	783.35
	136924	07/14/2017	02904	NORTHERN SAFETY CO., INC.	in	GLOVES - LEATHER	1,121.14
	136956	07/14/2017	07555	SHERWIN-WILLIAMS COMPANY	in	PAINTERS TAPE	47.79

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136966	07/14/2017	08017	SUPPLYWORKS INTERLINE BRANDS, INC	in	TOWELS	1,404.85	
	136974	07/14/2017	00367	TRAFFIC SAFETY SUPPLY CO INC	in	SAFETY VESTS	326.45	
	136974	07/14/2017	00367	TRAFFIC SAFETY SUPPLY CO INC	in	SAFETY VESTS	319.94	
						Total amount by Department	**$ 9,974.21**	

010 CENTRAL STORES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136784	07/14/2017	01526	ABADAN	in	COPIER MAINTENANCE	1,186.80	
	136784	07/14/2017	01526	ABADAN	in	COPIER MAINTENANCE	344.04	
	136896	07/14/2017	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C364 - PLANNING	376.86	
	136896	07/14/2017	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C284 - ENGINEERING	372.86	
	136896	07/14/2017	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB 552 - CITY HALL	245.79	
	136896	07/14/2017	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C35 - SR CTR	131.62	
	136899	07/14/2017	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL STA 61 & 62	137.45	
	137003	07/14/2017	06353	XEROX CORPORATION	in	W7855PT PURCHASING COPIER	229.83	
	137003	07/14/2017	06353	XEROX CORPORATION	in	5855APT POLICE PATROL COPIER	204.52	
	137003	07/14/2017	06353	XEROX CORPORATION	in	W7855PT POLICE ADMIN COPIER	325.83	
	137003	07/14/2017	06353	XEROX CORPORATION	in	KPDDETECTIVES COPIER	341.95	
						Total amount by Department	**$ 3,897.55**	
						Total amount by Fund	**$ 13,871.76**	

503 RISK MANAGEMENT FUND

010 RISK MANAGEMENT

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136783	07/14/2017	06874	A WORKSAFE SERVICE INC	in	WORKSAFE TESTING	125.00	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRI-CITY CHAMBER LUNCHEON	22.00	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETRO MEETING - YAKIMA - D LEMIEUX	103.19	C
						Total amount by Department	**$ 250.19**	

370 GAINS/LOSSES AND OTHER INCOME

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136961	07/14/2017	04478	ST PAUL FIRE & MARINE	in	CLAIM V2Z4198	100.00	
						Total amount by Department	**$ 100.00**	
						Total amount by Fund	**$ 350.19**	

612 OPEB TRUST FUND

010 OPEB TRUST FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136785	07/14/2017	00024	ADKINS WILLIAM	in	MEDICARE PART B	108.00	
	136811	07/14/2017	00185	BUCK, GARY E	in	MEDICARE PART B	110.00	
	136830	07/14/2017	00127	CLEAVENGER, BUDDY L	in	MEDICARE PART B	108.00	

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136842	07/14/2017	00128	COMSTOCK, WILLIAM J	in	MEDICARE PART B	107.00
136852	07/14/2017	00121	DEINES, JAMES I	in	MEDICARE PART B	333.80
136856	07/14/2017	00324	DUNCAN LARRY	in	MEDICARE PART B	241.97
136857	07/14/2017	01894	EASLING, CONNIE	in	MEDICARE PART B	109.00
136862	07/14/2017	00041	FARNKOFF, ROBERT C	in	MEDICARE PART B	110.00
136864	07/14/2017	00058	FEARING, DOUG	in	MEDICARE PART B	109.00
136874	07/14/2017	00181	GIER, CHARLES W.	in	MEDICARE PART B	107.00
136875	07/14/2017	00134	GONDERMAN, DAVID A	in	MEDICARE PART B	108.00
136880	07/14/2017	06744	HIRSCHEL ARTHUR D	in	MEDICARE PART B	104.90
136892	07/14/2017	00065	JUERGENS, CURT	in	MEDICARE PART B	111.00
136897	07/14/2017	00060	KRAFT, JAMES	in	MEDICARE PART B	512.00
136903	07/14/2017	00050	MACE, BILL	in	MEDICARE PART B	110.00
136904	07/14/2017	00052	MAPLETHORPE, JOHN G., JR	in	MEDICARE PART B	108.00
136911	07/14/2017	00055	MERCER, BILL	in	MEDICARE PART B	134.00
136925	07/14/2017	00142	O'HAIR, RONALD L	in	MEDICARE PART B	108.00
136935	07/14/2017	05554	PENNEY MICHAEL	in	MEDICARE PART B	104.90
136944	07/14/2017	00145	REMUS, LARRY J	in	MEDICARE PART B	1,170.71
136952	07/14/2017	00147	RUMLEY, LARRY M	in	MEDICARE PART B	105.00
136953	07/14/2017	01821	SCHARNHORST, DEAN	in	MEDICARE PART B	104.90
136955	07/14/2017	00148	SHAW, LEONARD	in	MEDICARE PART B	107.00
136959	07/14/2017	00150	SLEATER, LARRY L	in	MEDICARE PART B	109.00
136960	07/14/2017	00066	SOUTHWICK, JOHN J., JR.	in	MEDICARE PART B	127.00
136980	07/14/2017	01318	TRIPP, GREG	in	MEDICARE PART B	134.00
136990	07/14/2017	00152	VICKERMAN THOMAS	in	MEDICARE PART B	104.90
136993	07/14/2017	08584	WAGNER BRIAN	in	MEDICARE PART B	123.00
136998	07/14/2017	00154	WILLEBY, DONALD R	in	MEDICARE PART B	106.00
136999	07/14/2017	01415	WILLIAMS, KEN	in	MEDICARE PART B	134.00
					Total amount by Department	**$ 5,170.08**
					Total amount by Fund	**$ 5,170.08**

642 METRO DRUG FORFEITURE FUND

010 NONE

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
136854	07/14/2017	04009	DINA P NAVEJAR INTER-CITY PROCESSIN	in	MESSENGER SERVICE - MAY 2017	50.00
136854	07/14/2017	04009	DINA P NAVEJAR INTER-CITY PROCESSIN	in	MESSENGER SERVICE-JUNE	50.00
136871	07/14/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	158.93
136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	VEHICLE TOWING	60.77
136910	07/14/2017	03284	MEL'S INTER-CITY TOWING	in	TOWING VEHICLE TF17-038	54.25

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Accounting Period

2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $	
	136926	07/14/2017	05095	OORDSKI MOTORSPORTS	in	REPAIR ALTERNATOR IN METRO RAID	948.80	
	136970	07/14/2017	00008	TELCO WIRING & REPAIR INC	in	REPAIR OF OFFICE PHONES	97.74	
	136976	07/14/2017	02010	TRI-CITIES WATER STORE, INC.	in	DRINKING WATER	69.26	
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	56.50	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY POSTAGE FEE	15.99	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	69.44	C
T	300296	06/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DIGITAL RECORDER TO RECORD VIDEO V	228.05	C
						Total amount by Department	**$ 1,859.73**	
						Total amount by Fund	**$ 1,859.73**	

City of Kennewick
Claims Roster
6/24/2017 - 7/14/2017

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount $
				Grand Total:	**$ 2,573,264.21**

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 136726 through 137005	$ 2,461,661.91
Wire transfer number 300294	59,516.41
Wire transfer number 300295	217.00
Wire transfer number 300296	51,868.89
Total	$ 2,573,264.21

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.b.(2)	Council Date	08/15/2017
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated July 28, 2017, in the amount of $1,082,343.21, and comprised of check numbers 137006 through 137227 and wire transfer numbers 300297 through 300299.

Summary

The payments on this Claims Roster are comprised of the following issued 07/15/17 - 07/28/17:

Check numbers 137006 through 137227	$ 930,585.29
Wire transfer number 300297	74,745.75
Wire transfer number 300298	217.00
Wire transfer number 300299	76,795.17

Total	$1,082,343.21

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

$ 1,082,343.21.

Through	Lynne Brown Jul 31, 15:48:52 GMT-0700 2017
Dept Head Approval	Dan Legard Aug 01, 07:41:18 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:43:54 GMT-0700 2017

Attachments: Claims Roster

- [ ] **Recording Required?**

City of Kennewick
Claims Roster
7/15/2017 - 7/28/2017

Accounting Period
2018

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
001 GENERAL FUND							
010 CITY COUNCIL							
	137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	5.00
	137193	07/28/2017	07334	TRUMBO JOHN	in	TRAVEL EXPENSES	586.60
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COUNCIL MEETING RETIREMENT CELEBI	20.96
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK AD FOR DIVERSITY COMMISS	50.04
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DIVERSITY COMMISSION OUTREACH SUI	16.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ECA MEETING REGISTRATION S YOUNG	425.00
						Total amount by Department	**$ 1,104.54**
020 CITY MANAGER							
	137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	8.62
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	83.90
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	18.57
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REGISTRATION M MOSLEY	325.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR DEPARTMENT HEAD RETR	50.82
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES	73.27
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CITY MANAGER AWARD	71.68
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETIREMENT PLAQUE	71.68
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NAME BADGE LABELS FOR ECON. DEV. A	41.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REGISTRATION M MOSLEY	325.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW EMPLOYEE MEET AND GREET SUPP	190.32
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR DEPARTMENT HEAD RETR	5.64
						Total amount by Department	**$ 1,266.00**
032 SUPPORT SERVICES-FINANCE							
	137131	07/28/2017	00202	LEGARD DAN	in	TRAVEL EXPENSES	245.03
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WFOA REGISTRATION L. BROWN	325.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GASB	430.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CREDIT FROM 5/24/17	-102.13
						Total amount by Department	**$ 897.90**
033 SUPPORT SERVICES-PURCHASING							
	137161	07/28/2017	00310	PROBUILD COMPANY LLC	in	LUMBER FOR PALLET RACKS	174.32
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2018 RECON ICSC BOOTH SPACE LEASE	2,050.00
						Total amount by Department	**$ 2,224.32**
034 SUPPORT SERVICES - INFO SYSTEMS							
	137070	07/28/2017	08295	CENTURYLINK	in	E911 PS/ALI	7.18

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137097	07/28/2017	04866	EVCO SOUND & ELECTRONICS	in	DVTEL SOFTWARE/SUPPORT	2,579.25
	137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	6,905.45
	137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SERVICE	629.79
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	705.88
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ID CARD PRINTER RIBBONS, ID CARD RE	266.66
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT KEYBOARD - AARON LOV	38.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONTHLY CREDIT CARD PROCESSING FE	371.45
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FAN FOR MIKE O'S OFFICE	26.05
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REPLACEMENT 1500VA UPS FOR IT	173.75
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	JOHN BARADA - CJIS CONFERENCE REGIS	245.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	JOHN REED - CJIS CONFERENCE REGISTR	245.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 YR RENEWAL ON OUR SERVER ROOM T	30.60
						Total amount by Department	**$ 12,224.06**

035 SUPPORT SERVICES-CUSTOMER SERVICE

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137165	07/28/2017	08986	RALSTON BRANDI	in	WORK TABLE	86.87
	137208	07/28/2017	04479	WEBCHECK INC	in	JUNE WEBCHECK FEES	1,550.81
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	212.73
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR DONALD WIEBER,	28.66
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR CARINA CASSEL (I	30.12
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HP LASERJET PRO M402N FOR CUSTOMEI	173.75
						Total amount by Department	**$ 2,082.94**

041 CITY CLERK

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	2.23
						Total amount by Department	**$ 2.23**

042 LEGAL SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137092	07/28/2017	08576	DORSETT MICHELLE	in	TRAVEL MILEAGE	424.26
	137113	07/28/2017	07854	HARRINGTONS TROPHIES	in	ADA COMPLIANT OFFICE SIGN	63.45
	137133	07/28/2017	09787	LORMAN EDUCATION SERVICES	in	LORMAN ALL-ACCESS PASS	487.61
	137152	07/28/2017	08800	OGDEN MURPHY WALLACE, PLLC	in	PROFESSIONAL SERVICES	422.26
	137163	07/28/2017	03467	PRONTO PROCESS SERVICE, INC	in	JUNE MESSENGER SERVICE	40.00
	137180	07/28/2017	00370	SUMMIT LAW GROUP, PLLC	in	NEWSLETTER SUBSCRIPTION	298.66
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	176.52
	137211	07/28/2017	00853	WEST GROUP PAYMENT CENTER	in	WESTLAW CHARGES FOR JUNE	2,793.21
	137211	07/28/2017	00853	WEST GROUP PAYMENT CENTER	in	LIBRARY PLAN CHARGES	49.40
						Total amount by Department	**$ 4,755.37**

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
050 CIVIL SERVICE							
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NUMBER BIBS FOR P.A.T. TESTING - POLI(	51.06
						Total amount by Department	**$ 51.06**
061 CODE ENFORCEMENT							
	137062	07/28/2017	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,040.00
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	84.15
						Total amount by Department	**$ 3,124.15**
062 LONG RANGE PLANNING							
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	40.01
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	10.76
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFRESHMENTS FOR BBRR OPEN HOUSE	21.48
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES - PENS, VOICEMA	55.05
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES - CO PAPER, BIND	229.82
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	COMP PLAN CELEBRATION SUPPLIES	33.37
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	AMAZON PRIME MONTHLY MEMBERSHII	11.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NAMEPLATE TITLE ANTHONY MUAI - "SE	19.22
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APA CONFERENCE MCCORMICK PRIEST I	210.00
						Total amount by Department	**$ 631.65**
063 ECONOMIC & BUSINESS DEVELOPMENT							
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	68.36
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	73.41
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PROSPECT MEETING LUNCH-BOB O. PRK'	150.14
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NEW BUSINESS WELCOME LETTER FOLD	3.13
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOPLOCALKENNEWICK.COM 2-YEAR D	29.69
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	18.81
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NAME BADGE LABELS FOR ECON. DEV. A	25.16
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	7.62
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SHOP KENNEWICK TOTE BAGS	160.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POSTER BOARD AND SPRAY ADHESIVE F	56.25
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCH ON 6/28/20	91.21
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CUTTING OF DIVERSITY COMMISSION OI	2.72
						Total amount by Department	**$ 686.50**
071 POLICE DEPT. - ADMINISTRATION							
	137071	07/28/2017	02481	CI INFORMATION MANAGEMENT CI SUP	in	DOC SHREDDING SERVICE	219.40
	137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	190.31

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137160	07/28/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	GLASS & LIGHT FIXTURES	699.51
	137171	07/28/2017	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY MEMBERSHIP DUES	149.00
	137176	07/28/2017	09797	SIGNS BY SUE	in	VINYL LETTERS	30.95
	137176	07/28/2017	09797	SIGNS BY SUE	in	BLACK VINYL LETTERS	61.90
	137198	07/28/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	82.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WATPA MEETING - CHIEF HOHENBERG	300.40
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BASIC CABLE SERVICE	225.05
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HP COLOR LASERJET PRO M177FW - CHIE	310.99
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BAGGAGE FEE FOR FLETC MEETING WIT	25.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIRPORT PARKING	6.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLETC MEETING WITH THE DIRECTOR - C	13.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLETC MEETING WITH THE DIRECTOR - C	519.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BASIC CABLE SERVICE	225.04
						Total amount by Department	**$ 3,058.05**

072 POLICE DEPT.- CRIMINAL INVESTIGATION

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	10.82
	137127	07/28/2017	01931	KENNEWICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	19.00
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137185	07/28/2017	07988	T-MOBILE USA, INC LAW ENFORCEMENT	in	GPS LOCATE	51.00
	137187	07/28/2017	07228	TRANSUNION RISK ALTERNATIVE DATA	in	PEOPLE SEARCH	112.50
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	192.80
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	APA ANNUAL SEMINAR REGISTRATION FI	400.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NWGIA TRAINING REGISTRATION	75.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NWGIA TRAINING REGISTRATION	75.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OPIOID SUMMIT - CMDR GUERRERO	4.55
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FOOD FOR ROBBERY INVESTIGATION SU:	13.25
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERIES FOR ICAC EQUIPMENT - POCH	105.45
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKING AT TRAINING LOCATION	15.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PARKING AT TRAINING LOCATION	15.00
						Total amount by Department	**$ 1,903.12**

073 POLICE DEPT. - PATROL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137075	07/28/2017	04542	COCA-COLA BOTTLING COMPANY OF TR	in	OPERATING SUPPLIES	90.00
	137075	07/28/2017	04542	COCA-COLA BOTTLING COMPANY OF TR	in	WATER	120.00
	137089	07/28/2017	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	1,036.04
	137089	07/28/2017	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	475.13
	137089	07/28/2017	09827	DAY WIRELESS SYSTEMS	in	RADIO MAINTENANCE	775.40
	137099	07/28/2017	01830	F A R A C/O INNOVATIVE RESOURCES LL	in	ANNUAL MEMBERSHIPT-BLATMAN	175.00
	137127	07/28/2017	01931	KENNEWICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	139.00
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
	137162	07/28/2017	04186	PROFORCE LAW ENFORCEMENT	in	TASER CARTRIDGES	804.95
	137166	07/28/2017	00957	RANCH & HOME INC	in	K-9 SUPPLIES - BEAR	119.44
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,148.94
	137201	07/28/2017	00971	W A C J T C	in	PTO TRAINING - THATSANA	75.00
	137201	07/28/2017	00971	W A C J T C	in	TRAINING -MCGEE, NEWTON, WHITNEY	866.00
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	56.08
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERTISING	38.23
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERTISING	11.81
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REGISTRATION FOR CRASH DATA RETRIE	525.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FIRST AID INSTRUCTOR TRAINING - K48	434.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WATER	26.91

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DIGITAL PATROL CAMERAS & MEM CARI	548.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BATTERY ACCESSORIES FOR M/C'S	175.78
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERTISING	10.85
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECRUITING ADVERTISING	13.56
						Total amount by Department	**$ 9,262.81**

074 POLICE DEPT. - STAFF SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137061	07/28/2017	04965	BETTENDORF'S PRINTING & DESIGN	in	BUSINESS CARDS	54.30
	137061	07/28/2017	04965	BETTENDORF'S PRINTING & DESIGN	in	BUSNIESS CARDS	54.30
	137127	07/28/2017	01931	KENNEWICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	7.98
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	190.68
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	53.09
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	652.61
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	50.28
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	479.12
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	213.77
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	103.48
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	85.78
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	87.98
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	527.02
	137196	07/28/2017	03883	U R M CASH & CARRY	in	RIVER OF FIRE SUPPLIES	21.62
	137197	07/28/2017	01802	U S MARSHALS SERVICE / JPATS U S DEP	in	PRISONER TRANSPORT - KENDRILL	2,266.00
	137205	07/28/2017	01033	WASHINGTON STATE PATROL	in	ACCESS USER FEE	600.00
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	435.18
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CLEAR BADGE HOLDERS	6.51
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NELSON TRAINING	112.88
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	OFFICE SUPPLIES	215.97
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	KPD STICKER BADGES	479.28
						Total amount by Department	**$ 6,697.83**

075 POLICE DEPT. - INTERGOVERNMENTAL

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137057	07/28/2017	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	10,637.51
	137057	07/28/2017	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	202,034.31
	137057	07/28/2017	03000	BENTON COUNTY SHERIFF	in	CUSTODY/WORK CREW/MEDICAL	6,016.34
	137072	07/28/2017	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	199,796.82
	137072	07/28/2017	00100	CITY OF RICHLAND	in	800 MHZ USAGE	20,286.30
	137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	15.26
	137124	07/28/2017	09681	KADLEC REGIONAL MEDICAL CTR	in	PRISONER MEDICAL	72.92

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137128	07/28/2017	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	1,094.00
	137192	07/28/2017	00249	TRIOS HOSPITAL	in	PRISONER MEDICAL	7,139.21
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,149.16
						Total amount by Department	**$ 449,241.83**
076 POLICE DEPT - PROFESSIONAL STANDARDS							
	137041	07/28/2017	08623	ACE SALES & SERVICE INC	in	PORTABLE TOILET	65.00
	137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	OPERATING SUPPLIES	47.26
	137127	07/28/2017	01931	KENNEWICK POLICE DEPARTMENT	in	ADMIN PETTY CASH	124.98
	137181	07/28/2017	06187	SUN BADGE COMPANY	in	DETECTIVE BADGE	100.75
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	9.89
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	UNIFORM PINS	251.98
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RANGE SUPPLIES	28.31
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RANGE SUPPLIES	327.41
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AWARD CRAIG LITTRELL	120.60
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AWARD NAMEPLATE ENGRAVING.	9.23
						Total amount by Department	**$ 1,085.41**
081 FIRE DEPT. - ADMINISTRATION							
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	78.87
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: JET-DRY	6.73
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CERTIFICATE FRAMES	5.08
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: BOUNTY	63.43
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: LYSOL D	56.15
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BOTTLED WATER FOR ADMINISTRATION	9.96
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: AA BATT	107.56
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: BOUNTY	51.61
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: DIVERSE	16.72
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: EARTHSI	133.64
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: STAPLES	12.30
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	INDUSTRIAL HOSE, 75FT., HOSE REEL LEA	53.17
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: 1GAL. ZII	33.46
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ORDER SPLIT BETWEEN ADMINISTRATIO	18.46
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DOUBLE CERTIFICATE FRAMES FOR NEW	157.75
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RIGID CAR CLEANING KIT; STANDARD PA	39.44
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETURN - BRASS FITTING	-2.68
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: AA BATT.	15.30
						Total amount by Department	**$ 856.95**

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
082 FIRE DEPT. - SUPPRESSION							
	137072	07/28/2017	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	16,084.87
	137088	07/28/2017	07848	D'ALESIO, INC	in	6" SHIELDS	1,399.75
	137117	07/28/2017	08711	HUGHES FIRE EQUIPMENT INC	in	REPLACEMENT CUP HOLDER	49.66
	137166	07/28/2017	00957	RANCH & HOME INC	in	BOLT CUTTER & DREMEL TOOL	96.62
	137172	07/28/2017	07872	SEA WESTERN INC	in	SCBA SUPPLIES	19,618.05
	137198	07/28/2017	04764	UNITED PARCEL SERVICE	in	SHIPPING	1,302.55
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	1,301.02
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	48.35
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FDXL100 STRUCTURE/WILDLAND BOOTS	313.67
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: BOUNTY	64.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	16.9OZ BOTTLED WATER, QTY.13 CASES	53.04
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRUCK WINDOW TINTING #2308 & #2310	473.43
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IPHONE CHARGERS/CABLES FOR NEIL HI	41.76
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REHAB MEALS FOR N. ARTHUR FIRE	151.39
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TARPS - N. ARTHUR FIRE	286.57
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: EARTHSI	102.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: STAPLES	102.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY SUBSCRIPTION TO ONLINE LII	6.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ORIGINAL WATER BLADE RV/TRUCK BUN	77.56
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FRAMES FOR JATC CERTIFICATES	89.54
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FUEL CHARGES, T. KREUTZ - IMT .064, SPA	41.13
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FUEL CHARGES, T. KREUTZ - IMT .064, SPA	36.39
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FUEL CHARGES, T. KREUTZ - IMT .064, SPA	18.24
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FUEL CHARGES, T. KREUTZ - IMT .064, SPA	46.89
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: 1GAL. ZII	76.08
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PHONE CHARGER ACCESSORIES	57.41
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY SUBSCRIPTION TO ONLINE ME	18.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTANA ORIGINAL BOARS HAIR CAR W	179.98
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ORDER SPLIT BETWEEN ADMINISTRATIO	18.46
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TANK SPRAYER, 2 GAL; ROUNDUP CONCI	55.71
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REHAB SUPPLIES: SQUINCHER ZERO 20OZ	43.42
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION OPERATING SUPPLIES: AA BATT	22.60
						Total amount by Department	**$ 42,277.08**
083 FIRE PREVENTION & INVESTIGATION							
	137042	07/28/2017	00730	ADVANCE TRAVEL EXPENSE	in	REIMBURSE ADVANCE TRAVEL	295.22
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	32.51

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	NFPA 921 - GUIDE FOR FIRE & EXPLOSION	189.05
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR BRIAN ELLIS	16.27
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PRINTER TONER AND MISC SUPPLIES	111.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INSPECTOR NOTE PADS (ELLIS)	70.59
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FILE STORAGE BOXES	65.18
						Total amount by Department	**$ 780.32**

090 ENGINEERING

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137058	07/28/2017	00014	BENTON COUNTY TREASURER	in	44 IMAGES	5.00
	137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - PUBLIC WORKS	25.02
	137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	COLUMBIA BASIN ICE- PUBLIC WORKS	17.51
	137120	07/28/2017	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	313.50
	137141	07/28/2017	08887	MILLS BRUCE	in	TRAVEL EXPENSES	80.56
	137146	07/28/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	47.66
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	16.94
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	51.40
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	9.75
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	16.60
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	17.58
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	112.78
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	361.04
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	229.09
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	328.57
	137203	07/28/2017	01713	WA STATE GOOD ROADS AND TRANSPOF	in	MEMBER MEETING	30.00
	137203	07/28/2017	01713	WA STATE GOOD ROADS AND TRANSPOF	in	MEMBER MEETING-07/13	30.00
	137215	07/28/2017	02923	WILKINSON, RON	in	TRAVEL MILEAGE	128.40
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MONITOR ARMS FOR SHERRY'S HUMMEL	108.59
						Total amount by Department	**$ 1,929.99**

101 CORPORATE & COMMUNITY SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137066	07/28/2017	05827	CALIPER MANAGEMENT INC	in	CALIPER	295.00
	137066	07/28/2017	05827	CALIPER MANAGEMENT INC	in	PRE-EMPLOYMENT ASSESSMENT	295.00
	137116	07/28/2017	04842	HERNDON RECOGNITION COMPANY	in	EMPLOYEE SERVICE AWARDS	228.06
	137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	84.16
	137134	07/28/2017	09277	LOURDES OCCUPATIONAL HEALTH	in	PHYSICAL - DOT	76.00
	137148	07/28/2017	01030	NAVIA BENEFIT SOLUTIONS	in	FLEX PLAN SERVICES	327.85
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	68.36
	137209	07/28/2017	07879	WESLEY GROUP, THE.	in	LABOR RELATIONS	1,700.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	32.53
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APWA PROJECT ENGINEER JOB POSTING	295.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUPPLIES FOR EMPLOYEE APPRECIATION	47.05
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BUSINESS CARDS FOR DONALD WIEBER,	23.14
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	IPMA CONFERENCE - C.OSBORN	386.60
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE LUNCHEON SUPPLIES	17.38
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON SU	139.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON SU	11.88
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON SU	122.30
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	APWA - DESIGN SERVICES MANAGER - JO	295.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON C	13.96
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE LUNCHEON SUPPLIES	26.78
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CANDY - EMPLOYEE APPRECIATION EVE	213.25
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ADDITIONAL CENTERPIECES FOR EMPLC	21.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	EMPLOYEE APPRECIATION LUNCHEON	1,022.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	REFUND - REMAINING CANDY FROM EMI	-148.74
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RESISTANCE BANDS FOR EMPLOYEE WEI	61.14
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	UTILITY SERVICES MANAGER JOB POSTI	249.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BACKORDERED DESK ORGANIZER - SHIP	6.07
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MANILA FOLDERS, NOTEPADS, AND DESK	51.50
						Total amount by Department	**$ 5,961.71**

113 PARKS DEPT.-RECREATION SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137051	07/28/2017	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	YOUTH VB LEAGUE T-SHIRTS	437.66
	137051	07/28/2017	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	YOUTH VB LEAGUE T-SHIRT	7.06
	137051	07/28/2017	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	MAD VOLLEYBALL T-SHIRTS	797.67
	137173	07/28/2017	07253	SENIOR CENTER PETTY CASH	in	PETTY CASH	81.49
	137196	07/28/2017	03883	U R M CASH & CARRY	in	POOL SUPPLIES	125.74
	137196	07/28/2017	03883	U R M CASH & CARRY	in	RIBBON CUTTING SUPPLIES	94.72
	137196	07/28/2017	03883	U R M CASH & CARRY	in	WIGGLES/GIGGLES SUPPLIES	68.10
	137196	07/28/2017	03883	U R M CASH & CARRY	in	CUPS & CUP EXCHANGE	57.97
	137196	07/28/2017	03883	U R M CASH & CARRY	in	SENIOR CENTER SUPPLIES	86.07
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	104.87
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	210.31
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 UAG CASES - MICROSOFT SURFACE PRC	170.34
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	PANDORA MOOD FOR PAVILION	29.27
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 USB TO ETHERNET NETWORK ADAPTEI	21.70
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SUN SHADE FOR RECREATION SUV	11.91

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PORT-O-LETS FOR LAWRENCE SCOTT./CIV	1,251.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUNSHADE RETURNED/REFUND - (PURCH	-10.85
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RED CROSS COURSE RECORDS	210.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GEO COINS FOR GEO CHALLENGE EVENT	1,448.91
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POOL SUPPLIES (LANYARDS, WHISTLES,	106.19
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MICROSOFT SURFACE PRO - CHERYL & IA	6,950.36
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLOWERS FOR FRONT OF SR PAVILION	115.77
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK BOOST POST SUNSET AT SOU	100.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK BOOST POST -SUNSET AT SOU	100.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PROGRAM REMOTE BATTERIES	8.68
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR RECREATION FRONT DESK	9.71
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MADE COPY OF FLAG POLE KEY	2.12
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DUPLICATE FLAG POLE KEY	2.12
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IFEA CONFERENCE REGISTRATION, IAN N	1,290.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NRPA BOOK - MANAGEMENT OF PARK RI	81.82
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES FOR SOUTHRIDGE FRO	84.41
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SWIM UNIFORMS	418.80
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIR TRAVEL - DELTA, IAN NAPIER, IFEA C	750.35
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIR TRAVEL - DELTA, IBRANDON LANGE,	697.35
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAVEL INSURANCE, AIR FARE THRU DE	48.77
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAVEL INSURANCE, DELTA AIR FARE, IA	45.33
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT CORK BOARDS ON HUB A	466.80
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SWIM UNIFORMS	721.01
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 BOOKS, P & R MANAGEMENT OF P & R A	149.95
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRIOS DUGOUT BANNERS FOR SOUTHRII	1,869.54
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PURCHASE OF SUNSHADE - (RETURNED 2	10.85
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POOL SUPPLIES (VELCRO STRAP SYSTEM	104.58
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DRY CLEANING FOR RECREATION STAFF,	43.37
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BINDERS FOR RECREATION ACTIVITY GU	159.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK BOOST POST FOR SUNSET AT	100.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RECREATION STAFF SHIRTS	1,469.74
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK BOOST POST PROGRAMMING	100.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WIRELESS 4-CHANNEL DOOR BELL AND A	94.75
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACEBOOK BOOST POST FOR M.A.D. VOL	80.00
						Total amount by Department	**$ 21,385.31**

114 PARKS DEPT.-FACILITIES MAINT.

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137045	07/28/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	8,407.84

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
137049	07/28/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	KPD HVAC SERVICE	156.38
137050	07/28/2017	00037	ART CARPENTER HARDWARE	in	DRILL BITS	27.24
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	3,195.71
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	15.54
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	49.14
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	15.56
137065	07/28/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	LOCK BOX FOR PATIO GATE	197.27
137065	07/28/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	CONTINUOUS HINGE	157.48
137067	07/28/2017	00083	CASCADE NATURAL GAS	in	NATURAL GAS	1,639.32
137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE (PARKS)	13.90
137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	COLUMBIA BASIN ICE- PARKS	9.73
137080	07/28/2017	00505	COLUMBIA GRAIN & FEED INC	in	BACK PACK BLOWER	439.78
137098	07/28/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	IRRIGATION REPAIR PARTS	330.46
137100	07/28/2017	00166	FARMERS EXCHANGE	in	WEEDEATER HEAD AND STRING	99.89
137100	07/28/2017	00166	FARMERS EXCHANGE	in	WEEDEATER STRING	54.29
137100	07/28/2017	00166	FARMERS EXCHANGE	in	WEEDEATER HEAD	38.00
137100	07/28/2017	00166	FARMERS EXCHANGE	in	MOWER REPAIR	13.42
137100	07/28/2017	00166	FARMERS EXCHANGE	in	MOWER REPAIR PARTS	85.26
137102	07/28/2017	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	163.54
137102	07/28/2017	09237	FIKES NORTHWEST CORP	in	S/R AIR FRESHNER SVC	19.17
137104	07/28/2017	00409	FRONTIER FENCE INC	in	KPD WEST GATE REPAIR	2,856.18
137105	07/28/2017	09431	G & R AG PRODUCTS INC	in	MOWER BLADES	100.89
137107	07/28/2017	01775	GRAINGER	in	POLICE STATION CABINET LOCK	33.62
137111	07/28/2017	00865	H D FOWLER COMPANY INC	in	IRR TIMER TRANSFORMER	192.33
137115	07/28/2017	08977	HERITAGE NURSERY & GARDEN CTR	in	TREE TIES-ARDOR DAY PLANTING	62.44
137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	35.26
137121	07/28/2017	01112	IRRIGATION SPECIALISTS INC	in	PUMP REPAIR PARTS	84.35
137125	07/28/2017	06917	KELLER SUPPLY COMPANY	in	PLUMBING REPAIR	57.07
137125	07/28/2017	06917	KELLER SUPPLY COMPANY	in	HOSE BIB REPAIR	26.59
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRR CONTROLLER FOR BALL FIELDS	110.52
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	LIGHTING REPAIR	36.27
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	10.36
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	ELECTRIC COVER BLANKS	10.77
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	4.30
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	4.69
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	TIME CLOCK FUSES	15.86
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	13.92

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PLUMBING REPAIR	5.77
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR 15 ACRES	233.27
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	RP INSTALL AT CAR WASH	36.91
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRR MAIN LINE REPAIR	54.68
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	RP INSTALL AT CAR WASH	18.34
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	FLAG POLE OUTLET REPAIR	24.95
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	GFCI TESTER	8.86
	137144	07/28/2017	05112	MOON SECURITY SERVICES, INC	in	FIRE ZONE MAPS	2,600.65
	137154	07/28/2017	04520	OTIS ELEVATOR	in	SERVICE CONTRACT	5,681.22
	137157	07/28/2017	00917	OXARC, INC.	in	CAUSTIC SODA FOR POOL	277.33
	137158	07/28/2017	08428	PACIFIC GOLF AND TURF INC	in	FIELD GROOMER RAKE REPAIR	647.53
	137159	07/28/2017	00112	PALLIS POOL & PATIO INC	in	POOL CHEMICALS	538.59
	137161	07/28/2017	00310	PROBUILD COMPANY LLC	in	WINDOW PATCH SOFTBALL BUILDING	43.29
	137166	07/28/2017	00957	RANCH & HOME INC	in	PIGTAIL FOR TRAILER	16.28
	137166	07/28/2017	00957	RANCH & HOME INC	in	SPRINKLERS FOR CORDONE AREA	48.82
	137169	07/28/2017	03691	RMT EQUIPMENT	in	MOWER REPAIR PARTS	590.39
	137174	07/28/2017	00817	SENSKE LAWN & TREE CARE INC	in	REMOVE HAZARD TREE	87.94
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	653.04
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	CLIPS FOR FLAG	10.82
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	GAS CAN & OIL FOR POOL EQUIP.	29.29
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	SPRAY PAINT FOR HAND RAIL	11.91
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	HANDLES FOR FAUCET	14.64
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	GRAFFITI COVER UP	31.43
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	ROPE FOR QUICK COUPLERS	9.32
	137214	07/28/2017	01755	WILBUR-ELLIS COMPANY	in	FERTILIZER	894.86
	137220	07/28/2017	08020	WORKMAN THOMAS	in	CDL TRAINING	875.00
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	0.60
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 UAG CASES - MICROSOFT SURFACE PRO	85.17
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 USB TO ETHERNET NETWORK ADAPTER	10.85
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BUSINESS CARDS FOR DONALD WIEBER,	23.14
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MICROSOFT SURFACE PRO - CHERYL & IA	434.39
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DISPLAYPORT TO HDMI ADAPTER FOR DO	32.54
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	10FT HDMI CABLE FOR DONALD WIEBER	9.44
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FLOWERS FOR THE FRONT OF CITY HALL	32.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MICROSOFT SURFACE PRO - GREG DUFFY	3,040.78
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STREET SHOP CODE ENFORCEMENT REPA	16.26
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	YARD OF THE SEASON SLIDERS	20.63

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	2 DISPLAYPORT TO DVI VIDEO CABLES F(	21.98
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DELL PRECISION TOWER 7810 WORKSTAT	4,719.39
						Total amount by Department	**$ 40,676.64**
120 NON-DEPARTMENTAL							
	137045	07/28/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	4,023.49
	137065	07/28/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	EXIT ALARM FOR LIBRARY DOOR	200.58
	137065	07/28/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	ALARM RETURN	-161.92
	137065	07/28/2017	00749	BUILDERS HARDWARE & SUPPLY CO	in	DOOR ALARM	184.47
	137067	07/28/2017	00083	CASCADE NATURAL GAS	in	NATURAL GAS	431.39
	137072	07/28/2017	00100	CITY OF RICHLAND	in	HANFORD COMM ASSESS	5,142.00
	137087	07/28/2017	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	322.84
	137087	07/28/2017	07711	CULLIGAN WATER CONDITIONING	in	WATER DELIVERY	28.17
	137144	07/28/2017	05112	MOON SECURITY SERVICES, INC	in	FIRE ZONE MAPS	520.13
	137188	07/28/2017	05379	TRI CITIES HISPANIC CHAMBER OF COM	in	MEMBERSHIP RENEWAL	450.00
	137218	07/28/2017	08463	WINDSOR PLYWOOD ALDER BUILDING S	in	WINDOW CAULK	23.82
T	300298	07/25/2017	00511	WA STATE DEPT OF RETIREMENT SYSTEI	in	PRIOR SERVICE CONTRIBUTION	217.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	POSTERS FOR NATIONAL NIGHT OUT	121.36
						Total amount by Department	**$ 11,503.33**
360 MISCELLANEOUS REVENUE							
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	43.95
						Total amount by Department	**$ 43.95**
						Total amount by Fund	**$ 625,715.05**
101 STREET FUND							
010 STREETS							
	137146	07/28/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	8.83
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	89.18
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	M & O CONFERENCE FOR ROD PITTS ANI	182.50
						Total amount by Department	**$ 280.51**
020 TRAFFIC							
	137043	07/28/2017	08615	ADVANCED TRAFFIC PRODUCTS INC	in	POLARA PUSH BUTTONS	2,131.71
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	32.66
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	331.00
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	METER # 160356	63.61
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	534.23

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,072.83
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	53.58
	137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	56.83
	137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - PUBLIC WORKS	50.04
	137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	COLUMBIA BASIN ICE- PUBLIC WORKS	35.03
	137095	07/28/2017	07864	ECONOLITE CONTROL PRODUCTS INC	in	PED HEAD HOUSING'S	521.28
	137107	07/28/2017	01775	GRAINGER	in	BACKPLATE TAPE	896.27
	137140	07/28/2017	01955	MID-AMERICAN RESEARCH CHEMICAL	in	VANDALISM REMOVER	158.18
	137146	07/28/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	17.66
	137160	07/28/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	MINI SCREW DRIVER SET	48.54
	137166	07/28/2017	00957	RANCH & HOME INC	in	ANCHOR BOLTS	31.58
	137170	07/28/2017	00294	ROCK-IT RADIO	in	BACK UP CAMERA	108.60
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	16.94
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	10.27
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	63.63
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	477.34
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MCTRANS SOFTWARE	500.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NET GEAR SWITCH 411822872	271.45
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MEETING SUPPLIES FOR KENNEWICK TSI	66.52
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BACK UP CAMERA FOR BUCKET TRUCK	195.47
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2017 SW SECTION CONFERENCE - IMSA J	600.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	M & O CONFERENCE FOR ROD PITTS AND	547.50
						Total amount by Department	**$ 8,892.75**
						Total amount by Fund	**$ 9,173.26**

102 ARTERIAL STREET FUND

010 ARTERIAL STREET FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137191	07/28/2017	06270	TRI-CITY SIGN & BARRICADE CONSTRU(	in	PAINT	222.59
						Total amount by Department	**$ 222.59**
						Total amount by Fund	**$ 222.59**

103 URBAN ARTERIAL STREET FUND

010 URBAN ARTERIAL DEPARTMENT

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137056	07/28/2017	00034	BENTON COUNTY AUDITOR	in	RECORDING--P1601-16	536.00
	137120	07/28/2017	00529	INTERMOUNTAIN MATERIAL TESTING	in	TESTING SERVICES	363.50
	137213	07/28/2017	02368	WESTERN SYSTEMS INC	in	BIKE/PED IMPROVEMENTS	10,935.72

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
						Total amount by Department	$ 11,835.22
						Total amount by Fund	$ 11,835.22
106 BI-PIN OPERATIONS FUND							
010 BI-PIN OPERATIONS FUND							
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DELL 300GB SERVER HARD DRIVE REPLA	89.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BIPIN SERVERS - SYMANTEC ENDPOINT F	197.39
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CHRISTY GEYER - INTERGRAPH CONFERI	534.64
						Total amount by Department	$ 821.53
						Total amount by Fund	$ 821.53
111 ASSET FORFEITURE FUND							
010 ASSET FORFEITURE FUND							
	137122	07/28/2017	09758	ISAKSON KIRK	in	CAT FUNDS	300.00
	137122	07/28/2017	09758	ISAKSON KIRK	in	CAT FUNDS	150.00
	137122	07/28/2017	09758	ISAKSON KIRK	in	CAT FUNDS	200.00
	137122	07/28/2017	09758	ISAKSON KIRK	in	CAT FUNDS	525.00
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	292.98
						Total amount by Department	$ 1,467.98
						Total amount by Fund	$ 1,467.98
116 LODGING TAX FUND							
010 LODGING TAX FUND							
	137189	07/28/2017	00176	TRI-CITIES VISITOR & CONVENTION BUF	in	JULY 2017 DUES	19,369.00
						Total amount by Department	$ 19,369.00
						Total amount by Fund	$ 19,369.00
117 CRIMINAL JUSTICE SALES TAX FUND							
010 CRIMINAL JUSTICE SALES TAX FUND							
	137063	07/28/2017	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	BI-OSH TESTING	120.00
	137145	07/28/2017	09181	MOON, TAE IM, PH.D.	in	PSYCHOLOGICAL EVALUATION	800.00
	137145	07/28/2017	09181	MOON, TAE IM, PH.D.	in	PREEMPLOYMENT EVALUATION	800.00
	137178	07/28/2017	07685	SPECIAL CONSULTING SERVICES LLC	in	SOPECIAL INVESTIGATIONS	1,516.75
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	6.19
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLU-RAY/DVD COMBO DRIVE FOR KPD A	54.99
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	CISCO ISR 4331 ROUTER BUNDLE FOR RE	6,120.27

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	3 DELL OPTIPLEX 7040 PCS FOR KPD AV U	3,713.55
						Total amount by Department	**$ 13,131.75**
						Total amount by Fund	**$ 13,131.75**

300 CAPITAL IMPROVEMENTS FUND

010 STREET IMPROVEMENTS

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137186	07/28/2017	03265	TRANSPO GROUP TRANSPO GROUP USA	in	ENGINEERING CONSULTING	2,500.00
	137190	07/28/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	410.25
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	73.81
						Total amount by Department	**$ 2,984.06**

020 LAND AND FACILITIES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137167	07/28/2017	03569	RAY POLAND AND SONS INC	in	CITY HALL ENTRANCE & STEPS	62,937.00
	137174	07/28/2017	00817	SENSKE LAWN & TREE CARE INC	in	TREE REMOVAL AT JAU PERRY PARK	792.78
	137174	07/28/2017	00817	SENSKE LAWN & TREE CARE INC	in	REMOVE HAZARD TREE	1,022.50
	137174	07/28/2017	00817	SENSKE LAWN & TREE CARE INC	in	STUMP REMOVAL-JAY PERRY	154.76
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MARIACHI FESTIVAL-BOOTH FEE STUDIC	75.00
						Total amount by Department	**$ 64,982.04**

900 CAPITAL PURCHASES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137082	07/28/2017	06375	COMPUNET INC	in	PHYSICAL SECURITY PROJECT	58,140.40
	137118	07/28/2017	08984	IMAGETREND	in	RESCUE SYSTEM SETUP	31,700.00
	137118	07/28/2017	08984	IMAGETREND	in	RESCUE SETUP - 2ND INVOICE	25,875.00
	137206	07/28/2017	05985	WAT INC	in	ON-SITE INSTALL,LABOR	4,289.86
	137206	07/28/2017	05985	WAT INC	in	OFFICE DOCK STATIONS	1,026.24
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	94.07
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	WALL MOUNT PC RACK FOR SECURITY P.	59.28
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	LEM30 TO LEM100 SOLARWINDS LICENSI	6,515.25
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	100 HID 200X ID CARDS	399.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETRACTABLE BADGE HOLDERS	104.20
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	HDMI CABLE, WIRELESS MOUSE/KEYBO/	46.98
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SAMSUNG 60" LED TV FOR PHYSICAL SEC	792.76
						Total amount by Department	**$ 129,043.04**
						Total amount by Fund	**$ 197,009.14**

