

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
MAY 7, 2024**

City Council Present – In Person:

Gretl Crawford, Mayor
Chuck Torelli, Mayor Pro Tem
Loren Anderson, Councilmember
Brad Beauchamp, Councilmember

Jason McShane, Councilmember
Jim Millbauer, Councilmember
John Trumbo, Councilmember

City Staff Present:

Erin Erdman, City Manager
Anthony Muai, Planning Director
Christina Palmer, Management Svcs Director
Laurencio Sanguino, Assistant City Attorney
Cary Roe, Public Works Director
Chris Guerrero, Police Chief
Chad Michael, Fire Chief
Nick Farline, Parks & Recreation Director
Dan Legard, Finance Director
Krystal Townsend, City Clerk

Chad Crouch, Human Resources Director
John Noble, Purchasing Manager
Brandon Lange, Recreation Manager
John Cowling, Deputy Public Works Director
Martin Nelson, Program Engineer
Steve Donovan, Planning Manager
Dana Dollarhyde, Lead Communications
Specialist/Executive Assistant

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

Chief Guerrero led the Pledge of Allegiance.

Oath of Office – Erin Erdman, City Manager

City Clerk Krystal Townsend administered the oath of office to City Manager Erin Erdman, pursuant to RCW 35A.13.070.

Honors & Recognition: Proclamations

Proclamation: Building Safety Month: Mayor Crawford read the proclamation into the record and presented it to Tony Ostojka, Building Official. Mr. Ostojka thanked the Council and spoke to his appreciation for individuals throughout the City who endeavor to make buildings safer for the community.

Proclamation: Professional Municipal Clerks Week: Councilmember McShane read the proclamation into the record and presented it to Krystal Townsend, City Clerk. Ms. Townsend thanked the Council and spoke to the meaningfulness of the proclamation in recognizing the important work of the City Clerk's Office.

Proclamation: Public Service Recognition Week: Councilmember Millbauer read the proclamation into the record and presented it to Teresa Booth, Department of Ecology. Ms. Booth thanked the Council and spoke to the importance of civil service. She invited the public to an event at Southridge on Thursday, May 9, recognizing public service recognition week.

Proclamation: National Police Week: Mayor Crawford read the proclamation into the record and presented it to Sergeant James Scott and Officer Sebastian Castilleja. Officer Castilleja thanked the Council and expressed that the support of the community is meaningful to all members of the Kennewick Police Department.

2. VISITORS: None

3. APPROVAL OF AGENDA

MOTION: Mayor Pro Tem Torelli moved to approve the agenda as presented.

SECOND: Councilmember Millbauer

DISCUSSION: None.

VOTE: The motion passed unanimously (7-0).

4. CONSENT AGENDA

a. Meeting Minutes: April 16, 2024, City Council Regular Meeting

Motion to approve the minutes of the April 16, 2024, meeting as presented.

b. Meeting Minutes: April 23, 2024, City Council Workshop Meeting

Motion to approve the meeting minutes of the April 23, 2024, workshop meeting, as presented.

c. Claims Roster: Columbia Park Golf Course Account

Motion to approve the Claims Roster for the Columbia Park Golf Course Account for March 2024 in the amount of \$34,999.44, comprised of check numbers 2806-2809 in the amount of \$6,122.20 and electronic transfers in the amount of \$28,877.24.

d. Payroll Roster: For the Pay Period Ending 04/15/2024

Motion to approve the Payroll Roster for the pay period ending 4/15/2024.

e. Contract: Fire Training Center Live Fire Training Prop - DGR Grant Construction, Inc.

Motion to authorize the City Manager to sign the contract with DGR Grant Construction, Inc. for the amount of \$364,266.62.

f. Waterline Easement Deed: 10611 W Clearwater Ave

Motion to authorize the Mayor to sign the Deed for Waterline Easement and Release of Easement at 10611 W Clearwater Ave.

g. Waterline Easement Deed: 6018 W Clearwater Ave

Motion to. authorize the Mayor to sign the Deed for Waterline Easement and Release of Easement at 6018 Clearwater Ave.

h. Resolution 24-06: Authorized Signatories

Motion to adopt a resolution authorizing Dan Legard, Michele Hamada, and Meg Coleman as signatories for executing financial transactions for the City of Kennewick.

i. Fire Apparatus Replacement Purchases

Motion to. approve amending the fleet replacement budget by \$6,050,000 and authorize the purchase of three pumpers and one aerial from Hughes Fire Equipment in the amount of \$6,012,895.05.

