

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
MAY 21, 2024**

City Council Present – In Person:

Gretl Crawford, *Mayor*
Chuck Torelli, *Mayor Pro Tem*
Loren Anderson, *Councilmember*

Brad Beauchamp, *Councilmember*
Jim Millbauer, *Councilmember*
John Trumbo, *Councilmember*

City Staff Present:

Erin Erdman, *City Manager*
Anthony Muai, *Planning Director*
Christina Palmer, *Management Svcs Director*
Laurencio Sanguino, *Assistant City Attorney*
Cary Roe, *Public Works Director*
Chris Guerrero, *Police Chief*
Chad Michael, *Fire Chief*

Nick Lagunas, *Parks & Planning
Superintendent*
Dan Legard, *Finance Director*
Krystal Townsend, *City Clerk*
Chad Crouch, *Human Resources Director*
Steve Donovan, *Planning Manager*
Dana Dollarhyde, *Lead Communications
Specialist/Executive Assistant*

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

MOTION:	Mayor Pro Tem Torelli moved to excuse Councilmember McShane's absence.
SECOND:	Councilmember Anderson
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0).

Councilmember Millbauer led the Pledge of Allegiance.

Honors & Recognition:

Gift of Appreciation by Team Rubicon to the City Council: John Buckley, Team Rubicon's Planning Section Chief, showcased a tree cross-section referred to as a "cookie," taken from a particularly stubborn tree during the Zintel Canyon cleanup project and signed by the 37 Team Rubicon volunteers. Mr. Buckley detailed the team's efforts to make the area safer in advance of the fire season. Mayor Crawford expressed gratitude to Team Rubicon for enhancing community safety and accepted the cookie on behalf of the City of Kennewick.

Proclamation: National Emergency Medical Service Week: Councilmember Trumbo read the proclamation into the record and presented it to Captain Scott McLellan. Captain McLellan thanked Council for the proclamation and highlighted five fire department personnel who have recently taken the challenge to become paramedics. Captain McLellan described the rigorous process to become a paramedic.

Proclamation: National Public Works Week: Mayor Crawford read the proclamation into the record and presented it to Cary Roe, Public Works Director. Mr. Roe thanked the Council for recognizing National Public Works Week and expressed appreciation for the men and women of the Public Works Department and the work they do to safeguard public infrastructure in Kennewick. Mayor Crawford encouraged school districts and students to visit the public works facilities to learn more about the system and where water comes from and waste is disposed of.

2. VISITORS: None

3. APPROVAL OF AGENDA

MOTION:	Mayor Pro Tem Torelli moved to approve the agenda as presented.
SECOND:	Councilmember Millbauer
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0).

4. CONSENT AGENDA

- a. **Meeting Minutes: May 7, 2024, City Council Regular Meeting**
Motion to approve the minutes of the May 7, 2024, meeting as presented.
- b. **Meeting Minutes: May 14, 2024, City Council Workshop Meeting**
Motion to approve the meeting minutes of the May 14, 2024, workshop meeting, as presented.
- c. **Claims Roster: Toyota Center Operations and Box Office Accounts**
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for March 2024 in the amount of \$358,125.78 comprised of check numbers 27176-27257 in the amount of \$289,159.29 and electronic transfers in the amount of \$68,966.49.
- d. **Claims Roster: Columbia Park Golf Course Account**
Motion to approve the Claims Roster for April 2024 in the amount of \$48,861.08, comprised of electronic payments and check numbers 2810-2815.
- e. **Payroll Roster: For the Pay Period Ending 04/30/2024**
Motion to approve the Payroll Roster for the pay period ending 4/30/2024.
- f. **Contract: Water Treatment Plant Permeate Pumps Replacement**
Motion to authorize the purchase of equipment from Whitney Equipment Company Inc. in the amount of \$822,206.80 and authorize staff to execute any necessary documents to complete the purchase.
- g. **Bid Award: 2024 City-Wide Asphalt Overlay & ADA Improvements**
Motion to award Contract P2401-24 2024 City-Wide Asphalt Overlay & ADA Improvements Contract to Inland Asphalt Co. in the amount of \$2,915,858.40 plus a 10% contingency amount of \$291,585.84, for a total amount of \$3,207,444.24 and authorize the City Manager to execute the contract.