401 WATER AND SEWER FUND

010 WATER/SEWER OPERATIONS

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
137039	07/28/2017	08802	A1 TRUCK WASH	in	VAC- CON WASH	81.45
137039	07/28/2017	08802	A1 TRUCK WASH	in	TRUCK WASH FOR VACTOR	81.45
137045	07/28/2017	05911	AMERICAN BUILDING MAINTENANCE	in	JANITORIAL SVC	564.41
137046	07/28/2017	02396	AMERICAN ROCK PRODUCTS INC.	in	5/8" MINUS FOR STOCK	478.93
137048	07/28/2017	02738	ANATEK LABS INC	in	RADIO NUCLEIDS TESTING	456.00
137049	07/28/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	WATER TREATMENT PLANT HVAC	460.01
137049	07/28/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	ASR BOOSTER HVAC	156.38
137049	07/28/2017	03088	APOLLO MECHANICAL CONTRACTORS A	in	WASTE WATER T. PLANT HVAC	78.19
137050	07/28/2017	00037	ART CARPENTER HARDWARE	in	HOSE BIB INSTALL PARTS	16.81
137053	07/28/2017	00214	BASIN DEPARTMENT STORE	in	OE UNIFORMS	48.32
137054	07/28/2017	04052	BATTERIES PLUS	in	UPS-BELFAIR LIFT STATION	117.23
137054	07/28/2017	04052	BATTERIES PLUS	in	BATTERY-R TV VAN FLASH LIGHT	23.88
137055	07/28/2017	03707	BAXTER AUTO PARTS	in	VAC-CON SUPPLIES	25.50
137055	07/28/2017	03707	BAXTER AUTO PARTS	in	GASKET MATERIAL	25.27
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	8,424.01
137059	07/28/2017	00084	BENTON PUD NO. 1	in	ELECTRICITY	36.15
137067	07/28/2017	00083	CASCADE NATURAL GAS	in	GAS SERVICE	79.20
137068	07/28/2017	05050	CENTRAL HOSE & FITTINGS INC	in	PRV REPAIR PARTS	523.84
137068	07/28/2017	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE REPAIR FOR TV VAN	9.92
137069	07/28/2017	07002	CENTRAL WASHINGTON ASPHALT INC	in	HOT MIX FOR ASPHALT REPAIRS	449.77
137073	07/28/2017	05777	CLEARWATER NAPA	in	EXHAUST HOSE	239.05
137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	ICE - PUBLIC WORKS	50.04
137078	07/28/2017	07849	COLUMBIA BASIN ICE AND TRANSPORT	in	COLUMBIA BASIN ICE- PUBLIC WORKS	35.03
137079	07/28/2017	06389	COLUMBIA ELECTRIC SUPPLY	in	LIGHTING UPGRADE	173.33
137079	07/28/2017	06389	COLUMBIA ELECTRIC SUPPLY	in	LIFT STATION PLCS	1,432.35
137079	07/28/2017	06389	COLUMBIA ELECTRIC SUPPLY	in	LIFT STATION PLCS	1,432.35
137084	07/28/2017	04226	CONCRETE SPECIAL TIES	in	CONCRETE TOOLS	117.55
137085	07/28/2017	04907	CONSOLIDATED SUPPLY CO	in	FIRE HYDRANT-FROST BLD	1,929.30
137091	07/28/2017	08461	DEZURIK APCO HILTON DEZURIK INC	in	WWTP VALVE POSITION INDICATORS	805.21
137093	07/28/2017	04369	EAGLE PRINTING	in	SAMPLE FORMS	914.22
137101	07/28/2017	00086	FERGUSON ENTERPRISES INC	in	TOOLS FOR TAPPING CONTEST	260.08
137101	07/28/2017	00086	FERGUSON ENTERPRISES INC	in	TOOLS FOR TAPPING CONTEST	500.50
137101	07/28/2017	00086	FERGUSON ENTERPRISES INC	in	COMM. TOOL FOR SENSUS METERS	608.16
137101	07/28/2017	00086	FERGUSON ENTERPRISES INC	in	6" PRV REPAIR KIT	258.13
137102	07/28/2017	09237	FIKES NORTHWEST CORP	in	AIR FRESHNER SVC	19.17
137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	110.16
137106	07/28/2017	05325	GOLDSTREET DESIGN AGENCY INC	in	FOG STICKERS	1,790.68

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
137107	07/28/2017	01775	GRAINGER	in	FILTERS-WWTP BUILDINGS	52.39
137109	07/28/2017	04759	GRIGG ENTERPRISES INC DBA ACE HARI	in	CHAINSAW BAR OIL CAP	5.27
137110	07/28/2017	02612	H & N ELECTRIC	in	CONTRACT ELECTRICAL TO WOEK ON VI	742.50
137111	07/28/2017	00865	H D FOWLER COMPANY INC	in	M&H 129 REPAIR PARTS	863.80
137112	07/28/2017	01482	HACH COMPANY	in	PARTS FOR CHLORINE ANALYZER	494.14
137112	07/28/2017	01482	HACH COMPANY	in	LAB SUPPLIES	202.10
137114	07/28/2017	00013	HD SUPPLY WATERWORKS, LTD	in	FIRE HYDRANT RESTRAINT	73.79
137114	07/28/2017	00013	HD SUPPLY WATERWORKS, LTD	in	BITUMASTIC	173.76
137114	07/28/2017	00013	HD SUPPLY WATERWORKS, LTD	in	PIPES & TEES	232.33
137114	07/28/2017	00013	HD SUPPLY WATERWORKS, LTD	in	MEGA LUG KITS	190.85
137114	07/28/2017	00013	HD SUPPLY WATERWORKS, LTD	in	1" GRIP RING GASKETS	18.35
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	SHRINK TUBE FOR SPLICING ERT'S	13.01
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	METER TESTER PART	3.07
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PVC PARTS FOR REPAIR	24.75
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PVC PARTS FOR REPAIR	94.89
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	PVC PARTS FOR REPAIR	34.12
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	REV REPAIR PARTS	118.48
137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	IRRIGATION REPAIR	18.76
137135	07/28/2017	03154	M & M BOLT COMPANY, LLC	in	BOLTS-VAC CON TOOL RACK	34.48
137142	07/28/2017	00484	MILNE NAIL,POWER TOOL & REPAIR	in	TOOLS-CONSTRUCTION TRUCK	36.64
137143	07/28/2017	01086	MONARCH MACHINE & TOOL CO INC	in	MACHINE WORK-CLAIFIIER DRIVE	38.00
137144	07/28/2017	05112	MOON SECURITY SERVICES, INC	in	FIRE ZONE MAPS	594.39
137146	07/28/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	44.17
137151	07/28/2017	06196	NSI SOLUTIONS INC	in	LAB SUPPLIES	196.00
137155	07/28/2017	05262	OVERHEAD DOOR COMPANY OF TRI-CIT	in	WWTP CHLORINE ROOM DOOR	130.32
137156	07/28/2017	01912	OWEN EQUIPMENT COMPANY	in	SWITCH FOR VACTOR	63.87
137157	07/28/2017	00917	OXARC, INC.	in	CO2 FOR FREEZE KIT	50.12
137160	07/28/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	NEW SAWZALL FOR MAINT.	324.71
137160	07/28/2017	00329	PLATT ELECTRIC SUPPLY COMPANY	in	CLARIFIER DRIVE FUSES	79.61
137166	07/28/2017	00957	RANCH & HOME INC	in	RAT BAIT FOR MAN HOLES	1.08
137166	07/28/2017	00957	RANCH & HOME INC	in	MOUSE TRAPS	6.45
137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	OFFICE SUPPLIES	33.90
137182	07/28/2017	04402	SUN RENTAL CENTER DM BUILDING COI	in	MOWER-WWTP LAGOON AREA	794.97
137190	07/28/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	27.19
137190	07/28/2017	00172	TRI-CITY HERALD LEGALS - 450496	in	PUBLICATION	239.70
137191	07/28/2017	06270	TRI-CITY SIGN & BARRICADE CONSTRU(	in	LOCATE FLAGS	27.68
137195	07/28/2017	00017	TWIN CITY METALS INC	in	VACTOR TUBE BRACKET	4.34

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137195	07/28/2017	00017	TWIN CITY METALS INC	in	METER WRENCHES	343.37
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	2,335.62
	137202	07/28/2017	07297	WA STATE DEPT OF HEALTH	in	SANITARY SURVEY FROM DOH	1,173.00
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	FLASHLIGHT FOR RC5	45.58
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	MURATIC ACID	29.29
	137204	07/28/2017	01035	WASHINGTON HARDWARE AND FURNITU	in	AIR FILTERS	11.92
	137214	07/28/2017	01755	WILBUR-ELLIS COMPANY	in	HERBICIDE-WWTP WEEDS	1,853.80
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	64,898.29
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CONCRETE FOR DRIVEWAY ON BENTON -	15.20
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	USB-C TO DVI-D VIDEO ADAPTER CONVE	24.66
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAPTOP DOCKING STATION FOR CHRIS ES	108.59
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TOOLS FOR PRV REPAIRS	241.90
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	18.81
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	7.61
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	6 DELL LATITUDE 12V CAR CHARGER/PO	149.22
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DELL PRECISION 3520 LAPTOP - CHRIS ES	1,838.69
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEVELOPER/BUILDER LUNCH ON 6/28/20	91.21
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TRAINING MATERIAL FOR CCST LEVEL 2	310.97
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	6FT DVI TO DISPLAYPORT CABLE - CHRIS	11.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEBINAR - PW CONTRACTS	35.00
						Total amount by Department	**$ 102,440.68**
						Total amount by Fund	**$ 102,440.68**

402 MEDICAL SERVICES FUND

010 MEDICAL SERVICES

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137064	07/28/2017	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	91.44
	137064	07/28/2017	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	96.72
	137064	07/28/2017	03495	BOUND TREE MEDICAL LLC	in	IV & GENERAL MEDICAL SUPPLIES	198.04
	137064	07/28/2017	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	321.76
	137064	07/28/2017	03495	BOUND TREE MEDICAL LLC	in	GENERAL MEDICAL SUPPLIES	104.12
	137072	07/28/2017	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	24,127.31
	137077	07/28/2017	00695	COLUMBIA BASIN COLLEGE	in	SUMMER 2017 ALS/OTEP CLASSES	201.60
	137077	07/28/2017	00695	COLUMBIA BASIN COLLEGE	in	SPRING/SUMMER 2017 ALS/OTEP CLASSES	67.20
	137132	07/28/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	584.62
	137132	07/28/2017	08868	LIFE-ASSIST	in	GENERAL MEDICAL SUPPLIES	91.18
	137132	07/28/2017	08868	LIFE-ASSIST	in	IV SUPPLIES	443.09
	137132	07/28/2017	08868	LIFE-ASSIST	in	IV & GENERAL MEDICAL SUPPLIES	530.05

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137157	07/28/2017	00917	OXARC, INC.	in	OXYGEN	88.70
	137157	07/28/2017	00917	OXARC, INC.	in	OXYGEN	59.33
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	867.37
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	6,061.51
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: JET-DRY	6.73
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BOUNTY	63.43
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: LYSOL D	56.14
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: AA BATT	107.55
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: BOUNTY	51.60
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: DIVERSE	16.72
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: EARTHSI	133.64
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: STAPLES	12.29
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	INDUSTRIAL HOSE, 75FT., HOSE REEL LEA	53.16
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: 1GAL. ZII	33.46
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RIGID CAR CLEANING KIT; STANDARD PA	39.43
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RETURN - BRASS FITTING	-2.68
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	STATION OPERATING SUPPLIES: AA BATT	15.31
						Total amount by Department	**$ 34,520.82**
						Total amount by Fund	**$ 34,520.82**

403 BUILDING SAFETY FUND

010 BUILDING SAFETY

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137119	07/28/2017	00006	IMPREST PETTY CASH FUND	in	PETTY CASH	21.76
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	279.72
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	71.17
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	BLUEBEAM BASICS TRAINING WOODS	99.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES - PENS, VOICEMA	55.04
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RENEW 2-5 ICC CERTIFICATIONS/REINSTA	200.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MISC OFFICE SUPPLIES - CO PAPER, BIND	229.81
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	18.81
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCHEON ON 6/2	7.62
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC B2 COMMERCIAL BUILDING INSPECT	69.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	DEVELOPER/BUILDER LUNCH ON 6/28/20	91.20
						Total amount by Department	**$ 1,143.13**
						Total amount by Fund	**$ 1,143.13**

405 STORMWATER UTILITY FUND

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
010 STORMWATER							
	137146	07/28/2017	03962	MUNICIPAL SVCS PETTY CASH	in	PETTY CASH FUND	57.00
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	267.89
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	1,580.89
						Total amount by Department	**$ 1,905.78**
						Total amount by Fund	**$ 1,905.78**
406 COLUMBIA PARK GOLF COURSE FUND							
010 COLUMBIA PARK GOLF COURSE							
	137217	07/28/2017	05761	WILLIAMS SCOTSMAN INC	in	CPGC ENTRANCE RAMP	281.27
						Total amount by Department	**$ 281.27**
						Total amount by Fund	**$ 281.27**
501 EQUIPMENT RENTAL FUND							
	137081	07/28/2017	08852	COMMERCIAL TIRE	in	TIRES - FIRESTONE 245/55R18 PURSUIT	1,251.57
	137136	07/28/2017	05957	MAC'S RADIATOR AND REPAIR	in	COMPRESSOR OE GM	561.50
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	110.48
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	INVENTORY	133.38
	137169	07/28/2017	03691	RMT EQUIPMENT	in	SPINDLE MOTOR KIT	853.73
						Total amount by Department	**$ 2,910.66**
010 EQUIPMENT RENTAL							
	137044	07/28/2017	02890	ALL CITY TRANSMISSION INC	in	TRANSMISSION REPAIR #5004	1,488.83
	137047	07/28/2017	05681	AMERIGAS PROPANE LP	in	PROPANE FOR VEH. 0401	22.77
	137052	07/28/2017	04247	AUTOZONE	in	PARTS-VEH. 0222	429.11
	137052	07/28/2017	04247	AUTOZONE	in	BELT FOR VEH. 0222	45.34
	137052	07/28/2017	04247	AUTOZONE	in	CORE RETURN-VEH. 0222	-70.59
	137055	07/28/2017	03707	BAXTER AUTO PARTS	in	RADIATOR FOR VEH. 0037	108.19
	137055	07/28/2017	03707	BAXTER AUTO PARTS	in	RADIATOR FOR FLEET (RETURNED)	171.10
	137055	07/28/2017	03707	BAXTER AUTO PARTS	in	RADIATOR RETURN	-171.10
	137055	07/28/2017	03707	BAXTER AUTO PARTS	in	PARTS FOR #37	49.08
	137067	07/28/2017	00083	CASCADE NATURAL GAS	in	GAS SERVICE	16.36
	137068	07/28/2017	05050	CENTRAL HOSE & FITTINGS INC	in	HOSE FOR VEH. 1090	55.71
	137076	07/28/2017	01310	COLEMAN OIL COMPANY	in	COLUMBIA PARK MOWER FUEL	347.05
	137076	07/28/2017	01310	COLEMAN OIL COMPANY	in	FUEL CHARGES	16,755.00
	137081	07/28/2017	08852	COMMERCIAL TIRE	in	FLAT REPAIR #4206	45.61

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
	137086	07/28/2017	07868	CORWIN FORD - TRI CITIES	in	SWITCH FOR VEH. 7781	21.84
	137086	07/28/2017	07868	CORWIN FORD - TRI CITIES	in	SERVICE FOR VEH. 0222	4,183.56
	137086	07/28/2017	07868	CORWIN FORD - TRI CITIES	in	SERVICE/REPAIR-VEH. 7350	238.23
	137100	07/28/2017	00166	FARMERS EXCHANGE	in	LABOR-CLUTCH REPAIR - VEH. 3732	91.22
	137117	07/28/2017	08711	HUGHES FIRE EQUIPMENT INC	in	DOOR SWITCH SENSOR-VEH 2512	162.13
	137123	07/28/2017	03363	JIM'S PACIFIC GARAGES INC	in	AC DIAGNOSIS/REPAIR ON #4612	241.92
	137137	07/28/2017	02357	MCCURLEY CHEVROLET INC	in	PARTS FOR #7923	68.42
	137138	07/28/2017	05382	MEDRANO'S UPHOLSTERY	in	SEAT BOTTOM RE-VEH. 5004	152.04
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOWING TO FORD	131.36
	137139	07/28/2017	03284	MEL'S INTER-CITY TOWING	in	TOWING TO SHOPS #393	54.25
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	SPARK PLUGS-VEH. 7350	48.80
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	SUPPLIES FOR SHOP	114.49
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	CREDIT - SPARK PLUGS FOR VEH. 7350	-48.80
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	VBELTS FOR VEH. 3313	35.21
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	GREASE FOR SHOP	14.42
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	BRAKE KIT-VEHICLE 0167	109.68
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	SHOP SUPPLIES	131.17
	137147	07/28/2017	08875	NAPA PASCO AUTO PARTS	in	PARTS FOR #7362	6.18
	137153	07/28/2017	04217	O'REILLY AUTO PARTS	in	GATE PULLEY-VEH. 0222	52.54
	137153	07/28/2017	04217	O'REILLY AUTO PARTS	in	RADIATOR-VEHICLE 0090	185.75
	137157	07/28/2017	00917	OXARC, INC.	in	FIRE EXTINGUISHER MAINT-FLEET	69.07
	137184	07/28/2017	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	BRAKE & PARTS CLEANER	145.07
	137184	07/28/2017	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	FLEET PARTS FOR SHOP	199.15
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	20.00
	137212	07/28/2017	03719	WESTERN STATES EQUIPMENT CO DBA T	in	SHOP SUPPLIES	43.87
	137219	07/28/2017	01241	WOODPECKER TRUCK	in	VEHICLE 230 PARTS	168.48
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	73.37
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CARD FEES FOR LICENSE PLATE TRANSF	2.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSE PLATE TRANSFERS FROM PD UN	29.50
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MRSC WEBINAR - WHAT'S NEW IN PUBLIC	35.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIRFARE NEW ENGINE PRE-BUILD INSPEC	930.70
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BAGGAGE CHARGE ASSOCIATED WITH T	29.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AIRFARE NEW ENGINE PRE-BUILD INSPEC	1,221.70
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VEHICLE DIAGNOSTIC SOFTWARE SUBSC	543.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CARD FEE FOR REPLACEMENT TITLE FOI	2.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CARD FEE FOR REPLACEMENT REGISTRA	2.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT TITLE FOR VEHICLE 7356	31.00

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT REGISTRATION/TITLE FO	31.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHOCKS FOR RADAR TRAILER	218.02
						Total amount by Department	**$ 29,080.80**
390 OTHER FINANCING SOURCES							
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	326.80
						Total amount by Department	**$ 326.80**
						Total amount by Fund	**$ 32,318.26**
502 CENTRAL STORES FUND							
	137098	07/28/2017	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY	1,638.09
	137101	07/28/2017	00086	FERGUSON ENTERPRISES INC	in	INVENTORY- IRRIGATION	228.17
	137107	07/28/2017	01775	GRAINGER	in	RAKE - ROAD	342.87
	137107	07/28/2017	01775	GRAINGER	in	WATER HOSE - 5.8 X 75'	195.81
	137107	07/28/2017	01775	GRAINGER	in	INVENTORY	401.26
	137126	07/28/2017	00078	KENNEWICK INDUSTRIAL & ELEC	in	COUPLINGS	19.55
	137149	07/28/2017	02904	NORTHERN SAFETY CO., INC.	in	GLOVES	452.04
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	WD-40	68.55
	137179	07/28/2017	02536	STAPLES BUSINESS ADVANTAGE STAPLE	in	TISSUE - BATH	2,230.43
	137183	07/28/2017	08017	SUPPLYWORKS INTERLINE BRANDS, INC	in	TOWELS	150.52
	137194	07/28/2017	04283	TURF STAR INC	in	CONVERSION ASSY	903.57
	137196	07/28/2017	03883	U R M CASH & CARRY	in	CLEANSER - MR. CLEAN	180.95
	137207	07/28/2017	04772	WAXIE'S ENTERPRISES INC WAXIE SANIT	in	TRASH - BAGS	1,010.96
T	300297	07/26/2017	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	11.70
						Total amount by Department	**$ 7,834.47**
010 CENTRAL STORES							
	137040	07/28/2017	01526	ABADAN	in	COPIER MAINTENANCE BIZHUBS	837.63
	137040	07/28/2017	01526	ABADAN	in	KIP 860 WIDE FORMATS	287.93
	137040	07/28/2017	01526	ABADAN	in	COPIER MAINTENANCE	64.79
	137040	07/28/2017	01526	ABADAN	in	BIZHUB C3110 ST # 5	57.36
	137040	07/28/2017	01526	ABADAN	in	COPIER MAINTENANCE	197.97
	137129	07/28/2017	06231	KONICA MINOLTA BUSINESS SOLUTIONS	in	BIZHUB C654 - FROST	695.90
	137130	07/28/2017	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL FINANCE C458 & KPD 65	373.58
	137130	07/28/2017	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL - CITY HALL	207.29
	137210	07/28/2017	04770	WEST COAST PAPER SOLUTIONS	in	8.5 X 11 COPY PAPER	2,423.95

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
						Total amount by Department	**$ 5,146.40**
						Total amount by Fund	**$ 12,980.87**
503 RISK MANAGEMENT FUND							
010 RISK MANAGEMENT							
	137063	07/28/2017	03035	BI-STATE OCCUPATIONAL SAFETY & HEA	in	BI-OSH TESTING	70.00
	137096	07/28/2017	08079	EMPLOYMENT SECURITY DEPARTMENT	in	2ND QTR TAXES	3,956.84
	137199	07/28/2017	00030	VERIZON NORTHWEST	in	CITY WIDE CELL PHONES	36.95
						Total amount by Department	**$ 4,063.79**
						Total amount by Fund	**$ 4,063.79**
611 FIREMEN'S PENSION FUND							
010 FIREMEN'S PENSION							
	137060	07/28/2017	04065	BERNA LETA	in	LEOFF 1 PENSION	289.26
	137074	07/28/2017	00127	CLEAVENGER, BUDDY L	in	LEOFF 1 PENSION	772.52
	137083	07/28/2017	00128	COMSTOCK, WILLIAM J	in	LEOFF 1 PENSION	620.41
	137090	07/28/2017	00121	DEINES, JAMES I	in	LEOFF 1 PENSION	2,823.55
	137094	07/28/2017	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,290.21
	137108	07/28/2017	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,581.62
	137164	07/28/2017	06700	PURDY PAULA	in	LEOFF 1 PENSION	823.72
	137168	07/28/2017	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	740.69
	137175	07/28/2017	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	525.24
	137177	07/28/2017	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,188.23
	137200	07/28/2017	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	385.45
	137216	07/28/2017	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	593.53
						Total amount by Department	**$ 12,634.43**
						Total amount by Fund	**$ 12,634.43**
642 METRO DRUG FORFEITURE FUND							
010 NONE							
	137103	07/28/2017	05471	FRONTIER COMMUNICATIONS NW INC	in	TELEPHONE SVC	158.93
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	POSTAGE SERVICE FEE - MAY 2017	15.99
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ANNUAL SUBSCRIPTION TO LIVE VIEW G	958.80
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PURCHASE OF NOTE PADS, LAMINATING	44.94
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VEHICLE RADIO CHARGER	51.00
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PURCHASE OF BATTERIES AND LABEL M.	18.26

	Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
T	300299	07/25/2017	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	FUEL STABLIZER FOR SEIZED VEHICLES.	60.74
						Total amount by Department	**$ 1,308.66**
						Total amount by Fund	**$ 1,308.66**
						Grand Total:	**$ 1,082,343.21**

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 137006 through 137227	$ 930,585.29
Wire transfer number 300297	74,745.75
Wire transfer number 300298	217.00
Wire transfer number 300299	76,795.17
Total	$ 1,082,343.21

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.b.(3)
Council Date	08/15/2017
Agenda Item Type	General Business Item
Subject	Toyota Center/Arena Accounts
Ordinance/Reso #	
Contract #	
Project #	
Permit #	
Department	Finance

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for June 2017.

Motion for Consideration

I move to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for June 2017 in the amount of $487,126.53, comprised of check numbers 18823-18877 in the amount of $77,115.41 and electronic transfers in the amount of $410,011.12.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $487,126.53.

Through	Denise Winters Jul 24, 09:21:33 GMT-0700 2017
Dept Head Approval	Dan Legard Aug 01, 07:46:07 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:44:53 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

Toyota Center and Toyota Arena
Operations Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
18823	**06/08/2017**	**Amerigas**	**0910002962**	**1006.1 · Sterling Operating Account**	
3065287984	05/24/2017		Dispatch service charge 5/24/17	8033 · Propane	-65.15
				TOTAL	-65.15
18824	**06/08/2017**	**Athletics Unlimited**	**Reissue check #17452 - voided**	**1006.1 · Sterling Operating Account**	
Reissue	06/01/2017		Reissue check #17452 - voided	8017 · Miscellaneous	-65.16
				TOTAL	-65.16
18825	**06/08/2017**	**Becker Arena Products, Inc**	**Replacement rental skates PO#1696**	**1006.1 · Sterling Operating Account**	
1007788	05/26/2017		Replacement rental skates PO#1696	8026 · Capital Improvements	-10,009.67
				TOTAL	-10,009.67
18826	**06/08/2017**	**Berry, Timothy**	**Learn to skate coaching May 2017**	**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-80.00
				TOTAL	-80.00
18827	**06/08/2017**	**Bond, Craig**	**Learn to skate coaching May 2017**	**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-440.00
				TOTAL	-440.00
18828	**06/08/2017**	**Bond, Jennifer**		**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-440.00
LTSAdminMay17	05/31/2017		Learn to skate administration May 2017	8065 · Contracted Labor	-1,000.00
				TOTAL	-1,440.00
18829	**06/08/2017**	**Brashear Electric, Inc.**		**1006.1 · Sterling Operating Account**	
28588	05/18/2017		Electrical work done for fire inspection requiremen	8041 · Repairs & Maintenance-Building	-732.82
28628	05/19/2017		Stage hookup for HG Church 5/11/17	5073 · Reimbursed Outside Services	-673.32
28664	05/26/2017		Oulet replacement in events office 5/2/17	8041 · Repairs & Maintenance-Building	-107.16
				TOTAL	-1,513.30
18830	**06/08/2017**	**Brazil, Frank**	**Travel reimbursements - Columbus, OH trainin**	**1006.1 · Sterling Operating Account**	
TravelReimb	05/30/2017		Checked luggage fee for flight	8057 · Travel-Other	-25.00
			Rental car and gas in Columbus, OH	8055 · Travel-Vehicle	-175.00
				TOTAL	-200.00
18831	**06/08/2017**	**Coca-Cola**	**Soda order 5/31/17**	**1006.1 · Sterling Operating Account**	
15582	05/31/2017		Soda order 5/31/17	1400.1 · Inventory-Food	-3,150.95
				TOTAL	-3,150.95
18832	**06/08/2017**	**Culligan**	**230326**	**1006.1 · Sterling Operating Account**	
81629	05/18/2017		Cold cooler service 4/21/17-5/18/17	8098 · Supplies & Equipment	-66.13
				TOTAL	-66.13
18833	**06/08/2017**	**Doherty, Ann I**	**Learn to skate coaching May 2017**	**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-15.00
				TOTAL	-15.00
18834	**06/08/2017**	**Farmer Brothers Coffee**	**Coffee order 6/1/17**	**1006.1 · Sterling Operating Account**	
65097564	06/01/2017		Coffee order 6/1/17	1400.1 · Inventory-Food	-93.20
				TOTAL	-93.20
18835	**06/08/2017**	**Full Compass Systems, Ltd.**	**Gaff tape PO#1732**	**1006.1 · Sterling Operating Account**	
INC00420370	05/22/2017		Gaff tape PO#1732	8098 · Supplies & Equipment	-1,176.72
				TOTAL	-1,176.72

Num	Date	Name	Memo	Account	Paid Amount
18836	**06/08/2017**	**Jet Ice**	**Ice paint, supplies PO#1706**	**1006.1 · Sterling Operating Account**	
94034	05/16/2017		Ice paint, supplies PO#1706	8104 · Ice-Related	-2,388.25
				TOTAL	-2,388.25
18837	**06/08/2017**	**KEPR-TV**	**Broadway 17/18 ad production PO#1682**	**1006.1 · Sterling Operating Account**	
R752963-1	05/31/2017	!:BW Season 17/18	Broadway 17/18 ad production PO#1682	1633.86 · Broadway Series - 2017-2018	-99.45
				TOTAL	-99.45
18838	**06/08/2017**	**Kincaid, Jamie**	**Venuworks Corporate Meeting - Ames, Iowa 6/**	**1006.1 · Sterling Operating Account**	
VWCorp Mtg 6/14-6/16	06/14/2017		Meals & Incidentals for Corp Mtg 6/14-6/16	8056 · Travel-Meals	-153.00
			Lodging for Corp Mtg 6/14-6/16	8054 · Travel-Lodging	-217.28
			Rental car cost for Ames, Iowa	8055 · Travel-Vehicle	-182.92
				TOTAL	-553.20
18839	**06/08/2017**	**Lowe's Commercial Services**	**Late fee for invoices submitted to AP late**	**1006.1 · Sterling Operating Account**	
L170525	05/24/2017		Late fee for invoices submitted to AP late	8017 · Miscellaneous	-2.08
				TOTAL	-2.08
18840	**06/08/2017**	**Mantanona, Hanna**	**Learn to skate coaching May 2017**	**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-200.00
				TOTAL	-200.00
18841	**06/08/2017**	**Meier Inc**	**ADA section services 10/29/16-11/25/16**	**1006.1 · Sterling Operating Account**	
16901	06/01/2017		ADA section services 10/29/16-11/25/16	8026 · Capital Improvements	-3,588.33
				TOTAL	-3,588.33
18842	**06/08/2017**	**Moffett, William**	**Checked luggage for flight to Columbus, OH**	**1006.1 · Sterling Operating Account**	
TravelReimb	05/30/2017		Checked luggage for flight to Columbus, OH	8057 · Travel-Other	-50.00
				TOTAL	-50.00
18843	**06/08/2017**	**Oxarc**	**Rental for Mercy Me**	**1006.1 · Sterling Operating Account**	
60008810	05/31/2017		Rental for Mercy Me	5073 · Reimbursed Outside Services	-12.04
				TOTAL	-12.04
18844	**06/08/2017**	**Rapoza, Leah**	**Learn to skate coaching May 2017**	**1006.1 · Sterling Operating Account**	
LTSMay17	05/31/2017		Learn to skate coaching May 2017	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18845	**06/08/2017**	**Red Lion Hotel Columbia Center**		**1006.1 · Sterling Operating Account**	
65389	06/06/2017		Room rentals for Mercy Me 5/10/17	5073 · Reimbursed Outside Services	-100.43
65385	06/06/2017		Room rentals for Mercy Me 5/10/17	5073 · Reimbursed Outside Services	-100.43
65383	06/06/2017		Room rentals for Mercy Me 5/10/17	5073 · Reimbursed Outside Services	-100.43
				TOTAL	-301.29
18846	**06/08/2017**	**Safeguard**	**Operating account checks & Deposit books PO**	**1006.1 · Sterling Operating Account**	
032190325	05/23/2017		Operating account checks & Deposit books PO#1	8005 · Office Supplies	-337.38
				TOTAL	-337.38
18847	**06/08/2017**	**Spectrum Business**	**Phone & Internet Services 5/26/17-6/25/17**	**1006.1 · Sterling Operating Account**	
Svc5/26-6/25	05/20/2017		Internet Services 5/26/17-6/25/17	8034.3 · Internet	-109.98
			Phone Services 5/26/17-6/25/17	8034.1 · Telephone	-882.56
				TOTAL	-992.54
18848	**06/08/2017**	**Staples/Corp Express, Inc.**	**Office supplies PO#1726**	**1006.1 · Sterling Operating Account**	
3340540816	05/20/2017		Office supplies PO#1726	8005 · Office Supplies	-46.06
			F&B Office supplies PO#1726	8005FB · Office Supplies, Food & Bev	-54.46
			Due from TRCC - Office supplies PO#1726	2215 · Due To (From) Convention Center	-89.00
				TOTAL	-189.52

Toyota Center and Toyota Arena
Operations Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
18849	**06/08/2017**	**Sunbelt Rentals**		**1006.1 · Sterling Operating Account**	
69001877-001	05/11/2017		Lift rental for Mercy Me 5/10/17-5/11/17	5073 · Reimbursed Outside Services	-516.94
69001877-002	05/15/2017		Lift rental for HG Church 5/10/17-5/15/17	5073 · Reimbursed Outside Services	-660.72
				TOTAL	-1,177.66
18850	**06/08/2017**	**Tri-City Herald**		**1006.1 · Sterling Operating Account**	
May17BWAds	05/28/2017	!:BW Season 17/18	May 2017 Broadway Ads PO#1622	1633.86 · Broadway Series - 2017-2018	-647.50
May17BWAds	05/28/2017	!:BW Season 17/18	May 2017 Broadway Ads PO#1622	1633.86 · Broadway Series - 2017-2018	-1,500.00
				TOTAL	-2,147.50
18851	**06/08/2017**	**Trios Health - KGH EMTS**	**EMT Services May 2017**	**1006.1 · Sterling Operating Account**	
EMTMay17	06/01/2017		EMT Services 5/4/17 KSD Orchestra	8065 · Contracted Labor	-137.50
			EMT Services 5/6/17 WSU Graduation	8065 · Contracted Labor	-212.50
			EMT Services 5/10/17 Mercy Me	5073 · Reimbursed Outside Services	-250.00
				TOTAL	-600.00
18852	**06/08/2017**	**VenuWorks, Inc.**	**Corporate CC charges: Amazon Printer cartridg**	**1006.1 · Sterling Operating Account**	
CC4	05/31/2017		Corporate CC charges: Amazon Printer cartridges	8005.20 · Computer and Other IT	-51.98
				TOTAL	-51.98
18853	**06/22/2017**	**Benton PUD**		**1006.1 · Sterling Operating Account**	
LgGenSvc5/6-6/6	06/08/2017		Large general service 5/6/17-6/6/17	8036.3 · Electricity	-13,417.13
SmGenSvcLights	06/08/2017		Small General Service - Lights 5/6/17-6/6/17	8036.3 · Electricity	-38.66
			Due from TRCC - Small General Service - Lights 5	2215 · Due To (From) Convention Center	-38.65
SmGenSvcSign	06/10/2017		Small General Service - Sign 5/8/17-6/8/17	8036.3 · Electricity	-297.40
			Due from TRCC - Small General Service - Sign 5/	2215 · Due To (From) Convention Center	-127.45
				TOTAL	-13,919.29
18854	**06/22/2017**	**Brashear Electric, Inc.**		**1006.1 · Sterling Operating Account**	
28724	06/12/2017		Stage hookup for Migos 6/8/17	5073 · Reimbursed Outside Services	-673.32
28723	06/13/2017		Parking lot light installation PO#1702	8041 · Repairs & Maintenance-Building	-705.90
				TOTAL	-1,379.22
18855	**06/22/2017**	**Canon Financial Services, Inc.**	**730707**	**1006.1 · Sterling Operating Account**	
17427186	06/12/2017		Copier lease/maintenance JMQ30838, UMT01039	8007 · Printing & Copiers	-345.18
				TOTAL	-345.18
18856	**06/22/2017**	**Cascade Natural Gas - COL**	**Gas services 5/10/17-6/12/17**	**1006.1 · Sterling Operating Account**	
Svc5/10-6/12	06/13/2017		Gas services 5/10/17-6/12/17	8036.2 · Natural Gas	-242.38
				TOTAL	-242.38
18857	**06/22/2017**	**Cascade Natural Gas - ICE**	**Gas services 5/10/17-6/12/17 TA**	**1006.1 · Sterling Operating Account**	
Svc5/10-6/12	06/13/2017		Gas services 5/10/17-6/12/17 TA	8036.2 · Natural Gas	-964.53
				TOTAL	-964.53
18858	**06/22/2017**	**Chapin Robert**	**Backstage items for Migos 6/8/17**	**1006.1 · Sterling Operating Account**	
FoodReimb	06/08/2017	!:Migos	Backstage items for Migos 6/8/17	5073 · Reimbursed Outside Services	-252.50
				TOTAL	-252.50
18859	**06/22/2017**	**City of Kennewick-MISC**	**Leasehold tax 2nd Qtr 2017**	**1006.1 · Sterling Operating Account**	
012933Lease	06/07/2017		Leasehold tax 2nd Qtr 2017	2203 · Leasehold Tax Payable-COK	-1,334.94
				TOTAL	-1,334.94
18860	**06/22/2017**	**Clear Channel Airports**	**Airport display 17/18 broadway ads PO#1180**	**1006.1 · Sterling Operating Account**	
790621580	06/23/2017	!:BW Season 17/18	Airport display 17/18 broadway ads PO#1180	1633.86 · Broadway Series - 2017-2018	-316.00
				TOTAL	-316.00

Toyota Center and Toyota Arena
Operations Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
18861	**06/22/2017**	**Coca-Cola**	**Soda order 6/6/17**	**1006.1 · Sterling Operating Account**	
16033	06/06/2017		Soda order 6/6/17	1400.1 · Inventory-Food	-840.00
				TOTAL	-840.00
18862	**06/22/2017**	**Food Services of America**		**1006.1 · Sterling Operating Account**	
8760858	06/01/2017		Food order 5/31/17	1400.1 · Inventory-Food	-1,052.88
8760859	06/01/2017		Food sample 5/31/17	1400.1 · Inventory-Food	-0.01
8766897	06/06/2017		Food order 6/6/17	1400.1 · Inventory-Food	-765.06
				TOTAL	-1,817.95
18863	**06/22/2017**	**Kerr Law Group**	**Legal services May 2017**	**1006.1 · Sterling Operating Account**	
14701	06/06/2017		Legal services May 2017	8092 · Professional Fees	-874.50
			Due from TRCC - Legal services May 2017	2215 · Due To (From) Convention Center	-180.00
				TOTAL	-1,054.50
18864	**06/22/2017**	**Merkl, Isaac**	**Event Security 6/8/17 Migos**	**1006.1 · Sterling Operating Account**	
6/8Migos	06/08/2017	!:Migos	Event Security 6/8/17 Migos	8065 · Contracted Labor	-236.68
				TOTAL	-236.68
18865	**06/22/2017**	**Mustang Sign Group**	**Broadway 17/18 window clings/installation PO#**	**1006.1 · Sterling Operating Account**	
7371	06/20/2017	!:BW Season 17/18	Broadway 17/18 window clings/installation PO#16	1633.86 · Broadway Series - 2017-2018	-1,388.20
				TOTAL	-1,388.20
18866	**06/22/2017**	**Oxarc**	**Welder refuel PO#1753**	**1006.1 · Sterling Operating Account**	
30058696	06/08/2017		Welder refuel PO#1753	8042 · Repairs & Maintenance-Equipment	-101.78
				TOTAL	-101.78
18867	**06/22/2017**	**Pearson, Corey**	**VOID: check flaw: unreadable by bank: to reprii**	**1006.1 · Sterling Operating Account**	
				TOTAL	0.00
18868	**06/22/2017**	**Sunbelt Rentals**	**Lift rental for Migos 6/8/17-6/9/17**	**1006.1 · Sterling Operating Account**	
69711814-001	06/09/2017	!:Migos	Lift rental for Migos 6/8/17-6/9/17	5073 · Reimbursed Outside Services	-485.66
				TOTAL	-485.66
18869	**06/22/2017**	**The Entertainer Newspaper**	**Half page ad June edition - BW 17/18 PO#1681**	**1006.1 · Sterling Operating Account**	
10273	06/01/2017	!:BW Season 17/18	Half page ad June edition - BW 17/18 PO#1681	1633.86 · Broadway Series - 2017-2018	-530.00
				TOTAL	-530.00
18870	**06/22/2017**	**The UPS Store**	**Foam core posters - Broadway 17/18 PO#1684**	**1006.1 · Sterling Operating Account**	
TC60117	06/01/2017	!:BW Season 17/18	Foam core posters - Broadway 17/18 PO#1684	1633.86 · Broadway Series - 2017-2018	-123.80
				TOTAL	-123.80
18871	**06/22/2017**	**Tri-City Regional Chamber of Commerce**	**Entrepreneur level Membership dues 6/1/17-5/3**	**1006.1 · Sterling Operating Account**	
47977	06/01/2017		Entrepreneur level Membership dues 6/1/17-5/31/	8011 · Dues & Subscriptions	-350.00
				TOTAL	-350.00
18872	**06/22/2017**	**Tri City Americans**	**Food and Beverage Sponsorship #4**	**1006.1 · Sterling Operating Account**	
30050117b	06/01/2017		Food and Beverage Sponsorship #4	5013.1 · Signage/Sponsorship-Team Share	-6,875.00
				TOTAL	-6,875.00
18873	**06/22/2017**	**VenuWorks, Inc.**	**June 2017 management fee**	**1006.1 · Sterling Operating Account**	
14386	06/01/2017		June 2017 management fee	8124 · VenuWorks Management Fee	-8,895.74
				TOTAL	-8,895.74
18874	**06/22/2017**	**Waste Management of Kennewick**	**360-0005326-1819-6**	**1006.1 · Sterling Operating Account**	
2109896-1819-9	06/01/2017		Garbage Services April 2017	8036.1 · Garbage Service	-75.80
				TOTAL	-75.80

Toyota Center and Toyota Arena
Operations Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
18875	**06/22/2017**	**Weaver Exterminating Service, Inc.**		**1006.1 · Sterling Operating Account**	
567460	06/01/2017		Monthly Rodent Control 5/16/17	8094 · Outside Services	-249.78
567457	06/01/2017		Monthly Rodent Control TA 5/16/17	8094 · Outside Services	-124.89
				TOTAL	-374.67
18876	**06/30/2017**	**American Marketing and Publishing**	**Google view - building interior filming**	**1006.1 · Sterling Operating Account**	
			Google view - building interior filming	8003 · Non-Event Advertising	-2,225.00
				TOTAL	-2,225.00
18877	**06/30/2017**	**Progressive Specialty Glass**	**20 oz Skate Mugs - prepay 50% for custom ord**	**1006.1 · Sterling Operating Account**	
			20 oz Skate Mugs - prepay 50% for custom order	1400.3 · Inventory-Liquor	-1,820.09
				TOTAL	-1,820.09
ONLINE	**06/06/2017**	**Sterling Change**	**Change Order for F&B 6/5/17**	**1006.1 · Sterling Operating Account**	
			Change Order for F&B 6/5/17	1121 · Vault Cash-F&B	-1,500.00
				TOTAL	-1,500.00
ONLINE	**06/06/2017**	**Sterling Change**	**Change Order for F&B 6/2/17**	**1006.1 · Sterling Operating Account**	
			Change Order for F&B 6/2/17	1121 · Vault Cash-F&B	-100,000.00
				TOTAL	-100,000.00
EFT	**06/06/2017**	**Southern Wine & Spirits of Washington**	**Liquor order 6/6/17 Inv 2543161**	**1006.1 · Sterling Operating Account**	
			Liquor order 6/6/17 Inv 2543161	1400.3 · Inventory-Liquor	-199.58
				TOTAL	-199.58
EFT	**06/06/2017**	**King Beverage Inc.**	**Beer order 6/6/17 Inv 1712711**	**1006.1 · Sterling Operating Account**	
			Beer order 6/6/17 Inv 1712711	1400.2 · Inventory-Beer	-5,586.20
				TOTAL	-5,586.20
EFT	**06/07/2017**	**King Beverage Inc.**	**Beer order 6/7/17 Inv 1714075**	**1006.1 · Sterling Operating Account**	
			Beer order 6/7/17 Inv 1714075	1400.2 · Inventory-Beer	-813.00
				TOTAL	-813.00
AUTO	**06/08/2017**	**Bonaphied Entertainment**	**Settlement Migos 6/8/16**	**1006.1 · Sterling Operating Account**	
Migos 6/8/17	06/08/2017	!:Migos	Migos 6/8/17	3601 · Unearned Revenue-Ticket Sales	-6,220.97
		!:Migos	Rebate at $2/ticket, Migos 6/8/17	5002.1 · Facility Fees to Settlement	-214.01
		!:Migos	Rounding adjust, Migos 6/8/17	8113 · Cash Short (Over)/Bad Debts	-0.02
				TOTAL	-6,435.00
ONLINE	**06/27/2017**	**Department of Revenue**	**Excise Tax Return May 2017**	**1006.1 · Sterling Operating Account**	
		Department of Revenue	Sales Tax Payable May 2017	2201 · *Sales Tax Payable	-1,085.58
			B&O Tax Expense May 2017	8241 · Sales, B&O & Use Taxes	-2,018.49
				TOTAL	-3,104.07
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 4/2/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 4/2/17	2215 · Due To (From) Convention Center	-50,090.19
				TOTAL	-50,090.19
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 4/16/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 4/16/17	2215 · Due To (From) Convention Center	-40,387.05
				TOTAL	-40,387.05
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 4/30/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 4/30/17	2215 · Due To (From) Convention Center	-52,339.10
				TOTAL	-52,339.10

Toyota Center and Toyota Arena
Operations Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 5/14/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 5/14/17	2215 · Due To (From) Convention Center	-56,633.85
				TOTAL	-56,633.85
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 5/28/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 5/28/17	2215 · Due To (From) Convention Center	-39,300.44
				TOTAL	-39,300.44
TRANSFER	**06/29/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 6/11/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 6/11/17	2215 · Due To (From) Convention Center	-52,598.78
				TOTAL	-52,598.78
EFT	**06/30/2017**	**Fintech.net**	**Transactionals 6/1/17-6/30/17**	**1006.1 · Sterling Operating Account**	
			Transactionals 6/1/17-6/30/17	8111FB · Banking Fees - Food & Bev	-20.00
				TOTAL	-20.00
AUTO	**06/30/2017**	**American Payment Solutions**	**Credit card processing June 2017**	**1006.1 · Sterling Operating Account**	
			Credit card processing June 2017	8109 · Credit Card Fees	-990.58
				TOTAL	-990.58

Total Paid $487,113.25

OPERATIONS ACCOUNT

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 18823-18877		$ 77,115.41
Electronic transfers		409,997.84
	Total	$ 487,113.25

Exceptions:

Toyota Center and Toyota Arena
Box Office Claims Roster
June 2017

Num	Date	Name	Memo	Account	Paid Amount
AUTO	**06/30/2017**	**American Express**	**AMEX fees**	**1006.3 · Sterling Box Office Account**	
			Express Collection	8109 · Credit Card Fees	-7.95
			AMEX discount	8109 · Credit Card Fees	-5.33
				TOTAL	-13.28

Total Paid $13.28

BOX OFFICE ACCOUNT

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Electronic transfers		$ 13.28
	Total	$ 13.28

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.b.(4)	Council Date	08/15/2017
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for June 2017.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for June 2017 in the amount of $11,431.81, comprised of check numbers 207-211, 2345-2348 in the amount of $2,588.93 and electronic transfers in the amount of $8,842.88.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total $11,431.81.

