City Council Meeting Schedule April 2017

April 4, 2017

Tuesday, 5:00 p.m.	WORKSHOP MEETING Tour of Potholes (Transportation provided)
Tuesday, 6:30 p.m.	REGULAR COUNCIL MEETING

April 11, 2017

Tuesday, 6:30 p.m.	WORKSHOP MEETING – **CANCELLED** *Historic Downtown Kennewick Partnership Annual Downtowner Banquet (Clover Island Inn.)*

April 18, 2017

Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. 2016 Fire Department Annual Report
Tuesday, TBD*	REGULAR COUNCIL MEETING *(to begin immediately following conclusion of the workshop.)

April 25, 2017

Tuesday, 6:30 p.m.	WORKSHOP MEETING 1. Visit Tri-Cities Annual Report 2. Chamber Update – Top of the Box - *Tentative* 3. Open Public Union Negotiation Contracts 4. Year-End Financial Update 5. Comprehensive Plan Amendment Update – Economic Development

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

CITY COUNCIL WORKSHOP & REGULAR MEETING AGENDAS
Tuesday, April 18, 2017 at 6:30 p.m.
City Hall Council Chambers | 210 W. 6th Ave

WORKSHOP MEETING - Begins at 6:30 p.m.

1. 2016 Fire Department Annual Report

REGULAR MEETING AGENDA – Begins immediately after conclusion of the workshop.

1. CALL TO ORDER
Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. Minutes of Regular Meeting of April 4, 2017.
b. (1) Claims Roster for Columbia Park Golf Course Account for February 2017.
(2) Claims Roster for Toyota Operations Account for February 2017.
(3) Claims Roster for Toyota Center Box Office Account for February 2017.
c. Motion to approve Payroll Roster for March 31, 2017.

4. VISITORS

5. ORDINANCES/RESOLUTIONS
a. Ordinance 5691: Establishing Complete Streets Policy and adding a new Chapter 13.20 to the Kennewick Municipal Code.

6. PUBLIC HEARINGS/MEETINGS
a. Resolution 17-07: Vacate 20' storm easement located at 623 S. Highlands Drive

7. NEW BUSINESS
a. Bio-Solids Removal Contract
b. Jail Services Agreement

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. EXECUTIVE SESSION (RCW 42.30.110(1)(i)) Pending litigation (15 minutes)

11. ADJOURNMENT

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
April 4, 2017

1. CALL TO ORDER

Mayor Pro Tem Don Britain called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Mayor Pro Tem Don Britain	Greg McCormick	Vince Beasley
Matt Boehnke	Christina Palmer	Craig Littrell
Greg Jones	Corey Osborn	Evelyn Lusignan
Paul Parish	Cary Roe	Chris Guerrero
Bob Parks	Terri Wright	Bruce Mills
John Trumbo	Dan Legard	Cheryl Bolin
Marie Mosley	Terry Walsh	Mikal Barnett

Excused absence: Mayor Steve Young

Duncan Feldman with Troop 126 led the Pledge of Allegiance.

HONORS & RECOGNITIONS

Arbor Day Proclamation – Dean Aeling from the Parks & Recreation Commission joined Mayor Pro Tem Britain at the podium as he presented the proclamation.

Outgoing Volunteer Commissioners Recognition - Paul Scharold–Arts Commission and Ted Luvaas–Historic Preservation Commission joined Mayor Pro Tem Britain at the podium as he presented their certificates of appreciation.

Bob Olson–Block Grant Advisory Committee, Gary Earp-Block Grant Advisory Committee, Peggy Gregory-Historic Preservation Commission, Robin Callow–Kennewick Housing Authority, John Givens–Kennewick Public Facilities District were also recognized but were not in attendance.

2. APPROVAL OF AGENDA

Mr. Jones moved, seconded by Mr. Boehnke to approve the Agenda as presented. The motion passed unanimously.

3. APPROVAL OF CONSENT AGENDA

a. Minutes of Regular Meeting of March 21, 2017.
b. Motion to approve Claims Roster for March 24, 2017.
c. Motion to approve Payroll Roster for March 15, 2017.
d. Motion to authorize the Mayor to sign a Consulting Agreement with JUB Engineers, Inc., for construction engineering services needed to complete the Wastewater Treatment Plant – Phase I Upgrades.
e. Motion to authorize the City Manager to sign the Tri-Cities HOME Consortium Administrative Funds Subrecipient Agreement.
f. Motion to authorize the City Manager to sign the Tri-Cities HOME Consortium Downpayment Assistance Funds Subrecipient Agreement.
g. Motion to authorize the Mayor to sign the Supplemental Agreement No. 3, with GSI Water Solutions, Inc., to provide 2017 ASR-1 Well cycle test sampling, monitoring and reporting.
h. Motion to authorize staff to make application for funding through the federal Surface Transportation Block Grant (STBG) program.

Mr. Parks moved, seconded by Mr. Parish to approve the Consent Agenda. The motion passed unanimously.

4. VISITORS

Brian Bradford, 1138 W. 10th Ave #C105, Kennewick
Chuck Torelli, 3314 S. Dennis Ct, Kennewick

5. ORDINANCE/RESOLUTIONS - None

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. AJOURNMENT

Meeting was adjourned at 6:51 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet

Agenda Item Number	3.b.(1)	Council Date	04/18/2017	Consent Agenda ✘
Agenda Item Type	General Business Item			Ordinance/Reso ☐
Subject	Columbia Park Golf Course Account			Public Mtg / Hrg ☐
Ordinance/Reso #		Contract #		Other ☐
Project #		Permit #		Quasi-Judicial ☐
Department	Finance			

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for February 2017.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for February 2017 in the amount of $31,081.61, comprised of check numbers 2289-2303 in the amount of $28,693.87 and electronic transfers in the amount of $2,387.74.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total $31,081.61.

Through	Denise Winters Apr 12, 08:49:45 GMT-0700 2017
Dept Head Approval	Dan Legard Apr 12, 08:56:50 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:00:42 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
FEBRUARY 2017

Check Number	Vendor Check Name	Check Date	Amount	System
2289	US LINEN & UNIFORM	2/2/2017	$48.61	
2290	WILLIAMS SCOTSMAN	2/2/2017	$604.46	
2291	1-2-1 MARKETING	2/22/2017	$447.00	
2292	AUDUBON INTERNATIONAL	2/22/2017	$300.00	
2293	CAPITAL INSURANCE GROUP	2/22/2017	$1,546.75	
2294	COLUMBIA POINT GOLF COURSE	2/22/2017	$1,275.00	
2295	COURSECO, INC	2/22/2017	$9,500.00	
2296	DESERT GREEN TURF	2/22/2017	$715.72	
2297	KENNEWICK GOLF CORPORATION	2/22/2017	$11,986.44	
2298	NIKE GOLF, INC.	2/22/2017	$240.40	
2299	ACUSHNET	2/22/2017	$374.06	
2300	WILLIAMS SCOTSMAN	2/22/2017	$483.45	
2301	YELP	2/22/2017	$136.00	
2302	CITY OF KENNEWICK	2/22/2017	$256.00	
2303	WESTERN EQUPMENT DISTRIBUTORS,	2/22/2017	$779.98	
ADPLLC 488648178	ADP, LLC	2/24/2017	$95.03	EFT
78689	1-2-1 MARKETING	2/28/2017	$447.00	EFT
78692	ACUSHNET	2/28/2017	$11.59	EFT
78790	BLUE ROOM	2/28/2017	$274.00	EFT
73811	CITY OF KENNEWICK ELECTRICAL	2/8/2017	$228.63	EFT
73897	FRONTIER COMMUNICATIONS	2/8/2017	$262.28	EFT
78765	FRONTIER COMMUNICATIONS	2/28/2017	$249.76	EFT
78765	FRONTIER COMMUNICATIONS	2/28/2017	$316.24	EFT
78752	PEPSI COLA BOTTLING CO.	2/28/2017	$7.50	EFT
78751	TRI-CITY REGIONAL CHAMBER OF COMMERCE	2/28/2017	$285.00	EFT
73825	US LINEN & UNIFORM	2/8/2017	$38.01	EFT
73825	US LINEN & UNIFORM	2/8/2017	$39.46	EFT
73825	US LINEN & UNIFORM	2/8/2017	$44.10	EFT
78738	US LINEN & UNIFORM	2/28/2017	$41.26	EFT
78738	US LINEN & UNIFORM	2/28/2017	$47.88	EFT
Total Checks : 30			$31,081.61	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2289-2303	$	28,693.87
Electronic transfers		2,387.74
Total	$	31,081.61

Exceptions:

Check	Vendor	Date	Amount	Debit	Credit
2289	US LINEN & UNIFORM	2/2/2017	$48.61		
	PAY	20005-000-244-00	Accounts Payable		$ 48.61
	PURCH	51900-060-244-00	Contract Services	$ 22.04	
	PURCH	51900-080-244-00	Contract Services	$ 26.57	
2290	WILLIAMS SCOTSMAN	2/2/2017	$604.46		
	PAY	20005-000-244-00	Accounts Payable		$ 604.46
	PURCH	54450-080-244-00	Building Rent	$ 604.46	
2291	1-2-1 MARKETING	2/22/2017	$447.00		
	PAY	20005-000-244-00	Accounts Payable		$ 447.00
	PURCH	51900-050-244-00	Contract Services	$ 447.00	
2292	AUDUBON INTERNATIONAL	2/22/2017	$300.00		
	PAY	20005-000-244-00	Accounts Payable		$ 300.00
	PURCH	53500-080-244-00	Licenses & Fees	$ 300.00	
2293	CAPITAL INSURANCE GROUP	2/22/2017	$1,546.75		
	PAY	20005-000-244-00	Accounts Payable		$ 1,546.75
	PURCH	18400-000-244-00	Prepaid Insurance	$ 1,546.75	
2294	COLUMBIA POINT GOLF COURSE	2/22/2017	$1,275.00		
	PAY	20005-000-244-00	Accounts Payable		$ 422.00
	PURCH	50100-060-244-00	Salaries	$ 192.30	
	PURCH	50100-080-244-00	Salaries	$ 192.30	
	PURCH	50200-060-244-00	Hourly Wages	$ 37.40	
	PAY	20005-000-244-00	Accounts Payable		$ 431.00
	PURCH	50100-060-244-00	Salaries	$ 192.30	
	PURCH	50100-080-244-00	Salaries	$ 192.30	
	PURCH	50200-060-244-00	Hourly Wages	$ 46.40	
	PAY	20005-000-244-00	Accounts Payable		$ 422.00
	PURCH	50100-060-244-00	Salaries	$ 192.30	
	PURCH	50100-080-244-00	Salaries	$ 192.30	
	PURCH	50200-060-244-00	Hourly Wages	$ 37.40	
2295	COURSECO, INC	2/22/2017	$9,500.00		
	PAY	20005-000-244-00	Accounts Payable		$ 3,000.00
	PURCH	50000-000-244-00	Temporary Acct	$ 3,000.00	
	PAY	20005-000-244-00	Accounts Payable		$ 3,000.00
	PURCH	50000-000-244-00	Temporary Acct	$ 3,000.00	
	PAY	20005-000-244-00	Accounts Payable		$ 3,500.00
	PURCH	25000-000-244-00	Lease Payable	$ 3,500.00	
2296	DESERT GREEN TURF	2/22/2017	$715.72		
	PAY	20005-000-244-00	Accounts Payable		$ 715.72
	PURCH	56200-060-244-00	Materials Sand (TD Greens)	$ 715.72	
2297	KENNEWICK GOLF CORPORATION	2/22/2017	$11,986.44		
	PAY	20005-000-244-00	Accounts Payable		$ 1,078.81
	PURCH	59600-080-244-00	Accounting Fees	$ 1,078.81	
	PAY	20005-000-244-00	Accounts Payable		$ 2,916.67
	PURCH	59610-080-244-00	Management Fees	$ 2,916.67	
	PAY	20005-000-244-00	Accounts Payable		$ 1,078.81
	PURCH	59600-080-244-00	Accounting Fees	$ 1,078.81	
	PAY	20005-000-244-00	Accounts Payable		$ 2,916.67
	PURCH	59610-080-244-00	Management Fees	$ 2,916.67	
	PAY	20005-000-244-00	Accounts Payable		$ 1,078.81
	PURCH	59600-080-244-00	Accounting Fees	$ 1,078.81	
	PAY	20005-000-244-00	Accounts Payable		$ 2,916.67
	PURCH	59610-080-244-00	Management Fees	$ 2,916.67	
2298	NIKE GOLF, INC.	2/22/2017	$240.40		
	PAY	20005-000-244-00	Accounts Payable		$ 240.40
	PURCH	12100-050-244-00	Inventory Merchandise	$ 232.40	
	FREIGHT	47150-050-244-00	COGS Merchandise	$ 8.00	
2299	ACUSHNET	2/22/2017	$374.06		
	PAY	20005-000-244-00	Accounts Payable		$ 166.07
	PURCH	12100-050-244-00	Inventory Merchandise	$ 156.00	
	FREIGHT	47150-050-244-00	COGS Merchandise	$ 10.07	
	PAY	20005-000-244-00	Accounts Payable		$ 207.99
	PURCH	12100-050-244-00	Inventory Merchandise	$ 200.00	
	FREIGHT	47150-050-244-00	COGS Merchandise	$ 7.99	
2300	WILLIAMS SCOTSMAN	2/22/2017	$483.45		
	PAY	20005-000-244-00	Accounts Payable		$ 483.45
	PURCH	54450-080-244-00	Building Rent	$ 483.45	

