



Meeting Minutes

I. Call to Order

Ron Hue called to order the regular meeting of the Block Grant Advisory Committee at 4:00 p.m. on February 22, 2023 at City Hall Council Chambers.

II. Attendance

The following persons were present:

Committee Members	Council & Staff Members
Chair – Ron Hue x	<i>Council Liaison</i> – Jim Millbauer
Vice-Chair – Bobbie Littrell x	
Carlo D'Alessandro x	<i>Staff</i> – Kylie Peel x
Bruce Donner x	<i>Staff</i> – Christina Palmer
Jerry Martin x	
Christy Watts x	
Vel Wright x	

III. Approval of Minutes from Last Meeting

Ron Hue opened the discussion on the August 24, 2022 minutes and asked for a motion. Vel Wright motioned for the minutes to be approved as written. Bruce Donner seconded the motion – vote approved unanimously.

IV. Public Hearing

None.

V. Open Issues

- a) **Tenant Based Rental Assistance (TBRA)** – Kylie gave an update that the TBRA program is currently underway and is designed to provide rent and/or utility assistance to low-income applicants. The CAC is administering the program.



b) **CV3 & CV2 (CARES Act) Project Updates** – Kylie gave an update on the 3 CARES Act projects that have been underway since 2020 and 2021.

1. CV2 (funds from Commerce): Most funds have been spent with Meals on Wheels to provide meals to senior citizens of Kennewick. Currently waiting on the delivery van to be assembled and delivered.
2. CV3 (Public Works and Parks/Facilities): Solar Lighting project with Public Works is underway, contractor is waiting on solar light delivery. Customer Service COVID-19 Barrier Upgrade project with Parks/Facilities is waiting for a contract to be signed with Brutzman's.

VI. New Business

a) **HOME-ARP Progress** – Kylie informed the committee about what the preliminary decision was for the allocation of HOME-ARP funds to:

1. Supportive Services (mental health services, outreach, case management, housing search assistance/counseling, life skills training and legal services) \$1,035,000
2. Affordable Housing (not decided yet if this is rehab work or building homes) \$762,707
3. Non-Profit Operating Costs (supports day-to-day work for supportive services) \$119,000
4. Non-Profit Capacity Building (build employee knowledge & improve skills) \$119,000
5. 15% administration (set by HUD) \$359,242 - this covers the Consortium's admin costs and monitoring

A comment was made to switch the amount between Supportive Services and Affordable Housing since there is a higher need.

b) **Boards & Commissions Banquet – March 2nd** – Kylie reminded members of the committee of the upcoming banquet and to RSVP if you haven't already.





VII. Adjournment

The meeting adjourned at 4:37 p.m.

Next scheduled meeting is set for March 22, 2023.