Through	Denise Winters Jul 24, 09:09:29 GMT-0700 2017
Dept Head Approval	Dan Legard Aug 01, 07:50:02 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:47:34 GMT-0700 2017

Attachments: Roster

- [ ] **Recording Required?**

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
JUNE 2017

Check Number	Vendor Check Name	Check Date	Amount	Type
2345	WILLIAMS SCOTSMAN	6/2/2017	$474.38	Check
2346	CAPITAL INSURANCE GROUP	6/23/2017	926.85	Check
2347	COLUMBIA POINT GOLF COURSE	6/23/2017	842.89	Check
2348	YELP	6/23/2017	34.00	Check
207	KING BEVERAGE	6/1/2017	33.68	Check
208	KING BEVERAGE	6/8/2017	68.07	Check
209	KING BEVERAGE	6/20/2017	64.04	Check
210	KING BEVERAGE	6/22/2017	75.30	Check
211	KING BEVERAGE	6/29/2017	69.72	Check
104904	ANTIGUA GROUP, INC	06/09/17	96.12	EFT
104904	ANTIGUA GROUP, INC	06/09/17	162.65	EFT
104932	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	06/09/17	147.29	EFT
105071	CITY OF KENNEWICK ELECTRICAL	06/09/17	315.79	EFT
105074	COLEMAN OIL COMPANY	06/09/17	271.14	EFT
105074	COLEMAN OIL COMPANY	06/09/17	306.10	EFT
105108	SPIKES GOLF SUPPLIES, INC.	06/09/17	291.46	EFT
105113	US LINEN & UNIFORM	06/09/17	38.58	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	16.27	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	129.40	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	49.44	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	173.95	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	3.09	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	23.47	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	67.25	EFT
105197	PEPSI COLA BOTTLING CO.	06/09/17	20.75	EFT
105258	FRONTIER COMMUNICATIONS	06/09/17	242.43	EFT
105279	CINTAS CORPORATION #608	06/09/17	64.73	EFT
105372	BLUE ROOM	06/09/17	319.00	EFT
ADPTS 006572038	ADP TOTAL SOURCE (AUTOPAY)	6/10/2017	3,158.62	EFT
106928	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	06/16/17	74.77	EFT
107055	WESTERN EQUIPMENT DIST INC.	06/16/17	32.36	EFT
ADP 495642474	ADP, LLC	6/23/2017	95.03	EFT
110861	CITY OF KENNEWICK ELECTRICAL	6/29/2017	402.52	EFT
110865	COLEMAN OIL COMPANY	06/29/17	380.11	EFT
110876	SIMPLOT PARTNERS	06/29/17	832.46	EFT
110906	PEPSI COLA BOTTLING CO.	06/29/17	108.20	EFT
110906	PEPSI COLA BOTTLING CO.	06/29/17	24.04	EFT
110906	PEPSI COLA BOTTLING CO.	06/29/17	87.90	EFT
110906	PEPSI COLA BOTTLING CO.	06/29/17	25.30	EFT
110923	FRONTIER COMMUNICATIONS	06/29/17	304.69	EFT
110932	CINTAS CORPORATION #608	6/29/2017	64.73	EFT
110960	BLUE ROOM	6/29/2017	322.19	EFT

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
JUNE 2017

Check Number	Vendor Check Name	Check Date	Amount	Type
Paid by ACH	CLEVELAND GOLF / SRIXON	06/29/17	191.05	EFT
			$11,431.81	

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Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 207-211,2345-2348		$	2,588.93
Electronic transfers			8,842.88
	Total	$	11,431.81

Exceptions:

Check	Vendor	Date	Amount		Debit	Credit
2345	WILLIAMS SCOTSMAN	6/2/2017		$474.38		
	PAY	20005-000-244-00	Accounts Payable			$474.38
	PURCH	54450-080-244-00	Building Rent		$474.38	
2346	CAPITAL INSURANCE GROUP	06/23/17	926.85			
	PAY	20005-000-244-00	Accounts Payable			$926.85
	PURCH	18400-000-244-00	Prepaid Gen Liab Ins		$926.85	
2347	COLUMBIA POINT GOLF COURSE	06/23/17	842.89			
	PAY	20005-000-244-00	Accounts Payable			$842.89
	PURCH	48100-050-244-00	Lesson COGS		$315.00	
	PURCH	50100-060-244-00	Salaries		$192.30	
	PURCH	50100-080-244-00	Salaries		$192.30	
	PURCH	50200-060-244-00	Hourly Wages		$37.40	
	PURCH	51500-080-244-00	Travel Lodging & Ent		$105.89	
2348	YELP	06/23/17	34			
	PAY	20005-000-244-00	Accounts Payable			$34.00
	PURCH	53100-080-244-00	Advertising & Marketing		$34.00	
207	KING BEVERAGE	06/01/17	33.68			
	PAY	20005-000-244-00	Accounts Payable			$33.68
	PURCH	49300-070-244-00	COGS- Beer		$33.68	
208	KING BEVERAGE	6/8/2017		$68.07		
	PAY	20005-000-244-00	Accounts Payable			$68.07
	PURCH	49300-070-244-00	COGS- Beer		$68.07	
209	KING BEVERAGE	6/20/2017		$64.04		
	PAY	20005-000-244-00	Accounts Payable			$64.04
	PURCH	49300-070-244-00	COGS- Beer		$64.04	
210	KING BEVERAGE	6/22/2017		$75.30		
	PAY	20005-000-244-00	Accounts Payable			$75.30
	PURCH	49300-070-244-00	COGS- Beer		$75.30	
211	KING BEVERAGE	6/29/2017		$69.72		
	PAY	20005-000-244-00	Accounts Payable			$69.72
	PURCH	49300-070-244-00	COGS- Beer		$69.72	
104904	ANTIGUA GROUP, INC	06/09/17		$96.12		
	PAY	20005-000-244-00	Accounts Payable			$96.12
	PURCH	51200-050-244-00	Uniforms		$96.12	
104904	ANTIGUA GROUP, INC	06/09/17	162.65			
	PAY	20005-000-244-00	Accounts Payable			$162.65
	PURCH	51200-050-244-00	Uniforms		$162.65	
104932	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	06/09/17		$147.29		
	PAY	20005-000-244-00	Accounts Payable			$147.29
	PURCH	55800-050-244-00	Other Dept Supplies		$147.29	
105071	CITY OF KENNEWICK ELECTRICAL	06/09/17		$315.79		
	PAY	20005-000-244-00	Accounts Payable			$315.79
	PURCH	52200-080-244-00	Utilities- Gas & Electric		$65.07	
	PURCH	52200-060-244-00	Utilities- Gas & Electric		$58.85	
	PURCH	52210-060-244-00	Golf Cart Electricity		$191.87	
105074	COLEMAN OIL COMPANY	06/09/17		$271.14		
	PAY	20005-000-244-00	Accounts Payable			$271.14
	PURCH	58300-060-244-00	Fuel & Oil Maintenance		$215.05	
	PURCH	58300-050-244-00	Fuel & Oil Golf		$56.09	
105074	COLEMAN OIL COMPANY	06/09/17		$306.10		
	PAY	20005-000-244-00	Accounts Payable			$306.10
	PURCH	58300-060-244-00	Fuel & Oil Maintenance		$261.96	
	PURCH	58300-050-244-00	Fuel & Oil Golf		$44.14	
105108	SPIKES GOLF SUPPLIES, INC.	06/09/17		$291.46		
	PAY	20005-000-244-00	Accounts Payable			$291.46
	PURCH	47150-050-244-000	COGS- Merchandise		$291.46	

Check	Vendor	Date	Amount	Debit	Credit
105113	US LINEN & UNIFORM	06/09/17	$38.58		
	PAY	20005-000-244-00 Accounts Payable			$38.58
	PURCH	51900-080-244-00 Contract Services		$21.57	
	PURCH	51900-060-244-00 Contract Services		$17.01	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$16.27		
	PAY	20005-000-244-00 Accounts Payable			$16.27
	PURCH	49150-050-244-00 COGS- Packaged Food		$16.27	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$129.40		
	PAY	20005-000-244-00 Accounts Payable			$129.40
	PURCH	51900-080-244-00 Contract Services			$14.00
	PURCH	51900-080-244-00 Contract Services		$27.80	
	PURCH	49200-050-244-00 COGS- Soft Bev		$48.35	
	PURCH	49200-050-244-00 COGS- Soft Bev		$67.25	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$49.44		
	PAY	20005-000-244-00 Accounts Payable			$49.44
	PURCH	49150-050-244-00 COGS- Packaged Food		$49.44	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$173.95		
	PAY	20005-000-244-00 Accounts Payable			$173.95
	PURCH	51900-080-244-00 Contract Services			$14.00
	PURCH	51900-080-244-00 Contract Services		$27.80	
	PURCH	49200-050-244-00 COGS- Soft Bev		$160.15	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$3.09		
	PAY	20005-000-244-00 Accounts Payable			$3.09
	PURCH	49200-050-244-00 COGS- Soft Bev		$3.09	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$23.47		
	PAY	20005-000-244-00 Accounts Payable			$23.47
	PURCH	49150-050-244-00 COGS- Packaged Food		$23.47	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$67.25		
	PAY	20005-000-244-00 Accounts Payable			$67.25
	PURCH	49200-050-244-00 COGS- Soft Bev		$67.25	
105197	PEPSI COLA BOTTLING CO.	06/09/17	$20.75		
	PAY	20005-000-244-00 Accounts Payable			$20.75
	PURCH	49200-050-244-00 COGS- Soft Bev		$20.75	
105258	FRONTIER COMMUNICATIONS	06/09/17	$242.43		
	PAY	20005-000-244-00 Accounts Payable			$242.43
	PURCH	52100-080-244-00 Contract Services		$281.43	
	PURCH	52100-080-244-00 Contract Services			$39.00
105279	CINTAS CORPORATION #608	06/09/17	$64.73		
	PAY	20005-000-244-00 Accounts Payable			$64.73
	PURCH	51900-080-244-00 Contract Services		$33.55	
	PURCH	51900-060-244-00 Contract Services		$31.18	
105372	BLUE ROOM	06/09/17	319		
	PAY	20005-000-244-00 Accounts Payable			$319.00
	PURCH	52300-050-244-00 Garbage Debris & Removal		$238.00	
	PURCH	52300-060-244-00 Garbage Debris & Removal		$81.00	
ADPTS 006572038	ADP TOTAL SOURCE (AUTOPAY)	6/10/2017	$3,158.62		
	PAY	20005-000-244-00 Accounts Payable			$3,158.62
	PURCH	50800-050-244-00 Health Benefits		$1,570.81	
	PURCH	50800-060-244-00 Health Benefits		$1,587.81	
106928	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	06/16/17	$74.77		
	PAY	20005-000-244-00 Accounts Payable			$74.77
	PURCH	47150-050-244-00 COGS- Merchandise		$74.77	
107055	WESTERN EQUIPMENT DIST INC.	06/16/17	$32.36		
	PAY	20005-000-244-00 Accounts Payable			$32.36
	PURCH	58100-060-244-00 Equipment Parts		$32.36	

Check	Vendor	Date	Amount	Debit	Credit
ADP 495642474	ADP, LLC	6/23/2017	$95.03		
	PAY	20005-000-244-00	Accounts Payable		$95.03
	PURCH	51900-080-244-00	Contract Services	$95.03	
110861	CITY OF KENNEWICK ELECTRICAL	06/29/17	402.52		
	PAY	20005-000-244-00	Accounts Payable		$402.52
	PURCH	52200-080-244-00	Utilities- Gas & Electric	$69.90	
	PURCH	52200-060-244-00	Utilities- Gas & Electric	$51.81	
	PURCH	52210-060-244-00	Golf Cart Electricity	$280.81	
110865	COLEMAN OIL COMPANY	06/29/17	$380.11		
	PAY	20005-000-244-00	Accounts Payable		$380.11
	PURCH	58300-060-244-00	Fuel & Oil Maintenance	$281.11	
	PURCH	58300-050-244-00	Fuel & Oil Golf	$99.00	
110876	SIMPLOT PARTNERS	06/29/17	832.46		
	PAY	20005-000-244-00	Accounts Payable		$832.46
	PURCH	57000-060-244-00	Chemicals- Fertilizer	$612.46	
	PURCH	56400-060-244-00	Material- Top Soil	$220.00	
110906	PEPSI COLA BOTTLING CO.	06/29/17	108.2		
	PAY	20005-000-244-00	Accounts Payable		$108.20
	PURCH	49200-070-244-00	COGS- Soft Bev	$108.20	
110906	PEPSI COLA BOTTLING CO.	06/29/17	24.04		
	PAY	20005-000-244-00	Accounts Payable		$24.04
	PURCH	49150-070-244-00	COGS- Packaged Food	$24.04	
110906	PEPSI COLA BOTTLING CO.	06/29/17	87.9		
	PAY	20005-000-244-00	Accounts Payable		$87.90
	PURCH	49200-070--244-00	COGS- Soft Bev	$87.90	
110906	PEPSI COLA BOTTLING CO.	06/29/17	25.3		
	PAY	20005-000-244-00	Accounts Payable		$25.30
	PURCH	49150-070-244-00	COGS- Packaged Food	$25.30	
110923	FRONTIER COMMUNICATIONS	06/29/17	304.69		
	PAY	20005-000-244-00	Accounts Payable		$304.69
	PURCH	52100-080-244-00	Telecommunications	$304.69	
110932	CINTAS CORPORATION #608	06/29/17	64.73		
	PAY	20005-000-244-00	Accounts Payable		$64.73
	PURCH	51900-080-244-00	Contract Services	$31.10	
	PURCH	51900-060-244-00	Contract Services	$33.63	
110960	BLUE ROOM	6/29/2017	$322.19		
	PAY	20005-000-244-00	Accounts Payable		$322.19
	PURCH	52300-050-244-00	Garbage Debris & Removal	$241.19	
	PURCH	52300-060-244-00	Garbage Debris & Removal	$81.00	
Paid by ACH	CLEVELAND GOLF / SRIXON	06/29/17	$191.05		
	PAY	20005-000-244-00	Accounts Payable		$191.05
	PURCH	47150-050-244-00	COGS- Merchandise	$191.05	

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.c.(1)
Council Date	08/15/2017
Agenda Item Type	General Business Item
Subject	Payroll Roster (PPE 7/15/2017)
Ordinance/Reso #	
Contract #	
Project #	
Permit #	
Department	Finance

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster for 7/15/2017, in the amount of $2,350,207.71, comprised of check numbers 71329 through 71390 and direct deposit numbers 150488 through 150930.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $2,350,207.71.

Through	Sue McConnell Jul 19, 08:15:20 GMT-0700 2017
Dept Head Approval	Dan Legard Aug 01, 07:25:18 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:48:46 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

Payroll Roster for 07/15/2017

August 15, 2017

All Departments:		July 15, 2017
ADMINISTRATIVE TEAM		1,958.66
CITY COUNCIL		3,621.00
CITY MANAGER		11,777.30
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		38,734.14
EMPLOYEE & COMMUNITY RELATIONS		70,752.58
ENGINEERING		48,574.36
FACILITIES & GROUNDS		77,924.43
FINANCE		43,206.01
FIRE		234,671.63
LEGAL SERVICES		20,455.27
MANAGEMENT SERVICES		74,180.33
POLICE		398,390.07
	Subtotal General Fund	**1,024,245.78**
STREETS		11,792.63
TRAFFIC		30,778.81
	Subtotal Street Fund	**42,571.44**
BI-PIN		6,008.46
BUILDING SAFETY		37,460.16
COMMUNITY DEVELOPMENT		3,846.48
CRIMINAL JUSTICE		70,380.73
EQUIPMENT RENTAL		8,712.62
MEDICAL SERVICES		130,346.86
RISK MANAGEMENT		3,132.68
STORMWATER UTILITY		17,189.63
WATER & SEWER		127,658.37
	Subtotal Other Funds	**404,735.99**
	Total Salaries and Wages	**1,471,553.21**
Benefits:		
Dental Insurance		40,541.98
Industrial Insurance		26,820.83
Life Insurance		3,336.84
Long Term Disability Insurance		4,397.37
Medical Insurance		583,266.79
Medical Retirement Account		2,887.50
Retirement		124,670.94
Social Security (FICA)		85,325.47
Vision Insurance		7,406.78
	Total Benefits	**878,654.50**
	Grand Total	**$2,350,207.71**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $2,350,207.71 comprised of check numbers 71329 through 71390 and direct deposit numbers 150488 through 150930.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

Agenda Item Number	3.c.(2)	Council Date	08/15/2017
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 7/31/2017)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster for the period ended 7/31/2017, in the amount of $1,828,911.39, comprised of check numbers 71395 through 71485 and direct deposit numbers 150936 through 151346.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $1,828,911.39.

Through	Phil Bleazard Aug 03, 10:18:21 GMT-0700 2017
Dept Head Approval	Dan Legard Aug 03, 10:30:15 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:49:42 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

Payroll Roster for 7/31/2017

August 15, 2017

All Departments:		July 31, 2017
ADMINISTRATIVE TEAM		2,444.75
CITY COUNCIL		3,621.00
CITY MANAGER		11,601.11
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		38,614.03
EMPLOYEE & COMMUNITY RELATIONS		73,975.16
ENGINEERING		50,351.04
FACILITIES & GROUNDS		77,408.52
FINANCE		43,310.74
FIRE		250,764.34
LEGAL SERVICES		20,967.59
MANAGEMENT SERVICES		73,938.31
POLICE		413,745.69
	Subtotal General Fund	**1,060,742.28**
STREETS		15,176.17
TRAFFIC		55,961.50
	Subtotal Street Fund	**71,137.67**
BI-PIN		6,013.93
BUILDING SAFETY		36,397.38
COMMUNITY DEVELOPMENT		3,846.48
CRIMINAL JUSTICE		65,258.15
EQUIPMENT RENTAL		9,067.06
MEDICAL SERVICES		146,496.96
RISK MANAGEMENT		3,132.68
STORMWATER UTILITY		14,812.82
WATER & SEWER		126,833.63
	Subtotal Other Funds	**411,859.09**
	Total Salaries and Wages	**1,543,739.04**
Benefits:		
Comp Time Payout		31,640.75
Industrial Insurance		29,296.52
Medical Retirement Account		2,887.50
Retirement		130,156.64
Social Security (FICA)		91,190.94
	Total Benefits	**285,172.35**
	Grand Total	**$1,828,911.39**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $1,828,911.39 comprised of check numbers 71395 through 71485 and direct deposit numbers 150936 through 151346.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

Agenda Item Number	3.d.	Council Date	08/15/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	KPOBA Collective Bargaining Agreement		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Employee & Community Relations		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends that City Council approve the three-year collective bargaining agreement between the City of Kennewick and the Kennewick Police Officers Benefit Association (KPOBA.)

Motion for Consideration

I move to approve and authorize the Mayor and City Manager to sign the three-year collective bargaining agreement between the City of Kennewick and the Kennewick Police Officers Benefit Association.

Summary

The City of Kennewick and the KPOBA have reached a tentative agreement on a successor labor contract covering the three-year period from January 1, 2017 through December 31, 2019. The agreement includes the following economic terms:

Wage Increase: On January 1, 2017, employees receive a 2.25% wage increase. On January 1, 2018, employees receive a 3.25% wage increase. On January 1, 2019, employees receive a 2.25% wage increase.

Specialty Pay: Employees will earn 3% specialty pay for serving on pre-identified specialty teams, including SWAT, detective and K-9 teams. Formerly employees earned 2% specialty pay.

Training Days: Employees assigned to divisions other than the Patrol Division will attend a minimum of three training days during their regular working hours.

Compensatory Time: All employees can cash out eighty hours of earned and unused compensatory time per year. Formerly limited to detectives only.

Health Insurance: On January 1, 2017, employees remain on their current health insurance plans. On January 1, 2018, employees move to the HealthFirst $250 deductible or Group Health $200 co-pay plans.

Employees will receive $50,000 in life insurance coverage. Formerly $12,000.

Alternatives

None recommended.

Fiscal Impact

The total increased costs over the term of the three-year agreement are approximately $1,240,627. This contract covers 82 employees, which amounts to an average increase of approximately $2,522 per employee per year. The total economic impact of this agreement is within the parameters used to generate the City's 2017/2018 final budget as approved by City Council.

Through	Corey Osborn Aug 10, 07:56:39 GMT-0700 2017
Dept Head Approval	Terry Walsh Aug 10, 10:25:46 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 14:40:18 GMT-0700 2017

Attachments: 2017-2019 CBA (Redline)

- [ ] **Recording Required?**

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

THE KENNEWICK POLICE OFFICERS BENEFIT ASSOCIATION

AND THE

CITY OF KENNEWICK, WASHINGTON

JANUARY 1, 2017 THROUGH DECEMBER 31, 2019

TABLE OF CONTENTS

PREAMBLE

The provisions contained herein constitute an agreement between the City of Kennewick and the Kennewick Police Officers Benefit Association governing wages, hours and working conditions for those members of the Kennewick Police Department. Unless expressly provided herein, the provisions of this Agreement shall be effective January 1, 2017.

The parties agree to incorporate into this Agreement all Memoranda of Understanding and/or Memoranda of Agreement in effect on December 31, 2016 and expressly agree to extend the same through the duration of this Agreement.

ARTICLE 1 – DEFINITIONS

As used herein, the following terms are defined as follows:

A. "Employer" means the City of Kennewick, Washington.

B. "Association" means the Kennewick Police Officers Benefit Association.

C. "Employee" means a permanent full time employee in the bargaining unit (as defined in subparagraph "E" hereof) covered by this Agreement.

D. "Supervisory or Command Personnel" means the Chief of Police or any employee holding the rank of sergeant, lieutenant, or commander.

E. "Bargaining Unit" as used herein shall include all full time sworn police officers of the Kennewick Police Department.

F. "Monthly Salary" means the monthly rate of pay so identified and set forth in Appendix "A" to this Agreement.

G. "Department" means the Kennewick Police Department.

H. “Annual Leave” means scheduled workdays on which a full time employee may, by pre-arrangement, continue to receive the regular rate of compensation although he/she does not work.

I. “Sick Leave” means any unused sick leave accumulated by the employee up until May 1, 1999. This sick leave will be frozen after May 1, 1999. Employees may utilize the frozen sick leave, for sick leave purposes, until the frozen account is exhausted.

ARTICLE 2 – RECOGNITION

Section 2.1. Recognition. The employer recognizes the Association as the sole and exclusive bargaining representative of the employees in the Bargaining Unit (as defined in Article I, subparagraph "E") for the purpose of establishing wages, hours and working conditions.

ARTICLE 3 – EMPLOYER RIGHTS AND RESPONSIBILITIES

Section 3.1. Employer Rights. Any and all rights concerned with the management and operation of the Department are exclusively that of the Employer, unless otherwise provided by the terms of this Agreement.

The Association recognizes:

1. The prerogative of the Employer to operate and manage its affairs in all respects in accordance with its responsibilities and powers.

2. That the Employer reserves those rights concerning management and operation of the Department which includes, but are not limited to the following:

   a. To recruit, assign, transfer or promote members to positions within the Department.

   b. To suspend, demote, discharge or take other disciplinary action against members for just cause.

   c. To determine methods, means and personnel necessary for Departmental operations.

   d. To control the Department Budget.

   e. Take whatever actions are necessary at all times in order to assure the proper functioning of the Department.

3. Nothing in this Agreement shall be construed to limit those rights and authorities generally reserved to management.

ARTICLE 4 – PERFORMANCE OF DUTY

Section 4.1. Productivity. The Employer and the Association shall work together to meet the production requirements of the City; to provide the public with efficient and courteous service; to encourage good attendance of employees on regular duty; to promote a climate of labor relations that will aid in achieving a high level of efficiency in the Department; to promote employee training and development.

Section 4.2. Strike Prohibition. Employees shall perform their assigned duties to the best of their physical and mental ability. The Association and the Employer agree that there shall be no strikes, blue flu, walkouts, slowdowns, stoppage of work or any interference with the efficient operation of the Department.

Section 4.3. Lock Out Prohibition. Because of the emergency nature of Police Services, and the necessity for protection of the lives and property of the community, the City pledges not to cause a lockout of members of the Bargaining Unit.

Section 4.4. Recourse. An employee who engages in any of the actions described in Section 4.2 above shall be subject to disciplinary actions as may be determined by the City, including the loss of one (1) day of paid time off for each day the employee engages in such activity. In addition, employees who engage or encourage such action shall be subject to discipline or discharge.

ARTICLE 5 – HOURS OF WORK

Section 5.1. Work Shifts. The normal workday shall consist of either eight (8), nine (9), ten (10) or twelve (12) hours of work in a twenty-four hour period, including mealtime, except for declared emergencies.

For employees assigned to patrol, the sequence for a twelve (12) hour shift will be three (3) days on, two (2) days off, followed by two (2) days on. Then the sequence will be three (3) days off, two (2) days on, followed by two (2) days off. Then repeat except as modified for shift rotation, if implemented. The starting and stopping times for each twelve (12) hours shift shall be established by mutual agreement between the Association and the City. The intent of the agreement is that those officers working a twelve hour shift will have every other Friday, Saturday and Sunday off.

The day shift will be from 0600-1800. The mid shift will be established between 1400 and 1600 for a starting point and the ending point will be 12 hours later. The mid-shift will be flexible until such time as the best hours are established to meet the needs of the department and citizens. It is the intent of the City to utilize normal rotation time frames if adjustments to the mid shift hours need to be made. Night shift shall be from 1800-0600.

Traffic Officers shall be assigned to either dayshift or mid shift based on their assignment within the unit.

K-9 officers shall work an adjusted mid shift.

The CAT Officers will work eight 9-hour days and one 8-hour day over a 2-week period. Regular workdays will be Tuesday through Saturday; Sunday and Monday will be regular days off. This schedule will consist of one workweek with 4 nine-hour shifts, one eight hour shift, 2 days off (and) one work week with 4 nine-hour shifts, and 3 days off. The 3 days off may or may not be consecutive, within the parameters of meeting the KPD's service needs (no more than half of the team will be scheduled off at any one time) and the work scheduling needs of the individual employees. The Team's Sergeant, with employee input, will schedule each officer's day off.

When an employee on an alternate compressed work schedule (9/80) is required to travel, participate in a training course or serve at a location where the hours of work are different than the employee's schedule, the division manager or designee will make individual adjustments in the work hours on a case-by-case basis to ensure that there are 80 hours of work included in each two week work schedule period for employees.

Where necessary, the supervisor may change an employee's schedule to standard 8 hour days and / or a 40 hour week during critical work assignments requiring this adjustment to correct work problems resulting from the alternate compressed schedule. Except in the event of an emergency or unforeseen circumstance, employees will be notified one week in advance when a change to the work schedule is required to satisfy operational priorities.

This new CAT work schedule will remain in effect until further notice and either the City or the KPOBA have the choice of going back to the existing shifts with at least 30 days notice.

Section 5.2. Work Periods. Unless otherwise agreed by the parties, the work period shall consist of a fourteen (14) consecutive day period.

Section 5.3. Breaks and Meal Periods. Time for work breaks and lunch will total one and one-half (1 ½) hours per ten (10) or twelve (12) hour shift and will be taken in two increments of forty-five (45) minutes.

Section 5.4. Shift Trades. Subject to the prior approval of the Chief or his authorized designee, employees may make temporary shift trades provided, however, that the department shall incur no overtime liability resulting there from.

Section 5.5. Shift. Assignments Shift assignments may be made by the Department to accommodate seniority, PTOs, SWAT and the needs of each shift.   However, the City agrees that shifts will not be changed or adjusted to avoid overtime payments.

Section 5.6.   Work Schedules. The City shall prepare and post an annual work schedule no later than December 15 of each year*.* Depending on actual implementation of the six-shift plan this date may be modified to meet actual needs on a one-time basis.

Section 5.7. Shift Rotation. Patrol shifts will rotate on a four (4) month basis.

Section 5.8. Kelly Time. Unless adjustments are made, a twelve (12) hour shift will annually result in hours worked per employee in excess of 2080 hours per year. To reduce scheduled work hours to the level of 2080 hours per year, it is agreed that time off for each officer each month (Kelly Day(s)), not to exceed twenty-four (24) hours, shall be scheduled administratively. Preference for this time off shall be granted on a rotational basis within squads depending upon manpower requirements.

Section 5.9. Training Days. Each calendar year ~~for the duration of the Contract~~, KPD shall schedule six (6) training days consisting of eight (8) hours each. Members must attend three (3) training days unless excused in advance by the Division Commander/Supervisor. The specific training days shall be identified no less than thirty (30) days in advance in order to provide members with adequate time to make provisional arrangements; this notice requirement may be waived by mutual agreement of the Department and the members. The start time of these training days shall be scheduled by mutual agreement of the parties.

(a) Patrol Division: Members working 12-hour schedules will attend training on their scheduled days off and shall receive eight (8) hours of compensatory time or overtime for at the rate of one and one-half (1 ½) times the employee's straight time rate of pay. Members working 8-, 9- or 10-hour schedules will attend training during their normal work hours at their normal rate of pay. Trainers will be compensated in the same manner as those members being trained.

In order to accommodate the current four patrol shift structure, trainers may be required to train up to twelve (12) days each calendar year. Any adjustments to normal work schedules due to the training schedule will be made no less than thirty (30) days in advance or by mutual agreement of the Department and the affected members.

(b) Non-Patrol Division: Members not assigned to the Patrol Division shall identify three (3) of the scheduled training days to attend and will adjust their work hours on the dates of those trainings. The adjusted work hours will be the hours of the entire chosen training. Overtime or compensatory time will only be approved by supervisors if there is an identified need to report to work either prior to or following the identified training. In such an event, members will receive compensatory time or overtime for the hours worked prior to or following the identified training at the rate of one and one-half (1 ½) times the employee's straight time rate of pay.

Members may be excused from the requirement to attend three (3) training days if the member has already attended, or is scheduled to attend, a minimum of twenty-four (24) hours of approved training during the same calendar year, and if the member is granted approval from his or her supervisor. However, the member shall be required to attend those training days identified by the department as mandatory, including but not limited to department qualification and state-mandated classes. Exceptions to this policy shall not be made without the approval of a Police Commander.

If a member elects to attend additional training on a day other than the three (3) identified days, the member shall report to work for his or her normal work hours and will receive compensatory time or overtime if the training exceeds the work hours of his or her normal work hours. The member may alternately adjust his or her regular work hours to accommodate the training with supervisor pre-approval.

Section 5.10. Detective Work Schedule. Detectives will work eight 9-hour days and one 8-hour day over a 2-week period.

ARTICLE 6 – OVERTIME

Section 6.1. Daily and Weekly Overtime. All work which has been specifically authorized by a supervisor and is performed in excess of the employee's regular work day or which has been performed outside the employee's regularly scheduled shift shall constitute overtime.

Section 6.2. Overtime Compensation. Overtime hours shall be compensated at the rate of one and one-half (1 ½) times the employee's straight time rate of pay or the employee may, at his/her option, elect to earn compensatory time in lieu of overtime pay as provided in Section 6.3 of this Article. The City agrees that shifts will not be changed or adjusted to avoid overtime payment. With 14 days notice, shifts may be changed to avoid overtime for purposes of providing training. Training will be defined as Department approved programs, to include “Caliber Press”, to ensure that employees are qualified, certified and proficient in law enforcement techniques. No overtime shall be paid or compensatory time earned for work less than eight (8) minutes either before of after an employee's shift.

Section 6.3. Compensatory Time.

1. At the option of the employee, compensatory time may be earned instead of cash overtime pay. Compensatory time will be earned at the overtime rate and, where paid, will be paid at the straight time rate. No more than one hundred twenty (120) hours of compensatory time may be earned or carried over to the next year.

2. With reasonable notice, an employee's request for the use of compensatory time off may not be denied except if to grant the request would result in undue disruption to the City. "Reasonable notice" shall be defined as at least seven (7) days notice of the intended use of compensatory time off. If the City would not be required to fill in for the absent employee with another employee on an overtime basis, "reasonable notice" can be less than seven (7) days notice.

3. Upon separation from employment, it is agreed that accrued compensatory time will be converted to cash and paid to the employee. Additionally, all employees may request to cash-out up to eighty (80) hours of compensatory time per calendar year. Employees may make such a request on April 1 and/or August 1 of each calendar year, although the total annual cash-out may not exceed eighty (80) hours.

ARTICLE 7 – DUTY AND COURT CALL-BACK

Section 7.1. Shift Extensions. For purposes of this Article, appearance for a call back to duty or to court must occur at least one (1) hour prior to the start, or more than one (1) hour after the conclusion of the employee's shift. Should the appearance for the call back occur less than one (1) hour before or one (1) hour after the end of the regularly assigned shift, the time worked shall be deemed an extension of the shift and shall be compensated at the regular or overtime rate, as appropriate, and shall not be subject to the call back minimums provided herein.

Section 7.2. Duty Call Back. If called to duty outside a scheduled shift, whether on a scheduled work day or a scheduled day off, the employee will receive overtime pay for actual hours worked and will be guaranteed a minimum of three (3) hours pay at the overtime rate.

Section 7.3. Court Call Back. Officers will be required to call a designated number on the last court working day before a scheduled court day. If called to Court outside a scheduled shift, whether on a scheduled work day or a scheduled day off, the employee will be paid at the overtime rate for actual hours worked and will be guaranteed a minimum of three (3) hours paid at the overtime rate. For purposes of this Article, an employee is entitled to Court call-back pay only if requested to appear in Court to fulfill responsibilities that arise from their employment with the City.

Section 7.4. Court Cancellation. Employees shall be entitled to receive the court call-back minimums specified in Section 7.3, above, even if the court appearance is canceled provided:

1. The employee calls the individual designated by the Employer to verify the court appearance on the last scheduled normal work day preceding the court appearance; and

2. The City fails to notify the employee at least one (1) hour before the scheduled court appearance. Cancellation notice shall be actual notice to the employee either orally or in writing, or a good faith effort to contact the employee.

Section 7.5. On-Call Status for Detectives. A detective who is in an on-call status, as approved by the Department, shall receive one hour of comp time for each day they are in an on-call status. If the on-call detective is called to duty he/she shall not receive the one hour of compensatory time; however, they shall be compensated for their call-in pursuant to the provisions of Section 7.1 or 7.2, whichever is applicable. Nothing in this Section shall guarantee that the on-call detective will be the one called in.

ARTICLE 8 – OICs AND PTOs

Section 8.1. OIC. Employees assigned as officers-in-charge (OICs) for 42 or more hours in a pay period shall be compensated at the sergeant's pay range for all time worked as an OIC. The employee shall be compensated at 5.0% above the employee's regular rate of pay*.* MPO's and SPO's shall serve as OIC with no additional compensation.

Assignment to a higher classification shall be made at the sole discretion of the Chief or command personnel and shall not be subject to the grievance procedure.

Section 8.2. PTO. The officer assigned as a Police Training Officer shall receive one (1) hour of compensatory time (at the straight time rate), per day, when assigned to a student officer and required to complete daily reports. It is agreed the City has the right to choose and assign PTOs, and such assignments will be made based upon the needs of the department. It is further agreed that PTO assignments create no property rights.

ARTICLE 9 – MONTHLY SALARIES

Section 9.1. Step Advance. Salaries are to be paid in the same manner as now in use by the Payroll Section of the Employer and in-service raises will be granted on the employee's anniversary date, provided the employee satisfactorily performs the duties and responsibilities of his position.

Section 9.2. Salaries. All bargaining unit employees will receive the following monthly base wages:

January 1, 2017

	Hire	18 Mo.	30 Mo.	42 Mo.
Police Officer	$6119	$6425	$6809	$7185

Police Officer First Class	Add 2.5% to Salary	$7365
Senior Police Officer	Add 6.0% of Salary	$7616
Master Police Officer	Add 10.0% to Salary	$7904

January 1, 2018

	Hire	18 Mo.	30 Mo.	42 Mo.
Police Officer	$6318	$6634	$7030	$7419

Police Officer First Class	Add 2.5% to Salary	$7604
Senior Police Officer	Add 6.0% to Salary	$7864
Master Police Officer	Add 10.0% to Salary	$8161

January 1, 2019

	Hire	18 Mo.	30 Mo.	42 Mo.
Police Officer	$6460	$6783	$7188	$7586

Police Officer First Class	Add 2.5% to Salary	$7776
Senior Police Officer	Add 6.0% to Salary	$8041
Master Police Officer	Add 10.0% to Salary	$8345

Specialty Pay: An additional three percent (3%) per month over base pay (maximum amount would be 3% above top step officer and only 1 specialty will be compensated per individual) for the following specialties:

- Traffic
- METRO
- K-9
- SWAT
- Youth Services: DARE, SRO, Tri-Tech
- CAT
- Detective
- Training Officer
- Crime Resistant Community Living (CRCL) Officer

Bilingual Skills: An officer with a Bachelor's degree in Spanish, or meeting a joint Association/City-approved certification test for Spanish, will receive an additional three percent (3%) per month over base pay. This additional pay for bilingual skills may be added to any other Specialty Pay the officer may receive.

Section 9.3. Overpayments. When an overpayment is made to an employee, recovery of the overpayment by the City shall be made at the same rate as the overpayment, however, if an employee terminates prior to full repayment, the total unpaid amount will be withheld from the employee's final paycheck.

Section 9.4. Bi-Weekly Payroll. The City may, after giving sixty (60) days notice, institute a bi-weekly payroll on or after January 1, 1997.

Section 9.5. In the event that a weekend and/or a holiday near the end of a pay period cause Payroll to have a very short period of time to produce payroll, the deadline for submitting timesheets may be moved a few days back. If the employee works unscheduled overtime between the time he or she is required to submit a timesheet and the end of the pay period, the overtime will be added to the paycheck for the following pay period. Scheduled overtime between the two dates can be added to the timesheet prior to submission.

Section 9.6. Deferred Compensation. Effective 1/1/2014, the City shall pay 4.5% of the employee's wage to their ICMA-RC 457 deferred compensation plan; effective 1/1/2015, the City shall pay an amount equal to 5% of the employee's wage into their ICMA-RC 457. Employees are eligible to participate in the ICMA-RC 457 loan provision under the terms and conditions established for the plan by ICMA.

ARTICLE 10 – CLOTHING AND EQUIPMENT

Section 10.1. Clothing/Ammunition Allowance. All existing officers, including plain clothes officers, will receive an allowance for uniform purchase and maintenance and practice ammunition in the amount of $1500.00 per officer per year. New hires will be issued uniforms and will receive the appropriately prorated portion of $750.00 per officer in their first year. Employees will receive the allowance payment on a separate check, on the second claims run of January of each year. Such payments will be subject to IRS regulations.

Traffic officers assigned to motorcycles will participate in the quartermaster system. A separate amount, equal to fifty percent (50%) of the clothing/ammunition allowance set forth in Section 10.1 above, will be paid on a separate check, on the second claims roster in January, for uniform allowance.

The City will provide patches, chevrons, etc. The placement of these items on an officer's uniform will be the responsibility of the officer, subject to the maintenance allowance.

Employees shall be responsible for maintaining their receipts for the purchase and maintenance of their uniforms, and shall submit all receipts to the KPOBA designee by December 1 of each year. The KPOBA shall sort the receipts by member, and submit an accounting of the purchase and maintenance, for each member, to the Kennewick Police Department designee by December 10 of each year. Members who do not provide receipts for the uniform purchase and maintenance totaling the applicable amount of their clothing allowance for each year shall have the difference deducted from their December 20 payroll check.

Section 10.2. Cleaning Allowance. All employees shall maintain a presentable appearance while on duty.

Section 10.3. Equipment/Patrol Rifle. The parties recognize that patrol rifles are an extension of the patrol uniform. Therefore, effective January 1, 2014, members may choose to utilize the clothing and equipment allowance, as outlined in Article 10.1, to purchase a patrol rifle and patrol rifle components once every four years. Rifles purchased for the purposes of duty or training use shall meet the specifications outlined in Departmental Guidelines.

Each patrol rifle shall be considered the property of the member and the member shall be solely responsible for maintaining the rifle as he or she would maintain other personally assigned work materials.

Members may have in their possession more than one rifle, including one duty rifle and one training rifle. However, members may only use the clothing and equipment allowance toward the purchase of a rifle once every four years regardless of the number of rifles purchased. Members may use the full amount of the uniform and clothing allowance, as outlined in Article 10.1, in each calendar year for the duration of this Contract. Members shall be personally responsible for any costs in excess of the defined allowance; members shall not be reimbursed for any costs in excess of the allowance and shall not carry over such costs into the subsequent calendar year, except that traffic offers shall be permitted to carry over costs in excess of the allowance for a maximum of one (1) calendar year.

Section 10.4. Replacement. Equipment and/or clothing provided by the City and the duty weapon provided by the employee that is lost, stolen, destroyed or damaged in the line of duty, without neglect on the part of the employee, will be replaced by the Employer without recrimination, cost or charge to the employee.

Section 10.5. Safety. Clothing and equipment provided by the employer shall be purchased and maintained with due regard to employee health and safety. When necessary, the City agrees to update and renew all body armor to maintain the safety of the officers.

Section 10.6. Personal Items. Wristwatches, prescription eye glasses and contacts damaged in the line of duty, without fault or negligence by the employee, shall be repaired or replaced by the City, subject to the maximum dollar limitations specified below, provided that such repair or replacement is not otherwise covered by other applicable insurance policies or provisions that pay a greater amount. If the City repairs or replaces the item under this Section, monies received from other insurance policies or provisions shall be turned over to the City to the extent of the City's cost. Falsification of such requests shall constitute just cause for termination.

Limitations:

Prescription glasses and contacts	$150.00
Wristwatches	$ 50.00

ARTICLE 11 – HOLIDAYS

Section 11.1. Holidays Recognized. The following, and such other days as the City Council by ordinance may fix, are official holidays:

1.	New Year's Day	January 1
2.	Martin Luther King Day	3rd Monday in January
3.	President's Day	3rd Monday in February
4.	Memorial Day	Last Monday in May
5.	Independence Day	July 4
6.	Labor Day	1st Monday in September
7.	Veteran's Day	November 11
8.	Thanksgiving Day	4th Thursday in November
9.	Day after Thanksgiving Day	
10.	Christmas Day	December 25
11.	Floating Holiday	February 1
12.	Floating Holiday	August 1

One floating holiday shall accrue on February 1 of each year and the second floating holiday shall accrue on August 1 of each year. Newly hired police officers hired after January 1, but prior to July 1, shall receive holiday pay, in accordance with their regularly scheduled shift assignment at the time when each floating holiday occurs for both floating holidays during the calendar year that they are hired. Police officers who are hired after June 30 shall receive holiday pay, in accordance with their regularly scheduled shift assignment as of August 1 for one floating holiday during the calendar year that they are hired. If a floating holiday for which a newly hired police officer is to receive compensation as set forth above occurs prior to the date of hire of that police officer, the police officer will not be paid for that floating holiday(s). If any recognized holidays fall during the time an officer is at the Basic Academy, as a student or instructor, and the officer received the day off from the Academy, the officer shall not receive compensation as set forth in Section 11.4 for the holiday.

Section 11.2. Vacation - Holiday Overlap. Holidays that fall during an employee's actual vacation period shall be counted as holidays for the purpose of tabulating use of vacation days. The holiday shall not be counted as vacation leave taken.

Section 11.3. Holiday Pay. Bargaining unit members shall not receive any time off for the holidays that are set forth in Section 11.1 above. Instead, bargaining unit members shall receive either 8, 9, 10 or 12 hours of straight time pay for each of the above-referenced holidays, depending upon their regularly scheduled shift assignment at the time when each of the holidays that are set forth in Section 11.1 above occurs. Thus, an employee who is regularly assigned to an 8 hour shift at the time when a particular holiday occurs will receive 8 hours of straight time pay for that holiday; an employee who is regularly assigned to a 10 hour shift at the time when a holiday occurs will receive 10 hours of holiday pay for that holiday; and an employee who is regularly assigned to a 12 hour shift at the time when a holiday occurs will receive 12 hours of holiday pay for that holiday. In determining when a floating holiday "occurs", February 1 will be used for the first floating holiday and August 1 will be used for the second floating holiday. Thus, bargaining unit members who are regularly assigned to a 12 hour shift throughout the calendar year will receive 144 hours of additional straight time holiday pay for that year; those who are assigned to 9 hour shifts throughout the calendar year will receive 108 hours of holiday pay for that year; those who are assigned to 10 hour shifts throughout the calendar year will receive 120 hours of holiday pay for that year; and those who are assigned to 8 hour shifts throughout the calendar year will receive 96 hours of holiday pay for that year.

Employees will receive the holiday pay that is described above regardless of whether they actually work on any holidays during the calendar year, and employees also will not receive any additional holiday pay beyond the holiday pay that is described above if they do work on one or more holidays during the calendar year.

Employees will receive their holiday pay for a particular calendar year on a separate pay check that is provided to them on December 5 of each year.

ARTICLE 12 – ANNUAL LEAVE

Section 12.1. Accrual/Eligibility. Each full time employee shall accrue annual leave as set forth below, based on his or her continuous length of service accumulated as of the most recent anniversary date of employment:

Service	Annual Leave Accrual
1 through 5 years	15 hours per month
6 through 9 years	17 hours per month
10 through 14 years	19 hours per month
15 through 19 years	21 hours per month
20 through 24 years	23 hours per month
25 years and over	25 hours per month

An employee shall not be eligible for annual leave until he has worked for the Employer a minimum of six (6) calendar months from his or her most recent date of employment.

Section 12.2. Accrual Maximum/Mandatory Use. Annual leave may be accumulated up to a maximum of 640 hours.

Section 12.3. Accrual Cash-Out.

1. Upon termination for any reason, an employee shall receive a sum of money equal to the number of accrued and unused annual leave hours (up to a maximum of 560 hours) multiplied by the employee's last hourly rate of pay when the employee ceases employment with the City. If the employee quits, annual leave accrual cash out is available only if the employee has given two-weeks advanced notice of quitting. No prior notice is required if the employee is terminated for just cause or is asked to resign.

2. Upon the death of an employee, the accrued annual leave pay of the deceased employee shall be paid, at the rate described above in this Section, to the same individual who is paid the accrued wages.

Section 12.4. Annual Leave Scheduling/Preference. Employees shall be permitted to request to use their annual leave days in either single or split blocks of time. Employees shall have the right to determine annual leave scheduling in accordance with the preference rules included here, subject to the reasonable operational needs of the Department and the availability of relief manpower as determined by the Chief. Annual leave requests received before January 31 of each calendar year shall be honored on a seniority preference basis. Where two or more employees request overlapping annual leave schedules, preference will be given to the most senior employee, provided the senior employee's request was received by January 31. Each employee will be permitted to exercise his right of seniority preference only once annually and for only one annual leave time-block. Any requests for annual leave following January 31 shall be granted on a first-come, first-serve basis.

If an employee has submitted a request to use 40 consecutive hours or more of annual leave time and qualifies for an open annual leave slot pursuant to the terms of this article, the City shall approve or deny the annual leave request within seven (7) calendar days of the submission of the request. This shall not apply to seniority preference annual leave picks during the month of January.