Check	Vendor	Date	Amount	Debit	Credit
2301	YELP	2/22/2017	$136.00		
	PAY	20005-000-244-00	Accounts Payable		$ 34.00
	PURCH	53100-080-244-00	Advertising & Marketing	$ 34.00	
	PAY	20005-000-244-00	Accounts Payable		$ 34.00
	PURCH	53100-080-244-00	Advertising & Marketing	$ 34.00	
	PAY	20005-000-244-00	Accounts Payable		$ 34.00
	PURCH	53100-080-244-00	Advertising & Marketing	$ 34.00	
	PAY	20005-000-244-00	Accounts Payable		$ 34.00
	PURCH	53100-080-244-00	Advertising & Marketing	$ 34.00	
2302	CITY OF KENNEWICK	2/22/2017	$256.00		
	PAY	20005-000-244-00	Accounts Payable		$ 256.00
	PURCH	52200-080-244-00	Utilites Gas & Electric	$ 256.00	
2303	WESTERN EQUPMENT DISTRIBUTORS,	2/22/2017	$779.98		
	PAY	20005-000-244-00	Accounts Payable		$ 779.98
	PURCH	58100-060-244-00	Equipment Parts	$ 779.98	
ADPLLC 488648178	ADP, LLC	2/24/2017	$95.03		
	PAY	20005-000-244-00	Accounts Payable		$ 95.03
	PURCH	51900-080-244-00	Contract Services	$ 95.03	
78689	1-2-1 MARKETING	2/28/2017	$447.00		
	PAY	20005-000-244-00	Accounts Payable		$ 447.00
	PURCH	51900-050-244-00	Contract Services	$ 447.00	
78692	ACUSHNET	2/28/2017	$11.59		
	PAY	20005-000-244-00	Accounts Payable		$ 11.59
	PURCH	50550-050-244-00	Service Charge	$ 11.59	
78790	BLUE ROOM	2/28/2017	$274.00		
	PAY	20005-000-244-00	Accounts Payable		$ 274.00
	PURCH	52300-060-244-00	Garbage & Debris Removal	$ 81.00	
	PURCH	52300-050-244-00	Garbage & Debris Removal	$ 193.00	
73811	CITY OF KENNEWICK ELECTRICAL	2/8/2017	$228.63		
	PAY	20005-000-244-00	Accounts Payable		$ 228.63
	PURCH	52210-060-244-00	Irrigation Electricity	$ 19.36	
	PURCH	52200-060-244-00	Utilites Gas & Electric	$ 78.63	
	PURCH	52200-080-244-00	Utilites Gas & Electric	$ 130.64	
73897	FRONTIER COMMUNICATIONS	2/8/2017	$262.28		
	PAY	20005-000-244-00	Accounts Payable		$ 262.28
	PURCH	52100-080-244-00	Telecommunications	$ 262.28	
78765	FRONTIER COMMUNICATIONS	2/28/2017	$249.76		
	PAY	20005-000-244-00	Accounts Payable		$ 249.76
	PURCH	52100-080-244-00	Telecommunications	$ 249.76	
78765	FRONTIER COMMUNICATIONS	2/28/2017	$316.24		
	PAY	20005-000-244-00	Accounts Payable		$ 316.24
	PURCH	52100-080-244-00	Telecommunications	$ 316.24	
78752	PEPSI COLA BOTTLING CO.	2/28/2017	$7.50		
	PAY	20005-000-244-00	Accounts Payable		$ 7.50
	PURCH	51900-080-244-00	Contract Services	$ 7.50	
78751	TRI-CITY REGIONAL CHAMBER OF COMMERCE	2/28/2017	$285.00		
	PAY	20005-000-244-00	Accounts Payable		$ 285.00
	PURCH	51400-080-244-00	Professional Dues & Fees	$ 285.00	
73825	US LINEN & UNIFORM	2/8/2017	$38.01		
	PAY	20005-000-244-00	Accounts Payable		$ 38.01
	PURCH	51900-060-244-00	Contract Services	$ 19.85	
	PURCH	51900-080-244-00	Contract Services	$ 18.16	
73825	US LINEN & UNIFORM	2/8/2017	$39.46		
	PAY	20005-000-244-00	Accounts Payable		$ 39.46
	PURCH	51900-060-244-00	Contract Services	$ 20.58	
	PURCH	51900-080-244-00	Contract Services	$ 18.88	
73825	US LINEN & UNIFORM	2/8/2017	$44.10		
	PAY	20005-000-244-00	Accounts Payable		$ 44.10
	PURCH	51900-060-244-00	Contract Services	$ 25.95	
	PURCH	51900-080-244-00	Contract Services	$ 18.15	
78738	US LINEN & UNIFORM	2/28/2017	$41.26		$ 41.26
	PAY	20005-000-244-00	Accounts Payable	$ 25.65	
	PURCH	51900-060-244-00	Contract Services	$ 15.61	
	PURCH	51900-080-244-00	Contract Services		
78738	US LINEN & UNIFORM	2/28/2017	$47.88		
	PAY	20005-000-244-00	Accounts Payable		$ 47.88
	PURCH	51900-060-244-00	Contract Services	$ 26.37	
	PURCH	51900-080-244-00	Contract Services	$ 21.51	

Council Agenda Coversheet

Agenda Item Number	3.b.(2)
Council Date	04/18/2017
Agenda Item Type	General Business Item
Subject	Toyota Center Operations Account
Ordinance/Reso #	
Contract #	
Project #	
Permit #	
Department	Finance

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster for the Toyota Center Operations Accounts for February 2017.

Motion for Consideration

I move to approve the Claims Roster for the Toyota Center Operations Accounts for February 2017 in the amount of $627,852.84, comprised of check numbers 18413-18523 in the amount of $238,598.26 and electronic transfers in the amount of $389,254.58.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $627,852.84.

Through	Denise Winters Apr 12, 08:54:03 GMT-0700 2017
Dept Head Approval	Dan Legard Apr 12, 09:03:21 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:02:26 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18413	**02/03/2017**	**Advanced Overhead Doors, LLC**	**Service call for garage door repairs PO#1527**	**1006.1 · Sterling Operating Account**	
9790TC	12/31/2016		Service call for garage door repairs PO#1527	8041 · Repairs & Maintenance-Building	-643.46
				TOTAL	-643.46
18414	**02/03/2017**	**Alsco**	**0020000**	**1006.1 · Sterling Operating Account**	
LSPO1862287	01/17/2017		Uniforms - F&B 1/17/17	8100.2 · Uniforms-F&B	-32.89
LSPO1862288	02/17/2017		Uniforms - F&B 1/17/17	8100.2 · Uniforms-F&B	-5.94
				TOTAL	-38.83
18415	**02/03/2017**	**Apollo Inc**		**1006.1 · Sterling Operating Account**	
940003745	12/31/2016		Boiler shutoff replacement PO#1526	8041 · Repairs & Maintenance-Building	-156.38
940003581	12/31/2016		Beer cooler repairs 10/4/16	8042FB · Repr & Maint Equip, Food & Bev	-156.38
940002133	12/31/2016		Ams office HVAC repairs 9/16-10/16	8038 · Repairs & Maintenance-HVAC	-1,338.40
940001212	12/31/2016		Kegerator repairs PO#1211	8042FB · Repr & Maint Equip, Food & Bev	-228.06
940002104	12/31/2016		Beer cooler repairs PO#1303	8042FB · Repr & Maint Equip, Food & Bev	-298.11
				TOTAL	-2,177.33
18416	**02/03/2017**	**Ayala, Miguel**	**Event Security 1/27/17 Ams vs Seattle**	**1006.1 · Sterling Operating Account**	
1/27 AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Event Security 1/27/17 Ams vs Seattle	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18417	**02/03/2017**	**Baskin Robbins**		**1006.1 · Sterling Operating Account**	
1/27AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-908.96
1/28AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-852.10
				TOTAL	-1,761.06
18418	**02/03/2017**	**Berry, Timothy**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-70.00
				TOTAL	-70.00
18419	**02/03/2017**	**Bond, Craig**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-400.00
				TOTAL	-400.00
18420	**02/03/2017**	**Bond, Jennifer**		**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-400.00
LTSAJan17	02/01/2017		Learn to skate administration January 2017	8065 · Contracted Labor	-1,000.00
				TOTAL	-1,400.00
18421	**02/03/2017**	**Brashear Electric, Inc.**		**1006.1 · Sterling Operating Account**	
27902	12/31/2016		Stage hookup for WSU Basketball 11/14/16	5073 · Reimbursed Outside Services	-673.32
27904	12/31/2016	!:ETC121121 - Cirque Dreams	Stage hookup for Cirque Holidaze 12/20/16	5073 · Reimbursed Outside Services	-673.32
27901	12/31/2016	!:Michael W Smith & Amy Grant	Stage hookup for Amy Grant 11/16/16	5073 · Reimbursed Outside Services	-673.32
27903	12/31/2016		Stage hookup for Home for Christmas 12/14/16	5073 · Reimbursed Outside Services	-673.32
				TOTAL	-2,693.28
18422	**02/03/2017**	**Canon Financial Services, Inc.**	**730707**	**1006.1 · Sterling Operating Account**	
16902851	01/13/2017		Copier lease & Maintenance IRC5250	8007 · Printing & Copiers	-295.37
				TOTAL	-295.37
18423	**02/03/2017**	**Chapala Express Stand**		**1006.1 · Sterling Operating Account**	
1/27AmsVSeat	01/27/2017		Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-1,029.05
1/28AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-1,004.79
				TOTAL	-2,033.84
18424	**02/03/2017**	**Charlie's Produce**	**Food order 1/19/17**	**1006.1 · Sterling Operating Account**	
310935	01/19/2017		Food order 1/19/17	1400.1 · Inventory-Food	-45.07
				TOTAL	-45.07
18425	**02/03/2017**	**Dennis Maupin**	**Refund for canceled Broadway show Once**	**1006.1 · Sterling Operating Account**	
BWRefund	01/26/2017		Refund for canceled Broadway show Once	3601 · Unearned Revenue-Ticket Sales	-103.00
				TOTAL	-103.00
18426	**02/03/2017**	**Dunkaroos**		**1006.1 · Sterling Operating Account**	
1/27AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-716.02
1/28AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-726.52
				TOTAL	-1,442.54
18427	**02/03/2017**	**Food Services of America**		**1006.1 · Sterling Operating Account**	
8625625	01/18/2017		Food order 1/18/17	1400.1 · Inventory-Food	-664.24
8625626	01/18/2017		Kitchen supply order PO#1474	8098.1 · Supplies & Equipment-F&B	-265.76
8634747	01/27/2017		Food order 1/27/17	1400.1 · Inventory-Food	-651.96
				TOTAL	-1,581.96

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18428	**02/03/2017**	**Full Compass Systems, Ltd.**	**Safety & Tunnel Tape PO#1478**	**1006.1 · Sterling Operating Account**	
INC00335716	01/19/2017		Safety & Tunnel Tape PO#1478	8098 · Supplies & Equipment	-170.28
				TOTAL	-170.28
18429	**02/03/2017**	**Harris, Tim**	**Event Security 1/28/17 Ams vs Spokane**	**1006.1 · Sterling Operating Account**	
1/28 AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Event Security 1/28/17 Ams vs Spokane	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18430	**02/03/2017**	**Houtz, Katelyn**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-125.00
				TOTAL	-125.00
18431	**02/03/2017**	**Houtz, Kyle**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-120.00
				TOTAL	-120.00
18432	**02/03/2017**	**Kathleen McDowell**	**VOID: Patron deceased - need new check to the estate**	**1006.1 · Sterling Operating Account**	
				TOTAL	0.00
18433	**02/03/2017**	**KC Brand**		**1006.1 · Sterling Operating Account**	
1/27AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-587.71
1/28 AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-702.34
				TOTAL	-1,290.05
18434	**02/03/2017**	**KNDOTV23/KNDUTV25**	**Once Ads PO#1254**	**1006.1 · Sterling Operating Account**	
99529-2	01/17/2017		Once Ads PO#1254	1633.74 · Once, The Musical BW16-17	-484.50
				TOTAL	-484.50
18435	**02/03/2017**	**Latte Lovn Espresso**		**1006.1 · Sterling Operating Account**	
1/27AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-505.43
1/28AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-489.00
				TOTAL	-994.43
18436	**02/03/2017**	**Lee Klejeski**	**Refund for canceled Broadway show Once**	**1006.1 · Sterling Operating Account**	
BWRefund	01/26/2017		Refund for canceled Broadway show Once	3601 · Unearned Revenue-Ticket Sales	-114.00
				TOTAL	-114.00
18437	**02/03/2017**	**Lowe's Commercial Services**		**1006.1 · Sterling Operating Account**	
16235	01/17/2017		Building materials PO#1500	8016 · Tools & Small Equipment	-40.52
16263	01/17/2017		Building materials PO#1500	8016 · Tools & Small Equipment	-28.54
				TOTAL	-69.06
18438	**02/03/2017**	**Mantanona, Hanna**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-150.00
				TOTAL	-150.00
18439	**02/03/2017**	**Mary Crosier**	**Refund for canceled Broadway show Once**	**1006.1 · Sterling Operating Account**	
BWRefund	01/26/2017		Refund for canceled Broadway show Once	3601 · Unearned Revenue-Ticket Sales	-154.50
				TOTAL	-154.50
18440	**02/03/2017**	**Merkl, Isaac**	**Event Security 1/28/17 Ams vs Spokane**	**1006.1 · Sterling Operating Account**	
1/28 AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Event Security 1/28/17 Ams vs Spokane	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18441	**02/03/2017**	**Moon Security Services, Inc.**		**1006.1 · Sterling Operating Account**	
857086	02/01/2017		Basic fire monitoring 2/1/17-2/28/17	8039 · Security & Fire Alarm System	-51.00
858588	02/01/2017		Basic Comm Monitoring - Ammonia 2/1/17-2/28/17	8039 · Security & Fire Alarm System	-36.00
856788	02/01/2017		Basic fire monitoring 2/1/17-2/28/17	8039 · Security & Fire Alarm System	-41.00
858938	02/01/2017		Kitchen & Vault Monitoring 2/1/17-2/28/17	8039 · Security & Fire Alarm System	-25.98
			Kitchen & Vault Monitoring 2/1/17-2/28/17	8039FB · Sec & Fire Alarm, Food & Bev	-51.95
			Due from TRCC - Kitchen & Vault Monitoring 2/1/17-2/28/17	2215 · Due To (From) Convention Center	-25.97
				TOTAL	-231.90
18442	**02/03/2017**	**Oxarc**	**Welding Equipment PO#1477**	**1006.1 · Sterling Operating Account**	
33912PP	01/13/2017		Welding Equipment PO#1477	8098 · Supplies & Equipment	-39.03
				TOTAL	-39.03
18443	**02/03/2017**	**Pacific Backflow Services LLC**	**Backflow services 1/19/17**	**1006.1 · Sterling Operating Account**	
1701190724	01/19/2017		Backflow services 1/19/17	8041 · Repairs & Maintenance-Building	-900.00
			Due from TRCC - Backflow services 1/19/17	2215 · Due To (From) Convention Center	-150.00
				TOTAL	-1,050.00

