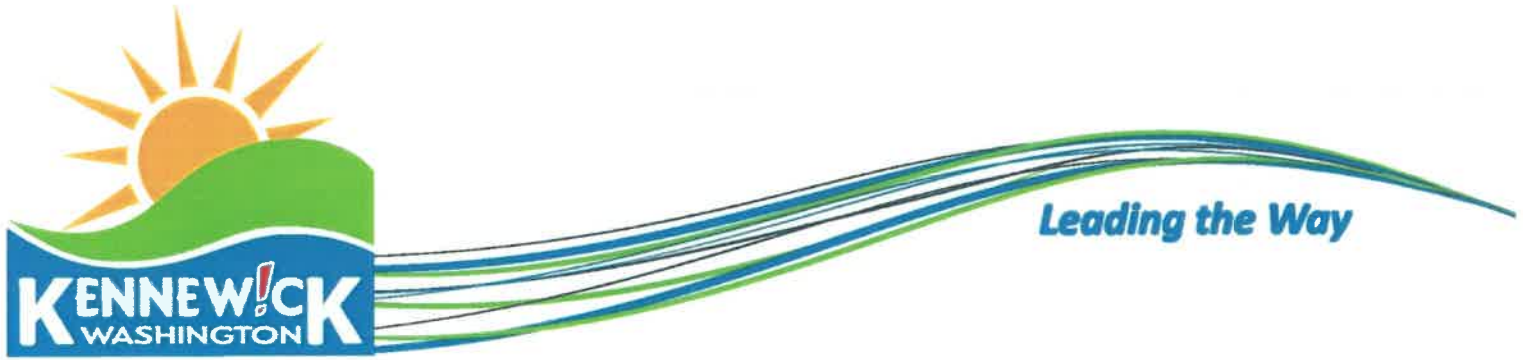




**CIVIL SERVICE COMMISSION
CITY OF KENNEWICK
Tuesday, April 16, 2024, 5:30 PM –Meeting
Meeting Minutes**

Commissioners Present: Sandy Strawn, Mike Rader, Ron Mabry

Staff Members Present: Fire Chief Chad Michael, Police Chief Chris Guerrero, Chad Crouch, DC Michael Heffner, Blanca Reyna

1. CALL TO ORDER

Commissioner Strawn called the meeting to order at 5:33pm.

2. APPROVAL OF AGENDA

Blanca – request to update testing material for the Fire Captain Promotional exam. Commissioner Mabry made a motion to approve the agenda with updated material. Commissioner Rader seconded. **MOTION CARRIED.**

3. APPROVAL OF PREVIOUS MEETING MINUTES

Commissioner Mabry made a motion to approve the minutes from March 19, 2024 meeting as presented. Commissioner Rader seconded. **MOTION CARRIED.**

4. VISITORS

None

5. UNFISHED BUSINESS

a. Request to Remove Names from the Public Safety Testing (PST) Police Officer Eligibility List.

i. Do not meet department standards

1. Kelsie Riggs, Xavier Ruiz, Adrian Mora, Aydan Fisher, Carson Dubois, Christopher Kraus

Commissioner Rader made a motion to remove the presented names for not meeting department standards. Commissioner Mabry seconded. **MOTION CARRIED.**

ii. Requested to be removed

1. Omar Villasenor, Alex Larmey, Dawson Husted, Timothy Peterson

Commissioner Mabry made a motion to remove the presented names per the candidate's request. Commissioner Rader seconded. **MOTION CARRIED.**



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iii. Did not respond to request

1. Francisco Garcia, Julio Carrillo, Dylan Levno, Kodi Browning, Sontario Stitt, Dyllan Whittington

Commissioner Rader made a motion to remove the presented names for not responding to request.

Commissioner Mabry seconded. **MOTION CARRIED.**

b. Request to Approve the Public Safety Testing (PST) Police Officer Eligibility List.

Commissioner Mabry made a motion to approve the Public Safety Testing (PST) Police Officer Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

c. Request to Remove names from the Lateral Police Officer Eligibility List.

i. Do not meet department standards

1. Jonathan Ford

Commissioner Rader made a motion to remove the presented names for not meeting department standards.

Commissioner Mabry seconded. **MOTION CARRIED.**

d. Request to Remove Names from the Police Support Specialist Eligibility List.

i. Do not meet department standards

1. Tracie Palomarez

Commissioner Mabry made a motion to remove the presented names for not meeting department standards.

Commissioner Rader seconded. **MOTION CARRIED.**

ii. Requested to be removed

1. Amber Romagnolo, Mary Burnham, David Artz, Amy Gray

Commissioner Mabry made a motion to remove the presented names for being hired. Commissioner Rader seconded. **MOTION CARRIED.**

iii. Did not respond to request

1. Alfredo Cruz, Kasey Blum, Chelsey Quigley, Jessica Strohmeier

Commissioner Mabry made a motion to remove the presented names for being hired. Commissioner Rader seconded. **MOTION CARRIED.**

e. Request to Approve the Police Support Specialist Eligibility List.

Commissioner Rader made a motion to approve the Police Support Specialist Eligibility List as presented.

Commissioner Mabry seconded. **MOTION CARRIED.**

f. Request to Remove Names from the Sergeants Eligibility List.

i. Have been promoted

1. Steven Engel



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Commissioner Mabry made a motion to remove the presented names for being promoted. Commissioner Rader seconded. **MOTION CARRIED.**

g. Request to Approve the Sergeants Eligibility List.

Commissioner Rader made a motion to approve the Sergeants Eligibility List as presented. Commissioner Mabry seconded. **MOTION CARRIED.**

h. Request to Remove Names from the National Testing Network (NTN) Firefighter/EMT Eligibility List.

i. Have expired

1. Peter Sinclair, Daniel Stewart, Ryan Lovercamp

Commissioner Rader made a motion to remove names from National Testing Network (NTN) Firefighter/EMT Eligibility List as presented. Commissioner Mabry seconded. **MOTION CARRIED.**

i. Request to Approve the National Testing Network (NTN) Firefighter/EMT Eligibility List.

Commissioner Mabry made a motion to approve the National Testing Network (NTN) Firefighter/EMT Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

j. Request to Approve the Firefighter Paramedic Eligibility List.

Commissioner Mabry made a motion to approve the Firefighter Paramedic Eligibility List as presented. Commissioner Rader seconded. **MOTION CARRIED.**

6. NEW BUSINESS

a. Requesting permission to hold a promotional examination for Fire Captain on June 10, 11, and 12, 2024.

Commissioner Rader made a motion to approve the promotional examination for Fire Captain as presented. Commissioner Rader seconded. **MOTION CARRIED.**

b. Staff Updates:

i. Police Department

- 8 police officer opening
 - 2 – conditional offers
 - 2 officers (1 – a current cadet)
- 1 police officer in the Pasco academy
- 4 police cadet openings
- 1 evidence tech opening
- 2 police support specialist openings
- 8 police officers in training cars
- Discussion about the need for a near future sergeant's promotional exam

ii. Fire Department



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- 1 opening
- 1 provisional 6 month Battalion Chief assignment
- Expecting 8 – 10 captain candidates
- Firefighters are studying Captain Task Book to prepare them for promotional tests

Meeting adjourn: 5:56 pm

Next Regular Meeting: May 21, 2024

Certified: 05/21/2024


Sandi Strawn, Commissioner


Ron Mabry, Commissioner

Absent

Mike Rader, Commissioner