Section 12.5. Seniority. For purposes of annual leave scheduling, seniority shall be defined as length of unbroken service as a commissioned officer in the Department.

Section 12.6. Blackout Dates. The parties will continue to discuss the topic of blackout dates with the intent of reaching a mutual agreement regarding which dates each year will be considered to be "blackout dates" and otherwise addressing related scheduling issues, such as minimum staffing on each of the blackout dates.

Section 12.7. Family Leave. Employees have the option to utilize earned accrued leave to care for themselves, their child(ren), or a seriously ill family member including, spouse, parents, parents-in-law, grandparents, and adult children with disabilities, as allowed by RCW 49.12.265 - 49.12.295.

Article 12.8. Pre-Separation Leave. An employee with at least twenty (20) years of service with the Kennewick Police Department who has established a separation date may elect to use accrued annual leave, up to six hundred (600) hours, immediately prior to his or her established separation date. This agreement can extend to other bankable hours of leave to include comp time and/or Kelly time given the assignment of the member; however, the total number of hours utilized in a one block increment shall not exceed 600 hours.

An employee with less than twenty (20) years of service with the Kennewick Police Department who has established a separation date may request to utilize the same defined benefit above; however, requests shall be reviewed on a case by case basis and shall be approved at the discretion of the Chief of Police and shall not be subject to the grievance procedure

In accordance with Article 12.8 regarding the Medical Savings Trust, a member of the KPOBA meeting the criteria in one of the above paragraphs who reaches 640 hours and who has not converted 80 hours of annual leave into the Medical Savings Trust given that calendar year, shall still have the ability to convert the hours to the Medical Savings Trust and still utilize the Pre-Separation Leave not to exceed 600 hours.

Article 12.9. Medical Savings Trust Rollover. An employee with at least ten (10) years of service with the Kennewick Police Department who has accumulated six hundred and forty (640) hours in their annual leave bank shall have eighty (80) hours of annual leave converted into their Medical Saving Trust. A maximum of eighty (80) hours per calendar year shall be contributed into the Trust on the employee's behalf during the next regular payroll remittance process.

ARTICLE 13 – SICK LEAVE

Section 13.1. LEOFF I Employees. Effective January 1, 1974, LEOFF I employees shall cease to accrue sick leave in favor of coverage available under the disability portion of the LEOFF System. Any bona fide short-term illness by LEOFF I employees resulting in absence from work shall be grounds for application to the Disability Board for short-term disability coverage.

Section 13.2. LEOFF II Employees. Effective May 1, 1999, LEOFF II employees shall cease to accrue sick leave in favor of a combined annual leave program addressed in Article 12. Employees may use accrued annual leave or, if available, may use prior accrued sick leave in accordance with the conditions set forth in Section 13.3.

Section 13.3. Sick Leave Use. In order to be granted paid, annual leave, or utilize prior accrued sick leave, an employee must meet the following conditions:

1. Report to Police Chief or the officer in charge the reason for the absence. Sick report must be made not later than thirty (30) minutes before beginning of the scheduled work shift.

2. Keep the Chief or the officer in charge informed of his or her condition if the absence is to be more than one (1) shift in duration.

3. The City shall be permitted, at the discretion of the Chief, to require the employee to undergo a medical examination or nursing visit to verify the illness. The expense of such medical examination or nursing visit shall be paid by the City.

4. Sick leave will not be used in connection with a disability retirement.

5. Any employee found to have abused or misused sick or annual leave may thereupon be subject to discipline or discharge.

6. As of May 1, 1999, Employees will be allowed to utilize the "frozen" accrued sick leave prior to using "annual leave" for time off when they are sick. It will be the employees' responsibility to correctly annotate the use of the accrued sick leave on their time cards.

Section 13.4. Illness in Immediate Family. Employees have the option to utilize earned accrued sick leave to care for themselves, their child(ren), or a seriously ill family member including, spouse, parents, parents-in-law, grandparents, and adult children with disabilities, as allowed by RCW 49.12.265 - 49.12.295. LEOFF I employees have the option to utilize earned accrued vacation leave to care for themselves, their child(ren), or a seriously ill family member including, spouse, parents, parents-in-law, grandparents, and adult children with disabilities, as allowed by RCW 49.12.265-49.12.295.

Section 13.5. Annual Leave for New Employees. Newly hired employees shall be allowed to borrow up to ninety-six (96) hours of annual leave from the City during their first year of employment, and to use such annual leave for the purposes enumerated in this Article. Such annual leave shall be repaid by the employee at the rate of four (4) hours per month during the employee's second and third years of employment through a pro-rata reduction in the employee's monthly annual leave accrual. Should an employee terminate prior to paying back advanced annual leave, the amount of borrowed annual leave not repaid to the City will be withheld from the employee's final paycheck.

Section 13.6. Catastrophic Leave. Officers shall be allowed to voluntarily transfer up to a maximum of forty (40) hours of their accumulated annual leave during any given fiscal year to another officer (or officers) who has no accumulated sick leave or annual leave hours, but who is otherwise eligible to take paid sick or annual leave. These transferred annual leave hours shall be converted, on a one for one (1:1) ratio, to certified annual leave hours, and once they are transferred and converted, such annual leave shall not be refundable to the officer making the transfer. Any officer may receive such transferred annual leave hours from any number of officers; provided, however, that the officers may not receive more converted annual leave hours than he or she actually needs to cover a current period of annual leave absences and such converted annual leave hours may only be used for "certified" sick leave absences.

An employee may not receive more than 350 hours of converted leave for any one illness or injury. For worker's compensation purposes leave can only be utilized if the combined balance of the employee's vacation and sick leave accounts is less than forty (40) hours.

Catastrophic leave is only available for injuries or illnesses of the employee.

ARTICLE 14 – INSURANCE COVERAGE

Section 14.1. Medical Coverage. Employees covered by this Agreement shall be insured by a medical insurance plan through AWC that includes dependent coverage and major medical coverage for employees and dependents. Through December 31, 2017, employees shall have a choice of the Asuris HealthFirst $0 deductible plan or the Group Health $10 co-pay plan. Effective January 1, 2018, employees shall have a choice of the Asuris HealthFirst $250 Deductible plan or the Group Health $200 deductible plan. The parties agree that AWC controls the plan design and the Board of Trustees may make changes from time to time. Effective 1/1/2017, employees will contribute toward medical insurance premium costs as follows:

	Single	Married	Married w/Dependent(s)
1/1/17	$140.00	$150.00	$160.00

For purposes of this Section, Single includes Employee only, or Employee plus one dependent. Married includes Employee and spouse or Employee plus two or more dependents. Married w/Dependents includes Employee, Spouse plus one or more dependents.

Section 14.2. Retiree Medical Plan. Allow employees to enroll in the retiree medical plan through the Association of Washington Cities if eligible. Eligible employees shall meet the eligibility requirements established by the AWC Benefits Trust.

Section 14.3. Dental Coverage. Employees covered by this agreement, and their dependents, will be enrolled in the dental plan in effect for non-contract employees, which shall be paid for by the City.

Section 14.4. Vision Coverage. A prepaid vision insurance plan for the employee and dependents will be paid for by the City.

Section 14.5. False Arrest Coverage. The Employer shall maintain without cost to the employee false arrest insurance.

Section 14.6. Life Insurance Coverage. The Employer shall provide life insurance in the amount of $50,000 for each employee. Additionally, in the event of a death of an active employee, the City shall appoint a liaison to assist the family in obtaining death benefits they are entitled to.

Section 14.7. Long Term Disability. The City will pay, on behalf of each individual member of the KPOBA's bargaining unit an amount each month towards the premiums for a Long Term Disability Plan of the KPOBA's choice that will equal .77% of the regular monthly base pay of each individual KPOBA bargaining unit member. Thus, the amount paid by the city towards LTD premiums each month for each individual KPOBA bargaining unit member will be based upon that individual's regular monthly base pay, and thus the amount paid by the City each month in this regard will vary depending upon the amount of each individual bargaining unit member's regular monthly base pay.

Section 14.8. Coverage Selection. The Employer shall have the right to choose the best insurance packages for bargaining unit members so long as the level of coverage is not reduced. During the term of this agreement the parties will create and convene a joint city-wide committee to consider and evaluate options and alternatives regarding funding and plan specifications for active and retired employees' medical insurance.

Section 14.9. Section 125 Plan. The City shall establish an IRS Section 125 Plan in which employees may participate.

ARTICLE 15 – LEAVES OF ABSENCE

Section 15.1. Leave of Absence. The City Manager may authorize unpaid leaves of absence up to a maximum duration of one (1) year, except in the case of a leave necessitated by involuntary conscription or recall to duty in the Armed Forces of the United States, in which case the leave may extend to cover the full period of conscription or recall. Upon expiration of such approved leave, the employee shall be reinstated in the classification held at the time leave was granted. Failure on the part of the employee to report for duty promptly at the expiration of such leave shall be regarded as voluntary resignation.

Section 15.2. Death in Immediate Family. Leave with pay shall be granted by the Chief for a maximum of forty (40) hours for each death in the immediate family for employees scheduled on either an eight (8) or ten (10) hour work shift; the leave shall be thirty six (36) hours for employees scheduled on a twelve (12) hour work shift. All time off for such a death in excess of the above allowed amounts must be approved by the City Manager or Chief in special circumstances and charged to sick or annual leave. Immediate family includes the employee's father, mother, father-in-law, mother-in-law, spouse, brother, sister, children, grandparents, or any individual residing in the employee's household at the time of death.

Section 15.3. Doctor and Dentist Appointments. Bona fide doctor and dentist appointments requiring not more than two (2) hours of absence from work, up to a maximum of ten (10) hours per calendar year, shall not be counted against accumulated sick leave, annual leave, or temporary disability leave. If the doctor or dentist appointment keeps the employee away from work for more than two (2) hours, all the time away from work for that appointment will be charged to sick or annual leave. Prior to authorization of paid time off for bona fide doctor or dentist appointments, the supervisor may request the time of the appointment and the name of the treating doctor. Where possible, these appointments will be scheduled so they do not conflict with scheduled duty hours.

Section 15.4. Leave Without Pay. No leave without pay shall be granted an employee until the employee has first taken advantage of all his earned annual leave credits, sick leave and compensatory time and such leave will not be granted for the purpose of the employee's gaining any personal advantage or profit, provided, however that an employee shall be allowed to retain up to eighty (80) hours of annual leave time prior to going on leave without pay status. This section does not apply to employees who are currently serving with the United States Army Reserve, United States Air Force Reserve, United States Navy Reserve, United States Marine Corps Reserve and the United States Coast Guard Reserve.

Section 15.5. Lay-off for Lack of Work. Any full time employee, when laid off for lack of work or lack of funds, shall be given at least two weeks' notice in advance.

Section 15.6. Maternity Leave. Maternity leave not to exceed four to six (4-6) weeks shall be granted without pay at the request of an employee for the purpose of childbirth and recuperation of the mother. Paid maternity leave is available to the extent the employee has available, and elects to use, accrued sick leave, compensatory time or vacation leave. Employees may, however, exercise the option of taking all maternity leave without pay.

For leave purposes, temporary disabilities related to pregnancy and childbirth are handled as any other temporary medical disability.

Pregnant employees cannot categorically be denied the opportunity to work the entire period of pregnancy, but may continue to work as long as the individual and her physicians concur in her ability to work, and the demands of the job are satisfied. Proof of the physician's concurrence shall be submitted at regular intervals during the employee's pregnancy, when requested by the City.

Upon return from medical leave, if related to pregnancy, childbirth or related circumstances, employee shall return to her same job or a similar job with at least the same pay.

The period of unpaid maternity leave will be considered service time for seniority purposes and length of time upon which annual leave accrual is based.

Section 15.7. Unauthorized Absence. Unauthorized absence from duty, barring extenuating circumstances, constitutes just cause for dismissal upon recommendation of the Chief and at the discretion of the City Manager.

Section 15.8. Retention. The City's intent is to keep trained, quality and experienced people when injured and incapacitated from work. Each case will be evaluated on an individual basis by the City Manager at the recommendation of the Chief.

Section 15.9. LEOFF II Disability Benefits. In accordance with RCW 41.04.500, LEOFF II officers shall receive a supplement in addition to Labor and Industries (L & I) disability benefits for injuries or illnesses incurred on duty that qualify as temporary disability leave. This disability leave supplement is an amount which, when added to the amount paid by L & I, results in the employee receiving the same pay they would have received for full time active service. The City pays an employee a supplement equal to half of any remaining time that is not covered by L & I. The half not covered by the City is charged to the employee's accrued leave account.

L & I benefits begin on the fourth day after an illness or injury. For the first three calendar days following the date of illness or injury the City shall pay the employee his/her regular pay and charge the employee's accrued sick or annual leave, or compensatory time off account. On the fourth and fifth calendar days, the City shall estimate the amount of L & I benefits (based upon L & I guidelines as set forth in the WAC) and charge the employee's sick or annual leave account the difference between the estimated L & I benefits and the employee's regular pay. The employee will continue to be responsible for the coding and signing of their timecard. If the injury or illness exceeds fourteen calendar days, L & I benefits may be paid retroactive, as determined by L & I, to the day following the date of injury. The City shall add back to the employee's sick or annual leave bank, the equivalent number of estimated hours to be reimbursed from L & I for the first three calendar days.

The LEOFF II supplement begins on the sixth calendar day after the injury or illness and continues as long as the employee is receiving L & I benefits, up to a maximum of six months.

Starting with the sixth calendar day, the employee shall be charged sick or annual leave only for the amount of their portion of the supplement, until their sick or annual leave or other accrued leaves are exhausted, or the six month supplemental period runs out.

During the supplement period, so long as the employee has accrued leave (including any donated leave under the Catastrophic Leave provisions of this contract), the City agrees to pay the employee at their full regular monthly pay. The City is not required to pay the employee portion of the supplement once all accrued leave and catastrophic leave has been exhausted. If the employee remains on disability at the conclusion of the six-month period, the employee will continue to receive full pay until their accrued leave and catastrophic leave is exhausted. Once the employee's accrued leave and catastrophic leave is depleted, additional annual leave will not be earned until the employee returns to duty. If an employee's accrued sick or annual leave is exhausted during the period of disability, the employee may, for a period of two months following return to active service, draw prospectively upon sick or annual leave the employee is expected to accumulate up to a maximum of three days or three work shifts, whichever is greater.

The employee agrees to endorse his/her L & I check over to the City of Kennewick upon receipt and deliver it to the payroll office within five calendar days. Payments shall stop immediately upon the employee's failure to turn the L & I check over to the City. An employee's failure to endorse an L & I check upon receipt over to the City of Kennewick may be deemed as defrauding the City as referenced in Section 10.4 (n) of the City of Kennewick Personnel Rules and Regulations manual. This act may result in disciplinary action, up to and including discharge.

The calculations used to determine the L & I payments may vary or the employee's L & I claim may be denied. As a result, there may be discrepancies that occur in the amount of leave used. For that reason, at the end of the disability period, Support Services will do a reevaluation of the total L & I payments received and the amount of sick or annual leave used by the employee to ensure there was no under- or over-payment of sick or annual leave. If underpayments were made to an employee, the necessary adjustment will be made during the next pay period. If an overpayment is made to an employee, the City shall recover the monies overpaid to the employee at no greater rate of speed than the employee earned the monies in accordance with this agreement.

ARTICLE 16 – GRIEVANCE PROCEDURE

Section 16.1. Dispute Resolution. A "grievance" means a claim or dispute by an employee with respect to the interpretation or application of the provisions of this Agreement. A "business day" is defined as Monday through Friday, excluding holidays recognized in Section 11.1 (except floating holidays). Such disputes shall be resolved as follows:

> **Step 1** – An employee, or the Association, must present a grievance within ten (10) business days of its alleged occurrence to the employee's supervisor who, with the assistance of a Commander, shall attempt to resolve it within five (5) business days after it is presented to him/her.
>
> **Step 2** – If the employee, or the Association, is not satisfied with the solution by the immediate supervisor, the grievance may be presented to the Chief of Police, in writing, within seven (7) business days of receiving the supervisor's response. The Chief, or his or her designee, shall attempt to resolve the grievance within five (5) business days after it has been presented to him/her.
>
> **Step 3** – If the employee, or the Association, is not satisfied with the resolution by the Chief of Police, or designee, the Association may present the grievance, in writing and with all pertinent materials, to the City Manager within ten (10) business days of receiving the Chief's response. The City Manager, or his or her designee, shall attempt to resolve the grievance within ten (10) business days after it has been presented to him/her.
>
> **Step 4** – If the grievance is not resolved by the City Manager, the Association may, within fifteen (15) business days, refer the grievance to arbitration. The Association may elect to proceed either to arbitration or through Civil Service Commission proceedings, but not both.

Section 16.2. Arbitrator Selection. The parties shall attempt to agree upon an arbitrator within five (5) business days after the grievance is referred to arbitration. In the event the parties are unable to agree on an arbitrator within the five (5) business day period, the parties shall immediately request the Public Employment Relations Commission (PERC) to submit a panel of at least five (5) arbitrators for consideration. Either party may reject one (1) entire panel and request that a new panel be submitted. The parties shall alternately strike names until one name remains. The person remaining shall be the Arbitrator. The party filing the grievance shall strike first. The Arbitrator shall be notified of his/her selection by joint letter from the Association and City requesting that a time and place be set for the arbitration subject to the availability of the Association and City representatives. All arbitration hearings shall be conducted in Kennewick, Washington unless the parties mutually agree otherwise.

Section 16.3. Arbitrator Authority. The arbitrator shall render his/her award based on the interpretation and application of the provisions of the Agreement within thirty (30) business days after such hearing. The decision shall be final and binding upon the parties to the grievance provided the decision does not involve action by the Employer which is beyond its jurisdiction.

Neither the arbitrator nor any other persons involved in the grievance procedure shall have the power to negotiate new agreements or to change any of the present provisions of this Agreement.

Section 16.4. Arbitration Costs. The fees and expenses of the Arbitration shall be borne equally by the Association and the City. Each party will be responsible for compensating its own representatives and witnesses and purchasing its own copy of the transcript.

Section 16.5. Time Limits. Unless the parties otherwise agree, the grievance shall be considered waived if any time limits set forth within this Article are violated. Extension of any time line must be made in writing with the consent of both parties. All sections of the Grievance Procedure that address filing and response days shall mean "business" days.

ARTICLE 17 – MANAGEMENT GRIEVANCE/ARBITRATION

In recognition of the mutual obligation of the parties to this Agreement to abide by its terms and conditions, the City may file a grievance for violation of or improper application of this Agreement by any employee or the Association. Such grievance may be appealed to arbitration at the option of the City.

ARTICLE 18 – ASSOCIATION BUSINESS

Consistent with past practice, the City recognizes the Association's right to conduct Association business on duty time and the Association's right to reasonable access to the City facilities to conduct Association business so long as such business or activities do not unreasonably interfere with the activities of the Department, as determined by the Chief.

The Association's official representative for purposes of negotiating will meet with the City at mutually agreed upon times. The City will not allow more than three (3) of the Association's official representatives to attend negotiating sessions without loss of pay. The Association will designate who those negotiators are. Any and all negotiators, identified by the Association, despite whether they are being paid by the City, will be excused from duty for negotiation sessions and negotiation preparations. However, emergencies and the needs of the department will take priority.

It is not the intent of this Article to create situations where overtime would be required.

ARTICLE 19 – PERSONNEL FILE

Section 19.1. Personnel Record. The City Personnel Department shall maintain a central personnel file for each employee in the bargaining unit. This record will be the official record of the City and will contain a history of employment records, change of status forms, letters of commendation, all personnel actions, and such other pertinent information regarding employee performance (excluding supervisory notes and other documents compiled under Section 19.5, below) which either have in the past or may in the future form the basis of disciplinary action or commendation.

Section 19.2. Inspection of Records. After giving reasonable notice, the employee may inspect the contents of the employee's official personnel record, except confidential reports. An employee's official representative, with the permission of the employee, may inspect the records in that file pertaining to the employee except for confidential reports.

Section 19.3. Critical Entries. No document reflecting critically upon the employee shall be placed in the employee's personnel file that does not bear either the signature or initials of the employee indicating that the employee has been provided a copy of the material. Employees are required to sign all disciplinary actions presented to them by the Chief or the Chief's designee. Such signature shall indicate acknowledgement of receipt of the disciplinary action and shall in no way constitute an admission of the truthfulness or accuracy of the document's contents.

Section 19.4. Rebuttal Material. If the employee believes there is material in the employee's personnel record which is incorrect or derogatory, the employee shall be entitled to prepare in writing an explanation or opinion regarding the particular material, and this shall be included as part of the employee's personnel record. Employees shall also have the right to petition for the removal of any document contained in the personnel file for at least one (1) year. The removal decision shall be made by the Chief at his/her discretion.

Section 19.5. Disclaimer. This Article is not meant to limit the maintenance of supervisor notes and other pertinent Department records. Nothing in this Section shall prohibit the City from using other pertinent information, such as, but not limited to, supervisory notes and confidential reports in determining appropriate disciplinary action. However, the parties recognize that as a general policy, disciplinary actions should be based only upon documents bearing the initials or signature of the employee.

ARTICLE 20 – DISCIPLINE AND DISCHARGE

Section 20.1. Rules and Regulations. Chapter 6, Internal Affairs of Kennewick Police Department Rules and Regulations, as it existed on the date of the execution of this contract, is hereby incorporated into this agreement.

Section 20.2. Discipline. Disciplinary actions or measures shall include only the following: oral reprimand; counseling statements; commentary driving; decision leave days; transfer; suspension with or without pay, or in lieu thereof and with the consent of the employee, loss of vacation or compensatory time; demotion; discharge; any combination thereof; or other methods as may be agreed upon by the parties.

1. Disciplinary actions such as oral admonitions, warnings or counseling statements are usually the first steps taken in constructive and progressive discipline. As a general rule, such actions are to be taken for infractions of a minor nature.

2. Disciplinary actions such as transfer, suspension with or without pay, loss of vacation or compensatory time, demotion and discharge will be used for more serious offenses or when previous disciplinary actions have not corrected unacceptable patterns of performance or conduct.

3. Disciplinary actions will be administered promptly, in a fair, firm and equitable manner, and only for specific and just cause.

4. The Employer agrees that the disapproval of leave requests will not be used as disciplinary measures.

5. If the City has reason to reprimand an employee, it shall, where possible, be done in private or in a manner that is least likely to embarrass the employee before other employees or the public.

6. The City agrees to furnish the employee with a complete statement in writing at the time of the counseling statement, reprimand, suspension, demotion or discharge outlining the specific reasons for such action as known to the Employer at that time. If at the time of the counseling statement, reprimand, suspension, demotion, or discharge, it is not feasible to furnish the employee with a complete statement of the reasons for the disciplinary action, said complete statement must be presented to the employee within four (4) days, not including weekends or holidays. Where possible, additional reasons will not be added at a later date, except in such cases where further evidence pertinent to the situation is subsequently discovered.

ARTICLE 21 – PROBATION, TRIAL SERVICE, ASSIGNMENTS

Section 21.1. Probation, Trial Service, Assignments. Every new employee hired into the Department shall serve a probationary period of twelve (12) months after successful completion of the basic or equivalency academy***.*** The Association recognizes the right of the City to discipline or discharge probationary employees for any reason with or without cause, and such discipline or discharge shall not constitute a violation of this Agreement. Upon completion of twelve months post-academy probation, employees shall be deemed "regular" employees.

Section 21.2. Non-Patrol Assignment Standards. The City shall establish, publish and make available to Association members written procedures and criteria to be employed by the Chief in evaluating employees for all non-patrol assignments. To ensure an objective process for special assignments, the parties agree that the selection process shall include at least the following:

1. An oral interview of all applicants with the Chief or the Chief's designee; and

2. The submission of a resume by all applicants; and

3. Applicants must have the recommendation of their immediate supervisor unless such requirement is waived by the Chief.

4. The Chief or designee may open it up to any member off of probation if there is not an acceptable pool of candidates.

The Chief shall possess the authority to designate certain individuals to apply for Special Duty assignments. The ultimate authority for the selection and assignment to Special Duty shall be vested with the Chief.

There shall be no mandatory rotation or grandfathering of individuals in non-patrol assignments. The Chief or the Chief's designee shall have the ability to reassign personnel as necessary, to provide for the effective and efficient operation of the department. There is no intent in this subsection to circumvent the testing criteria for non-patrol assignments.

Removal from specialty positions shall be at the discretion of the Chief. However, the reasons shall be articulated in writing to the union and to the affected employee.

ARTICLE 22 – LAYOFF AND RECALL

Section 22.1. Layoff. In the event of a layoff for any reason, employees shall be laid off in the inverse order of their seniority (as defined in Article 23, Section 23.1) in their classification or their assigned specialty. Specialties include detective assignment, traffic officer assignment, training officer assignment, polygraph officer, K-9 officer and other similar positions. Any employee who is to be laid off who has advanced to their present classification or specialty from a lower classification or different specialty in which they held a permanent appointment shall, if they possess greater seniority, have the opportunity to bump into a position in a lower classification or previously held specialty. His/her seniority in the lower classification or specialty shall be established according to the date of permanent appointment to that classification or specialty.

Section 22.2. Recall. Employees shall be called back from layoff according to seniority in the classification from which the employee was laid off. No new employees shall be hired in any classification until all employees on layoff status in that classification have had an opportunity to return to work. An employee shall be considered on lay-off status for a period of thirty-six (36) months.

Section 22.3. Recall Notice. The City shall notify, by certified mail, the employees on laid off status of any department job opening the employee is qualified to fill. Upon notification, the employee must accept or reject the open position by certified mail within fifteen (15) calendar days of receipt of job notice regardless of who signed for the certified job notice. Failure to do so will result in forfeiture of all recall rights.

Section 22.4. Special Skills Exception. The City may retain junior employees without regard to seniority, after consultation with the Association, if the junior employees possess "special skills" unavailable from more senior employees in the Association. For the purposes of this Section, special skills shall be limited to polygraph examinations, SWAT team members, hostage negotiators and instructors and any other special skills designated after consultation with the Association at the time of the layoff.

ARTICLE 23 - SENIORITY

Section 23.1. Seniority Defined. Seniority shall be defined as the length of service by an employee within the Department following his most recent date of hire or rehire. After hire, time spent on military leaves of absence (except as limited by law) authorized leaves with pay, and time lost because of duty-connected disability shall be included in length of service. Leaves without pay in excess of ninety (90) calendar days shall not apply to seniority. Ties in seniority shall be broken based upon Civil Service Exam scores.

Section 23.2. Seniority List. The City will provide the Association with copies of a seniority list by July 1 of each year.

Section 23.3. Loss of Seniority. An employee shall lose all seniority in the event of voluntary quitting or discharge for cause.

Section 23.4. Career Development Program. The general years of service and educational requirements for the career development program are as follows:

Master Police Officer
10 years (8 with KPD) plus BA/BS (or 180 college credits)
14 years (9 with KPD) plus AA/AS (or 90 college credits)

Senior Police Officer
6 years (5 with KPD) plus BA/BS (or 180 college credits)
9 years (5 with KPD) plus AA/AS (or 90 college credits)

First Class
54 months (42 months with KPD) plus 90 college credits

Levels of Career Development:

A. Police Officer Third Class
B. Police Officer Second Class
C. Police Officer First Class
D. Senior Police Officer
E. Master Police Officer

The city shall pay the cost for removal of the career development stripes for 3 long sleeve and 3 short sleeve shirts.

Officers no longer meeting the requirements of this Section, who held the status of a Master Police Officer, Senior Police Officer or Police Officer First Class prior to the changes implemented on January 1, 2011 shall continue to hold that prior status and the corresponding pay.

ARTICLE 24 – OUTSIDE EMPLOYMENT

The members of the Association agree that their first line of employment is with the City of Kennewick Police Department and they shall give it first consideration. Outside employment shall in no way detract from the efficiency of the employee and his/her work, or in no way be a discredit to the city employment, or in no way take preference over extra duty required by city employment. Any off duty employment must be approved by the Chief as provided in Departmental Regulations.

The memorandum of understanding, Extra Duty Policy, is incorporated as part of this agreement.

ARTICLE 25 – EMPLOYEE RIGHTS/NON-DISCRIMINATION

Section 25.1. Employee Rights. The parties agree that employees have the right to form, join or participate in the activities of an employee organization of their choosing for the purpose of representation on matters of employment relations. No employee shall be interfered with, intimidated, restrained, coerced or discriminated against by the City or by the Association or its members because of the exercise of these rights.

Section 25.2. Non-Discrimination. The provisions of this Agreement shall be applied equally to all members in the bargaining unit without discrimination as to age, marital status, sex, physical handicap, race, color, creed, religion, national origin, union affiliation or political affiliation.

ARTICLE 26 – DUES CHECKOFF

Section 26.1. In-Lieu-Of-Dues Deductions. The parties recognize that the Association represents every eligible member of the bargaining unit, thereby making each eligible member of the bargaining unit the recipient of the Association's collective bargaining representation. Any employee who, thirty (30) days after his date of hire or certification of the Association, is not a member of the Association and chooses to remain a non-member of the Association, shall proportionately and fairly share in the cost of the collective bargaining process. Such amount shall be deducted monthly by the City from the compensation of each member's and non-member's compensation and remitted monthly in the aggregate to the Association.

Section 26.2. Religious Objections. Non-members who object to this fair share fee based upon bona fide religious tenets or teachings shall pay an amount equal to such fair share fee to a non-religious charitable organization mutually agreed upon by the employee and the Association. If the affected non-member and the Association are unable to reach agreement on the organization, the organization shall be selected by the affected non-member from an approved list of charitable organizations established by PERC and the payment shall be made to said organization.

Section 26.3. Indemnification. The Association will indemnify, defend and hold the City harmless against any and all claims, demands, suits or other forms of liability (monetary or otherwise) and for all legal costs that shall arise out of or by reason of action taken or not taken by the City in complying with the provisions of this Article. If an improper deduction is made, the Association shall refund directly to the employee any such amount.

ARTICLE 27 – SAVINGS CLAUSE

If any provision of this Agreement is subsequently declared by legislative or judicial authority to be unlawful, unenforceable or not in accordance with applicable statutes, all other provisions of this Agreement shall remain in full force and effect for the duration of this Agreement and the parties shall meet as soon as possible to agree on a substitute provision.

ARTICLE 28 – ZIPPER CLAUSE

The Agreement expressed herein in writing constitutes the entire Agreement between the Employer and the Association and no oral agreement shall add to or supersede any of its provisions.

ARTICLE 29 - DURATION OF AGREEMENT

This Agreement shall become effective as of January 1, 2017 and shall remain in effect through December 31, 2019. To amend this contract, either party shall notify the other prior to July 1, 2019 of its desire to terminate or amend the same. The proposed changes that will constitute the subject of negotiations for amendment shall accompany each such notice of termination or amendment.

ARTICLE 30 - LEGISLATED MANDATES

Should the Washington State Legislature and/or the United States Legislature enact legislation benefiting employees or immediate families of employees covered by this Agreement, where the effect is to increase costs to the City above those which exist at the time this Agreement is executed, the Union agrees to enter into negotiations with the City, if requested, to negotiate the impact of the change.

ARTICLE 31 – EMPLOYEE RIGHTS

A. General Procedures

Any employee who will be interviewed concerning an act which, if proven, could reasonably result in disciplinary action against him or her will be afforded the following safeguards:

1. The employee will be informed prior to the interview if the employer believes the employee is a subject in an inquiry that may lead to disciplinary action.

2. Prior to any interview where the employer may impose an economic sanction upon the employee as a result of the underlying incident, the employee will be informed of the nature of the investigation and allegations and informed of and afforded the opportunity to consult with a union representative. If after the complainant is interviewed regarding an action or inaction of an employee and further investigation is deemed necessary, the employee shall be notified, orally or in writing, of the complaint as soon as is practicable. This requirement will not apply where the employee is under investigation for violations which are punishable as felonies or misdemeanors under Washington State law. Also, the employee will not be notified if doing so would jeopardize either the criminal or administrative investigation. The officer may have an Association representative present to witness the interview provided the representative does not participate in the interview. However, the interview may not be unduly delayed awaiting an unavailable Association representative when other Association representatives are available.

3. Interviews shall take place at Department facilities, or elsewhere if mutually agreed, unless an emergency exists which requires the interview to be conducted elsewhere.

4. The employer shall make a reasonable good faith effort to conduct these interviews during the employee's regularly scheduled shift, except in cases involving exigent circumstances.

5. The employee will be required to answer any questions involving non-criminal matters under investigation and will be afforded all rights and privileges to which he/she is entitled under the collective bargaining agreement, and departmental rules and regulations. Prior to any questioning, where there is reasonable suspicion to believe the employee may be the focus of an internal investigation, the employee shall be notified in writing and acknowledge receipt of the following:

"You are about to be questioned as part of an internal investigation being conducted by the Kennewick Police Department. You are hereby ordered to answer the questions that are put to you which relate to your conduct and/or job performance, and to cooperate with this investigation. Your failure to cooperate with this investigation can be the subject of disciplinary action in and of itself, including dismissal. The statements you make or evidence gained as a result of this required cooperation may be used for administrative purposes but will not be used or introduced into evidence in a criminal proceeding."

6. The employee under investigation or the employer shall not be subject to offensive language or threatened with punitive action. The employer shall not require the employee under interrogation to be subjected to visits by the press or news media without their express consent nor shall their home address be given to the press or news media without the employee's consent, or lawful order.

7. All interviews shall be limited in scope to activities, circumstances, events, conduct or acts that pertain to the incident which is the subject of the investigation. Nothing in this section shall prohibit the employer from questioning the employee about information that is developed during the course of the interview.

8. If the department tape records the interview, a copy of the complete interview of the employee, noting all recess periods, shall be furnished, upon request, to the employee. If an interviewed employee is subsequently charged and any part of the recording is transcribed by the employer, the employee shall be given a complimentary copy thereof.

9. Interviews and investigations shall be completed without unreasonable delay. For investigations that exceed 30 days, the employee shall be notified, in writing on a monthly basis, of the status of the investigation.

10. Upon completion, the employee shall be advised of the results of the investigation and any future action to be taken on the incident, within five calendar days of the employee returning to work.

B. When the investigation results in departmental charges being filed.

1. After the investigation is complete, the employee will be furnished with a copy of the reports of the investigation which will contain all known material facts of the matter to include any psychological or alcohol/substance abuse evaluation reports resulting from required examinations as part of the investigation unless the employer determines that the release of this information would be detrimental to the employee's mental condition. This would then be available only by lawful order. The employee will also be furnished with the names of all witnesses and complainants who will appear against him/her. This obligation shall continue after charges have been filed against the employee.

C. Criminal Investigations.

1. This article shall not apply to criminal investigations conducted by the department. In such criminal investigations, the following procedures shall be followed prior to the commencement of the interview: (1) The investigator shall notify the employee of the criminal nature of the investigation; and (2) The investigator shall notify the employee that a refusal to answer questions asked by the investigator will not be a basis for disciplinary action against the employee. The employee has the right to not participate in the interview, and the right to terminate the interview, without resulting discipline.

D. Polygraph Tests.

1. The employer will comply with state law with respect to the giving of polygraph or voice stress indicator examinations.

   Upon request of the employee, he or she may be afforded the opportunity to take a polygraph, jointly approved by the department and the officer.

E. Use of Force Situations.

1. Employees involved in the use of force shall be allowed to consult with a union representative prior to being required to give an oral or written statement about the use of force. Such right to consult with a representative or with counsel shall not delay the giving of the statement more than three (3) hours.

F. Personnel Records.

1. Materials concerning discipline shall not be relied upon by the employer in any subsequent disciplinary action involving the employee if the materials are more than thirty-six (36) months old unless a valid separate agreement, such as a "last chance" or "return to work" agreement, is in effect, or if the disciplinary document states it shall be a permanent part of the employee's file.

ARTICLE 32 – CANINE

Section 32.1. On-Duty Days. K-9 Officers shall be allowed to leave work one hour, with pay, for the purpose of care and maintenance of the canine. If the K-9 Officer is specifically requested to work during their care and maintenance leave time, by the Sergeant or OIC, the City shall compensate the employee at the overtime rate for that hour.

Section 32.2. Off-Duty Days. It is agreed that on the average, a K-9 Officer spends approximately thirty (30) minutes per day in compensable off-duty time for the duty-related care and maintenance of a dog, on days not covered under Section 32.1 above.

Section 32.3. Additional Time. Any time spent beyond that specifically authorized in Sections 32.1 and 32.2 is understood to stem from the K-9 handlers personal devotion to the dogs, and is therefore not predominantly for the benefit of the City of Kennewick and therefore does not constitute "work" within the FLSA meaning.

Section 32.4. FLSA. A K-9 Officer's compensable off-duty time spent in the care and maintenance of a K-9 shall not be subject to the eight (8) hour per day nor the eighty-six (86) hour per fourteen (14) day work period thresholds. Such off-duty time shall be subject to the one-hundred seventy-one (171) hour threshold during the Officer's twenty-eight (28) day work period.

Section 32.5. Hourly Rate. The K-9 Officer's hourly rate of pay for off-duty care and maintenance of their dogs shall be equal to thirty-five percent (35%) of the officer's regular rate of pay.

Section 32.6. Serious Illness or Injury. In the event a K-9 is ill or injured, requiring multiple visits to the veterinarian and/or extended home care by the K-9 Officer, the K-9 Officer shall be paid for actual hours off duty caring for the dog, at the hourly rate set forth in Section 32.5. The K-9 Officer must notify his/her Sergeant of any such occurrence and turn in a daily time slip for the extra time.

Section 32.7. Kennel Time. In the event a canine is kenneled or hospitalized, the K-9 Officer shall not receive compensation as specified in Section 32.2, nor shall the K-9 Officer fall under the conditions of Section 32.1, during the time of the kenneling or hospitalization.

Section 32.8. Pre-Approved Expenses. All pre-approved expenses for the care and maintenance of the canine will be reimbursed by the department

Section 32.9. Removal From Service. The City reserves the right to permanently remove a dog from service. At such time, the City shall no longer be responsible for expenses associated with the dog or any payments under this article.

Section 32.10. Assignment of K-9 Handler. A K-9 handler may be removed from the position of K-9 handler for cause. When a canine is retired from service, the K-9 handler may re-apply for a K-9 position through the normal selection process as provided in the current contract; however, the handler is not guaranteed continuation in a K-9 position.

ARTICLE 33 – TAKE HOME VEHICLES

K-9, SWAT, Metro and Motorcycles will be the only city vehicles to be considered as “take home” vehicles.

DATED AT KENNEWICK, WASHINGTON, this _____ day of ____________, ~~2013~~2017.

_____________________________ _____________________________
KPOBA PRESIDENT MAYOR

_____________________________ _____________________________
KPOBA SECRETARY CITY MANAGER

ATTEST:

____

Council Agenda Coversheet

Agenda Item Number	3.e.	Council Date	08/15/2017
Agenda Item Type	Boards and Commissions		
Subject	TPA Commission Appointment		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

That Council accept the recommendation of the Tri-Cities Hotel & Lodging Association to re-appoint Kathy Moore to serve a 2-year term as Kennewick's representative on the Tri-City Regional Hotel Motel Commission.

Motion for Consideration

I move to accept the recommendation of the Tri-Cities Hotel & Lodging Association to reappoint Kathy Moore to serve a 2-year term as Kennewick's representative on the Tri-City Regional Hotel Motel Commission.

Summary

The interlocal agreement requires Council to select two representatives from nominations prepared by the Hotel & Lodging Association to serve on the Tri-City Regional Hotel Motel Commission. The new term will expire August 31, 2019.

Alternatives

NA

Fiscal Impact

NA

Through	Terri Wright Aug 09, 13:53:23 GMT-0700 2017
Dept Head Approval	
City Mgr Approval	Marie Mosley Aug 10, 11:51:11 GMT-0700 2017

Attachments: Letter

☐ **Recording Required?**

TRI-CITIES
HOTEL & LODGING
ASSOCIATION
7048 W. Grandridge Blvd
Kennewick, WA 99336

7/5
Terri - I believe this requires Council action. Please check & then schedule it for the next Council meeting. Thanks,
Marie

RECEIVED
JUN 26 2017
City of Kennewick
City Manager's Office

June 23, 2017

Ms. Marie Mosley
City of Kennewick
210 W. 6th Ave.
Kennewick, WA 99336

Dear Mr. Mosley,

This letter is in reference to the Kennewick TPA Commissioner position which is set to expire on August 31, 2017. I currently serve in this position, having been appointed by the City Council in August of 2015.

I have again been selected by the Tri-Cities Hotel and Lodging Association as the preferred candidate to serve as the TPA Commissioner to represent the City of Kennewick for a two year term, which will expire on August 31, 2019. Miles Wilkins, General Manager from the Hilton Garden Inn, was nominated as the alternate candidate.

If you have any questions regarding this issue, please do not hesitate to contact me at 509-820-3026.

Sincerely,

Kathy Moore

Kathy Moore
President
Tri-Cities Hotel & Lodging Association

cc: Kris Watkins, President/CEO, Visit TRI-CITIES

Council Agenda Coversheet

Agenda Item Number	3.f.	Council Date	08/15/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	Water Treatment Plant Roof Replacement		
Ordinance/Reso #		Contract #	PO170596
Project #		Permit #	
Department	Public Works		

- Consent Agenda [x]
- Ordinance/Reso [ ]
- Public Mtg / Hrg [ ]
- Other [ ]
- Quasi-Judicial [ ]

Recommendation

That City Council award Contract PO170596 for the Water Treatment Plant Roof Replacement to KCDA Purchasing Cooperative/Weatherproofing Technologies Inc. (WTI) in the amount of $356,045.10.

Motion for Consideration

I move to award Contract PO170596 for the Water Treatment Plant Roof Replacement to KCDA Purchasing Cooperative/Weatherproofing Technologies Inc. (WTI) in the amount of $356,045.10.

Summary

The King County Directors Association (KCDA) Purchasing Cooperative has a competively bid contract for roof replacement with Weatherproofing Technologies Inc. (WTI) that the City is eligible to piggyback without further competition. The City negotiated a proposal with WTI that is within the project budget and engineers estimate in the amount of $356,045.10.

The project was budgeted and planned for the current biennium due to failure and leaks of the current roofing system. The work includes removal of the existing roof and replacement. Project work is scheduled to be completed in the Fall prior to inclement weather.

Alternatives

None recommended.

Fiscal Impact

Budget: 401.010.594.34.65.22 - Water Treatment Plant Roof Replacement

Budget Amount: $356,045.00

Through	John Noble Aug 09, 10:17:34 GMT-0700 2017
Dept Head Approval	Cary Roe Aug 09, 15:20:25 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:13:22 GMT-0700 2017

Attachments:

[ ] **Recording Required?**

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.g.	Council Date	08/15/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	US395/Ridgeline Drive Interchange		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Public Works		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends that Council authorize the Mayor to sign Supplemental Agreement No. 2 to the professional services agreement with David Evans & Associates for the US395/Ridgeline Drive project.

Motion for Consideration

I move to authorize the Mayor to sign Supplemental Agreement No. 2 to the professional services agreement with David Evans & Associates for the US395/Ridgeline Drive project.

Summary

At the July 19, 2016 meeting, Council authorized the Mayor to sign a professional services agreement with David Evans & Associates to provide engineering services for the US395/Ridgeline Drive Interchange project. The original agreement anticipated two supplemental agreements as the conceptual design proceeded. On September 6, 2016 Council approved Supplement No. 1 for $54,407.00 for public/stakeholder involvement.

This Supplemental Agreement No. 2 authorizes supplemental surveying tasks, cultural resource work, geotechnical work, a noise analysis, and additional project management work, which are now better defined as we have proceeded to develop a final design alternative.

Alternatives

None recommended.

Fiscal Impact

Original Agreement: $636,805.00, with $63,680.00 Management Reserve Fund, for a total of $700,485.00.
Supplemental Agreement No. 1: Additional $54,407.00, for a revised total of $754,892.00.
Supplemental Agreement No. 2: Additional $97,100.00 for a revised total of $788,312.00 which is covered by appropriated funds in the 2017/18 budget.

Through	Bruce Mills Jul 31, 17:25:58 GMT+0700 2017
Dept Head Approval	Cary Roe Aug 09, 08:29:32 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 11:56:43 GMT-0700 2017

Attachments: Supplement No. 2

- [ ] **Recording Required?**

Washington State Department of Transportation

Supplemental Agreement Number 2	Organization and Address David Evans and Associates, Inc. 908 N. Howard St., Suite 300 Spokane, WA 99201 Phone: 509-232-8718	
Original Agreement Number P1402/STPUL-3457 (0002)		
Project Number DEA Project #KENX0000-0001	Execution Date	Completion Date 12/31/17
Project Title US 395/Ridgeline Dr. Grade Sep. Pha I-Alt. Analysis & Prelim Design	New Maximum Amount Payable $788,312	
Description of Work Supplement No. 2 adds Project Administration, Environmental Documentation, and Supplemental Survey Work.		

The Local Agency of The City of Kennewick
desires to supplement the agreement entered in to with David Evans and Associates, Inc.
and executed on 7/19/16 and identified as Agreement No. P1402/STPUL-3457 (0002)
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
See the attached "Exhibit A" for the scope of Work.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: There is no change to the project Completion Date.

III

Section V, PAYMENT, shall be amended as follows:
See the "Exhibit B". This supplement adds $97,100 to the previous contract amount of $691,212 for a total amount authorized of $788,312. This uses the remaining $63,680 of the Management Reserve Fund and the remainder comes from other City funding sources.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.
If you concur with this supplement and agree to the changes as stated above, please sign in the Appropriate spaces below and return to this office for final action.

By: Greg Holder, P.E. By: Steve C. Young, Mayor

H. Gregory Holder, Vice President

Consultant Signature Approving Authority Signature

Date

DOT Form 140-063
Revised 09/2005

Exhibit A

KENNEW!CK
WASHINGTON

US 395 and Ridgeline Drive Grade Separation Phase I

Supplemental No. 2

Design Scope of Services

Prepared by:

David Evans and Associates, Inc.

908 North Howard Street, Suite 300

Spokane, WA 99201

July 19, 2017

Table of Contents

PROJECT DESCRIPTION, DESIGN CRITERIA, AND DELIVERABLES

A. Project Description

The intent of this Supplemental Agreement is to add services that were not anticipated when the original agreement (signed 7/19/2016) and Supplemental No. 1 (9/6/2016) were executed. This Supplement includes additional boundary and right-of-way surveying, archaeological site surveys and reporting, a noise analysis, administrative tasks, and other minor miscellaneous efforts.