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18444	**02/03/2017**	**Papa Johns.**		**1006.1 · Sterling Operating Account**	
S4176-17-9236	01/21/2017		Food order 1/21/17	1400.9 · Inventory-Toyota Arena	-34.98
1/27AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Third party sales 1/27/17 Ams vs Seattle	5300.7 · Sales-Third Party	-446.91
1/28AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Third party sales 1/28/17 Ams vs Spokane	5300.7 · Sales-Third Party	-514.63
				TOTAL	-996.52
18445	**02/03/2017**	**Pape' Material Handling**	**Zamboni repairs, parts replacements PO#1529**	**1006.1 · Sterling Operating Account**	
80048920	01/24/2017		Zamboni repairs, parts replacements PO#1529	8042 · Repairs & Maintenance-Equipment	-983.92
				TOTAL	-983.92
18446	**02/03/2017**	**Pearson, Corey**	**Gobo for Retter & Co - AmEx not accepted**	**1006.1 · Sterling Operating Account**	
RetterGobo	01/20/2017		Gobo for Retter & Co - AmEx not accepted	8098 · Supplies & Equipment	-140.75
				TOTAL	-140.75
18447	**02/03/2017**	**Peterson, Justin**	**Event Security 1/27/17 Ams vs Seattle**	**1006.1 · Sterling Operating Account**	
1/27 AmsVSeat	01/27/2017	!:ETC - Tri-City Americans Games	Event Security 1/27/17 Ams vs Seattle	8065 · Contracted Labor	-163.36
				TOTAL	-163.36
18448	**02/03/2017**	**Ranch and Home**		**1006.1 · Sterling Operating Account**	
50058811	01/14/2017		Propane for zambonis & forklift PO#1509	8033 · Propane	-42.81
50059171	01/25/2017		Propane for equipment PO#1524	8042 · Repairs & Maintenance-Equipment	-37.10
50059261	01/27/2017		Gear for zamboni maintenance PO#1524	8042 · Repairs & Maintenance-Equipment	-41.79
				TOTAL	-121.70
18449	**02/03/2017**	**Rapoza, Leah**	**Learn to skate coaching January 2017**	**1006.1 · Sterling Operating Account**	
LTSJan17	02/01/2017		Learn to skate coaching January 2017	8065 · Contracted Labor	-120.00
				TOTAL	-120.00
18450	**02/03/2017**	**Rattlesnake Mountain Brewing Company**		**1006.1 · Sterling Operating Account**	
899777	09/14/2016	Rattlesnake Mountain Brewing Company	Beer purchase 9/14/16	2000 · Accounts Payable-Operations	0.00
899789	11/22/2016		Beer order 11/22/16	1400.2 · Inventory-Beer	-40.00
899790	11/29/2016	Rattlesnake Mountain Brewing Company	Beer order 11/29/16	2000 · Accounts Payable-Operations	0.00
899792	12/14/2016		Beer order 12/14/16	1400.2 · Inventory-Beer	-50.00
899797	01/18/2017	Rattlesnake Mountain Brewing Company	Beer order 1/18/17	2000 · Accounts Payable-Operations	0.00
				TOTAL	-90.00
18451	**02/03/2017**	**Red Lion Hotel Columbia Center**		**1006.1 · Sterling Operating Account**	
56726	01/31/2017		Room for Once - Canceled 1/18/17	5073 · Reimbursed Outside Services	-100.43
56725	01/31/2017		Room for Once - Canceled 1/18/17	5073 · Reimbursed Outside Services	-100.43
56724	01/31/2017		Room for Once - Canceled 1/18/17	5073 · Reimbursed Outside Services	-100.43
56787	01/31/2017		Room for Once - Canceled 1/18/17	5073 · Reimbursed Outside Services	-100.43
				TOTAL	-401.72
18452	**02/03/2017**	**RFP Mfg.**	**Rink plexi PO#1530**	**1006.1 · Sterling Operating Account**	
8435	12/12/2016		Rink plexi PO#1530	8104 · Ice-Related	-613.59
				TOTAL	-613.59
18453	**02/03/2017**	**Rocky Mountain Rigging**	**Rentals/Rigging for Annie 2/3/17**	**1006.1 · Sterling Operating Account**	
AnnieRigging	02/03/2017		Rentals/Rigging for Annie 2/3/17	5073 · Reimbursed Outside Services	-7,512.36
				TOTAL	-7,512.36
18454	**02/03/2017**	**Schindler Elevator Corp.**	**1061995**	**1006.1 · Sterling Operating Account**	
8104464339	02/01/2017		Elevator maintenance 2/1/17-4/30/17	8094 · Outside Services	-947.36
				TOTAL	-947.36
18455	**02/03/2017**	**Spectrum Business**	**Phone & Internet services 1/26/17-2/25/17**	**1006.1 · Sterling Operating Account**	
Svc1/26-2/25	01/20/2017		Internet services 1/26/17-2/25/17	8034.3 · Internet	-109.98
			Phone services 1/26/17-2/25/17	8034.1 · Telephone	-882.50
				TOTAL	-992.48
18456	**02/03/2017**	**Sunbelt Rentals**	**Lift transportation fee for canceled BW show**	**1006.1 · Sterling Operating Account**	
66279378-001	01/20/2017		Lift transportation fee for canceled BW show	5073 · Reimbursed Outside Services	-13.41
				TOTAL	-13.41
18457	**02/03/2017**	**Sysco Spokane, Inc.**	**106526**	**1006.1 · Sterling Operating Account**	
121032878	01/27/2017		Food order 1/27/17	1400.1 · Inventory-Food	-300.56
121032877	01/27/2017		Food order 1/27/17	1400.1 · Inventory-Food	-2,917.33
121032876	01/27/2017		Kitchen supply order PO#1508	8098.1 · Supplies & Equipment-F&B	-570.81
				TOTAL	-3,788.70

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18458	**02/03/2017**	**Tri City Americans**		**1006.1 · Sterling Operating Account**	
300010117	01/01/2017		Naming rights sponsorship Agmt #4	5012.10 · Naming Rights-Team Share	-8,333.33
1/20 Ams v Kootenai	01/20/2017	!:ETC - Tri-City Americans Games	Ams vs Kootenai 1/20/17	3601 · Unearned Revenue-Ticket Sales	-3,395.91
		!:ETC - Tri-City Americans Games	Suite Share, Ams vs Kootenai 1/20/17	5004.10 · Team Share-Suite Revenue	-668.96
		!:ETC - Tri-City Americans Games	Conc Share, Ams vs Kootenai 1/20/17	8069.1 · Concessions Share - Team	-875.17
1/21 Ams v Everett	01/21/2017	!:ETC - Tri-City Americans Games	Ams vs Everett 1/21/17	3601 · Unearned Revenue-Ticket Sales	-11,412.69
		!:ETC - Tri-City Americans Games	Suite Share, Ams vs Everett 1/21/17	5004.10 · Team Share-Suite Revenue	-1,074.74
		!:ETC - Tri-City Americans Games	Conc Share, Ams vs Everett 1/21/17	8069.1 · Concessions Share - Team	-1,946.18
1/27 Ams v Seattle	01/27/2017	!:ETC - Tri-City Americans Games	Ams v Seattle 1/27/17	3601 · Unearned Revenue-Ticket Sales	-4,939.73
		!:ETC - Tri-City Americans Games	Suite Share, Ams v Seattle 1/27/17	5004.10 · Team Share-Suite Revenue	-747.99
		!:ETC - Tri-City Americans Games	Conc Share, Ams v Seattle 1/27/17	8069.1 · Concessions Share - Team	-1,653.58
1/28 Ams v Spokane	01/28/2017	!:ETC - Tri-City Americans Games	Ams vs Spokane 1/28/17	3601 · Unearned Revenue-Ticket Sales	-15,559.86
		!:ETC - Tri-City Americans Games	Suite Share, Ams vs Spokane 1/28/17	5004.10 · Team Share-Suite Revenue	-1,132.30
		!:ETC - Tri-City Americans Games	Conc Share, Ams vs Spokane 1/28/17	8069.1 · Concessions Share - Team	-2,650.93
				TOTAL	-54,391.37
18459	**02/03/2017**	**Valdez, James**	**Event Security 1/28/17 Ams vs Spokane**	**1006.1 · Sterling Operating Account**	
1/28 AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Event Security 1/28/17 Ams vs Spokane	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18460	**02/03/2017**	**VenuWorks, Inc.**		**1006.1 · Sterling Operating Account**	
14011	12/30/2016		Ad Commissions Sept 16-Nov 16	3020 · Accrued Accounts Payable	-21,714.19
14012	12/30/2016		F&B Commissions Oct 16-Dec 16	3020 · Accrued Accounts Payable	-29,726.62
				TOTAL	-51,440.81
18461	**02/03/2017**	**WCP Solutions**	**Janitorial supplies PO#1464**	**1006.1 · Sterling Operating Account**	
9962706	01/06/2017		Janitorial supplies PO#1464	8095 · Janitorial Supplies	-260.64
				TOTAL	-260.64
18462	**02/03/2017**	**Zinsli, Brian**	**Event Security 1/28/17 Ams vs Spokane**	**1006.1 · Sterling Operating Account**	
1/28 AmsVSpok	01/28/2017	!:ETC - Tri-City Americans Games	Event Security 1/28/17 Ams vs Spokane	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18463	**02/10/2017**	**Amerigas**	**0910002962**	**1006.1 · Sterling Operating Account**	
92024174	12/31/2016		Propane tanks for zamboni PO#1406	8042 · Repairs & Maintenance-Equipment	-977.40
3061266154	01/31/2017		Propane tank replacements 1/31/17	8033 · Propane	-164.88
			Due from TRCC - Propane tank replacements 1/31/17	2215 · Due To (From) Convention Center	-41.22
				TOTAL	-1,183.50
18464	**02/10/2017**	**Apollo Inc**	**January 2017 Maintenance**	**1006.1 · Sterling Operating Account**	
17010283	01/26/2017		January 2017 Maintenance	8038 · Repairs & Maintenance-HVAC	-1,325.53
			January 2017 Maintenance	8041 · Repairs & Maintenance-Building	-418.59
				TOTAL	-1,744.12
18465	**02/10/2017**	**Banner, Brian**	**Event Security 2/1/17 Ams vs Everett**	**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Event Security 2/1/17 Ams vs Everett	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18466	**02/10/2017**	**Baskin Robbins**		**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-430.34
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-728.60
				TOTAL	-1,158.94
18467	**02/10/2017**	**Canon Solutions America (Oce)**	**BHA806**	**1006.1 · Sterling Operating Account**	
4021371048	02/01/2017		Copier maintenance 2/1/17-2/28/17 KMZF25	8007 · Printing & Copiers	-25.44
4021374061	02/01/2017		Copier maintenance 2/1/17-2/28/17 SHPIM3511	8007 · Printing & Copiers	-23.13
				TOTAL	-48.57
18468	**02/10/2017**	**Chapala Express Stand**		**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-789.20
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-878.96
				TOTAL	-1,668.16
18469	**02/10/2017**	**Charlie's Produce**	**Food order 2/4/17**	**1006.1 · Sterling Operating Account**	
314566	02/04/2017		Food order 2/4/17	1400.1 · Inventory-Food	-815.69
				TOTAL	-815.69
18470	**02/10/2017**	**City of Kennewick-Admissions Tax**	**0029**	**1006.1 · Sterling Operating Account**	
11/15WSUBBall	12/31/2016		Ad Tax 11/15/16 WSU Basketball	2205 · Admissions Tax Payable	-1,450.45
Outlaws16	12/31/2016	!:EIC Outlaws	Ad taxes Outlaws 11/25/16-12/10/16	2205 · Admissions Tax Payable	-69.71
Outlaws3/13-11/5	12/31/2016	!:EIC Outlaws	Ad taxes Outlaws 3/13/16-11/5/16	2205 · Admissions Tax Payable	-150.07
1/17Ams/TCAHA	12/31/2016	!:ETC - Tri-City Americans Games	Ad Tax Ams/TCAHA Charity Game 1/17/16	2205 · Admissions Tax Payable	-228.57
				TOTAL	-1,898.80

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18471	**02/10/2017**	**Clear Channel Airports**	**Airport Display - BW 16/17 PO#1180**	**1006.1 · Sterling Operating Account**	
790621530	02/23/2017		Airport Display - BW 16/17 PO#1180	1633.72 · Broadway Series 2016-2017	-316.00
				TOTAL	-316.00
18472	**02/10/2017**	**Coca-Cola**	**Soda order 1/27/17**	**1006.1 · Sterling Operating Account**	
11728	01/27/2017		Soda order 1/27/17	1400.1 · Inventory-Food	-1,540.00
				TOTAL	-1,540.00
18473	**02/10/2017**	**Cooper, Lee**	**Event Security 2/4/17 Ams vs Medicine Hat**	**1006.1 · Sterling Operating Account**	
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Event Security 2/4/17 Ams vs Medicine Hat	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18474	**02/10/2017**	**Culligan**	**230326**	**1006.1 · Sterling Operating Account**	
79566	01/18/2017		Cold cooler service 12/27-1/18	8098 · Supplies & Equipment	-98.63
				TOTAL	-98.63
18475	**02/10/2017**	**Dunkaroos**		**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-258.43
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-661.56
				TOTAL	-919.99
18476	**02/10/2017**	**Food Services of America**		**1006.1 · Sterling Operating Account**	
8639414	02/01/2017		Food order 2/1/17	1400.1 · Inventory-Food	-4,594.47
8643092	02/04/2017		Food order 2/4/17	1400.1 · Inventory-Food	-117.46
8643089	02/04/2017		Food order 2/4/17	1400.1 · Inventory-Food	-452.20
				TOTAL	-5,164.13
18477	**02/10/2017**	**Holmes Murphy**	**Amerigas additional insured to covg 7/1/16-7/1/17**	**1006.1 · Sterling Operating Account**	
398179	01/27/2017		Amerigas additional insured to covg 7/1/16-7/1/17	1610 · Prepaid Insurance	-75.00
				TOTAL	-75.00
18478	**02/10/2017**	**KC Brand**		**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-233.02
2/3Annie	02/03/2017		Third party sales 2/3/17 Annie	5300.7 · Sales-Third Party	-491.12
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-500.66
				TOTAL	-1,224.80
18479	**02/10/2017**	**Latte Lovn Espresso**		**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-354.10
2/3Annie	02/03/2017		Third party sales 2/3/17 Annie	5300.7 · Sales-Third Party	-273.71
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-472.97
				TOTAL	-1,100.78
18480	**02/10/2017**	**Lowe's Commercial Services**		**1006.1 · Sterling Operating Account**	
16381	01/18/2017		Torch fuel PO#1504	8041 · Repairs & Maintenance-Building	-33.95
11766	01/21/2017		Suite wall building materials PO#1500	8016 · Tools & Small Equipment	-46.00
16857	01/23/2017		Suite wall building materials PO#1500	8016 · Tools & Small Equipment	-6.18
16884	01/23/2017		Plumbing parts for Suite 11 ADA PO#1507	8041 · Repairs & Maintenance-Building	-23.21
16014	01/24/2017		Suite wall building materials PO#1500	8016 · Tools & Small Equipment	-16.88
16222	01/25/2017		Suite wall building materials PO#1500	8016 · Tools & Small Equipment	-19.14
16310	01/26/2017		Plumbing parts for Suite 11 ADA PO#1507	8041 · Repairs & Maintenance-Building	-3.08
				TOTAL	-148.44
18481	**02/10/2017**	**Merkl, Isaac**	**Event Security 2/4/17 Ams vs Medicine Hat**	**1006.1 · Sterling Operating Account**	
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Event Security 2/4/17 Ams vs Medicine Hat	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18482	**02/10/2017**	**Mustang Sign Group**	**F&B Signage replacements 2016 PO#1245**	**1006.1 · Sterling Operating Account**	
5410	12/31/2016		F&B Signage replacements 2016 PO#1245	8097.1 · Signage - F&B	-977.94
				TOTAL	-977.94
18483	**02/10/2017**	**Papa Johns.**		**1006.1 · Sterling Operating Account**	
S4176-17-9235	01/20/2017		Food order for Birthday Party 1/20/17	1400.9 · Inventory-Toyota Arena	-37.97
S4176-17-9237	01/20/2017		Food order for Birthday Party	1400.9 · Inventory-Toyota Arena	-26.48
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Third party sales 2/1/17 Ams vs Everett	5300.7 · Sales-Third Party	-230.34
2/4AmsVMH	02/04/2017	!:ETC - Tri-City Americans Games	Third party sales 2/4/17 Ams vs Medicine Hat	5300.7 · Sales-Third Party	-372.23
				TOTAL	-667.02
18484	**02/10/2017**	**Rattlesnake Mountain Brewing Company**	**Beer order 2/1/17**	**1006.1 · Sterling Operating Account**	
899798	02/01/2017		Beer order 2/1/17	1400.2 · Inventory-Beer	-200.00
				TOTAL	-200.00

