CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
June 18, 2024

City Council Present – In Person:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem (appearing remotely)*
Loren Anderson, *Councilmember*
Brad Beauchamp, *Councilmember*
Jason McShane, *Councilmember*
Jim Millbauer, *Councilmember (appearing remotely)*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Anthony Muai, *Planning Director*
Christina Palmer, *Mgmt Svcs Director*
Lisa Beaton, *City Attorney*
Cary Roe, *Public Works Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*
Nick Farline, *Parks & Planning Director*
Dan Legard, *Finance Director*
Krystal Townsend, *City Clerk*
Brandi Ralston, *Deputy City Clerk*
Jeremy Lustig, *Utility Services Manager*
Dana Dollarhyde, *Lead Communications Specialist/Executive Assistant*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:31 p.m.

Chief Guerrero led the Pledge of Allegiance.

Recognition: Tyrone Lafiette McCullough, Pre-Trial Diversion Program Graduate: Mayor Crawford honored Tyrone Lafiette McCullough for being the first person to complete Pretrial Diversion Program in Benton County. Mr McCullough spoke to his success with the Pretrial Diversion Program.

Retirement Service Recognition: Meg Coleman: Councilmember Anderson honored Meg Coleman with a plaque for her dedicated 37 years of service to the City of Kennewick and the Finance Department.

Retirement Service Recognition: Michele Hamada: Councilmember Beauchamp honored Michele Hamada with a plaque for her dedicated 37 years of service to the City of Kennewick and the Finance Department.

Retirement Service Recognition: Aaron Clem: Mayor Crawford honored Commander Clem with a plaque for his dedicated 28 years of service to the City of Kennewick and the Kennewick Police Department. Commander Clem reflected on the significant impact his time as an officer had on his life. He introduced and expressed gratitude to his wife and children, while also appreciating his fellow KPD colleagues and City Council.

At 6:43, p.m., in honor of the recognitions, the Mayor called a 10-minute recess and resumed the meeting at 6:54 p.m.

2. VISITORS: None

3. APPROVAL OF AGENDA

Mayor Pro Tem Torelli asked to remove item 4a - Meeting Minutes: May 17 & 18, 2024, City Council Retreat.

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as amended.
SECOND:	Councilmember Anderson
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**

4. CONSENT AGENDA

b. Meeting Minutes: June 4, 2024, City Council Regular Meeting
Motion to approve the minutes of the June 4, 2024, meeting as presented.

c. Meeting Minutes: June 11, 2024, City Council Workshop Meeting
Motion to approve the minutes of the May 28, 2024, meeting as presented.

d. Claims Roster: May 2024
Motion to approve the Claims Roster for May 2024 in the amount of $6,278,618.10, comprised of electronic payments and check numbers 314713-315102.

e. Claim Roster: Toyota Center Operations and Box Office Accounts
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for April 2024 in the amount of $571,194.99 comprised of check numbers 27258-27338 in the amount of $103,337.25 and electronic transfers in the amount of $467,857.74.

f. Claims Roster: Columbia Park Golf Course Account
Motion to approve the Claims Roster for May 2024 in the amount of $57,113.74, comprised of electronic payments and check numbers 2816-2819 and 317-318.

g. Payroll Roster: For the Pay Period Ending 05/31/2024
Motion to approve the Payroll Roster for the pay period ending 05/31/2024.

h. Final Plat: Peach Farm Subdivision SUB-2024-0007
Motion to authorize the Mayor (or in her absence, the Mayor Pro Tem) to sign the Final Plat of the Peach Farm subdivision, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

i. Grant: Pedestrian Safety Improvements (Clearwater/Johnson & Olympia/36th Ave) - TIB Funding Agreement
Motion to authorize the City Manager to sign the grant agreement to receive Washington State Transportation Improvement Board funding for the Pedestrian Safety Improvements (Clearwater/Johnson & Olympia/36th Ave) project.

j. Declaration of Right of Way Deed: Parcel # 1-1789-200-0001-016
Motion to authorize the Mayor to sign the Declaration of Right of Way deed at Parcel # 1-1789-200-0001-016

MOTION:	Councilmember Anderson moved to approve the consent agenda as presented.
SECOND:	Councilmember McShane
VOTE:	**The motion passed unanimously (7-0).**

5. ORDINANCES/RESOLUTIONS:

a. **Ordinance: Amending KMC 2.04.047 to Accept Public Comment at Workshop Meetings**

Krystal Townsend, City Clerk, provided a staff report. Ms. Townsend, Ms. Erdman and Ms. Beaton responded to Council questions and provided clarifying information.

Ms. Ralston read the ordinance title into the record:

> **ORDINANCE 24-6055:** AN ORDINANCE RELATING TO CITY COUNCIL AND AMENDING SECTION 2.04.047 OF THE KENNEWICK MUNICIPAL CODE

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Councilmember Trumbo
DISCUSSION:	Council discussed the pros and cons of the ordinance.
VOTE:	**The motion passed unanimously (7-0).**

b. Resolution 24-01: Resolution: The Fire Department's Recommended Updated Service Delivery Objectives and Response Time Performance Measures

Chad Michael, Fire Chief, provided a staff report. Chief Michael responded to Council questions and provided clarifying information.

MOTION:	Councilmember Trumbo moved to adopt the resolution as presented.
SECOND:	Councilmember Anderson
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**

6. PUBLIC HEARING: None

7. NEW BUSINESS:

a. Proposed 2024 Comprehensive Plan Amendments

Anthony Muai, Community Planning Director, provided a staff report on CPA-2024-0001, CPA-2024-0002, CPA-2024-0003 and CPA-2024-0004. Mr. Muai responded to Council questions and provided clarifying information.

MOTION:	Councilmember Anderson moved to process CPA-2024-0001, CPA-2024-0002, CPA-2024-0003 and CPA-2024-0004.
SECOND:	Councilmember McShane
DISCUSSION:	None.
VOTE:	**The motion passed unanimously (7-0).**

b. Water Treatment Plant Filter Membrane Procurement

Jeremy Lustig, Utility Services Manager, provided a staff report. Mr. Lustig and Mr. Legard responded to Council questions and provided clarifying information.

MOTION:	Councilmember Anderson moved to authorize the purchase of equipment from FilmTec Corporation/ Memcor in the amount of $1,941,471.91.
SECOND:	Councilmember McShane
DISCUSSION:	Council discussed the purchase. Mr. Roe answered an additional question from Council.
VOTE:	**The motion passed unanimously (7-0).**

4.a. Meeting Minutes: May 17 & 18, 2024, City Council Retreat

(Moved from Consent Agenda)

Mayor Pro Tem Torelli stated he'd pulled the minutes because there was a factual error on page 3 concerning the number of green dots each councilmember received and that the Convention Center was missing one green dot. Krystal Townsend, City Clerk, agreed with the error in the original version and displayed a revised set of minutes with the correct information.

MOTION:	Councilmember McShane moved to approve the minutes as amended.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	Council noted the importance of accurate meeting minutes.
VOTE:	**The motion passed unanimously (7-0).**

8. UNFINISHED BUSINESS: None.

9. VISITORS: None.

10. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities, upcoming events, and items of concern.

11. ADJOURNMENT: Mayor Crawford concluded the meeting at 8:15 p.m.

Brandi Ralston, CPRO
Deputy City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/308382