CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
APRIL 16, 2024

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Loren Anderson	Lisa Beaton	Dan Legard
Brad Beauchamp	Anthony Muai	Krystal Townsend
Gretl Crawford	Christina Palmer	Evelyn Lusignan
Jason McShane	Laurencio Sanguino	Michael Heffner
Jim Millbauer	Cary Roe	Paul Clements
John Trumbo	Chris Guerrero	Chad Crouch
Chuck Torelli *(remote)*	Chad Michael	John Cowling
	Nick Lagunas	Jeremy Lustig

Jason McShane led the Pledge of Allegiance.

No one was present to provide an invocation.

Honors & Recognition: Proclamations

Proclamation: Arbor Day: Councilmember Anderson read the proclamation into the record and presented it to Paul Clements, Parks Crew Lead. Mr. Clements thanked the Council and spoke to the benefit of trees in our community.

Proclamation: Youth Week: Councilmember Millbauer read the proclamation into the record and presented it to John Kristofzski, Exalted Leader, Elks Lodge #2755. Mr. Kristofzski thanked the Council and spoke about the importance of supporting the youth in our community and the number of programs and scholarships the Elks provide to benefit youth.

Proclamation: International Firefighters Day: Mayor Crawford read the proclamation into the record and presented it to Michael Heffner, Deputy Fire Chief, Kennewick Fire Department. Chief Heffner thanked the Council and spoke about ways the community can show support to fire personnel to include the wearing of red and blue ribbons and lighting their home and businesses in red.

Honors & Recognition: Retiree Service Recognition

Mayor Crawford provided a plaque recognizing Evelyn Lusignan's 30 years of service. Ms. Lusignan spoke positively of her time as a city employee and her childhood growing up in Kennewick. Ms. Lusignan commented on her appreciation of city leaders and staff.

Mayor Crawford provided a plaque recognizing Kevin Reiland's 44 years of service. Mr. Reiland remarked on his appreciation for his team.

At 6:46 p.m. Mayor Crawford adjourned the meeting for a brief recess to honor the combined 74 years of service Ms. Lusignan and Mr. Reiland have provided. The meeting was called back to order at 6:57 p.m.

2. VISITORS: None

3. APPROVAL OF AGENDA

Councilmember Millbauer asked to move item 4.h. to New Business. *[Pursuant to Council rules, this action does not require a motion; the item was moved.]*

MOTION:	Councilmember Millbauer moved, seconded by Councilmember Beauchamp to approve the agenda as amended.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

4. CONSENT AGENDA

a. Meeting Minutes: April 2, 2024, City Council Regular Meeting
Motion to approve the minutes of the April 2, 2024, meeting as presented.

b. Meeting Minutes: April 9, 2024, City Council Workshop Meeting
Motion to approve the meeting minutes of the April 9, 2024, workshop meeting, as presented.

c. Claims Roster: March 2024
Motion to approve the Claims Roster for February 2024 in the amount of $4,766,277.72, comprised of electronic payments and check numbers 313465-313868.

d. Claims Roster: Toyota Center Operations and Box Office Accounts
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for February 2024 in the amount of $817,707.00 comprised of check numbers 27080-27175 in the amount of $402,244.21 and electronic transfers in the amount of $415,462.79.

e. Payroll Roster: Approval for Pay Period Ending 3/31/2024
Motion to approve the Payroll Roster for the pay period ending 3/31/2024.

f. Contract: Park Hills Drive Storm Rehabilitation Project
Motion to award Contract P2307 Park Hills Drive Storm Rehabilitation Project to Ellison Earthworks LLC in the amount of $924,351.05 plus a 10% contingency amount of $92,435.11, for a total amount of $1,016,786.16 and authorize the City Manager to execute the contract.

g. Final Plat: Sherman Heights Phase 3, SUB-2024-0004
Motion to authorize the Mayor (or in her absence, the Mayor Pro Tem) to sign the Final Plat of Sherman Heights Phase 3, contingent upon payment of fees and bonding for incomplete sidewalk and landscape work.