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18485	**02/10/2017**	**Sysco Spokane, Inc.**	**106526**	**1006.1 · Sterling Operating Account**	
121032879	01/27/2017		Kitchen supply order 1/27/17 PO#1522	8098.1 · Supplies & Equipment-F&B	-294.96
121036676	02/01/2017		Food order 2/1/17	1400.1 · Inventory-Food	-4,143.20
				TOTAL	-4,438.16
18486	**02/10/2017**	**Trujillo, Roman B**	**Event Security 2/1/17 Ams vs Everett**	**1006.1 · Sterling Operating Account**	
2/1AmsVEverett	02/01/2017	!:ETC - Tri-City Americans Games	Event Security 2/1/17 Ams vs Everett	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18487	**02/10/2017**	**Yakima Herald**	**Once Ads PO#1438**	**1006.1 · Sterling Operating Account**	
704210	01/31/2017		Once Ads PO#1438	1633.74 · Once, The Musical BW16-17	-313.21
				TOTAL	-313.21
18488	**02/10/2017**	**Yesco**	**Emergency repairs to building signs - snow/ice damage**	**1006.1 · Sterling Operating Account**	
TB82411	01/31/2017		Emergency repairs to building signs - snow/ice damage	8041.1 · Emergency Repairs-Building	-478.93
				TOTAL	-478.93
18489	**02/16/2017**	**Amerigas**	**0910002962**	**1006.1 · Sterling Operating Account**	
3061178584	01/31/2017		Propane: 405.8 Gallons 1/31/17	8033 · Propane	-975.96
			Due from TRCC - Propane: 405.8 Gallons 1/31/17	2215 · Due To (From) Convention Center	-243.99
3061662612	02/10/2017		Propane: 153.8 Gallons 2/8/17	8033 · Propane	-417.22
			Due from TRCC - Propane: 153.8 Gallons 2/8/17	2215 · Due To (From) Convention Center	-104.31
				TOTAL	-1,741.48
18490	**02/16/2017**	**Apollo Inc**	**Eco flue sensor replacement 1/27/17 PO#1459**	**1006.1 · Sterling Operating Account**	
940003826	01/27/2017		Eco flue sensor replacement 1/27/17 PO#1459	8041 · Repairs & Maintenance-Building	-54.30
				TOTAL	-54.30
18491	**02/16/2017**	**Ayala, Miguel**	**Event security 11/30/16 Ams game**	**1006.1 · Sterling Operating Account**	
11/30Ams	01/01/2017	!:ETC - Tri-City Americans Games	Event security 11/30/16 Ams game	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18492	**02/16/2017**	**Backstage Electric, Inc.**	**Electrical hookups for Potato Conference**	**1006.1 · Sterling Operating Account**	
1553	02/06/2017		Electrical hookups for Potato Conference	5073 · Reimbursed Outside Services	-271.50
				TOTAL	-271.50
18493	**02/16/2017**	**Baskin Robbins**	**Third party sales 2/10/17 Globetrotters**	**1006.1 · Sterling Operating Account**	
2/10Globet	02/10/2017		Third party sales 2/10/17 Globetrotters	5300.7 · Sales-Third Party	-480.01
				TOTAL	-480.01
18494	**02/16/2017**	**Benton PUD**		**1006.1 · Sterling Operating Account**	
LgGenSvc1/6-2/3	02/06/2017		Large General Service 1/6/17-2/3/17	8036.3 · Electricity	-18,379.93
SmGenSvcLights	02/06/2017		Small General Service - Lights 1/6/17-2/3/17	8036.3 · Electricity	-67.85
			Due from TRCC - Small General Service - Lights 1/6/17-2/3/17	2215 · Due To (From) Convention Center	-67.84
				TOTAL	-18,515.62
18495	**02/16/2017**	**Cascade Natural Gas - COL**	**Natural gas service 1/13/17-2/7/17**	**1006.1 · Sterling Operating Account**	
Svc1/13-2/7	02/09/2017		Natural gas service 1/13/17-2/7/17	8036.2 · Natural Gas	-5,538.43
				TOTAL	-5,538.43
18496	**02/16/2017**	**Cascade Natural Gas - ICE**	**Natural gas service 1/13/17-2/7/17**	**1006.1 · Sterling Operating Account**	
Svc1/13-2/7	02/09/2017		Natural gas service 1/13/17-2/7/17	8036.2 · Natural Gas	-1,948.91
				TOTAL	-1,948.91
18497	**02/16/2017**	**Chemsearch**	**Contract water treatment program**	**1006.1 · Sterling Operating Account**	
2609413	02/05/2017		Contract water treatment program	8094 · Outside Services	-3,472.25
				TOTAL	-3,472.25
18498	**02/16/2017**	**City of Kennewick-Grounds Maintenance**	**Grounds Maintenance Qtr 4 2016**	**1006.1 · Sterling Operating Account**	
012729Qtr4	02/07/2017		Grounds Maintenance Qtr 4 2016	8044 · Repairs & Maintenance-Grounds	-1,380.04
				TOTAL	-1,380.04
18499	**02/16/2017**	**Coca-Cola**	**Soda order 2/1/17**	**1006.1 · Sterling Operating Account**	
1864	02/01/2017		Soda order 2/1/17	1400.1 · Inventory-Food	-3,696.00
				TOTAL	-3,696.00
18500	**02/16/2017**	**Concessions Supply**	**Popcorn machine repairs PO#1546**	**1006.1 · Sterling Operating Account**	
2635	02/07/2017		Popcorn machine repairs PO#1546	8042FB · Repr & Maint Equip, Food & Bev	-181.01
				TOTAL	-181.01

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18501	**02/16/2017**	**Dunkaroos**	**Third party sales 2/10/17 Globetrotters**	**1006.1 · Sterling Operating Account**	
2/10Globet	02/10/2017		Third party sales 2/10/17 Globetrotters	5300.7 · Sales-Third Party	-469.20
				TOTAL	-469.20
18502	**02/16/2017**	**Farmer Brothers Coffee**	**Coffee order 2/9/17**	**1006.1 · Sterling Operating Account**	
65096674	02/09/2017		Coffee order 2/9/17	1400.1 · Inventory-Food	-77.55
				TOTAL	-77.55
18503	**02/16/2017**	**Green, Cassie**	**Refund for adult hockey league**	**1006.1 · Sterling Operating Account**	
RefundHockey	02/01/2017		Refund for adult hockey league	5148 · Adult Hockey League	-90.00
				TOTAL	-90.00
18504	**02/16/2017**	**KC Brand**	**Third party sales 2/10/17 Globetrotters**	**1006.1 · Sterling Operating Account**	
2/10GlobeT	02/10/2017		Third party sales 2/10/17 Globetrotters	5300.7 · Sales-Third Party	-712.21
				TOTAL	-712.21
18505	**02/16/2017**	**KEPR-TV**	**Once ads PO#1234**	**1006.1 · Sterling Operating Account**	
R655721-2	01/31/2017	!:BW Season 16/17	Once ads PO#1234	1633.74 · Once, The Musical BW16-17	-255.00
				TOTAL	-255.00
18506	**02/16/2017**	**Kerr Law Group**	**Legal services Jan 2017**	**1006.1 · Sterling Operating Account**	
14380	02/02/2017		Legal services Jan 2017	8092 · Professional Fees	-762.00
			Due from TRCC - Legal services Jan 2017	2215 · Due To (From) Convention Center	-75.00
				TOTAL	-837.00
18507	**02/16/2017**	**KIMA-TV - KEPR-TV**		**1006.1 · Sterling Operating Account**	
R55721-2	01/31/2017		Once Ads PO#1234	1633.74 · Once, The Musical BW16-17	-255.00
R683392-1	01/31/2017		Globetrotters Ads PO#1441	1633.20 · Globetrotters	-1,180.65
R685421-1	01/31/2017		Annie Ads PO#1483	1633.75 · Annie BW16-17	-935.00
				TOTAL	-2,370.65
18508	**02/16/2017**	**KNDOTV23/KNDUTV25**		**1006.1 · Sterling Operating Account**	
102433-1	01/30/2017		Globetrotters Ads PO#1437	1633.20 · Globetrotters	-1,334.50
102723-1	01/30/2017		Annie ads PO#1443	1633.75 · Annie BW16-17	-760.75
				TOTAL	-2,095.25
18509	**02/16/2017**	**KVEW42 - KAPP35**	**Globetrotters ads PO#1442**	**1006.1 · Sterling Operating Account**	
174413-1	01/31/2017		Globetrotters ads PO#1442	1633.20 · Globetrotters	-850.00
				TOTAL	-850.00
18510	**02/16/2017**	**Lowe's Commercial Services**	**Samsung washing machine PO#1525**	**1006.1 · Sterling Operating Account**	
91220	02/02/2017		Samsung washing machine PO#1525	8140 · Building Equipment	-545.77
				TOTAL	-545.77
18511	**02/16/2017**	**Noble, Keith**	**Event security 11/30/16 Ams game**	**1006.1 · Sterling Operating Account**	
11/30Ams	01/01/2017	!:ETC - Tri-City Americans Games	Event security 11/30/16 Ams game	8065 · Contracted Labor	-160.00
				TOTAL	-160.00
18512	**02/16/2017**	**Pacific Fire Inspection Services**	**Annual fire sprinkler inspection 1/19/17**	**1006.1 · Sterling Operating Account**	
1701190700	01/19/2017		Annual fire sprinkler inspection 1/19/17	8041 · Repairs & Maintenance-Building	-750.00
				TOTAL	-750.00
18513	**02/16/2017**	**Price Chopper Wristbands**	**Alcohol wristbands for events PO#1545**	**1006.1 · Sterling Operating Account**	
203785	02/10/2017		Alcohol wristbands for events PO#1545	8178 · Event Supplies	-69.20
				TOTAL	-69.20
18514	**02/16/2017**	**Ranch and Home**	**Propane 1/19/17**	**1006.1 · Sterling Operating Account**	
50058987	01/19/2017		Propane 1/19/17	8033 · Propane	-86.81
				TOTAL	-86.81
18515	**02/16/2017**	**Sunbelt Rentals**	**Lift rentals for Annie 2/3/17-2/4/17**	**1006.1 · Sterling Operating Account**	
66659520-001	02/07/2017	!:BW Season 16/17	Lift rentals for Annie 2/3/17-2/4/17	5073 · Reimbursed Outside Services	-996.95
				TOTAL	-996.95
18516	**02/16/2017**	**The Entertainer Newspaper**	**Qtr Pg ad 2/17 Rent PO#1358**	**1006.1 · Sterling Operating Account**	
10095	02/02/2017	!:BW Season 16/17	Qtr Pg ad 2/17 Rent PO#1358	1633.76 · Rent BW16-17	-310.00
				TOTAL	-310.00

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
18517	**02/16/2017**	**Tri City Americans**	**Settlement Ams vs Med Hat 2/4/17**	**1006.1 · Sterling Operating Account**	
2/4 Ams v Med Hat	02/04/2017	!:ETC - Tri-City Americans Games	Ams vs Med Hat 2/4/17	3601 · Unearned Revenue-Ticket Sales	-6,461.41
		!:ETC - Tri-City Americans Games	Suite Share, Ams vs Med Hat 2/4/17	5004.10 · Team Share-Suite Revenue	-844.35
		!:ETC - Tri-City Americans Games	Conc Share, Ams vs Med Hat 2/4/17	8069.1 · Concessions Share - Team	-1,349.41
				TOTAL	-8,655.17
18518	**02/16/2017**	**Trios Health - KGH EMTS**	**January 2017 EMT Services**	**1006.1 · Sterling Operating Account**	
Jan17EMT	01/31/2017	!:ETC - Tri-City Americans Games	EMT Services 1/20/17 Ams vs Kootenay	8065 · Contracted Labor	-400.00
		!:ETC - Tri-City Americans Games	EMT Services 1/21/17 Ams vs Everett	8065 · Contracted Labor	-400.00
		!:ETC - Tri-City Americans Games	EMT Services 1/27/17 Ams vs Seattle	8065 · Contracted Labor	-450.00
		!:ETC - Tri-City Americans Games	EMT Services 1/28/17 Ams vs Spokane	8065 · Contracted Labor	-425.00
				TOTAL	-1,675.00
18519	**02/16/2017**	**Victory Way Sports**	**Concession Helmet order 2/7/17**	**1006.1 · Sterling Operating Account**	
4208	02/07/2017		Concession Helmet order 2/7/17	1400.1 · Inventory-Food	-1,283.39
				TOTAL	-1,283.39
18520	**02/16/2017**	**Washington State Dept. of L&I, Elevator P**	**Elevator violation failure to correct fine Insp 692991**	**1006.1 · Sterling Operating Account**	
206652	01/19/2017		Elevator violation failure to correct fine Insp 692991	8041 · Repairs & Maintenance-Building	-114.10
				TOTAL	-114.10
18521	**02/16/2017**	**Weaver Exterminating Service, Inc.**		**1006.1 · Sterling Operating Account**	
565913	01/24/2017		Monthly rodent control TC 1/24/17	8094 · Outside Services	-249.78
565909	01/24/2017		Monthly rodent control TA 1/24/17	8094 · Outside Services	-124.89
				TOTAL	-374.67
18522	**02/27/2017**	**McNally, James**	**Labor for work on ADA Section Suite 11**	**1006.1 · Sterling Operating Account**	
17-0257c	02/27/2017		Labor for work on ADA Section Suite 11	8065 · Contracted Labor	-1,000.00
				TOTAL	-1,000.00
18523	**02/27/2017**	**Rocky Mountain Rigging**	**Rigging and rentals for Rent 2/27/17**	**1006.1 · Sterling Operating Account**	
RentRigging	02/27/2017	!:BW Season 16/17	Rigging and rentals for Rent 2/27/17	5073 · Reimbursed Outside Services	-7,102.80
				TOTAL	-7,102.80
EFT	**02/01/2017**	**King Beverage Inc.**	**Beer order 2/1/17 Inv 1622667**	**1006.1 · Sterling Operating Account**	
			Beer order 2/1/17 Inv 1622667	1400.2 · Inventory-Beer	-2,978.75
				TOTAL	-2,978.75
ONLINE	**02/02/2017**	**Sterling Change**	**Change Order for F&B 2/3/17**	**1006.1 · Sterling Operating Account**	
			Change Order for F&B 2/3/17	1121 · Vault Cash-F&B	-1,000.00
				TOTAL	-1,000.00
EFT	**02/02/2017**	**Columbia Distributing**	**Beer order 2/2/17 Inv 284572**	**1006.1 · Sterling Operating Account**	
			Beer order 2/2/17 Inv 284572	1400.2 · Inventory-Beer	-184.00
				TOTAL	-184.00
WIRE	**02/03/2017**	**Jam Theatricals, Ltd.**	**Settlement Annie 2/3/17**	**1006.1 · Sterling Operating Account**	
2/3/17 Annie	02/03/2017	!:BW Season 16/17	Annie 2/3/17	3601 · Unearned Revenue-Ticket Sales	-35,246.40
		!:BW Season 16/17	FF Share, Annie 2/3/17	5002.1 · Facility Fees to Settlement	-1,055.86
		!:BW Season 16/17	Conc Share, Annie 2/3/17	8069.2 · Concessions Share - Show	-237.64
		!:BW Season 16/17	Merch Share, Annie 2/3/17	5005.1 · Merch Sales to Settlement	-91.11
		!:BW Season 16/17	VW Share, Annie 2/3/17	5001 · Co-Promotion Revenue	-1,119.67
				TOTAL	-37,750.68
EFT	**02/09/2017**	**The Odom Corporation**	**Beer order 2/9/17 Inv 10177106**	**1006.1 · Sterling Operating Account**	
			Beer order 2/9/17 Inv 10177106	1400.2 · Inventory-Beer	-747.00
				TOTAL	-747.00
TRANSFER	**02/10/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 1/8/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 1/8/17	2215 · Due To (From) Convention Center	-55,783.75
				TOTAL	-55,783.75
TRANSFER	**02/10/2017**	**Three Rivers Convention Center1**	**Payroll transfer PPE 1/22/17**	**1006.1 · Sterling Operating Account**	
			Payroll transfer PPE 1/22/17	2215 · Due To (From) Convention Center	-69,270.18
				TOTAL	-69,270.18
EFT	**02/10/2017**	**Southern Wine & Spirits of Washington**	**Liquor order 2/10/17 Inv 2449922**	**1006.1 · Sterling Operating Account**	
			Liquor order 2/10/17 Inv 2449922	1400.3 · Inventory-Liquor	-608.40
				TOTAL	-608.40

