



City Council Regular Meeting Agenda

February 6, 2024 at 6:30 PM

City Hall Council Chambers - 210 W 6th Ave and Virtual

The City of Kennewick broadcasts Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>. Public comment registration and instructions are available at <https://www.go2kennewick.com/PublicComments>.

1. CALL TO ORDER

Roll Call/Pledge of Allegiance/Welcome/Invocation

HONORS & RECOGNITIONS

- Service Recognition: Stephen Woelber, 37 Years of Service
- Service Recognition: Jonathan Coates, 16 Years of Service

2. VISITORS

Public comments for item(s) on the agenda not covered under a public hearing. Please limit your comments to three minutes. The public comment period is not an opportunity for dialogue with council members, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering. For this reason, Council will not directly respond to comments, questions or concerns. Records intended for Council must be given to the City Clerk by 4:00 p.m. the day of the meeting.

3. APPROVAL OF AGENDA

4. CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each member of the Kennewick City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion.

- Meeting Minutes: January 16, 2024, City Council Regular Meeting
Motion to approve the meeting minutes of January 16, 2024, as presented.
- Meeting Minutes: January 23, 2024, City Council Workshop Meeting
Motion to approve the meeting minutes of January 23, 2024, as presented.
- Claim Roster: Toyota Center Operations and Box Office Accounts
Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2023 in the amount of \$309,050.70 comprised of check numbers 26888-26966 in the amount of \$187,765.20 and electronic transfers in the amount of \$121,285.50.
- Claims Roster: Columbia Park Golf Course Account
Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2023 in the amount of \$31,697.16, comprised of check numbers 2791-2796 in the amount of \$6,475.70 and electronic transfers in the amount of \$25,221.46.
- Boundary Line Adjustment: 101 S Oak St.

To assure disabled persons the opportunity to participate in or benefit from City services, please provide twenty-four (24) hour advance notice for additional arrangements to reasonably accommodate special needs. Please be advised that all Kennewick City Council Meetings are Audio and Video Taped

Motion to authorize the Mayor to sign the quit claim deed and boundary line adjustment deed for 101 S. Oak St.

- f. 2024 City Council Standing Meeting Calendar
Motion to approve the 2024 standing meeting calendar as presented.
- g. Contract Award: Civic Center Splash Pad Project
Motion to authorize the City Manager to execute the contract with Cliff Thorn Construction in the amount of \$147,650.47, for the Civic Center Splash Pad project.

5. ORDINANCES/RESOLUTIONS

- a. Ordinance: Adding a New Section to the KMC Regarding Acceptance of Service

6. PUBLIC HEARINGS/MEETINGS

7. NEW BUSINESS

- a. Annexation: AZ Intent 2023-0002 Kapsi/Bernal (1215 S Cedar Street)

8. UNFINISHED BUSINESS

9. VISITORS

Public comments for any item(s) the public wants to bring to Council. Please limit your comments to three minutes. The public comment period is not an opportunity for dialogue with council members, or for posing questions with the expectation of an immediate answer. Many questions require an opportunity for information-gathering. For this reason, Council will not directly respond to comments, questions or concerns. Records intended for Council must be given to the City Clerk by 4:00 p.m. the day of the meeting.

10. COUNCIL COMMENTS/DISCUSSION

11. EXECUTIVE SESSION: APPLICANT QUALIFICATIONS PURSUANT TO RCW 42.30.110(1)(G)

- a. City Manager Candidate Qualifications

12. ADJOURNMENT

Council Agenda Coversheet	Agenda Item Number: 4.a. Agenda Item Type: General Business Item Subject: Meeting Minutes: January 16, 2024, City Council Regular Meeting Department: Management Services	Council Date: 2/6/2024 Category: Consent Agenda
		
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the meeting minutes of January 16, 2024, as presented. <u>Summary</u> The City Clerk has prepared action-format meeting minutes for Council's consideration. <u>Alternatives</u> If there are factual errors, a motion should be made to amend the minutes. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

**CITY OF KENNEWICK
CITY COUNCIL REGULAR MEETING
January 16, 2024**

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Loren Anderson	Lisa Beaton	Krystal Townsend
Brad Beauchamp	Anthony Muai	Evelyn Lusignan
Gretl Crawford	Laurencio Sanguino	Steve Donovan
Jason McShane	Cary Roe	John Cowling
Jim Millbauer	Chris Guerrero	Martin Nelson
John Trumbo (Virtual)	Chad Michael	Chad Crouch
Chuck Torelli	Nick Farline	

Councilmember Anderson led the Pledge of Allegiance.

No one was present to provide an invocation.

HONORS & RECOGNITION

Mayor Crawford presented Police Commander Randy Maynard with a plaque recognizing his 34 years of service to the community. Commander Maynard spoke to his experience with the Kennewick Police Department and expressed appreciation for his wife, family, and colleagues.

Mayor Crawford announced a 10-minute recess for a reception to honor Commander Maynard. The meeting was called back to order at 6:46 p.m.

2. VISITORS

Paul Krupin spoke on behalf of Tri-Cities CARES in regards to items 7.a. and 7.b.

3. APPROVAL OF AGENDA

MOTION: Mayor Pro Tem Torelli moved, seconded by Councilmember Millbauer to approve the agenda.

DISCUSSION: None.

VOTE: The motion passed unanimously (7-0).

4. CONSENT AGENDA

a. Meeting Minutes – January 2, 2024, City Council Regular Meeting

Motion to approve the January 2, 2024, City Council regular meeting minutes as presented.

b. Meeting Minutes – January 9, 2024, City Council Workshop

Motion to approve the January 9, 2024, City Council workshop meeting minutes as presented.

c. Claims Roster: December

Motion to approve the Claims Roster for December 2023 in the amount of \$9,626,546.12, comprised of electronic payments and check numbers 312533-312957.

d. Claim Roster: Toyota Center Operations and Box Office Accounts

Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for November 2023 in the amount of \$898,543.68 comprised of check numbers 26807-26887 in the amount of \$341,891.27 and electronic transfers in the amount of \$556,652.41.

e. Claims Roster: Columbia Park Golf Course Account

Motion to approve the Claims Roster for the Columbia Park Golf Course Account for November 2023 in the amount of \$30,378.84, comprised of check numbers 2787-2790 in the amount of \$5,969.05 and electronic transfers in the amount of \$24,409.79.

f. Annexation: AZ-2023-0002 Kapsi (1215 S Cedar St) - Setting the Public Meeting Date

Motion to set the date of February 6, 2024, for the required public meeting on Annexation AZ-2023-0002 Kapsi (1215 S Cedar St).

g. Bid Award: Water Filtration Plant Miscellaneous Upgrades

Motion to award Contract P2117-23 Water Filtration Plant Miscellaneous Upgrades Ph. 1 (re-bid) project to Industrial Construction of Washington (ICW), LLC in the amount of \$894,646.30, plus a 10% contingency amount of \$89,464.63, for a total amount of \$984,110.93.

h. Bid Award: Quinault/CCB Intersection - Signal Materials Procurement Contract

Motion to award Contract P2011-23 (Quinault & CCB Signal Materials Procurement) to Sierra Electric in the amount of \$367,253.00, plus a 10% contingency amount of \$36,725.30, for a total amount of \$403,978.30.

i. Collective Bargaining Agreement: Kennewick Police Officers Benefit Association (KPOBA)

Motion to authorize the Mayor and Interim City Manager to sign the 2024 – 2026 collective bargaining agreement as presented.

MOTION: Councilmember Millbauer moved, seconded by Councilmember Anderson to approve the Consent agenda.

VOTE: The motion passed unanimously (7-0).

5. ORDINANCES/RESOLUTIONS

Mayor Crawford announced items 5.a. and 5.b. are considered quasi judicial actions which fall under the Appearance of Fairness Doctrine. To establish fairness, Mayor Crawford asked the following questions of Councilmembers:

1. Does any member of this Council have knowledge of having conducted business with either the proponents or the opponents in these proceedings?
2. Has any member of this Council communicated with any proponent or opponent regarding the proposals that are the subject of these proceedings?
3. Does any member of this Council have either a financial or a personal interest in the outcome of either of these proceedings?
4. Does any member of this Council know whether or not their employer has a financial interest in these matters, or has an interest in the outcome of these proceedings?
5. Does any member of this Council live or own property within 300 feet of 208 N Kellogg Street and/or 6311 W Clearwater Avenue?

6. Does any member of this Council have any special knowledge about the substance or the merits of these proceedings, which would or could cause the Councilmember to prejudge the outcome?

7. Is there any member of this Council who believes that he or she cannot sit and hear these matters fairly and impartially, both as to the respective positions of the proponents and the opponents in these proceedings?

Councilmember Anderson stated his brother is the applicant under Item 5.a. and asserted despite he is able to make a fair and impartial decision for this matter.

Councilmember Beauchamp stated he was involved in developing property for the applicant of 5.a. He did not declare a barrier to a fair and impartial decision.