B. Project Coordination

The language included in the original agreement for this item is still in effect.

C. Design Criteria

The language included in the original agreement for this item is still in effect.

D. Project Deliverables and Schedule furnished by DEA

The deliverables and requirements of the original agreement and the two Supplemental Agreements will be delivered by December 31, 2017 unless jointly revised by the CLIENT and the CONSULTANT.

E. Information, Responsibilities, and Services Provided by the Client

The language included in the original agreement for this item is still in effect.

F. General Project Assumptions

The language included in the original agreement for this item is still in effect.

G. Change Management

The language included in the original agreement for this item is still in effect.

Task 1.0 PROJECT MANAGEMENT AND QUALITY CONTROL

1.1 Project Management

The language included in the original agreement for this item is still in effect.

1.2 Subconsultant Agreements and Coordination

DEA will prepare subconsultant agreements for HRA and for Environalaysis, LLC. This will include developing the draft of the subconsultant agreement, having management from each firm review the agreement, then issuing and executing the final agreements.

1.3 Monthly Progress Reports and Invoices

DEA will provide monthly progress reports and invoices in accordance with CLIENT standard procedures. Each progress report and invoice package will include the DEA invoice showing all labor and direct expenses included for the period, the monthly progress report, and full documentation of labor hours and direct expenses charged for the period for DEA and each subconsultant. A total of seven (7) additional progress reports and invoice packages will be submitted as part of this Supplemental Agreement No. 2.

Assumptions

- Progress Report and Invoice packages will be prepared monthly for seven (7) months.

Deliverables

- Monthly Progress Report and Invoice Packages
- Monthly Project Schedule update

1.4 Project Progress Meetings

Monthly meetings will be scheduled to continue through the duration of the project. The purpose of these meetings is to monitor the progress of the project, to coordinate with team members, and to maintain accountability between all members of the team including the CONSULTANT, subconsultants, the CLIENT, and WSDOT.

The meetings will be by teleconference and will occur once a month. It is anticipated that there will be an additional five (5) Progress meetings lasting about two (2) hours each. Four (4) DEA staff members (Project Manager, Transportation Engineering Lead, Traffic Engineer, and Environmental Planner) on average will be in attendance. Items covered at the meeting will include:

- Environmental Documentation discussion and review
- IJR review and discussion
- Practical Design opportunities and discussion
- Technical Reports and Memoranda discussion and review
- Preliminary Design Progress and Coordination
- Right-of-Way Plans Progress and Coordination

Task 2.0 Geotechnical Borings

Shannon and Wilson (SW) is DEA's Geotechnical Subconsultant for this project. As they were drilling the borings for the project, they determined that they should drill deeper based on the material they were encountering. SW anticipated encountering more competent material if they continued to advance their boring an additional 30 feet at a minimal cost (approximately $1,300). This was communicated to the CLIENT shortly after authorization was given to SW to proceed.

Task 3.0 Additional NEPA Documentation Tasks

As part of the Environmental kick off meeting, it was determined that an archaeological site survey and report as well as a straight-line noise analysis will need to be prepared for the project. These items are additional services and are discussed below.

The language included in the original agreement for this item is still in effect but should be supplemented as detailed below.

3.1 Cultural Resources Inventory

DEA will coordinate with Historical Research Associates, Inc. (HRA) to conduct field work and prepare an associated report. HRA's subconsultant scope and estimate is attached and is part of this supplemental agreement.

Assumptions

- DEA will use HRA for Section 106 Compliance and their scope and fees for this work are included as phase II in their scope and cost estimate.

Deliverables

- As listed in the Subconsultant scope

3.2 Noise Analysis

DEA will coordinate with Subconsultant Environalysis, LLC, who will prepare a straightline noise analysis to predict future noise impacts. No mitigation measures are anticipated as a result of this analysis. Environalysis' scope and estimate is attached and is part of this supplemental agreement.

Assumptions

- As listed in the Subconsultant scope
- DEA will provide traffic data to Environalysis, LLC

Deliverables

- As listed in the Subconsultant scope

Task 4.0 SUPPLEMENTAL SURVEYING

Supplemental project surveying will be needed to support the development of the design and right-of-way plans. This will include an updated topographic survey of the anticipated site to be improved and completing the boundary and right-of-way survey now that the initial survey tasks are complete. This will include necessary right-of-way and boundary resolution efforts that will result in accurate right-of-way plans and acquisitions.

4.1 Research

Based on the location of the preferred alternative, DEA will perform additional research and analyze the following to determine the locations of the existing City of Kennewick and WSDOT rights of way boundaries and critical easements/right of ways of utilities, transmission lines, pipelines and irrigation canals within the project limits of the preferred alternative:

- Transfer Deeds
- Right-of-Way Plans (including intersection of Plaza & Ridgeline)
- Records of Survey
- Subdivision Plats
- Unrecorded Maps
- Land Corner Records

In addition, research is needed on the current boundary limits between state, county and city right-of-ways. Included in this task will be additional research and verification of vacations, specifically on Christenson Road.

DEA will consult with the City of Kennewick project manager and surveyor regarding any determined gaps and overlaps on the right-of-way. Research will be sufficient enough to re-establish the right-of-way of US 395, Ridgeline Drive, Christenson Road, South Bofer Canyon Road, South Zintel Way along the project corridor; and up to 20 adjacent parcel boundary sidelines.

Assumptions

- DEA will make phone calls to the City of Kennewick Surveyor as necessary to resolve discrepancies with the research and determinations of land actions.

4.2 Calculate Search Positions from Records

Based on the findings of the task above, DEA will perform a determination of the researched documents to calculate and prepare search coordinates and maps for the right-of-way field survey. This includes calculating search coordinates for utilities (BPA lines, USBR Canal, and gas line

Assumptions

- This task assumes that the title reports do not reveal any additional documents that will require further calculations following the title report review.

4.3 Verify Monumentation

DEA will travel to the site, search for, and make field ties on 'controlling monuments' that will be used to develop the right-of-way boundaries necessary for the preferred alternative.

4.4 Additional Monumentation Field Survey

DEA will travel to the site, search for and make field ties on any additional monuments found in the project corridor of the preferred alignment. This includes searching for and tying 50+ monuments that were identified through documents searches conducted in the initial project survey effort but have not yet been searched for or tied.

4.5 Static Laser Scanning on the US 395 Highway Corridor

DEA will supplement and replace aerial pavement elevations and horizontal positions along roadway surface tie-in locations. DEA surveyors will collect static laser scanning data on approximately 4,000 feet of the exterior lanes along US 395, full US 395 width along the new US 395/Ridgeline Drive preferred alignment crossing corridor, and approximately 200 feet along Ridgeline Drive. The use of the static laser scanning technologies will not only provide a more efficient data collection method, but will also avoid putting our surveyors in the travelled lanes of traffic.

4.6 Supplemental GPS Mapping for the Preferred Alternative

DEA will use supplemental GPS data to collect additional information outside of the roadway to ensure one-foot contour mapping and design grade topo throughout the project corridor where needed. This will include data outside of the reach and capabilities of the static laser scanning equipment due to terrain and foliage and will be used as supplemental 'in-fill' data to increase the accuracy.

4.7 Tie Existing Utilities in Vicinity of Preferred Alternative

DEA anticipates using a one-call locator service to locate utilities and will call in locates prior to deploying field crews for topographic field collection. DEA will tie paint marks from one-call locators. Exiting drainage features (including state, county and/or city owned) with inverts will be included within the project limits. Other visible utilities including overhead power, drainage structures, pedestals, man holes, water valves, and carsonite utility markers will be collected. DEA will only record inverts on drainage structures and man holes that are significant to this project's Preferred Alternative and identified specifically by the project engineer.

4.8 Process RTK GPS and Supplemental Line Work

DEA will process RTK GPS from primary control network. Perform quality control and assurance checks on RTK data. Process mapping data and prepare data to be imported into Micro Station and Inroads. DEA will process GPS line work to WSDOT mapping standards using Micro Station and Inroads. Quality checks will be performed on the line work to ensure accuracy and validity to WSDOT standards.

4.9 Develop Breaklines from Supplemental GPS and Laser Scanner data to Develop DTM

DEA will develop cross section breaklines at no more than 50-foot intervals along 4,000 feet of the exterior lanes along US 395, full US 395 width along the new US 395/Ridgeline Drive preferred alignment crossing corridor, and approximately 200 feet along Ridgeline Drive. Linework will be developed in Cyclone Suite as well as Inroads and then transferred to Micro Station and will meet WSDOT standards. A Digital Terrain Model (DTM) will then be created for these areas along the preferred alignment.

4.10 Review Title Reports

DEA will obtain Title Reports ordered by the City of Kennewick and will review and analyze the title reports. Supporting documents identified and obtained as a result of the review of the title reports will also be reviewed.

Assumptions

- The City of Kennewick will obtain necessary Title Reports.

4.11 Additional Utility/Irrigation Company Easement/Right of Way Field Investigation

DEA will travel to the site and search for any additional utility/irrigation company monumentation to support additional easement and right-of-way records for utility companies, transmission lines, pipelines and irrigation canals or for required information revealed from title report analysis.

4.12 Develop Final Boundary Determination

After the field survey and existing monuments are located and tied in the field, a final boundary determination of the right-of-way and centerline alignment of US 395, Ridgeline Drive, Christenson Road, South Bofer Canyon Road, and South Zintel Way will be performed by careful analysis of the researched documents and their relation to the monuments recovered in the field. In addition up to 20 adjacent parcel boundary sidelines will be determined.

Assumptions

- This task assumes that the title company has clear and precise resolved ownership and boundary lines for each parcel being affected.
- This task assumes that the title company will not uncover unforeseen discrepancies in easement descriptions.

- This task assumes that right-of-way plans and boundary lines are re-traceable and fit recovered monumentation.

4.13 Record of Survey

DEA will prepare and file a Record of Survey showing our findings on the above mentioned right-of-way and adjacent parcel determinations in AutoCAD Civil 3D.

4.14 Set Monumentation

DEA will return to the project site and set necessary new highway right of way monuments to WSDOT standards in concrete with monuments provided by WSDOT and rebar with a plastic pin cap on a 5/8" rebar to designate City right of way.

Assumptions

- It is assumed that right-of-way monuments will be set and a record of survey will be filed under this agreement when actual right-of-way establishment is necessary prior to finalizing right-of-way plans and legal descriptions.
- This task assumes a maximum of five WSDOT and ten City right-of-way monuments will be set.
- Under a Supplemental Agreement and after acquisitions are finalized on new right of way, DEA will return to set new monumentation for the new right of way acquisitions and file an additional Record of Survey.

4.15 Add DTM and Boundary/Right of Way Linework into Base Mapping Products

DEA will import the right-of-way lines, parcel sidelines, centerline alignments, new DTM, topo, utilities and tied monuments into the project's existing DTM base mapping for final design and final right-of-way plans.

4.16 Update Existing Control Diagram

DEA will update the existing Control Diagram with new monumentation recovered or set during the above tasks.

Assumptions

- DEA will incorporate the above stated features and elements into the base map.

Deliverables

- DEA will create a MicroStation DGN file of the completed base map with previous mapping, tied monumentation, and boundary linework for design purposes.
- A PDF of the final boundary determination and filed Record of Survey.
- Stamped PDFs of the Updated Control Diagram and the Final Topographic Base Map.

HISTORICAL
RESEARCH
ASSOCIATES, INC.

Exhibit A-1

Scope of Work: Cultural Resources Inventory for the US 395/Ridgeline Drive Grade Separation Project, Benton County, Washington

Historical Research Associates, Inc. (HRA) contracted with David Evans and Associates' (DEA) to conduct a cultural resources inventory related to the development of a grade-separated facility at the intersection of US 395 and Ridgeline Drive in the City of Kennewick, Washington. The design development will expand on the Value Engineering Study initiated by the City of Kennewick (City) and the Washington State Department of Transportation (WSDOT), identifying a grade-separated interchange as the preferred solution for this intersection in response to substantial commercial, industrial, and residential growth in the area. The proposed project will involve improvements west of US 395 including sidewalks and bicycle lanes along Ridgeline Drive between Plaza Way and US 395, a short median on Ridgeline Drive near Plaza Way, and terminating access to Ridgeline Drive from Christenson Road with a cul-de-sac. A portion of Ridgeline Drive will be elevated in order to meet the new grade of the proposed bridge over US 395. Ramps to and from US 395 on the northwest side will be configured in an ultra-tight diamond, immediately adjacent to the US 395 roadway. The project will also require underground and overhead utility work (e.g., storm drainage and treatment, power lines, water or sewer line relocation, etc.) and right-of-way acquisition. The design and permitting phase started in summer 2016 and will likely go through 2018 with construction expected to occur in 2019-2021.

The project will use federal funding and is defined as a federal undertaking; therefore, it is subject to compliance with Section 106 of the National Historic Preservation Act (NHPA) and its implementing regulations 36CFR800. As lead agency, the City is consulting with WSDOT and assuming Section 106 responsibilities. A map provided by DEA depicts the project's area of potential effects (APE), including the existing transportation right-of-way (extending one mile along US 395); the construction limits for any necessary excavation, equipment staging, access, overpass foundation work, and grading areas; and portions of parcels adjacent to the right-of-way (encompassing a total of approximately 50 acres). HRA presumes that the overall APE will comprise the construction footprint plus any aboveground resources of significant age (50 years or more) located on immediately adjacent tax parcels.

HRA has conducted an initial phase of work for the Project to date, consisting of project management and background research to determine whether cultural resources are located in the APE, whether they are likely to be located in the APE, and to identify the appropriate historical contexts for evaluating the significance of any such resources. This addendum to the existing budget is intended to capture costs associated with the second phase described in the original scope of work (SOW):

A preliminary review of the Washington State Department of Archaeology and Historic Preservation's (DAHP) cultural resources database (WISAARD) identified no archaeological sites in proximity to the Project. DAHP's predictive model also classifies the area's probability for precontact cultural resources as low to high. A review of Historic Property Inventory Form (HPI) data on WISAARD shows no BSOs dating from the historic period in the Project vicinity.

Under this proposal HRA will conduct the following tasks:

Task 1: Project Management, Agency/Tribal Coordination, and Background Research (Phase I)

HRA staff will continue to coordinate with the client and the City regarding the project schedule and deliverables, communications with the appropriate agency and tribal representatives, and internal management of tasks and products. HRA staff will be available for telephone discussions with the client, City, DAHP, and/or the Tribe as necessary, regarding the remaining tasks.

Task 2. Phase II - Fieldwork

Should field survey be necessary, HRA will arrange for utility locates to meet the requirements of Washington's Underground Utilities regulations (RCW 19.122). This requires obtaining a locate survey for any kind of excavation on public and private property that will exceed 12 inches in depth. A locate service must be notified by the excavator (HRA) at least 2 business days before digging and the area of proposed excavation must be marked with paint as described in RCW 19.122.030. DEA will provide a map to HRA showing the extent of construction limits.

If desired by the City or WSDOT, HRA staff will notify the Tribes about the schedule for the field survey and invite representatives to visit the fieldwork. HRA will conduct a 100-percent archaeological pedestrian survey of the APE. Survey transects shall be 20 meters apart or less on average for the survey; narrower transects may be used according to the judgment of the field supervisor. The surveyor will seek out and examine all ground exposures (e.g., exposed trails, ditches, etc.) for evidence of subsurface features and/or cultural materials. All survey areas will be drawn on a U.S. Geological Survey (USGS) quadrangle map at a scale appropriate to the size of the survey area or recorded using a Global Positioning System (GPS) instrument, utilizing HRA's standard Data Dictionary.

Shovel test probes will be used to assess the subsurface for cultural material potential. Up to 100 probes will be placed, based on the judgment of the archaeologist. Probes will be at least 30 centimeters (cm) in diameter and will be excavated to a depth of at least 50 cm below the surface and terminated after 20 cm of sterile sediments or upon discovery of sediments that clearly pre-date human use of the region. Probes may be terminated at shallower depths if the sediments reveal that substantial ground disturbance has previously occurred at a location. All excavated sediments will be screened through 0.25-inch mesh to identify any small cultural items that may be present. The identification of any subsurface cultural materials in a single shovel test will result in the excavation of up to four additional shovel tests in a cruciform pattern at a distance of 5 meters, a.k.a., "radial" probes to determine resource boundaries. All probes will be completely backfilled and their locations will be plotted onto a project map.

If archaeological materials are found, they will be analyzed in the field but not collected. To the extent possible, they will be identified as to type, material, function, and cultural and temporal association. All encountered archaeological materials will be documented on DAHP site or isolate forms, as appropriate. Draft archaeological site and isolate forms will be submitted to DAHP for review and assignment of Smithsonian Trinomials for inclusion with the Final Report deliverable. Site boundary polygons, the locations of all features, and all shovel probe locations shall be recorded using GPS technology and on a site sketch map. Photographs will be taken to accompany the form and a sketch map will be prepared showing any intrasite resource patterns and the site in relation to the surrounding topography and proposed developments. The attached cost estimate assumes that no more than one archaeological site or isolate will be recorded by this Project. In the event that human remains are discovered during the field survey, the Sheriff, City, WSDOT, DAHP, and Tribes will be immediately notified. Treatment of the human remains would be coordinated through consultation among these parties.

As mentioned above, a preliminary review of Historic Property Inventory Form (HPI) data on WISAARD shows no BSOs dating from the historic period in the Project vicinity.

Task 3. Phase II - Reporting

If fieldwork is conducted, HRA will conduct data analysis and prepare a Cultural Resource Inventory Report summarizing the results of the investigations which will adhere to the professional standards for format and content as expressed in DAHP reporting guidelines. The draft report and all associated deliverables will be submitted to DEA and WSDOT for comment in electronic format (MS Word). The report will include:

- A description of the Project and applicable laws and regulations;
- A summary of the results of the background literature and records research;
- The methods used during the fieldwork and the results;
- A description and evaluation of any cultural resources found within the Area of Impact according to national, state, and local registers, as appropriate;
- A summary assessment of potential effects to any identified resources based on our knowledge of the resource type, soil conditions, and extent to which the proposed project may affect the resource;
- Recommendations for completion of any additional cultural resources compliance obligations stemming from the results of our study;
- A summary of Project procedures that should be followed in the event of an unanticipated discovery of buried cultural materials or human remains during construction; and
- References cited.

The report will include such tables, maps, photographs, and other graphics as are needed to depict the scope of the study and results. Archaeological site records for any recorded resources will be included in an appendix to the report.

HRA staff will be available for teleconferences with DEA, the City, the Tribes, WSDOT, and DAHP as necessary, regarding the inventory and our findings. Teleconferences with DEA, the City, and other parties will not exceed two hours over the term of the Project.

HRA will make any necessary revisions to the Draft report in response to comments by DEA and WSDOT, and will submit an electronic copy that includes the DAHP submittal form inserted (DAHP now only accepts submittals in electronic [Adobe PDF] format).

Schedule

HRA staff can initiate the first task of the inventory (agency/tribal coordination) within 1 business day of written notice to proceed (NTP) and acceptance of this SOW and Cost Estimate from DEA (e-mail NTP is acceptable). The fieldwork will be scheduled after the background research and is expected to take place within 4 weeks of NTP. HRA will provide the required documentation to a utility locate service no less than 2 but no more than 10 business days before the start of fieldwork as required by RCW 19.122.030. Compilation of the Project results and preparation of the Draft project report will be completed within 3 weeks after completion of the fieldwork. HRA will produce a Final report within 3 business days after receipt of comments on the Draft report. Delays to this schedule resulting from the actions or inaction of other parties cannot be HRA's responsibility.

Cost

HRA proposes to complete the tasks associated with Phase II of the Project on the above schedule for a cost of $12,897.00, applied on a time and materials basis (see attached spreadsheet). This figure assumes that:

- The APE will be defined as proposed above prior to commencement of fieldwork. If the APE changes, the scope of work and budget may be revised to accommodate the change.
- HRA will order the locate survey. HRA will not begin subsurface fieldwork until an Excavation Confirmation Code is obtained from the locate service and all known utilities are marked, or HRA has received direct confirmation from each utility that they have no facilities in the area.
- HRA will have full access (including vehicle) to and approved Rights of Entry (ROE) to conduct subsurface probes within the APE. HRA will not be responsible for obtaining ROE, but is happy to notify property owners of the presence of our crews in advance if they so request.
- For the purposes of this cost estimate, no more than 100 subsurface probes will be conducted.
- No more than 1 archaeological site will be found and recorded.
- DEA will provide maps (GIS shapefiles are preferred) of the APE and design plans of the proposed Project to HRA in a format that can be adapted for use in the field and in its report.
- HRA will address comments from DEA before the Draft report is submitted to WSDOT for review.
- WSDOT will be responsible for all formal consultation with DAHP and the affected Tribes.
- Reporting will not include the preparation of SEPA document sections or agreement documents (e.g., Memoranda of Agreement).

Exhibit A-2

Scope of Work

US-395/Ridgeline Drive Grade Separation Project
Noise Analysis

May 25, 2017

Environanalysis, LLC
Carl Bloom

Noise

Based upon discussions with WSDOT a simplified scope of work will be appropriate to examine the potential noise impacts of the US 395-Ridgeline Drive project. The analysis will consist of sections describing existing conditions and the impacts of the Proposal. A total of two scenarios will be examined: "Existing Conditions" and "Design Year- with Project". We will prepare a Noise Technical Memo documenting the results of computer modeling of current and future noise levels.

The **Existing Conditions** section will include:

1. The applicable federal, state and local regulations from the Federal Highways Administration (FHWA), WSDOT and the Washington Dept. of Ecology (DOE) will be discussed.
2. The project area has been examined from aerial images and it has been determined that no noise-sensitive land uses exist within 500 feet of the project. No measurements of existing noise levels will be required.
3. FHWA's Traffic Noise Model (version 2.5) will be used to create a "straight line" model with simplified geometry and topographical inputs. Traffic noise will be calculated at a grid of receptors spaced at regular intervals from US 395. Existing peak hour traffic shall be used with posted speed limits on US 395 to calculate existing noise levels.

The **Project Impacts** section will include:

1. We will setup a "straight line" model in TNM using the design year traffic volumes and the same receptor locations as used for existing conditions. If traffic volumes on Ridgeline Drive are within 10% of those on US 395 then a separate model for Ridgeline Drive will be run.
2. Data from the transportation report regarding peak hour volumes will be used as inputs to the modeling.
3. Construction noise impacts will be discussed qualitatively.

The Mitigation Measures Section will include:

There are no noise sensitive land uses adjacent to this project; consequently there will be no discussion of mitigation measures. We will present the model results as an aid to local land use planners contemplating developments in the project area.

Exhibit B

City of Kennewick

US 395 & Ridgeline Drive Grade Separation

Phase I – Alternatives Analysis and Preliminary Design

Contract Supplement No. 2

David Evans and Associates, Inc.

	Classification	Hrs.	x	Direct Rate	=	Cost
1	Project Manager	44		$ 68.20		$3,001
2	Engineer VI	0		$ 72.00		$0
3	Engineer V	10		$ 52.80		$528
4	Engineer IV	12		$ 47.80		$574
5	Engineer III	0		$ 41.00		$0
6	Senior Bridge Engineer	0		$ 66.46		$0
7	Bridge Engineer	0		$ 46.00		$0
8	CADD Technician	0		$ 38.90		$0
9	GIS Analyst	0		$ 37.50		$0
10	Construction Manager	0		$ 69.56		$0
11	Scientist V	10		$ 45.30		$453
12	Planner III	16		$ 42.00		$672
13	Sr. Prof. Land Surveyor	36		$ 53.00		$1,908
14	Project Surveyor	156		$ 40.00		$6,240
15	Party Chief	96		$ 32.00		$3,072
16	Office Survey Technician	155		$ 32.10		$4,976
17	Field Survey Technician	89		$ 30.00		$2,670
18	Administrative Assistant	0		$ 27.00		$0
19	Administrative Assistant	0		$ 25.00		$0
20	Project Accountant	16		$ 32.50		$520
		640				
	Salary Cost					**$ 24,613**

Overhead Cost @	175.29%	of Direct Labor	**$ 43,144**
Net Fee @	30.0%	of Direct Labor	**$ 7,384**
Total Overhead & Net Fee Cost			**$ 50,528**

Direct Expenses	**No.**	**Unit**	**Each**		**Cost**		
Reproduction Costs							
Copies	0	pages @	$0.06	/page	$ -		
Reports	0	reports @	$15	/report	$ -		
Registered Mailings	0	@	$6.50	/each	$ -		
Benton-Franklin County Title	1	@	$868	/each	$ 868.00	10/13/2016 Title Company charged an unexpected fee for deeds	
Parking	0	@	$8		$ -		
Mail/Deliveries/Fed Ex	0	@	$20		$ -		
Roundabout Traffic Counts	1	@	$360		$ 360.00	10/6/2016 Vendor overlooked this cost in original estimate	
Car Rental (for Site Visit)	0	@	$90		$ -		
DEA Per Diem (Full days & Hotel)	16	@	$150		$ 2,400.00		
Static 3D Laser Scanner	2	@	$520		$ 1,040.00		
Recording Fees (ROS)	1	@	$200		$ 200.00		
DEA Mileage	1,500	miles @	$0.535	/mile	$ 802.50		
Subtotal							**$ 5,671**

David Evans and Associates Total **$ 80,812**

Subconsultants

	$ Total
Historical Research Associates, Inc.	$ 12,897
Environanalysis, LLC	$ 2,090
Shannon & Wilson, Inc.	$ 1,302
Subconsultant Total	**$ 16,289**

Direct Expenses Sub-Total (including Subconsultants) **$ 21,960**

Total Costs **$ 97,101**

Exhibit B
City of Kennewick
US 395 & Ridgeline Drive Grade Separation
Phase I – Alternatives Analysis and Preliminary Design

Contract Supplement No. 2

David Evans and Associates, Inc.

Work Element #	Work Element	1 Project Manager Total hrs	2 Engineer VI Total hrs	3 Engineer V Total hrs	4 Engineer IV Total hrs	5 Engineer III Total hrs	6 Senior Bridge Engineer Total hrs	7 Bridge Engineer Total hrs	8 CADD Technician Total hrs	9 GIS Analyst Total hrs	10 Construction Manager Total hrs	12 Managing Scientist Total hrs	11 Scientist V Total hrs	12 Planner III Total hrs	13 Sr. Prof. Land Surveyor Total hrs	14 Project Surveyor Total hrs	15 Party Chief Total hrs	16 Office Survey Technician Total hrs	17 Field Survey Technician Total hrs	18 Administrative Assistant Total hrs	19 Administrative Assistant Total hrs	20 Project Accountant Total hrs	DEA Total hrs	DEA Total $
1.0	**Project Management & Quality Control**																						-	
1.1	Project Management (hours removed)																						-	
1.2	Subconsultant Agreements & Coordination	10																				2	12	$2,281
1.3	Monthly Progress Reports & Invoices	7																				14	21	$2,847
1.4	Project Progress Meetings	25		10	10								10										55	$9,659
	Work Element 1.0 Total	42		10	10								10									16	88	$14,786
2.0	**Geotechnical Borings**	2																					2	$416
	Work Element 2.0 Total	2																					2	$416
3.0	**Additional NEPA Documentation**																						-	
3.1	Cultural Resources Inventory													8									8	$1,026
3.2	Noise Analysis				2									8									10	$1,318
	Work Element 3.0 Total				2									16									18	$2,343
4.0	**Supplemental Surveying**																						-	
4.1	Research														4	30	2	5					41	$4,996
4.2	Calculate Search Positions from Records														2	4		10					16	$1,792
4.3	Verify Monumentation														2	2	10		10				24	$2,461
4.4	Additional Monumentation Field Survey														2	2	20		20				44	$4,353
4.5	Static Laser Scanning on the US 395Road Corridor														2	2	20		20				44	$4,353
4.6	Supplemental GPS Mapping for the Preferred Alternative														1	2	5		5				13	$1,352
4.7	Tie Existing Utilities in Vicinity of Preferred Alternative														2	4	10		10				26	$2,705
4.8	Process RTK GPS and Supplemental Line Work														1	2	1	10					14	$1,484
4.9	Develop Breaklines from Supplemental GPS and Laser Scanner data to Develop DTM														2	2		20					24	$2,528
4.10	Review Title Reports															45		10					55	$6,475
4.11	Additional Utility/Irrigation Company Easement/Right of Way Field Investigation														2	1	10		10				23	$2,339
4.12	Develop Final Boundary Determination														2	40		40					82	$9,128
4.13	Prepare Record of Survey														8	10	2	30					50	$5,651
4.14	Set Monumentation														2	4	14		14				34	$3,462
4.15	Add DTM and Boundary/Right of Way Linework into Base Mapping Products														2	4	2	20					28	$2,967
4.16	Update Existing Control Diagram														2	2		10					14	$1,548
	Work Element 4.0 Total														36	156	96	155	89				532	$57,594
	PRIME COMPENSATION FOR SUB. COST EXPENSES																							$5,671
PROJECT WORK ELEMENTS TOTALS		44		10	12								10	16	36	156	96	155	89			16	640	$80,812

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Exhibit B
City of Kennewick
US 395 & Ridgeline Drive Grade Separation
Phase I – Alternatives Analysis and Preliminary Design
Contract Supplement No. 2
Historical Research Associates, Inc.

Cultural Resources Inventory

		Task 1 Project Management, Coordination, and Research (Phase I)		Task 2 Phase II Fieldwork		Task 3 Phase II Reporting		PROJECT TOTAL	
Labor Category	**Rate**	Hours	Total	Hours	Total	Hours	Total	Hours	Total
Senior Archaeologist - B Hicks	$48.62					2	$97	2	$97
Project Archaeologist - Dampf	$28.68			34	$975	24	$688	58	$1,663
Research Archaeologist - S Tarman	$20.53			34	$698	12	$246	46	$944
GIS Coordinator - G Frazier	$31.26			2	$63	5	$156	7	$219
Archaeological Technician (2)	$20.00			32	$640			32	$640
Production Asst/Editor - D Vogel	$24.88					2	$50	2	$50
Production Specialist - P Cobb	$29.58					3	$89	3	$89
Office Manager/Clerical - M Watson	$15.75					1	$16	1	$16
Labor Subtotal				102	$2,376	49	$1,342	151	$3,718
Overhead	151.20%				$3,592		$2,030		$5,622
Fee	30.00%				$713		$403		$1,115
Labor Total					$6,680		$3,775		$10,455
Reimbursable Expense	**Rate**	Units	Total	Units	Total	Units	Total	Units	Total
Travel									
Per Diem*	$59.00			12	$708			12	$708
Lodging	$94.00			12	$1,128			12	$1,128
Rental Car (2)	$70.00			4	$280			4	$280
Rental Car Operating Exp/Mile	$0.35			400	$140			400	$140
Shipping / Postage	$25.00					1	$25	1	$25
Tablet	$20.00			3	$60			3	$60
Digital Camera Use / Day	$2.00			3	$6			3	$6
Digital Camera Image	$0.10			50	$5			50	$5
CD Rom Data/CD	$5.00					2	$10	2	$10
Report Production	$0.15					200	$30	200	$30
Miscellaneous Supplies	$5.00			10	$50			10	$50
Direct Subtotal					$2,377		$65		$2,442
TASK TOTAL					$9,057		$3,840		$12,897

Direct Costs are estimates.

*Per diem will be paid according to IRS regulations.

Project Total ***$12,897***

Fiscal review:

Bonnie M. Curtis

Bonnie Curtis

Submitted by:

Steven Dampf

Steven Dampf

Submitted on May 16, 2017

ASSUMPTIONS (Phase II):

No more than 100 subsurface probes will be conducted
No more than 1 archaeological site will be found and recorded

Exhibit B

City of Kennewick

US 395 & Ridgeline Drive Grade Separation

Phase I – Alternatives Analysis and Preliminary Design

Contract Supplement No. 2

Environalaysis

Noise Study

SCOPE	TASK	HOURS
	Gather project data	4
	Review design drawings	3
	Set up existing conditions TNM model	3
	Set up 2040 with project TNM model	5
	Write Technical Memo	4
	Total Hours	19
	Budget	**$ 2,090.00**
	Hourly rate	$ 110.00

Exhibit B
City of Kennewick
US 395 & Ridgeline Drive Grade Separation
Phase I – Alternatives Analysis and Preliminary Design
Contract Supplement No. 2
Shannon and Willson, Inc.

Preliminary Geotechnical Engineering Report

	Principal	Sr. Assoc	Sr. Professional III	Professional III	CAD Technician	Admin/ Clerical	Total
XX.1 - Project Management (includng one 2-hr meeting)			2			1	3
XX.2 - Fieldwork				6			6
XX.3 - Preferred Preliminary Foundation Alternative							0
XX.4 - Report Preparation					1	2	3
Total Staff Hours	0	0	2	6	1	3	12
Negotiated Hourly Rate	$79.42	$58.21	$49.24	$30.42	$30.00	$25.00	
Total Direct Salary Cost	**$0**	**$0**	**$98**	**$183**	**$30**	**$75**	**$386**

Total Labor Cost	**$386**
OH at 193.35 % of Direct Labor	**$746**
Profit at 31% of Direct Labor	**$120**
Total	**$1,252**

Subcontracted Services

Drilling - additional footage	$50
Subcontracted Services Total:	**$50**

Direct Costs (production, Fedex, etc)

Mileage	$0
Laboratory Testing, unit pricing	$0
Direct Costs Total:	**$0**

Total:	**$1,302**

Notes:
Weak soils near the original boring termination depths (40ft), therefore, drilled deeper for adequate foundation design information.
Additional footage was largely offset by reducing the project mobilization fee due to other Shannon & Wilson area projects in which we could share the mobilization fee.

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	3.h.	Council Date	08/15/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	Lease and Addendum with BWR Holdings LLLP		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Attorney		

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Authorize the Mayor to sign the Ground Lease Agreement and Addendum No. 1 between the City of Kennewick and BWR Holdings LLLP.

Motion for Consideration

I move to authorize the Mayor to sign the Ground Lease Agreement and Addendum No. 1 between the City of Kennewick and BWR Holdings LLLP.

Summary

In July 2016, the City entered into a Purchase and Sale Agreement with BWR Holdings LLLP for right of way for the construction of Bob Olson Parkway. Per the Purchase and Sale Agreement, the parties agreed to enter into a five-year Lease Agreement with a Right of First Refusal. The purpose of the Lease is to allow Apollo Inc. to continue to use a portion of the property for its laydown yard. The Lease and Addendum No. 1 were negotiated as a part of the purchase price for this property and are consistent with the terms of that sale. The City has since closed on the sale and construction of that portion of Bob Olson Parkway is now complete.

Alternatives

None recommended.

Fiscal Impact

$500 annual rent, plus leasehold excise tax of $607.52.

Through	Bonnie Lanning Jul 28, 14:13:55 GMT-0700 2017
Dept Head Approval	Lisa Beaton Jul 31, 09:02:49 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:00:38 GMT-0700 2017

Attachments: Lease Agreement, Addendum

☐ **Recording Required?**

GROUND LEASE AGREEMENT
BETWEEN
CITY OF KENNEWICK
AND
BWR HOLDINGS LLLP

I. PARTIES

This Ground Lease Agreement (the "Ground Lease") is made as of the 15th day of August, 2017, by and between THE CITY OF KENNEWICK, a municipal corporation (hereinafter "City") and BWR HOLDINGS LLLP, (hereinafter "Tenant").

II. AGREEMENTS

1. Lease.

1.1 Legal Description. City hereby leases to Tenant upon the terms, covenants, and conditions contained herein, the real property at 1115 South Clodfelter Road, Kennewick, Washington 99337. The Property consists of 72,126 sq. ft. adjacent to the proposed Bob Olson Parkway improvement as identified in Exhibit A attached hereto and incorporated by reference.

1.2 Inspection. The Tenant has inspected the Property and agrees to take the Property in its present condition. The Tenant is relying on its own inspections of the Property to determine whether to enter into this Lease, and the Tenant is not relying upon any representation made by the City, its employees or agents. The taking of possession by Tenant under this Lease shall be deemed conclusively to establish that the Property is in good and satisfactory condition and Tenant accepts the Property "as is," having had a full and complete opportunity to inspect the same.

1.3 Use of Property. The Property shall be used and occupied only for the purpose of a lay-down yard for the storage of construction equipment, vehicles, etc. for the support of BWR Holdings LLLP's construction company known as Apollo, Inc..

2. Term.

2.1 Initial Term. This Ground Lease shall run for a period of five (5) years, commencing on January 1, 2017, and terminating on January 1, 2022.

2.2 Extension Terms. The Ground Lease will be renewable for an additional five (5) year term upon completion of the first term. The City and Tenant agree that further renewals upon completion of the second term will be for one year terms upon mutual agreement of the parties. Upon completion of the second term, in the event either party elects not to extend this Ground Lease, this Lease shall terminate and the Tenant shall have no further rights under the terms of the Lease.

3. Rent.

3.1 Annual Rent. Annual rent shall be $500.00 plus the annual leasehold excise tax.

3.2 Leasehold Excise Tax. The leasehold excise tax is calculated using the assessed value of the leased property multiplied by the square footage, the value is then multiplied by a reasonable rate of return, and then multiplied by the current tax rate of 12.84%. For 2017 the leasehold tax due annually will be $667.52 however, the parties agree the tax is subject to change based upon the assessed value of the leased property or the change in the tax rate.

3.3 Due Date. Rent plus the leasehold excise tax payment shall be paid to the City on the first business day of each year at the City offices at 210 W. 6th Avenue, Kennewick, Washington 99336.

3.4 Late Penalties. Any rent or leasehold excise tax payment not paid within ten days of the duet date shall accrue interest on the unpaid amount at the rate of one and one-half percent of the late payment for each month or portion of month by which the payment is delayed.

4. Taxes and Utilities.

Tenant shall be solely responsible for the payment of all utility charges and taxes which are incurred as part of its use of the Property.

5. Condition of the Property.

Tenant hereby accepts the Land "as is" in its existing condition. From and after the effective date of this Ground Lease, and to the extent permitted by law, Tenant shall unconditionally indemnify, defend and hold the City harmless from and against any and all debts, demands, obligations, liens, judgments, claims, liabilities, losses, damages, cleanup costs and expenses (including reasonable attorney fees) now or hereafter arising in connection with the presence, transportation, storage, disposal or handling of Hazardous Substances located in, on or about the Property caused by or resulting from the actions of Tenant, its agents or employees after the effective date of this Ground Lease. This indemnification shall survive the expiration date of this Ground Lease.

6. Indemnity and Insurance.

6.1 Indemnity. Tenant agrees to hold harmless, indemnify and defend the City, its officers, agents, and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, including employees of Tenant, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of the Tenant, its officers, agents, contractors, subcontractors or employees, in connection with Tenant's use of the Property provided, however, that:

(A) Tenant's obligations to indemnify, defend and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the sole willful misconduct or sole negligence of the City, its officers, agents, contractors, subcontractors or employees; and

(B) Tenant's obligations to indemnify, defend and hold harmless for injuries, sickness, death or damage caused by or resulting from the concurrent negligence or willful misconduct of Tenant and the City, or of Tenant and a third party other than an officer, agent, contractor, subcontractor or employee of Tenant, shall apply only to the extent of the negligence or willful misconduct of Tenant.

Pursuant to RCW 4.24.115, Tenant agrees that to the extent necessary to hold harmless, indemnify, and defend the City and its officers, agents and employees from any claims, losses, or liability for injuries, sickness, or death of Tenant's employees, but only to such extent, Tenant waives Tenant's immunity under industrial insurance, Title 51 RCW, for any such injury, sickness or death. By signing this Ground Lease, Tenant and the City acknowledge that this waiver has been mutually negotiated.

6.2 Tenant's Insurance. Tenant shall, at all times during the Term of this Ground Lease, maintain the following insurance coverage, and shall name the City of Kennewick as a named insured under each of the policies required below:

(A) General Liability. Tenant shall procure Commercial liability insurance, covering the legal liability of the Tenant and the City against claims for bodily injury, death or property damage, occurring on, in or about the Property.

(B) Financial Responsibility of Insurers. All of the insurance obtained under this Section 6.2 shall be written by companies which are legally qualified to issue such insurance and which have a Best's rating of not less than A:III, or if not rated by Best's, which have a rating in one of the two highest categories maintained by S&P and Moody's, and shall name the City as additional named insured. The City shall be given forty-five (45) days advance notice of any termination or intent to terminate or cancel any policy referred to in this Article.

(C) Waiver of Subrogation. Every insurance policy maintained pursuant to Section 6.2 shall provide that the insurer waives all rights of subrogation against a named insured, and any successor to a named insured's interest in the Property.

(D) Evidence of Insurance. Tenant shall provide to the City upon commencement of the term of this Ground Lease, certificates of insurance evidencing all the insurance which is then required to be maintained by the Tenant. Tenant shall, within 45 days prior to the expiration of any such insurance, deliver other certificates of insurance evidencing renewal of such insurance.

7. Events of Default by Tenant and City's Remedies.

7.1 Event of Default Failure to Perform. Any of the following occurrences or acts shall constitute an event of default by Tenant under this Ground Lease:

(A) Tenant fails to make any payment of rent, or leasehold excise tax when due, and Tenant fails to make any such payment for a period of 10 days after delivery by the City of written notice to Tenant that any such payment has become due.

(B) Tenant fails to observe or perform any other provision hereof for 30 days after the City has delivered to Tenant written notice of such failure to perform (provided that in the case of any default referred to in this clause which cannot with diligence be cured within such 30-day period, if Tenant shall proceed promptly to cure the same and thereafter shall prosecute the curing of such default with diligence, the time within which such failure may be cured shall be extended for such period as may be necessary to complete the curing of the default.

7.2 Remedies upon Tenant's Default. In the event of any default by Tenant as defined hereinabove which default remains uncured after the expiration of the respective period set forth above, the City may exercise any remedy which may be available to the City at law or equity, including but not limited to actions for damages, and/or injunctive relief; provided, that the City may not terminate this Ground Lease prior to the end of the Term except for Tenant's failure to pay the rent and leasehold excise tax when due.

7.3 No Waiver. No delay or omission of the City to exercise any right or remedy shall, except as expressly provided herein, be construed as a waiver of any such right or remedy or of any default by Tenant hereunder. The acceptance by the City of rent or any additional rent hereunder shall not be a waiver of any preceding breach or default by Tenant of any provision hereof, other than the failure of Tenant to pay the particular rent accepted, regardless of the City's knowledge of such preceding breach or default at the time of acceptance of such rent, or, except as expressly set forth herein, a waiver of the City's right to exercise any remedy available to the City by virtue of such breach or default. The waiver by either party of any term, covenant or condition herein contained on the part of the other party to be performed shall not be deemed a waiver of such term, covenant or condition for any subsequent breach of the same or any other term, covenant or condition herein contained.

7.4 Attorney's Fees. If either party incurs any expenses, including but not limited to reasonable attorneys' fees, consultant and expert witness fees (including, without limitation, those incurred on appeal), in connection with any action or proceeding instituted by any party by reason of any default or alleged default of a party hereunder, the party prevailing in such action or proceeding shall be entitled to recover its reasonable expenses from the other party hereof. For purposes of this provision, in any action or proceeding instituted pertaining to the Lease, a party shall be deemed the prevailing party if (a) judgment is entered substantially in favor of said party, or (b) before trial or judgment the other party shall pay all or any portion of the charges claimed by said party, or the other party shall eliminate the condition(s), cease the act(s) or otherwise cure the omissions(s) claimed by said party to constitute a default by the other party hereunder.

8. Compliance with Laws.

Tenant shall not use the Land or permit anything to be done in or about the Land which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated. Tenant shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force, and obtain all permits, licenses or other approvals required by governmental agencies or bodies.

9. Notices.

All notices provided for herein may be delivered in person, sent by commercial overnight courier, or regular mail, or mailed by U.S. registered or certified mail, return receipt requested, and if mailed shall be considered delivered three (3) business days after deposit in such mail. The addresses to be used in connection with such correspondence and notices are the following, or such other address as a party shall from time-to-time direct:

Owner:
City of Kennewick
Attn: Marie Mosley
P.O. Box 6108
Kennewick, WA 99336

Tenant:
BWR Holdings LLLP
Attn: Bruce Ratchford
1133 W. Columbia Drive
Kennewick, WA 99336

10. Subleasing.

The City and Tenant agree that Tenant may sublease the Property to Apollo Inc. for use of the property as described in Section 1.3. Any other proposed subleases of the Property shall be subject to the review and approval of the City.

11. Miscellaneous.

11.1 Further Documentation. Each of the parties agree to execute, acknowledge, and deliver upon request by the other party any document which the requesting party reasonably deems necessary or desirable to evidence or effectuate the rights herein conferred or to implement or consummate the purposes and intents hereof, so long as such imposes no different or greater burden upon such party than is otherwise imposed hereunder.

11.2 Headings. The headings in this Agreement are for convenience only and do not in any way limit or affect the terms and provisions hereof.

11.3 Calculation of Time Periods. Unless otherwise specified, in computing any period of time described in this Agreement, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday or legal holiday. The final day of any such period shall be deemed to end at 5 p.m., Pacific Time.

11.4 Exhibits. The Exhibits referred to herein and attached to this Agreement are incorporated herein as if set forth in full.

11.5 Unenforceability. If any provision of this Agreement is held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the remainder of such provision or any other provisions hereof.

11.6 Amendment and Modifications. This Agreement may not be altered, amended, changed, waived, terminated or modified in any respect or particular unless the same shall be in writing and signed by or on behalf of the party to be charged therewith.

11.7 Governing Law. This Lease shall be construed in accordance with and governed by the laws of the State of Washington.

11.8 Successors and Assigns. Subject to the provisions hereof restricting the sublease or assignment by Tenant, all the terms and provisions of this Lease shall be binding upon and to the benefit of and be enforceable by the parties and the successors and assigns of the parties.

IN WITNESS WHEREOF the City and Tenant have executed this Ground Lease as of the date set forth in the first paragraph of this Ground Lease to evidence their agreement to the terms of this Ground Lease.

