City Council Meeting Schedule November 2020

City Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan. The City broadcasts City Council meetings on the City's website https://www.go2kennewick.com/CouncilMeetingBroadcasts.

November 3, 2020
*Tuesday, **6:00** p.m. — REGULAR COUNCIL MEETING
Please note time change

November 10, 2020
Tuesday, 6:30 p.m. — WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website https://www.go2kennewick.com/CouncilMeetingBroadcasts)
1. Water Follies Update
2. Council Committee Discussion

November 17, 2020
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

November 24, 2020
Tuesday, 6:30 p.m. — WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website https://www.go2kennewick.com/CouncilMeetingBroadcasts)
1. Comp Plan Amendments

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

CITY COUNCIL REGULAR MEETING AGENDA
November 3, 2020 at 6:00 p.m.
City's Website

City Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan.

The City of Kennewick broadcasts City Council meetings on the City's website at https://www.go2kennewick.com/CouncilMeetingBroadcasts. The City will be providing options for citizen comment via Zoom and the City's website (see more information under Visitors on the agenda.)

1. CALL TO ORDER
Roll Call/Pledge of Allegiance/Welcome

HONORS & RECOGNITIONS

2. APPROVAL OF AGENDA

3. CONSENT AGENDA
All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

a. Minutes of Regular Meeting of October 20, 2020.
b. (1) Motion to approve Claims Roster for October 23, 2020.
   (2) Motion to approve the Claims Roster for the Columbia Park Golf Course Account for September 2020.
c. Motion to approve Payroll Roster for October 15, 2020.
d. Motion to authorize the Mayor to sign the agreement for the promotion of tourism with the Tri-Cities Visitor & Convention Bureau (d/b/a Visit TRI-CITIES).

4. VISITORS
The City asks all members of the public that would like to comment under the Visitors section of the agenda to fill out an online form at https://www.go2kennewick.com/VisitorsComments no later than 5:00 p.m. on Monday, November 2nd to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 5:00 p.m. on Monday, November 2nd to be included in the Council packet.

If you wish to comment under the Visitors section during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_ZtrWoa_eS2ihzIqeOagOQA. Registrations must be received by 4:00 p.m. on Tuesday, November 3, 2020.

5. ORDINANCES/RESOLUTIONS

6. PUBLIC HEARINGS/MEETINGS
a. 2021 HUD Draft Annual Action Plan
b. 2020 Annual Action Plan Amendment

The City asks all members of the public that would like to comment regarding items under Public Hearings/Meetings fill out an online form at https://www.go2kennewick.com/PublicHearing no later than 5:00 p.m. on Monday, November 2nd to be included in the Council packet.

Interested parties may also submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 5:00 p.m. on Monday, November 2nd to be included in the Council packet.

If you wish to comment on a public hearing during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_ZtrWoa_eS2ihzIqeOagOQA. Registrations must be received by 4:00 p.m. on Tuesday, November 3, 2020.

7. NEW BUSINESS

8. UNFINISHED BUSINESS

9. COUNCIL COMMENTS/DISCUSSION

10. ADJOURNMENT

CITY OF KENNEWICK
CITY COUNCIL
Regular Meeting
October 20, 2020

1. CALL TO ORDER

Mayor Don Britain called the meeting to order at 6:30 p.m.

Meeting was conducted through an online, virtual meeting platform. Councilmembers and staff joined remotely. Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan.

City Council and Staff Present:

Mayor Pro Tem Steve Lee	Marie Mosley	Emily Estes-Cross
John Trumbo	Greg McCormick	Ken Hohenberg
Bill McKay	Christina Palmer	Chad Michael
Chuck Torelli	Lisa Beaton	Evelyn Lusignan
Jim Millbauer	Cary Roe	Bruce Mills
Brad Beauchamp	Terri Wright	
Mayor Don Britain	Dan Legard	

Willow from Girl Scout Troop 5300 led the Pledge of Allegiance.

HONORS & RECOGNITIONS

- Retirement Recognition – Christy Geyer

Mayor Britain read the retirement plaque words and thanked Mrs. Geyer for her 32-years of service to the City.

- International Day of the Girl

Mayor Britain read the proclamation in its entirety.

2. APPROVAL OF AGENDA

Mr. Trumbo was experiencing technical difficulties.

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to approve the Agenda as presented. The motion passed unanimously (6-0.)

3. APPROVAL OF CONSENT AGENDA

a. Minutes of Regular Meeting of October 6, 2020.
b. (1) Motion to approve Claims Roster for October 9, 2020.
(2) Motion to approve to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for August 2020.
c. Motion to approve Payroll Roster for September 30, 2020
d. Motion to authorize the City Manager to sign the interlocal agreement with the Port of Kennewick regarding Fire Station No. 3.
e. Motion to approve the 2021 Tourism Promotion Area (TPA) Business and Marketing Plan.
f. Motion to authorize the Mayor to sign utility permit and maintenance agreements with WSDOT for the US395/Ridgeline Drive Interchange project.

Mr. Torelli moved, seconded by Mayor Pro Tem Lee to approve the Consent Agenda. The motion passed unanimously (6-0.)

4. VISITORS - None

5. ORDINANCE/RESOLUTIONS

a. Resolution 20-12: Waste Water Treatment Plant Project. Cary Roe, Public Works Director reported.

RESOLUTION NO. 20-12

A RESOLUTION APPROVING DESIGN AND CONSTRUCTION OF THE WASTEWATER TREATMENT PLANT UPGRADE PROJECT

Mr. Millbauer moved, seconded by Mayor Pro Tem Lee to adopt Resolution No. 20-21. The motion passed unanimously (6-0.)

b. Ordinance 5883: Tourism Promotion Area (TPA) Assessment. Marie Mosley, City Manager reported.

ORDINANCEN NO. 5883

AN ORDINANCE RELATING TO SPECIAL LODGING ASSESSMENTS AND AMENDING SECTION 3.25.010 OF THE KENNEWICK MUNICIPAL CODE

Mayor Pro Tem Lee moved, seconded by Mr. Torelli to adopt Ordinance No. 5883. The motion passed unanimously (6-0.)

6. PUBLIC HEARINGS/MEETINGS - None

7. NEW BUSINESS - None

8. UNFINISHED BUSINESS - None

Mr. Trumbo reestablished connection around 6:50 p.m.

9. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

10. ADJOURNMENT

Meeting adjourned at 7:01 p.m.

Terri L. Wright, CMC
City Clerk

Council Agenda Coversheet

Agenda Item Number	3.b.(1)	Council Date	11/03/2020
Agenda Item Type	General Business Item		
Subject	Claims Roster		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster.

Motion for Consideration

I move to approve the Claims Roster dated October 23, 2020, in the amount of $1,395,763.40, and comprised of check numbers 155187 through 155367 and wire transfer numbers 300424 through 300426.

Summary

The payments on this Claims Roster are comprised of the following issued 10/10/20 - 10/23/20:

Check numbers 155187 through 155367	$1,256,169.65
Wire transfer number 300424	217.00
Wire transfer number 300425	46,818.19
Wire transfer number 300426	92,558.56

Total	$1,395,763.40

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Alternatives

None.

Fiscal Impact

$1,395,763.40.

Through	Lynne Brown Oct 26, 16:05:12 GMT-0700 2020
Dept Head Approval	Dan Legard Oct 28, 07:47:30 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:13:00 GMT-0700 2020

Attachments: claims roster

☐ **Recording Required?**

City of Kennewick
Claims Roster
10/10/2020 - 10/23/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
001 GENERAL FUND						
010 CITY COUNCIL						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	RETIREMENT PLAQUES.	135.10
					Total amount by Department	**$ 135.10**
020 CITY MANAGER						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZOOM SUBSCRIPTION - ANNUAL - JA	212.94
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CALENDAR FRAME.	33.65
					Total amount by Department	**$ 246.59**
032 SUPPORT SERVICES-FINANCE						
155325	10/23/2020	01314	REHN & ASSOCIATES, INC.	in	COBRA NOTIFICATION	75.00
					Total amount by Department	**$ 75.00**
034 SUPPORT SERVICES - INFO SYSTEMS						
155250	10/23/2020	08295	CENTURYLINK	in	PS/ALI - ALI/SR PER 100 REC	7.18
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT WIRELESS MOUSE - PAT S	54.29
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CISCO WEBEX SUBSCRIPTION RENEWAL	108.33
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY SKYPE SUBSCRIPTION RENEW	8.52
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY CREDIT CARD PROCESSING FE	448.95
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ESRI TRAINING CLASS - AARON LOWE	1,330.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEXVORTEX PHONE CHARGES FOR SEPT	378.86
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ERGO MOUSE - RH	34.74
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZOOM ANNUAL SUBSCRIPTION - 10 SEAT	2,170.92
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NORTHWEST GIS USER GROUP CONFERE	20.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REPLACEMENT HARDWARE - CITY MGR (	283.45
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COMPACT FLASH MEMORY CARD FOR CC	41.68
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	28.04
					Total amount by Department	**$ 4,914.96**
035 SUPPORT SERVICES-CUSTOMER SERVICE						
155265	10/23/2020	03530	DATAPROSE INC	in	SEPT 2020	6,322.72
155362	10/23/2020	04479	WEBCHECK INC	in	WEBCHECK - SEPT 2020	1,948.28
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES.	29.96
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES.	27.17
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 HP LASERJET PRINTERS - CUST SERV/CC	346.33
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OFFICE SUPPLIES.	49.61
					Total amount by Department	**$ 8,724.07**

City of Kennewick
Claims Roster
10/10/2020 - 10/23/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
041 CITY CLERK						
155234	10/23/2020	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE	105.50
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ZOOM MONTHLY SUBSCRIPTION	59.71
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TCH MONTHLY SUBSCRIPTION	9.99
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2020 WAPRO VIRTUAL FALL CONFERENCI	25.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2020 WAPRO VIRTUAL FALL CONFERENCI	25.00
					Total amount by Department	**$ 225.20**
042 LEGAL SERVICES						
155307	10/23/2020	05561	MENKE JACKSON BEYER EHLIS & HARPI	in	UGA EXPANSION	6,170.60
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSAMA 2020 FALL CONFERENCE: LISA, JI	231.66
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FILING FEE - POTENTIALLY DANGEROUS	83.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SERVICE FEE - POTENTIALLY DANGEROU	4.15
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1ST AMENDMENT CONSIDERATIONS FOR	52.50
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	6.77
					Total amount by Department	**$ 6,548.68**
050 CIVIL SERVICE						
155291	10/23/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
155291	10/23/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
155291	10/23/2020	10205	KENNETH COLE COUNSELING PS	in	PROFESSIONAL SERVICES	600.00
					Total amount by Department	**$ 1,800.00**
061 CODE ENFORCEMENT						
155229	10/23/2020	01568	ATOMIC SCREEN PRINT & EMBROIDERY	in	UNIFORM ORDER	328.93
155240	10/23/2020	09813	B-F JUVENILE JUSTICE CTR	in	GRAFFITI ABATEMENT PROGRAM	3,100.83
155286	10/23/2020	05158	INSIDE TRADER LLC CARTRIDGE WORLI	in	PRINTER INK CARTRIDGE	124.88
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LIEN RECORDING FEE.	107.11
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WACE MEMBER DUES.	55.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DEATH CERTIFICATE.	20.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 HP LASERJET PRINTERS - CUST SERV/C(	346.33
					Total amount by Department	**$ 4,083.08**
062 LONG RANGE PLANNING						
155343	10/23/2020	00172	THE TRI-CITY HERALD	in	LEGAL PUBLICATION	140.89
					Total amount by Department	**$ 140.89**
063 ECONOMIC & BUSINESS DEVELOPMENT						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMAIL MANAGEMENT AND MARKETING	103.18
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	YEARLY DUES FOR ROHANA CARMICHAI	100.00

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IMAGES FOR MARKETING PURPOSES	31.50
					Total amount by Department	**$ 234.68**
071 POLICE DEPT. - ADMINISTRATION						
155296	10/23/2020	02280	LANGUAGE LINE SERVICES, INC	in	INTERPRETATION SERVICES	153.26
155329	10/23/2020	00011	ROTARY CLUB OF COLUMBIA CENTER	in	QUARTERLY DUES	65.00
155351	10/23/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	25.98
155351	10/23/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	25.45
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WASHINGTON AUTO THEFT PREVENTION	65.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DESK TRAY	42.34
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ADMINISTRATIVE TRAINING	695.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ROTARY	16.27
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BASIC CABLE SERVICES	241.46
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	36.42
					Total amount by Department	**$ 1,366.18**
072 POLICE DEPT.- CRIMINAL INVESTIGATION						
155285	10/23/2020	10234	INPUT-ACE OCCAM VIDEO SOLUTIONS L	in	VIDEO EVIDENCE TRAINING	2,590.11
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155335	10/23/2020	07974	SIRCHIE FINGER PRINT LABORATORIES	in	EVIDENCE SUPPLIES	1,080.05
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CAT VEHICLE KEYS	20.36
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CID TRAINING SEMINAR	1,593.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	5 PISTOL HOLSTERS FOR KPD UC OFFICEI	377.01
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICAC LAB INTERNET SERVICE	241.46
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SIU TEAM FOOD FOLLOWING OUT OF TO	131.42
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	USB DRIVES FOR SIU	130.29
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ICAC LAB INTERNET SERVICE	219.98
					Total amount by Department	**$ 6,437.93**
073 POLICE DEPT. - PATROL						
155243	10/23/2020	10830	CAMPBELL ERIN	in	UNIFORM ALLOWANCE	156.25
155244	10/23/2020	10829	CAMPBELL JERED	in	UNIFORM ALLOWANCE	156.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25
155306	10/23/2020	03284	MEL'S INTER-CITY TOWING	in	TOW SERVICE	54.25