Councilmembers discussed the appearance of fairness versus actual fairness. No Councilmember recused themselves from either matter.

Mayor Crawford asked the following question of audience members:

8. Is there any member of the audience who, because of the "Appearance of Fairness Doctrine," wishes to disqualify any member of this Council from hearing one or both of these matters? If so, please come to podium, state your name, the name of the Councilmember, and the reason or reasons why you believe that member should be disqualified under "Appearance of Fairness Doctrine."

No member of the audience raised on objection.

a. Ordinance 24-6045: Change of Zone COZ-2023-0008 at 208 N Kellogg St.

Steve Donovan, Senior Planner, provided a staff report and presented the Planning Commission's recommendation. Mr. Donovan explained there are two versions of the ordinance for consideration: one with a designation of Commercial Office (CO) and the other with a designation of Commercial Community (CC). Council asked clarifying questions of staff.

City Clerk Krystal Townsend read both versions of the ordinance title into the record:

ORDINANCE NO. 24-6045

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 208 N. KELLOGG STREET FROM RESIDENTIAL, LOW DENSITY (RL) TO COMMERCIAL, OFFICE (CO) (COZ 2023-0008, Brian Anderson)

ORDINANCE NO. 24-6045

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 208 N. KELLOGG STREET FROM RESIDENTIAL, LOW DENSITY (RL) TO COMMERCIAL, COMMUNITY (CC) (COZ 2023-0008, Brian Anderson).

MOTION: Councilmember Millbauer moved, seconded by Mayor Pro Tem Torelli to adopt Ordinance No. 24-6045 with a designation of Commercial Office.

DISCUSSION: Councilmembers discussed the merits and disadvantages of this designation and asked further clarifying questions of staff.

VOTE: The motion failed (4-3) with Councilmember Anderson, Councilmember Beauchamp, Councilmember McShane and Mayor Crawford dissenting.

MOTION: Councilmember Beauchamp moved, seconded by Councilmember McShane to adopt Ordinance No. 24-6045 with a designation of Commercial Community.

DISCUSSION: Councilmembers discussed the merits and disadvantages of this designation and asked further clarifying questions of staff.

VOTE: The motion passed (4-3) with Councilmember Millbauer, Councilmember Trumbo and Mayor Pro Tem Torelli dissenting.

b. Ordinance 24-6046: Change of Zone COZ-2023-0010 at 6311 W Clearwater Ave.

Alisha Piper, Planner, provided a staff report and presented the Planning Commission's recommendation. Council asked clarifying questions of staff.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6046

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF CERTAIN REAL PROPERTY WITHIN THE CITY OF KENNEWICK LOCATED AT 6311 W. CLEARWATER AVENUE FROM OPEN SPACE, LIMITED (OS-L) TO OPEN SPACE (OS) (COZ 2023-0010, LAIC, Inc.)

MOTION: Mayor Pro Tem Torelli moved, seconded by Councilmember Millbauer to adopt Ordinance No. 24-6046.

DISCUSSION: Council asked a further clarifying question of staff.

VOTE: The motion passed unanimously (7-0).

c. Ordinance 24-6047: Adding Section 13.40.170 to the Kennewick Municipal Code Regarding Traffic Calming, Final Approval Authorization

Cary Roe, Public Works Director, provided a staff report. Council asked clarifying questions of staff.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6047

AN ORDINANCE RELATING TO NEIGHBORHOOD TRAFFIC CALMING AND ADDING A NEW SECTION 13.40.170 TO THE KENNEWICK MUNICIPAL CODE.

MOTION: Mayor Pro Tem Torelli moved, seconded by Councilmember Millbauer to adopt Ordinance No. 24-6047.

DISCUSSION: Remarks were made about the speed humps in general but no discussion pertaining to this ordinance.

VOTE: The motion passed unanimously (7-0).

d. Ordinance 24-6048: Adding Section 2.12.045 to the Kennewick Municipal Code Regarding Designation of the City Treasurer

Laurencio Sanguino, Interim City Attorney, provided a staff report. Council asked clarifying questions of staff.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6048

AN ORDINANCE RELATING TO THE CITY TREASURER AND ADDING A NEW SECTION 2.12.045 TO THE KENNEWICK MUNICIPAL CODE

MOTION: Councilmember Anderson moved, seconded by Mayor Pro Tem Torelli to adopt Ordinance No. 24-6048.

DISCUSSION: None.

VOTE: The motion passed unanimously (7-0).

e. Ordinance 24-6049: Adding Chapter 14.25 to the Kennewick Municipal Code Regarding the Kennewick Housing Authority

Laurencio Sanguino, Interim City Attorney, provided a staff report. Council asked clarifying questions of staff.

City Clerk Krystal Townsend read the ordinance title into the record:

ORDINANCE NO. 24-6049

AN ORDINANCE RELATING TO CONNECTION CHARGE WAIVERS AND ADDING CHAPTER 14.25 TO THE KENNEWICK MUNICIPAL CODE

MOTION: Councilmember Millbauer moved, seconded by Mayor Pro Tem Torelli to adopt Ordinance No. 24-6049.

DISCUSSION: Councilmembers asked further clarifying questions of staff.

VOTE: The motion passed unanimously (7-0).

6. PUBLIC HEARINGS/MEETINGS

a. Resolution 24-02: Developer Preliminary Latecomers Reimbursement Agreement for Desert Pines Water and Sewer

Martin Nelson, Stormwater and Solid Waste Program Engineer, provided a staff report.

Mayor Crawford opened the public meeting at 8:22 p.m.

Property owner Rick Noel asked clarifying questions of staff. Mayor Crawford explained this is an opportunity for comment and that questions would be addressed outside the meeting. Mr. Noel did not provide testimony in favor or in opposition of the agreement.

Mayor Crawford closed the public hearing at 8:25 p.m.

City Clerk Krystal Townsend read the resolution title into the record:

RESOLUTION NO. 24-02

A RESOLUTION APPROVING A DEVELOPER PRELIMINARY LATECOMERS REIMBURSEMENT AGREEMENT FOR DESERT PINES STREET UTILITIES

MOTION: Mayor Pro Tem Torelli moved, seconded by Councilmember Beauchamp to adopt Resolution No. 24-02 and authorize the Mayor to sign the latecomer agreement for Desert Pines Water and Sewer (*motion clarified and confirmed prior to the vote*).

DISCUSSION: Councilmembers asked clarifying questions of staff.

VOTE: The motion passed unanimously (7-0).

7. NEW BUSINESS

a. Horse Heaven Hills Wind Farm Letter of Support

Lisa Beaton, Interim City Manager, provided a staff report. Council asked clarifying questions.

MOTION: Councilmember Anderson moved, seconded by Mayor Pro Tem Torelli to authorize the Mayor to sign the letter to the Energy Facility Site Evaluation Council as presented.

DISCUSSION: Councilmembers asked clarifying questions of staff.

VOTE: The motion passed unanimously (7-0).

b. Endorsement of Wind Farm Permitting Legislation Pertaining to Aerial Firefighting Measures

Lisa Beaton, Interim City Manager, provided a staff report. Council asked clarifying questions.

MOTION: Mayor Pro Tem Torelli moved, seconded by Councilmember Anderson to endorse SB 6188/HB 2117.

DISCUSSION: Councilmembers asked clarifying questions of staff.

VOTE: The motion passed unanimously (7-0).

8. UNFINISHED BUSINESS: None

9. VISITORS: None

10. COUNCIL COMMENTS/DISCUSSION

Councilmembers reported on their respective activities.

Ms. Beaton gave a brief update on shelters and the upcoming one night census count of unhoused persons.

11. ADJOURNMENT

Mayor Crawford concluded the meeting at 8:52 p.m.

DRAFT

Krystal Townsend, CMC, CPRO
City Clerk

Council Agenda Coversheet	Agenda Item Number: 4.b. Council Date: 2/6/2024	Category: Consent Agenda
	Agenda Item Type: General Business Item Subject: Meeting Minutes: January 23, 2024, City Council Workshop Meeting Department: Management Services	
<u>Recommendation</u> Staff recommends Council approve the meeting minutes as presented. <u>Motion for Consideration</u> Motion to approve the meeting minutes of January 23, 2024, as presented. <u>Summary</u> The City Clerk has prepared action-format meeting minutes for Council's consideration. <u>Alternatives</u> If there are factual errors, a motion should be made to amend the minutes. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Minutes - Draft		

**CITY OF KENNEWICK
CITY COUNCIL
Workshop
January 23, 2024**

1. CALL TO ORDER

Mayor Crawford called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Loren Anderson	John Trumbo	Krystal Townsend
Brad Beauchamp	Lisa Beaton	Nick Farline
Gretl Crawford	Anthony Muai	Chris Guerrero
Jim Millbauer	Laurencio Sanguino	Chad Michael
Chuck Torelli	Cary Roe	Evelyn Lusignan

Councilmember Jason McShane was absent (with advanced notice).

