



8/28/2024

**BLOCK GRANT ADVISORY COMMITTEE AGENDA
COUNCIL CHAMBERS - 210 W. 6TH AVE
PUBLIC CALL INTO MEETING 509-585-4566**

4:00 PM

- 1. CALL TO ORDER**
- 2. ATTENDANCE**
- 3. APPROVAL OF MINUTES**
 - a. Review and approval of the March 27, 2024 minutes
- 4. OPEN ISSUES**
- 5. NEW BUSINESS**
 - a. 2025 Annual Action Plan Timeline
 - b. Notifications with CivicClerk
 - c. Project Updates
- 6. COMMITTEE COMMENTS/DISCUSSION**
- 7. ADJOURNMENT**

DRAFT
CITY OF KENNEWICK
CDBG COMMITTEE
March 27, 2024

1. CALL TO ORDER:

Bobbie Littrell called to order the meeting of the Block Grant Advisory Committee at 4:00 p.m. on March 27, 2024 in the City Hall Council Chambers.

2. ATTENDANCE:

Members Present

Bobbie Littrell, Vice Chair
Bruce Donner
Vel Wright
Carlo D'Alessandro
Jerry Martin
Jim Millbauer, Councilmember
Kylie Peel, Staff Liaison

Members Excused/Absent

Ron Hue, Chair (*excused*)
Christy Watts (*unexcused*)
Christina Palmer, M.S Director (*excused*)

3. APPROVAL OF MINUTES:

Bobbie Littrell opened the discussion on the February 28, 2024 minutes and asked for a motion. Bruce Donner motioned for the minutes to be approved as written. Vel Wright seconded the motion – vote approved unanimously.

4. OPEN ISSUES:

None.

5. NEW BUSINESS:

Addition of Project for 2024 Annual Action Plan – Kylie Peel gave a staff report about the proposed Meals on Wheels project to utilize CARES Act funds. The project consists of delivering fresh and frozen meals to homebound COVID-19 clients, specialized storage and designated walk-in freezer for COVID-19 clients. The proposal asked for \$13,000, but the City only has \$12,679 remaining in CARES Act funding. After a short discussion, Bobbie asked for a motion to approve the project. Carlo D'Alessandro motioned for the project to be approved with Vel seconding the motion. The vote approved unanimously to fund the Meals on Wheels project for \$12,679.

6. COMMITTEE COMMENTS/DISCUSSION:

None.

7. ADJOURNMENT:

The meeting adjourned at 4:20 p.m.

The next scheduled meeting is set for April 24, 2024 at 4:00 p.m.