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155317	10/23/2020	00917	OXARC, INC.	in	FIRE EXTINGUISHERS SERVICE	165.94
155358	10/23/2020	10833	VOLCANIC MANUFACTURING LLC	in	PATROL BICYCLE	1,966.01
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SWAT EXPLOSIVE BREACHER TRAINING I	1,525.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LODGING FOR SWAT TRAINING	500.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GLOVES FOR PPE	216.80
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GLOVES FOR PPE	64.53
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GLOVES FOR PPE	521.25
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	GLOVES FOR PPE	347.50
					Total amount by Department	**$ 5,999.28**
074 POLICE DEPT. - STAFF SERVICES						
155239	10/23/2020	04965	BETTENDORF'S PRINTING & DESIGN JUD	in	MEMO SHEETS	369.24
155248	10/23/2020	10501	CAVAZOS NICHOLAS	in	UNIFORM ALLOWANCE	50.00
155308	10/23/2020	10360	MINUTEMAN PRESS OF KENNEWICK WE	in	SERVED RELEASE FORMS	223.50
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	183.22
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	215.16
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	163.01
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	390.95
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	181.43
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	221.78
155339	10/23/2020	02536	STAPLES ADVANTAGE STAPLES CONTRA	in	OFFICE SUPPLIES	71.68
155361	10/23/2020	01033	WASHINGTON STATE PATROL	in	CPL BACKGROUND CHECKS	1,696.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1ST AMENDMENT CONSIDERATIONS FOR	35.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ON-LINE TRAINING FOR CINDY POWELL,	25.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DIGITAL HARDWARE SUPPLIES - CAMERA	2,006.93
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DIGITAL HARDWARE SUPPLIES - CAMERA	672.13
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DIGITAL HARDWARE SUPPLIES - CAMERA	625.47
					Total amount by Department	**$ 7,130.50**
075 POLICE DEPT. - INTERGOVERNMENTAL						
155232	10/23/2020	00014	BENTON COUNTY	in	JAIL SERVICE	224,422.94
155251	10/23/2020	10777	CHRISTINE JULIE KATHLEEN	in	HIDTA FISCAL OFFICER SERVICES	4,304.63
155254	10/23/2020	00100	CITY OF RICHLAND	in	800 MHZ RADIOS	27,252.90
155254	10/23/2020	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	191,401.72
155259	10/23/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSI	in	PRISONER MEDICAL	6,568.00
155259	10/23/2020	10141	COLUMBIA VALLEY EMERGENCY PHYSI	in	PRISONER MEDICAL	1,982.00
155267	10/23/2020	10225	DURAN MATTHEW LAWRENCE	in	HIDTA FISCAL OFFICER SERVICES	6,299.00
155293	10/23/2020	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	436.00

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155293	10/23/2020	05291	KENNEWICK RADIOLOGY GROUP PC	in	PRISONER MEDICAL	637.00
155349	10/23/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LL(	in	PRISONER MEDICAL	6,643.52
155349	10/23/2020	09790	TRIOS HEALTH RCCH TRIOS HEALTH LL(	in	PRISONER MEDICAL	2,679.20
155363	10/23/2020	10001	WEINER JONATHAN M	in	HIDTA DIRECTOR SERVICES	7,365.00
					Total amount by Department	**$ 479,991.91**
076 POLICE DEPT - PROFESSIONAL STANDARDS						
155223	10/23/2020	08623	ACE SALES & SERVICE INC	in	EQUIPMENT RENTAL	65.00
155295	10/23/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	63.27
155295	10/23/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	1,130.19
155295	10/23/2020	04244	L N CURTIS & SONS	in	QUARTERMASTER SUPPLIES	35.02
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACE MASKS	65.07
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FACE MASKS	78.13
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VIDEO RENTAL FROM CALBER PRESS "IM	500.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2 DELL MOBILE PRECISION 3550 LAPTOPS	3,901.30
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FITNESS APP	15.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	HEARING PROTECTION TO BE ISSUED TO	107.20
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	8.17
					Total amount by Department	**$ 5,968.35**
081 FIRE DEPT. - ADMINISTRATION						
155224	10/23/2020	05681	AMERIGAS PROPANE LP	in	PROPANE	53.54
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	1.74
155310	10/23/2020	10782	MTS PARTNERS, INC.	in	PRINTER TONER	233.50
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	49.52
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY RX DISPOSAL FEE	16.15
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES, INCLUDES DISPOSAB	37.58
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAUNDRY DETERGENT FOR STATIONS.	87.53
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	344.59
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES.	3.28
					Total amount by Department	**$ 827.43**
082 FIRE DEPT. - SUPPRESSION						
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	4.56
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM PATCHES	2.44
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	9.43
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.10
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM PATCHES	2.44
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	32.54

City of Kennewick
Claims Roster
10/10/2020 - 10/23/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	0.82
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	10.35
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	2.05
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	10.33
155254	10/23/2020	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	3,876.81
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	7.92
155342	10/23/2020	04379	TACOMA SCREW PRODUCTS INC ACCTS	in	PARTS & SUPPLIES	49.35
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	19.10
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.25
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	19.39
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.39
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.96
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.96
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	16.17
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.68
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	15.39
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	14.11
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STREAMLIGHT BATTERY REPLACEMENT	70.60
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TURNOUT DETERGENT FOR EXTRACTOR	206.65
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FIRE DEPARTMENT TRAINING NETWORK	300.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KFD MONTHLY ZOOM PURCHASE FOR ZC	16.27
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BRACKETS FOR NEW TICS APPROVED BY	110.71
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FOAM FOR EVALUATION	324.81
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IFSTA BOOK PURCHASE FOR KFD LIBRAR	140.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR IFSTA BOOK PURCHASE FOI	-140.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	IFSTA BOOK PURCHASE FOR KFD LIBRAR	140.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR IFSTA BOOK PURCHASE FOI	-140.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REFUND FOR IFSTA BOOK PURCHASE FOI	140.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SKIN WIPES FOR POST-FIRE DECON.	33.74
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	53.44
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FOAM FOR EVALUATION	462.68
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LODGING EXPENSE FOR RECRUIT STAY A	174.52
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LODGING EXPENSE FOR RECRUIT STAY A	174.52
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VIMEO PRO ANNUAL SUBSCRIPTION FEE	216.12
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LIBIB MONTHLY SUBSCRIPTION FEE (KFI	6.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FOAM FOR EVALUATION	463.90
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR E1812 LODD DETAILING.	21.49

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SUPPLIES FOR E1812 LODD DETAILING	29.31
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	5.96
					Total amount by Department	**$ 6,993.26**
083 FIRE PREVENTION & INVESTIGATION						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DFM ELLIS NEW FIRE INVESTIGATION CA	528.87
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STRADLEY - FIRE INSPECTOR 2 EXAM PR	795.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FIRE MARSHAL'S OFFICE BUSINESS CARI	29.31
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SIEFKEN: ICC CERTIFICATION RENEWAL I	100.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BISHOP: ICC CERTIFICATION RENEWAL FI	100.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	FIRE PREVENTION STAFF - GROUP ONLIN	47.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	DFM CAMERA ACCESSORIES	29.84
					Total amount by Department	**$ 1,630.02**
090 ENGINEERING						
155235	10/23/2020	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE	105.50
155314	10/23/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	26.42
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	INK FOR ENGINEERING PLOTTER	531.80
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTARY STAMP FOR K.PEEL	28.87
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	AUTODESK VEHICLE TRACKING MAINTE	441.68
					Total amount by Department	**$ 1,134.27**
101 CORPORATE & COMMUNITY SERVICES						
155252	10/23/2020	02481	CI INFORMATION MANAGEMENT CI SUP	in	SHRED SERVICE	95.99
155300	10/23/2020	09277	LOURDES OCCUPATIONAL HEALTH	in	PROFESSIONAL SERVICES	90.00
155340	10/23/2020	08315	STERLING	in	PROFESSIONAL SERVICES	249.78
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHRM ANNUAL MEMBERSHIP (TAUSHA L	219.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHRM LOCAL CHAPTER MONTHLY VIRTU	20.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WELLNESS PROGRAM SUPPLIES.	282.87
					Total amount by Department	**$ 957.64**
113 PARKS DEPT.-RECREATION SERVICES						
155331	10/23/2020	07253	SENIOR CENTER PETTY CASH	in	PETTY CASH REIMBURSEMENT	16.28
155336	10/23/2020	00400	SKYHAWKS SPORTS ACADEMY	in	FALL/WINTER DAY CAMP	576.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TERRIFIC TOTSSTEEL STORAGE CABINET	597.29
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EVENT SUPPLIES	645.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	KEYBOARD TRAY FOR FRONT DESK	163.52
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	COVID-19 SIGN FOR PAVILION	85.20
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLEANING SUPPLIES	38.37

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TERRIFIC TOTS	15.19
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ACTIVITY BOOST POST	100.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NATIONAL RECREATION & PARK ASSOCI	675.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	OUTLET COVERS FOR PAVILION	32.19
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LGT SUPPLIES	85.60
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 RING BINDERS LIFEGUARD TRAINING C	53.04
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EVENT SUPPLIES	500.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PANDORA FOR THE PAVILION	29.27
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EVENT SUPPLIES	500.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLOROX WIPES	9.17
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLOROX WIPES	27.50
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TERRIFIC TOTS SUPPLIES	29.25
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LATEX GLOVES, DAY CAMP	52.63
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TERRIFIC TOTS SUPPLIES	58.89
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TERRIFIC TOTS SUPPLIES	201.07
					Total amount by Department	**$ 4,490.46**
114 PARKS DEPT.-FACILITIES MAINT.						
155223	10/23/2020	08623	ACE SALES & SERVICE INC	in	EQUIPMENT RENTAL	337.80
155223	10/23/2020	08623	ACE SALES & SERVICE INC	in	EQUIPMENT RENTAL	337.80
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	877.37
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	330.14
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	165.07
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	3,049.47
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	1,661.65
155231	10/23/2020	03707	BAXTER AUTO PARTS	in	PARTS & SUPPLIES	13.36
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	27.77
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	125.41
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	18.86
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	2,462.74
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	243.44
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	57.54
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	17.90
155270	10/23/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	16.28
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	181.52
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	27.42
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	34.62
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	111.67

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	5.18
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	CITY HALL - 112317	44.53
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	KPD - 11305	79.82
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	FROST- 119529	38.02
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	SOUTHRIDGE -17229	76.02
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE - 27578	41.27
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	COLUMBIA PARK GOLF - 34879	75.97
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #4 - FIR2620	76.02
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	FIRE STATION #2 FIR414	76.02
155320	10/23/2020	00329	PLATT ELECTRIC SUPPLY COMPANY REX	in	PARTS & SUPPLIES	140.55
155322	10/23/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	25.35
155322	10/23/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	207.99
155344	10/23/2020	05945	THYSSENKRUPP ELEVATOR CORP	in	BATTERIES	895.95
155353	10/23/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	147.42
155359	10/23/2020	00104	WA STATE LABOR & INDUSTRIES	in	BOILER INSPECTION	76.20
155360	10/23/2020	01035	WASHINGTON HARDWARE AND FURNITU	in	PARTS & SUPPLIES	9.33
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NEW START/STOP BUTTONS FOR CHALLE	153.60
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BACKFLOW CAGE FOR SYSTEM AT KEEW	705.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLOROX WIPES	15.44
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	TP DISPENSER REPLACEMENTS AT GRAN	120.26
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CLIMBING WALL REPLACEMENT AT EAST	3,002.79
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PLAYGROUND TILES FOR INSPIRATION P/	1,568.04
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	27.28
					Total amount by Department	**$ 17,705.88**
120 NON-DEPARTMENTAL						
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	247.61
155253	10/23/2020	00435	CITY OF PASCO	in	ANIMAL CONTROL	22,266.11
155254	10/23/2020	00100	CITY OF RICHLAND	in	HANFORD COMM ASSESS	4,647.75
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	MCL - 113129	44.53
300424	10/15/2020	00511	WA STATE DEPT OF RETIREMENT SYSTEI	in	PRIOR SERVICE CONTRIBUTION	217.00
					Total amount by Department	**$ 27,423.00**
					Total amount by Fund	**$ 595,184.36**
101 STREET FUND						
010 STREETS						
155284	10/23/2020	00113	INLAND ASPHALT COMPANY CPM DEVEI	in	COLD MIX	2,078.17

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155284	10/23/2020	00113	INLAND ASPHALT COMPANY CPM DEVEI	in	COLD MIX	1,315.09
155322	10/23/2020	00957	RANCH & HOME INC	in	PROPANE	10.94
155322	10/23/2020	00957	RANCH & HOME INC	in	PARTS & SUPPLIES	21.71
					Total amount by Department	**$ 3,425.91**
020 TRAFFIC						
155230	10/23/2020	09445	AVERY DENNISON CORPORATION	in	SIGN INK	1,755.00
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	698.26
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	42.93
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	404.50
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	89.21
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	666.79
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	1,494.61
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	67.67
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	63.87
155281	10/23/2020	10823	HEIN TIM	in	REIMBURSEMENT - DUES	100.00
155281	10/23/2020	10823	HEIN TIM	in	REIMBURSEMENT - CLASS	61.99
155314	10/23/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	10.85
155348	10/23/2020	04651	TRASTAR INC	in	PARTS & SUPPLIES	506.10
155351	10/23/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	4.27
155360	10/23/2020	01035	WASHINGTON HARDWARE AND FURNITU	in	PARTS & SUPPLIES	29.42
155367	10/23/2020	04578	ZUMAR INDUSTRIES INC	in	SIGN BLANKS	528.84
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTARY STAMP & JOURNAL FOR CINDY I	44.53
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ITE ROUNDABOUT WEBINAR REGISTRAT	49.00
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	125.34
					Total amount by Department	**$ 6,743.18**
					Total amount by Fund	**$ 10,169.09**
102 ARTERIAL STREET FUND						
010 ARTERIAL STREET FUND						
155241	10/23/2020	09733	BNSF RAILWAY COMPANY	in	FLAGGER LABOR	13,023.54
					Total amount by Department	**$ 13,023.54**
					Total amount by Fund	**$ 13,023.54**
103 URBAN ARTERIAL STREET FUND						
010 REIMBURSEABLE GRANTS						
155266	10/23/2020	00867	DAVID EVANS & ASSOCIATES, INC.	in	CONSULTANT SERVICES	15,827.23

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
					Total amount by Department	**$ 15,827.23**
					Total amount by Fund	**$ 15,827.23**
106 BI-PIN OPERATIONS FUND						
010 BI-PIN OPERATIONS FUND						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BIPIN ARCGIS MAP MAINTENANCE	1,629.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BIPIN BACKUP EXEC RENEWAL	343.91
					Total amount by Department	**$ 1,972.91**
					Total amount by Fund	**$ 1,972.91**
107 COMMUNITY DEVELOPMENT FUND						
030 CURRENT PROGRAM YEAR						
155332	10/23/2020	01129	SENIOR LIFE RESOURCES, INC.	in	MEALS ON WHEELS REIMBURSEMENT	5,750.00
155332	10/23/2020	01129	SENIOR LIFE RESOURCES, INC.	in	MEALS ON WHEELS REIMBURSEMENT	5,750.00
155332	10/23/2020	01129	SENIOR LIFE RESOURCES, INC.	in	MEALS ON WHEELS REIMBURSEMENT	5,750.00
					Total amount by Department	**$ 17,250.00**
330 INTERGOVERNMENTAL REVENUE						
155255	10/23/2020	00100	CITY OF RICHLAND	in	HOME LOAN PAYOFF	9,000.00
155255	10/23/2020	00100	CITY OF RICHLAND	in	HOME LOAN PAYOFF	9,000.00
155255	10/23/2020	00100	CITY OF RICHLAND	in	HOME LOAN PAYOFF	9,686.29
					Total amount by Department	**$ 27,686.29**
					Total amount by Fund	**$ 44,936.29**
111 ASSET FORFEITURE FUND						
010 ASSET FORFEITURE FUND						
155299	10/23/2020	03914	LITTRELL, CHRISTOPHER	in	CAT REIMBURSEMENT	100.00
					Total amount by Department	**$ 100.00**
					Total amount by Fund	**$ 100.00**
117 CRIMINAL JUSTICE SALES TAX FUND						
010 CRIMINAL JUSTICE SALES TAX FUND						
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WSAMA 2020 FALL CONFERENCE: LISA, JI	77.22
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	REDUNDANT INTERNET CONNECTION	580.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	2020 WAPRO VIRTUAL FALL CONFERENCI	25.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	1ST AMENDMENT CONSIDERATIONS FOR	17.50