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
WIRE	**02/13/2017**	**Harlem Globetrotters International, Inc.**	**Settlement Globtrotters 2/10/17**	**1006.1 · Sterling Operating Account**	
2/10 Harlem Globetro	02/10/2017	!:ETC0222 - Globetrotters	Globtrotters 2/10/17	3601 · Unearned Revenue-Ticket Sales	-45,268.18
		!:ETC0222 - Globetrotters	HGI Surcharge, Globtrotters 2/10/17	5002 · Facility Fees	-5,499.65
				TOTAL	-50,767.83
EFT	**02/14/2017**	**King Beverage Inc.**	**Beer order 2/14/17 Inv 1632230**	**1006.1 · Sterling Operating Account**	
			Beer order 2/14/17 Inv 1632230	1400.2 · Inventory-Beer	-2,573.73
				TOTAL	-2,573.73
EFT	**02/14/2017**	**Columbia Distributing**	**Beer order 2/14/17 Inv 317037**	**1006.1 · Sterling Operating Account**	
			Beer order 2/14/17 Inv 317037	1400.2 · Inventory-Beer	-575.80
				TOTAL	-575.80
EFT	**02/14/2017**	**The Odom Corporation**	**Beer order 2/14/17 Inv 10185837**	**1006.1 · Sterling Operating Account**	
			Beer order 2/14/17 Inv 10185837	1400.2 · Inventory-Beer	-989.00
				TOTAL	-989.00
ONLINE	**02/15/2017**	**Sterling Change**	**Change Order for Cash Adavance - 2/23/17 - Lil Wayne**	**1006.1 · Sterling Operating Account**	
			Change Order for Cash Adavance - 2/23/17 - Lil Wayne	1300 · Accrued Accounts Receivable	-90,000.00
				TOTAL	-90,000.00
ONLINE	**02/16/2017**	**Sterling Change**	**Change Order for F&B 2/17/17**	**1006.1 · Sterling Operating Account**	
			Change Order for F&B 2/17/17	1121 · Vault Cash-F&B	-1,000.00
				TOTAL	-1,000.00
EFT	**02/17/2017**	**Southern Wine & Spirits of Washington**	**Liquor order 2/17/17 Inv 2455357**	**1006.1 · Sterling Operating Account**	
			Liquor order 2/17/17 Inv 2455357	1400.3 · Inventory-Liquor	-1,269.94
				TOTAL	-1,269.94
ONLINE	**02/21/2017**	**Sterling Change**	**Change Order for F&B 2/24/17**	**1006.1 · Sterling Operating Account**	
			Change Order for F&B 2/14/17	1121 · Vault Cash-F&B	-3,000.00
				TOTAL	-3,000.00
EFT	**02/21/2017**	**Southern Wine & Spirits of Washington**	**Liquor order 2/21/17 Inv 2456671**	**1006.1 · Sterling Operating Account**	
			Liquor order 2/21/17 Inv 2456671	1400.3 · Inventory-Liquor	-410.05
				TOTAL	-410.05
EFT	**02/22/2017**	**Columbia Distributing**	**Beer order 2/22/17 Inv 336490**	**1006.1 · Sterling Operating Account**	
			Beer order 2/22/17 Inv 336490	1400.2 · Inventory-Beer	-428.96
				TOTAL	-428.96
EFT	**02/22/2017**	**King Beverage Inc.**	**Beer order 2/22/17 Inv 1637544**	**1006.1 · Sterling Operating Account**	
			Beer order 2/22/17 Inv 1637544	1400.2 · Inventory-Beer	-6,946.50
				TOTAL	-6,946.50
EFT	**02/22/2017**	**The Odom Corporation**	**Beer order 2/22/17 Inv 10185925**	**1006.1 · Sterling Operating Account**	
			Beer order 2/22/17 Inv 10185925	1400.2 · Inventory-Beer	-2,182.50
				TOTAL	-2,182.50
EFT	**02/23/2017**	**King Beverage Inc.**	**Beer order 2/23/17 Inv 1638366**	**1006.1 · Sterling Operating Account**	
			Beer order 2/22/17 Inv 1637544 - Trans from TRCC	1400.2 · Inventory-Beer	-195.00
			Beer order 2/22/17 Inv 1637544 - Trans from TRCC	2215 · Due To (From) Convention Center	195.00
				TOTAL	0.00
WIRE	**02/24/2017**	**Behind the Scenes, LLC**	**Settlement Lil Wayne 2/23/17**	**1006.1 · Sterling Operating Account**	
Lil Wayne 2/23/17	02/23/2017	!:Lil Wayne	Lil Wayne 2/23/17	3601 · Unearned Revenue-Ticket Sales	-72,524.62
ONLINE	**02/27/2017**	**Department of Revenue**	**Excise Tax Return Jan 2017**	**1006.1 · Sterling Operating Account**	
			B&O Tax Payable Jan 2017	2206 · B&O Tax Payable	-51.47
		Department of Revenue	Sales Tax Payable Jan 2017	2201 · *Sales Tax Payable	-14,965.07
			B&O Tax Expense Jan 2017	8241 · Sales, B&O & Use Taxes	-1,628.94
				TOTAL	-16,645.48
EFT	**02/27/2017**	**Department of Revenue**	**Business & Liquor license renewal 4/1/17-3/31/18**	**1006.1 · Sterling Operating Account**	
			Business & Liquor license renewal 4/1/17-3/31/18	8012.01 · Licenses & Permits, F&B	-2,666.00
				TOTAL	-2,666.00
EFT	**02/28/2017**	**Fintech.net**	**Transactionals 2/1/17-2/28/17**	**1006.1 · Sterling Operating Account**	
			Transactionals 2/1/17-2/28/17	8111FB · Banking Fees - Food & Bev	-20.00
				TOTAL	-20.00

Toyota Center and Toyota Arena
Operations Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
AUTO	**02/28/2017**	**American Payment Solutions**	**Credit card processing Feb 2017**	**1006.1 · Sterling Operating Account**	
			Credit card processing Feb 2017	8109 · Credit Card Fees	-4,818.72
			Terminal costs assessed	8109 · Credit Card Fees	-375.00
				TOTAL	-5,193.72

Total Paid $627,852.84

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 18413-18523		$ 238,598.26
Electronic transfers		389,254.58
	Total	$ 627,852.84

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.b.(3)	Council Date	04/18/2017
Agenda Item Type	General Business Item		
Subject	Toyota Center Box Office Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster for the Toyota Center Box Office Account for February 2017.

Motion for Consideration

I move to approve the Claims Roster for the Toyota Center Box Office Account for February 2017 in the amount of $1,462.80, comprised of electronic transfers.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $1,462.80.

Through	Denise Winters Apr 12, 08:56:07 GMT-0700 2017
Dept Head Approval	Dan Legard Apr 12, 08:57:51 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:03:07 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

Toyota Center and Toyota Arena
Box Office Claims Roster
February 2017

Num	Date	Name	Memo	Account	Paid Amount
ONLINE	**02/27/2017**	**Sterling Change**	**Change Order for BO 2/28/17**	**1006.3 · Sterling Box Office Account**	
			Change Order for BO 2/28/17	1130 · Vault Cash-Box Office	-1,300.00
				TOTAL	-1,300.00
AUTO	**02/28/2017**	**American Express**	**AMEX fees**	**1006.3 · Sterling Box Office Account**	
			Express Collection	8109 · Credit Card Fees	-7.95
			AMEX discount	8109 · Credit Card Fees	-154.85
				TOTAL	-162.80

Total Paid $1,462.80

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Electronic transfers		$ 1,462.80
	Total	$ 1,462.80

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.c.	Council Date	04/18/2017
Agenda Item Type	General Business Item		
Subject	Payroll Roster (PPE 3/31/2017)		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That council approve the payroll roster.

Motion for Consideration

I move to approve the payroll roster in the amount of $1,793,960.54, for the period ended 3/31/2017, comprised of check numbers 71027 through 71074 and direct deposit numbers 147479 through 147877.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $1,793,960.54.

Through	Phil Bleazard Apr 04, 12:33:07 GMT-0700 2017
Dept Head Approval	Dan Legard Apr 04, 16:11:33 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:03:43 GMT-0700 2017

Attachments: Roster

☐ **Recording Required?**

April 18, 2017

All Departments:		March 31, 2017
ADMINISTRATIVE TEAM		3,795.00
CITY COUNCIL		3,621.00
CITY MANAGER		11,802.47
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		36,106.52
EMPLOYEE & COMMUNITY RELATIONS		51,866.75
ENGINEERING		53,991.34
FACILITIES & GROUNDS		98,498.14
FINANCE		42,548.71
FIRE		221,530.88
LEGAL SERVICES		21,266.50
MANAGEMENT SERVICES		73,884.26
POLICE		429,315.26
	Subtotal General Fund	**1,048,226.83**
STREETS		19,011.32
TRAFFIC		25,612.69
	Subtotal Street Fund	**44,624.01**
BI-PIN		6,015.41
BUILDING SAFETY		36,385.61
COMMUNITY DEVELOPMENT		3,846.48
CRIMINAL JUSTICE		57,533.16
EQUIPMENT RENTAL		11,759.62
MEDICAL SERVICES		132,481.71
RISK MANAGEMENT		3,170.84
STORMWATER UTILITY		16,468.64
WATER & SEWER		147,137.92
	Subtotal Other Funds	**414,799.39**
	Total Salaries and Wages	**1,507,650.23**
Benefits:		
Comp Time Payout		47,010.60
Industrial Insurance		27,162.93
Medical Retirement Account		2,925.00
Retirement		117,480.20
Social Security (FICA)		91,731.58
	Total Benefits	**286,310.31**
	Grand Total	**$1,793,960.54**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $1,793,960.54 comprised of check numbers 71027 through 71074 and direct deposit numbers 147479 through 147877.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

Agenda Item Number	5.a.	Council Date	04/18/2017
Agenda Item Type	Ordinance		
Subject	Complete Streets Policy & Amending KMC Title 13		
Ordinance/Reso #	5691	Contract #	
Project #		Permit #	
Department	Public Works		

Consent Agenda ☐
Ordinance/Reso ☒
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

Staff recommends that Council adopt Ordinance No. 5691.

Motion for Consideration

I move to adopt Ordinance No. 5691.

Summary

This ordinance adopts a Complete Streets Policy for the City, memorializing our commitment to construct and enhance complete streets facilities for the safe and balanced accommodation of travelers of all ages, abilities and financial resources, including pedestrians, bicyclists, wheelchair users, public transportation users, motorists, freight haulers and emergency responders.

Adoption of this ordinance will also establish eligibility for potential funds through Washington's Complete Streets Act.

Alternatives

Do not adopt a complete streets ordinance.

Fiscal Impact

None anticipated, as the City already incorporates Complete Streets concepts into projects constructed in our right-of-way. Adoption of this ordinance establishes eligibility for potential funds through Washington's Complete Streets Act.

Through	Bruce Mills Apr 05, 17:11:20 GMT-0700 2017
Dept Head Approval	Cary Roe Apr 10, 13:59:51 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:11:25 GMT-0700 2017

Attachments: Council Complete Streets Ordinance Memo
Ordinance

☐ **Recording Required?**

Leading the Way

MEMORANDUM Public Works Department

April 5, 2017

To: Kennewick City Council

From: Bruce Mills, PE, Deputy Public Works Director

Subject: Complete Streets Ordinance Consideration

Executive Summary
The Transportation Improvement Board was tasked to implement an incentivized funding program to promote Complete Streets throughout Washington. This memo explains the program, requirements, and potential funding amounts. Attached is a Complete Streets Ordinance for Council consideration, which memorializes the City's commitment to implement complete streets concepts for the safe and balanced accommodation of all users of our rights-of-way, including pedestrians, bicyclists, wheelchair users, public transportation users, motorists, freight haulers and emergency responders.

Background
In 2011, the legislature passed the Complete Streets Act (RCW 47.04.320-.340), encouraging local governments to adopt their own complete streets ordinances, to "provide safe access to all users, including bicyclists, pedestrians, motorists, and public transportation users." RCW 47.04.320 establishes a grant program which requires adoption of a complete streets ordinance as mandatory for program eligibility.

Available Funds
In the initial 2015-2017 biennium, $3.1M is available statewide. In the future, that number jumps to $7M/year, administered in either a 2-year or 3-year cycle. TIB hopes to award 25-30 projects in the first biennium. Award amounts will likely be up to $500k for "implementers" (those already producing complete streets), or $125k-$250k for "initiators" (those just adopting Complete Streets ordinances and getting into the complete streets game. West Richland and Walla Walla recent received $250k awards in 2016, and Yakima received $500k. The money is given up front when awarded, and may be used for project elements or planning efforts that promote the four complete streets elements of 1) walking, 2) bicycling, 3) access to transit, and 4) streetscape aesthetics. Each city is eligible for an award each biennium/triennium cycle as established by TIB.

Awards Through Nominations
Unlike common grant programs, an agency must be nominated for an award by a group listed in the TIB program. Kennewick could essentially send out information to the nominators touting

1010 E. Chemical Drive • PO Box 6108 • Kennewick, WA 99336-0108
(509) 585-4431 • Fax (509) 585-4451 • bruce.mills@ci.kennewick.wa.us

our CS program, in hopes that we would be nominated to TIB for an award. The nominating groups are:

- WSDOT
- Department of Health
- Washington Bikes
- Department of Commerce
- Futurewise
- Department of Archaeology & Historic Preservation
- Community Transportation Association – NW
- Transportation Choices
- Feet First

TIB staff will evaluate nominations based on policy quality, plan integration, community outreach and engagement, past project actions, and future project plans. <u>You must have an adopted Complete Streets Ordinance to be eligible.</u>

Complete Streets Ordinance Elements

Currently 60+ agencies in Washington have adopted Complete Streets (CS) ordinances. They range from extremely brief statements to full blown programs. TIB recommends consideration of Smart Growth America's (SGA) guidance in establishing a CS ordinance. SGA says an ideal CS policy:

1) Includes a vision for how and why the community wants to complete its streets
2) Specifies that 'all users' includes pedestrians, bicyclists and transit passengers of all ages and abilities, as well as trucks, buses and automobiles.
3) Applies to both new and retrofit projects, including design, planning, maintenance, and operations, for the entire right of way.
4) Makes any exceptions specific and sets a clear procedure that requires high-level approval of exceptions.
5) Encourages street connectivity and aims to create a comprehensive, integrated, connected network for all modes.
6) Is adoptable by all agencies to cover all roads.
7) Directs the use of the latest and best design criteria and guidelines while recognizing the need for flexibility in balancing user needs.
8) Directs that Complete Streets solutions will complement the context of the community.
9) Establishes performance standards with measurable outcomes.
10) Includes specific next steps for implementation of the policy.

Exceptions

While an adopted ordinance promotes complete streets for all projects, it is important to note exceptions to this rule. The following are proposed exceptions placed in our ordinance, to be determined by the City Council, City Manager, or Public Works Director under the following circumstances:

1) Where not enough space exists to accommodate improvements.
2) Where no known current or future need exists.
3) Where the cost would be disproportionate to the need or probable use, compared with the total project cost.
4) Where equivalent alternative accommodations exist within close proximity.
5) Where contrary to public safety, or prohibited by law.
6) Where accommodations would have adverse environmental impacts to streams, wetlands, floodplains, historical structures or sites, steep slopes or other sensitive or critical areas.

7) Where the project length is short, creating transition or continuity issues, or not of overall benefit to network connectivity.
8) Where routine maintenance and repair projects do not change the street geometry or operations.
9) At the discretion of the City Council, City Manager, or Public Works Director.

Next Steps

The steps forward are:

1. Adopt a Complete Streets Ordinance
2. Integrate Complete Streets into future transportation projects
3. Reach out to nominating organizations
4. Bolster evidence of Complete Streets ethic: e.g., built projects, establish plans (bike, ADA, transit), community outreach, etc.

Recommendation

The recommendation is to adopt a Complete Streets Ordinance, to ensure that we are implementing the principles into our projects moving forward. We also need to document our efforts, and share that information with nominating organizations in the future, pursuing funding award nominations as they are announced each cycle.