- 2. OPEN PUBLIC MEETINGS ACT (OPMA) & PUBLIC RECORDS ACT (PRA).** Ms. Beaton introduced Ken Harper, at attorney specializing in OPMA and PRA law. Mr. Harper provided training and answered Council questions. The presentation meets the training requirements under The Open Governments Trainings Act. All those present are current on their training requirements for four years. **No action taken.**

3. ADJOURNMENT

Mayor Crawford concluded the meeting at 7:55 p.m.

DRAFT

Krystal Townsend, CMC, CPRO
City Clerk

Council Agenda Coversheet	Agenda Item Number: 4.c. Council Date: 2/6/2024	Category: Consent Agenda
	Agenda Item Type: General Business Item Subject: Claim Roster: Toyota Center Operations and Box Office Accounts Department: Finance Ord/Reso # Contract # Project # Permit #	
<u>Recommendation</u> Staff recommends that Council approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2023 as presented. <u>Motion for Consideration</u> Motion to approve the Claims Rosters for the Toyota Center Operations and Box Office Accounts for December 2023 in the amount of \$309,050.70 comprised of check numbers 26888-26966 in the amount of \$187,765.20 and electronic transfers in the amount of \$121,285.50. <u>Summary</u> None. <u>Alternatives</u> None. <u>Fiscal Impact</u> Total - \$309,050.70.		
<u>Attachments:</u> 1. Claims Roster		

Date	Check	Method	Name	Amount
<u>TOYO Sterling Operating Account</u>				
12/01/23		Wire Transfer	Southern Glazer's of WA (00002855)	3,038.08
	12/01/23 101415	4543279 • Inventory - Liquor	Liquor Liquor	3,038.08
12/01/23	26889	Auto Check	Abbott & Abbott LLC (00002770)	195.66
	12/01/23 107508	448-012719 • F&B Equipment Repairs & Maintenance	FiltaFry Fryer Service FiltaFry Fryer Service	195.66
12/01/23	26890	Auto Check	Advanced Protection Services, Inc. (00002751)	694.32
	12/01/23 107209	P82797 • Security & Fire Alarm System	Annual Fire Alarm Inspection Annual Fire Alarm Inspection	561.16
	12/01/23 107209	P82798 • Security & Fire Alarm System	Vault Codes Vault Codes	133.16
12/01/23	26891	Auto Check	Apollo Heating and Air Conditioning (00002933)	625.26
	12/01/23 107210	KS-940054079 • HVAC Repairs & Maintenance	HVAC Repair HVAC Repair	625.26
12/01/23	26892	Auto Check	Baskin Robbins (00002754)	3,595.81
	12/01/23 104690	3248 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	915.05
	12/01/23 104690	1723 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	574.82
	12/01/23 104690	1632 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	603.00
	12/01/23 104690	3793 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	1,092.47
	12/01/23 104690	1351 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	410.47
12/01/23	26893	Auto Check	Benton PUD (00000121)	19,323.43
	12/01/23 107216	108/08/2023-11/08/2023 • Electricity	Small Gen Services Small Gen Services	326.23
	12/01/23 107216	10/8/2023-11/8/2023 • Electricity	Large Gen Services Large Gen Services	18,997.20
12/01/23	26894	Auto Check	Blue Mountain Fire Protection, Inc. (00002875)	4,054.51
	12/01/23 107212	2100 • Building Repairs & Maintenance	Fire Pump Repairs Fire Pump Repairs	4,054.51
12/01/23	26895	Auto Check	Bobablastic (00003078)	1,669.75
	12/01/23 104690	3248 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	568.30
	12/01/23 104690	1723 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	264.72
	12/01/23 104690	3793 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	672.28
	12/01/23 104690	1351 • Concession Sales - Third Party Expense	Third Party Sales Third Party Sales	164.45
12/01/23	26896	Auto Check	Brashear Electric, Inc. (00002756)	1,964.41
	12/01/23 107212	40612 • Building Repairs & Maintenance	Power Repair Power Repair	1,067.63
	12/01/23 104327	40629 • Reimbursed Contract Labor	Stage Set Up - Blippi Stage Set Up - Blippi	896.78
12/01/23	26897	Auto Check	Builders Hardware Supply (00002792)	184.47
	12/01/23 107212	S3850785.002 • Building Repairs & Maintenance	PO4473 - Key Cores PO4473 - Key Cores	184.47

Toyota Center and Arena

Claims Roster

December 31, 2023

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>		<u>Amount</u>
12/01/23	26898	Auto Check	Carmen Contreras - Coffee Crush (00002762)		1,479.56
12/01/23	3248		Third Party Sales		434.26
104690	• Concession Sales - Third Party Expense		Third Party Sales	434.26	
12/01/23	1723		Third Party Sales		348.50
104690	• Concession Sales - Third Party Expense		Third Party Sales	348.50	
12/01/23	3793		Third Party Sales		482.34
104690	• Concession Sales - Third Party Expense		Third Party Sales	482.34	
12/01/23	1351		Third Party Sales		214.46
104690	• Concession Sales - Third Party Expense		Third Party Sales	214.46	
12/01/23	26899	Auto Check	Chapala Express (00002758)		4,698.76
12/01/23	3248		Third Party Sales		1,408.39
104690	• Concession Sales - Third Party Expense		Third Party Sales	1,408.39	
12/01/23	1723		Third Party Sales		965.89
104690	• Concession Sales - Third Party Expense		Third Party Sales	965.89	
12/01/23	3793		Third Party Sales		1,568.74
104690	• Concession Sales - Third Party Expense		Third Party Sales	1,568.74	
12/01/23	1351		Third Party Sales		755.74
104690	• Concession Sales - Third Party Expense		Third Party Sales	755.74	
12/01/23	26900	Auto Check	Coca-Cola (00000213)		5,832.00
12/01/23	148050		Beverages		5,832.00
101411	• Inventory - Food		Beverages	5,832.00	
12/01/23	26901	Auto Check	Concessions Supply (00002860)		721.51
12/01/23	94046		Food		721.51
101411	• Inventory - Food		Food	721.51	
12/01/23	26902	Auto Check	Cougar Digital Marketing & Design (00002861)		5,409.00
12/01/23	12597		PO4388 - TA Website Package		5,250.00
107302	• Venue Marketing & Non-Event Advertising		TA Website Package	5,250.00	
12/01/23	12515		TA Monthly Website Maintenance		159.00
107302	• Venue Marketing & Non-Event Advertising		TA Monthly Website Maintenance	159.00	
12/01/23	26903	Auto Check	Culligan Water Conditioning (00002766)		317.43
12/01/23	137132		Bottle Water		185.34
107201	• Tools & Supplies		Bottle Water	185.34	
12/01/23	137915		Cooler Rentals		27.19
107201	• Tools & Supplies		Cooler Rentals	27.19	
12/01/23	137621		Bottle Water		104.90
107201	• Tools & Supplies		Bottle Water	104.90	
12/01/23	26904	Auto Check	Day Wireless Systems (00003576)		185.22
12/01/23	INV802925		PO4480 - Antennas		185.22
107202	• Small Equipment & Furniture		PO4480 - Antennas	185.22	
12/01/23	26905	Auto Check	DevFuzion (00000278)		45.65
12/01/23	23585		Ram for Marie		45.65
107103	• Computer Equipment & Software		Ram for Marie	45.65	
12/01/23	26906	Auto Check	Doggie Style Gourmet (00002767)		4,486.50
12/01/23	3248		Third Party Sales		1,406.69
104690	• Concession Sales - Third Party Expense		Third Party Sales	1,406.69	
12/01/23	1723		Third Party Sales		943.29
104690	• Concession Sales - Third Party Expense		Third Party Sales	943.29	
12/01/23	3793		Third Party Sales		1,522.54
104690	• Concession Sales - Third Party Expense		Third Party Sales	1,522.54	
12/01/23	1351		Third Party Sales		613.98
104690	• Concession Sales - Third Party Expense		Third Party Sales	613.98	
12/01/23	26907	Auto Check	Ferrell Gas (00002769)		681.15
12/01/23	1124789502		Propane		681.15
107214	• Fuel & Vehicle Costs		Propane		
			Due To/From TRCC	340.58	
				340.57	