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300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	2.26
					Total amount by Department	**$ 701.98**
					Total amount by Fund	**$ 701.98**
300 CAPITAL IMPROVEMENTS FUND						
010 STREET IMPROVEMENTS						
155228	10/23/2020	10835	ATLAS TECHNICAL CONSULTANTS, L	in	TESTING SERVICES	493.75
155273	10/23/2020	02696	GAMETIME C/O GREAT WESTERN RECRE	in	MONOPOLY PARK PLAYGROUND	95,624.00
155273	10/23/2020	02696	GAMETIME C/O GREAT WESTERN RECRE	in	MONOPOLY PARK PLAYGROUND	3,610.47
155323	10/23/2020	03569	RAY POLAND AND SONS INC	in	CONTRACT 20-014	65,933.78
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	VINYL BANNERS FOR PLAYGROUND KIO	48.75
					Total amount by Department	**$ 165,710.75**
020 LAND AND FACILITIES						
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	BOILER UPGRADE	75,025.51
155273	10/23/2020	02696	GAMETIME C/O GREAT WESTERN RECRE	in	RETAINAGE	2,912.80
					Total amount by Department	**$ 77,938.31**
075 GO BOND 2020A						
155346	10/23/2020	08748	TOTAL SITE SERVICES, LLC	in	CONTRACT 20-017	139,539.63
					Total amount by Department	**$ 139,539.63**
900 CAPITAL PURCHASES						
155261	10/23/2020	06375	COMPUNET INC	in	PHYSICAL SECURITY PROJECT	3,352.94
155261	10/23/2020	06375	COMPUNET INC	in	PHYSICAL SECURITY PROJECT	2,975.64
155311	10/23/2020	09289	MUNICODE MUNICIPAL CODE CORP	in	WEB HOSTING	209.00
155318	10/23/2020	03458	PARAMOUNT COMMUNICATIONS INC	in	PHYSICAL SECURITY WIRING	3,379.63
155350	10/23/2020	01566	TYLER TECHNOLOGIES INC	in	EDEN REPLACEMENT PROJECT	12,600.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	10 REPLACEMENT DELL 24" MONITORS	1,764.97
					Total amount by Department	**$ 24,282.18**
					Total amount by Fund	**$ 407,470.87**
401 WATER AND SEWER FUND						
155271	10/23/2020	00086	FERGUSON ENTERPRISES INC	in	METER SENSUS	7,548.89
155279	10/23/2020	00865	HD FOWLER COMPANY INC	in	INVENTORY	3,130.81
155279	10/23/2020	00865	HD FOWLER COMPANY INC	in	INVENTORY	7,118.81
155279	10/23/2020	00865	HD FOWLER COMPANY INC	in	INVENTORY	2,330.55

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					Total amount by Department	**$ 20,129.06**
010 WATER/SEWER OPERATIONS						
155187	10/12/2020	04624	JCI JONES CHEMICALS INC	in	SODIUM HYPOCHLORITE	5,409.12
155225	10/23/2020	02738	ANATEK LABS INC	in	TESTING SERVICES	2,141.00
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	REPAIR & MAINT	230.35
155226	10/23/2020	03088	APOLLO MECHANICAL CONTRACTORS A	in	2020 HVAC MAINTENANCE	700.49
155233	10/23/2020	00034	BENTON COUNTY AUDITOR	in	RECORDING FEE	106.50
155236	10/23/2020	00094	BENTON COUNTY TREASURER	in	RECORDING FEE	10.00
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	76.75
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	8,989.67
155237	10/23/2020	00084	BENTON PUD NO. 1	in	ELECTRICITY	104.67
155246	10/23/2020	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	SODIUM PERMANGANATE	6,949.99
155246	10/23/2020	00555	CASCADE COLUMBIA DISTRIBUTION CO	in	POLYALUMINUM CHLORIDE	10,641.24
155261	10/23/2020	06375	COMPUNET INC	in	RAM UPGRADES	1,932.19
155271	10/23/2020	00086	FERGUSON ENTERPRISES INC	in	HYDRANT REPAIR	1,818.91
155275	10/23/2020	01775	GRAINGER	in	PARTS & SUPPLIES	49.52
155275	10/23/2020	01775	GRAINGER	in	PARTS & SUPPLIES	215.79
155275	10/23/2020	01775	GRAINGER	in	PARTS & SUPPLIES	37.63
155277	10/23/2020	07234	GROUNDWATER SOLUTIONS INC GSI WA	in	CONSULTANT SERVICES	6,887.53
155278	10/23/2020	01482	HACH COMPANY	in	UV MONITOR REPAIR	1,137.59
155279	10/23/2020	00865	HD FOWLER COMPANY INC	in	PARTS & SUPPLIES	21.41
155280	10/23/2020	06569	HDR INC	in	CONSULTANT AGREEMENT	4,008.99
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS & SUPPLIES	27.00
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	WFP - 10128	41.27
155309	10/23/2020	05112	MOON SECURITY SERVICES, INC	in	SCADA - DAK0001	31.50
155317	10/23/2020	00917	OXARC, INC.	in	OXYGEN - ACETYLENE	42.76
155317	10/23/2020	00917	OXARC, INC.	in	CYLINDER RENTAL	57.23
155319	10/23/2020	01040	PARAMOUNT SUPPLY COMPANY	in	PARTS & SUPPLIES	279.80
155327	10/23/2020	06065	RH2 ENGINEERING INC	in	ENGINEERING CONSULTANT	2,848.72
155327	10/23/2020	06065	RH2 ENGINEERING INC	in	ENGINEERING CONSULTANT	1,937.25
155341	10/23/2020	01812	SUNBELT RENTALS	in	EQUIPMENT RENTAL	74.61
155351	10/23/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	9.74
155353	10/23/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	81.45
155354	10/23/2020	03881	UTILITIES UNDERGROUND LOCATION CI	in	UTILITY LOCATES	408.93
155355	10/23/2020	00030	VERIZON NORTHWEST	in	AIR CARD FOR CAMERA PROJECT	50.06
155357	10/23/2020	10832	VISTA FIELD INDUSTRIAL PARK LLC	in	UTILITY EASEMENT PURCHASE	15,894.69
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTARY STAMP & JOURNAL FOR CINDY I	44.52

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300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CHOP SAW REPAIR PARTS - WATER DISTR	95.06
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PESTICIDE RECERTIFICATION WEBINAR T	240.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	NOTARY STAMP FOR K.PEEL	28.88
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SOD REPLACEMENT FOR METER BOX RE	15.16
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CELL PHONE CASE - CARY ROE	19.47
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BATTERIES FOR CONTROLLER ON VALVE	189.90
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	3 EXTENDED BATTERY PACKS FOR METE	114.00
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	76,081.78
					Total amount by Department	**$ 150,083.12**
050 2020 REVENUE BOND						
155228	10/23/2020	10835	ATLAS TECHNICAL CONSULTANTS, L	in	TESTING SERVICES	1,431.15
					Total amount by Department	**$ 1,431.15**
					Total amount by Fund	**$ 171,643.33**
402 MEDICAL SERVICES FUND						
010 MEDICAL SERVICES						
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	25.85
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM PATCHES	13.85
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	53.40
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	57.23
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM PATCHES	13.85
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	184.39
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	4.61
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	UNIFORM ALTERATIONS	58.61
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	11.63
155219	10/23/2020	00552	10TH AVENUE CLEANERS,LLC	in	DRY CLEANING SERVICE	58.52
155224	10/23/2020	05681	AMERIGAS PROPANE LP	in	PROPANE	53.53
155242	10/23/2020	03495	BOUND TREE MEDICAL LLC	in	MEDICAL SUPPLIES	4.95
155242	10/23/2020	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	83.50
155242	10/23/2020	03495	BOUND TREE MEDICAL LLC	in	IV SUPPLIES	91.44
155245	10/23/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	519.26
155245	10/23/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	44.82
155245	10/23/2020	07715	CARDINAL HEALTH 411, INC	in	MEDICATION	200.62
155254	10/23/2020	00100	CITY OF RICHLAND	in	SECOMM ASSESSMENT	15,507.22
155257	10/23/2020	00695	COLUMBIA BASIN COLLEGE	in	FALL 2020 ALS/OTEP	204.00
155257	10/23/2020	00695	COLUMBIA BASIN COLLEGE	in	FALL 2020 ALS/OTEP	529.50

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155298	10/23/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	95.13
155298	10/23/2020	08868	LIFE-ASSIST	in	MEDICAL SUPPLIES	176.48
155298	10/23/2020	08868	LIFE-ASSIST	in	IV & MEDICAL SUPPLIES	733.86
155298	10/23/2020	08868	LIFE-ASSIST	in	IV & MEDICAL SUPPLIES	534.04
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	1.74
155304	10/23/2020	01676	MEDLINE INDUSTRIES INC	in	IV SUPPLIES	414.03
155305	10/23/2020	01206	MED-TECH RESOURCE INC	in	MEDICAL SUPPLIES	90.93
155313	10/23/2020	09789	OFFICE ALLY INC	in	NON-PARTICIPATING CLAIMS FEE	35.00
155317	10/23/2020	00917	OXARC, INC.	in	OXYGEN	64.12
155317	10/23/2020	00917	OXARC, INC.	in	OXYGEN	106.51
155317	10/23/2020	00917	OXARC, INC.	in	OXYGEN	91.40
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	108.23
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	92.07
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	109.84
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	87.23
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	90.46
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	90.46
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	91.61
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	88.84
155352	10/23/2020	05807	UPTOWN CLEANERS SANDRA R NINEMII	in	2019-2020 UNIFORM LAUNDRY SERVICES	87.23
155366	10/23/2020	06869	ZOLL MEDICAL CORPORATION	in	MEDICAL SUPPLIES	21.37
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	49.53
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	EMS SUPPLIES PURCHASE FOR MINI-LOC	24.96
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY RX DISPOSAL FEE	16.15
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	SHOWER CURTAINS USED AS PROTECTIV	26.72
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	ENDORSEMENT STAMP FOR SDW.	25.95
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	BAGS FOR EMS SUPPLIES	35.82
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES, INCLUDES DISPOSAB	37.59
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LAUNDRY DETERGENT FOR STATIONS.	87.53
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION CLEANING AND OFFICE SUPPLII	344.60
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	STATION SUPPLIES.	3.29
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	12,814.95
					Total amount by Department	**$ 34,398.45**
					Total amount by Fund	**$ 34,398.45**

403 BUILDING SAFETY FUND

010 BUILDING SAFETY

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ICC: RESIDENTIAL MECHANICAL INSPEC	219.00
					Total amount by Department	**$ 219.00**
					Total amount by Fund	**$ 219.00**

405 STORMWATER UTILITY FUND

010 STORMWATER

155227	10/23/2020	03905	ASPECT CONSULTING LLC	in	CONTRACT P-2008	26,741.00
155272	10/23/2020	07082	FINLEY BUTTES LANDFILL	in	SEPARATOR WASTE	290.37
155314	10/23/2020	03700	OFFICE DEPOT INC	in	OFFICE SUPPLIES	12.48
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	RECURRING MONTHLY CHARGE FOR GPS	41.85
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	ANNUAL SWANA DUES FOR J.SOGGIE	223.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	SEPA APPLICATION FEE FOR P2019 (GARF	270.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MOLO ECOURSE TRAINING REGISTRATIC	843.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOF	in	MOLO ECOURSE TRAINING REGISTRATIC	843.00
300426	10/23/2020	00167	WA STATE DEPT OF REVENUE	in	EXCISE TAX	3,421.59
					Total amount by Department	**$ 32,686.29**
					Total amount by Fund	**$ 32,686.29**

501 EQUIPMENT RENTAL FUND

155221	10/23/2020	07809	A-1 INDUSTRIAL SUPPLY LLC	in	INVENTORY	1,304.63
155260	10/23/2020	08852	COMMERCIAL TIRE	in	TIRE INVENTORY	1,657.94
155264	10/23/2020	05727	COSTCO ANYWHERE CITI VISA	in	INVENTORY	61.89
155270	10/23/2020	00166	FARMERS EXCHANGE	in	INVENTORY	195.48
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	779.23
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	INVENTORY	132.64
					Total amount by Department	**$ 4,131.81**

010 EQUIPMENT RENTAL

155249	10/23/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	312.66
155249	10/23/2020	05050	CENTRAL HOSE & FITTINGS INC	in	PARTS & SUPPLIES	52.36
155256	10/23/2020	01310	COLEMAN OIL COMPANY	in	FUEL	325.77
155256	10/23/2020	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	15,142.47
155256	10/23/2020	01310	COLEMAN OIL COMPANY	in	FLEETWIDE FUEL ACCT #0870469	15,056.64
155260	10/23/2020	08852	COMMERCIAL TIRE	in	TIRES - VEH 6514	456.44
155260	10/23/2020	08852	COMMERCIAL TIRE	in	TIRES - VEH 5001	147.67
155260	10/23/2020	08852	COMMERCIAL TIRE	in	TIRES - VEH 3007	516.39

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155263	10/23/2020	07868	CORWIN FORD - TRI CITIES CORWIN OF I	in	PARTS - VEH 7820	249.74
155270	10/23/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	7.69
155270	10/23/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	2.16
155270	10/23/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	860.94
155270	10/23/2020	00166	FARMERS EXCHANGE	in	PARTS & SUPPLIES	860.94
155274	10/23/2020	09348	GENUINE AUTO GLASS OF TRI-CITIES LL	in	WINDSHIELD REPAIR - VEH 7818	54.30
155282	10/23/2020	08572	HIGH DESERT MAINTENANCE INC	in	REPAIR - VEH 3999	981.74
155283	10/23/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS & SUPPLIES	110.02
155283	10/23/2020	08711	HUGHES FIRE EQUIPMENT INC	in	PARTS & SUPPLIES	73.21
155287	10/23/2020	03313	J & L HYDRAULICS	in	REPAIR - VEH 0086	100.18
155288	10/23/2020	01205	JACK'S SUPERIOR AUTO BODY,LLC	in	REPAIR - VEH 0028	347.52
155289	10/23/2020	02285	JIFFY CAR WASH, INC.	in	FLEET CAR WASHES	651.60
155290	10/23/2020	03363	JIM'S PACIFIC GARAGES INC	in	PARTS - VEH 2802	491.24
155290	10/23/2020	03363	JIM'S PACIFIC GARAGES INC	in	CREDIT	-162.90
155294	10/23/2020	06243	KIMBALL MIDWEST	in	PARTS & SUPPLIES	100.60
155301	10/23/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS & SUPPLIES	4.63
155301	10/23/2020	03154	M & M BOLT COMPANY, LLC	in	PARTS & SUPPLIES	3.68
155302	10/23/2020	00195	MCLOUGHLIN & EARDLEY, INC SIRENNE	in	FLASHER - VEH 4204	115.01
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	CREDIT	-239.30
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	20.34
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	41.69
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	19.21
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	18.62
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	48.35
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	90.98
155303	10/23/2020	02254	MCMASTER-CARR SUPPLY COMPANY	in	PARTS & SUPPLIES	37.51
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	CREDIT	-19.23
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	35.52
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	45.04
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	55.44
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	95.62
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	55.44
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	9.34
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	295.87
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	316.29
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	10.02
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	8.66