- h. **Contract: Columbia Center Blvd Widening Project Consultant Agreement for Preliminary Engineering and Design Work**
Motion to authorize the City Manager to sign the professional services agreement with JUB Engineering to provide Planning and Engineering services for the Columbia Center Blvd. Widening Project, Number P2403.
- i. **Contract: Cooperative Fire Protection Agreement - US Fish and Wildlife and Kennewick Fire Department**
Motion to authorize the Fire Chief to sign the signatory sheet of the Cooperative Fire Protection Agreement between the United States Fish and Wildlife Service and the City of Kennewick for Central Washington National Wildlife Refuge Complex and Mid-Columbia River National Wildfire Complex.
- j. **Contract: DNR Forestland Response Agreement (FLRA)**
Motion to authorize the Fire Chief to sign the signatory sheet of the Forestland Response Agreement with the Department of Natural Resources (DNR) No. 93-07121.
- k. **Set Hearing Date: Six-Year Transportation Improvement Plan**
Motion to set the date of June 4, 2024, for a public hearing to adopt the Six-Year Transportation Improvement Plan (2025-2030).
- l. **Final Plat: Southridge Estates Phase 6 SUB-2024-0006**
Motion to authorize the Mayor (or in her absence the Mayor Pro Tem) to sign the Final Plat of Southridge Estates Phase 6, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

MOTION:	Councilmember Anderson moved to approve the consent agenda as presented.
SECOND:	Mayor Pro Tem Torelli
VOTE:	The motion passed unanimously (6-0).

5. **ORDINANCES/RESOLUTIONS:**

a. **Ordinance: Spring Budget Adjustment**

Dan Legard, Finance Director, provided a staff report. Mr. Legard and Ms. Erdman responded to Council questions.

Ms. Krystal Townsend read the ordinance title into the record:

ORDINANCE 24-6054

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2023/2024 BIENNIAL BUDGET

MOTION:	Councilmember Anderson moved to adopt the spring budget adjustment ordinance as presented.
SECOND:	Councilmember Trumbo
DISCUSSION:	None.
VOTE:	The motion passed unanimously (6-0).

6. **PUBLIC HEARING: None.**

7. **NEW BUSINESS:**

a. **Ordinance: Amending KMC Sections 18.12.130(4) and 18.12.130.(10)(e) – Regarding Indoor Storage Units in Commercial Zones - DCA-2024-0001**

Steve Donovan provided a staff report. Mr. Donovan and Mr. Muai responded to Council inquiries. Councilmembers spoke to the current code standards, potential changes, and the need to support growth and commercial opportunities.

MOTION: Mayor Pro Tem Torelli moved to deny the amendment.

SECOND: Councilmember Millbauer

DISCUSSION: Ms. Townsend stated that a tie vote would result in a failure for this motion and further clarified that an affirmative vote for this motion would result in a denial of the applicant's request. Council discussed the merits and drawbacks of the amendment.

VOTE: **The motion passed unanimously (6-0).**

Council concurred that the issue should be brought forward to a future workshop for further discussion for consideration of amendments for indoor storage units.

8. **UNFINISHED BUSINESS: None.**

9. **VISITORS: None.**

10. **COUNCIL COMMENTS/DISCUSSION:**

Councilmembers reported on their respective activities and items of concern.

Councilmember Anderson proposed combining the two visitor sections into one at the start of the meeting to prevent citizens from being discouraged by long wait times. Ms. Townsend and Ms. Palmer provided background on the changes made to visitor comments on the agenda. Ms. Erdman remarked that this matter will be presented at an upcoming workshop for further discussion, as part of a broader conversation on a governance manual.

Ms. Erdman presented a brief recap of the recent retreat.

11. **ADJOURNMENT:** Mayor Crawford concluded the meeting at 8:07 p.m.



Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/306030>