*****

CITY OF KENNEWICK
ORDINANCE NO. 5691

AN ORDINANCE ESTABLISHING COMPLETE STREETS POLICY AND ADDING A NEW CHAPTER 13.20 TO THE KENNEWICK MUNICIPAL CODE

WHEREAS, the City has been an advocate for healthy living through planning and constructing complete street elements, to provide safe and convenient access to all users of its right-of-way, including pedestrians, bicyclists, motorists and public transportation; and

WHEREAS, the Washington State Legislature passed complete street legislation that encourages local governments to formally establish complete streets policy by ordinance, and to consider all users in transportation-related projects; and

WHEREAS, adopting a complete streets ordinance reinforces the City of Kennewick's commitment to promoting complete streets elements of walking, bicycling, access to transit, and streetscape aesthetics; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. A new chapter 13.20 is hereby added to the Kennewick Municipal Code to read as follows:

CHAPTER 13.20

COMPLETE STREETS POLICY

SECTION:

13.20.010: Title
13.20.020: Guiding Principle
13.20.030: Implementation
13.20.040: Exceptions
13.20.050: Intergovernmental Cooperation
13.20.060: Design Criteria and Application
13.20.070: Performance Measures

13.20.010: Title: This chapter shall be known as the City of Kennewick complete streets policy. (Ord. 5691 Sec. 1 (part) 2017)

13.20.020: Guiding Principle: The City of Kennewick promotes and embraces healthy living for its residents and visitors, and desires to construct and enhance complete street facilities for the safe and balanced accommodation of travelers of all ages, abilities and financial resources,

including pedestrians, bicyclists, wheelchair users, public transportation users, motorists, freight haulers and emergency responders. (Ord. 5691 Sec. 1 (part) 2017)

13.20.030: Implementation:

(1) All transportation projects contemplated in the City, including new construction, reconstruction, rehabilitation and new development will incorporate complete streets elements wherever practical and appropriate, including sidewalk and pedestrian safety projects, street lighting, bicycle facilities, public transportation accommodations, signage and pavement markings, and streetscapes. All transportation projects are opportunities to create safer, more accessible streets for all users.

(2) Special emphasis will be placed on complete streets elements that provide access and a connected transportation network in areas of schools, parks and recreation, public transportation, employment centers, shopping/commercial areas, and existing and planned pedestrian and bicycle networks.

(3) The City will incorporate complete streets principles into all planning efforts, such as the City's Comprehensive Plan, and plans involving parks and recreation, bicycle routes, sidewalks, pathways and public transportation. (Ord. 5691 Sec. 1 (part) 2017)

13.20.040: Exceptions: Exceptions to this ordinance may be determined by the City Council, City Manager, or Public Works Director under the following circumstances:

(1) Where not enough space exists to accommodate improvements.

(2) Where no known current or future need exists.

(3) Where the cost would be disproportionate to the need or probable use, compared with the total project cost.

(4) Where equivalent alternative accommodations exist within close proximity.

(5) Where contrary to public safety, or prohibited by law.

(6) Where accommodations would have adverse environmental impacts to streams, wetlands, floodplains, historical structures or sites, steep slopes or other sensitive or critical areas.

(7) Where the project length is short, creating transition or continuity issues, or not of overall benefit to network connectivity.

(8) Where routine maintenance and repair projects do not change the street geometry or operations.

(9) At the discretion of the City Council, City Manager, or Public Works Director. (Ord. 5691 Sec. 1 (part) 2017)

13.20.050: Intergovernmental Cooperation: The City will coordinate the implementation of complete street elements with neighboring cities, Benton County, the Washington State Department of Transportation, Benton-Franklin Council of Governments and Ben Franklin Transit, ensuring a seamless and continuous transportation network for all users between jurisdictions. (Ord. 5691 Sec. 1 (part) 2017)

13.20.060: Design Criteria and Application: The City will develop, maintain and update design criteria, standards and guidelines based on recognized best practices for the implementation of complete street elements, and apply a context sensitive approach to each individual project, complementing the character of the surrounding environment and community.

13.20.070: Performance Measures: On an annual basis, the Public Works Director will report on the transportation projects completed in the prior year, and those planned for the coming year, and the complete street elements that are contained in the projects. Such elements may include amounts of sidewalks, paths, bicycle lanes, public transportation facilities and streetscape added to the City's transportation system. (Ord. 5691 Sec. 1 (part) 2017)

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of April, 2017, and signed in authentication of its passage this 18th day of April, 2017.

_____
STEVE C. YOUNG, Mayor

Attest:

_____
TERRI L. WRIGHT, City Clerk

ORDINANCE NO. 5691 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington this 19th day of April, 2017

Approved as to Form:

_____
LISA BEATON, City Attorney

_____
TERRI L. WRIGHT, City Clerk

DATE OF PUBLICATION _____

Council Agenda Coversheet

Agenda Item Number	6.a.	Council Date	04/18/2017	Consent Agenda ☐
Agenda Item Type	Resolution			Ordinance/Reso ☒
Subject	Storm Easement Vacation - 623 S. Highlands Blvd.			Public Mtg / Hrg ☒
Ordinance/Reso #	17-07	Contract #		Other ☐
Project #		Permit #	ENG-2017-00368	Quasi-Judicial ☐
Department	Public Works			

Recommendation

Staff recommends that Council consider the request to vacate a 20' storm easement located at 623 S. Highlands Blvd.

Motion for Consideration

I move to adopt Resolution 17-07.

Summary

Notice of the April 18, 2017 public hearing to consider the request to vacate this 20' storm easement was published in the Tri-City Herald on Friday, April 7, 2017.

Teresa Higgins, Trustee of Lot 1, short plat 733 located at 623 S. Highland Drive is requesting the vacation of a 20' storm easement located across the eastern portion of the lot. A storm drainage report was submitted and reviewed by City staff that proposed an alternate storm easement location to retain a storm conveyance area for future use. City staff accepted the proposed storm easement location which has been recorded under AFN 2017-009004. The owner wishes to construct a home and the original storm easement severely restricts the building site. With the new easement in place, the existing 20' storm easement is no longer needed.

City staff has reviewed and has no objections to the proposed vacation.

Alternatives

None recommended.

Fiscal Impact

None.

Through	Bruce Beauchene Apr 12, 13:38:38 GMT-0700 2017
Dept Head Approval	Cary Roe Apr 12, 17:54:54 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:13:51 GMT-0700 2017

Attachments:
Deed
Resolution
Drawing

☒ **Recording Required?**

CITY OF KENNEWICK
RESOLUTION NO. 17-07

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF CERTAIN STORM EASEMENT LYING WITHIN 623 SOUTH HIGHLAND DRIVE

WHEREAS, Teresa Higgins, Trustee of the Estate of Kathryn T. Schmits, has requested the vacation of a certain storm easement located on Kathryn T. Schmits' property; and

WHEREAS, RCW 35.94.040 provides for the disposal of surplus property originally required for public utility purposes; and

WHEREAS, notice has been published on April 8, 2017, that a public hearing would be held on this date concerning disposal of this property; NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON that property originally acquired for the purpose of storm easement and described as follows:

A STRIP OF LAND 20.00 FEET IN WIDTH WITH 10.00 FEET OF SAID WIDTH LYING ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE SITUATED IN LOT 1 OF SHORT PLAT NO. 733, ACCORDING TO THE SURVEY THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 733, UNDER AUDITOR'S FILE NO. 788398, RECORDS OF BENTON COUNTY, WASHINGTON;

COMMENCING AT THE MOST NORTHEASTERLY CORNER OF SAID LOT 1; THENCE S 37°32'03"W, 476.08 ALONG THE EASTERLY LINE THEREOF; THENCE N 56°11'57"W, 18.56 FEET TO THE BEGINNING OF SAID CENTERLINE; THENCE N 41°14'58"E, 100.60 FEET; THENCE N 33°38'43"E, 132.71 FEET; THENCE N 30°17'08"E, 126.81 FEET; THENCE N 23°23'45"E, 122.41 FEET TO THE SOUTHERLY RIGHT OF WAY OF HIGHLAND DRIVE AND THE TERMINUS OF SAID CENTERLINE,

is hereby found to be surplus to the City's needs and not required for the providing of continued services; and

BE IT FURTHER RESOLVED that the consideration to be paid for the release of this easement shall be $50.00; and

BE IT FURTHER RESOLVED that the Mayor of the City of Kennewick is authorized to deed by quit claim to Teresa Higgins, Trustee of the Estate of Kathryn T. Schmits, the above-described easement and deliver the same upon payment.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this 18th day of April, 2017, and signed in authentication of its passage this 18th day of April, 2017.

Attest:

STEVE C. YOUNG, Mayor

RESOLUTION NO. 17-07 filed and recorded in the office of the City Clerk of the City of Kennewick, Washington, this 19th day of April, 2017.

TERRI L. WRIGHT, City Clerk

Approved as to Form:

LISA BEATON, City Attorney

TERRI L. WRIGHT, City Clerk

Return To:

City of Kennewick
PO Box 6108
Kennewick, WA 99336

QUIT CLAIM DEED \ EMINENT DOMAIN

COK Permit # ENG-2017-00368

Tax Parcel ID #: 1-1389-301-1662-003
Location: 623 S. Highlands Drive

THE GRANTOR, CITY OF KENNEWICK, for and in consideration of mutual interest, conveys and quit claims to **TERESA HIGGINS, TRUSTEE** the following described storm easement situated in the County of Benton, State of Washington, together with all after acquired title of the Grantor therein:

A STRIP OF LAND 20.00 FEET IN WIDTH WITH 10.00 FEET OF SAID WIDTH LYING ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE SITUATED IN LOT 1 OF SHORT PLAT NO. 733, ACCORDING TO THE SURVEY THEREOF RECORDED IN VOLUME 1 OF SHORT PLATS, PAGE 733, UNDER AUDITOR'S FILE NO. 788398, RECORDS OF BENTON COUNTY, WASHINGTON;

COMMENCING AT THE MOST NORTHEASTERLY CORNER OF SAID LOT 1; THENCE S 37°32'03"W, 476.08 ALONG THE EASTERLY LINE THEREOF; THENCE N 56°11'57"W, 18.56 FEET TO THE BEGINNING OF SAID CENTERLINE; THENCE N 41°14'58"E, 100.60 FEET; THENCE N 33°38'43"E, 132.71 FEET; THENCE N 30°17'08"E, 126.81 FEET; THENCE N 23°23'45"E, 122.41 FEET TO THE SOUTHERLY RIGHT OF WAY OF HIGHLAND DRIVE AND THE TERMINUS OF SAID CENTERLINE,

Dated: April 18, 2017

CITY OF KENNEWICK, WASHINGTON

_____
STEVE C. YOUNG, MAYOR

Attest:

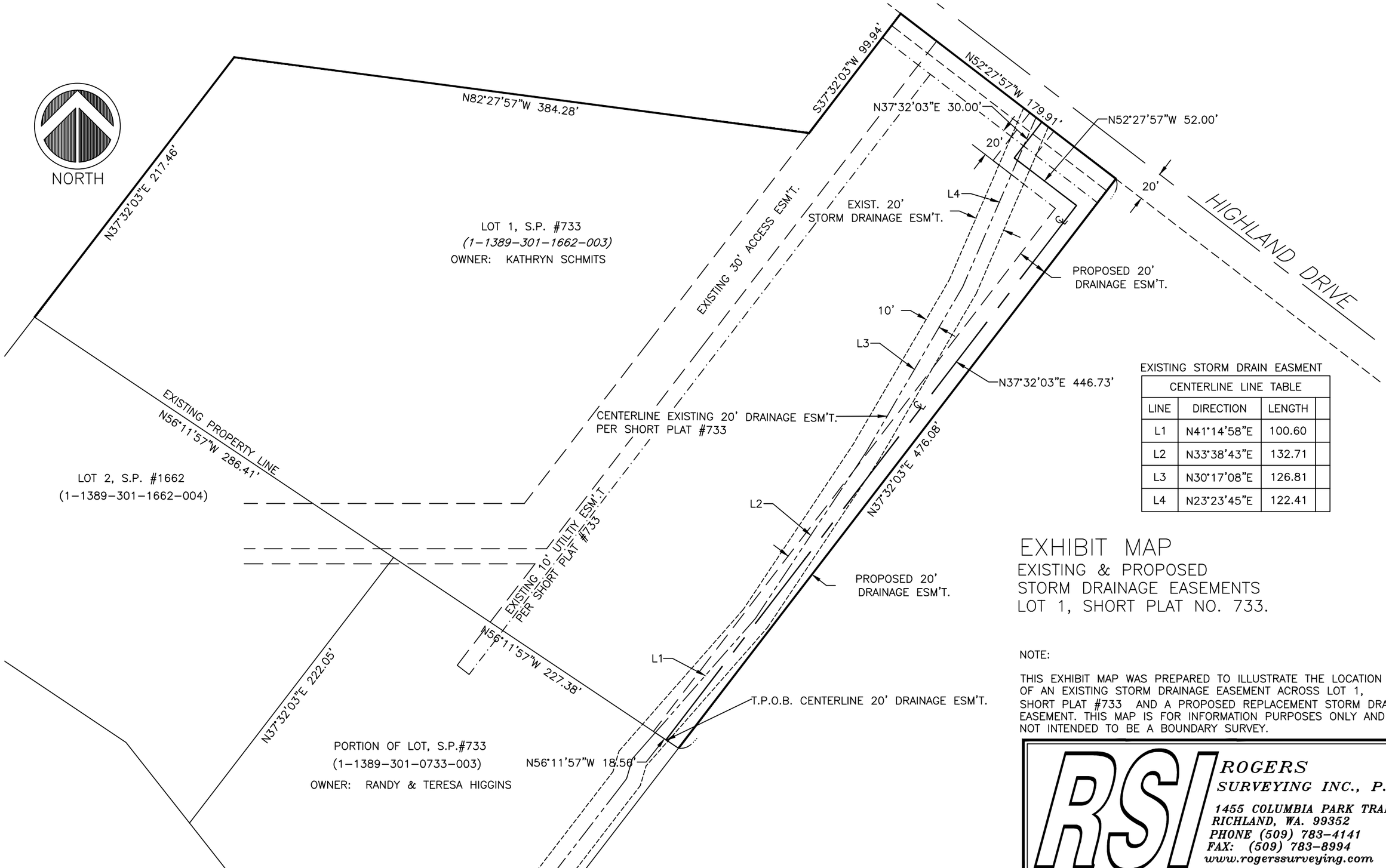
_____
TERRI L. WRIGHT, City Clerk

STATE OF WASHINGTON)
)ss.
COUNTY OF BENTON)

I certify that on this 18th day of April, 2017, before me, the undersigned Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Steve C. Young and Terri L. Wright to me known to be the Mayor and City Clerk, respectively, of the City of Kennewick, Washington, the corporation that executed the foregoing instrument and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation for the uses and purposes therein mentioned, and on oath stated that they are authorized to execute said instrument.

Witness my hand and official seal hereto affixed the day and year first above written.

_____
Notary Public in and for the State of Washington residing at _____
My Commission Expires: _____



EXISTING STORM DRAIN EASMENT

CENTERLINE LINE TABLE			
LINE	DIRECTION	LENGTH	
L1	N41°14'58"E	100.60	
L2	N33°38'43"E	132.71	
L3	N30°17'08"E	126.81	
L4	N23°23'45"E	122.41	

EXHIBIT MAP

EXISTING & PROPOSED STORM DRAINAGE EASEMENTS LOT 1, SHORT PLAT NO. 733.

NOTE:

THIS EXHIBIT MAP WAS PREPARED TO ILLUSTRATE THE LOCATION OF AN EXISTING STORM DRAINAGE EASEMENT ACROSS LOT 1, SHORT PLAT #733 AND A PROPOSED REPLACEMENT STORM DRAIN EASEMENT. THIS MAP IS FOR INFORMATION PURPOSES ONLY AND IS NOT INTENDED TO BE A BOUNDARY SURVEY.