CITY OF KENNWICK

____
STEVE C. YOUNG, Mayor

Attest:

____
TERRI L. WRIGHT, City Clerk

Approved as to form:

Lisa Beaton
LISA BEATON, City Attorney

BWR HOLDINGS LLLP

Bruce Ratchford
BRUCE RATCHFORD

STATE OF WASHINGTON)
) ss.
County of Benton)

On the _____ day of _____________, 2017, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared STEVE C. YOUNG and TERRI L. WRIGHT, to me known to be the Mayor and City Clerk, respectively, of the City of Kennewick, Washington, the corporation that executed the within and foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute said instrument and that the seal affixed is the corporate seal of the City of Kennewick.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

____
Notary Public in and for the State of Washington,
residing at _________.
My Commission Expires: ___________.

STATE OF WASHINGTON)
) ss.
County of Benton)

On the 7 day of February, 2017, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared BRUCE RATCHFORD to me known to be the individual who executed the within and foregoing instrument and acknowledged said instrument to be his free and voluntary act and deed for the uses and purposes therein mentioned, and on oath stated he is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year first above written.

BETTY ANN THOMAS
COMMISSION EXPIRES
NOTARY PUBLIC
MAY 8, 2021
STATE OF WASHINGTON

Betty Ann Thomas
Notary Public in and for the State of Washington,
residing at Kennewick, WA
My Commission Expires: May 8, 2021

LEASE ADDENDUM No. 1

LESSEE'S OPTION TO PURCHASE

THIS OPTION TO PURCHASE is hereby entered into by and between the City of Kennewick, a municipal corporation ("Lessor") and BWR Holdings, LLP ("Lessee") for purposes of providing Lessee with an option to purchase the real property described herein.

I. RECITALS

WHEREAS, Lessor and Lessee have entered into a Lease Agreement; and

WHEREAS, the parties formerly entered into a Purchase & Sale Agreement dated July 26, 2016; and

WHEREAS, the Purchase & Sale Agreement provided for an option to purchase for Lessor;

NOW, WHEREFORE the parties agree as follows:

II. AGREEMENT

1. Property Described:

   Parcel No. 1-1288-101-2849-02

   82,546 sq. ft. of real property located southeast of Bob Olson Parkway

   Legal Description: See attached Exhibit "A".

2. Events Triggering the Right to Purchase:

   The following events shall give rise to Lessee's option to purchase the described property:

   a) the City declares the property surplus and sets a minimum price per purchase; and either

   b) the City enters into an agreement whereby the property will be listed for sale; or

   c) the City receives an unsolicited bona fide offer which it intends to accept.

3. Method of Notice:

Upon one of the triggering events, the City shall provide written notice to Lessee at 1133 W. Columbia Drive, Kennewick, WA 99336.

Upon receipt of the notice, Lessee shall have thirty (30) days to exercise its rights to purchase pursuant to this Agreement. Such notice shall be made in writing and delivered to the Kennewick City Manager at the City of Kennewick, either by mailing to P.O. Box 6108, Kennewick, WA 99336 or delivery to 210 W. Sixth Avenue, Kennewick, WA.

4. Pre-Closing Conditions:

Upon exercise of the option, Lessee, based on its history and use of the property, shall determine if there is any need for due diligence. If a due diligence period is requested it shall be no more than thirty (30) days. At the end of the thirty (30) days, if not sooner, Lessee shall advise Lessor of any contingencies associated with the sale. Thereafter, the Parties have up to thirty (30) days to resolve or remove contingencies.

5. Closing Date:

The parties mutually agree that closing shall occur within ninety (90) days of Lessee's intent to exercise its option to purchase unless an alternative time period is mutually agreed between the parties. The closing shall occur at Benton Franklin Title Company.

6. Closing Costs:

The parties agree to share equally in closing costs associated with the sale.

7. No Broker or Agent:

Lessee does not intend to retain the services of a broker or agent. Accordingly, Lessee shall not be obligated to pay a commission for the sale of the property.

8. Severability:

If any term, condition, or clause of this Agreement is deemed unlawful or unenforceable by any Court of competent jurisdiction, the remaining terms and conditions shall survive and remain in effect consistent with the intent of this Agreement.

9. Dispute Resolution:

In the event of a dispute between the parties associated with this Purchase Option or the interpretation of the terms thereof, the matter shall be resolved by binding arbitration pursuant to the Benton Franklin County Mandatory Rules of Arbitration and the substantially-prevailing party shall be entitled to attorney fees and costs.

August 2017

AGREED TO this _____ day of ~~October, 2016.~~

CITY OF KENNEWICK

BY: ______________________________
STEVE C. YOUNG, Mayor

Attested by:

____
TERRI L. WRIGHT, City Clerk

Approved as to Form:

____
LISA BEATON,
Kennewick City Attorney

BWR HOLDINGS, LLP

BY: ______________________________
BRUCE RATCHFORD, Lessee

STATE OF WASHINGTON)
) *ss.*
County of ______________)

On this _______ day of ____________, ~~2016,~~ before me personally appeared **STEVE YOUNG,** Mayor, to me known to be the persona that executed this Option to Purchase on behalf of the CITY OF KENNEWICK and acknowledged that instrument to be the free and voluntary act and deed of said municipality, for the uses and purposes therein mentioned, and on oath stated that he was authorized to execute said instrument and that the seal affixed thereto (if any) is the municipality seal of said municipality.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.

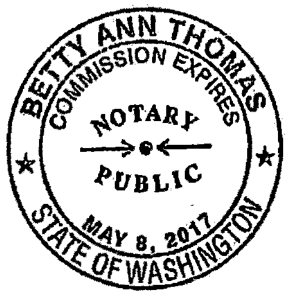
____
NOTARY PUBLIC in and for the State of

Washington, residing at:________________
My Commission Expires:________________

STATE OF WASHINGTON)
ss.
County of Benton)

On this 22 day of February, ~~2016~~ 2017, before personally appeared **BRUCE RATCHFORD**, to me known to be a Member of BWR HOLDINGS, LLP, that executed this Option to Purchase, and acknowledged that instrument to be the free and voluntary act and deed of said company, for the uses and purposes therein mentioned and on oath stated that he was authorized to execute said instrument and that the seal affixed is the corporate seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year first above written.



[illegible signature]
NOTARY PUBLIC in and for the State of
Washington, residing at: Kennewick, WA
My Commission Expires: May 8, 2017

Council Agenda Coversheet

Agenda Item Number	3.i.
Council Date	08/15/2017
Agenda Item Type	General Business Item
Subject	Inland Seaport Project
Ordinance/Reso #	
Contract #	
Project #	
Permit #	
Department	Employee & Community Relations

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends that council authorize the Mayor to sign a letter to the Inland Seaport leadership team pertaining to the prospective inland seaport project.

Motion for Consideration

I move to authorize the Mayor to sign a letter to the Inland Seaport leadership team pertaining to the prospective inland seaport project.

Summary

City Council was provided with an update from Mr. Ratkai, Economic Development Manager for the City of Richland on the status of the Inland Seaport project being proposed by the Northwest Seaport Alliance, City of Richland, Port of Benton and the Corn Processors.

After the presentation council asked several questions and requested that staff provide the Inland Seaport leadership team with a letter from City Council outlining the concerns council has regarding the development of an Inland Seaport in Richland.

Attached is the letter for council consideration, requesting an Environmental Impact Statement which includes a Traffic Impact Analysis be prepared and that the city be allowed to participate in the development of any lease or operating agreements to ensure appropriate mitigation issues have been addressed, including funding of capital projects affected by the development of an Inland Seaport.

Alternatives

None recommended

Fiscal Impact

None noted at this time

Through	Terry Walsh Aug 10, 16:26:54 GMT-0700 2017
Dept Head Approval	Terry Walsh Aug 10, 16:27:16 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 17:36:42 GMT-0700 2017

Attachments: Inland Seaport Letter

- [ ] **Recording Required?**

August 15, 2017

Diahann Howard
Port of Benton
3250 Port of Benton Blvd.
Richland, WA 99354

Mike Reilly
Northwest Seaport Alliance
P.O. Box 2985
Tacoma, Washington 98401-9808

Dennis Kyllo
Commodities Plus
427 W 1st Ave
Spokane, WA 99201

Roger Wright, P.E.
RGW Enterprises, PC
3250 Port of Benton Blvd.
Richland, WA 99354

Zach Ratkai
City of Richland
505 Swift Blvd
Richland, WA 99352

Dear Colleague:

The City of Kennewick appreciates the update to our City Council by Mr. Ratkai on July 11, 2017, and the invitation to attend and participate in the Northwest Seaport Alliance informational meeting held on July 24, 2017.

Although we believe this project can have an overall positive economic benefit to the Tri Cities and surrounding areas, the reports and information we have received do not address the potential impacts to vehicle and train traffic, particularly with regards to other jurisdictions.

The City of Kennewick has 13 at-grade crossings that will be impacted by rail growth emanating from the Richland area including several significant arterials such as Steptoe Street, Edison Street, and Washington Street. We have worked very diligently to revitalize our historic downtown and create a connection with the river and Port of Kennewick development along the waterfront. Increased rail and truck traffic could greatly impact the success of redevelopment and revitalization efforts.

The City believes that more work should occur to evaluate and mitigate impacts to area roadway networks outside of the City of Richland, including the City of Kennewick and other potential stakeholders. We would like to express our thanks for your efforts in working towards a transportation study with JUB and the installation of cameras at some key rail crossings on the east-west track to determine the amount of rail traffic that is occurring.

The City of Kennewick would like to request that the City of Richland and the Port of Benton commission an Environmental Impact Statement (EIS) including a Tri-Cities wide Traffic Impact Analysis (TIA) to evaluate the impacts at the key at-grade crossings, taking a comprehensive look at existing and potential growth of rail traffic over the next 20 years. The study should consider changes in truck and non-truck traffic as a result of changes to the rail system and job growth, and identify funding sources for necessary mitigation to maintain adequate traffic flows, accommodations for pedestrians, and potential increased truck impacts to pavement surfaces.

Prior to the pilot project of test trains moving forward, before the City of Richland enters into a lease agreement and the Port of Benton enters into an operating agreement with the Northwest Seaport Alliance, we request that the City of Kennewick be allowed to provide input into these documents including hours of operation, length of trains, number of trains, speed and mitigation measures that would occur as a result of the EIS and TIA.

Finally, we request that the Inland Seaport leadership team provide a financial analysis and plan that would fund identified capital projects needed to appropriately mitigate the impacts of the proposed Inland Seaport Project.

Sincerely,

Steve C. Young, Mayor

cc: Marie E. Mosley, City Manager, City of Kennewick
Cindy Reents, City Manager, City of Richland
Scott Keller, Executive Director, Port of Benton

Council Agenda Coversheet

Agenda Item Number	3.j.
Council Date	08/15/2017
Agenda Item Type	Contract/Agreement/Lease
Subject	SERICAC Interlocal Agreement
Ordinance/Reso #	
Contract #	
Project #	
Permit #	
Department	Police Department

- Consent Agenda ☒
- Ordinance/Reso ☐
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Authorize the City Manager to sign the Southeast Regional ICAC Interlocal Agreement between the Cities of Kennewick and Richland, and the County of Benton, and the Department of Homeland Security and Investigations (HSI).

Motion for Consideration

I move to authorize the City Manager to sign the Southeast Regional Internet Crimes Against Children (SERICAC) Interlocal Agreement between the Cities of Kennewick and Richland, and the County of Benton, and the Department of Homeland Security and Investigations.

Summary

For the Council's review and approval is the Southeast Regional Internet Crimes Against Children (SERICAC) Task Force Interlocal Agreement between the Cities of Kennewick and Richland, and the County of Benton, and the Department of Homeland Security and Investigations (HSI). This Task Force will be responsible for investigating, prosecuting, and deterring the possession, production, and distribution of child pornography and the utilization of the Internet to seek children as sexual victims.

The Department of Justice (DOJ) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP) have created the Internet Crimes Against Children (ICAC) Task Force Program, which is a national network of state and local law enforcement cybercrime units to assist federal, state, and local law enforcement agencies in developing an effective response to cyber enticement and child pornography cases. This includes the investigative and forensic components, training and technical assistance, victim service and community education. Due in large part to the technological aspects of these cases, the ICAC Task Force Program promotes a multi-jurisdicational, multi-agency, team approach to investigating and prosecuting ICAC cases.

This Interlocal Agreement complies with Chapter 39.34 RCW which authorizes local jurisdictions to enter into cooperative agreements in order to best serve the needs of their local communities. The SERICAC Task Force Interlocal Agreement has been reviewed and approved by the legal departments of the involved parties. The next step is approval by the Council and Commission of each jurisdiction.

Alternatives

None recommended

Fiscal Impact

The City of Kennewick will provide 1 Kennewick Police Detective to this Task Force.

Through	Chris Guerrero Aug 01, 15:47:07 GMT-0700 2017
Dept Head Approval	Ken Hohenberg Aug 04, 08:37:15 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:10:58 GMT-0700 2017

Attachments: Agreement

☐ **Recording Required?**

Upon Recording, Return to:
Richland City Attorney
505 Swift Blvd. MS-07
Richland, WA 99352

SOUTHEAST REGIONAL

INTERNET CRIMES AGAINST CHILDREN TASK FORCE (SERICAC)

INTERLOCAL AGREEMENT

THIS INTERLOCAL COOPERATIVE AGREEMENT (hereinafter "Agreement") is made and entered into by and between the Cities of RICHLAND and KENNEWICK, the County of BENTON, and the Department of HOMELAND SECURITY (DHS), Immigration and Customs Enforcement, Homeland Security Investigations Seattle ("HSI-Seattle") (collectively, the "Parties"), and shall be effective on the date on which it was executed after adoption by the legislative authority of the last executing Party.

WHEREAS, Chapter 39.34, RCW (Interlocal Cooperation Act) permits local government units to make the most efficient use of their powers by enabling them to cooperate with other localities and thereby to provide services and facilities in a manner that will accord best with geographic, economic, population, and other factors influencing the needs and development of local communities; and

WHEREAS, The Washington Mutual Aid Peace Officer Powers Act of 1995, codified as RCW 10.93, is liberally construed to promote mutual aid and cooperative enforcement of the laws among general authority local, state, and federal agencies; and

WHEREAS, the Department of Justice (DOJ) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP) have created the Internet Crimes Against Children (ICAC) Task Force Program, which is a national network of state and local law enforcement cybercrime units; and

WHEREAS, the ICAC Task Force Program assists federal, state and local law enforcement agencies in developing an effective response to cyber enticement and child pornography cases, to include investigative and forensic components, training and technical assistance, victim services and community education. Due in large part to the technological aspects of these cases, the ICAC Task Force Program promotes a multi-jurisdictional, multi-agency, team approach to investigating and prosecuting ICAC cases; and

WHEREAS, the ICAC Task Force Program's goals are to increase the investigation and prosecution of ICAC offenses, and to increase public awareness and prevention of ICAC offenses; and

WHEREAS, the national policy objectives for the ICAC Task Force Program are: (1) increase the investigative capabilities, including the effectiveness and efficiency, of law enforcement officers in the detection, investigation of qualifying offenses and the apprehension of offenders; (2) increase the number of ICAC-qualifying (state and federal) offenses being prosecuted; (3) create a multi-agency task force response to ICAC offenses; (4) enhance the nationwide response to ICAC offenses; and (5) develop and deliver ICAC public awareness and prevention programs; and

WHEREAS, the primary purpose of the ICAC Task Force Program is to investigate, prosecute, and deter the possession, production, and distribution of child pornography and the utilization of the Internet to seek children as sexual victims; and

WHEREAS, creation of a regional ICAC Task Force comprised of local jurisdictions pooling resources and knowledge to investigate, prosecute and deter the possession, production, and distribution of child pornography and the utilization of the Internet to seek children as sexual victims serves the public's best interest.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, and upon approval of each of Party in accordance with RCW 39.34, the Parties do hereby agree as follows:

1. **PURPOSE**. The purpose of this Agreement is to establish a regional Internet Crimes Against Children (ICAC) Task Force consisting of law enforcement officers from the participating agencies who shall be responsible for investigating, prosecuting, and deterring the possession, production, and distribution of child pornography and the utilization of the Internet to seek children as sexual victims.

2. **FORMATION**. Upon the effective date of this Agreement as specified herein, there shall be established the Southeast Regional Internet Crimes Against Children (SERICAC) Task Force consisting of law enforcement officers from the participating agencies. HSI-Seattle shall supply office space for the SERICAC Task Force. Participating law enforcement officers will, within the limitations of their resources, conduct both reactive and proactive investigations, including the following activities:

    a. Actively engaging in undercover chats, Peer-to-Peer investigations, and monitoring other technology which could be used for the sexual exploitation of children.

    b. Responding in a timely manner to referrals from local law enforcement agencies and CyberTips as workload and resources permit. In order to maintain a strong team capable of deploying a proactive approach, referrals shall be distributed among participating jurisdictions in a balanced and equitable ratio.

    c. Participating in community outreach and media presentations stressing the importance of Internet safety protocols and the prevention of victimization of youth.

3. **<u>FULL-TIME/PART-TIME PARTICIPATION</u>**. Member agencies of SERICAC will participate on either a full-time or a part-time basis.

   a. <u>Full-Time Participating Agencies</u>. Full-time participating agencies will designate an investigator whose primary duties will be as an ICAC Detective/Agent assigned to the SERICAC Task Force. The SERICAC Task Force will attempt to work proactive and Cybertip cases primarily in the jurisdictions of the full-time participating agencies, understanding that these cases often cross jurisdictional boundaries.

   b. Part-time participating agencies will provide resources on a part-time or "as time permits" basis. In return, the SERICAC Task Force will assist with resources and expertise, to the extent reasonably possible, when the part-time participating agency requests assistance with a case.

4. **<u>TERM OF AGREEMENT</u>**. This Agreement shall be of unlimited duration, subject to the termination provisions contained herein. This Agreement shall become effective only upon execution by all Parties and filing with each County Auditor and/or posting an electronic copy of the Agreement on each Parties' respective websites in compliance with RCW 39.34.040. The effective date of this Agreement shall be the date the last-signing Party executes the Agreement after obtaining the requisite legislative approval.

5. **<u>WITHDRAWAL AND TERMINATION</u>**. A party may withdraw from participation in the SERICAC Task Force by providing written notice of intent to withdraw to the chief law enforcement officer for each participating jurisdiction. Notice of withdrawal shall become effective ninety (90) days after service of the notice.

   a. <u>Effect of Withdrawal</u>. A party that withdraws from the SERICAC Task Force prior to the termination of this SERICAC Task Force Interlocal Agreement shall forfeit all equipment and monies received as the result of lawful seizure by the SERICAC Task Force, or purchased with grant funds provided to the SERICAC Task Force. Equipment provided exclusively by the participating jurisdiction for use by its representative officer shall remain the property of the agency and shall be returned. Upon return, no depreciation value shall be recognized in aging equipment.

   b. <u>Termination</u>. This Agreement shall be terminated by mutual agreement of the local participating jurisdictions (excluding HSI-Seattle), or at the discretion of the sole remaining local jurisdiction in the event all other local participants withdraw from the SERICAC. Termination shall be effective on the 30th day following the date approval is given by the last-approving legislative body.

   c. <u>Effect of Termination</u>. Upon termination of the SERICAC as provided in Section 4.b. of this Agreement, each participating jurisdiction shall retain ownership of the equipment and monies it received that were lawfully seized by the SERICAC.

Equipment provided exclusively by the participating jurisdiction for use by its representative officer shall remain the property of the agency and shall be returned. Upon return, no depreciation value shall be recognized in aging equipment. Any remaining assets owned by the SERICAC shall be divided equally among the participating jurisdictions upon termination of this Agreement unless a different allocation is mutually agreed to by all Parties.

6. TASK FORCE COMPOSITION; SELECTION. Each party commits to providing the following personnel and assigned equipment to the SERICAC Task Force:

FULL-TIME PARTICIPATING AGENCIES

• City of Richland	1 commander in the rank of Lieutenant or above 1 Sergeant; 1 Investigator
• City of Kennewick	1 Investigator
• Benton County	1 Investigator

PART-TIME PARTICIPATING AGENCIES

• HSI-Seattle	2 Special Agents – *Note: Other aspects of the HSI mission may take precedence and may render the Special Agent temporarily or permanently unavailable.*

a. Selection and Removal. Selection of officers to serve on SERICAC shall be per each respective appointing agency's policy or collective bargaining agreement regarding selection for service on a specialty team. Every investigator assigned to SERICAC will serve a six (6) month probationary period, during which time the SERICAC Task Force Supervisor will monitor the investigator's suitability for the assignment. Removal from the SERICAC Task Force by the SERICAC Task Force Supervisor may occur at any time, without just cause and without recourse, during an investigator's six (6) month probation. After an investigator's probationary period has concluded, removal from the SERICAC Task Force shall occur in compliance with the respective appointing agency's policy or collective bargaining agreement related to removal from a specialty team.

b. Voluntary Withdrawal. Due to the nature of the cases investigated by the SERICAC Task Force, one or more investigators may reach a point where, for mental or physical health reasons, they are no longer a suitable fit to serve on the Task Force. Should an investigator request voluntary withdrawal from the SERICAC Task Force for this reason, his/her request shall be granted, and the investigator will not be expected to continue to participate for any previously-identified minimum assignment period.

c. As soon as practical, Detectives assigned to the SERICAC Task Force will be designated as Task Force Officers through the Department of Homeland Security, HSI-Seattle.

d. Computer Forensics/Cell phone Extraction. Due to the nature of the investigations, most cases will require computer forensic examinations and/or cell phone extractions. On an "as-needed" basis, each participating jurisdiction will provide computer forensic and cell phone extraction assistance with cases originating in their jurisdiction.

e. SERICAC Administrator. The City of Richland shall serve in the capacity of administrative jurisdiction under this Agreement, and shall supply a supervisory person of the grade of lieutenant or captain to provide administrative oversite. Selection and retention of the SERICAC administrator shall be at the discretion of the Richland Police Chief.

f. Evidence Retention. Any evidence recovered by the SERICAC Task Force will be processed and stored depending on the case's jurisdiction. For cases prosecuted by the U.S. Attorney's Office, the evidence will be processed and retained by HSI-Seattle. When cases will be prosecuted at the state level, the evidence will be processed and retained by the Richland Police Department.

7. GOVERNANCE. The SERICAC Task Force shall be an affiliate of the Washington State Internet Crimes Against Children Task Force. The regional unit will abide by the following ICAC Investigation Standards:

a. Only sworn law enforcement personnel may conduct ICAC investigations.

b. Each investigator involved with ICAC operations must receive ICAC training prior to initiating proactive investigations.

c. All ICAC investigations shall be governed by and conducted in strict compliance with the ICAC Task Force Program's Operational and Investigative Standards to the extent that they do not contravene HSI operational and investigative policy.

d. Where an investigation reveals that the safety of a child is at risk, the safety and well-being of the child will clearly outweigh any consideration being given to the continued investigation.

8. ICAC CASE PROSECUTION. Cases investigated by the SERICAC Task Force may be prosecuted in federal or state court. SERICAC and participating agencies will consult with the U.S. Attorney's Office and the appropriate county Prosecutor's Office to make referral decisions that, to the greatest possible extent: (1) reflect the seriousness of the offense; (2)

promote respect for the law; (3) provide just punishment for the offense; (4) afford adequate deterrence to criminal conduct; (5) protect the public from further crimes of the defendant; and, (6) provide the defendant with the needed educational or vocational training, medical care, or other correctional treatment in the most effective manner. Prosecutors will consult with law enforcement throughout the case about charging decisions and sentencing recommendations, with prosecutors having the final authority to make such decisions. Research regarding the typical "hands-on" offense histories of those convicted as on-line offenders and child pornography offenders show that incarceration is the normal expected outcome in ICAC cases.

9. ALLOCATION OF LIABILITY; INDEMNIFICATION. Each party shall be responsible for the wrongful or negligent actions of its employees while assigned to the SERICAC Task Force as their respective liability shall appear under State and Federal law, and this Agreement is not intended to diminish or expand such liability.

a. Federal Entities. HSI-Seattle, as part of the United States government, is bound by federal laws including the FTCA and the Anti-Deficiency Act, 31 U.S.C. § 1341. HSI-Seattle is effectively "self-insured" under the FTCA, which provides the United States may be sued for damage to or loss of property, personal injury, or death caused by the negligent or wrongful acts or omissions of HSI-Seattle's employees while those employees are acting within the scope of their offices. The United States is liable to the same extent an individual would be in like circumstances. The FTCA substitutes the United States as the defendant in such a suit and the United States—not the individual employee—bears any resulting liability.

b. State/Local Entities. Kennewick, Richland and Benton County promise to hold harmless and release each other from any loss, claim or liability arising from or out of the negligent tortious actions or inactions of its own employees, officers and officials. Such liability shall be apportioned among the Parties or other at-fault persons or entities in accordance with the laws of the State of Washington. Nothing herein shall be interpreted to:

i. Waive any defense arising out of RCW Title 51.

ii. Limit the ability of a participant to exercise any right, defense, or remedy which a party may have with respect to third parties or the officer(s) whose action or inaction give rise to loss, claim or liability, including, but not limited to, an assertion that the officer(s) was acting beyond the scope of his or her employment.

iii. Cover or require indemnification or payment of any judgment against any individual or Agency for intentionally wrongful conduct outside the scope of employment of any individual or for judgment for punitive damages against any individual or agency. Payment of punitive damage awards, fines or sanctions shall be the sole responsibility of the individual against whom said judgment is rendered and/or his or her agency employer, should that employer elect to make said payment voluntarily. This Agreement does not require indemnification of any punitive damage awards or for any order imposing fines or sanctions.

10. **NOTICES**. Written notice shall be directed to the Parties as follows:

Benton County Sheriff
7122 W Okanogan Pl, Bldg B
Kennewick, WA 99336
(509) 786-5615

Kennewick Chief of Police
211 W. 6th Avenue
Kennewick, WA 99336
509-585-4208

Richland City of Police
505 Swift Blvd.
Richland, WA 99352
(509) 942-7340

HSI-Seattle
Resident Agent in Charge Yakima
402 East Yakima Ave, Suite 1000
Yakima, WA 98901
509-469-0898

11. **PUBLIC RECORDS**. The intent of the Parties is for all records related to SERICAC investigations to be generated and maintained in the HSI database or on HSI devices. To comply with SERICAC's obligation to respond to public records requests, and to minimize legal risk to each participating jurisdiction, the Parties agree that all requests for SERICAC Task Force records maintained in the HSI database or generated on HSI devices shall be processed by HSI-Seattle. To the extent that legal review is needed to respond to a request, the ICE Office of the Principal Legal Advisor and/or the U.S. Attorney's Office shall provide the review. In fulfilling the request, the Parties acknowledge that HSI-Seattle has the ultimate authority to release or withhold records pursuant to the Freedom of Information Act. In the event any Party to this Agreement other than HSI-Seattle holds records related to a SERICAC investigation that are subject to disclosure under the Washington Public Records Act, said Party agrees to give timely notice to HSI-Seattle prior to disclosure, and to coordinate the records response; provided, however, that such coordination shall not abrogate the Party's authority to determine the applicability of any statutory exemption available under state or federal law.

12. **STATISTICS REPORTING**. Prior to December 31 of each calendar year, Richland, as the administrative jurisdiction, shall provide to each participating city and county crime statistics for cases investigated and/or prosecuted in their jurisdiction under Washington state law by the SERICAC Task Force.

13. **ACQUISITION AND USE OF EQUIPMENT**. All equipment purchased for the SERICAC Task Force using OJJDP grant funds or Washington State ICAC funds are the property of the Washington State ICAC Task Force, and shall be considered "on loan" from such entity. Upon termination of this Agreement, The Washington State ICAC Task Force Commander shall be responsible for either reallocating the equipment to any jurisdiction still investigating ICAC cases, or reclaiming possession of the equipment.

14. **SEIZURES; FORFEITURES**. All seizures effectuated by the SERICAC Task Force under RCW 10.105.010(2) or RCW 9.68A shall be forwarded to the contracted prosecutor for the City of Richland for review and prosecution. Richland's contracted prosecutor shall retain prosecutorial discretion in reviewing, pursuing, negotiating and/or dismissing any forfeiture case presented for prosecution. Richland's contracted prosecutor will coordinate with participating agencies as necessary. Seizures under federal law will be prosecuted by the U.S. Attorney's Office. All forfeitures and proceeds from forfeitures that result from SERICAC Task Force seizures shall be allocated to the SERICAC Task Force for ongoing operational needs.

15. **FUNDING**. The full-time participating agencies commit to the following funding obligations in support of training and equipment for the SERICAC Task Force:

a. Training. Each full-time participating agency contributing an investigator shall, at its sole cost and expense, send its investigator to one (1) national ICAC conference per year. This training is in addition to the training necessary for the investigator to become qualified to investigate ICAC cases (i.e., Basic Computer Investigations, Undercover Chat, P2P, etc.). This training shall also be provided at the participating agency's sole cost and expense.

b. Equipment. Each full-time participating agency contributing an investigator shall, at its sole cost and expense, provide the investigator with an unmarked vehicle and basic computer equipment.

c. Financial Contribution. Each full-time participating agency contributing an investigator, other than HSI Seattle, shall contribute $5,000 annually to the SERICAC budget to secure the purchase of UC computers, data storage devices, network equipment, software licensing, equipment for field searches, router identification, and other similar technology tools. This annual financial contribution is due on or before December 31 of each year. HSI-Seattle agrees to provide office space to include a designated forensic lab room and overtime reimbursement for federal cases worked by members of the task force pursuant to the terms of the separate State and Local Overtime (SLOT) Agreement.

16. **NO LEGAL ENTITY**. No separate legal entity is created upon execution of this Interlocal Cooperation Agreement.

17. **AMENDMENT**. This Agreement may be amended from time-to-time as deemed appropriate by the Parties, provided that such amendment shall become effective only after it has been adopted in writing by authorized representatives of each of the Parties after legislative approval.

18. **SEVERABILITY**. If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable as written, the remainder of the Agreement or the applications of the remainder of the Agreement shall not be affected. To this end, the terms and conditions of this Agreement are declared severable.

19. **GOVERNING LAW; VENUE**. Jurisdiction and venue for any action relating to the interpretation, enforcement, or any dispute arising from this Agreement shall be in Benton County Superior Court. This Agreement shall be construed, and the legal relations between the parties hereto shall be determined in accordance with the laws of the State of Washington. Any action relating to the interpretation, enforcement or any dispute arising from this Agreement involving HSI-Seattle shall be heard in U.S. Federal District Court and shall be determined in accordance with the laws and regulations of the United States.

20. **INTEGRATION**. This Agreement and the application contain all the terms and conditions agreed upon by the Parties, except necessary operational agreements between the law enforcement agencies of the respective jurisdictions pursuant to Chapter 10.93 RCW. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties. This Agreement shall expressly supersede all prior Agreements among the jurisdictions regarding the SERICAC Task Force creation, operation, and administration.

21. **WAIVER**. No waiver by any Party hereto of any terms or conditions of this Agreement shall be deemed or construed to be a waiver of any other term or condition, nor shall the waiver of any breach be deemed or construed to constitute a waiver of any subsequent breach, whether of the same or any other term or condition of this Agreement.

[*Signature Page to Follow*]

In Witness Whereof, the Parties have signed this Agreement as of the day and year written below.

City of Richland

By: ____
CYNTHIA D. REENTS, ICMA-CM Date
City Manager

Attest: ______________________________________
MARCIA HOPKINS
City Clerk

Approved As to Form:

____
HEATHER KINTZLEY
City Attorney

County of Benton

____
By: James Beaver Date
Chairman, Benton County Commission

____
By: Andrew K. Miller Date
Benton County Prosecuting Attorney

____
By: Jerome Delvin Date
Benton County Commissioner

____
By: Jerry Hatcher Date
Interim Benton County Sheriff

____
By: Shon Small Date
Benton County Commissioner

Attest:

____
Clerk of the Board

Approved as to Form:

____
Deputy Prosecuting Attorney, Civil

City of Kennewick

By: ____
MARIE E. MOSLEY Date
City Manager

Attest: ______________________________________
TERRI L. WRIGHT
City Clerk

Approved As to Form:

____
LISA BEATON
City Attorney

HSI-Seattle

By: _______________________________________
Bradford A. Bench Date
Special Agent in Charge Seattle

Attest: _____________________________________

Approved As to Form:

____
Anne P. McElearney
Seattle Office of the Chief Counsel/ OPLA
Legal Counsel for HSI-Seattle

Council Agenda Coversheet

Agenda Item Number	3.k.	Council Date	08/15/2017
Agenda Item Type	Final Plat		
Subject	Southcliffe Phase 3		
Ordinance/Reso #		Contract #	
Project #	FP 17-05	Permit #	PLN-2017-01655
Department	Planning		

- [x] Consent Agenda
- [ ] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

That City Council authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southcliffe Phase 3 contingent upon payment of fees, bonding for incomplete street and landscape work, and execution of a maintenance agreement.

Motion for Consideration

I move to authorize the Mayor (or in his absence Mayor Pro Tem) to sign the final plat of Southcliffe Phase 3 contingent upon payment of fees, bonding for incomplete street and landscape work, and execution of a maintenance agreement.

Summary

A final plat application has been submitted by Terri Hash (2064 Morency Drive, Richland, WA 99352) for the final plat of Southcliffe Phase 3. The plat consists of 11 lots on approximately 6.35 acres located west of S. Sherman Street and north of Bob Olson Parkway at W. 23rd Court. The site is currently zoned Residential Low Density (RL). The preliminary plat of Southcliffe was approved by the November 28, 2012 Hearing Examiner decision.

Staff has reviewed the final plat application and has found it to be in conformance with all applicable City development regulations. With the exception of payment of fees, bonding for incomplete street and landscape work, and execution of a maintenance agreement, conditions of the preliminary plat have been met. Following Council approval and plat signatures, the plat can be recorded and lots sold to individual owners.

Alternatives

No alternatives were reviewed or are recommended as the applicant has met the applicable standards.

Fiscal Impact

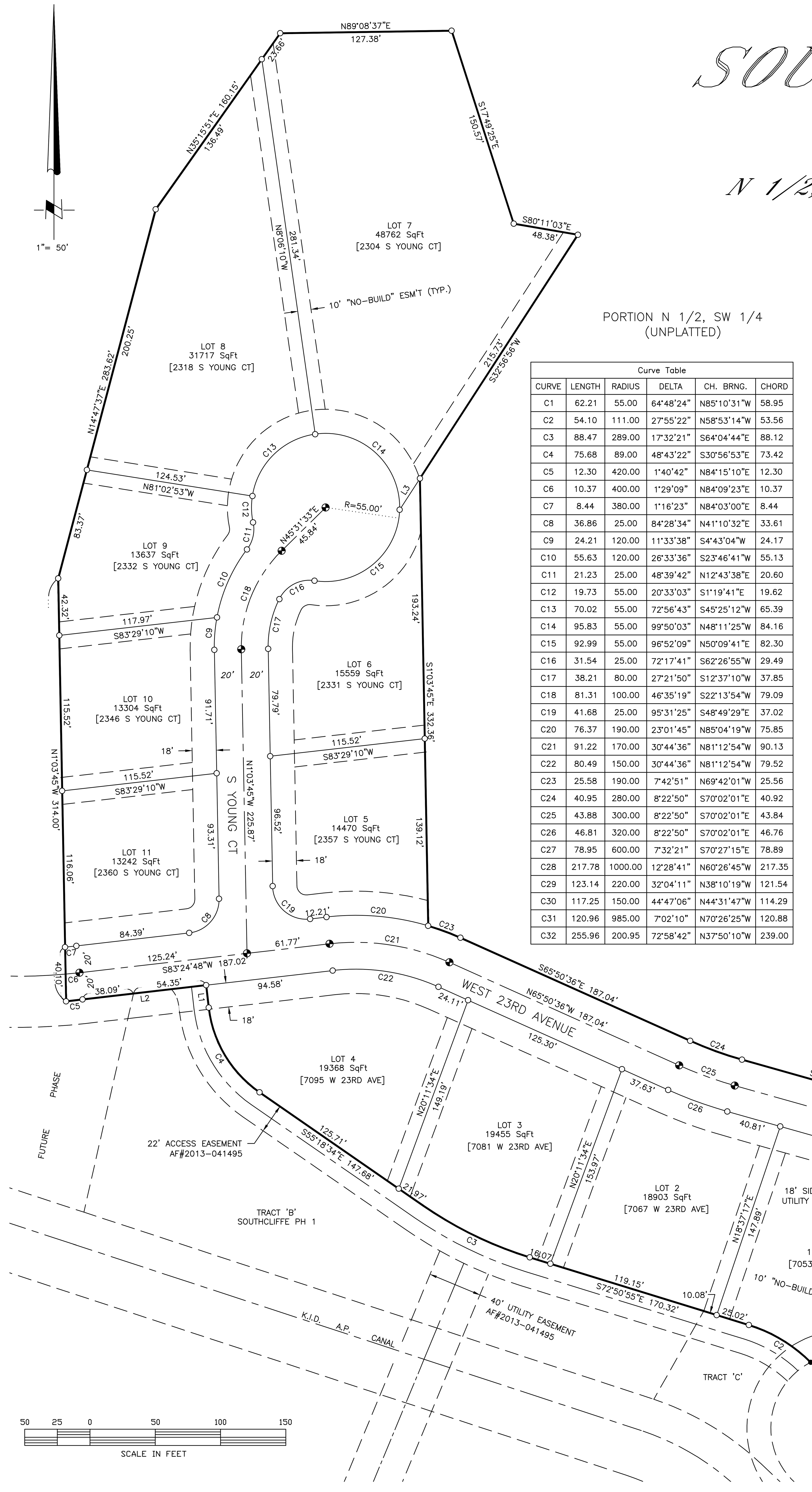
None

Through	Wes Romine Aug 01, 16:41:22 GMT-0700 2017
Dept Head Approval	Gregory McCormick Aug 02, 07:23:13 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:12:25 GMT-0700 2017

Attachments: Final Plat Drwg

- [ ] **Recording Required?**

PLAT OF
SOUTHCLIFFE PHASE III
KENNEWICK, WASHINGTON
N 1/2, SW 1/4 OF SECTION 8, T. 8 N., R. 29 E., W.M.



PORTION N 1/2, SW 1/4
(UNPLATTED)

Curve Table					
CURVE	LENGTH	RADIUS	DELTA	CH. BRNG.	CHORD
C1	62.21	55.00	64°48'24"	N85°10'31"W	58.95
C2	54.10	111.00	27°55'22"	N58°53'14"W	53.56
C3	88.47	289.00	17°32'21"	S64°04'44"E	88.12
C4	75.68	89.00	48°43'22"	S30°56'53"E	73.42
C5	12.30	420.00	1°40'42"	N84°15'10"E	12.30
C6	10.37	400.00	1°29'09"	N84°09'23"E	10.37
C7	8.44	380.00	1°16'23"	N84°03'00"E	8.44
C8	36.86	25.00	84°28'34"	N41°10'32"E	33.61
C9	24.21	120.00	11°33'38"	S4°43'04"W	24.17
C10	55.63	120.00	26°33'36"	S23°46'41"W	55.13
C11	21.23	25.00	48°39'42"	N12°43'38"E	20.60
C12	19.73	55.00	20°33'03"	S1°19'41"E	19.62
C13	70.02	55.00	72°56'43"	S45°25'12"W	65.39
C14	95.83	55.00	99°50'03"	N48°11'25"W	84.16
C15	92.99	55.00	96°52'09"	N50°09'41"E	82.30
C16	31.54	25.00	72°17'41"	S62°26'55"W	29.49
C17	38.21	80.00	27°21'50"	S12°37'10"W	37.85
C18	81.31	100.00	46°35'19"	S22°13'54"W	79.09
C19	41.68	25.00	95°31'25"	S48°49'29"E	37.02
C20	76.37	190.00	23°01'45"	N85°04'19"W	75.85
C21	91.22	170.00	30°44'36"	N81°12'54"W	90.13
C22	80.49	150.00	30°44'36"	N81°12'54"W	79.52
C23	25.58	190.00	7°42'51"	N69°42'01"W	25.56
C24	40.95	280.00	8°22'50"	S70°02'01"E	40.92
C25	43.88	300.00	8°22'50"	S70°02'01"E	43.84
C26	46.81	320.00	8°22'50"	S70°02'01"E	46.76
C27	78.95	600.00	7°32'21"	S70°27'15"E	78.89
C28	217.78	1000.00	12°28'41"	N60°26'45"W	217.35
C29	123.14	220.00	32°04'11"	N38°10'19"W	121.54
C30	117.25	150.00	44°47'06"	N44°31'47"W	114.29
C31	120.96	985.00	7°02'10"	N70°26'25"W	120.88
C32	255.96	200.95	72°58'42"	N37°50'10"W	239.00

LEGAL DESCRIPTION:

A PARCEL OF LAND LOCATED IN THE NORTH HALF OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 8 NORTH, RANGE 29 EAST OF THE WILLAMETTE MERIDIAN, BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

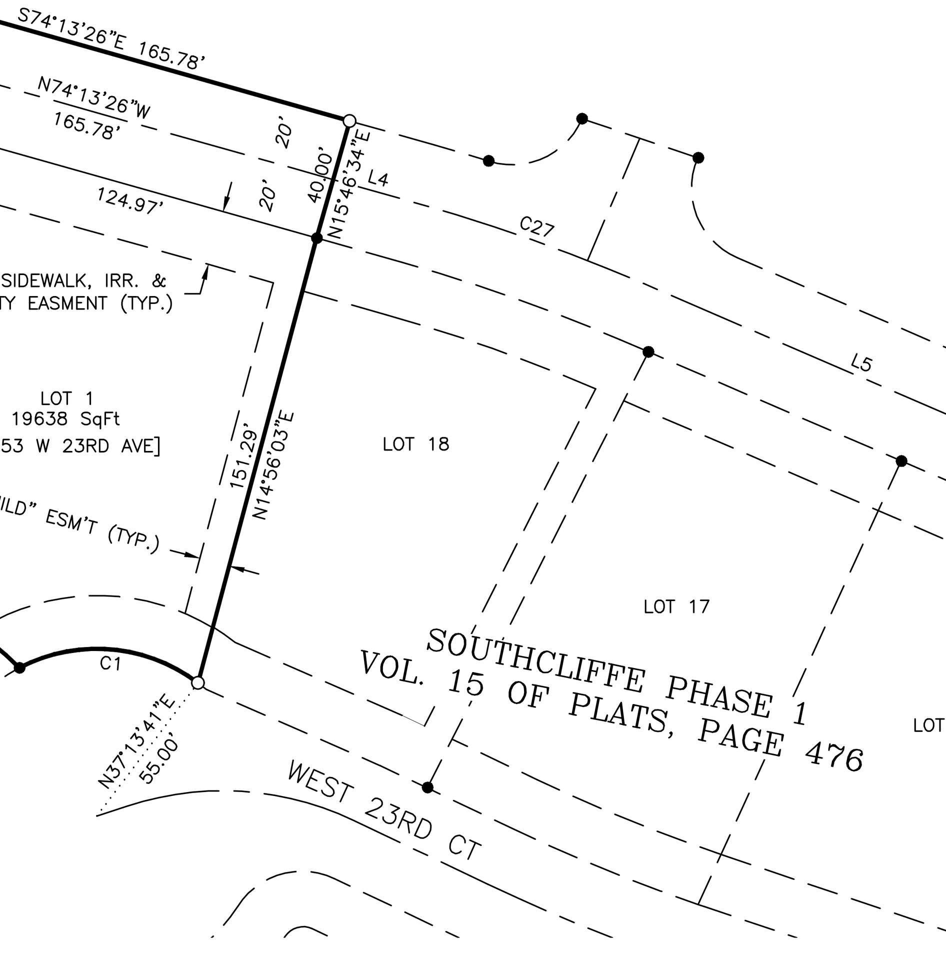
BEGINNING AT THE NORTHWEST CORNER OF LOT 18, PLAT OF SOUTHCLIFFE PHASE 1, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 15 OF PLATS, PAGE 476, RECORDS OF BENTON COUNTY, WASHINGTON; THENCE SOUTH 14°56'03" WEST, 151.29 FEET ALONG THE WESTERLY BOUNDARY OF SAID LOT 18 TO THE SOUTHWEST CORNER OF SAID LOT AND TO THE BEGINNING OF A 55.00 FEET RADIUS, NON TANGENT CURVE CONCAVE TO THE SOUTH (THE RADIUS POINT OF WHICH BEARS SOUTH 37°13'41" WEST); THENCE WESTERLY ALONG THE ARC OF SAID CURVE 62.21 FEET, THROUGH A CENTRAL ANGLE OF 64°48'24" TO THE NORTHEAST CORNER OF TRACT 'C' OF SAID PLAT AND TO THE BEGINNING OF A 111.00 FEET RADIUS, NON-TANGENT CURVE CONCAVE TO THE SOUTHWEST (THE RADIUS POINT OF WHICH BEARS SOUTH 45°04'28" WEST); THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE AND THE NORTHERLY BOUNDARY OF SAID TRACT 'C' 54.10 FEET, THROUGH A CENTRAL ANGLE OF 27°55'22"; THENCE NORTH 72°50'55" WEST, 35.10 FEET TO THE MOST EASTERLY NORTHEAST CORNER OF TRACT 'B' OF SAID PLAT; THENCE CONTINUING NORTH 72°50'55" WEST 135.22 FEET ALONG THE NORTHERLY BOUNDARY OF SAID TRACT 'B' TO THE BEGINNING OF A 289.00 FEET RADIUS, TANGENT CURVE CONCAVE TO THE NORTHEAST (THE RADIUS POINT OF WHICH BEARS NORTH 17°09'05" EAST); THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE 88.47 FEET, THROUGH A CENTRAL ANGLE OF 17°32'21"; THENCE NORTH 55°18'34" WEST, 147.68 FEET TO THE BEGINNING OF A 89.00 FEET RADIUS, TANGENT CURVE CONCAVE TO THE NORTHEAST (THE RADIUS POINT OF WHICH BEARS NORTH 34°41'26" EAST); THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE 75.68 FEET, THROUGH A CENTRAL ANGLE OF 48°43'22"; THENCE NORTH 6°35'12" WEST, 16.77 FEET TO THE MOST NORTHERLY NORTHEAST CORNER OF SAID TRACT 'B', THENCE SOUTH 83°24'48" WEST, 54.35 FEET TO THE NORTHWEST CORNER OF SAID TRACT 'B'; THENCE CONTINUING SOUTH 83°24'48" WEST, 38.09 FEET TO A BEGINNING OF A 420.00 FEET RADIUS, TANGENT CURVE CONCAVE TO THE NORTH (THE RADIUS POINT OF WHICH BEARS NORTH 6°35'12" WEST); THENCE WESTERLY 12.30 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 1°40'42"; THENCE NORTH 1°03'45" WEST, 314.00 FEET; THENCE NORTH 14°47'37" EAST, 283.62 FEET; THENCE NORTH 35°15'51" EAST, 160.15 FEET; THENCE NORTH 89°08'37" EAST, 127.38 FEET; THENCE SOUTH 17°49'25" EAST, 150.57 FEET; THENCE SOUTH 80°11'03" EAST, 48.38 FEET; THENCE SOUTH 32°56'56" WEST, 215.73 FEET; THENCE SOUTH 1°03'45" EAST, 332.36 FEET TO THE BEGINNING OF 190.00 FEET RADIUS, NON-TANGENT CURVE CONCAVE TO THE SOUTHWEST (THE RADIUS POINT OF WHICH BEARS SOUTH 16°26'33" WEST); THENCE SOUTHEASTERLY 25.58 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 7°42'51"; THENCE SOUTH 65°50'36" EAST, 187.04 FEET TO THE BEGINNING OF A 280.00 FEET RADIUS, TANGENT CURVE CONCAVE TO THE NORTHEAST (THE RADIUS POINT OF WHICH BEARS NORTH 24°09'24" EAST); THENCE EASTERLY 40.95 FEET ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 8°22'50"; THENCE SOUTH 74°13'26" EAST, 165.78 FEET TO THE MOST NORTHERLY NORTHWEST CORNER OF SAID PLAT OF SOUTHCLIFFE PHASE 1; THENCE SOUTH 15°46'34" WEST, 40.00 FEET TO THE TRUE POINT OF BEGINNING.