MOTION:	Councilmember Anderson moved to approve the consent agenda as presented.
SECOND:	Councilmember McShane
VOTE:	The motion passed unanimously (7-0).

5. ORDINANCES/RESOLUTIONS:

a. Resolution: Adoption of the 2024-2029 Benton County Solid Waste and Hazardous Waste Management Plan

Martin Nelson, Stormwater and Solidwaste Program Engineer, provided a staff report and responded to Council questions.

City Clerk Krystal Townsend read the resolution title into the record:

RESOLUTION NO. 24-07

A RESOLUTION ADOPTING THE 2024 UPDATE TO THE BENTON COUNTY SOLID WASTE PLAN

MOTION:	Councilmember Anderson moved to adopt the resolution as presented.
SECOND:	Councilmember Millbauer
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

6. PUBLIC HEARING:

a. Revised CDBG 2024 Annual Action Plan

Kylie Peel, CDBG Coordinator, provided a staff report and responded to Council questions.

Mayor Crawford opened the public hearing at 7:02 p.m.

No member of the public came forward to provide testimony in favor of or opposition to the proposed plan.

Mayor Crawford closed the public hearing at 7:03 p.m.

MOTION:	Councilmember Millbauer moved to approve the revised 2024 draft CDBG Annual Action Plan and funding recommendations as prepared by the CDBG Advisory Committee and staff.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

b. Ordinance 24-6052: Annexation AZ-2023-0002 Kapsi – 1215 S Cedar

Steve Donovan, Planning Manager, provided a staff report and responded to Council questions.

Mayor Crawford opened the public hearing at 7:07 p.m.

No member of the public came forward to provide testimony in favor of or opposition to the proposed action.

Mayor Crawford closed the public hearing at 7:07 p.m.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6052

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN TERRITORY LOCATED AT 1215 S. CEDAR STREET AND PROVIDING FOR ZONING CLASSIFICATION THEREOF OF RESIDENTIAL, MEDIUM (RM) (AZ 2023-0002, Daniel Kapsi, JF Engineering, PLLC)

MOTION:	Mayor Pro Tem Torelli moved to adopt the ordinance as presented.
SECOND:	Councilmember Millbauer
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

6.b.1. Ordinance 24-6053: Garbage Franchise with Basin Disposal for 1215 S Cedar - AZ-2023-0002 - Kapsi

Steve Donovan, Planning Manager, provided a staff report and responded to Council questions. Cary Roe and Krystal Townsend provided additional clarification to Council.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6053

AN ORDINANCE GRANTING A FRANCHISE TO BASIN DISPOSAL, INC. FOR THE COLLECTION OF GARBAGE AND REFUSE IN THE CITY OF KENNEWICK (AZ 2023-0002, Daniel Kapsi, JF Engineering, PLLC)

MOTION:	Councilmember Anderson moved to adopt the ordinance as presented.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

7. NEW BUSINESS:

a. Interlocal Agreement: Opioid Settlement Memorandum of Understanding with Benton County

Dan Legard, Finance Director, provided a staff report and answered Council's questions.

MOTION:	Councilmember Millbauer moved to authorize the Mayor to sign the interlocal agreement with Benton County for the pooling of funds received from the State of Washington opioid settlements.
SECOND:	Councilmember Anderson
DISCUSSION:	Councilmember Millbauer distributed a handout detailing the importance of the recovery center and urged Council support of the agreement.
VOTE:	The motion passed unanimously (7-0).

b. Contract: River of Fire Fireworks Agreement

Brandon Lange, Recreation Manager, provided a staff report and answered Council's questions.

MOTION:	Councilmember Anderson moved to authorize the City Manager to execute the contract with Wolverine West, LLC in the amount of \$108,850 for River of Fire fireworks.
SECOND:	Mayor Pro Tem Torelli
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

8. **UNFINISHED BUSINESS:** None

9. **VISITORS:**

Uby Creek welcomed City Manager Erdman to the community and extended an invitation to reach out for collaboration and tours of the community.

10. **COUNCIL COMMENTS/DISCUSSION:**

Councilmembers reported on their respective activities

City Manager Erin Erdman thanked Council for the welcoming words and expressed anticipation for her role as City Manager.

11. **ADJOURNMENT:** Mayor Crawford concluded the meeting at 7:32 p.m.



Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:

<https://kennewickwa.new.swagit.com/videos/304596>