RSI
ROGERS SURVEYING INC., P.S.
1455 COLUMBIA PARK TRAIL
RICHLAND, WA. 99352
PHONE (509) 783-4141
FAX: (509) 783-8994
www.rogerssurveying.com

F:\DWG\17\02817.DWG (rev.3)

Council Agenda Coversheet

Agenda Item Number	7.a.	Council Date	04/18/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	2017 Biosolids Removal - Emergency Dredging		
Ordinance/Reso #		Contract #	
Project #	P1710	Permit #	
Department	Public Works		

Consent Agenda ☐
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☒
Quasi-Judicial ☐

Recommendation

Under an emergency situation at the Wastewater Treatment Plant, the City Council award the 2017 Biosolids Removal Contract P1710-17 to Merrell Bros. in the amount estimated at $2,242,809.

Motion for Consideration

I move under an emergency situation at the Wastewater Treatment Plant, the City Council award the 2017 Biosolids Removal Contract P1710-17 to Merrell Bros. in the amount estimated at $2,242,809.

Summary

Per the RCW & KMC, the City Manager has the authority to declare and has declared an emergency situation at the Wastewater Treatment Plant Lagoon #1 & #2 for the purpose of removing biosolids to prevent a National Pollution Discharge Elimination System (NPDES) discharge violation into the Columbia River. The declaration provides the City the ability to hire a contractor to complete the work necessary to resolve the emergency situation and forego the longer formal bidding process.

In consultation with the Department of Ecology (DOE), a proposed plan of action is recommended to immediately address this situation. This involves dredging a portion of Lagoon #1, dewatering the solids and stockpiling the solids onsite on an impervious liner, and allowing the solids to dry out over a likely 3-4 month period. The second part of the action plan will be to accelerate the complete dredging of Lagoon # 2, which was already planned for later in 2017. Unlike the higher pathogen solids from Lagoon #1, Lagoon #2 solids can be dewatered and transported offsite for permitted land application.

With DOE's support of the emergency situation, we have reached out to and agreed to contract with Merrill Bros. to perform the necessary dredging. Merrell Bros. performed the last dredging operations in 2012 and are familiar with our operations and have the ability and resources to respond quickly to our emergency situation. They have provided a proposal and associated costs to perform the emergency dredging work.

Alternatives

None recommended

Fiscal Impact

Biosolids Removal Reserves 401.030.594.35.65.31 $2,200,000 (estimated)

Through	Gary Deardorff Apr 12, 17:03:05 GMT-0700 2017
Dept Head Approval	Cary Roe Apr 12, 17:53:55 GMT-0700 2017
City Mgr Approval	Marie Mosley Apr 13, 22:20:07 GMT-0700 2017

Attachments: contract, estimate, proposal

☐ **Recording Required?**

CONTRACT

THIS CONTRACT, made and entered into in triplicate, this 18th day of April ,2017 by and between the City of Kennewick, hereinafter called the Owner and Merrill Bros. _____ hereinafter called the Contractor,

WITNESSETH:

That in consideration of the terms and conditions contained herein and attached and made a part of this agreement, the parties hereto covenant and agree as follows:

The Contractor shall do all work and furnish all tools, materials and equipment for the "2017 Emergency Biosolids Removal", Contract P1710-17 in accordance with and as described in the attached plans and specifications and the Standard Specifications for the City of Kennewick, which are by this reference incorporated herein and made a part hereof, and shall perform any alterations in or additions to the work provided for under this contract and every part thereof.

If said work is not completed within the time specified, the Contractor agrees to pay the Owner "Liquidated Damages" at the rate of **$150.00** per work day for every work day that the project completion exceeds **160 work days** from the date of the Notice to Proceed. The Contractor shall provide and bear the expense of all equipment, work and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the work provided for in this contract and every part thereof, except such as are mentioned in the specifications to be furnished by the City of Kennewick.

The City of Kennewick hereby promises and agrees with the Contractor to employ, and does employ the Contractor to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained and hereby contracts to pay for the same according to the attached specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions set forth in this contract.

The Contractor for himself, and for his heirs, executors, administrators, successors, and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.

It is further provided that no liability shall attach to the City of Kennewick by reason of entering into this contract, except as expressly provided herein.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first hereinabove written.

CITY OF KENNEWICK, WASHINGTON

By:_____
Terri L. Wright, City Clerk

_____
Marie E. Mosley, City Manager

Approved as to form:

_____
Lisa Beaton, City Attorney

_____
Contractor
By:_____
Title:_____

Wastewater Lagoon Dredging Cost Assumptions - Spring 2017

Assumptions:
Lagoon #1 Dredging Estimated Total = 200 tons @ 8 dry tons/day = 25 days
Assume additional presses added at intervals for purposes of determing overal project costs & timelines
Lagoon #2 Dredging add 1 press = 2 presses
Lagoon #2 Dredging add 2 presses = 4 presses
Lagoon #2 Dredging add 2 presses = 6 presses at full production

Dry Tons/Day per belt press = 8 tons
Estimated Dry Tons in Lagoon #2 = 4000 tons

Task or Action	Qty.	Unit	Unit Cost	Time Est. in Days	Cost	Tons Dredged
Total Estimated Dry Tons to Dredge						4200
Mobilization	1	L.S.	$ 197,217.00		**$ 197,217.00**	
Lagoon #1						
Dry Tons / day per belt pres	8	Tons		25		200
1 belt press, emulsion polymer, hydraulic dredge, equalization tank, skid steer, pickup trucks, filtrate pumps & piping, electrical equp., Operations Team	25	Day	$ 7,387.00		$ 184,675.00	
Transport & Disposal of Biosolids	200	Tons	$ 53.44		$ 10,688.00	
Subtotal Cost Estimate					**$ 195,363.00**	
Remaining Tons to Dredge						4000

Lagoon #2 w/ 2 presses						
Dry Tons / day per belt press x 2	16	Tons		30		480
1 belt press, emulsion polymer, hydraulic dredge, equalization tank, skid steer, pickup trucks, filtrate pumps & piping, electrical equp., Operations Team	30	Day	$ 7,387.00		$ 221,610.00	
add 1 belt press	30	Day	$ 1,915.00		$ 57,450.00	
Transport & Disposal of Biosolids	480	Tons	$ 53.44		$ 25,651.20	
Subtotal Cost Estimate					**$ 304,711.20**	
Remaining Tons to Dredge						3520

Lagoon #2 w/ 4 presses						
Dry Tons / day per belt press x 4	32			30		960
1 belt press, emulsion polymer, hydraulic dredge, equalization tank, skid steer, pickup trucks, filtrate pumps & piping, electrical equp., Operations Team	32	Day	$ 7,387.00		$ 236,384.00	
add 1 belt press	32	Day	$ 1,915.00		$ 61,280.00	
add 1 additional belt presses	32	Day	$ 1,915.00		$ 61,280.00	
add 1 additional belt presses	32	Day	$ 1,915.00		$ 61,280.00	
Transport & Disposal of Biosolids	960	Tons	$ 53.44		$ 51,302.40	
Subtotal Cost Estimate					**$ 471,526.40**	
Remaining Tons to Dredge						2560

Lagoon #2 w/ 6 presses - full production						
Dry Tons / day per belt press x 6	48	Tons		55		2640
1 belt press, emulsion polymer, hydraulic dredge, equalization tank, skid steer, pickup trucks, filtrate pumps & piping, electrical equp., Operations Team; add truck scales, long arm excavator, bolesan grinders, parts & supply triler, semis for trailer moving and addtional operations team.	55	Day	$ 7,387.00		$ 406,285.00	
add 1 belt press	55	Day	$ 1,915.00		$ 105,325.00	
add 1 additional belt presses	55	Day	$ 1,915.00		$ 105,325.00	
add 1 additional belt presses	55	Day	$ 1,915.00		$ 105,325.00	
add 1 additional belt presses	55	Day	$ 1,915.00		$ 105,325.00	
add 1 additional belt presses	55	Day	$ 1,915.00		$ 105,325.00	
add 1 additional belt presses	55	Day	$ 1,915.00		$ 105,325.00	
Transport & Disposal of Biosolids	2640	Tons	$ 53.44		$ 141,081.60	
Subtotal Cost Estimate					**$ 1,073,991.60**	
Remaining Tons to Dredge						**-80**

Subtotal Estimated Costs for Dredging		**$ 2,242,809.20**
Tax @ 8.6%		**N/A**
Total Cost Estimate		**$ 2,242,809.20**
Total Days to Dredge Based Upon Assumptions	**110**	

By Comparison, the 2012 Project allotted 160 working days. NTP was given on 7/7/2012 and Substantial Completion was rec'd on 10/15/12 or 90 days

From: Cary Roe
Sent: 31 Mar 2017 14:32:04 -0700
To: 'Dustin Smith'
Cc: Wade Bonds;Terry Merrell;Marie Mosley;Ken Hohenberg;Gary Deardorff;Pat Everham;Chris Espinoza
Subject: RE: Emergency Sludge Dewatering Proposal

Hi Dustin,

I appreciate your efforts to pull together a plan in short order to respond to the emergency situation at Kennewick's WWTP. One question I do have is the anticipated schedule of the initial mobilization as well as working towards the full mobilization.

I will share your plan with my staff and City administration so we can evaluate in more detail and be back in touch early next week. I anticipate that we will likely formally declare the emergency situation either on Monday or Tuesday of next week.

I want to thank you and your company for the willingness to jump in and help the City of Kennewick deal with this emergency situation on short notice.

Cary M. Roe, P.E.
Director of Public Works
City of Kennewick
509-585-4292
Cary.roe@ci.kennewick.wa.us

From: Dustin Smith [mailto:dsmith@merrellbros.com]
Sent: Friday, March 31, 2017 1:04 PM
To: Cary Roe
Cc: Wade Bonds; Terry Merrell
Subject: Emergency Sludge Dewatering Proposal
Importance: High

Cary

Thank you for your patience. Here is our plan to respond to the emergency at the Kennewick Wastewater Plant.

Summary: We will start with (1) belt press and hydraulic dredge to begin removing sludge from Cell #1 ASAP. As additional belt presses become available from other projects, we will add them to the site to increase daily production with the ultimate goal of mobilizing (6) mobile belt presses to the site for full dewatering production. Given the uncertain quantity of on-site stockpiling and off-site disposal, we will provide you with a price per ton for transportation and disposal to Natural Selection Farms. To simplify the proposal, we have one lump sum mobilization, set-up, tear-down, and demobilization price for all equipment and personnel. The daily rate assumes an average minimum 9-10 hours per day of actual biosolids dredging and dewatering.

Mobilization, Site Prep, Set-up, Tear-Down, Demobilization & Site Restoration: $197,217.00 Lump Sum

Initial Mobilization: Daily Rate: $7,387.00 Per Day of Sludge Dredging & Dewatering
1 – Mobile Belt Filter Press
1- Emulsion Polymer
1 – Hydraulic Dredge
1 – Equalization Tank
Skid Steer
Pickup Trucks
Filtrate Pumps & Piping
Electrical Equipment
Operations Team

Additional Production: Daily Rate: $1,915.00 For Each Additional Belt Press Per Day of Sludge Dredging & Dewatering
We will add additional belt presses as quickly as possible.

Full Production: Daily Rate: $16,962.00 Per Day of Sludge Dredging & Dewatering
6 – Mobile Belt Filter Presses
1 – Additional Polymer
1 – Hydraulic Dredge
1 – Equalization Tank
1- Filtrate Tank
On-site Portable Truck Scales
Long Arm Excavator
Vogelsang Grinders
Parts & Supply Trailer
Semis for Trailer Moving
Skid Steer
Pickup Trucks
Filtrate Pumps & Piping
Electrical Equipment
Additional Operations Team

Transportation & Disposal of Dewatered Biosolids to Natural Selection Farms: $53.44 Per Ton

The above daily rates for dredging and dewatering is the price we will charge for each stage of the project. The daily rates do not get added together. This pricing assumes that water from the on-site fire hydrant and electricity from the pad mount transformer that we used last time will be provided at no cost to Merrell Bros. We will conveyor the dewatered sludge directly into trucks for transportation. When the sludge is being stockpiled on-site, the trucks will be provided by the city at no cost to Merrell Bros. For biosolids that will transported to Natural Selection Farms, Merrell Bros. will provide the trucks, trailers, transportation and disposal at the above rate per ton.

I hope this pricing structure makes sense and will work well given this emergency situation. This approach will give Wade the option to remove biosolids from either lagoon as needed to maintain plant operations as well as the flexibility to work with WA Department of Ecology for proper blending. Please feel free to call me anytime 24/7 on my cell phone if you have any questions.

Thank you

Dustin M. Smith
Chief Business Development Officer
Merrell Bros. Inc
8811 W. 500 N.
Kokomo, IN 46901
Office: 1-800-663-8830
Direct: 574-699-1006
Cell: 765-438-3152
www.merrellbros.com
Whatever you do, work at it with all your heart, as working for the Lord, not for men. ***Colossians 3:23***

Council Agenda Coversheet

Agenda Item Number	7.b.	Council Date	04/18/2017
Agenda Item Type	Contract/Agreement/Lease		
Subject	Agreement for Use of Jail Facilities		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	City Manager		

Consent Agenda ☐
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☒
Quasi-Judicial ☐

Recommendation

Staff recommends that Council authorize the Mayor to sign the Agreement for Use of Jail Facilities with Benton County.

Motion for Consideration

I move to authorize the Mayor to sign the Agreement for Use of Jail Facilities with Benton County.

Summary

At the March 21st Council meeting I provided you an update on the jail contract negotiations with Benton County and asked that you approve a 1 month extension to the short-term jail agreement in order for the cities and the county to complete their negotiations. At that time, I felt we could reach an agreement that was mutually beneficial to all parties and more importantly to the residents of Benton County.

Since that time, we had a meeting on the following day (March 22nd), where several scenarios were discussed. In preparation for that meeting, the City of Kennewick provided the county and cities with the costs associated with each scenario that had previously been discussed based on actual bed days for the past several years and net operating costs for 2016 that were provided to the cities by the County. At the conclusion of that meeting, the County agreed to run scenarios based on discussions and provide that information to the cities by March 27th in preparation for a follow-up meeting on April 10th.

Having heard nothing from the County, I inquired on Thursday, April 6th about an agenda and the scenarios so that we could prepare for our follow-up meeting on April 10th. The response received from the County was that they had received direction at the commissioners meeting on March 28th to move forward with the attached contract that was similar to a previous contract they had presented on March 3rd. They also canceled the meeting for April 10th since a decision had been made by the County and there would be no further negotiations.

Given that the County has ended our discussions and that the City has no other options for housing our prisoners at this time, we are recommending approval of the agreement. During the Council meeting, I will be providing additional information.

Alternatives

Not approve the jail contract and find alternative options, which could not occur by the short term agreement expiration of April 30th or suggest modifications to the agreement that Benton County would then need to concur with those changes.

Fiscal Impact

This agreement will require the City to pay 19.78% of the net operating costs of the jail (based on a fiscal rolling 3 year average). Assuming net operating costs and bed days remain constant, this jail contract would cost the City approximately $690k more than basing it on the 2016 bed day usage (16.72%) over the life of the contract.

Through	
Dept Head Approval	
City Mgr Approval	Marie Mosley Apr 14, 12:23:28 GMT-0700 2017

Attachments: Agreement

☐ **Recording Required?**

AGREEMENT FOR USE OF JAIL FACILITIES

THIS AGREEMENT is made and entered into by and between BENTON COUNTY, a political subdivision of the State of Washington (hereinafter "County") and the City of KENNEWICK, WASHINGTON, a municipal corporation (hereinafter "City").