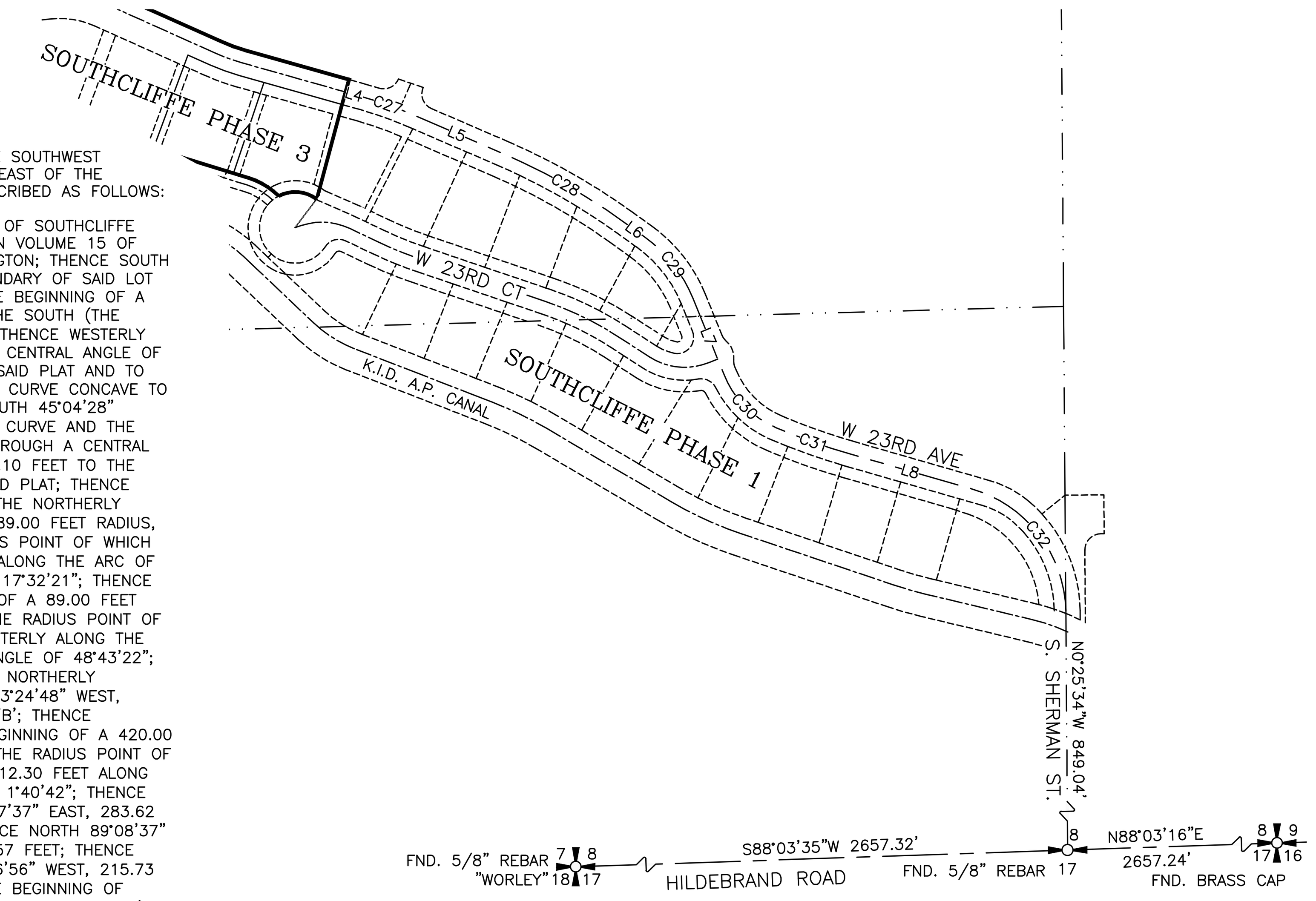
CONTAINING 6.35 ACRES, MORE OR LESS.

"NO-BUILD" EASEMENT:

A 10' WIDE "NO BUILD" EASEMENT EXISTS ALONG THE SIDELINES OF EVERY LOT. NO BUILDINGS OR SWIMMING POOLS MAY BE CONSTRUCTED WITHIN THESE LIMITS.

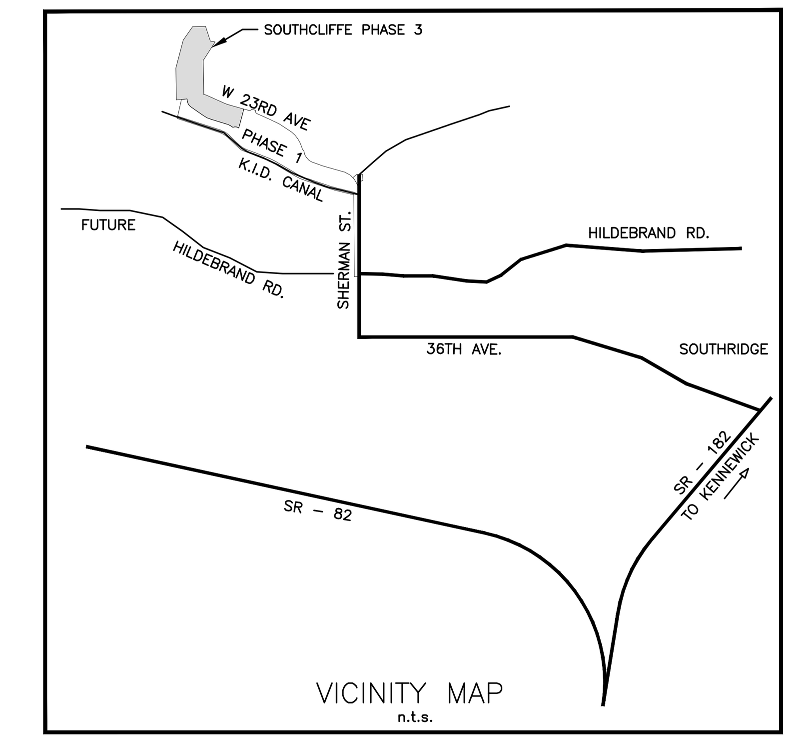
LINE TABLE		
LINE	DIRECTION	LENGTH
L1	N6°35'12"W	16.77
L2	N83°24'48"E	92.44
L3	S32°56'56"W	27.69
L4	N74°13'26"W	28.86
L5	N66°41'05"W	152.38
L6	N54°12'24"W	37.11
L7	N22°08'14"W	126.90
L8	N73°57'30"W	194.07





SECTION TIE:

SCALE: 1"=200'



VICINITY MAP
n.t.s.

APPROVALS:

THE UTILITY EASEMENTS SHON HEREON ARE HEREBY APPROVED BY THE UTILITIES OF WASHINGTON.

BENTON COUNDY P.U.D. NO. 1 ______ TITLE ______ DATE

CASCADE NATURAL GAS CORP. ______ TITLE ______ DATE

CHARTER COMMUNICATIONS ______ TITLE ______ DATE

IRRIGATION APPROVAL:

I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED HEREON IS LOCATED WITHIN THE BOUNDARIES OF THE KENNEWICK IRRIGATION DISTRICT BUT THAT THIS PROPERTY IS NOT CLASSIFIED AS IRRIGABLE LAND AND IS NOT ENTITLED TO IRRIGATION WATER UNDER THE EXISTING OPERATING RULES AND REGULATIONS OF THIS DISTRICT. I FURTHER CERTIFY THAT THE IRRIGATION EASEMENTS SHOWN ON SAID PLAT ARE ADEQUATE TO SERVE ALL LOTS SHOWN HEREON PER THE REQUIREMENTS OF RCW 58.17.310.

KENNEWICK IRRIGATION DISTRICT ______ DATE

IRRIGATION DISTRICT NOTES:

1. NO GRADING MAY BE PERFORMED OR ANY PERMANENT STRUCTURE BUILT WITHIN THE BUREAU OF RECLAMATION RIGHT OF WAY WITHOUT AN APPROVED PERMIT FROM THE KENNEWICK IRRIGATION DISTRICT AND/OR UNITED STATES BUREAU OF RECLAMATION, WHEN APPLICABLE.

2. THIS PROPERTY IS LOCATED WITHIN THE BOUNDARIES OF THE KENNEWICK IRRIGATION DISTRICT AND IN THE IMMEDIATE VICINITY OF IRRIGATION INFRASTRUCTURE.
PLEASE REFER TO www.kid.org FOR FURTHER INFORMATION.

NOTES:

1. BASIS OF BEARINGS: THE PLAT OF SOUTHCLIFFE PHASE 1 ACCORDING TO THE PLAT THEREOF RECORDED IN VOL. 15 OF PLATS, PAGE 476, RECORDS OF BENTON COUNTY, WASHINGTON.
2. [ ] = ADDRESSES SHOWN IN BRACKETS ARE SUBJECT TO CHANGE BY THE CITY OF KENNEWICK. ZIP CODE: 99338.
3. ◓ = MONUMENTS TO BE SET UPON ROAD CONSTRUCTION COMPLETION.
4. ○ = SET 5/8" REBAR W/ ORANGE PLASTIC CAP STAMPED "DPB 41028".
5. ● = FOUND CORNER PER THE PLAT OF SOUTHCLIFFE PHASE 1.
6. (C) = COMPUTED (P) = PLAT (M) = MEASURED

DAVID P. BAALMAN
STATE OF WASHINGTON
41028
REGISTERED
PROFESSIONAL LAND SURVEYOR
PRELIMINARY

SURVEYOR'S CERTIFICATION

I DAVID P. BAALMAN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF WASHINGTON, (REG. 41028) HEREBY CERTIFY THAT THIS PLAT CORRECTLY REPRESENTS A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION, THAT THE DISTANCES, COURSES AND ANGLES ARE SHOWN TRUE AND CORRECT THEREON, AND THAT THE MONUMENTS HAVE BEEN SET AND LOT CORNERS STAKED ON THE GROUND AS SHOWN ON THE MAP.

______
DAVID P. BAALMAN

______
DATE

OWNERS CERTIFICATE:

KNOW ALL PERSONS BY THESE PRESENTS THAT BAUDER-YOUNG PROPERTIES, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, ARE THE OWNERS OF THE LAND SHOWN ON THE PLAT OF SOUTHCLIFFE, PHASE 1, HEREBY DECLARE SAID PLAT AND DEDICATE TO THE PUBLIC, FOR THE USE OF THE PUBLIC FOREVER, ALL EASEMENTS AND RIGHT OF WAYS AS SHOWN HEREON.

MILO B. BAUDER, PARTNER BAUDER-YOUNG PROPERTIES, LLC, A WASHINGTON LIMITED LIABILITY CO.	GRANT YOUNG, PARTNER BAUDER-YOUNG PROPERTIES, LLC, A WASHINGTON LIMITED LIABILITY CO.

ACKNOWLEDGMENT:

STATE OF WASHINGTON
COUNTY OF BENTON } S.S.

THIS IS TO CERTIFY ON THIS_____ DAY OF____________ , 20___, A.D. PERSONALLY APPEARED BEFORE ME, MILO B. BAUDER, PARTNER OF BAUDER-YOUNG PARTNERSHIP, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, TO ME KNOWN TO BE THE INDIVIDUAL IN AND WHO SIGNED THE ABOVE "OWNER'S CERTIFICATE", AND ACKNOWLEDGED TO ME THAT HE SIGNED THE SAME AS HIS VOLUNTARY ACT AND DEED. IN WITNESS THEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT ______

MY COMMISSION EXPIRES: ______

ACKNOWLEDGMENT:

STATE OF ______
COUNTY OF ______ } S.S.

THIS IS TO CERTIFY ON THIS_____ DAY OF____________ , 20___, A.D. PERSONALLY APPEARED BEFORE ME, GRANT YOUNG, PARTNER OF BAUDER-YOUNG PROPERTIES, LLC, A WASHINGTON LIMITED LIABILITY COMPANY, TO ME KNOWN TO BE THE INDIVIDUAL IN AND WHO SIGNED THE ABOVE "OWNER'S CERTIFICATE", AND ACKNOWLEDGED TO ME THAT HE SIGNED THE SAME AS HIS VOLUNTARY ACT AND DEED. IN WITNESS THEREOF, I HAVE SET MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF ______

RESIDING AT ______

MY COMMISSION EXPIRES: ______

APPROVALS:

THE PLAT IS HEREBY APPROVED BY AND FOR THE CITY OF KENNEWICK, BENTON COUNTY, WASHINGTON.

FP 17-05/PLN-2017-01655
CITY OF KENNEWICK FILE NUMBER

SIGNATURE, CITY OF KENNEWICK PLAT ADMINISTRATOR ______ DATE

SIGNATURE, KENNEWICK CITY ENGINEER ______ DATE

SIGNATURE, MAYOR, CITY OF KENNEWICK ______ DATE

ATTEST:
CITY CLERK, CITY OF KENNEWICK ______ DATE

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND INCLUDING THE YEAR 20___.

BENTON COUNTY TREASURER ______ DATE

BENTON COUNTY ASSESSOR ______ DATE

AUDITOR'S CERTIFICATE:

FILED FOR RECORD THIS ________ DAY OF ________________ , 20__, A.D., AT ______________ MINUTES PAST ___________ ___ M. AND RECORDED IN VOLUME ____________ OF PLATS, PAGE ___________ , AT THE REQUEST OF MARK BAUDER.

BENTON COUNTY AUDITOR ______ FEE NUMBER

BY DEPUTY

SHEET 1 OF 1

RSI
ROGERS SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

03717-PLAT.DWG 8-01-17 BAG

Council Agenda Coversheet

Agenda Item Number	5.a.	Council Date	08/15/2017
Agenda Item Type	Ordinance		
Subject	Pretreatment Act -Amends KMC14.23.140		
Ordinance/Reso #	5703	Contract #	
Project #		Permit #	
Department	Public Works		

- Consent Agenda ☐
- Ordinance/Reso ☒
- Public Mtg / Hrg ☐
- Other ☐
- Quasi-Judicial ☐

Recommendation

Staff recommends that Council adopt Ordinance 5703.

Motion for Consideration

I move to adopt Ordinance 5703.

Summary

Proposed Ordinance 5703 amends KMC 14.23.140 Kennewick Pretreatment Act by establishing new fees for high strength waste discharges of Biochemical Oxygen Demand (BOD) in excess of the 240mg/l and Total Suspended Solids (TSS) in excess of 250 mg/l. The proposed fee is $0.38 per pound of BOD and $0.33 per pound of TSS. In addition, the proposed fees for BOD and TSS will be indexed annually by 100% of the October Consumer Price Index (CPI) for US Cities-Urban Wage earners and Clerical Workers.

Alternatives

None recommended

Fiscal Impact

None

Through	
Dept Head Approval	Cary Roe Aug 09, 12:37:56 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:16:00 GMT-0700 2017

Attachments: Ordinance

☐ **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5703

AN ORDINANCE RELATING TO THE KENNEWICK PRETREATMENT ACT AND AMENDING SECTION 14.23.140 OF THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Section 14.23.140 of the Kennewick Municipal Code, be, and the same hereby is, amended to read as follows:

14.23.140: Miscellaneous Provisions:

(1) Pretreatment Charges and Fees. The City may adopt reasonable fees for reimbursement of costs of setting up and operating the City's pretreatment program which may include:

(a) Fees for wastewater discharge permit applications including the cost of processing such applications.

(b) Fees for monitoring, inspection and surveillance procedures including the cost of collection and analyzing a user's discharge, and reviewing monitoring reports submitted by users.

(c) Fees for reviewing and responding to accidental discharge procedures and construction.

(d) Fees for filing appeals~~; and~~.

(e) Other fees as the City may deem necessary to carry out the requirements contained herein. These fees relate solely to the matters covered by this chapter and are separate from all other fees, fines and penalties chargeable by the City.

(f) Annual Permit Fees. Permitted significant industrial users shall be charged 70 percent of the annual permit fee charged by the State of Washington for permitting industrial facilities per Chapter 173-224 WAC.

(g) Sampling Fees.

(i) The expenses for annual sample analysis required by the user's permit will be charged to the user. For analyses conducted by a third party commercial laboratory, the permittee will be charged the actual fees charged by the laboratory. For analyses conducted by the City laboratory, the permittee will be charged the actual cost of the analyses, not to exceed fees established by locally available commercial laboratories.

(ii) Any user establishing a pattern of noncompliance, or having a history of noncompliance, or suspected of being in noncompliance, may require additional monitoring visits as deemed appropriate by the Public Works Director. Any additional analysis performed which detects noncompliance will be billed directly to the user.

(h) A discharge authorization shall be $250.00 for a one-time batch discharge.

(i) Permit Transfer Fee: $250.00.

(j) Permit Modification Fee: $500.00. Permit modification fees will only be charged in a case where changes in the user's operation require the modification, or when the user requests a modification.

(k) High Strength Waste Fees.

(i) Users having effluent concentrations of Biochemical Oxygen Demand (BOD) in excess of 240 mg/l and/or Total Suspended Solids (TSS) in excess of 250 mg/l, ~~and/or FOG concentrations in excess of 100 mg/l may be billed a high strength waste surcharge or a charge for excessive maintenance and/or inspections to ensure compliance. Surcharge rates will be established by the Public Works Director, and based on cost of conveyance and treatment in the POTW.~~shall be subject to a high strength waste fee. The rates for high strength waste are based on cost of treatment in the Publicly Owned Treatment Works (POTW).

(A) Current costs for treatment of one pound of BOD and TSS is $0.38 and $0.33, respectively, and are subject to change to comply with the actual cost of treatment as directed by the Public Works Director.

(ii) ~~All fees or charges will be collected by direct billing. Unless the Public Works Director has been made aware of extenuating circumstances that would prevent prompt payment, all fees are payable within 30 days of the billing. Fees past due will be considered a violation of this chapter. Users not paying fees within 60 days of the billing period will be subject to termination of service. The Public Works Director may change existing fees or adopt new fees to comply with the actual cost of service.~~Calculation of Fees. High strength waste fees are based upon pollutants in excess of thresholds established by the Public Works Director and adopted by the City Council. The fees shall be based upon the total metered water supplied to the premises. The high strength waste fees may be reduced where commercial or industrial wastewater is discharged separately from domestic sanitary wastes or cooling waters and the user provides a meter or other measurement method acceptable to the Public Works Director. For multiple tenant buildings with shared water service, high strength waste fees will be apportioned by class of individual tenants with an estimated volume as a portion of the total sewer bill.

(iii) Methodologies for Calculating High Strength Waste Fees. Composite samplers shall be placed at each high strength discharge site and a rolling average shall be developed using concentrations of the ten most recent monthly samples collected. Rolling averages shall be initiated with samples taken over a 30-day period at not less than one sample per week unless otherwise specified by the Public Works Director.

(iv) Composite Samplers. All high strength waste dischargers shall be required to provide a secure space for and install a composite sampler provided by the City that will be used for random sampling and development of the high strength waste fees. The composite samplers shall be located in an area accessible by the City during regular business hours and shall be locked to prevent access by anyone except City authorized staff.

(v) All fees or charges will be collected by direct billing and are payable within 30 days of billing. Fees past due will be considered a violation of this chapter. Users not paying fees within 60 days of the billing period will be subject to termination of service.

(vi) The fees and charges for high strength waste outlined within this subsection (k) shall be indexed annually by the Treasurer to reflect one hundred percent (100%) of any change from the Consumer Price Index (U.S. Cities – Urban Wage Earners and Clerical Workers – CPI-W) for October, or other comparable index if not published. The Treasurer shall adjust the fees and publish them each December to take effect on all goods and services delivered or contracted after the beginning of each year and all utility bills mailed after the first of each year. In no event shall the cumulative change in rates be less than zero percent (0%) nor more than four percent (4%) per year. Unit prices shall be to the nearest one-tenth cent ($1/10^{th}$ ¢) and all other charges to the nearest cent.

Formatted: Superscript

(l) RV Dumping Discharge Fee. Users with City approved RV dumping discharge authorization shall be $600.00 per year and reviewed on an annual basis to assure the cost of maintenance and treatment is being recovered.

(m) Inspection Fees. Users ~~will~~ may be required to pay a $600.00 per year inspection fee to pay for inspections made by the pretreatment inspector to ensure compliance is being maintained.

(2) Severability. If any provision of this chapter is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

(3) Conflicts. All other ordinances and parts of other ordinances inconsistent or conflicting with any part of this chapter are hereby repealed to the extent of the inconsistency or conflict. (Ord. 5703 Sec. 1, 2017: Ord. 5420 Sec. 1 (part), 2012)

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15^{th} day of August, 2017, and signed in authentication of its passage this 15^{th} day of August, 2017.

STEVE C. YOUNG, Mayor

Attest:

TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5703 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 16^{th} day of August, 2017.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION________________________

Council Agenda Coversheet

Agenda Item Number	5.b.	Council Date	08/15/2017
Agenda Item Type	Ordinance		
Subject	Amend KMC 18.75 Commercial Design Standards		
Ordinance/Reso #	5707	Contract #	
Project #	ZOA 17-02	Permit #	AMD-2017-01150
Department	Planning		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

The Planning Commission recommends that City Council concur with the findings and conclusions contained in the staff report and approve zoning code amendment ZOA 17-02 by adopting Ordinance 5707.

Motion for Consideration

I move to adopt Ordinance 5707.

Summary

Knutzen Engineering (5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338) has submitted an application to amend standards for Mixed Use Development in the Commercial Design Standards as incorporated by reference in KMC Section 18.78.010. The amendment specifically decreases the minimum density requirement of 13.1 units per acre to 7 units per acre.

It is staff's opinion that the proposed amendment is in compliance with the Comprehensive Plan and that it will encourage future construction of Mixed-Use Development in the commercial zoning districts.

No testimony, other than the applicant's, was taken and the Planning Commission's Public Hearing.

Alternatives

None Recommended

Fiscal Impact

None

Through	Steve Donovan Aug 01, 14:40:12 GMT-0700 2017
Dept Head Approval	Gregory McCormick Aug 01, 14:41:58 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:18:18 GMT-0700 2017

Attachments:
Ordinance
Exhibit A
Staff Report
PC Action Summary
Minutes

- [ ] **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5707

AN ORDINANCE RELATING TO ZONING AND AMENDING THE STANDARDS FOR MIXED USE DEVELOPMENT IN THE COMMERCIAL DESIGN STANDARDS AS INCORPORATED BY REFERENCE AND ADOPTED BY SECTION 18.78.010 OF THE KENNEWICK MUNICIPAL CODE

WHEREAS, the Commercial Design Standards were adopted by the City Council in 2004 which included development standards for mixed uses in commercial districts; and

WHEREAS, this amendment to the General Development Standards section of the Standards for Mixed-Use Development in the Commercial Design Standards would amend the minimum density requirement from 13.1 units per acre to 7 units per acre; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The General Development Standards section of the Mixed-Use Development Chapter in the Commercial Design Standards, as incorporated by reference and adopted by Section 18.78.010 of the Kennewick Municipal Code, be, and the same hereby is, amended as shown on Exhibit A.

Section 2. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of August, 2017, and signed in authentication of its passage this 15th day of August, 2017.

____
STEVE C. YOUNG, Mayor

Attest:

____
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5707 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 16th day of August, 2017.

Approved as to Form:

____
LISA BEATON, City Attorney

____
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION______________________

Standards for Mixed-Use Development

Objectives and Applicability

Standards in this section are intended to guide horizontal and vertical mixed-use developments. In Kennewick, mixed-use developments are allowed in all commercial districts except for Commercial, Marina (CM).

All applicable commercial and multi-family design standards (KMC 18.12, KMC 18.75, KMC 18.78,) shall apply to mixed-use developments. The standards of the underlying zoning districts shall also apply. In case of a conflict between KMC zoning district standards and Design Standards, the Design Standards shall take precedence. The Director of Community Planning shall have the final administrative authority to interpret this section.

Overall Intent

To offer specific guidelines for mixed uses in commercial districts. The intent is also to encourage more efficient use of land and public services, increase economic return, reduce transportation costs, encourage human interaction, create place-making with day and evening activities, create a more sustainable development pattern, and increase development opportunities.

General Development Standards

Mandatory:

Density (units/ acre) and Lot Coverage

1. Minimum density of ~~13.1~~ 7 units per acre and maximum density of 27 dwelling units per acre. (See High Density Residential and Medium Density Residential standards for density calculations, Section 18.12.010)).
2. Lot coverage is limited to a minimum of 60% for a single building mixed-use project and a minimum of 50% for a multiple building/multiple site mixed-use project and a maximum of 80% for both types of mixed-used projects.

Height Limitation

Mandatory:

1. Height shall be in accordance with KMC 18.12 for each zoning district. If residential uses are on the ground floor (horizontal mixed use scenario) of a newly constructed building/project, the minimum height for residential buildings shall be 25 feet and the space shall be built to allow for potential future conversion to non-residential uses.

Multiple Building / Multiple Site Mixed-Use Development Projects

(These standards are in addition to the mandatory site design standards listed above)

Mandatory:

1. **Ground floor requirement.** At least 50% of lineal street front of the ground floor or a portion as identified in parking standards 3.d below of a mixed use development must be dedicated to commercial uses that are pedestrian-oriented

COMMUNITY PLANNING DEPARTMENT

STAFF REPORT AND RECOMMENDATION TO
THE PLANNING COMMISSION

FILE NO: ZOA 17-02/AMD-2017-01150

Public Hearing Date:	July 19, 2017
Proposal:	Amend Chapter 18.78 – Commercial Design Standards: Mixed Use Standards, of the Kennewick Municipal Code (KMC) in regard to minimum density requirements.
Applicant:	Knutzen Engineering, 5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338
Staff Contact:	Steve Donovan, Planner

Background:
On May 12, 2017 the applicant applied to amend KMC Chapter 18.78 – Commercial Design Standards in order to establish new minimum density requirements for Mixed-Use Developments.

The City was granted Expedited Review for the proposed amendment by the Department of Commerce on June 1st.

Discussion and Analysis:
The proposed amendment will decrease the minimum density requirement for mixed-use developments subject to the Commercial Design Standards from 13.1 units per acre to 7 units per acre.

It is staff's opinion that the proposed amendment will make it more feasible to develop mixed-use projects. To date, no mixed-use development has been constructed to the current Commercial Design Standards. Staff is not aware why the current regulations have a minimum density requirement of 13.1 units per acre.

As proposed, the amendment is in compliance with the Comprehensive Plan. The plan does not contain minimum density requirements for lands with a land use designation of Commercial.

Regulatory Controls and Policies
- Kennewick Municipal Code Chapter 18.78 – Commercial Design Standards
- Kennewick Comprehensive Plan

Findings of Fact:
1. The applicant is Knutzen Engineering, 5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338.
2. The application was submitted to the City on May 12, 2017.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on June 8, 2017.

4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on May 17, 2017 consistent with the requirements of RCW 36.70A.106.

5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on June 2, 2017.

Conclusions of Law:

1. The proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.

2. The proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

Staff Recommendation:

Based on the above analysis of this request, staff recommends the Planning Commission forward a recommendation of APPROVAL to City Council for the following motion.

Motion:

I move that the Planning Commission concur with the findings and conclusions in the staff report ZOA 17-02 and recommend to City Council approval of the request to change KMC Chapter 18.78 – Commercial Design Standards: Mixed Use Standards as proposed.

Exhibits:

1. Staff Report
2. Application
3. Proposed Amendments to KMC Chapter 18.78 – Commercial Design Standards: Mixed-Use Standards
4. Environmental Determination of Non-significance for ZOA 17-02.

Planning Commission Action Summary
ZOA 17-02 – City of Kennewick

The Kennewick Planning Commission conducted a public hearing on July 19, 2017 at Kennewick City Hall. All interested parties were invited to come before the Commission and be heard. After reviewing the staff report and all oral and written facts and opinions, the Commission passed a motion on the proposed amendments concurring with the findings and conclusions in the staff report ZOA 17-02 and recommend to City Council approval of the proposed zoning ordinance amendment contained in the staff report.

Findings of Fact

1. The applicant is Knutzen Engineering, 5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338.
2. The application was submitted to the City on May 12, 2017.
3. The City fulfilled the State Environmental Policy Act requirements by issuing a Determination of Non-significance (DNS) on June 8, 2017.
4. Notice of the proposed code revision (expedited review request) was sent to the Washington State Department of Commerce on May 17, 2017 consistent with the requirements of RCW 36.70A.106.
5. The City received confirmation of expedited review and notice that the City has met the Growth Management Act notice to state agency requirements from the Washington State Department of Commerce on June 2, 2017.

Conclusions of Law

1. The proposed amendments will promote the public health, safety, and general welfare by allowing additional access options.
2. The proposed amendments do not conflict with the goals and policies of the Comprehensive Plan.

The motion to recommend approval to City Council passed with a vote of 7 to 0.

KENNEWICK PLANNING COMMISSION
JULY 19, 2017
MEETING MINUTES

CALL TO ORDER

Chairman Pacheco called the meeting to order at 6:30 p.m.

Commissioner Morris led the Pledge of Allegiance.

Recorder Melinda Didier called the roll and found the following:

Present:	Commissioners Rob Rettig, Fraser Hawley, Anthony Moore, Clark Stolle, Charles Torelli, Vice Chairman Victor Morris, and Chairman Ed Pacheco
Excused:	None
Unexcused:	None
Staff Present:	Greg McCormick, AICP Community Planning Director, Anthony Muai, AICP Senior Planner, Steve Donovan, Planner, and Melinda Didier, Administrative Assistant/Recorder.

CONSENT AGENDA

a. Approval of Minutes dated June 19, 2017
b. Approval of Agenda
c. Motion to enter Staff Reports into the Record

Commissioner Moore moved to accept the consent agenda. Commissioner Stolle seconded the motion. The motion carried unanimously.

PUBLIC HEARINGS

Chairman Pacheco opened the public hearing at 6:34 p.m. for Zoning Ordinance Amendment (ZOA) #17-02, which proposes to amend KMC Chapter 18.78 – Commercial Design Standards: Mixed Use Standards in order to establish new minimum density requirements for Mixed-Use Developments. Applicant is Knutzen Engineering, 5453 Ridgeline Drive, Suite 120, Kennewick, WA 99338.

Mr. Donovan gave a brief overview of the staff report and presented a Power Point of the staff report. Staff recommends that the Planning Commission concur with the findings and conclusions contained in staff report ZOA #17-02 and recommend to City Council approval of the request.

Questions from Planning Commissioners of staff: The height limitation in the existing code.

Testimony of Applicant or Applicant's Representative:

Nathan Machiela, Knutzen Engineering
5453 Ridgeline Drive
Kennewick

Client wanted mixed use development; drafted site plans for Southridge area, slopes/critical areas prohibited density requirements; not in-line with commercial or residential; appreciate great staff support; came up with seven dwelling-units per acre; meets intent of code; gives opportunity for developers to try it out; code as written not working for anyone in development community yet; seems ready for mixed use development in Southridge area; positive change, etc.; listed other communities developing mixed use.

Testimony in favor:

None

Testimony neutral or against:

None

Staff final comments:

None

Further questions from Planning Commissioners of staff:

Public Testimony for ZOA #17-02 closed at 6:42 p.m.

Chairman Pacheco asked for a motion.

Commissioner Moore moved to concur with the findings and conclusions in staff report ZOA 17-02 and forward a recommendation to City Council of APPROVAL of the request. Vice Chairman Morris seconded the motion.

Planning Commission discussion:

Commissioner Torelli commended Mr. Machiela and the Planning Department for their collaboration on the zoning ordinance amendment.

The motion passed unanimously on a roll call vote.

VISITORS NOT ON AGENDA:

Augustan Kittson
3004 W 46th Avenue
Kennewick, WA 99337

Sent emails to all Planning Commissioners; opposed to current form of Bridge-to-Bridge River-to-Rail; will render his business (KIE) non-conforming with over 25% of use warehouse; concerned it will affect future sale of business.

Tim Artzen, CEO
Port of Kennewick
350 Clover Island Dr
Kennewick

In favor of this revitalization project for the Columbia Gardens area near the river, raise the bar and bring in fresh development with wine village, etc. Happy with fact that city is moving forward with project, proud of partnership.

OLD BUSINESS:

None

NEW BUSINESS:

a. Bridge to Bridge Implementation: Mr. McCormick reviewed the plan as a workshop for the commissioners of the plan that has been adopted by the City. Many planning efforts for BBRR; Mr. McCormick reviewed timeline; Hearing for recommendation to Council on August 21st Planning Commission meeting. 2008 consultant hired to take what City began and turn into a subarea plan; public input, open houses. Uses not allowed included industrial, manufacturing, warehouses. No auto related uses in urban mixed use. Non-conforming use: lengthy process to transition into new proposed zone; can continue to operate non-conforming indefinitely; limited expansion to 25% in building/land and/or parking area; can sell and new owner continue use as long as business doesn't cease operations for six months.

Questions of commissioners included: Mr. Kittson statement about 25% assessed value; gentrification of zone; redevelopment of zone; revitalization this area of town; tax revenue per sub-area or zone possibilities; date in August of public hearing is August 21st; target date for sending packet out to commissioners early due to content amount.

REPORTS, COMMENTS, OR DISCUSSION OF COMMISSIONERS AND STAFF:

None

ADJOURNMENT:

The meeting was adjourned at 7:21 p.m.

CITY COUNCIL

ZONING ORINANCE AMENDMENT
ZOA 17-02

August 15, 2017

Application Summary

- Applicant: Knutzen Engineering
- Proposal: Amend Chapter 18.78 – Commercial Design Standards: Mixed Use Standards, to decrease the minimum density requirement from 13.1 units per acre to 7 units per acre.

Staff Discussion/Proposal

- Staff has reviewed the proposed amendment and is of that opinion that the proposed amendment will make mixed use developments in commercial zones with topographical limitations a more viable development option.

Recommendation

The Planning Commission recommends the City Council approve ZOA 17-02 as proposed by the applicant and staff.

Council Agenda Coversheet

Agenda Item Number	5.c.	Council Date	08/15/2017
Agenda Item Type	Ordinance		
Subject	Public Records Policy		
Ordinance/Reso #	5708	Contract #	
Project #		Permit #	
Department	Management Services		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [ ] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends that the City Council adopt the proposed Public Records Policy by adopting Ordinance 5708.

Motion for Consideration

I move to adopt Ordinance 5708.

Summary

The City of Kennewick has been working diligently to improve the public records request process for our customers in various ways. Improvements to records infrastructure through platforms such as OnBase, an overhaul of the website, and allocating additional staff and resources all demonstrate Kennewick's commitment to transparency.

Recent legislation, case law and improved practices compel an update to the City's Public Records Policy. While the current Policy has served the City and citizens well, this update will ensure the City advocates successfully for our citizens while efficiently managing taxpayer resources.

HB 1595 requires agencies to hold a public hearing to implement the new fee structure authorized in the bill. This was the catalyst to reviewing the current policy and updating it to coincide with the City's new public records portal, new fees and improved practices.

The staff report provides additional information and also highlights the major proposed changes. It is our recommendation that Council adopt the proposed Kennewick Municipal Code Chapter 1.40 as presented.

Alternatives

None recommended.

Fiscal Impact

None identified.

Through	Terri Wright Aug 09, 13:22:40 GMT-0700 2017
Dept Head Approval	Lisa Beaton Aug 09, 15:28:55 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 14:28:31 GMT-0700 2017

Attachments: Ordinance
Staff Report

- [ ] **Recording Required?**

CITY OF KENNEWICK
ORDINANCE NO. 5708

AN ORDINANCE RELATING TO REQUESTS FOR ACCESS TO OR COPIES OF CITY RECORDS AND ADDING A NEW CHAPTER 1.40 TO THE KENNEWICK MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. There is hereby added a new Chapter 1.40 to the Kennewick Municipal Code, to read as follows:

CHAPTER 1.40

REQUESTS FOR ACCESS TO OR COPIES OF CITY RECORDS

SECTION:

1.40.010: Policy
1.40.020: Index of Records
1.40.030: Agency Description – Contact Information – Public Records Officer
1.40.040: Certain Personal and Other Records Exempt
1.40.050: Other Exemptions
1.40.060: Procedures for Exemptions
1.40.070: Retention and Destruction of Public Records
1.40.080: Medical Records, Information Access, and Disclosure
1.40.090: Cost of Providing Copies of Public Records
1.40.100: Geographic Information System Policy
1.40.110: Prompt Responses Required
1.40.120: Administrative Review of Actions by the Public Records Officer
1.40.130: Managing Multiple, Frequent Requests from an Individual
1.40.140: Protecting Rights of Others
1.40.150: Copyrighted Material - Commercial Purposes
1.40.160: Providing Records in Installments
1.40.170: Closing the Request

1.40.010: Policy:

(1) The City of Kennewick is committed to transparency in government. We will provide our customers the fullest assistance possible when requesting access to public records.

(2) The City is required by RCW 42.56 to adopt and enforce reasonable rules and regulations consistent with the intent of the Public Records Act: to provide access to public records, to protect public records from damage or disorganization, and to prevent interference with other essential City business.

(3) The City of Kennewick makes all public records available except those that are exempt by state or federal statute.

(4) Any person wishing to inspect or copy identifiable public records of the City should make the request in writing in one of the following ways:

(a) The primary and preferred request method is via the City's online Public Records Request Center. This method is more efficient to administer, maximizes taxpayer resources, and provides a cheaper and more prompt delivery of responsive records to the customer.

(b) By letter, fax, or email (see KMC 1.40.030 for the proper email address) addressed to the Public Records Officer. Individual email accounts are not to be used for submitting public records requests. Requests submitted to individual e-mail accounts are not permitted as they are not a reliable method to ensure receipt of a request.

(5) The following information should be included in the request:

(a) Name and address of requestor (optional but encouraged). Please note that anonymous requestors may not have access to records which include sensitive information such as social security numbers, identification numbers, addresses of public safety employees, lists of individuals, etc.);

(b) Contact information, including telephone number and email address (when applicable);

(c) Identification of the requested records adequate for the Public Records Officer to locate the records; and

(d) The date of the request.

(6) Oral Requests. The Public Records Officer may accept requests for public records that contain the above information by telephone or in person. If an oral request is made, the Public Records Officer will confirm receipt of the information and the substance of the request in writing. The requestor shall immediately notify the Public Records Officer if the City's interpretation of the oral request is incorrect and shall provide clarification. Oral requests to individuals other than the Public Records Officer are not permissible and will not be considered properly delivered to the City of Kennewick.

(7) Reasonable notice that a request is for public records. A requestor must give the City reasonable notice that the request is being made pursuant to the Public Records Act and that request should not be buried within another document. In most cases, a request made using the terms "public records," "public disclosure," "Public Records Act," or "Freedom of Information Act" provides reasonable notice. (WAC 44-14-04002(1)). All requests must be submitted pursuant to this policy and are not considered "received" under any other manner of submission.

(8) Existing, identifiable records. A requestor must request an "existing, identifiable record" or "class of records" before the City must respond to it. An "identifiable record" is one that City staff can reasonably locate. Requestors are not allowed to search through City files for records which cannot be reasonably identified or described to the City. However, a requestor is not required to identify the exact record he or she seeks. Other information sought from the requestor will be used to determine whether exemptions apply to the request. (WAC 44-14-04002(2)).

(a) In general, an "identifiable record" is not a request for "information." For example, asking "what policies the City has for handling discrimination complaints" is merely a request for "information." A request to inspect or copy the City's policies and procedures for handling discrimination complaints would be a request for an "identifiable record." Zoning Inquiries are not requests for public record and are subject to the City's Land Use Permit Fee Schedule.

(b) Public records requests are not interrogatories. The City is not required to conduct research for a requestor. A request for “any law that allows the City to impose taxes on me” is not a request for an identifiable record. Conversely, a request for “all records discussing the passage of this year’s tax increase on real property” is a request for an “identifiable record.”

(c) Requests are subject to the records which existed as of the date the request was submitted. Requests will not apply to records which come into existence at any time after the request is made including those which may come into existence while the request is open.

(9) No obligation to create records. The City is not obligated to create a new record to satisfy a records request. However, the City may, at its discretion create a new record to fulfill the request where it may be easier for the City rather than to collect and make available voluminous records that contain small pieces of information responsive to the request. However, the requestor must agree in writing that the new records will satisfy the request.

(10) No duty to supplement responses. If a public record is created or comes into the possession of the City after a request is received by the City, it is not responsive to the request and will not be provided. A new request must be made to obtain later created public records.

(11) Counter Documents. Documents retained by the City that are readily available and can be provided without substantial research may be released without filing a written public record request form. (Ord. 5708 Sec. 1 (part), 2017)

1.40.020: Index of Records: The City finds that creating and maintaining a central city index of records is unduly burdensome and would interfere with city operations. The City Clerk’s office shall maintain and make available to the public indices of ordinances, resolutions, and policies adopted by the city council, minutes of regular meetings of the city council and amendments, revisions, and repeals thereof and all public contracts, deeds and leases. These and all other indices maintained for City use will be made available for review by the public upon request to the Public Records Officer, unless exempted by state law (Res. 04-15). (Ord. 5708 Sec. 1 (part), 2017)

1.40.030: Agency Description – Contact Information – Public Records Officer:

(1) Any person wishing to request access to public records of the City, or seeking assistance in making such a request, shall contact the City’s Public Records Officer.

(2) The Public Records Officer will oversee compliance with the Act but may designate other City staff members who may process requests for public records. For Police records, the Public Records Officer has designated the Police Record’s Supervisor.

(3) The Public Records Officer or designee(s) will provide the fullest assistance to requestors; ensure that public records are protected from damage or disorganization; and prevent fulfilling public records requests from causing excessive interference with essential functions of the City.

(4) When using these Rules, references to the Public Records Officer should be interpreted to also include his/her designees.

(5) Requests for records other than Police records. Requests to inspect or copy any records maintained by the City, other than Police records, should be made to the Public Records Officer at:

City of Kennewick
Public Records Officer – City Clerk’s Office

Public Records Request Center – (as the primary and preferred method)
210 West 6th Avenue
P.O. Box 6108
Kennewick, WA 99336
Telephone: (509) 585-4578
Fax: (509) 585-4445
Email: PRRequest@ci.kennewick.wa.us

(6) Requests for Police Records. Requests to inspect or copy records maintained by the City's Police Department shall be made to KPD Records at:

Kennewick Police Department
Public Records Request Center - (as the primary and preferred method)
211 West 6th Avenue
P.O. Box 6108
Kennewick, WA 99336
Telephone: (509) 585-4208
Fax: (509) 582-9528
Email: kpdinfo@ci.kennewick.wa.us

(7) Internet access to records. Many records are also available on the City of Kennewick website. Requestors are encouraged to preserve taxpayer resources by viewing documents available on the website prior to submitting a public records request. In accordance with RCW 42.56.520(2) the City may satisfy its obligation by providing an internet address and link on the agency's web site to the specific records requested.

(8) A computer kiosk is located in the lobby of City Hall and provides customers with direct access to the Public Records Request Center. City staff members are available to assist customers with this service.

(9) The "City" does not include the Kennewick Public Facilities District, the Kennewick Housing Authority, or any other independent body. Requests of those agencies will not be coordinated via the City of Kennewick's Public Records Officer and shall be made directly to those agencies by the requestor. (Ord. 5708 Sec. 1 (part), 2017)

1.40.040: Certain Personal and Other Records Exempt:

(1) The City is subject to the exemptions contained in RCW 42.56 and all other federal/state statutes including those that may be later amended and adopted. An exemption from disclosure will be narrowly construed in favor of disclosure (RCW 42.56.030). An exemption from disclosure must specifically exempt a record or portion of a record from disclosure.

(2) No provision of this policy shall be construed to require dissemination of any confidential communication from the City Attorney or any department head that is not subject to the disclosure requirements of RCW 42.56 or any communication that may lawfully be transmitted in an executive session pursuant to the State Open Public Meetings Act.

(3) The Code Reviser's Office annually provides the State Sunshine Committee with a list of public disclosure exemptions contained in the Revised Code of Washington. This list (as may be later amended) is incorporated into this Policy. However, the City's failure to list an exemption shall not affect the efficacy of any exemption. (Ord. 5708 Sec. 1 (part), 2017)

1.40.050: Other Exemptions:

(1) Nothing in this policy shall be construed as authorizing the copying of any other document exempt by federal or state law. Police records are subject to RCW 10.97, RCW 42.56, RCW 13.50, RCW 68.50, and RCW 70.48.

(2) The City is prohibited by statute from disclosing lists of individuals for commercial purposes. (RCW 42.56.070(9). The Public Records Officer will investigate any requests for individuals (according to industry standards and best practices) to determine whether or not they are being sought for commercial purposes. If it is determined the lists are for commercial purposes the request will be denied. (Ord. 5708 Sec. 1 (part), 2017)

1.40.060: Procedures for Exemptions and Redactions:

(1) The City reserves the right to redact identifying details when disclosing the public record if there is reason to believe that disclosure of such details would be an invasion of personal privacy or involves exempt material as noted above in 1.40.040. When exempt portions of Public Records can be redacted, the remainder thereof shall be open to public inspection and copying.

