

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
August 20, 2024**

City Council Present – In Person Unless Noted Otherwise:

Chuck Torelli, *Mayor Pro Tem*
Jason McShane, *Councilmember (VIRTUAL)*

Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Dan Legard, *Deputy City Manager*
Cary Roe, *Deputy City Manager*
Anthony Muai, *Planning Director*
Christina Palmer, *Mgmt Svcs Director*
Lisa Beaton, *City Attorney*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*

Nick Farline, *Parks Director*
John Cowling, *Public Works Director*
Jessica Platt, *Finance Director*
Chad Crouch, *Human Resources Director*
Jeremy Lustig, *Deputy Public Works Director*
Krystal Townsend, *City Clerk*
Dana Dollarhyde, *Lead Communications Specialist/Executive Assistant*

1. CALL TO ORDER

Mayor Pro Tem Torelli called the meeting to order at 6:34 p.m.

MOTION:	Councilmember Millbauer moved to excuse the absence of Mayor Crawford, Councilmember Beauchamp and Councilmember Anderson.
SECOND:	Councilmember Trumbo
DISCUSSION:	None.
VOTE:	The motion passed unanimously (4-0).

Councilmember Millbauer led the Pledge of Allegiance.

Proclamation: Attendance Awareness Month - September: Mayor Pro Tem Torelli presented the proclamation to President and CEO of United Way of Benton & Franklin Counties, Dr. LoAnn Ayers. Dr. Ayers spoke to her appreciation for the proclamation and the City's commitment to recognize the importance of attendance through its annual proclamation.

3 Rivers Community Foundation: Making a Difference in Our Community!: CEO Abbey Cameron, provided an insightful presentation which detailed the purpose and accomplishments of 3 Rivers Community Foundation and emphasized the upcoming grant award cycle and opportunities available.

Recognition of Excellence: Public Works Wastewater Treatment Plant Outstanding Performance Award: Coleman Miller, on behalf of the Washington State Department of Ecology, presented Public Works with the Department of Ecology 2023 Outstanding Performance Award. On hand to accept the award were Utilities Supervisor Bob Bepple and Jeremy Lustig, Deputy Public Works Director. Mr. Miller listed the following Wastewater Treatment Plant employees as pivotal in earning the distinction of outstanding performance year after year, but also 100% compliance with regulations:

Dustin Gerlach, Kevin Webb, Dean Bugher, George Messenger, Trevor Brain, Rosie Runyon, and Gina Morgan.

Councilmembers spoke to the importance of the Wastewater Treatment Plant employees and stated appreciation for the quality of the water they provide to our community.

2. VISITORS: None

3. APPROVAL OF AGENDA

Councilmember Trumbo asked to remove item 4a - Meeting Minutes: July 16, 2024, City Council Regular Meeting.

MOTION: Councilmember Millbauer moved to approve the agenda as amended.

SECOND: Councilmember Trumbo.

DISCUSSION: None.

VOTE: The motion passed unanimously (4-0).

4. CONSENT AGENDA *(Amended to Remove Item 4.a.)*

b. Meeting Minutes: July 23, 2024, City Council Workshop Meeting

Motion to approve the minutes of the July 23, 2024, meeting as presented.

c. Meeting Minutes: August 13, 2024, City Council Workshop Meeting

Motion to approve the minutes of the May 28, 2024, meeting as presented.

d. Claims Roster: July 2024

Motion to approve the Claims Roster for July 2024 in the amount of \$5,170,023.60, comprised of electronic payments and check numbers 315518-315898.

e. Claim Roster: Toyota Center Operations and Box Office Accounts

Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for June 2024 as presented.

f. Claims Roster: Columbia Park Golf Course Account

Motion to approve the Claims Roster for the Columbia Park Golf Course Account for June 2024 in the amount of \$44,449.70, comprised of check numbers 2824-2833 in the amount of \$9,232.96 and electronic transfers in the amount of \$35,216.74.

g. Payroll Roster: For the Pay Periods Ending 07/15/2024 and 07/31/2024

Motion to approve the Payroll Roster for the pay periods ending 07/15/2024 and 07/31/2024.

h. Boards & Commissions: Tourism Promotion Area (TPA) Commission Appointment for a Term Expiring August 31, 2026.

Motion to appoint Gabi Lopez to serve as Kennewick's representative on the Tri-City Regional Hotel Motel Commission with a term expiring August 31, 2026.

i. Contract: Quinault & Columbia Center Blvd Intersection - WSDOT Supplemental Agreement for Construction Funds

Motion to authorize the Mayor to sign the Local Agency Agreement Supplement #3 and Project Prospectus with the Washington State Department of Transportation to obligate construction funding for the Quinault/Columbia Center Blvd. Intersection Project.

j. Contract Award: 2024 City-Wide Asphalt Patching Project Bid Award

Motion to award Contract P2414-24 2024 City-Wide Asphalt Patching contract to Central Paving, LLC in the amount of \$773,363.50, plus a 10% contingency amount of \$77,336.35 for a total amount of \$850,699.85 and authorize the City Manager to execute the contract.

- k. **Interlocal Agreement: Revised Opioid Settlement Memorandum of Understanding with Benton County**
Motion to authorize the Mayor to sign the interlocal agreement with Benton County for the pooling of funds received from the State of Washington opioid settlements
- l. **Grant: Accept Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate Grant**
Motion to accept the Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate Voucher in the amount of \$138,680 and amend the 23/24 budget accordingly.
- m. **Contract: License Agreement with Canyon Lakes Property Owners Association for Four Speed Radar Signs on W Canyon Lakes Dr.**
Motion to authorize the City Manager to sign a license agreement with CLPOA for four speed radar signs on W Canyon Lakes Dr.
- n. **Parks Mower Replacement and Budget Amendment**
Motion to amend the 23/24 Fleet Replacement budget by \$155,000 and authorize the purchase of a tractor and mower in the amount of \$155,000.00.
- o. **Final Plat: Morain Street Townhomes - SUB-2024-0009**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Morain Street Townhomes Final Plat, contingent upon payment of fees and bonding for incomplete sidewalk and landscaping work.
- p. **Resolution 24-12: Authorizing the Grant Application and Acceptance of Funds for the Audubon Trail Restoration Project**
Motion to adopt the resolution as presented.

MOTION:	Councilmember Trumbo moved to adopt the consent agenda as amended.
SECOND:	Councilmember Millbauer
VOTE:	The motion passed unanimously (4-0).

5. **ORDINANCES/RESOLUTIONS: None.**

6. **PUBLIC HEARING:**

- a. **Resolution 24-13: Vacation of a 10.00 Foot Utility and 5.00 Foot Irrigation Easement Located at 11343 W Clearwater Ave**

John Cowling, Public Works Director, provided a staff report and responded to Council questions.

Mayor Pro Tem Torelli opened and closed the public hearing at 7:03 p.m., as there were no public testimonies offered in favor or against the issue.

MOTION:	Councilmember Millbauer moved to adopt the resolution as presented and authorize the Mayor to execute all necessary documents.
SECOND:	Councilmember Trumbo.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (4-0).

7. NEW BUSINESS:

4.a. Meeting Minutes: July 16, 2024, City Council Regular Meeting (*pulled from Consent*)

Councilmember Trumbo stated he would abstain given his absence at the July 16, 2024 meeting. The City Clerk and Council discussed procedural options.

MOTION:	Councilmember Millbauer moved to postpone approval of the July 16, 2024, minutes to the September 3, 2024, meeting.
SECOND:	Councilmember Trumbo
DISCUSSION:	None.
VOTE:	The motion passed unanimously (4-0).

8. UNFINISHED BUSINESS: None.

9. VISITORS:

Jeff Smart explained his affiliation with the Morain Street Townhomes project (Consent Agenda Item O), remarked on the importance of affordable housing, and thanked the Council for support of this project.

10. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, and items of concern.

Ms. Erdman introduced Jessica Platt, Interim Finance Director and announced John Cowling's promotion to Public Works Director.

11. ADJOURNMENT: Mayor Pro Tem Torelli concluded the meeting at 7:20 p.m.



Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/312978>