Toyota Center and Arena

Claims Roster

December 31, 2023

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>	<u>Amount</u>
12/01/23	26908	Auto Check	KC Brand (00002773)	4,846.47
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	1,448.72
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	723.75
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	2,025.54
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	648.46
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	648.46
12/01/23	26909	Auto Check	Kennewick Ranch & Home (00003069)	43.48
12/01/23	107111	•	Rambler Engraving Employee Development & Recognition Rambler Engraving	43.48
12/01/23	26910	Auto Check	Kennewick Union Firefighters L-1296 (00003455)	104.60
12/01/23	107406	•	EMT Supplies Event Supplies EMT Supplies	104.60
12/01/23	26911	Auto Check	Mid Columbia Hockey Officials Association (00002777)	4,720.00
12/01/23	107304	•	Games Worked 10/2-10/29/23 Contracted Services Games Worked 10/2-10/29/23	4,720.00
12/01/23	26912	Auto Check	Purchase Power (00002904)	201.00
12/01/23	107101	•	Postage Fees: Nov 23 Postage & Shipping Postage Fees: Nov 23	201.00
			Due To/From TRCC	100.50
12/01/23	26913	Auto Check	Reign Drop LLC (00003211)	1,375.27
12/01/23	101411	•	Pizza Inventory - Food Pizza	174.11
12/01/23	101411	•	Pizza Inventory - Food Pizza	74.65
12/01/23	101411	•	Pizza Boxes Inventory - Food Pizza Boxes	117.60
12/01/23	101411	•	Pizza Inventory - Food Pizza	163.30
12/01/23	101411	•	Pizza Inventory - Food Pizza	85.46
12/01/23	101411	•	Pizza Inventory - Food Pizza	85.46
12/01/23	101411	•	Pizza Inventory - Food Pizza	117.89
12/01/23	101411	•	Pizza Inventory - Food Pizza	186.55
12/01/23	101411	•	Pizza Inventory - Food Pizza	186.55
12/01/23	101411	•	Pizza Inventory - Food Pizza	55.45
12/01/23	101411	•	Pizza Inventory - Food Pizza	55.45
12/01/23	101411	•	Pizza Inventory - Food Pizza	120.06
12/01/23	101411	•	Boxes & Garlic Cups Inventory - Food Boxes & Garlic Cups	120.06
12/01/23	101411	•	Boxes & Garlic Cups Inventory - Food Boxes & Garlic Cups	280.20
12/01/23	26914	Auto Check	Seraphim Belko (00003724)	320.00
12/01/23	105005	•	Refund: Adult League Adult Hockey League Refund: Adult League	320.00
12/01/23	26915	Auto Check	Springhill Suites of Kennewick (00002726)	534.52
12/01/23	104370	•	Room Rentals - Blippi Reimbursed Outside Event Expense Room Rentals - Blippi	534.52
12/01/23	26916	Auto Check	Taco City (00003055)	2,851.34
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	834.30
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	633.94
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	871.80
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	871.80
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	511.30
12/01/23	104690	•	Third Party Sales Concession Sales - Third Party Expense Third Party Sales	511.30

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12/01/23	26917	Auto Check	United States Ice Rink Association (00003312)			75.00
	12/01/23	3271	Membership			75.00
	107106	• Dues & Subscriptions	Membership		75.00	
12/01/23	26918	Auto Check	US Foods (00002786)			15,595.97
	12/01/23	3123947	Food			7,333.48
	101411	• Inventory - Food	Food	7,055.46		
	101415	• Inventory - Liquor	Liquor	278.02		
	12/01/23	3378282	Food			3,316.39
	101411	• Inventory - Food	Food	3,316.39		
	12/01/23	3441408	Food			4,946.10
	101413	• Inventory - Beer	Beer	166.66		
	101415	• Inventory - Liquor	Liquor	49.71		
	101411	• Inventory - Food	Food	4,729.73		
12/01/23	26919	Auto Check	VenuWorks, Inc. (00000894)			10,406.41
	12/01/23	19093	Management Fee - Dec 23			10,406.41
	107306	• VenuWorks Management Fee	Management Fee - Dec 23	10,406.41		
12/01/23	26920	Auto Check	Vistar Corporation (00002787)			1,526.65
	12/01/23	70344554	Food			1,526.65
	101411	• Inventory - Food	Food	1,526.65		
12/01/23	26921	Auto Check	WCP Solutions (00002788)			1,568.56
	12/01/23	13450615	PO4477 - Janitorial Supplies			994.64
	107203	• Janitorial Supplies	Janitorial Supplies	994.64		
	12/01/23	13450616	PO4477 - Janitorial Supplies			540.01
	107203	• Janitorial Supplies	Janitorial Supplies	540.01		
	12/01/23	13450617	PO4477 - Janitorial Supplies			33.91
	107203	• Janitorial Supplies	Janitorial Supplies	33.91		
12/01/23	26922	Auto Check	Weaver Exterminating Service, Inc. (00002804)			420.67
	12/01/23	21119	TA Monthly Rodent Control			140.22
	107304	• Contracted Services	TA Monthly Rodent Control	140.22		
	12/01/23	21122	Monthly Rodent Control			280.45
	107304	• Contracted Services	Monthly Rodent Control	280.45		
12/01/23	26923	Auto Check	Zamboni Company USA, Inc (00003146)			253.38
	12/01/23	111306	Spreader Towels			253.38
	107201	• Tools & Supplies	Spreader Towels	253.38		
12/07/23		Wire Transfer	Premier Productions (00002686)			45,422.37
	12/07/23	Blippi settle 11/22/23				45,422.37
	102150	• A/P Settlements	Blippi settle 11/22/23	45,422.37		
12/04/23		Wire Transfer	King Beverage (00000486)			3,430.00
	12/04/23	2862645	Beer			3,430.00
	101413	• Inventory - Beer	Beer	3,430.00		
12/04/23		Wire Transfer	Odom East LLC (00003343)			1,405.80
	12/04/23	15536970	Beer			1,405.80
	101413	• Inventory - Beer	Beer	1,405.80		
12/07/23		Wire Transfer	King Beverage (00000486)			518.00
	12/07/23	2863578	Beer			518.00
	101413	• Inventory - Beer	Beer	518.00		
12/08/23		Wire Transfer	Southern Glazer's of WA (00002855)			976.63
	12/08/23	4549917	Liquor			976.63
	101415	• Inventory - Liquor	Liquor	976.63		
12/11/23		Wire Transfer	King Beverage (00000486)			997.00
	12/11/23	2867006	Beer			997.00
	101413	• Inventory - Beer	Beer	997.00		

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12/11/23		Wire Transfer	Odom East LLC (00003343)	228.00
	12/11/23	15573237	Beer	228.00
	101413	• Inventory - Beer	Beer	228.00
12/15/23		Wire Transfer	Southern Glazer's of WA (00002855)	1,494.79
	12/15/23	4556361	Liquor	1,494.79
	101415	• Inventory - Liquor	Liquor	1,494.79
12/12/23	26924	Auto Check	Abbott & Abbott LLC (00002770)	273.92
	12/12/23	448-012801	FiltaFry Fryer Service	273.92
	107508	• F&B Equipment Repairs & Maintenance	FiltaFry Fryer Service	273.92
12/12/23	26925	Auto Check	Advanced Protection Services, Inc. (00002751)	2,378.16
	12/12/23	P82810	TA Annual Inspection	643.46
	107209	• Security & Fire Alarm System	TA Annual Inspection	643.46
	12/12/23	R147612	Vault Security Monitoring	43.43
	107209	• Security & Fire Alarm System	Vault Security Monitoring	43.43
	12/12/23	R147611	Temp Security Monitoring	43.43
	107209	• Security & Fire Alarm System	Temp Security Monitoring	43.43
	12/12/23	R147610	OpenEye	418.50
	107209	• Security & Fire Alarm System	OpenEye	418.50
	12/12/23	R147609	Fire Monitoring	73.86
	107209	• Security & Fire Alarm System	Fire Monitoring	73.86
	12/12/23	R147608	Ammonia Monitoring	68.43
	107209	• Security & Fire Alarm System	Ammonia Monitoring	68.43
	12/12/23	R147607	TA Fire Monitoring	73.86
	107209	• Security & Fire Alarm System	TA Fire Monitoring	73.86
	12/12/23	16422	PO4479 - Fiber Wires Install	1,013.19
	107205	• Communications	Fiber Wires Install	1,013.19
12/12/23	26926	Auto Check	Ann Doherty (00003036)	120.00
	12/12/23	LTS: November 2023	LTS: November 2023	120.00
	107304	• Contracted Services	LTS: November 2023	120.00
12/12/23	26927	Auto Check	Apollo Heating and Air Conditioning (00002933)	7,300.46
	12/12/23	KS-940054211	HVAC Repair	3,716.51
	107210	• HVAC Repairs & Maintenance	HVAC Repair	3,716.51
	12/12/23	KS-940054406	HVAC Maintenance Contract	3,583.95
	107210	• HVAC Repairs & Maintenance	HVAC Maintenance Contract	3,583.95
12/12/23	26928	Auto Check	Ascentis Corporation (00002983)	1,846.59
	12/12/23	SI-158860	NOVA5000	1,846.59
	107070	• Payroll Processing	NOVA5000	923.29
			Due To/From TRCC	923.30
12/12/23	26929	Auto Check	Baskin Robbins (00002754)	2,939.73
	12/12/23	1797	Third Party Sales	702.26
	104690	• Concession Sales - Third Party Expense	Third Party Sales	702.26
	12/12/23	2578	Third Party Sales	993.62
	104690	• Concession Sales - Third Party Expense	Third Party Sales	993.62
	12/12/23	4044	Third Party Sales	1,243.85
	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,243.85
12/12/23	26930	Auto Check	Bobablastic (00003078)	1,415.59
	12/12/23	1797	Third Party Sales	303.03
	104690	• Concession Sales - Third Party Expense	Third Party Sales	303.03
	12/12/23	2578	Third Party Sales	448.94
	104690	• Concession Sales - Third Party Expense	Third Party Sales	448.94
	12/12/23	4044	Third Party Sales	663.62
	104690	• Concession Sales - Third Party Expense	Third Party Sales	663.62
12/12/23	26931	Auto Check	Builders Hardware Supply (00002792)	33.80
	12/12/23	S3850785.004	PO4473 - Key / Cores	33.80
	107212	• Building Repairs & Maintenance	Key / Cores	33.80