(2) Exemption Log. If the City determines that a record is subject to an exemption and is withholding the record in its entirety, the City shall prepare an exemption log that contains the following information:

(a) A description of the exemption including the statutory reference;
(b) The type of record being withheld;
(c) A short explanation of how the exemption applies to the record (or part) being withheld;
(d) The date the record was created;
(e) The number of pages;
(f) The author and recipient, or if otherwise protected, other means of sufficiently identifying particular records without disclosing protected contents; and
(g) Where the use of any identifying features would reveal protected contents, the City may designate the record with a numbered sequence.

(3) Notice of Redaction/Redaction Log. If the City determines that part of a record is subject to an exemption, the City shall redact the exempt portion(s), provide the non-exempt portions and note the redaction(s) in correspondence to the requestor or by creating a Redaction Log for numerous exemptions. The following information shall be included in writing:

(a) Page number where the exemption occurs;
(b) A description of the exemption including the statutory reference; and
(c) A short explanation of how the exemption applies to the record (or part) being withheld.

(4) Exemption and Redaction Logs for non-routine requests are to be reviewed by the City Attorney’s Office prior to being provided to the requestor. (Ord. 5708 Sec. 1 (part), 2017)

1.40.070: Retention and Destruction of Public Records:

(1) The Washington State Archivist has developed retention schedules for local government records including e-mail and electronic records. Records of the City should be retained and destroyed consistent with the retention schedules. If a public records request is made at a time when a record exists, but is scheduled for destruction in the near future, the person with possession and control of the record shall retain the record until the request is resolved.

(2) Backup copies of public records performed by information services personnel are not a substitute for records retention. Retention is the responsibility of the sender of the record, not the backup process. Backups are for disaster recovery only and files are not individually indexed/identifiable. To avoid interference with essential government operations, and to preserve organization of government records, backup tapes will not be examined in response to a public records request. (Ord. 5708 Sec. 1 (part), 2017)

1.40.080: Medical Records, Information Access, and Disclosure: Medical records shall be released or disclosed under a patient's written authorization, or in compliance with RCW 70.02.020. Therefore, requests for medical records shall be made to the Ambulance Billing Department by fax at 509-585-4254 and not through this public records policy. (Ord. 5708 Sec. 1 (part), 2017)

1.40.090: Costs of Providing Copies of Public Records:

(1) There is no fee for inspecting public records.

(2) The City does not charge a fee for locating records.

(3) There is a cost to receive copies of records as described in the City's fee schedule which is adopted by Council resolution.

- (a) The fee schedule for City Hall and Fire Department records is available at City Hall and on the City's website.
- (b) The fee schedule for Police records is available at the Police Department and on the City's website.

(4) For security reasons and to avoid unreasonable disruption of operations, the City cannot offer copying facilities for public use or open files beyond business hours.

(5) Before beginning to make copies, the Public Records Officer or designee may require a deposit of up to 10% of the estimated costs of copying all the records selected by the requestor. The Public Records Officer, or designee, may also require the payment of the remainder of the copying costs before providing all the records, or the payment of the costs of copying an installment before providing the installment. The City will not charge sales tax when it makes copies of public records.

(6) Cost of mailing. The City may also charge the actual costs of mailing, including the cost of the shipping container.

(7) Fees are normally waived for government agencies or when supplying the copy would be in the City's interest.

(8) Customized Access is a matter of law as noted in RCW 42.56.120. The City may assess a customized service charge for exceptionally large records requests that require staff and resources beyond what is normally available to the agency. The fee is in addition to the authorized copying costs, and may include reimbursement for the actual costs of providing the records. A customized service charge is warranted if:

- (a) Fulfilling the request requires extensive use of information technology resources to identify, locate, format, or translate a record, or provide electronic access services; or
- (b) The request requires specialized analytical, research, or supervisory assistance to identify, locate, compile, or transfer the records.

(9) This policy does not apply to records sought under the rules of discovery in the course of litigation. If a requestor is seeking records under discovery, they need to make their request to the City Attorney's Office and not through this policy. All records requests made

under this policy, regardless of intended use are subject to RCW 42.56 (including the exemptions allowed under the Act).

(10) GIS Information is available pursuant to KMC 1.40.100.

(11) Requests for Replacement Jobsite Plans:

(a) The City maintains (for a period of 90 days following project completion) a set of submitted plans in their original format. The City does not retain a stamped set of plans. Therefore, customers are responsible for protecting their stamped originals from loss, damage and destruction and for maintaining a copy of the stamped plans at the jobsite at all times.

(b) To obtain a replacement set of stamped jobsite plans, please submit your request and payment to the customer service permit desk (subject to current fee schedule) and not through this policy. (Ord. 5708 Sec. 1 (part), 2017)

1.40.100: Geographic Information System Policy:

(1) GIS information is available to the general public on the City's website.

(2) When a request is made for the creation of custom electronic GIS information (files), the requestor will be asked to submit their request via the Public Records Request Center and upload a fully-executed "Request for Information Disclaimer" form in order to provide a time and cost estimate to complete the request. In this form, the requestor will be asked to provide details for the specific files/layers desired, the coverage/area required, and delivery method for electronic files. The requestor will be asked to approve the cost estimate (and provide a down payment of 10% when requested) before the work will be scheduled. Upon completion of the project, the requestor will be notified and arrangements will be made for invoicing, payment, and delivery of the information requested.

(3) Fees for GIS services are based on the actual staff time required to create the data files plus any applicable printing fees and apply to all outside entities not covered by the GIS Data Sharing Agreement or doing work for the City. The current fee schedule for printed maps is available on the City's website.

(4) The current data sharing agreements with local governmental agencies will continue to define information release policies among these groups. (Ord. 5708 Sec. 1 (part), 2017)

1.40.110: Prompt Responses Required:

(1) Within five business days of receiving a valid/proper public records request, the Public Records Officer must respond to the requestor in (one or more of) the following ways:

(a) Providing the record;

(b) Providing an internet address and link on the City's website to the specific records requested, except that if the requester notifies the City that he or she cannot access the records through the internet, then the City will provide copies of the record;

(c) Acknowledging that the City has received the request and providing a reasonable estimate of the time required to respond to the request;

(d) Requesting clarification from the requestor; or

(e) Denying the public records request.

(2) Additional time required to respond to a request may be based upon the need to clarify the intent of the request, collaborate with the requestor to ensure a successful search, to locate and assemble the information requested, to notify third persons or agencies affected by the

request, or to determine whether any of the information requested is exempt and that a denial should be made as to all or part of the request and to prepare redaction logs as appropriate.

(3) As a courtesy, rather than denying an invalid request outright, the Public Records Officer may provide the requestor an opportunity to rephrase a request that does not sufficiently describe an identifying document. This courtesy is extended based upon availability of staff time and resources. If, within 30 days, the requestor fails to properly rephrase the request so that they have described an existing, identifiable document(s), the City need not respond to it. The request will not be considered "received" until it sufficiently requests and describes "existing, identifiable" records. The five-day deadline will begin on the date the request was properly submitted.

(4) Denials of requests must be accompanied by a written statement of the specific reasons therefor in accordance with RCW 42.56.

(5) Should a requestor not receive a timely response to their request as described above, the requestor shall be responsible for contacting the agency to confirm receipt of the request and that it complied with the requirements of RCW 42.56 and this policy. (Ord. 5708 Sec. 1 (part), 2017)

1.40.120: Administrative Review of Actions by the Public Records Officer:

(1) Any person who objects to the denial of a request for a public record or the closure of a public records request shall petition for prompt review of such action by tendering a written request for review to the City Attorney. The written request shall specifically refer to the written statement by the Public Records Officer or other staff member which constituted or accompanied the action taken.

(2) Immediately after receiving a written request for review of a decision of the Public Records Officer, the City Attorney (or designee) shall request a response from the Public Records Officer or other person who responded to the request. The City Attorney (or designee) will immediately consider the matter and either affirm or reverse such action within two business days following the receipt of the written request for review of the action.

(3) Administrative remedies shall not be considered exhausted until the City Attorney (or designee) has made a written decision, or until the close of the second business day following receipt of the written request for review of the action of the Public Records Officer, whichever occurs first.

(4) No lawsuit to review the action taken, compel the production of a public record, or impose a penalty or attorney fees shall be brought before the administrative remedies set out in this section have been exhausted by the party seeking the record. (Ord. 5708 Sec. 1 (part), 2017)

1.40.130: Managing Multiple, Frequent Requests from an Individual: In order to provide the fullest assistance to all requesters; to prevent damage to or disorganization of City records or excessive interference with other essential City functions; or to assure that the appropriate amount of City time and resources will be fairly allocated among all requests and requesters, the Public Records Officer has the discretion to administer multiple, frequent open requests from an individual by either:

(1) Considering each request individually; or

(2) Administering requests sequentially. The Public Records Officer shall administer each request by the same requestor one at a time in consecutive order.

(a) The earliest request submitted will be the earliest request resolved. Work will begin on the next request once the earlier request has been resolved. Work will continue in this manner until all requests have been resolved.

(b) A requestor shall be permitted no more than two opportunities within a 12-month period to reorder their requests to the priority of their choosing; these requests for reprioritization shall be honored whenever practical to do so.

(c) Requestors are cautioned that work will not continue on subsequent requests until they have provided a timely response to requests for inspection, retrieval or payment or until the request is abandoned, whichever occurs first. (Ord. 5708 Sec. 1 (part), 2017)

1.40.140: Protecting Rights of Others: In the event that the requested records contain information that may affect rights of others and may be exempt from disclosure, the Public Records Officer or designee may, prior to providing the records, give notice to such others whose rights may be affected by the disclosure. The Public Records Officer or designee shall give sufficient notice to other persons so that the affected person can review the request, and if necessary, seek an order from a court to prevent or limit the disclosure. The notice to the affected persons will include a copy of the request. (Ord. 5708 Sec. 1 (part), 2017)

1.40.150: Copyrighted Material - Commercial Purposes:

(1) Certain documents that are in the hands of the City may be protected by a statutory or common-law copyright. If the department believes that copying may violate fair use of the document, the owner will be promptly notified that he must seek prompt relief if he wishes to protect the document from copying.

(2) Copying of copyrighted material, other than fair use, will be refused if the department finds that copying will be for commercial purposes and fair value has not been paid to the copyright holder. (Ord. 5708 Sec. 1 (part), 2017)

1.40.160: Providing Records in Installments: When the request is for a large number of records, the Public Records Officer or designee, will provide access for inspection and copying in installments, if he or she reasonably determines that it would be practical to provide the records in that way. If, within 30 days, the requestor fails to inspect (or provide payment for) the entire set of records or one or more of the installments, the Public Records Officer or designee may stop searching for the remaining records and close the request. (Ord. 5708 Sec. 1 (part), 2017)

1.40.170: Closing the Request:

(1) The Public Records Officer shall provide requestors 30 days to respond to requests from the City to retrieve/review documents and/or provide payment (reproduction expenses or deposits). This notice shall be made in writing and shall include the deadline to respond. The notice shall also provide language alerting the requestor that their request will be automatically closed at the end of the deadline if they do not adequately respond. Should the 30 days lapse without the appropriate action of the requestor, the request will be listed as abandoned and closed. No further work will take place on the request.

(2) The Public Records Officer shall notify requestors that the City of Kennewick is not required to retain records longer than the minimum length of time prescribed by law. In order to not artificially extend the retention period of records and/or cause disorganization of the City's

records, copies of records compiled for abandoned requests will not be retained. Therefore, records compiled for abandoned requests may not be available for later submittals.

(3) Requestors are urged to take timely action to prevent their requests from lapsing into an abandoned status. (Ord. 5708 Sec. 1 (part), 2017)

<u>Section 2</u>. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of August, 2017, and signed in authentication of its passage this 15th day of August, 2017.

____
STEVE C. YOUNG, Mayor

Attest:

____
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5708 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 16th day of August, 2017.

Approved as to Form:

____
LISA BEATON, City Attorney

____
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION______________________

STAFF REPORT

Council Meeting Date: August 15, 2017

Request: Adopt a new Public Records Policy, Chapter 1.40 of the Kennewick Municipal Code (KMC) to provide a strong framework for requestors and staff which clearly establishes the roles and expectations of all parties.

Staff Contacts: Terri Wright, City Clerk, Lisa Beaton, City Attorney and Krystal Roe, Public Records Officer

Background:

To comply with the Washington State Public Records Act (PRA), agencies are required to adopt a PRA policy which includes the basic procedural requirements of the PRA such as identifying the public records officer and outlining the agency's PRA response process.

The City of Kennewick has been working under a policy in Kennewick Administrative Code (KAC) 6-28. The administration of requests will continue to fall under KAC 6-28 (to include request routing, department responsibilities, records reproduction procedures, tracking methods, etc.). However, KAC 6-28 shall be governed by the requirements of KMC 1.40, should Council elect to adopt the ordinance.

Recent case law and new legislation demonstrates that policies adopted by ordinance are more likely to be upheld in court, provide better protection for cities, and advocate more successfully for requestors. Therefore, this ordinance includes best practices throughout the industry (including the Attorney General's Model Rules), aspects of recent case law & legislation, successful components of KAC 6-28 and methods to address new trends we've observed.

In addition to formatting, content order, and housekeeping items, the proposed ordinance differs from KAC 6-28 in several key ways by:

- Incorporating the City's new public records portal, GovQA, as the preferred method to submit requests (KMC 1.40.010 & 1.40.030).
- Excluding agencies such as the Kennewick Public Facilities District, Kennewick Housing Authority, and any other independent body from the Policy (KMC 1.40.030).
- Excluding backup servers as identifiable records (KMC 1.40.070).
- Outlining the procedure for obtaining medical records (KMC 1.40.038) and replacement of lost jobsite plans (KMC 1.40.090).
- Incorporating the fee schedule by resolution (KMC 1.40.090).
- Adding "Requesting clarification from the requestor" as a fourth option to the prompt response requirement of RCW 42.56.520 (KMC 1.40.110).
- Instructing requestors to follow up with the City if they do not receive a timely response to their request (KMC 1.40.110).
- Adding "Administrative Review of Actions by the Public Records Officer" (KMC 1.40.120). Under KAC 6-28, all appeals are made to the Public Records Officer. The new policy requires that the appeal be made to the City Attorney which provides requestors a substantive, prompt method to evaluate the findings of the Public Records Officer. Also, it allows the City an opportunity to correct any oversights or mistakes made

by the Public Records Officer before the request is truly closed. Case law demonstrates that agencies are not liable for penalties until a request is fully closed through an Administrative Review procedure.

- Providing a new option for managing multiple, frequent requests by the same individual (KMC 1.40.130). This provision ensures that all customers have equal access to public records and that one individual will not consume so much of the City's resources that we are unable to assist other customers as required by RCW 42.56.520. It further helps manage the workload of numerous requests by an individual and allows frequent requestors two opportunities to reprioritize their requests.
- Updating the closing procedures to ensure fairness to requestors, prohibit disorganization of records and eliminate open-ended requests by requiring the City provide written notice whenever the request is on hold pending a requestor's action. The City must also advise:
  - the date the request will be automatically closed as abandoned; and
  - a cautionary statement that all duplicates of records will be destroyed for abandoned requests and original records may not be available for future requests.

Council Agenda Coversheet

Agenda Item Number	6.a.	Council Date	08/15/2017
Agenda Item Type	Ordinance		
Subject	Right of way Vacation - 8935 & 8937 W 10th Ave		
Ordinance/Reso #	5706	Contract #	
Project #	P1601	Permit #	
Department	Public Works		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [x] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends that Council hold a public hearing to consider the vacation of a portion of public right of way at 8935 W. 10th Avenue & 8937 W. 10th Avenue.

Motion for Consideration

I move to adopt Ordinance 5706.

Summary

At the July 18, 2017 Council meeting, the date of August 15, 2017 was set for public hearing.

The City of Kennewick and Hansen Park LLC entered into a Right-Of-Way acquisition agreement (Benton County Auditor Recording No. 2014-020762) in June of 2014 for the exchange of property. The City of Kennewick negotiated with Hansen Park LLC to deed the right of way and utility easements for the realignment of W. 10th Avenue, Steptoe Street and the new Bob Olson Parkway. This vacation request is part of the property exchange process and involves two parcels, one of which will be vacated to Kennewick School District and the other Hansen Park LLC.

Finding of Fact:

1. The vacation has been approved by affected utility companies.
2. The vacation has been approved by City staff.
3. No abutting property owners object to the vacation.
4. The right-of way vacations and dedications are considered to benefit the City. Therefore, the City has waived the standard 50% reimbursement of the value of the land in accordance with RCW 35.79.030.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bruce Beauchene Aug 08, 14:43:58 GMT-0700 2017
Dept Head Approval	Cary Roe Aug 09, 07:41:34 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:20:27 GMT-0700 2017

Attachments: Ordinance
Drawing

- [x] **Recording Required?**

When recorded, return to:

Kennewick City Clerk
P. O. Box 6108
Kennewick, WA 99336

CITY OF KENNEWICK
ORDINANCE NO. 5706

AN ORDINANCE RELATING TO VACATION OF STREET RIGHT-OF-WAY ON A PORTION OF 8935 WEST 10TH AVENUE AND 8937 WEST 10TH AVENUE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

WHEREAS, the City Council of the City of Kennewick, Washington, by Resolution No. 17-16 initiated proceedings to vacate a portion of right-of-way on 8935 West 10th Avenue and 8937 West 10th Avenue and by said resolution fixed the 15th day of August, 2017, at 6:30 p.m. at Kennewick City Hall as the time when the vacation of a portion of right-of-way on 8935 West 10th Avenue and 8937 West 10th Avenue should be heard and determined, and notice of such hearing was given as required by law; and

WHEREAS, such hearing was duly held at the time and place appointed by resolution and objections to said resolution were heard and considered by the City Council, and the City Council having determined to make said vacation; and

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That portion of street right-of-way described as follows:

Parcel No. 1-0789-200-0003-004

Real property situated in the City of Kennewick, Benton County, Washington, being adjacent to Tax Lot 1-0789-200-0003-004 and lying in the Northwest quarter of Section 7, Township 8 North, Range 29 East and the Northeast quarter of Section 12, Township 8 North, Range 28 East of the Willamette Meridian, described as follows:

Commencing at the Northwest corner of said Section 7 as shown on Hansen Park, Division 4, Phase 4, according to the plat thereof, recorded in Volume 15 of Plats, at Page 408, records of said county; thence South 00° 31’ 21” East along the West line of said Section 7 for a distance of 171.91 feet, more or less, to the Center line of West 10th Avenue; thence South 68° 25’ 20” West along said W 10th Avenue Center line for a distance of 32.47 feet, and The Point of Beginning; Thence continuing South 68° 25’ 20” West along said W 10th Avenue Center line for a distance of 158.16 feet, more or less, to the intersection of the projected westerly lot line of parcel 1-0789-200-0003-004, as created by statutory warranty deed 2015-001316 and the W 10th Avenue Center line; thence South 25° 50’ 16” East along the West line of said parcel 1-0789-200-0003-004 extension for a distance of 40.11 feet to the Southerly Right of Way line of West 10th Avenue; thence North 68° 25’ 20” East along said Right of Way line for a distance of 251.87 feet, to a point of curvature of a 1106.92 foot radius curve to the right; thence along said curve to the right, through a central angle of 03° 05’ 43”, an arc distance of 59.80 feet; thence South 82° 34’ 25” West for a distance of 97.13 feet, to a point of curvature of a 1000.00 foot curve to the right; thence along said curve to the right, through a central angle of 03° 42’ 46”, an arc distance of 64.80 feet to The Point of Beginning. Said Right of Way containing 9,176 Square Feet, More or Less; and

Parcel No. 1-0789-200-0003-007

Real property situated in the City of Kennewick, Benton County, Washington, being adjacent to Tax Lot 1-0789-200-0003-007 and lying in the Northeast quarter of Section 12, Township 8 North, Range 28 East of the Willamette Meridian, described as follows:

Commencing at the Northeast corner of said Section 12 as shown on Hansen Park, Division 4, Phase 4, according to the plat thereof, recorded in Volume 15 of Plats, at Page 408, records of said county; thence South 00° 31’ 21” East along the East line of said Section 12 for a distance of 171.91 feet, more or less, to the Center line of West 10th Avenue; thence South 68° 25’ 20” West along said W 10th Avenue Center line for a distance of 32.47 feet, and The Point of Beginning; Thence continuing South 68° 25’ 20” West along said W 10th Avenue Center line for a distance of 158.16 feet, more or less, to the intersection of the projected westerly lot line of parcel 1-0789-200-0003-004, as created by statutory warranty deed 2015-001316 and the W 10th Avenue Center line; thence South 25° 50’ 16” East along the West line of said parcel 1-0789-200-0003-004 for a distance of 40.11 feet to the Southerly Right of Way line of West 10th Avenue; thence South 68° 25’ 20” West along said Right of Way line for a distance of 82.90 feet, to a point of curvature of a 994.93 foot radius curve to the right; thence along said curve to the right, through a central angle of 06° 57’ 46”, an arc distance of 120.91 feet, more or less, to a point being intersection with the Easterly Right of

Way line of Hildebrand Road as shown on Record of Survey 4537, according to the Record of Survey thereof, recorded in volume 1 of Surveys, at Page 4537, records of Benton County, Washington; thence North 05° 46’ 23” West for a distance of 36.24 feet; thence North 59° 36’ 05” East for a distance of 16.26 feet, more or less, to the Center line of West 10th Avenue; thence North 24° 18’ 02” East for a distance of 14.22 feet, to a point of beginning herein after called point “A”; thence continuing North 24° 18’ 02” East for a distance of 38.98 feet, more or less, to the Northerly Right of Way line of West 10th Avenue and a point of curvature of a 914.93 foot radius non-tangent curve to the left, the radius point of which bears , North 18° 02’ 19” West; thence along said non-tangent curve to the left, through a central angle of 03° 32’ 21”, an arc distance of 56.52 feet; thence North 68° 25’ 20” East for a distance of 39.16 feet, to a point herein after called point “B”; thence continuing North 68° 25’ 20” East for a distance of 95.02 feet, to a point of curvature of a 1000.00 foot radius non-tangent curve to the left, the radius point of which bears , North 02° 40’ 08” East; thence along said non-tangent curve to the left, through a central angle of 06° 22’ 57”, an arc distance of 111.39 feet to The Point of Beginning. Said Right of Way Containing 18,198 Square Feet, More or Less.

Reserving a 10.00 foot wide utility easement, lying 5.00 feet on both sides of the following described center line;

Beginning at a previously described point “A”, thence North 56° 48’ 48” East for a distance of 126.21 feet, to a previously described point “B” and the terminus of said line. The sidelines of said easement shall be extended or truncated as needed to terminate on the westerly and northerly boundary of the above described parcel of land as shown on the accompanying exhibit,

shall be and hereby is vacated.

Section 2. The City retains an easement as described in the legal description in Section 1 of this ordinance and shown on Exhibit A, on and over the land vacated in Section 1 of this ordinance and for the construction, repair and maintenance of public utilities and services.

Section 3. Findings of Fact.

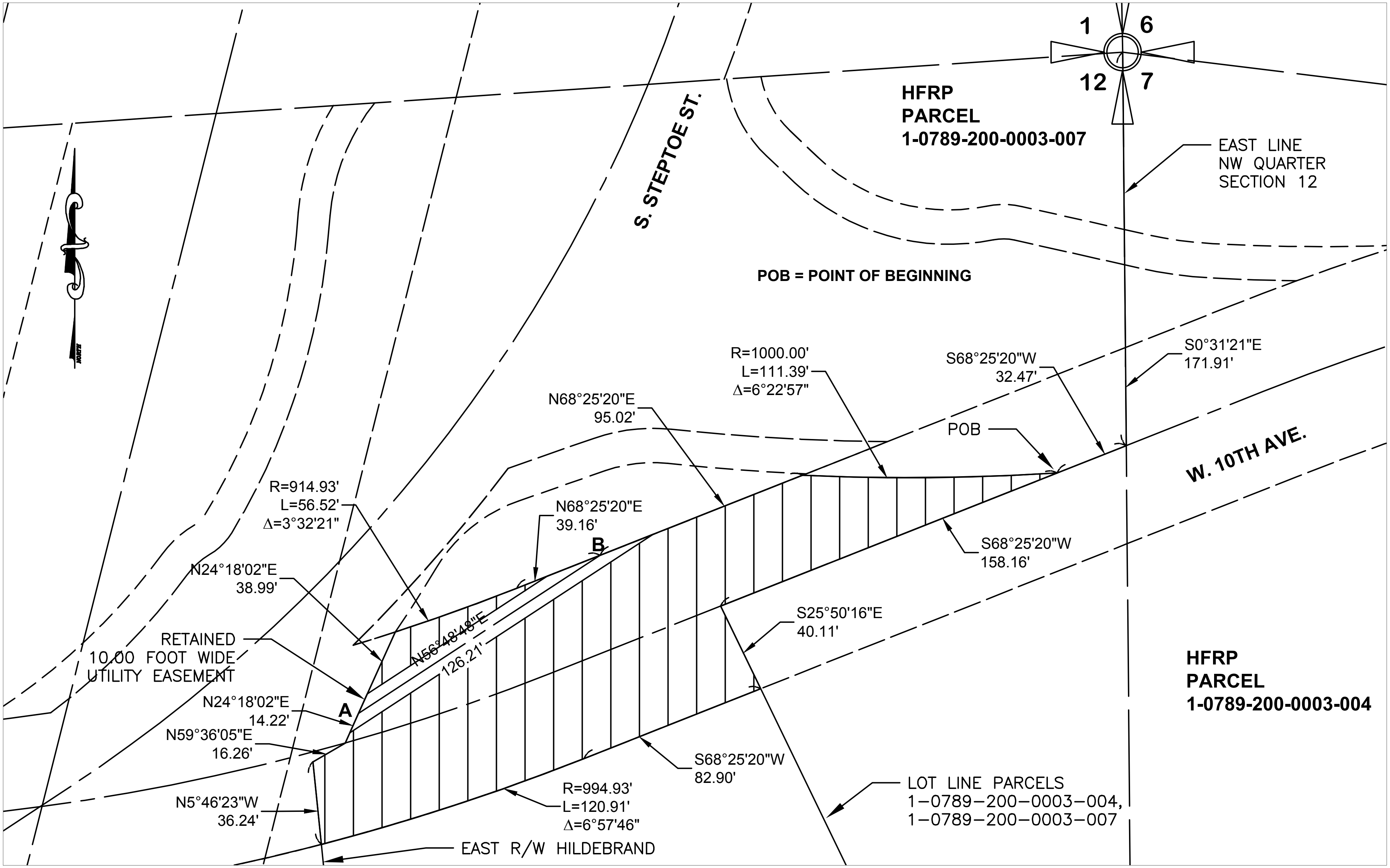
1. The area is no longer required for public use.
2. No abutting property owners have objected.

Section 4. This ordinance shall be in full force and effect five days from and after its passage, approval and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of August, 2017, and signed in authentication of its passage this 15th day of August, 2017.

	____________________________________
Attest:	STEVE C. YOUNG, Mayor
____________________________________ TERRI L. WRIGHT, City Clerk	ORDINANCE NO. 5706 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 16th day of August, 2017.
Approved as to Form:	
____________________________________ LISA BEATON, City Attorney	____________________________________ TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION______________________________



PUBLIC WORKS
ENGINEERING
DIVISION

DWG. BY: RAW DATE: 3/16/17
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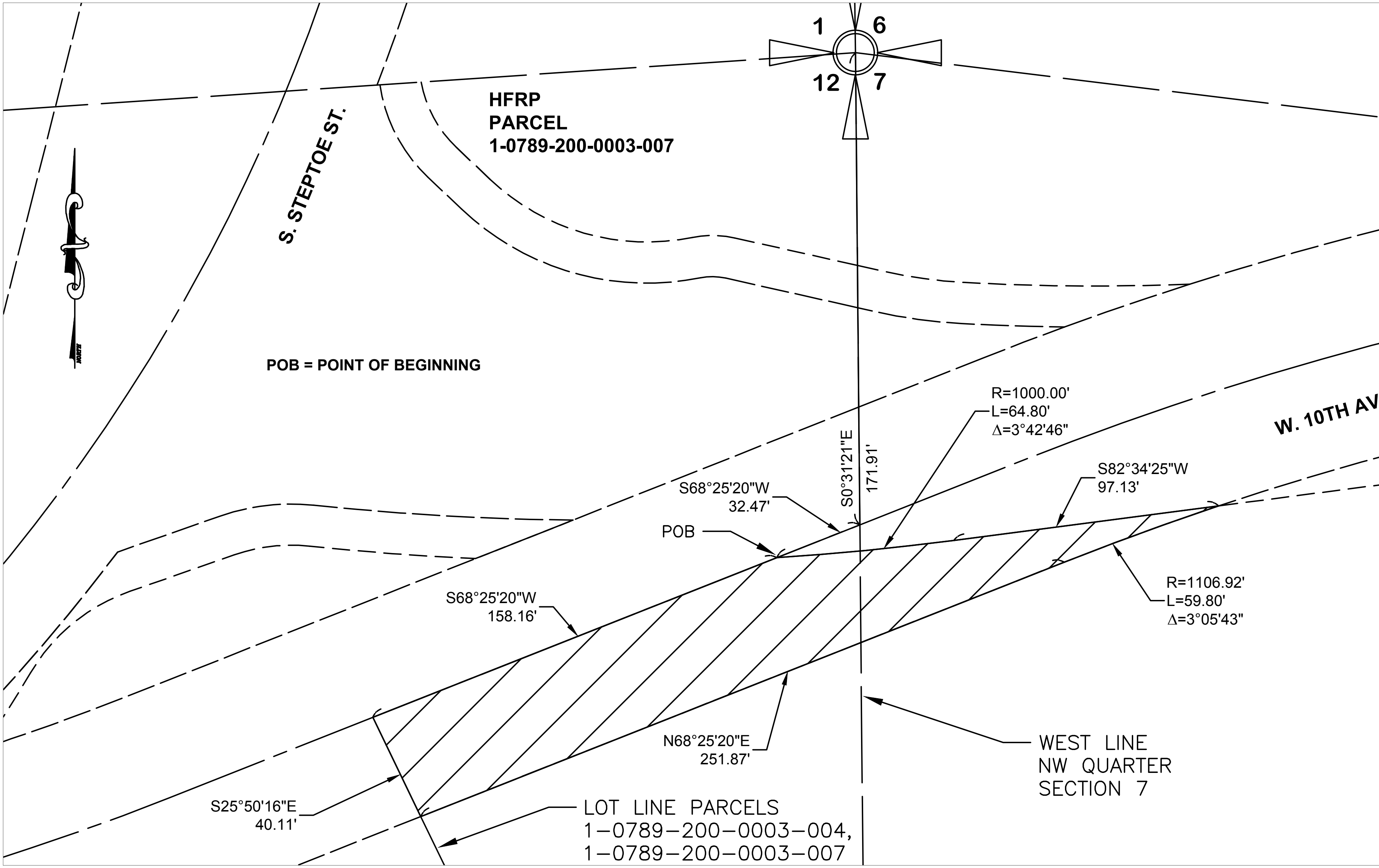
W. 10TH AVE. R/W
VACATION TO
HFRP
PARCEL
1-0789-200-0003-007
EXHIBIT A
SHT 1 OF 2

0 60 120

HORIZONTAL SCALE IN FEET



PUBLIC WORKS
ENGINEERING
DIVISION

DWG. BY: RAW DATE: 3/15/17
PATH: C:\RAW\Hildebrand\2014 020762.dwg

W. 10TH AVE. R/W
VACATION TO
KSD
PARCEL
1-0789-200-0003-004
EXHIBIT A
SHT 2 OF 2

0 50 100
HORIZONTAL SCALE IN FEET

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	6.b.	Council Date	08/15/2017
Agenda Item Type	Resolution		
Subject	Utility Easement Vacation - 116 & 124 E. 36th Pl.		
Ordinance/Reso #	17-19	Contract #	
Project #		Permit #	ENG-2017-01735
Department	Public Works		

- Consent Agenda ☐
- Ordinance/Reso ☒
- Public Mtg / Hrg ☒
- Other ☐
- Quasi-Judicial ☐

Recommendation

Staff recommends that Council consider the request to vacate a 10' utility easement located between Lot 9 (116 E. 36th Place) and Lot 10 (124 E. 36th Place).

Motion for Consideration

I move to adopt Resolution 17-19.

Summary

Notice of the August 15, 2017 public hearing to consider the request to vacate a 10' utility easement was published in the Tri-City Herald on Saturday, August 5, 2017.

Zachary Fluharty is requesting the vacation of a 10' utility easement located between Lot 9 (116 E. 36th Place) and Lot 10 (124 E. 36th Place). Mr. Fluharty has combined the two lots and now the easement runs through the center of the property. The vacation is needed to allow him to build on the combined lot and have room for a onsite septic system.

Affected utility companies and City staff have reviewed and have no objections to the proposed vacation.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bruce Beauchene Aug 07, 07:48:17 GMT-0700 2017
Dept Head Approval	Cary Roe Aug 09, 07:44:51 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 12:22:12 GMT-0700 2017

Attachments: Deed, Resolution, Drawing

☒ **Recording Required?**

CITY OF KENNEWICK
RESOLUTION NO. 17-19

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF CERTAIN UTILITY EASEMENT LYING BETWEEN LOT 9 (116 EAST 36TH PLACE) AND LOT 10 (124 EAST 36TH PLACE)

WHEREAS, Zachary Fluharty has requested the vacation of certain utility easements located on his property; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice has been published on August 5, 2017, that a public hearing would be held on this date concerning disposal of this property; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that property originally acquired for the purpose of utility easement and described as follows:

> An easement to be vacated 10 feet in width lying on a portion of Lot 9 and Lot 10, Block 2, as platted, Viewland Subdivision as recorded in Volume 8 of Plats, Page 111, records of Benton County, Washington, more particularly described as follows:
>
> The East 5.00 feet of said Lot 9; Together with the West 5.00 feet of said Lot 10; Except the North 5.00 feet of said Lot 9 and said Lot 10; and Except the South 10.00 feet of said Lot 9 and said Lot 10; Said easement contains 1345 S.F. more or less,

is hereby found to be surplus to the City's needs and not required for the providing of continued services; and

BE IT FURTHER RESOLVED that the consideration to be paid for the release of this easement shall be $50.00; and

BE IT FURTHER RESOLVED that the Mayor of the City of Kennewick is authorized to deed by quit claim to Zachary Fluharty the above-described easement and deliver the same upon payment.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of August, 2017, and signed in authentication of its passage this 15th day of August, 2017.

____
STEVE C. YOUNG, Mayor

Attest:

____
TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 17-19 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 16th day of August, 2017.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Return To:

City of Kennewick
PO Box 6108
Kennewick, WA 99336

QUIT CLAIM DEED \ EMINENT DOMAIN

Tax Parcel ID # 1-1880-305-0002-009
1-1880-305-0002-019

Address: 116 E. 36th Place
124 E. 36th Place

THE GRANTOR, CITY OF KENNEWICK, for and in consideration of mutual interest, conveys and quit claims to **ZACHARY FLUHARTY** the following described utility easement situated in the County of Benton, State of Washington, together with all after acquired title of the Grantor therein:

An easement to be vacated 10 feet in width lying on a portion of Lot 9 and Lot 10, Block 2, as platted, Viewland Subdivision as recorded in Volume 8 of Plats, Page 111, records of Benton County, Washington, more particularly described as follows:

The East 5.00 feet of said Lot 9; Together with the West 5.00 feet of said Lot 10; Except the North 5.00 feet of said Lot 9 and said Lot 10; and Except the South 10.00 feet of said Lot 9 and said Lot 10; Said easement contains 1345 S.F. more or less,

Dated: August 15, 2017

CITY OF KENNEWICK, WASHINGTON

____
STEVE C. YOUNG, MAYOR

Attest:

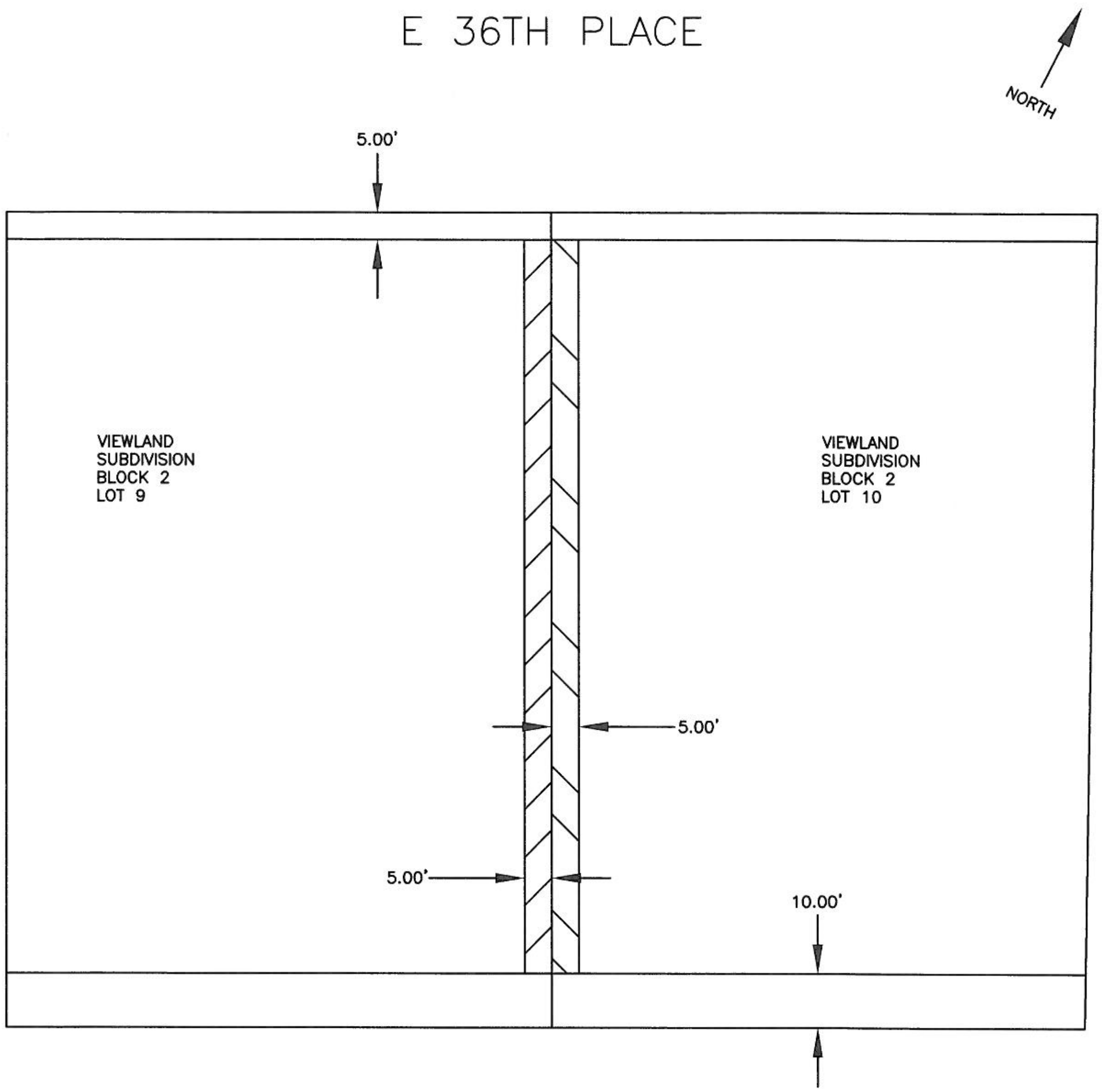
____
TERRI L. WRIGHT, City Clerk

STATE OF WASHINGTON)
)ss.
COUNTY OF BENTON)

I certify that on this 15th day of August, 2017, before me, the undersigned Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Steve C. Young and Terri L. Wright to me known to be the Mayor and City Clerk, respectively, of the City of Kennewick, Washington, the corporation that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute said instrument.

Witness my hand and official seal hereto affixed the day and year first above written.

____
Notary Public in and for the State of
Washington residing at ________________________
My Commission Expires: ______________________



EASEMENT_VACATION
1-1880-305-0002-021

ENGINEERING DIVISION

DATE 7/7/17
DWN RAW

DWG. NO.
X-XXXX

Council Agenda Coversheet

KENNEWICK WASHINGTON

Agenda Item Number	6.c.	Council Date	08/15/2017
Agenda Item Type	Resolution		
Subject	Public Records Fee Schedule		
Ordinance/Reso #	17-18	Contract #	
Project #		Permit #	
Department	Management Services		

- [ ] Consent Agenda
- [x] Ordinance/Reso
- [x] Public Mtg / Hrg
- [ ] Other
- [ ] Quasi-Judicial

Recommendation

Staff recommends adopting Resolution 17-18.

Motion for Consideration

I move to adopt Resolution 17-18.

Summary

The Legislature passed HB 1595 during the 2017 regular legislative session. With an effective date of July 23, 2017, it provides additional cost recovery options providing electronic records to their public records requestors. Specifically, the bill does two things:

First, it authorizes agencies to charge for providing electronically-produced records in one of three ways: 1. The actual cost incurred; 2. default charges (10 cents/page for scanning; AND 5 cents/every four electronic files or attachments; AND 10 cents/gigabyte for transmitting records electronically); or 3. a flat fee of up to $2 as an alternative to actual or default costs if the agency reasonably estimates and documents that the costs are equal or more than $2.

Second, it authorizes a customized service charge for locating and preparing public records for exceptional complex requests.

However, agencies must hold a public hearing before charging these fees. This hearing meets the requirements of HB 1595 and incorporates the new fees into the City's existing fee schedule for public records requests. The fee schedule is included by reference in the proposed Public Records Policy, KMC 1.40 and may be updated annually or as necessary.

Alternatives

None recommended.

Fiscal Impact

None identified.

Through	Krystal Roe Aug 08, 12:55:40 GMT-0700 2017
Dept Head Approval	Lisa Beaton Aug 09, 16:38:17 GMT-0700 2017
City Mgr Approval	Marie Mosley Aug 10, 14:19:19 GMT-0700 2017

Attachments: Resolution

- [ ] **Recording Required?**

CITY OF KENNEWICK
RESOLUTION NO. 17-18

A RESOLUTION RELATING TO THE PUBLIC RECORDS FEE SCHEDULE

WHEREAS, Chapter 1.40 of the Kennewick Municipal Code, contains the City of Kennewick's policy and procedures regarding requests for access to or copies of City records; and

WHEREAS, KMC 1.40.090 sets out the policy regarding costs of providing copies of public records; and

WHEREAS, RCW 42.56.070(7) requires a public hearing be held regarding adopting a fee schedule and the City's Public Records Policy, KMC 1.40. 090 requires that the fee schedule be adopted by resolution; and

WHEREAS, a public hearing was held on August 15, 2017; NOW, THEREFORE,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that the Council hereby establishes the following fee schedule for providing public records as required by Section 1.40.090 of the Kennewick Municipal Code:

CITY OF KENNEWICK
PUBLIC RECORDS FEE SCHEDULE

Fee Type	**Fee Cost**
Police - CD of Photos	$1/CD - plus applicable electronic records fees.
Police - Customized Access**	Reimbursement up to the actual cost of providing the service - 10% deposit required.
Police - Deposits	10% of estimated cost to produce all records
Police - Electronic Records - Actual Cost*	The actual cost incurred
Police - Electronic Records - Default Charges (cumulative)*:	10 cents/page for scanning; AND 5 cents/every four electronic files or attachments; AND 10 cents/gigabyte for transmitting records electronically
Police - Electronic Records - Flat Fee*	A flat fee of up to $2 as an alternative to actual or default costs if the agency reasonably estimates and documents that the costs are equal or more than $2
Police – Photocopies - Standard Size (Legal or Letter)	$.50 per page
Police - Photos	$1/page of 4 printed color photos
Police - Postage	Actual cost of postage and mailing supplies
Police – Reports	$.40 per page
City/Fire - Photocopies - Standard Size (Legal or Letter)	$.15/page
City/Fire - Photocopies - Large Format - B/W	$.17/square foot
City/Fire - Photocopies - Large Format - Color	$.29/square foot
City/Fire - CD of Data/Files**	$1/CD - plus applicable electronic records fees.
City/Fire - Customized Access	Reimbursement up to the actual cost of providing the service - 10% deposit required.
City/Fire - Deposits	10% of estimated cost to produce all records
City/Fire - DVD/Videotapes	$1/DVD - plus applicable electronic records fees.

City/Fire - Electronic Records - Actual Cost*	The actual cost incurred
City/Fire - Electronic Records - Default Charges (cumulative)*:	10 cents/page for scanning; AND 5 cents/every four electronic files or attachments; AND 10 cents/gigabyte for transmitting records electronically
City/Fire - Electronic Records - Flat Fee*	A flat fee of up to $2 as an alternative to actual or default costs if the agency reasonably estimates and documents that the costs are equal or more than $2
City/Fire - Postage	Actual cost of postage and mailing supplies
***Effective August 24, 2017 -** Fees will be charged at the discretion of the Public Records Officer and/or their designee using one of the methods authorized by the state legislature (actual cost, default cost, or flat fee).	
****Effective August 24, 2017 -** An agency may assess a customized service charge for exceptionally large records requests that require staff and resources beyond what is normally available to the agency**. The fee is in addition to the authorized copying costs, and may include reimbursement for the actual costs of providing the records**. A customized service charge is warranted if: • fulfilling the request requires extensive use of information technology resources to identify, locate, format, or translate a record, or provide electronic access services; • or the request requires specialized analytical, research, or supervisory assistance to identify, locate, compile, or transfer the records.	

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 15th day of August, 2017, and signed in authentication of its passage this 15th day of August, 2017.

Attest:

STEVE C. YOUNG, Mayor

TERRI L. WRIGHT, City Clerk

RESOLUTION NO. 17-18 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 16th day of August, 2017.

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

City Council
Meeting Schedule
September 2017

September 5, 2017
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

September 12, 2017
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. Gesa Carousel Update
2. Parklets
3. Workplace Safety Update

September 19, 2017
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

September 26, 2017
Tuesday, 6:30 p.m. — WORKSHOP MEETING

1. Regulatory Roadmap Project
2. Bridge to Bridge Implementation

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped