

CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
~~June 4, 2024~~ July 2, 2024

City Council Present – In Person:

Gretl Crawford, <i>Mayor</i>	Jason McShane, <i>Councilmember</i>
Chuck Torelli, <i>Mayor Pro Tem</i>	Jim Millbauer, <i>Councilmember</i>
Loren Anderson, <i>Councilmember</i>	

City Staff Present:

Erin Erdman, <i>City Manager</i>	Dan Legard, <i>Finance Director</i>
Steve Donovan, <i>Planning Manager</i>	Krystal Townsend, <i>City Clerk</i>
Christina Palmer, <i>Mgmt Svcs Director</i>	Steve Donovan, <i>Planning Manager</i>
Lisa Beaton, <i>City Attorney</i>	Dana Dollarhyde, <i>Lead Communications</i>
Cary Roe, <i>Public Works Director</i>	<i>Specialist/Executive Assistant</i>
Chris Guerrero, <i>Police Chief</i>	
Chad Michael, <i>Fire Chief</i>	
Nick Farline, <i>Parks & Planning Director</i>	

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:32 p.m.

MOTION:	Mayor Pro Tem Torelli moved to excuse the absence of Councilmember Beauchamp and Councilmember Trumbo
SECOND:	Councilmember Anderson
DISCUSSION:	None.
VOTE:	The motion passed unanimously (5-0).

Councilmember McShane led the Pledge of Allegiance.

2. VISITORS: None

3. APPROVAL OF AGENDA

MOTION:	Councilmember Anderson moved to approve the agenda as presented.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	None.
VOTE:	The motion passed unanimously (5-0).

4. CONSENT AGENDA

- a. **Meeting Minutes: June 18, 2024, City Council Regular Meeting**
Motion to approve the minutes of the June 18, 2024, meeting as presented.
- b. **Meeting Minutes: June 25, 2024, City Council Workshop Meeting**
Motion to approve the minutes of the June 25, 2024, City Council workshop meeting as presented.

- c. **Payroll Roster: For the Pay Period Ending 06/15/2024**
Motion to approve the Payroll Roster for the pay period ending 06/15/2024.
- d. **Final Plat: Apple Valley Phase 7A, SUB-2024-0005**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Apple Valley Phase 7A, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.
- e. **Contract: Interlocal Agreement with Benton Conservation District for Habitat Mitigation**
Motion to authorize the Mayor to sign the interlocal agreement.
- f. **Contract: Amending the Light Industrial Area Utilities Extensions Design Contract with J-U-B Engineers, Inc.**
Motion to authorize the City Manager to sign the Supplemental Agreement No. 5.
- g. **Contract: Amending the WWTP Phase 2 Upgrades - Owners Rep Contract with J-U-B Engineers, Inc.**
Motion to authorize the City Manager to sign Supplemental Agreement No. 3.
- h. **Contract: Zone 2 East Olympia Transmission Main Design Contract with J-U-B Engineers, Inc.**
Motion to authorize the City Manager to sign the professional services agreement.

MOTION:	Mayor Pro Tem Torelli moved to approve the consent agenda as presented.
SECOND:	Councilmember Millbauer
VOTE:	The motion passed unanimously (5-0).

5. **ORDINANCES/RESOLUTIONS: None.**

6. **PUBLIC HEARING:**

- a. **Ordinance 24-6056: Annexation of 2107 S Clodfelter Road, AZ-2024-0001, Ranchland Homes, LLC,**

Planning Manager Steve Donovan provided a staff report; there were no questions.

Mayor Crawford opened the public hearing at 6:41 p.m.

Britt Creer, the annexation applicant, spoke to the development status and permit process and offered to answer Council questions and concerns.

Mayor Crawford closed the public hearing at 6:43 p.m.

Ms. Townsend read the ordinance title into the record:

ORDINANCE 24-6056: AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN TERRITORY LOCATED AT 2107 S CLODFELTER ROAD AND PROVIDING FOR ZONING CLASSIFICATION THEREOF OF RESIDENTIAL, MEDIUM (RM) (AZ 2024-0001, Ranchland Homes, c/o Britt Creer)

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	None.
VOTE:	The motion passed unanimously (5-0).

a.1. Ordinance 24-6057: Garbage Franchise with Basin Disposal for AZ-2024-0001, Ranchland Homes, LLC

Mr. Donovan provided a staff report and together with Mr. Roe, replied to Council questions.

Ms. Townsend read the ordinance title into the record:

ORDINANCE 24-6057: AN ORDINANCE GRANTING A FRANCHISE TO BASIN DISPOSAL, INC. FOR THE COLLECTION OF GARBAGE AND REFUSE IN THE CITY OF KENNEWICK (AZ 2024-0001, Ranchland Homes, c/o Britt Creer)

MOTION:	Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND:	Councilmember Millbauer
DISCUSSION:	None.
VOTE:	The motion passed unanimously (5-0).

7. NEW BUSINESS: None.

8. UNFINISHED BUSINESS: None.

9. VISITORS: None.

10. COUNCIL COMMENTS/DISCUSSION:

Councilmembers and Ms. Erdman reported on their respective activities, upcoming events, and items of concern.

11. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:04 p.m.



Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/309499>