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12/12/23	26932	Auto Check	Canon Solutions (00002757)		37.29
	12/12/23	6006362111	Copier Maintenance - QHM	37.29	37.29
	107105	• Printing / Copying	Copier Maintenance - QHM	37.29	
12/12/23	26933	Auto Check	Carmen Contreras - Coffee Crush (00002762)		1,327.84
	12/12/23	1797	Third Party Sales	485.73	485.73
	104690	• Concession Sales - Third Party Expense	Third Party Sales	485.73	
	12/12/23	2578	Third Party Sales	336.58	336.58
	104690	• Concession Sales - Third Party Expense	Third Party Sales	336.58	
	12/12/23	4044	Third Party Sales	505.53	505.53
	104690	• Concession Sales - Third Party Expense	Third Party Sales	505.53	
12/12/23	26934	Auto Check	Chapala Express (00002758)		3,711.16
	12/12/23	1797	Third Party Sales	688.98	688.98
	104690	• Concession Sales - Third Party Expense	Third Party Sales	688.98	
	12/12/23	2578	Third Party Sales	1,084.20	1,084.20
	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,084.20	
	12/12/23	4044	Third Party Sales	1,937.98	1,937.98
	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,937.98	
12/12/23	26935	Auto Check	CI Information Management (00002840)		47.20
	12/12/23	0158992	Shred Service	47.20	47.20
	107304	• Contracted Services	Shred Service	47.20	
12/12/23	26936	Auto Check	Concessions Supply (00002860)		344.12
	12/12/23	94096	Food	344.12	344.12
	101411	• Inventory - Food	Food	344.12	
12/12/23	26937	Auto Check	Craig Bond (00002810)		430.00
	12/12/23	LTS: November 2023	LTS: November 2023	430.00	430.00
	107304	• Contracted Services	LTS: November 2023	430.00	
12/12/23	26938	Auto Check	DevFuzion (00000278)		5,997.62
	12/12/23	23616	Network Support Service	5,872.62	5,872.62
	107104	• IT Support Services	Network Support Service	2,936.31	
			Due To/From TRCC	2,936.31	
	12/12/23	23747	Paw Patrol Website Update	125.00	125.00
	107402	• Event Advertising	Paw Patrol Website Update	125.00	
12/12/23	26939	Auto Check	Doggie Style Gourmet (00002767)		4,210.13
	12/12/23	1797	Third Party Sales	939.44	939.44
	104690	• Concession Sales - Third Party Expense	Third Party Sales	939.44	
	12/12/23	2578	Third Party Sales	1,373.07	1,373.07
	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,373.07	
	12/12/23	4044	Third Party Sales	1,897.62	1,897.62
	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,897.62	
12/12/23	26940	Auto Check	Enterprise Rent A Car (00002931)		163.84
	12/12/23	34569401	Car Rental - Blippi	163.84	163.84
	104315	• Reimbursed Event Rentals	Car Rental - Blippi	163.84	
12/12/23	26941	Auto Check	Exclusively Expo (00002795)		1,089.05
	12/12/23	65463	PO4469 - Vinyl	1,089.05	1,089.05
	107201	• Tools & Supplies	Vinyl	1,089.05	
12/12/23	26942	Auto Check	Janine Adamson (00002809)		60.00
	12/12/23	LTS: November 2023	LTS: November 2023	60.00	60.00
	107304	• Contracted Services	LTS: November 2023	60.00	
12/12/23	26943	Auto Check	Jennifer Bond (00002941)		1,380.00
	12/12/23	LTS: November 2023	LTS: November 2023	380.00	380.00
	107304	• Contracted Services	LTS: November 2023	380.00	
	12/12/23	LTS: December 2023 Admin	LTS: December 2023 Admin	1,000.00	1,000.00
	107304	• Contracted Services	LTS: December 2023 Admin	1,000.00	

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12/12/23	26944	Auto Check	KC Brand (00002773)		4,588.43
12/12/23	1797		Third Party Sales		947.19
104690	• Concession Sales - Third Party Expense		Third Party Sales	947.19	
12/12/23	2578		Third Party Sales		1,327.29
104690	• Concession Sales - Third Party Expense		Third Party Sales	1,327.29	
12/12/23	4044		Third Party Sales		2,313.95
104690	• Concession Sales - Third Party Expense		Third Party Sales	2,313.95	
12/12/23	26945	Auto Check	Kennewick Union Firefighters L-1296 (00003455)		5,817.50
12/12/23	11-31-23		EMT Services		5,817.50
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	617.50	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
107404	• Event Contracted Labor		EMT Services	520.00	
12/12/23	26946	Auto Check	KWHT Elkhorn Media Group (00002826)		516.80
12/12/23	IN-1231031910		Radio Ads - Yoakam		516.80
107402	• Event Advertising		Radio Ads - Yoakam	516.80	
12/12/23	26947	Auto Check	Loomis (00002895)		300.98
12/12/23	13376025		Armored Car Service		300.98
107304	• Contracted Services		Armored Car Service	150.49	
			Due To/From TRCC	150.49	
12/12/23	26948	Auto Check	Lowe's Commercial Services (00002776)		1,180.31
12/12/23	988333		Tools & Supplies		25.84
107201	• Tools & Supplies		Tools & Supplies	25.84	
12/12/23	911657		PO4454 - Tools & Supplies		265.89
107201	• Tools & Supplies		Tools & Supplies	265.89	
12/12/23	973494		PO4456 - Tools		356.22
107201	• Tools & Supplies		Tools	356.22	
12/12/23	979729		PO4456 - Tools		262.37
107201	• Tools & Supplies		Tools	262.37	
12/12/23	994384		PO4454 - Tools & Supplies		65.10
107201	• Tools & Supplies		Tools & Supplies	65.10	
12/12/23	999480		PO4454 - Tools & Supplies		204.89
107201	• Tools & Supplies		Tools & Supplies	204.89	
12/12/23	26949	Auto Check	Pacific Breeze (00003739)		269.80
12/12/23	4131571		Scent Services		269.80
107304	• Contracted Services		Scent Services	269.80	
12/12/23	26950	Auto Check	Pape Material Handling (00003034)		1,357.05
12/12/23	80089545		PO4470 - Arena Zamboni Repair		1,357.05
107211	• Equipment Repairs & Maintenance		Arena Zamboni Repair	1,357.05	
12/12/23	26951	Auto Check	Reign Drop LLC (00003211)		831.71
12/12/23	S4176-23-1968		Pizza		124.11
101411	• Inventory - Food		Pizza	124.11	
12/12/23	S4176-23-1969		Pizza		66.26
101411	• Inventory - Food		Pizza	66.26	
12/12/23	S4176-23-1971		Pizza		85.46
101411	• Inventory - Food		Pizza	85.46	
12/12/23	S4176-23-1970		Pizza		163.30
101411	• Inventory - Food		Pizza	163.30	
12/12/23	S4176-23-1972		Pizza		144.39
101411	• Inventory - Food		Pizza	144.39	
12/12/23	S4176-23-1973		Pizza		248.19
101411	• Inventory - Food		Pizza	248.19	