For and in consideration of the conditions, covenants and agreements contained herein the parties agree as follows:

1. PURPOSE. The City, desiring to utilize Benton County Jail (hereinafter "jail") facilities and services, for the incarceration of City prisoners, in accordance with the Interlocal Cooperation Act (Chapter 39.34 RCW) and the City and County Jails Act (Chapter 70.48 RCW), hereby enters into an agreement with the County for use of the County jail facility and services for confinement of City prisoners. It is the purpose of this agreement to provide for the joint use by the parties of the jail facilities and services at the jail located at the Benton County Justice Center.

2. DEFINITIONS. (a) "Benton County Custody Budget" shall mean all expenditure items in such budget except for expenditures directly for the costs of work crews. The Custody Budget will include but not be limited to a depreciation expense in the amount of One Hundred Seventy Eight Thousand Dollars ($178,000) per year and expense estimates for all medical expenses incurred in connection with medical treatment of inmates, whether such services are provided in the jail or outside of the jail.

(b) "Benton County Facilities Budget" shall mean that budget labeled as "Facilities" in the then current budget adopted by Benton County.

(c) "City Prisoner" shall mean a person who is booked into the jail pursuant to an arrest by a police officer for the commission of a misdemeanor or gross misdemeanor, which could be booked as a violation of a Kennewick city ordinance. For the term of this agreement, should the City choose to repeal any or all of its ordinance provisions which would give rise to potential City jail time, such action will have no bearing on the computation of City prisoner days as defined below.

(d) "City Prisoner Day" shall mean any portion of a consecutive 24-hour period that a City Prisoner is in the custody at the County jail and shall include when a City Prisoner is only booked and released, as calculated using the current Intergraph Jail

Management System (ILEADS) methodology for counting jail days. After booking, the total elapsed time for each visit shall be calculated in minutes. At the time of release, the number of minutes will be divided by 1440 (the number of minutes in a day), and the resulting number will be rounded up. For example, if a City Prisoner's stay is from 8:00 AM on January 1, 2007 to 1:00 PM on January 3, 2007, the total elapsed time would be 3,180 minutes. This is two days and five hours, and the number of City Prisoner Days would be three.

"City Prisoner Day" shall also include prisoners who participate in the work release program.

(e) "Net Operating Cost" of the jail shall be calculated monthly as follows: (i) All expenditures in a particular month from the Benton County Custody Budget and all expenditures for that month under bars code 518.302 (or its successor) of the Benton County Facilities Budget, less (ii) all reimbursement payments from any inmate or from another governmental entity for the costs of home monitoring (currently bars code 342.36.0002); medical costs (currently bars codes 342.36.0003, 342.36.0005, and 342.36.0009); work release (currently bars code 342.36.0010); incentive payments from the Social Security Administration (currently bars code 342.36.0006), less (iii) payments received from a governmental entity not within Benton County for incarceration of inmates; provided that reimbursements to the County from the State of Washington for the costs of incarcerating convicted felons pursuant to Chapter 137-75 of the Washington Administrative Code (OAA Offenders) shall not be deducted in the calculation of "Net Operating Costs".

(f) "Prisoner Day" shall mean any portion of a consecutive 24-hour period that any prisoner is in custody at the County jail due to charges by the County, the City or any other city located within the County, any OAA Offenders, and shall include when a prisoner is only booked and released, as calculated using the current Intergraph Jail Management System (ILEADS) methodology for counting jail days. After booking, the total elapsed time for each visit shall be calculated in minutes. At the time of release, the number of minutes will be divided by 1440 (the number of minutes in a day), and the resulting number will be rounded up. For example, if a prisoner's stay is from 8:00 AM on January 1, 2007 to 1:00 PM on January 3, 2007, the total elapsed time would be 3,180 minutes. This is two days and five hours, and the number of Prisoner Days would be three.

"Prisoner Day" shall also include prisoners who participate in the

work release program.

3. AVAILABILITY OF JAIL FACILITIES. The jail facilities and services shall be available for confinement of City Prisoners held upon arrest, awaiting trial, and serving sentences of jail terms on a space available basis; provided, confinement of City prisoners will be given priority over confinement of Prisoners for jurisdictions from outside of Benton County.

4. COMPENSATION FROM CITY. The City shall pay the County as compensation for its provision of jail facilities and services as specified herein.

(a) For incarceration of City Prisoners between May 1, 2017, and December 31, 2017, the City shall pay to the County a monthly amount equal to 19.78% of the Net Operating Costs of the jail for the prior month. For subsequent calendar years, the percentage owed shall be adjusted according to Section 4(b) below. The County will use reasonable efforts to bill the City within twenty (20) days after the close of a particular month.

(b) For calendar years following 2017, the percentage of the monthly Net Operating Costs that the City shall pay shall be the ratio of City Prisoner Days to Prisoner Days for the three year period beginning July 1st and ending June 30th of the preceding year. By way of example, the percentage of Net Operating Costs owed by the City each month for 2018 shall be the ratio of City Prisoner Days to Prisoner Days for the three year period beginning July 1, 2014, through June 30, 2017.

(c) Administration Cost: In addition to the amounts owed under Sections 4(a) and 4(b) above, the City shall pay a monthly Administration Fee in the amount of five percent (5%) of the expenditures in the prior month from the Benton County Custody Budget and under bars code 518.302 (or its successor) from the Benton County Facilities Budget. The Administration Fee is not included in the expenditures from the Benton County Custody Budget of Facilities Budget.

(d) The City's obligations to pay for work crew costs is set forth in a separate agreement between the parties and not covered by this Agreement.

5. PAYMENT. The County shall bill the City by submitting a monthly voucher to the City. The City shall pay the County the compensation set forth in Section 4 hereof within thirty (30) days

from receipt of such voucher. Account balances overdue sixty (60) days or more will be subject to a service charge of 1% per month (12% per annum) commencing on the initial due date. Should it become necessary, all collection costs will be paid by the City.

6. MEDICAL COSTS AND TREATMENT.

(a) The County shall have the right to refuse to accept a City Prisoner who, at the time of delivery to the jail for confinement, is in need of medical attention, until the City has made arrangements satisfactory to the County, for such medical attention.

(b) The County will provide medical services for all City Prisoners in accordance with the policies and procedures adopted by the County.

(c) It is within the County's sole discretion to determine whether a City Prisoner requires medication, medical care including mental health care) or dental treatment that is not available in the health care program within the jail.

(d) The County agrees to use reasonable efforts to obtain reimbursement from the prisoner, insurance, public assistance or other sources, for such costs of medication, and medical care or dental treatment.

(e) The City shall not be required to make any payments for medical expenses in addition to the compensation owed to the County under Section 4 above.

7. TRANSPORTATION OF PRISONERS. The City shall be responsible for all transportation of City Prisoners to and from the Benton County Justice Center necessary for any reason, or the cost thereof if transportation is provided by the County at the applicable mileage reimbursement rate for private vehicle use set by the U.S. General Services Administration. The County reserves the right not to provide transportation of City Prisoners.

8. TRANSFER OF CUSTODY. City police officers or any law enforcement on behalf thereof delivering persons to the jail for confinement shall provide the receiving officer of the jail with an arrest warrant, citation, court order, other documentation or a completed detention request form satisfactory to the receiving officer which indicates the legal basis for confinement of the

person and, in the absence of such documentation, the receiving officer may refuse to accept the person for confinement.

The County may also refuse to accept any City Prisoner for confinement if, in its sole discretion, it would be inappropriate to accept such person for security or safety reasons prompting the Sheriff or his designee to conclude that it would be inappropriate for a particular person to be held in custody in the jail, including but not limited to familial, social or employment relationships between the person and one or more members of correctional staff.

(a) City police officers delivering persons to the jail for confinement shall remain in the immediate presence of such person, shall be responsible for such person and shall be considered to have such person in their sole custody until the jail receiving officer has accepted documentation for such person's confinement and physical custody of that person and has indicated that the delivering officer may leave. At such time, and only at such time, will the County have assumed custody of and responsibility for the person to be confined.

(b) City Prisoners shall be subject to all applicable rules, regulations and standards governing the operation and security of the jail. All city officers delivering prisoners to the County jail shall comply with those rules, regulations and standards.

9. ACCESS TO PRISONERS. City police officers and investigators shall have the right to interview prisoners at any reasonable time within the jail. City police officers shall be afforded equal priority for use of jail interview rooms with other departments, including the Benton County Sheriff's Department.

10. POSTING OF BAIL. The County shall serve as agent for the City in receipt of bail bonds or monies posted for City Prisoners.

11. SPECIAL PROGRAMS.

(a) Work Release. If it is desired that a City Prisoner participate in the jail work release program, City Prisoners shall be treated the same as county prisoners and shall be entitled to participate in the work release program solely upon a space available basis and qualification pursuant to Benton County's Bureau of Corrections standards.

(b) Home Monitoring and Work Crew Prisoners participating in a

home monitoring program or work crew shall not be included in the calculation of "City Prisoner Days" or "Prisoner Days" under Sections 2(d) or 2(f) of this Agreement. Work crew costs are not considered part of the Custody Budget under this Agreement and are recouped pursuant to a separate agreement between the parties and not under this Agreement.

The cost of providing home monitoring is part of the Custody Budget and is paid for by the City under this Agreement; provided, the County shall use all best efforts to collect as much of the cost of home monitoring from the City Prisoner as it can.

12. RELEASE OR LEAVE OF CITY PRISONERS. City Prisoners shall be permitted to leave the jail only:

(a) upon the authorized, written request of the City police; or

(b) by order of the Court having jurisdiction of a City Prisoner and the matter for which such prisoner is being confined; or

(c) for appearance by the prisoner in the Court in which the prisoner has been charged; or

(d) in compliance with a valid writ of habeas corpus, or

(e) for necessary medical or dental treatment or care not available within the jail; or

(f) when the prisoner has completed service of the sentence, the charge pending against the prisoner has been dismissed or bail or other satisfactory recognizance has been posted as required by the Court.

13. RECORDKEEPING. The County, based on consultation with the City's chief of police, agrees to maintain a system of record keeping to document the booking and confinement of each City Prisoner in such style and manner as is equivalent to the County's records pertaining to its prisoners under the current ILEADS system. The County shall make copies of said records available upon request by the City. The City agrees to be bound by all applicable confidentiality laws regarding jail records.

14. INDEMNIFICATION.

(a) The City shall indemnify and hold harmless the County and its officers, agents and employees from and against any and all

claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of the City, its officers, agents, or employees, in the performance of this Agreement or in arresting, detaining, charging, transporting, interrogating or otherwise dealing with persons either before or after presentation to and acceptance by the County for confinement in the jail. **With respect to the performance of this Agreement and as to claims against the County, its officers, agents and employees, the City expressly waives its immunities under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify, defend and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the City. This waiver is mutually negotiated by the parties.**

In the event that any suit based upon such a claim, action, loss, cost, expense, or damage is brought against the County, the City shall defend the County at its sole cost and expense; provided, that the County retains the right to participate in any such suit if any principle of governmental or public law is involved. If final judgment is entered against the County, or its officers, agents, or employees, the City shall satisfy the same in full.

(b) The County shall indemnify and hold harmless the City and its officers, agents and employees, from and against any and all damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of the County, its officers, agents or employees, in the performance of this Agreement or in confining persons who have been presented by the City to and accepted by the County for confinement in the jail while said persons are in the jail or in the custody of the County outside the jail. **With respect to the performance of this Agreement and as to claims against the City, its officers, agents and employees, the County expressly waives its immunities under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify, defend and hold harmless provided for in this paragraph extends to any claim brought by or on behalf of any employee of the County. This waiver is mutually negotiated by the parties.**

In the event any suit based upon such a claim, action, loss, cost, expense or damage is brought against the City, the

County shall defend the City at its sole cost and expense; provided that the City retains the right to participate in such suit if any principle of governmental or public law is involved. If final judgment be rendered against the City or its officers, agents, or employees the County shall satisfy the same in full.

15. NON-DISCRIMINATION POLICY. It is the policy of Benton County that no person shall be subjected to discrimination by the County or by its contractors because of race, color, national origin, sex, age, religion, creed, marital status, sexual orientation, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

16. AUTHORITY. This Agreement is executed in accordance with the authority of RCW 70.48.090 and Chapter 39.34 RCW, the Interlocal Cooperation Act. The following information is given pursuant to the provisions of RCW 39.34.030:

(a) The duration of this Agreement shall be as set forth in Section 19 below;

(b) Benton County shall be responsible for the administration of this Agreement as provided by Section 17 hereof.

(c) The purpose of this Agreement is to permit the joint use of the Benton County jail facilities and services for confinement of prisoners of the parties to the Agreement thereby promoting maximum use and efficiency of the Benton County jail;

(d) Termination of this Agreement shall be as provided in Section 20 hereof;

(e) This Agreement shall be administered as provided in Section 17 hereof;

(f) Unless otherwise specifically agreed by the parties in writing, all property, personal and real, utilized by the parties hereto in the execution of this agreement shall remain the property of that party initially owning it.

(g) Nothing in this Agreement shall preclude the City from maintaining and utilizing its own holding facilities.

17. ADMINISTRATION. This Agreement shall be administered by Benton County or the Contracting Officer.

18. REMEDIES. No waiver of any right under this Agreement shall be effective unless made in writing by the authorized representative of the party to be bound thereby. Failure to insist upon full performance on any occasion shall not constitute consent to or waiver of any continuation of nonperformance or any later nonperformance; nor does payment of a billing or continued performance after notice of a deficiency in performance constitute an acquiescence thereto.

19. DURATION. Upon its effective date, this agreement supersedes the prior Agreement for Use of Jail Facilities between the parties. This agreement shall be effective from May 1, 2017 through December 31, 2020.

20. TERMINATION. This agreement may be terminated prior to the end of its term by either party for cause upon not less than ninety (90) days' advance written notice. Said notice shall set forth the basis for termination.

[Remainder of Page Intentionally Left Blank]

Dated: _____

BENTON COUNTY, WASHINGTON

_____
JAMES BEAVER, Chairman.

_____
SHON SMALL, Member.

_____
JEROME DELVIN, Member.

Constituting the Board of
County Commissioners of Benton
County, Washington.

DATED: _____

Attest: _____
Clerk of the Board

Approved as to Content:

_____
JERRY HATCHER
Interim Benton County Sheriff

Approved as to Form:

Ryan K Brown
_____
RYAN K. BROWN, Deputy
Prosecuting Attorney

Dated: _____

CITY OF KENNEWICK, WASHINGTON

By: _____
Title: _____

Approved as to Form:

_____
LISA BEATON
City Attorney

City Council Meeting Schedule May 2017

May 2, 2017

Tuesday, 6:30 p.m. — WORKSHOP MEETING
1. 2016 Police Department Annual Report

Tuesday, TBD* — REGULAR COUNCIL MEETING *(to begin immediately following conclusion of the workshop).

May 9, 2017

Tuesday, 6:30 p.m. — WORKSHOP MEETING
1. Kennewick Public Facilities District Update
2. Parks & Recreation, Arts Commission and Planning Commission Work Plans
3. Park Mitigation Fees
4. Comprehensive Plan Amendment Update – Land Use Element (Part 1)

May 16, 2017

Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

May 23, 2017

Tuesday, 6:30 p.m. — WORKSHOP MEETING
1. Workplace Safety Update
2. Legislative Update
3. Golf Course Update
4. Comprehensive Plan Amendment Update – Land Use Element (Part 2)

May 30, 2017

Tuesday, 6:30 p.m. — NO MEETING

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio Taped