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155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	50.08
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	8.68
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	CREDIT	-295.87
155312	10/23/2020	08875	NAPA PASCO AUTO PARTS THM MANAGE	in	PARTS & SUPPLIES	13.10
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	48.74
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	30.13
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	BATTERIES	186.48
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	BATTERIES	161.94
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	BATTERIES	161.94
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	CREDIT	-19.55
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	17.37
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	73.27
155316	10/23/2020	04217	O'REILLY AUTO PARTS	in	PARTS & SUPPLIES	43.59
155322	10/23/2020	00957	RANCH & HOME INC	in	PROPANE	16.65
155324	10/23/2020	03803	RDO EQUIPMENT	in	PARTS - VEH 0086	458.53
155328	10/23/2020	03691	RMT EQUIPMENT	in	PARTS - VEH 3737	1,394.44
155338	10/23/2020	00247	SS EQUIPMENT PASCO NEW HOLLAND	in	REPAIR - VEH 5804	333.84
155345	10/23/2020	07982	TITAN TRUCK EQUIPMENT	in	PARTS - VEH 6004	294.10
155351	10/23/2020	04764	UNITED PARCEL SERVICE	in	SHIPPING	7.37
155353	10/23/2020	03564	US LINEN AND UNIFORM	in	LINEN SERVICE	72.96
155360	10/23/2020	01035	WASHINGTON HARDWARE AND FURNITU	in	PARTS & SUPPLIES	6.47
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	WEIGHT SLIP FOR LICENSING ON AMBUL	24.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSING AND REGISTRATION VEHICLE	127.21
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSING AND REGISTRATION VEHICLE	126.18
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	CERTIFIED SCALE WEIGHT FOR VEHICLE	12.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	LICENSING AND REGISTRATION FOR VEH	64.00
					Total amount by Department	**$ 41,225.76**
					Total amount by Fund	**$ 45,357.57**

502 CENTRAL STORES FUND

155258	10/23/2020	00175	COLUMBIA BASIN PAPER & SUPPLY	in	INVENTORY	408.23
155269	10/23/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY	57.27
155269	10/23/2020	05426	EWING IRRIGATION PRODUCTS, INC	in	INVENTORY	449.73
155275	10/23/2020	01775	GRAINGER	in	INVENTORY	323.84
155275	10/23/2020	01775	GRAINGER	in	INVENTORY	2,426.66
155275	10/23/2020	01775	GRAINGER	in	INVENTORY	59.03

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155275	10/23/2020	01775	GRAINGER	in	INVENTORY	118.07
155292	10/23/2020	00078	KENNEWICK INDUSTRIAL & ELEC	in	PARTS INVENTORY	646.60
155347	10/23/2020	00367	TRAFFIC SAFETY SUPPLY CO INC	in	SAFETY VESTS	839.17
155347	10/23/2020	00367	TRAFFIC SAFETY SUPPLY CO INC	in	INVENTORY	558.51
155367	10/23/2020	04578	ZUMAR INDUSTRIES INC	in	INVENTORY	91.22
					Total amount by Department	**$ 5,978.33**
010 CENTRAL STORES						
155222	10/23/2020	01526	ABADAN	in	COPIER MAINTENANCE	282.02
155222	10/23/2020	01526	ABADAN	in	COPIER MAINTENANCE	142.19
155222	10/23/2020	01526	ABADAN	in	COPIER MAINTENANCE	299.38
155222	10/23/2020	01526	ABADAN	in	COPIER MAINTENANCE	542.90
155222	10/23/2020	01526	ABADAN	in	COPIER MAINTENANCE	126.95
155297	10/23/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	622.49
155297	10/23/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	387.25
155297	10/23/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	276.37
155297	10/23/2020	06743	LEAF CAPITAL FUNDING LLC	in	COPIER RENTAL	166.17
					Total amount by Department	**$ 2,845.72**
					Total amount by Fund	**$ 8,824.05**
503 RISK MANAGEMENT FUND						
010 RISK MANAGEMENT						
155220	10/23/2020	06874	A WORKSAFE SERVICE INC	in	PROFESSIONAL SERVICES	35.00
155334	10/23/2020	09797	SIGNS BY SUE	in	DECALS	494.13
					Total amount by Department	**$ 529.13**
					Total amount by Fund	**$ 529.13**
611 FIREMEN'S PENSION FUND						
010 FIREMEN'S PENSION						
155238	10/23/2020	04065	BERNA LETA	in	LEOFF 1 PENSION	322.69
155262	10/23/2020	00128	COMSTOCK WILLIAM J	in	LEOFF 1 PENSION	897.50
155268	10/23/2020	05685	ECKERT NANCY	in	LEOFF 1 PENSION	1,439.34
155276	10/23/2020	00122	GRAVES MARJORIE	in	LEOFF 1 PENSION	2,618.65
155321	10/23/2020	06700	PURDY PAULA	in	LEOFF 1 PENSION	918.93
155326	10/23/2020	00145	REMUS, LARRY J	in	LEOFF 1 PENSION	911.76
155333	10/23/2020	00148	SHAW, LEONARD	in	LEOFF 1 PENSION	667.44
155337	10/23/2020	00150	SLEATER, LARRY L	in	LEOFF 1 PENSION	1,420.47

Check #	Check Date	Vendor #	Vendor Name		Description of Services	Amount $
155356	10/23/2020	00152	VICKERMAN THOMAS	in	LEOFF 1 PENSION	513.14
155364	10/23/2020	10500	WELCH BETTY JEAN	in	LEOFF 1 PENSION	926.77
155365	10/23/2020	00154	WILLEBY, DONALD R	in	LEOFF 1 PENSION	743.74
					Total amount by Department	**$ 11,380.43**
					Total amount by Fund	**$ 11,380.43**

642 METRO DRUG FORFEITURE FUND

010 NONE

155315	10/23/2020	05095	OORDSKI MOTORSPORTS	in	REPAIR & MAINT	966.54
155330	10/23/2020	01123	SEINER ED	in	SEIZURE HEARINGS	250.00
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PURCHASE OF CD LABELS.	52.80
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	MONTHLY SERVICE FEE FOR POSTAGE SE	19.54
300425	10/23/2020	05000	COMMERCIAL CARD SOLUTIONS JP MOR	in	PURCHASE OF POSTAGE.	50.00
					Total amount by Department	**$ 1,338.88**
					Total amount by Fund	**$ 1,338.88**

City of Kennewick
Claims Roster
10/10/2020 - 10/23/2020

Accounting Period

2020

Check #	Check Date	Vendor #	Vendor Name	Description of Services	Amount $
				Grand Total:	**$ 1,395,763.40**

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 155187 through 155367	$ 1,256,169.65
Wire transfer number 300424	217.00
Wire transfer number 300425	46,818.19
Wire transfer number 300426	92,558.56
Total	$ 1,395,763.40

The above total excludes checks written for payment of refunds and collected amounts due to other entities.

Exceptions:

Council Agenda Coversheet

Agenda Item Number	3.b.(2)	Council Date	11/03/2020
Agenda Item Type	General Business Item		
Subject	Columbia Park Golf Course Account		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That Council approve the Claims Roster for the Columbia Park Golf Course Account for September 2020.

Motion for Consideration

I move to approve the Claims Roster for the Columbia Park Golf Course Account for September 2020 in the amount of $31,806.06, comprised of check numbers 2568-2573 in the amount of $5,452.26 and electronic transfers in the amount of $26,353.80.

Summary

The first page of the roster is a summary of check and electronic transfer activity, with the following pages presenting more detailed information.

Alternatives

None.

Fiscal Impact

Total $31,806.06.

Through	Denise Winters Oct 26, 09:50:56 GMT-0700 2020
Dept Head Approval	Dan Legard Oct 28, 07:40:32 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:15:11 GMT-0700 2020

Attachments: Roster

☐ **Recording Required?**

COLUMBIA PARK GOLF COURSE FUND
CHECK REGISTER
SEPTEMBER 2020

Check Number	Vendor Check Name	Check Date	Amount	Type
2568	COURSECO, INC	9/1/2020	$183.74	Check
2569	KENNEWICK GOLF CORPORATION	9/1/2020	$4,771.97	Check
2570	QUEST DIAGNOSTICS	9/1/2020	$31.95	Check
2571	YELP	9/1/2020	$40.00	Check
2572	COLUMBIA POINT GOLF COURSE	9/11/2020	$384.60	Check
2573	YELP	9/11/2020	$40.00	Check
ADPTS 007117620	ADP TOTAL SOURCE (AUTOPAY)	9/10/2020	$4,154.34	EFT
CIG 809147	CAPITAL INSURANCE GROUP	9/1/2020	$693.91	EFT
351070	ECS NORTHWEST LLC	9/2/2020	$1,078.79	EFT
351083	PEPSI COLA BOTTLING CO.	9/2/2020	$209.38	EFT
351077	SIMPLOT PARTNERS	9/2/2020	$782.46	EFT
351108	SPARKLING CLEAN WINDOWS, LLC	9/2/2020	$417.20	EFT
352734	ALA CART GOLF CARTS, L.L.C.	9/11/2020	$60.16	EFT
352992	CHARLES TAFT	9/11/2020	$500.00	EFT
352738	CITY OF KENNEWICK ELECTRICAL	9/11/2020	$387.30	EFT
352962	DURA SHINE CLEAN	9/11/2020	$300.00	EFT
352988	EDWARD DON & COMPANY	9/11/2020	$364.33	EFT
352846	IT HAVEN	9/11/2020	$8.96	EFT
352783	LES SCHWAB TIRE CENTER	9/11/2020	$65.47	EFT
352785	PEPSI COLA BOTTLING CO.	9/11/2020	$343.24	EFT
352746	SPIKES GOLF SUPPLIES, INC.	9/11/2020	$121.53	EFT
353764	FAZIO BROS.	9/18/2020	$1,223.67	EFT
353819	PERFECTION GLASS	9/18/2020	$380.10	EFT
353739	SIMPLOT PARTNERS	9/18/2020	$957.85	EFT
353853	SPARKLING CLEAN WINDOWS, LLC	9/18/2020	$150.00	EFT
353740	SPIKES GOLF SUPPLIES, INC.	9/18/2020	$118.07	EFT
354438	ACUSHNET	9/24/2020	$383.12	EFT
354574	BLUE ROOM	9/24/2020	$82.00	EFT
354530	PEPSI COLA BOTTLING CO.	9/24/2020	$38.46	EFT
Paid by ACH	CINTAS CORPORATION #608	9/14/2020	$105.12	EFT
Paid by ACH	COLEMAN OIL COMPANY	9/14/2020	$251.53	EFT
Paid by ACH	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	9/18/2020	$158.88	EFT
Paid by ACH	COLEMAN OIL COMPANY	9/24/2020	$321.19	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	9/11/2020	$5,667.84	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	9/25/2020	$5,240.63	EFT
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	9/30/2020	$470.67	EFT
Bank Deduction	MERCHANT SERVICES	9/1/2020	$1,311.66	EFT
Bank Deduction	US Bank	9/15/2020	$5.94	EFT
			$31,806.06	

I, Dan Legard, Finance Director, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.

Dan Legard, Finance Director

The payments on this claims roster are comprised of the following:

Check numbers 2568-2573	$	5,452.26
Electronic transfers		26,353.80
Total	$	31,806.06

Exceptions:

Check	Vendor	Date	Amount		Debit	Credit
2568	COURSECO, INC	9/1/2020		$183.74		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$183.74
	PURCH	52400-080-244-00	JANITORIAL SUPPLIES		$183.74	
2569	KENNEWICK GOLF CORPORATION	9/1/2020		$4,771.97		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$4,771.97
	PURCH	59600-080-244-00	ACCOUNTING FEES		$1,193.63	
	PURCH	59610-080-244-00	MANAGEMENT FEE		$3,578.34	
2570	QUEST DIAGNOSTICS	9/1/2020		$31.95		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$31.95
	PURCH	51800-080-244-00	PROFESSIONAL SERVICES		$31.95	
2571	YELP	9/1/2020		$40.00		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING		$40.00	
2572	COLUMBIA POINT GOLF COURSE	9/11/2020		$384.60		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$384.60
	PURCH	50100-060-244-00	SALARIES		$192.30	
	PURCH	50100-080-244-00	SALARIES		$192.30	
2573	YELP	9/11/2020		$40.00		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING		$40.00	
ADPTS 007117620	ADP TOTAL SOURCE (AUTOPAY)	9/10/2020		$4,154.34		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$4,154.34
	PURCH	50800-050-244-00	HEALTH BENEFITS		$2,458.55	
	PURCH	50800-060-244-00	HEALTH BENEFITS		$1,695.79	
CIG 809147	CAPITAL INSURANCE GROUP	9/1/2020		$693.91		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$693.91
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS		$693.91	
351070	ECS NORTHWEST LLC	9/2/2020		$1,078.79		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$1,078.79
	PURCH	59400-060-244-00	IRRIGATION OUTSIDE REPAIRS		$1,078.79	
351083	PEPSI COLA BOTTLING CO.	9/2/2020		$209.38		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$209.38
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		$42.18	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		$151.20	
	PURCH	51900-060-244-00	CONTRACT SERVICES		$16.00	
351077	SIMPLOT PARTNERS	9/2/2020		$782.46		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$782.46
	PURCH	57000-060-244-00	CHEMICALS - FERTILIZER		$782.46	
351108	SPARKLING CLEAN WINDOWS, LLC	9/2/2020		$417.20		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$417.20
	PURCH	51900-080-244-00	CONTRACT SERVICES		$417.20	
352734	ALA CART GOLF CARTS, L.L.C.	9/11/2020		$60.16		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$60.16
	PURCH	55000-050-244-00	GOLF CART PARTS		$60.16	
352992	CHARLES TAFT	9/11/2020		$500.00		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$500.00
	PURCH	59400-060-244-00	IRRIGATION OUTSIDE REPAIRS		$500.00	
352738	CITY OF KENNEWICK ELECTRICAL	9/11/2020		$387.30		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$387.30
	PURCH	52200-060-244-00	UTILITIES - GAS & ELECTRIC		$36.47	
	PURCH	52210-060-244-00	IRRIGATION ELECTRICITY		$350.83	
352962	DURA SHINE CLEAN	9/11/2020		$300.00		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$300.00
	PURCH	51900-050-244-00	CONTRACT SERVICES		$300.00	
352988	EDWARD DON & COMPANY	9/11/2020		$364.33		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$364.33
	PURCH	51350-080-244-00	SAFETY SUPPLIES		$364.33	
352846	IT HAVEN	9/11/2020		$8.96		
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP			$8.96
	PURCH	52800-080-244-00	SUBSCRIPTIONS & PUBLICATIONS		$8.96	

Check	Vendor	Date	Amount		Debit	Credit
352783	LES SCHWAB TIRE CENTER	9/11/2020		$65.47		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$65.47
	PURCH	58100-060-244-00	EQUIPMENT PARTS		$65.47	
352785	PEPSI COLA BOTTLING CO.	9/11/2020		$343.24		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$343.24
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		$94.54	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		$240.70	
	PURCH	51900-060-244-00	CONTRACT SERVICES		$8.00	
352746	SPIKES GOLF SUPPLIES, INC.	9/11/2020		$121.53		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$121.53
	PURCH	47150-050-244-00	COGS MERCHANDISE		$121.53	
353764	FAZIO BROS.	9/18/2020		$1,223.67		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$1,223.67
	PURCH	56200-060-244-00	MATERIALS - SAND (TD GREENS)		$1,223.67	
353819	PERFECTION GLASS	9/18/2020		$380.10		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$380.10
	PURCH	55500-060-244-00	REPAIR & MAINT BLDGS		$380.10	
353739	SIMPLOT PARTNERS	9/18/2020		$957.85		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$957.85
	PURCH	57000-060-244-00	CHEMICALS - FERTILIZER		$957.85	
353853	SPARKLING CLEAN WINDOWS, LLC	9/18/2020		$150.00		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$150.00
	PURCH	51900-080-244-00	CONTRACT SERVICES		$150.00	
353740	SPIKES GOLF SUPPLIES, INC.	9/18/2020		$118.07		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$118.07
	PURCH	47150-050-244-00	COGS MERCHANDISE		$118.07	
354438	ACUSHNET	9/24/2020		$383.12		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$383.12
	PURCH	47150-050-244-00	COGS MERCHANDISE		$383.12	
354574	BLUE ROOM	9/24/2020		$82.00		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$82.00
	PURCH	52300-060-244-00	GARBAGE & DEBRIS REMOVAL		$82.00	
354530	PEPSI COLA BOTTLING CO.	9/24/2020		$38.46		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$38.46
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD		$9.36	
	PURCH	49200-070-244-00	COGS - SOFT BEVERAGE		$21.10	
	PURCH	51900-060-244-00	CONTRACT SERVICES		$8.00	
Paid by ACH	CINTAS CORPORATION #608	9/14/2020		$105.12		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$105.12
	PURCH	51900-060-244-00	CONTRACT SERVICES		$30.86	
	PURCH	51900-080-244-00	CONTRACT SERVICES		$74.26	
Paid by ACH	COLEMAN OIL COMPANY	9/14/2020		$251.53		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$251.53
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE		$196.93	
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE		$54.60	
Paid by ACH	GT GOLF SUPPLIES - GLOBAL TOUR GOLF	9/18/2020		$158.88		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$158.88
	PURCH	47150-050-244-00	COGS MERCHANDISE		$158.88	
Paid by ACH	COLEMAN OIL COMPANY	9/24/2020		$321.19		
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP			$321.19
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE		$278.19	
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE		$43.00	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	9/11/2020		$5,667.84		
	PAY	50000-000-244-00	TEMPORARY ACCT			$5,667.84
	PURCH	48100-050-244-00	INSTRUCTION		$6.75	
	PURCH	50100-060-244-00	SALARIES		$1,520.88	
	PURCH	50200-050-244-00	HOURLY WAGES		$2,897.13	
	PURCH	50200-060-244-00	HOURLY WAGES		$1,066.10	
	PURCH	50800-050-244-00	HEALTH BENEFITS			$496.39
	PURCH	50800-060-244-00	HEALTH BENEFITS			$335.85
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C		$557.77	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C		$437.50	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C		$13.95	

Check	Vendor	Date	Amount		Debit	Credit
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	9/25/2020		$5,240.63		
	PAY	50000-000-244-00	TEMPORARY ACCT			$5,240.63
	PURCH	50100-060-244-00	SALARIES		$1,520.88	
	PURCH	50200-050-244-00	HOURLY WAGES		$2,740.51	
	PURCH	50200-060-244-00	HOURLY WAGES		$878.72	
	PURCH	50800-050-244-00	HEALTH BENEFITS			$496.39
	PURCH	50800-060-244-00	HEALTH BENEFITS			$335.85
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C		$508.44	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C		$410.37	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C		$13.95	
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	9/30/2020		$470.67		
	PAY	50000-000-244-00	TEMPORARY ACCT			$470.67
	PURCH	51350-080-244-00	SAFETY SUPPLIES		$98.69	
	PURCH	51350-080-244-00	SAFETY SUPPLIES		$83.24	
	PURCH	51350-080-244-00	SAFETY SUPPLIES			$191.97
	PURCH	52100-060-244-00	TELECOMMUNICATIONS		$60.60	
	PURCH	52400-080-244-00	JANITORIAL SUPPLIES		$54.19	
	PURCH	52500-080-244-00	OFFICE SUPPLIES		$19.29	
	PURCH	52600-080-244-00	POSTAGE		$47.13	
	PURCH	53100-080-244-00	ADVERTISING & MARKETING		$105.93	
	PURCH	55200-060-244-00	OUTSIDE REPAIRS		$51.57	
	PURCH	55800-060-244-00	OTHER DEPT SUPPLIES		$142.00	
Bank Deduction	MERCHANT SERVICES	9/1/2020		$1,311.66		
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank			$1,311.66
	PURCH	54000-080-244-00	BANK CHARGES		$1,311.66	
Bank Deduction	US Bank	9/15/2020		$5.94		
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank			$5.94
	PURCH	54000-080-244-00	BANK CHARGES		$5.94	

Council Agenda Coversheet

Agenda Item Number	3.c.	Council Date	11/03/2020
Agenda Item Type	General Business Item		
Subject	Payroll Roster for PPE 10/15/2020		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Finance		

Consent Agenda ✘
Ordinance/Reso ☐
Public Mtg / Hrg ☐
Other ☐
Quasi-Judicial ☐

Recommendation

That council approve the Payroll Roster.

Motion for Consideration

I move to approve the Payroll Roster for 10/15/2020 in the amount of $2,620,522.72 comprised of check numbers 74712 through 74720 and direct deposit numbers 185546 through 186003.

Summary

None.

Alternatives

None.

Fiscal Impact

Total $2,620,522.72.

Through	
Dept Head Approval	Dan Legard Oct 28, 07:38:35 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:16:07 GMT-0700 2020

Attachments: payroll roster

☐ **Recording Required?**

November 3, 2020

All Departments: October 15, 2020

ADMINISTRATIVE TEAM		3,001.46
CITY COUNCIL		4,525.00
CITY MANAGER		12,760.04
CIVIL SERVICE		2,059.00
COMMUNITY PLANNING & ECONOMIC DEVELOPMENT		24,553.82
EMPLOYEE & COMMUNITY RELATIONS		40,913.20
ENGINEERING		52,675.61
FACILITIES & GROUNDS		79,122.94
FINANCE		53,985.90
FIRE		110,277.91
LEGAL SERVICES		22,787.26
MANAGEMENT SERVICES		81,355.86
POLICE		467,049.39
	Subtotal General Fund	**955,067.39**
STREETS		16,596.29
TRAFFIC		26,614.57
	Subtotal Street Fund	**43,210.86**
BI-PIN		11,304.58
BUILDING SAFETY		43,783.55
COMMUNITY DEVELOPMENT		4,309.96
CRIMINAL JUSTICE		77,320.26
EQUIPMENT RENTAL		12,324.19
MEDICAL SERVICES		349,919.00
RISK MANAGEMENT		4,020.59
STORMWATER UTILITY		19,350.26
WATER & SEWER		151,110.92
	Subtotal Other Funds	**673,443.31**
	Total Salaries and Wages	**1,671,721.56**
Benefits:		
Dental Insurance		46,103.50
Industrial Insurance		30,606.01
Life Insurance		4,236.20
Long Term Disability Insurance		4,860.41
Medical Insurance		619,347.91
Medical Retirement Account		3,450.00
Retirement		140,923.05
Social Security (FICA)		89,815.86
Vision Insurance		7,511.56
WA Family Leave		1,946.66
	Total Benefits	**948,801.16**
	Grand Total	**$2,620,522.72**

I, Dan Legard, Finance Director, at the direction of the Council, do hereby certify that the Payroll hereinabove specified is approved for payment in the amount of $2,620,522.72 comprised of check numbers 74712 through 74720 and direct deposit numbers 185546 through 186003.

Approved for payment:

Dan Legard

Dan Legard, Finance Director

Council Agenda Coversheet

Agenda Item Number	3.d.	Council Date	11/03/2020	Consent Agenda ✘
Agenda Item Type	Contract/Agreement/Lease			Ordinance/Reso ☐
Subject	Tourism Promotion (Visit Tri-Cities)			Public Mtg / Hrg ☐
Ordinance/Reso #		Contract #		Other ☐
Project #		Permit #		Quasi-Judicial ☐
Department	Finance			

Recommendation

That Council approve the agreement for the promotion of tourism with the Tri-Cities Visitor & Convention Bureau (d/b/a Visit TRI-CITIES).

Motion for Consideration

I move to authorize the Mayor to sign the agreement for the promotion of tourism with the Tri-Cities Visitor & Convention Bureau (d/b/a Visit TRI-CITIES).

Summary

The City's current five-year contract for tourism promotion with the Tri-Cities Visitor & Convention Bureau (d/b/a Visit Tri-Cities) is set to expire at the conclusion of 2020. The proposed five-year contract would be effective January 1, 2021, and expire on December 31, 2025. In substance, the terms of the proposed agreement are identical to the current agreement in place between the City and Visit Tri-Cities as well as agreements in place between Visit Tri-Cities and the cities of Richland and Pasco. Under the terms of the agreement, the City will pay Visit Tri-Cities fifty percent (50%) of the annual average hotel/motel (lodging) tax receipts of the City collected from the first two percent (2%) levied by the City over the five-year period immediately preceding each year of the contract period in exchange for tourism promotion services. A new provision has also been added to the agreement that provides for the modification of contract payment terms during a period of economic downturn. Under a scenario where the City's hotel/motel (lodging) tax receipts decline by 15% or more over a six-month period, the contract allows for a mutually agreed upon payment to Visit Tri-Cities until such time that tax receipts return to a level that would support normal contract payment amounts. In the event the City and Visit Tri-Cities are unable to reach such an agreement on the payment amount, the contract outlines a formula to determine what the modification to contract payments would be.

This agreement also continues to provide for a number of deliverables from Visit Tri-Cities including the development of a work plan that will be presented to the City by the conclusion of March each year, followed up by a mid-year review and update to Council later in the year on progress towards work plan goals. At their meeting on October 29, 2020, the City's Lodging Tax Advisory Committee (LTAC) approved a recommendation to City Council to allocate a portion of the City's 2021 lodging tax proceeds to fund this proposed contract between the City and the Bureau for tourism promotion.

Alternatives

None recommended.

Fiscal Impact

The annual payment to Visit Tri-Cities in the first year of the agreement (2021) under the terms of the agreement is estimated at approximately $266,000.

Through	
Dept Head Approval	Dan Legard Oct 29, 08:04:43 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:44:09 GMT-0700 2020

Attachments: Agreement

☐ **Recording Required?**

RENEWAL AGREEMENT FOR THE PROMOTION OF TOURISM

THIS RENEWAL AGREEMENT is entered into between the CITY OF KENNEWICK, a municipal corporation, hereinafter referred to as the "City", and the TRI-CITIES VISITOR AND CONVENTION BUREAU, a Washington non-profit corporation, doing business as "Visit TRI- CITIES," hereinafter referred to as the "Bureau."

IN CONSIDERATION of the mutual covenants as set forth herein, the parties agree as follows:

I. The Bureau agrees to perform promotional services for the City including, but not limited to, advertising, publicizing and otherwise distributing information for the purpose of attracting visitors and encouraging tourist expansion to and within the City. In providing such services the Bureau shall:

1. Develop and implement a marketing and promotional plan that advertises and promotes the Tri-Cities and the City for the purpose of attracting visitors. Appropriate activities would include the production and distribution of a visitor guide, brochures, participation in travel shows, conducting advertising campaigns and other activities designed to promote the attractions of this area in targeted markets.

2. Manage and execute a comprehensive website and digital marketing campaigns designed to educate travelers, drive demand, assist local businesses in staff recruitment & relocation efforts, and complement City economic development strategies.

3. Provide City staff with accurate and detailed information on tourism statistics including but not limited to hotel occupancies, economic impact figures, and group histories to support the City's efforts to recruit businesses within the hospitality industry.

4. Act as a membership organization and liaison to small businesses located in the City of Kennewick that are dependent on tourism spending for financial success.

5. Solicit convention business and sports tournaments for the Tri-Cities and the City at the regional and state level through activities such as:

   A. Making contact with convention and sports planners and executives of organizations and groups to solicit sports, meetings and conventions in the Tri-Cities and the City.

   B. Researching convention and sports leads and contacting convention representatives of association groups and tournament representatives of sports groups, promoting the Tri-Cities and the City and offering

convention and sports planning assistance.

C. Preparing and distributing invitational convention and sports bid packets including information on the Tri-Cities and the City and the convention and sports facilities available therein.

6. Provide prospective sports organization and convention representatives with familiarization tours of venues and convention hotel facilities in the Tri-Cities and the City for the purpose of assisting in the selection of a hotel(s) and/or other venues in which to hold sports tournaments, conventions and meetings.

7. Provide convention chairpersons and/or association executives and sports tournament directors with a bid packet and a planner's workbook to assist in planningconventions and/or sports tournaments.

8. Assist future conventions and sporting events in maximizing attendance through pre-event promotion. Produce promotional videos, collateral material, press releases, display booths and marketing materials to be used twelve to eighteen months prior to the event to increase awareness and create enthusiasm for attendance at Tri-Cities events.

9. Operate a visitor information center in the Tri-Cities to promote the Tri-Cities as a destination of choice and encourage visitors to enjoy local attractions and amenities, driving economic impact.

10. Include advertising material in promotional packets and other releases promoting regular tourism related Tri-City activities and events.

11. Reserve a seat on the Bureau's Board of Directors for representation by the City Manager or City Council Member.

12. Specific activities to be undertaken by the Bureau each year reflecting actions to be taken in the above-noted categories of service shall be detailed in an annual work plan. The work plan will be presented to the City for approval in March of each year.

II. For the services herein contemplated and more fully described in the annual work plan, the City agrees to pay the Bureau fifty percent (50%) of the annual average hotel/motel tax receipts of the City collected from the first two percent (2%) levied for the five-year period immediately preceding each year of the contract period. The Bureau shall invoice the City for such services on a monthly basis on the 1st of each month for the services provided the month prior.

1. Provision for Economic Downturn: In the event of an economic downturn wherein there is a 15% decline in hotel/motel taxes over a period of six months, the parties agree to a payment for services as described herein.

