

CITY OF KENNEWICK
CDBG COMMITTEE
August 23, 2023

1. CALL TO ORDER:

Bobbie Littrell called to order the regular meeting of the Block Grant Advisory Committee at 4:00 p.m. on August 23, 2023 in the City Hall Council Chambers.

2. ATTENDANCE:

Members Present

Bobbie Littrell, Vice Chair
Bruce Donner
Christy Watts
Jerry Martin
Vel Wright
Jim Millbauer, Councilmember
Christina Palmer, M.S Director
Kylie Peel, Staff Liaison

Members Excused/Absent

Ron Hue, Chair
Carlo D'Alessandro

3. APPROVAL OF MINUTES:

Bobbie Littrell opened the discussion on the May 24, 2023 minutes and asked for a motion. Christy Watts motioned for the minutes to be approved as written. Vel Wright seconded the motion – vote approved unanimously.

Bobbie Littrell opened the discussion on the June 28, 2023 minutes and asked for a motion. Christy Watts motioned for the minutes to be approved as written. Bruce Donner seconded the motion – vote approved unanimously.

Bobbie Littrell opened the discussion on the July 26, 2023 minutes and asked for a motion. Christy Watts motioned for the minutes to be approved as written. Bruce Donner seconded the motion – vote approved unanimously.

4. OPEN ISSUES:

CARES Act Substantial Amendment – Kylie Peel stated that no changes have been made to the proposed Community Center Security project and the quote that was given with last month's and today's meeting remains the same. Now that a quorum was present, the committee just needed to determine if funding should be recommended for approval

Jerry Martin asked if there was a schedule for the project yet to which Christina Palmer advised we needed a vote to approve the project to begin planning. Typically, it would be a few months to give enough time for the contractor to order and install the items. Christina reminded the committee there is not a timeliness issue as CARES Act funds do not have to be spent until the end of 2026.

Bobbie opened the discussion on the Community Center Security project and asked for a motion. Bruce Donner motioned for the project to be approved. Vel Wright seconded the motion – vote approved unanimously.

5. NEW BUSINESS:

None.

6. COMMITTEE COMMENTS/DISCUSSION:

Kylie reminded the committee that next month's meeting has been moved to September 28th at 2:30 p.m. to accommodate the applicant's for the 2024 program year. This meeting is where the committee will review, hear presentations, and vote on which projects to fund for the 2024 year.

7. ADJOURNMENT:

The meeting adjourned at 4:06 p.m.

The next scheduled meeting is set for September 28, 2023 at 2:30 p.m.