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12/12/23	26952	Auto Check	Stephens Media Group (00002844)		1,275.00
12/12/23	107402	IN-1231112238	Radio Ads - Dunham	425.00	425.00
12/12/23	107402	• Event Advertising	Radio Ads - Dunham	850.00	850.00
12/12/23	107402	IN-1231112240	Radio Ads - Dunham	850.00	850.00
12/12/23	107402	• Event Advertising	Radio Ads - Dunham	850.00	850.00
12/12/23	26953	Auto Check	Sunbelt Rentals, Inc. (00002783)		1,907.10
12/12/23	104370	147529078-0001	Manlift - Blippi	1,362.97	1,362.97
12/12/23	107305	• Reimbursed Outside Event Expense	Manlift - Blippi	544.13	544.13
12/12/23	107305	148040092-0001	Skidsteer - Snow Removal	544.13	544.13
12/12/23	107305	• General Rental Equipment	Skidsteer - Snow Removal	544.13	544.13
12/12/23	26954	Auto Check	Taco City (00003055)		2,641.94
12/12/23	104690	1797	Third Party Sales	638.69	638.69
12/12/23	104690	• Concession Sales - Third Party Expense	Third Party Sales	775.71	775.71
12/12/23	104690	2578	Third Party Sales	775.71	775.71
12/12/23	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,227.54	1,227.54
12/12/23	104690	4044	Third Party Sales	1,227.54	1,227.54
12/12/23	104690	• Concession Sales - Third Party Expense	Third Party Sales	1,227.54	1,227.54
12/12/23	26955	Auto Check	Taylor Lee Nelson (00003414)		96.00
12/12/23	107304	LTS: November 2023	LTS: November 2023	96.00	96.00
12/12/23	107304	• Contracted Services	LTS: November 2023	96.00	96.00
12/12/23	26956	Auto Check	Tim Berry (00002808)		112.00
12/12/23	107304	LTS: November 2023	LTS: November 2023	112.00	112.00
12/12/23	107304	• Contracted Services	LTS: November 2023	112.00	112.00
12/12/23	26957	Auto Check	Tri-City Americans (00000851)		6,875.00
12/12/23	104241	99912012023CC	F&B Sponsorship	6,875.00	6,875.00
12/12/23	104241	• Signage & Display Sponsorship - Tenant Share	F&B Sponsorship	6,875.00	6,875.00
12/12/23	26958	Auto Check	Uline (00002785)		187.46
12/12/23	107201	171444359	PO4476 - Gaffers Tape	169.55	169.55
12/12/23	107201	• Tools & Supplies	Gaffers Tape	17.91	17.91
12/12/23	107201	171514309	PO4476 - Freight	17.91	17.91
12/12/23	107201	• Tools & Supplies	Freight	17.91	17.91
12/12/23	26959	Auto Check	United States Ice Rink Association (00003312)		75.00
12/12/23	107106	3279	Membership 2023	75.00	75.00
12/12/23	107106	• Dues & Subscriptions	Membership 2023 - Tyler Kelln	75.00	75.00
12/12/23	26960	Auto Check	Universal Background Screening (00002802)		62.09
12/12/23	107110	202311021376	Background Check	62.09	62.09
12/12/23	107110	• Employee Recruitment & Relocation	Background Check	62.09	62.09
12/12/23	26961	Auto Check	US Foods (00002786)		2,392.83
12/12/23	101411	3457860	Food	139.51	139.51
12/12/23	101411	• Inventory - Food	Food	2,253.32	2,253.32
12/12/23	101411	3623066	Food	2,253.32	2,253.32
12/12/23	101411	• Inventory - Food	Food	2,253.32	2,253.32
12/12/23	26962	Auto Check	WCP Solutions (00002788)		1,019.68
12/12/23	107203	13461433	PO448 - Janitorial Supplies	1,019.68	1,019.68
12/12/23	107203	• Janitorial Supplies	Janitorial Supplies	1,019.68	1,019.68
12/18/23		Wire Transfer	King Beverage (00000486)		9,598.83
12/18/23	101413	2870501	Beer	9,598.83	9,598.83
12/18/23	101413	• Inventory - Beer	Beer	9,598.83	9,598.83
12/21/23		Wire Transfer	King Beverage (00000486)		428.00
12/21/23	101413	2872048	Beer	428.00	428.00
12/21/23	101413	• Inventory - Beer	Beer	428.00	428.00

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12/18/23		Wire Transfer	Odom East LLC (00003343)	1,544.72
	12/18/23	15573322	Beer	1,544.72
	101413	• Inventory - Beer	Beer	1,544.72
12/19/23	26963	Auto Check	Backstage Electric, Inc. (00002752)	8,239.00
	12/19/23	2661	Labor for Cirque	8,239.00
	107401	• Outside Event Expense	Labor for Cirque	8,239.00
12/19/23	26964	Auto Check	Paul Boskovich (00002984)	300.00
	12/19/23	23-1219365	Runner - Cirque	300.00
	107404	• Event Contracted Labor	Runner - Cirque	300.00
12/19/23	26965	Auto Check	Ford Audio Service (00003049)	8,152.50
	12/19/23	3677	Racks & Stacks System - Cirque	8,152.50
	104370	• Reimbursed Outside Event Expense	Racks & Stacks System - Cirque	8,152.50
12/19/23	26966	Auto Check	Rocky Mountain Rigging (00002781)	3,452.80
	12/19/23	Cirque Holiday	Rigging - Cirque	3,452.80
	104370	• Reimbursed Outside Event Expense	Rigging - Cirque	3,452.80
12/26/23		Wire Transfer	Washington State Department of Revenue (00002989)	42,749.66
	12/26/23	TOYO Nov 2023 B&O Tax Paymen		42,749.66
	102325	• B&O Tax Payable	TOYO Nov 2023 B&O Tax Payment	8,039.78
	102310	• Sales Tax Payable - State	TOYO Nov 2023 B&O Tax Payment	32,103.03
	107603	• B&O Taxes	TOYO Nov 2023 B&O Tax Payment	2,606.85
12/31/23		Wire Transfer	American Payment Solutions - APS (00002969)	1,246.69
	12/31/23	APS CC Fees Dec 23	APS CC Fees Dec 23	1,246.69
	107310	• Credit Card Fees	APS CC Fees Dec 23	1,246.69
12/31/23		Wire Transfer	Revel Systems (00003299)	2,726.26
	12/31/23	Revel POS Fees Dec 23	Revel POS Fees Dec 23	2,726.26
	107510	• F&B Tools, Supplies & Equipment	Revel POS Fees Dec 23	2,726.26
12/31/23		Wire Transfer	Revel Systems (00003299)	4,046.20
	12/31/23	Concession Fees Dec 23	Concession Fees Dec 23	4,046.20
	107310	• Credit Card Fees	Concession Fees Dec 23	4,046.20
12/31/23		Wire Transfer	Revel Systems (00003299)	1,363.53
	12/31/23	Arena Fees Dec 23	Arena Fees Dec 23	1,363.53
	107310	• Credit Card Fees	Arena Fees Dec 23	1,363.53
12/31/23		Wire Transfer	Fintech (00003296)	23.37
	12/31/23	Fintech Fees Dec 23	Fintech Fees Dec 23	23.37
	107514	• F&B Credit Card & Banking Fees	Fintech Fees Dec 23	23.37
Total Paid - TOYO Operating:				309,003.13

TOYO Sterling Box Office Account

12/31/23		Wire Transfer	American Express Card Processing (00003298)	47.57
	12/31/23	Amex Box Office Fees Dec 23	Amex Box Office Fees Dec 23	47.57
	107311	• Banking Fees	Amex Box Office Fees Dec 23	47.57
			Banking Fees	47.57
Total Paid - TOYO Box Office:				47.57
Total Paid - Combined:				309,050.70

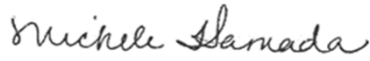
Toyota Center and Arena

Claims Roster

December 31, 2023

<u>Date</u>	<u>Check</u>	<u>Method</u>	<u>Name</u>	<u>Amount</u>
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I, Michele Hamada, Accounting Manager, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Michele Hamada, Accounting Manager

The payments on this claims roster are comprised of the following:

Check numbers 26888-26966	\$	187,765.20
Electronic transfers - Operations		121,237.93
Electronic transfers - Box Office		47.57
Total	\$	<u>309,050.70</u>

Exceptions:

Council Agenda Coversheet	Agenda Item Number: 4.d. Council Date: 2/6/2024	Category: Consent Agenda
	Agenda Item Type: General Business Item Subject: Claims Roster: Columbia Park Golf Course Account Department: Finance Ord/Reso # Project #	Contract # Permit #
<u>Recommendation</u> Staff recommends Council approve the Claims Roster for the Columbia Park Golf Course Account for December 2023. <u>Motion for Consideration</u> Motion to approve the Claims Roster for the Columbia Park Golf Course Account for December 2023 in the amount of \$31,697.16, comprised of check numbers 2791-2796 in the amount of \$6,475.70 and electronic transfers in the amount of \$25,221.46. <u>Summary</u> <u>Alternatives</u> <u>Fiscal Impact</u> \$31,697.16.		
<u>Attachments:</u> 1. Claims Roster		