A. The base for comparison will be the same six-month period during the prior year, or the average of 2017, 2018 and 2019 (whichever is greater).

B. The 15% reduction in hotel/motel taxes will trigger a joint conversation between all parties to this contract to establish, in good faith, a mutually agreeable annual contract payment amount.

C. Should the parties be unable to come to an agreement, the annual contract payment will be adjusted by the same percentage decline experienced over the six-month period identified above.

D. The duration of payment adjustment will be a minimum of six months, and a new calculation will be performed at the end of six months to determine if another six-month adjustment is warranted. If not, normal payment amounts will resume under the normal contract payment amount and be the basis for monthly invoices from the Bureau.

2. Future Annual Contract Payment Calculations: For purposes of calculating the five-year average used to determine the annual contract payment, the annual hotel/motel tax amount for any year in which the provision for an economic downturn is enacted will be replaced with the prior year's annual hotel/motel tax, assuming it is a higher amount, and would serve as the adjusted future annual contract payment amount supporting the basis for monthly invoices from the Bureau.

3. Reporting: On or before August 15 each year, the Bureau shall deliver a mid-year review and provide a written status report detailing the services provided and the activities and accomplishments of the Bureau. A formal presentation to the City Council will be made if requested.

III. Pursuant to the governing statute, (Ch. 67.28 RCW), restrictions have been placed on the use of hotel/motel tax funds as set forth in relevant part as follows: "... used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities." RCW 67.28.1815

Funding is conditioned upon the Bureau entering into this Agreement setting forth the purposes for which the funds will be used, providing a procedure for a project-end accounting and insuring compliance with the statute.

To this end, the parties agree as follows:

1. The Bureau agrees to expend such funds to promote tourism in compliance with Ch. 67.28 RCW.

2. At the conclusion of the calendar year, the Bureau shall provide a complete accounting of the expended funds and the purposes therefore.

3. In the event the accounting indicates that funds were used for purposes not

permitted by law, the Bureau shall, within 30 days of notification by City to the Bureau of such improper expenditures, remit the disallowed amount back to the City.

4. The Bureau shall maintain accurate records, regarding expenditure of funds related to its purpose of promoting tourism in compliance with RCW 67.28, to support its annual accounting for a calendar year, which shall be subject to inspection by the City upon 30 days' notice of its intent to inspect the same.

5. Failing of the Bureau to either provide the accounting or remit disallowed funds as required herein shall constitute a breach of this Agreement. The remedies available to the City shall include but not be limited to, return of all funds delivered to the Bureau and denial of the right of the Bureau to apply for any future funding.

6. In the event of a dispute regarding the enforcement, breach, default, or interpretation of this Agreement, the parties shall first meet in a good faith effort to resolve such dispute. In the event the dispute cannot be resolved by agreement of the parties, said dispute shall be resolved by arbitration pursuant to RCW 7.04A, as amended, with both parties waiving the right of a jury trial upon trial de novo. The substantially prevailing party shall be entitled to its reasonable attorney fees and costs as additional award and judgment against the other.

IV. This Agreement shall be effective on January 1, 2021, and shall expire on December 31, 2025; provided, however, the City may terminate the Agreement with at least one (1) year written notice delivered to the Bureau.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed this _____ day of _____, 2020.

CITY OF KENNEWICK:

_____
Don Britain
Mayor

APPROVED AS TO FORM:

_____
Lisa Beaton
City Attorney

TRI-CITIES VISITOR AND
CONVENTION BUREAU,
a Washington non-profit corporation
d/b/a Visit Tri-Cities

_____
Michael Novakovich, President & CEO

APPROVED AS TO FORM:

_____
Kerr Ferguson Law, PLLC

Council Agenda Coversheet

Agenda Item Number	6.a.	Council Date	11/03/2020
Agenda Item Type	Public Hearing		
Subject	2021 HUD Draft Annual Action Plan		
Ordinance/Reso #		Contract #	
Project #		Permit #	
Department	Management Services		

Consent Agenda ☐
Ordinance/Reso ☐
Public Mtg / Hrg ☒
Other ☐
Quasi-Judicial ☐

Recommendation

Staff recommends the approval of the 2021 Draft Community Development Block Grant (CDBG) Annual Action Plan as prepared by the Community Development Block Grant Advisory Committee (Committee) and Staff.

Motion for Consideration

I move to approve the 2021 Draft Community Development Block Grant Annual Action Plan and funding recommendation as prepared by the CDBG Committee and Staff.

Summary

The City of Kennewick is an entitlement City as granted by the Federal Department of Housing and Urban Development (HUD) and so is an annual recipient of CDBG and HOME funds.

HUD regulations stipulate certain eligible uses for these funds and require the City to submit a five-year plan as to community needs followed by an Annual Action plan that specifies how the needs will be addressed using the available funds. The amount of the 2021 grant has not yet been established, but historical indications are that the Block Grant will be approximately $650,000 with an additional $175,000 in HOME funds. The Committee held a virtual Public Hearing in late summer to gather community input after which applicants were given six weeks to submit applications for grant funding. The Committee reviewed the applications and conducted oral presentations and virtual interviews with the applicants.

The Committee and staff considered the objectives on the Consolidated Plan and the Allocation Policy as they established the recommendation for the funding summary that is attached. The decision to fund a project was also based on any past experience with the applicant, their ability to obtain funding elsewhere, and the benefit to Kennewick low- and moderate-income residents.

Alternatives

Return to Committee for further consideration.

Fiscal Impact

None.

Through	Alisha Piper Oct 27, 08:01:02 GMT-0700 2020
Dept Head Approval	Christina Palmer Oct 27, 13:27:19 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:18:32 GMT-0700 2020

Attachments:
2021 Funding Recommendations
2021 Draft Annual Action Plan

☐ **Recording Required?**

FY 2021 CDBG Funding Recommendations

		GRANT	REQUEST	APPLICANT	PROJECT	COMMENTS
Facility / Infrastructure Improvements	**1**	**$410,000**	$408,860	COK Parks & Rec	Install new play structure and add'l amenities at Keewaydin Park	
		$410,000				
Public Service Projects 15% Cap $97,500	**2**	**$29,000**	$29,000	COK Youth Scholarship	Youth Recreation Scholarships	
	3	**$24,000**	$23,920	ARC of Tri-Cities	Therapeutic Recreation	
	4	**$24,000**	$24,000	Senior Life Resources	Senior Health Services Meals on Wheels	
	5	**$3,000**	$3,000	Elijah Family Homes	Youth after/out of school activities	New CDBG request
		$80,000				
		$130,000	$130,000	20% Admin. Cap	15% PS Cap = $97,500	
		$620,000	**TOTAL**			

HUD 2021 Entitlement "Guesstimate"	$650,000	**2021 Requests**	
2021 Program Income "Guesstimate"	$ 20,000	Total Facilities	$410,000
SUBTOTAL	$670,000	Total Public Service	$ 80,000
			$490,000
PREVIOUS YEAR CDBG FUNDS AVAILABLE	$362,284		

2021
ANNUAL ACTION PLAN

Supplement to
2020 – 2024 Consolidated Plan

For further information contact:

Alisha Piper
City of Kennewick
Community & Corporate Services
P.O. Box 6108
210 West 6th Avenue
Kennewick, WA 99336
(509) 585-4432

EQUAL HOUSING OPPORTUNITY

SECOND YEAR ACTION PLAN

INTRODUCTION (AP15)

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title 1 of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2020-2024 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The activities proposed in the 2021 Annual Action Plan will be funded by CDBG allocations, program income, and existing unallocated funds. The City of Kennewick also has the option as an entitlement community to apply for a Section 108 Loan guarantee in an amount not to exceed five times its current year annual CDBG allocation.

If the 2021 CDBG funding is above the anticipated amount listed under “Expected Resources”, the additional funds could be applied to the installation of additional amenities in Keewaydin Park. If CDBG funding is below the anticipated amount, the shortfall in funds will be covered through the expenditure of existing unallocated previously awarded funds. Should the amount of unallocated funds not be enough to cover the shortfall, the scope of the infrastructure projects will be reduced commensurately and the Public Service project awards will each be reduced to reflect the expenditure of no more than 15% of the entitlement.

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EXPECTED RESOURCES

Table 1: Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Amount Available Remainder of Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Federal	Admin/Planning Economic Development Public Improvements Public Services	$650,000**	$20,000	$0 TBD at the end of 2020	$670,000	$0 TBD at the end of 2020	Expected funds based on 2020 award and program income projected annually over a 5-year period

Prior year resources can include the following:

- Entitlement funds from previous years that were not fully spent down due to projects coming in under budget (i.e. youth recreation scholarships that did not have as many program applicants and participants as expected or Public Works projects that received lower than anticipated bids)

Leveraging Funds and Matching Requirements (AP15)

The Cities of Richland, Kennewick and Pasco are supportive of efforts by other agencies to apply for or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that will meet a housing and community development need as identified in the 2020-2024 Consolidated Plan, and, within staffing capacity, will assist other organizations that implement portions of the Plan to apply for funds from other local, state, or federal resources.

Each city, as a participating jurisdiction of the Consortium, must make a permanent contribution to show support of affordable housing in the community. The contribution is considered to be a match for federal HOME dollars and must be 25% of the funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account, excluding funds identified for administering the HOME program and program income. Match obligations are satisfied by permanent non-federal investment in, or contribution to, HOME assisted or HOME eligible projects by reduction or contribution from the City's General or other non-federal funds, reduced cost for land purchased below appraised value, reduced financing fees from lenders and appraisers, grants for affordable housing from non-federal sources, donated construction/housing materials, and volunteer labor.

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ANNUAL GOALS AND OBJECTIVES

Table 2: Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Community development	2021	2021	Non-housing community development	N/A	Community & economic development	$410,000	Public facility or infrastructure other than low/moderate-income housing benefit: persons assisted
Homeless & services	2021	2021	Non-homeless special needs	N/A	Homeless & public services	$80,000	Public services activities other than low/moderate-income housing benefit: persons assisted

PROJECTS

Introduction (AP35)

If any additional amount of funding is required to complete the 2021 infrastructure projects, those funds will come from additional unallocated CDBG entitlement funds or Program Income.

Table 3: Project Information

Project #	Project Name
1	**Infrastructure Improvements**
a	COK Keewaydin Park Upgrades and ADA Accessibility Improvements
2	**Public Service**
a	COK Youth Recreation Scholarships
b	ARC Therapeutic Recreation Scholarships
c	Senior Life Resources Meals on Wheels
d	Elijah Family Homes Youth Activities
3	**CDBG Administration**

1a	**Project name**	**COK Keewaydin Park Upgrades and ADA Accessibility Improvements**
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Keewaydin Park is outdated with hazardous and non-accessible play structures for children and families. Improve access for persons with disabilities by providing accessible pathway from the parking area, to play structures, and restrooms.
	Funding	CDBG : $410,000
	Description	Install new vandalism impervious play structures, signage, and ADA pathway. Create ADA access to play structures, restrooms, and parking.
	Location description	204 W. Keewaydin Drive
	Planned activity	See above
	Target date	October 31, 2021

	Indicator/outcome	Suitable living environment and availability/accessibility
2a	**Project name**	**COK Youth Recreation Scholarships**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of low- and moderate-income families
	Funding	CDBG: $29,000
	Description	Support public services for youth
	Location description	Throughout the City
	Planned activity	See above
	Target date	December 31, 2021
	Indicator/outcome	Suitable Living Environment
2b	**Project name**	**ARC Therapeutic Recreation Scholarships**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of developmentally disadvantaged
	Funding	CDBG: $24,000
	Description	Support public services for targeted population
	Location description	Throughout Tri-Cities
	Planned activity	See above
	Target date	December 31, 2021
	Indicator/outcome	Suitable living environment
2c	**Project name**	**Meals on Wheels**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of the elderly
	Funding	CDBG: $24,000
	Description	Support public services for the elderly
	Location description	Senior Center onsite dining room and delivery service the homebound seniors. During continued “Stay Home” orders, delivery and drive-thru meals are priority over onsite dining.
	Planned activity	See above
	Target date	December 31, 2021
	Indicator/outcome	Suitable living environment
2d	**Project name**	**Elijah Family Home Youth Program**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of low- and moderate-income families
	Funding	CDBG: $3,000
	Description	Support public services for youth
	Location description	Kennewick residents of Elijah Homes, Zoom or in-person. Provide scholarships to students in Elijah Homes for after school/out of school programs.
	Planned activity	See above
	Target date	December 31, 2021
	Indicator/outcome	Suitable living environment
3	**Project name**	**CDBG Administration**
	Target area	
	Goals supported	Increase and preserve affordable housing choices, community neighborhood & economic development, homeless intervention & prevention, and supportive

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	services.
Needs addressed	Suitable living environment and create economic opportunity and improve accessibility
Funding	CDBG: $130,000 (not to exceed 20% of entitlement)
Description	Administration
Location description	210 W. 6th Ave.
Planned activity	Administer, plan and deliver community development programs to ensure compliance and success of programs to benefit low and moderate income people
Target date	December 31, 2021
Indicator/outcome	N/A

Allocation Priorities and Barriers (AP35)

Funding priorities are consistent with those stated in the Strategic Plan. The City of Kennewick intends to maximize the use of limited resources to ensure the highest benefit within the capacity to administer the program. Reduced funds have increased the challenge. Given the limited capacity, bricks and mortar projects resulting in visual physical improvements are important when those projects reduce barriers for physically impaired persons; result in the acquisition, construction or improvement to public facilities; and/or, result in neighborhood preservation and revitalization. High priority is also placed on projects that would result in enhancing the economic opportunities of residents.

The City likewise places a priority on bricks and mortar projects that result in the creation or preservation of housing for the elderly or populations with special needs. The City also funds social services to address community needs including projects to assist seniors or populations with special needs and disadvantaged youth.

Whenever feasible, projects that leverage additional funds and/or are coordinated with community partners are emphasized and given priority. The City does not anticipate obstacles to meeting the underserved needs addressed in the projects (within the anticipated funding levels).

GEOGRAPHIC DISTRIBUTION (AP50)

All of the City's infrastructure improvements are located in low and moderate-income areas as defined by Census Tracts. Low and moderate-income Public Service projects are located throughout the City.

AFFORDABLE HOUSING

Introduction (AP55)

In 2021, HOME goals are included in reporting by the City of Richland, the HOME lead.

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A goal of the three Cities is to provide decent affordable housing for its residents. To support this effort each city has programs to address this need. The following provides a general overview of the types of programs and projects that supports this effort.

- HOME – Down Payment Assistance Program. Each City provides a down payment program, providing funds for low and moderate income first time homebuyers.
- HOME – CHDO. Support efforts of a CHDO to develop single-family homeownership units.
- HOME – TBRA. The Consortium has created a Tenant Based Rental Assistance Program to support affordable housing. Using a subrecipient, the Consortium provides HOME funds to assist tenants with rent and utilities.