~~**h. Grant: Lawrence Scott Park Softball Complex YAF Grant Application Authorization**~~
~~*Motion to approve the application to the Washington State Recreation and Conservation Office: Youth Athletic Facilities (YAF) Program Grant for use at the Lawrence Scott Park Softball Complex and designate the Parks, Recreation, and Facilities Director to execute the Grant application and any related documentation.*~~ ***This item was moved to New Business.***

i. **Contract: Amending the Light Industrial Area Utilities Extensions Design Contract with J-U-B Engineers, Inc.**
Motion to authorize the City Manager to sign the Supplemental Agreement No. 3 with J-U-B Engineers, Inc., for the design of the Light Industrial Area Utilities Extensions project.

MOTION:	Councilmember Anderson moved, seconded by Councilmember Beauchamp to approve the consent agenda as amended [moving Item 4.h. under new business].
VOTE:	The motion passed unanimously (7-0).

5. **ORDINANCES/RESOLUTIONS: None**

6. **PUBLIC HEARING:**

a. **Resolution: Vacation of a Varying Width Slope Drainage Easement Located at 8920 W Clearwater Ave**

John Cowling, Deputy Public Works Director, provided a staff report and responded to Council questions.

Mayor Crawford opened the public hearing at 7:04 p.m.

No member of the public came forward to provide testimony in favor of or opposition to the proposed action.

Mayor Crawford closed the public hearing at 7:04 p.m.

City Clerk Krystal Townsend read the resolution title into the record:

RESOLUTION NO. 24-05

A RESOLUTION OF THE CITY OF KENNEWICK DECLARING SURPLUS A PORTION OF A VARYING WIDTH SLOPE DRAIN EASEMENT WITHIN 8920 WEST CLEARWATER AVENUE

MOTION:	Councilmember Anderson moved, seconded by Councilmember McShane, to adopt the resolution as presented and authorize the Mayor to execute all necessary documents.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

7. **NEW BUSINESS:**

a. **Bid: Bonnie & Belfair Lift Station Replacement Project**
Jeremy Lustig, Utility Services Capital Project Engineer, provided a staff report and answered Council's questions.

MOTION:	Councilmember Millbauer moved, seconded by Councilmember Anderson, to reject all bids received for the Bonnie & Belfair Lift Station Replacement project.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

4.h. Grant: Lawrence Scott Park Softball Complex YAF Grant Application Authorization ***This item was moved from Consent.***

Councilmember Millbauer raised issues about the height of the light poles and suggested their replacement if feasible. In response, Nick Lagunas, Superintendent of Parks & Planning, provided insights into the concerns raised by the Council and explained the details of the planned project and the existing infrastructure and lighting conditions at the park.

The Councilmembers urged staff to keep exploring enhancements for the park.

MOTION:	Councilmember Anderson moved, seconded by Councilmember Millbauer, to approve the application to the Washington State Recreation and Conservation Office (RCO): Youth Athletic Facilities (YAF) Program Grant for use at the Lawrence Scott Park Softball Complex and designate the Parks, Recreation, and Facilities Director to execute the Grant application and any related documentation.
DISCUSSION:	None.
VOTE:	The motion passed unanimously (7-0).

8. UNFINISHED BUSINESS: None

9. VISITORS:

Tina Gregory emphasized the significance of community volunteers leading the invocation, mentioned her intention to register for future invocations, extended an invitation to the community for an upcoming event, and concluded with a prayer.

10. COUNCIL COMMENTS/DISCUSSION:

Councilmembers reported on their respective activities and expressed gratitude to Ms. Beaton for her willingness to serve as Interim City Manager. Council also spoke of their anticipation for the May arrival of Erin Erdman, City Manager.

Interim City Manager Lisa Beaton provided a brief update and voiced appreciation for the support of Council during her time as Interim City Manager.

11. ADJOURNMENT: Mayor Crawford concluded the meeting at 7:41 p.m.

Krystal Townsend, CMC, CPRO
City Clerk

At the time of publishing these minutes, the City Council meeting recording is available at:
https://kennewickwa.new.swagit.com/videos/302970