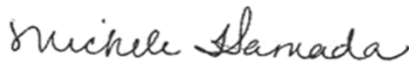
COLUMBIA PARK GOLF COURSE FUND

CHECK REGISTER

DECEMBER 2023

Check Number	Vendor Check Name	Check Date	Amount	Type
NATIONWIDE 364179395	NATIONWIDE	12/1/2023	\$753.36	EFT
ADPTS 3084440	ADPTOTALSOURCE	12/14/2023	\$4,133.47	EFT
2791	COLUMBIA POINT	12/18/2023	\$384.60	Check
2792	KENNEWICK GOLF CORP	12/18/2023	\$5,106.45	Check
2793	WILDLIFE HABITAT COUNCIL	12/18/2023	\$66.65	Check
2794	YELP	12/18/2023	\$40.00	Check
2795	TOTALE	12/18/2023	\$438.00	Check
2796	TOTALE	12/18/2023	\$440.00	Check
WA DOR 0037157511	WASHINGTON ST DEPT OF REVENUE	12/26/2023	\$2,068.64	EFT
484822	ANTIGUA GROUP, INC	12/6/2023	\$55.48	EFT
484835	CITY OF KENNEWICK ELECTRICAL	12/6/2023	\$134.82	EFT
484884	SQUEAKY CLEAN JANITORIAL LLC	12/6/2023	\$75.00	EFT
484876	WAMBEKE WINDOW WASHING	12/6/2023	\$25.00	EFT
Paid by ACH	CINTAS CORPORATION #085	12/6/2023	\$107.02	EFT
Paid by ACH	CINTAS CORPORATION #085	12/7/2023	\$107.02	EFT
Paid by ACH	CINTAS CORPORATION #085	12/21/2023	\$107.02	EFT
Paid by ACH	COLEMAN OIL COMPANY	12/21/2023	\$563.40	EFT
486556	ECS NORTHWEST LLC	12/29/2023	\$5,569.17	EFT
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	12/29/2023	\$11.90	EFT
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	12/29/2023	\$10.50	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/1/2023	\$3,464.76	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/15/2023	\$3,965.99	EFT
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/29/2023	\$2,818.36	EFT
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	12/31/2023	\$584.32	EFT
Bank Deduction	MERCHANT SERVICES	12/1/2023	\$628.73	EFT
Bank Deduction	US Bank	12/14/2023	\$37.50	EFT
			<u>\$31,697.16</u>	

I, Michele Hamada, Accounting Manager, do hereby certify that the merchandise or services hereinbefore specified have been received, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation and that the vouchers listed above are approved for payment this day.



Michele Hamada, Accounting Manager

The payments on this claims roster are comprised of the following:

Check numbers 2791-2796	\$	6,475.70
Electronic transfers		25,221.46
Total	<u>\$</u>	<u>31,697.16</u>

Exceptions:

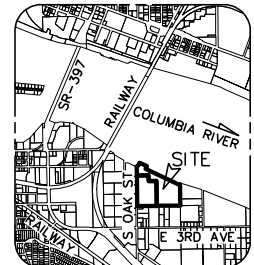
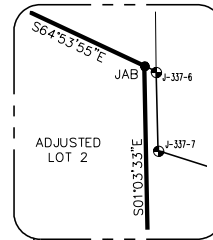
Check	Vendor	Date	Amount	Debit	Credit
NATIONWIDE 364179395 122: NATIONWIDE		12/1/2023		\$753.36	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$753.36
	PURCH	18400-000-244-00	PREPAID GEN LIAB INS	\$753.36	
ADPTS 3084440	ADP TOTAL SOURCE (AUTOPAY)	12/14/2023		\$4,133.47	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$4,133.47
	PURCH	50800-050-244-00	HEALTH BENEFITS	\$2,069.97	
	PURCH	50800-060-244-00	HEALTH BENEFITS	\$2,063.50	
2791	COLUMBIA POINT GOLF COURSE	12/18/2023		\$384.60	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$384.60
	PURCH	50100-060-244-00	SALARIES	\$192.30	
	PURCH	50100-080-244-00	SALARIES	\$192.30	
2792	KENNEWICK GOLF CORPORATION	12/18/2023		\$5,106.45	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$5,106.45
	PURCH	59600-080-244-00	ACCOUNTING FEES	\$1,277.20	
	PURCH	59610-080-244-00	MANAGEMENT FEE	\$3,829.25	
2793	WILDLIFE HABITAT COUNCIL	12/18/2023		\$66.65	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$66.65
	PURCH	51400-080-244-00	PROFESSIONAL DUES & FEES	\$66.65	
2794	YELP	12/18/2023		\$40.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$40.00
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$40.00	
2795	TOTAL E INTEGRATED INC.	12/18/2023		\$438.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$438.00
	PURCH	51900-050-244-00	CONTRACT SERVICES	\$438.00	
2796	TOTAL E INTEGRATED INC.	12/18/2023		\$440.00	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$440.00
	PURCH	51800-050-244-00	PROFESSIONAL SERVICES	\$440.00	
WA DOR 0037157511	DEPARTMENT OF REVENUE	12/26/2023		\$2,068.64	
	PAY	20005-000-244-00	ACCOUNTS PAYABLE - GP		\$2,068.64
	PURCH	20300-000-244-00	SALES TAX PAYABLE	\$1,039.25	
	PURCH	91101-000-244-00	OTHER STATE TAX	\$1,029.39	
484822	ANTIGUA GROUP, INC	12/6/2023		\$55.48	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$55.48
	PURCH	51200-050-244-00	UNIFORMS	\$55.48	
484835	CITY OF KENNEWICK ELECTRICAL	12/6/2023		\$134.82	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$134.82
	PURCH	52200-060-244-00	UTILITIES - GAS & ELECTRIC	\$65.81	
	PURCH	52210-060-244-00	IRRIGATION ELECTRICITY	\$69.01	
484884	SQUEAKY CLEAN JANITORIAL	12/6/2023		\$75.00	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$75.00
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$75.00	
484876	WAMBEKE WINDOW WASHING	12/6/2023		\$25.00	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$25.00
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$25.00	
Paid by ACH	CINTAS CORPORATION #085	12/6/2023		\$107.02	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$107.02
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$40.24	
		51900-080-244-00	CONTRACT SERVICES	\$66.78	
Paid by ACH	CINTAS CORPORATION #085	12/7/2023		\$107.02	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$107.02
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$40.24	
		51900-080-244-00	CONTRACT SERVICES	\$66.78	
Paid by ACH	CINTAS CORPORATION #085	12/21/2023		\$107.02	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$107.02
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$40.24	
	PURCH	51900-080-244-00	CONTRACT SERVICES	\$66.78	
Paid by ACH	COLEMAN OIL COMPANY	12/21/2023		\$563.40	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$563.40
	PURCH	58300-050-244-00	FUEL & OIL MAINTENANCE	\$83.60	
		58300-060-244-01	FUEL & OIL MAINTENANCE	\$479.80	
486556	ECS NORTHWEST LLC	12/29/2023		\$5,569.17	
		20006-000-244-00	ACCOUNTS PAYABLE - GP		\$5,569.17
		59400-060-244-00	IRRIGATION OUTSIDE REPAIRS	\$5,569.17	
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	12/29/2023		\$11.90	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$11.90
	PURCH	49150-070-244-00	COGS - PACKAGED FOOD	\$11.90	
Paid by ACH	PEPSI COLA BOTTLING CO. OF PASCO	12/29/2023		\$10.50	
	PAY	20006-000-244-00	ACCOUNTS PAYABLE - GP		\$10.50
	PURCH	51900-060-244-00	CONTRACT SERVICES	\$10.50	

Check	Vendor	Date	Amount	Debit	Credit
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/1/2023		\$3,464.76	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$3,464.76
	PURCH	50200-050-244-00	HOURLY WAGES	\$2,400.01	
	PURCH	50200-060-244-00	HOURLY WAGES	\$1,210.45	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$406.21
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$403.22
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C	\$403.59	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C	\$211.69	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C	\$20.75	
	PURCH	52100-050-244-00	CELL PHONE	\$27.70	
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/15/2023		\$3,965.99	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$3,965.99
	PURCH	50200-050-244-00	HOURLY WAGES	\$2,935.80	\$0.00
	PURCH	50200-060-244-00	HOURLY WAGES	\$754.57	\$0.00
	PURCH	50300-050-244-00	BONUSES	\$250.00	\$0.00
	PURCH	50800-050-244-00	HEALTH BENEFITS	\$0.00	\$406.21
	PURCH	50800-060-244-00	HEALTH BENEFITS	\$0.00	\$383.74
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C	\$588.15	\$0.00
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C	\$175.72	\$0.00
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C	\$24.00	\$0.00
Paid by ACH	ADP TOTAL SOURCE (AUTOPAY)	12/29/2023		\$2,818.36	
	PAY	50000-000-244-00	TEMPORARY ACCT		\$2,818.36
	PURCH	50200-050-244-00	HOURLY WAGES	\$1,869.96	
	PURCH	50200-060-244-00	HOURLY WAGES	\$1,171.79	
	PURCH	50800-050-244-00	HEALTH BENEFITS		\$406.21
	PURCH	50800-060-244-00	HEALTH BENEFITS		\$403.22
	PURCH	50950-050-244-00	COMBINED ADMIN, TAXES, W/C	\$328.68	
	PURCH	50950-060-244-00	COMBINED ADMIN, TAXES, W/C	\$208.91	
	PURCH	50950-080-244-00	COMBINED ADMIN, TAXES, W/C	\$20.75	
	PURCH	52100-050-244-00	CELL PHONE	\$27.70	
Paid by ACH	ELAN (MONTHLY CREDIT CARD CHGS)	12/29/2023		\$584.32	
	PURCH	50000-000-244-00	TEMPORARY ACCT		\$584.32
	PURCH	51900-050-244-00	CONTRACT SERVICES	\$49.00	
	PURCH	52100-060-244-00	TELECOMMUNICATIONS	\$53.00	
	PURCH	52300-060-244-00	GARBAGE & DEBRIS REMOVAL	\$126.50	
	PURCH	52800-080-244-00	SUBSCRIPTIONS & PUBLICATIONS	\$18.52	
	PURCH	53100-080-244-00	ADVERTISING & MARKETING	\$211.51	
	PURCH	53200-080-244-00	PROMO & ENTER	\$46.80	
	PURCH	58100-060-244-00	EQUIPMENT PARTS	\$49.99	
	PURCH	58300-060-244-00	FUEL & OIL MAINTENANCE	\$29.00	
Bank Deduction	MERCHANT SERVICES	12/1/2023		\$628.73	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$628.73
	PURCH	54000-080-244-00	BANK CHARGES	\$628.73	
Bank Deduction	US Bank	12/14/2023		\$37.50	
	PAY	10420-000-244-00	OPERATING CHECKING ACCT - US Bank		\$25.42
	PURCH	54000-080-244-00	BANK CHARGES	\$25.42	