PUBLIC HOUSING

Actions to Support Public Housing Needs (AP60)

The City of Kennewick will help address the needs of public housing and activities in 2021 by continuing to work closely with and supporting efforts of the Kennewick Housing Authority. The City and Authority will continue to coordinate housing activities throughout the City.

There are a variety of assisted affordable housing options available in the Tri-Cities. HUD and the State of Washington (Washington State Housing Trust Funds and Washington State Housing Finance Commission Tax Credits) subsidized housing programs have generated an inventory of housing; the majority of those are family units.

Actions to Encourage Residents (AP60)

The Kennewick Housing Authority (KHA) Governing Board includes one position designated as a Resident-Assisted Commissioner. The position is currently vacant but is being advertised to be filled. Public Housing residents are encouraged to attend Resident Council meetings to discuss how to become more self-sufficient. The meetings are temporarily curtailed due to COVID-19 social distancing requirements, however the KHA is exploring hosting “Meet and Greet” remote call-in sessions for residents. KHA also periodically provides information via notices to all residents.

The Kennewick Housing Authority encourages Section 8 participants to get their “Ducks in a Row for Housing Choice Voucher Homeownership”. This program provides an opportunity to utilize their rental assistance payment for homeownership; however due to COVID-19, many participants are not actively shopping for homes. KHA’s lobby is closed, but lease up and rental assistance continue with most services being provided remotely or by individual appointment in order to adhere to the Governor’s Proclamations during the pandemic in order to keep everyone as safe as possible.

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HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP65)

The three cities will continue to be involved in the Benton Franklin Human Services planning efforts. The BFHS developed a plan for the homeless with the express purpose of giving nonprofit and government agency providers a "road map" of actions to follow to reduce homelessness in Benton and Franklin Counties. The plan is a concerted effort by numerous agencies, including the three cities, to develop a common understanding of the needs of the homeless and to agree upon a coordinated plan to improve services and housing for homeless. The goal of the plan is to move homeless individuals and families through a continuum of housing and supportive services leading them to permanent housing with the highest level of self-sufficiency they can achieve.

Assessing Individual Needs (AP65)

Richland, Kennewick and Pasco will continue to encourage cooperation in sharing information to identify existing resources that might be available to meet the needs of the homeless, or those at risk of becoming homeless. Staff from the City will also participate, if available, and support the annual Point-in-Time Count in Benton and Franklin counties scheduled for January 2021.

Addressing Emergency Shelter and Transitional Housing Needs (AP65)

Emergency Solutions Grant funds are not directly administered by the Continuum of Care. However, the Continuum consults on funding decisions. The cities do not address emergency shelter and transitional housing needs of homeless, except through their involvement with Benton Franklin Community Action Committee (BFCAC) and Benton Franklin Human Services. The three cities do not receive ESG funds but will continue to support the development of homeless housing through community resources such as, potentially, the HOME program and 2060 and 2163 Recording Fee resources, as they have in the past.

Transitions to Permanent Housing and Homeless Prevention (AP65)

Kennewick purchased and rehabilitated a two-story 4-bedroom home to serve as transitional housing for homeless veterans. This facility has been in operation since 2010 and has housed many individuals for varying lengths of time. The facility is run by the Columbia Basin Veterans Coalition.

In 2010, the City purchased and rehabilitated a 4-plex to serve as transitional housing. Two of the units are used for housing victims of domestic violence and the other two are used for housing families recovering from substance abuse. The facility is jointly run by Domestic Violence Services of Benton and Franklin Counties and Elijah Family Homes.

Assistance with Discharge Housing and services (AP65)

Except for involvement with BFCAC, the three Cities do not provide assistance to those being discharged from publicly funded institutions or receiving assistance from public or private agencies.

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BARRIERS TO AFFORDABLE HOUSING (AP75)

The purchase price and downpayment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing programs provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low-income households.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

OTHER ACTIONS (AP85)

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. The City attends, supports, and is an active member of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions to Meet Underserved Needs (AP85)

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs, and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions toward Affordable Housing (AP85)

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable

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populations are able to reside in decent, safe housing.

Actions to Reduce Lead-Based Paint Hazards (AP85)

The City will undertake the following actions in program years 2020-2024 to increase community awareness of lead based paint and its hazards. The City will provide education on lead based paint including information on Safe Work Practices, actions to take when rehabbing or remodeling a home, and steps to take if exposure to lead hazards is suspected.

The pamphlets “Renovate Right” and “Protect Your Family from Lead in Your Home” published by Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City’s website.

Actions to Reduce Number of Poverty-Level Families (AP85)

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium. The City supports economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions to Develop Institutional Structure (AP85)

The City will pursue various activities outlined in the 2020-2024 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Kennewick staff will participate in the Point-in-Time Count of the homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions to Enhance Coordination (AP85)

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2020-2024 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

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Council Agenda Coversheet

Agenda Item Number	6.b.	Council Date	11/03/2020	Consent Agenda ☐
Agenda Item Type	Public Hearing			Ordinance/Reso ☐
Subject	2020 Annual Action Plan Amendment			Public Mtg / Hrg ☒
Ordinance/Reso #		Contract #		Other ☐
Project #		Permit #		Quasi-Judicial ☐
Department	Management Services			

Recommendation

Staff recommends the approval of the Amendment to the 2020 Community Development Block Grant (CDBG) Annual Action Plan.

Motion for Consideration

I move to approve the Amendment to the 2020 Community Development Block Grant (CDBG) as prepared by the CDBG Staff and Consortium.

Summary

As part of the Coronavirus Aid, Relief and Economic Security (CARES) Act, the U.S. Department of Housing and Urban Development (HUD) awarded an additional $506,975 to the City of Kennewick's CDBG program for Coronavirus response. To maximize the use of available CDBG-CV3 funding, an amendment to the 2020 Annual Action Plan is required. The following needs have been identified:

Economic Development Microenterprise and Small Business Grants- $200,000
Public Service- Senior Life Resources-Meals on Wheels- $30,000
Emergency Grant Program for Utility Payments (water/sewer)- $255,000
Administration- $21,975

These funds will help the community by providing grants to Microenterprises and small businesses for COVID-19 related and approved expenses; providing utility payment assistance to Kennewick low-moderate income citizens, and fund public service agencies such as Senior Life Resources who provides Meals on Wheels.

To expedite the use of CDBG-CV3 funds, the Citizen Participation Plan has been updated and amended to reflect the expedited procedures to draft, propose, or amend the Consolidated Plan and Annual Action Plan, including notice and reasonable opportunity to comment.

Notice of a 5-day public comment period was duly advertised.

Alternatives

Return to Staff for further consideration.

Fiscal Impact

CDBG fund will increase by $506,975 with the award of the CARES Act CDBG-CV3 grant.

Through	Alisha Piper Oct 28, 10:41:24 GMT-0700 2020
Dept Head Approval	Christina Palmer Oct 28, 12:09:27 GMT-0700 2020
City Mgr Approval	Marie Mosley Oct 30, 08:22:38 GMT-0700 2020

Attachments: 2020 Annual Action Plan Amendment

☐ **Recording Required?**

2020
ANNUAL ACTION PLAN

Supplement to
2020 – 2024 Consolidated Plan

For further information contact:

Alisha Piper
City of Kennewick
Community & Corporate Services
P.O. Box 6108
210 West 6th Avenue
Kennewick, WA 99336
(509) 585-4432

FIRST YEAR ACTION PLAN

INTRODUCTION (AP15)

The Cities of Richland, Kennewick and Pasco are entitlement communities under Title 1 of the Housing and Community Development Act of 1974. Each city is eligible to receive federal funds annually from the US Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program. Each city is separately responsible for planning and administering housing and community development activities within their jurisdiction, and implementing, monitoring, and reporting to HUD on the use of CDBG funds.

Richland, Kennewick and Pasco, as contiguous units of local government, entered into a Cooperative Agreement in 1995 to form the Tri-Cities HOME Consortium. The agreement was amended in 2007 to include an automatic renewal clause. At least every three years the Cooperative Agreement is re-evaluated by each city to determine continued participation in the Consortium and to propose change. The Tri-Cities HOME Consortium is eligible to receive annual federal HOME dollars from HUD under the HOME Investment Partnership Program authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended. Richland serves as the lead entity for the Tri-Cities HOME Consortium, and acts as the administrative, monitoring and reporting agency to HUD.

As each of the three cities share a common set of goals and directions for meeting the community development and affordable housing needs of lower income persons, the cities collaboratively prepared a 2020-2024 Tri-Cities Regional Consolidated Plan. The Plan provides the community with an assessment of needs and market conditions, establishes priority needs, sets goals to respond to the identified needs, and establishes outcome measures to serve as a basis for developing Annual Action Plans.

The activities proposed in the 2020 Annual Action Plan will be funded by CDBG allocations, program income, and existing unallocated funds. The City of Kennewick also has the option as an entitlement community to apply for a Section 108 Loan guarantee in an amount not to exceed five times its current year annual CDBG allocation. In addition, Community Development Block Grant (CDBG-CV) funds were allocated under the Coronavirus Aid, Relief and Economic Security Act (CARES Act), to prevent, prepare for, and respond to coronavirus.

If the 2020 CDBG funding is above the anticipated amount listed under “Expected Resources”, the additional funds could be applied to the installation of additional amenities in Monopoly and Underwood Parks. If CDBG funding is below the anticipated amount, the shortfall in funds will be covered through the expenditure of existing unallocated previously awarded funds. Should the amount of unallocated funds not be enough to cover the shortfall, the scope of the infrastructure projects will be reduced commensurately and the Public Service project awards will each be reduced to reflect the expenditure of no more than 15% of the entitlement.

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UPDATE COVID-19

The strategy laid out in the 2020-2024 Consolidated Plan was developed and refined primarily from data sources, stakeholder consultations, and public comments from October 2019 through February 2020. The strategy relied on a snapshot of economic, housing and social conditions using available data at that time. Since then, as this plan is being finalized, the impact of the COVID-19 pandemic is just starting to be realized. What is clear is that the pandemic will have severe impact on the local economy, housing market, and welfare of the residents of the Tri-Cities region. These changes will have the greatest impact on the low-and moderate- income and other vulnerable residents that programs identified in the plan seek to assist. Conditions faced by these residents and priority needs identified in this plan will remain critical. Other concerns, such as housing and food instability, domestic violence, and the viability of small businesses may be exacerbated. The strategies identified in this plan will continue to alleviate some hardships faced by our lower income residents in the wake of the pandemic. CDBG staff will continue to analyze local conditions and strategically deploy the resources identified in this plan, as well as new federal resources from the CARES Act that will be made available in response to the COVID-19 pandemic.

Additional CARES Act funding was granted in late 2020 as part of the continuing efforts to prevent, prepare for, and respond to the coronavirus (COVID-19). The funds are identified below in addition to the initial round of CARES Act funding and the FY2020 allocation.

EXPECTED RESOURCES

Table 1: Expected Resources Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Amount Available Remainder of Plan	Narrative Description
			Annual Allocation	Program Income	Prior Year Resources	Total		
CDBG	Federal	Admin/Planning Economic Development Public Improvements Public Services	$682,241	$25,000	$114,759	$822,000	$2,728,964	CDBG funds leverage local, state and federal funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.
CDBG-CV	Federal	Rapid Response to Economic Impact of Coronavirus (prevent,	$401,340	$0	$0	$401,340	$0	Funding to prevent, prepare for, and respond to Coronavirus with an Unduplicated

		prepare for, and respond)						Benefit by filling in the gap of other state and federal funding for a wide range of services
CDBG-CV3	Federal	Rapid Response to Economic Impact of Coronavirus (prevent, prepare for, and respond)	$506,975	$0	$0	$506,975	$0	Funding to prevent, prepare for, and respond to Coronavirus with an Unduplicated Benefit by filling in the gap of other state and federal funding for a wide range of services

Prior year resources can include the following:

- Entitlement funds from previous years that were not fully spent down due to projects coming in under budget (i.e. youth recreation scholarships that did not have as many program applicants and participants as expected or Public Works projects that received lower than anticipated bids)

Leveraging Funds and Matching Requirements (AP15)

The Cities of Richland, Kennewick and Pasco are supportive of efforts by other agencies to apply for or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that will meet a housing and community development need as identified in the 2020-2024 Consolidated Plan, and, within staffing capacity, will assist other organizations that implement portions of the Plan to apply for funds from other local, state, or federal resources.

Each city, as a participating jurisdiction of the Consortium, must make a permanent contribution to show support of affordable housing in the community. The contribution is considered to be a match for federal HOME dollars and must be 25% of the funds drawn from the jurisdiction's HOME Investment Trust Fund Treasury account, excluding funds identified for administering the HOME program and program income. Match obligations are satisfied by permanent non-federal investment in, or contribution to, HOME assisted or HOME eligible projects by reduction or contribution from the City's General or other non-federal funds, reduced cost for land purchased below appraised value, reduced financing fees from lenders and appraisers, grants for affordable housing from non-federal sources, donated construction/housing materials, and volunteer labor.

ANNUAL GOALS AND OBJECTIVES

Table 2: Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Community development	2020	2024	Non-housing community	N/A	Community & economic	$617,000	Public facility or infrastructure other than

			development		development		low/moderate-income housing benefit: persons assisted
						$345,00 CDBG-CV	LMI Income Job retention
						$200,00 CDBG-CV3	LMI Income Job retention
Homeless & Public services	2020	2024	Non-homeless special needs	N/A	Homeless & public services	$80,000	Public services activities other than low/moderate-income housing benefit: persons assisted
						$16,000 CDBG-CV	LMI limited clientele
						$285,000 CDBG-CV3	LMI limited clientele

PROJECTS

Introduction (AP35)

If any additional amount of funding is required to complete the 2020 infrastructure projects, those funds will come from additional unallocated CDBG entitlement funds or Program Income.

Table 3: Project Information

Project #	Project Name
1	**Infrastructure Improvements**
a	COK Public Pathway on KID ROW between Edison & Union Streets
b	COK Underwood Park Amenities (Basketball Court)
c	COK Monopoly Park Amenities (Play Structure / Picnic Area)
d	KHA Micro Home Infrastructure Improvements in City ROW
2	**Public Service**
a	COK Youth Recreation Scholarships
b	ARC Therapeutic Recreation Scholarships
c	Senior Life Resources Meals on Wheels
3	**CDBG Administration**
4CV	**CDBG-CV Administration**
5CV	**CDBG-CV Economic Development Microenterprise Grants**
6CV	**CDBG-CV Public Service**
7CV3	**CDBG-CV3 Administration**
8CV3	**CDBG-CV3 Economic Development Microenterprise & Sm. Business Grants**
9CV3	**CDBG-CV3 Public Service**
a	Senior Life Resources Meals on Wheels
b	Emergency Grant Program- Utility Payments (water/sewer)

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1a	**Project name**	**COK Public Pathway on KID ROW between Edison & Union Streets**
	Target area	
	Goals supported	Improve community infrastructure
	Needs addressed	Improve access for persons with disabilities and the elderly by providing paved accessible pathway located off busy arterial streets
	Funding	CDBG : $299,000
	Description	Install paved pathway
	Location description	KID right-of-way is between S. Edison Street and S. Union Street north of W. 4th Avenue
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Increased Accessibility
1b	**Project name**	**COK Underwood Park Amenities**
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Underwood Park has substandard signage and a non-functioning basketball court
	Funding	CDBG: $56,000
	Description	Install basketball court and signage in Underwood Park
	Location description	2020 W. 7th Avenue
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Suitable living environment
1c	**Project name**	**COK Monopoly Park Amenities**
	Target area	
	Goals supported	Improve public facilities
	Needs addressed	Monopoly Park is outdated with non-appealing play structures for children or families
	Funding	CDBG: $101,000
	Description	Install new vandalism impervious play structures, picnic shelter, and signage
	Location description	825 S. Date Street
	Planned activity	See above
	Target date	October 31, 2020
	Indicator/outcome	Suitable living environment
1d	**Project name**	**KHA Micro Home Infrastructure Improvements in City ROW**
	Target area	
	Goals supported	Improve community infrastructure
	Needs addressed	Kennewick Housing Authority wants to build 16 micro homes on E. 13th Avenue and there is no existing supporting City infrastructure
	Funding	$161,000
	Description	Install required upsized water and sewer lines as well as sidewalk, curb & gutter and street lighting as required by the City to support the project
	Location description	128 E. 13th Avenue
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Improve accessibility to decent housing

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2a	**Project name**	**COK Youth Recreation Scholarships**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of low- and moderate-income families
	Funding	CDBG: $34,000
	Description	Support public services for youth
	Location description	Throughout the City
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable Living Environment
2b	**Project name**	**ARC Therapeutic Recreation Scholarships**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of developmentally disadvantaged
	Funding	CDBG: $23,000
	Description	Support public services for targeted population
	Location description	Throughout Tri-Cities
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable living environment
2c	**Project name**	**Meals on Wheels**
	Target area	
	Goals supported	Support priority public services
	Needs addressed	Improve basic living needs of the elderly
	Funding	CDBG: $23,000
	Description	Support public services for the elderly
	Location description	Senior Center onsite dining room and delivery service the homebound seniors
	Planned activity	See above
	Target date	December 31, 2020
	Indicator/outcome	Suitable living environment
3	**Project name**	**CDBG Administration**
	Target area	
	Goals supported	Increase and preserve affordable housing choices Community neighborhood & economic development Homeless intervention & prevention and supportive services
	Needs addressed	Suitable living environment and create economic opportunity and improve accessibility
	Funding	CDBG: $125,000 (not to exceed 20% of entitlement)
	Description	Administration
	Location description	210 W. 6th Ave., Kennewick, WA 99336
	Planned activity	Administer, plan, manage, monitor, and deliver community development programs to ensure compliance and success of programs to benefit low and moderate income people
	Target date	December 31, 2020
	Indicator/outcome	N/A
4CV	**Project name**	**CDBG-CV Administration**

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	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Community and Economic Development Public Services
	Funding	CDBG-CV- $40,000
	Description	Fund necessary for staff to administer, manage, and monitor the implementation of CDBG-CV funds and associated federal regulations.
	Location description	210 W. 6th Ave., Kennewick, WA 99336
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2020
	Indicator/outcome	N/A
5CV	**Project name**	**CDBG-CV Economic Development Microenterprise Grants**
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Community and Economic Development
	Funding	CDBG-CV- $345,000
	Description	Economic Development Microenterprise Grants National Objective: LMI, Matrix Code 18C
	Location description	Various, within Kennewick City limits or mobile with Kennewick business license
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2020
	Indicator/outcome	Low/Moderate Income
6CV	**Project name**	**CDBG-CV Public Service**
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Public Service
	Funding	CDBG-CV- $16,000
	Description	Senior Life Resources for Meals on Wheels
	Location description	Various, serving Kennewick residents
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activites.
	Target date	December 31, 2020
	Indicator/outcome	Low/Moderate Limited Clientele
7CV3	**Project name**	**CDBG-CV3 Administration**
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Community and Economic Development Public Services
	Funding	CDBG-CV3- $21,975
	Description	Fund necessary for staff to administer, manage, and monitor the implementation of CDBG-CV funds and associated federal regulations.
	Location description	210 W. 6th Ave., Kennewick, WA 99336
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2021
	Indicator/outcome	N/A
8CV3	**Project name**	**CDBG-CV3 Economic Development Microenterprise & Sm. Business Grants**
	Target area	
	Goals supported	Address immediate needs from coronavirus

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	Needs addressed	Community and Economic Development
	Funding	CDBG-CV3- $200,000
	Description	Economic Development Microenterprise & Sm. Business Grants National Objective: LMI, Matrix Code 18C
	Location description	Various, within Kennewick City limits or mobile with Kennewick business license
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2021
	Indicator/outcome	Low/Moderate Income
9a	**Project name**	**CDBG-CV3 Meals on Wheels**
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Public Service
	Funding	CDBG-CV3- $30,000
	Description	Senior Life Resources for Meals on Wheels
	Location description	Various, serving Kennewick residents
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2021
	Indicator/outcome	Low/Moderate Limited Clientele
9b	**Project name**	**CDBG-CV3 Emergency Grant Utility Payments (water/sewer)**
	Target area	
	Goals supported	Address immediate needs from coronavirus
	Needs addressed	Public Service
	Funding	CDBG-CV3- $255,000
	Description	Provide Emergency Grant Payments for water and sewer utilities.
	Location description	Various, serving Kennewick residents
	Planned activity	Administer, plan, manage, and monitoring of coronavirus activities.
	Target date	December 31, 2021
	Indicator/outcome	Low/Moderate Limited Clientele

Allocation Priorities and Barriers (AP35)

Funding priorities are consistent with those stated in the Strategic Plan. The City of Kennewick intends to maximize the use of limited resources to ensure the highest benefit within the capacity to administer the program. Reduced funds have increased the challenge. Given the limited capacity, bricks and mortar projects resulting in visual physical improvements are important when those projects reduce barriers for physically impaired persons; result in the acquisition, construction or improvement to public facilities; and/or, result in neighborhood preservation and revitalization. High priority is also placed on projects that would result in enhancing the economic opportunities of residents.

The City likewise places a priority on bricks and mortar projects that result in the creation or preservation of housing for the elderly or populations with special needs. The City also funds social services to address community needs including projects to assist seniors or populations with special needs and disadvantaged youth.

Whenever feasible, projects that leverage additional funds and/or are coordinated with community partners are emphasized and given priority. The City does not anticipate obstacles to meeting the underserved needs addressed in the projects (within the anticipated funding levels).

GEOGRAPHIC DISTRIBUTION (AP50)

All of the City's infrastructure improvements are located in low and moderate-income areas as defined by Census Tracts. Low and moderate-income Public Service projects are located throughout the City.

AFFORDABLE HOUSING

Introduction (AP55)

In 2020, CDBG funds allocated to the City of Kennewick will be used to assist the Kennewick Housing Authority with required City infrastructure to support their project of developing a 16-unit Micro Home development. HOME goals are included in reporting by the City of Richland, the HOME lead.

A goal of the three Cities is to provide decent affordable housing for its residents. To support this effort each city has programs to address this need. The following provides a general overview of the types of programs and projects that supports this effort.

- HOME – Down Payment Assistance Program. Each City provides a down payment program, providing funds for low and moderate income first time homebuyers.
- HOME – CHDO. Support efforts of a CHDO to develop single family homeownership units.
- HOME – TBRA. The Consortium is looking into a variety of ways to support affordable housing including Tenant Based Rental Assistance.

PUBLIC HOUSING

Actions to Support Public Housing Needs (AP60)

The City of Kennewick will help address the needs of public housing and activities in 2020 by continuing to work closely with and supporting efforts of the Kennewick Housing Authority. The City and Authority will continue to coordinate housing activities throughout the City.

There are a variety of assisted affordable housing options available in the Tri-Cities. HUD and the State of Washington (Washington State Housing Trust Funds and Washington State Housing Finance Commission Tax Credits) subsidized housing programs have generated an inventory of housing; the majority of those are family units.

Actions to Encourage Residents (AP60)

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The Kennewick Housing Authority Governing Board includes one position designated for a resident representative. That position is currently filled and the resident representative is fully engaged. Public Housing residents are encouraged to attend Resident Council meetings to discuss how to become more self-sufficient. The Kennewick Housing Authority also encourages Section 8 participants to get their "Ducks in a Row for Housing Choice Voucher Homeownership". This program provides an opportunity to utilize their rental assistance payment for homeownership.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES (AP65)

The three cities will continue to be involved in the Benton Franklin Human Services planning efforts. The BFHS developed a plan for the homeless with the express purpose of giving nonprofit and government agency providers a "road map" of actions to follow to reduce homelessness in Benton and Franklin Counties. The plan is a concerted effort by numerous agencies, including the three cities, to develop a common understanding of the needs of the homeless and to agree upon a coordinated plan to improve services and housing for homeless. The goal of the plan is to move homeless individuals and families through a continuum of housing and supportive services leading them to permanent housing with the highest level of self-sufficiency they can achieve.

Assessing Individual Needs (AP65)

Richland, Kennewick and Pasco will continue to encourage cooperation in sharing information to identify existing resources that might be available to meet the needs of the homeless, or those at risk of becoming homeless. Staff from the City will also participate in and support the annual Point-in-Time Count in Benton and Franklin counties scheduled for January 2020.

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Kennewick purchased and rehabilitated a two-story 4-bedroom home to serve as transitional housing for homeless veterans. This facility has been in operation since 2010 and has housed many individuals for varying lengths of time. The facility is run by the Columbia Basin Veterans Coalition.

In 2010, the City purchased and rehabilitated a 4-plex to serve as transitional housing. Two of the units are used for housing victims of domestic violence and the other two are used for housing families recovering from substance abuse. The facility is jointly run by Domestic Violence Services of Benton and Franklin Counties and Elijah Family Homes.

Assistance with Discharge Housing and services (AP65)

Except for involvement with BFCAC, the three Cities do not provide assistance to those being discharged from publicly funded institutions or receiving assistance from public or private agencies.

BARRIERS TO AFFORDABLE HOUSING (AP75)

The purchase price and downpayment of a home generally serves as a significant barrier to affordable homeownership opportunities, particularly for lower income households. Local HUD-funded housing programs provide affordable housing opportunities for lower-income households by financing down payment assistance. Affordable housing opportunities are also available through programs for minor home repairs and weatherization upgrades to existing homes, decreasing energy costs for low income households.

All three cities encourage infill development to preserve older neighborhoods, and support increase of housing densities in areas where adequate public facilities and services (police and fire protection, schools, water, sewer, and drainage) are in place or can easily be provided.

OTHER ACTIONS (AP85)

Because of the layout of the Tri-Cities, Benton and Franklin Counties are taking a more regional approach for addressing obstacles to underserved needs. One of the challenges to meeting underserved needs by any one group is the lack of staff capacity, financial resources, and supportive services necessary to address all needs. The City attends, supports, and is an active member of Continuum of Care, an organization comprised of local non-profit, housing, public service, correctional, and government agencies throughout Benton and Franklin counties. By maintaining open communication, collaboration, and partnering efforts among all groups, and reducing duplication of effort, more needs of lower income people can be met.

Actions to Meet Underserved Needs (AP85)

Decent housing can be made available to those below 30% median income by joining forces with community advocates such as Benton Franklin Community Action Committee and the Department of Human Services to provide affordable housing for this underserved population. Typical projects to meet

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this goal would be family shelter, domestic violence shelter, developmentally disabled and chronically mentally disabled housing, elderly housing, migrant farmworker housing, homeless prevention rapid rehousing programs and state and local housing trust funds. The City supports the efforts of local non-profit agencies to meet needs of underserved populations.

Actions toward Affordable Housing (AP85)

The City will continue to support the efforts of various nonprofit agencies, housing authorities and CHDO's to provide affordable housing opportunities for special needs populations. City staff will be available to assist in identifying potential funding sources and provide technical assistance within staff capacity, and will remain receptive to forming partnerships with other entities to assure vulnerable populations are able to reside in decent, safe housing.

Actions to Reduce Lead-Based Paint Hazards (AP85)

The City will undertake the following actions in program years 2020-2024 to increase community awareness of lead based paint and its hazards. The City will provide education on lead based paint including information on Safe Work Practices, actions to take when rehabbing or remodeling a home, and steps to take if exposure to lead hazards is suspected.

The pamphlets "Renovate Right" and "Protect Your Family from Lead in Your Home" published by Washington Department of Commerce and Environmental Protection Agency (EPA) will be distributed to all potential housing clients, and be available via online links from the City's website.

Actions to Reduce Number of Poverty-Level Families (AP85)

Several activities may be undertaken to decrease cost-burdens for lower income people such as the various housing programs offered by the City and the Tri-Cities HOME Consortium. The City supports economic development projects that create jobs or provide education or training to enable people to become self-sufficient and have an opportunity to work at living wage jobs. Targeted revitalization of neighborhoods should increase the ability to impact the lives of lower income residents who reside there, and promote these areas as a desirable place to live with connectivity to other desirable neighborhoods.

Actions to Develop Institutional Structure (AP85)

The City will pursue various activities outlined in the 2020-2024 Consolidated Plan to strengthen and coordinate actions with housing, nonprofit, and economic development agencies. Staff will continue to participate in the Continuum of Care Task Force to assist in the coordination of government agencies, nonprofit organizations, housing developers, social service providers, and Continuum of Care providers to meet the needs of the homeless. Kennewick staff will participate in the Point-in-Time Count of the

homeless, used to measure community trends. The City will, within staff capacity, continue to encourage and support joint applications for resources and programs among housing and service providers.

Actions to Enhance Coordination (AP85)

The City supports efforts by other agencies to apply for, or leverage other funding sources that might become available during the year. City staff will be available to provide written and verbal support of projects that meet a Housing and Community Development need as identified in the 2020-2024 Consolidated Plan, and will assist other organizations to apply for funds from other local, state or federal resources within staff capacity.

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City Council Meeting Schedule December 2020

City Council passed Resolution 20-08 on June 23, 2020, which temporarily designates the location for regular, special and study session meetings to the virtual location until Benton County enters into Phase Three of the Governor's Safe Start Reopening Plan. The City broadcasts City Council meetings on the City's website https://www.go2kennewick.com/CouncilMeetingBroadcasts.

December 1, 2020
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

December 8, 2020
Tuesday, 6:30 p.m. — WORKSHOP MEETING (the workshop meeting will be done via Zoom and broadcast on the City's website https://www.go2kennewick.com/CouncilMeetingBroadcasts)

1. City Manager Goals & Accomplishments

December 15, 2020
Tuesday, 6:30 p.m. — REGULAR COUNCIL MEETING

December 22, 2020
Tuesday, 6:30 p.m. — WORKSHOP MEETING - CANCELLED

December 29, 2020
Tuesday, 6:30 p.m. — NO MEETING SCHEDULED

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs.

Please be advised that all Kennewick City Council Meetings are Audio and Video Taped