Council Agenda Coversheet	Agenda Item Number: 4.e. Agenda Item Type: General Business Item Subject: Boundary Line Adjustment: 101 S Oak St. Department: Public Works Ord/Reso # Project #	Council Date: 2/6/2024 Category: Consent Agenda
	Contract # Permit #	
<u>Recommendation</u> Staff recommends City Council authorize the Mayor to sign the quit claim deed and boundary line adjustment deed for the 101 S Oak St. <u>Motion for Consideration</u> Motion to authorize the Mayor to sign the quit claim deed and boundary line adjustment deed for 101 S. Oak St. <u>Summary</u> Owner Duane Howard with DH Land, LLC proposed a boundary line adjustment (BLA) with the City of Kennewick in early 2023 between his property, 109 S. Oak St. (parcel #: 1- 0580-201-3067-002) and the adjacent City-owned property, 101 S. Oak St. (parcel #: 1- 0580-201-3067-001). The proposed BLA would transfer 2.98 acres from DH Land, LLC to the adjacent City-owned property in return for 2.92 acres of the adjacent City-owned property and "square up" both parcel boundaries. Attached is a map showing the proposed BLA and transfer areas. The City-owned parcel at 101 S. Oak St. is located adjacent to the current Waste Water Treatment Plant (WWTP). The proposed BLA would be beneficial for the construction and operation of the new WWTP Phase 2 Project located immediately across Oak St. and provide for future growth and expansion of the WWTP. The quit claim deed, granted from the City of Kennewick to the City of Kennewick, adjusts the legal description following the boundary line adjustment (attached). The boundary line adjustment deed, granted from the City of Kennewick to D.H. Land LLC, transfers the proposed area as established by the boundary line adjustment (attached). <u>Alternatives</u> None recommended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Attachments		

RECORD SURVEY NO. _____

FOR A BOUNDARY LINE ADJUSTMENT
GOV'T LOTS 1 & 2 OF SEC. 05, T.08N., R.30E., W.M.,
CITY OF KENNEWICK,
BENTON COUNTY, WASHINGTON



VICINITY SKETCH
NOT TO SCALE

LINE TABLE		
LINE	LENGTH	DIRECTION
L1	67.63	S89°04'31\"W
L2	170.00	S89°04'31\"W
L3	22.22	N65°03'27\"E
L4	47.02	S65°08'18\"E
L5	44.77	N25°08'13\"E
L6	51.00	N25°05'24\"E
L7	249.87	S64°56'31\"E
L8	51.05	S25°00'28\"W
L9	45.00	S24°58'02\"W
L10	48.00	N89°21'34\"E
L11	61.09	S00°54'18\"E



SCALE 1" = 150'
150 300 450

BASIS OF BEARING
WA STATE GRID
SOUTH ZONE NAD 83(2011)

EQUIPMENT USED
A THREE-SECOND TOTAL STATION
SPECTRA PRECISION RTK GPS

SURVEY FOR
DUANE HOWARD



STRATTON SURVEYING
& MAPPING P.C.
313 NORTH MORAIN STREET
KENNEWICK, WA 99336
(509) 735-7364
FAX: (509) 735-6560
stratton@strattonsurvey.com

5938BLA1.DWG © 2023
DATE: 10/27/23 SHT. 1 OF 2
DRAWN BY: DCI JOB # 5938

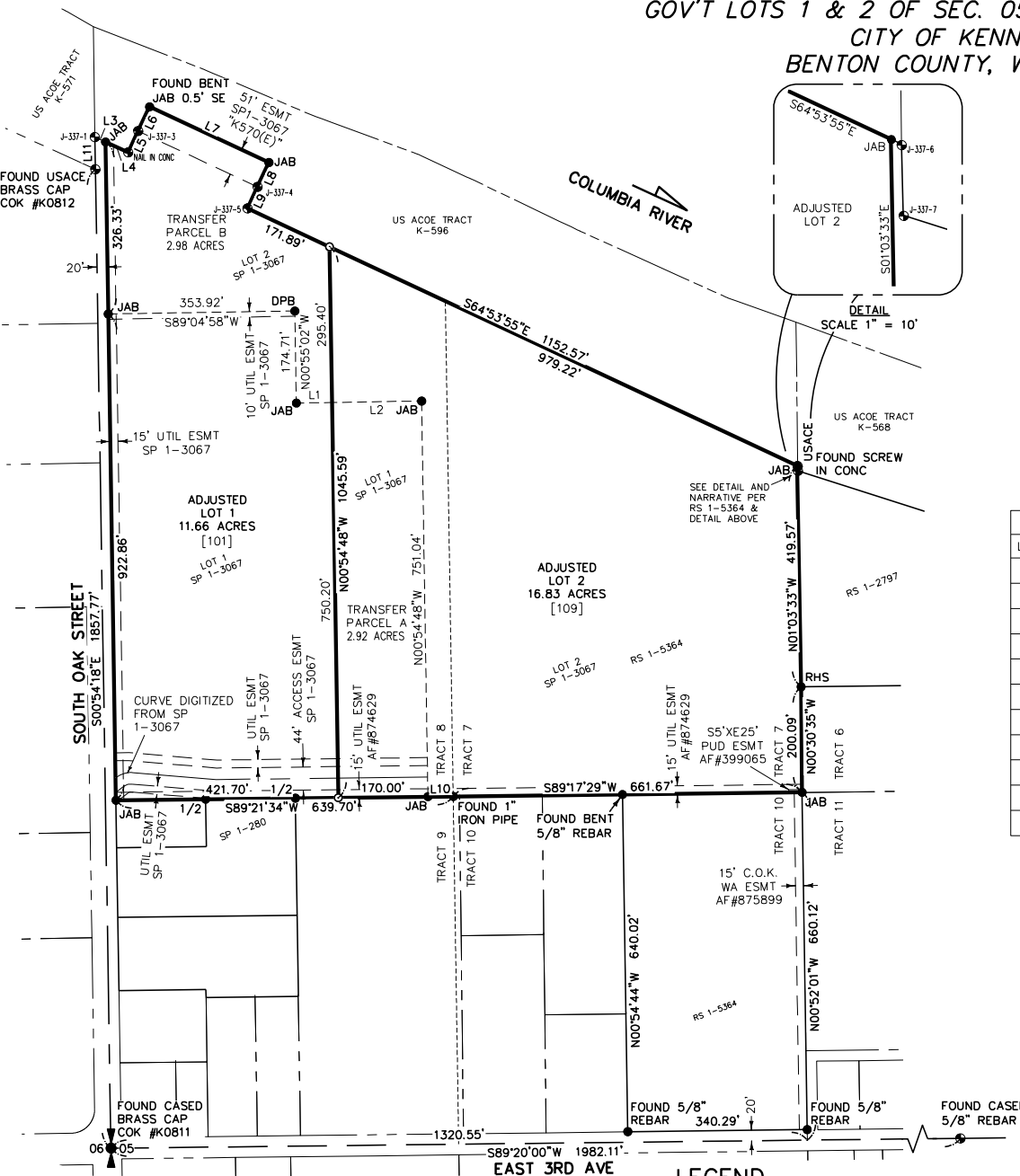
LEGEND

- = SET 5/8" REBAR W/BUE PLASTIC CAP
- = MARKED "STRATTON DCI 46886"
- = FOUND AS INDICATED
- = FOUND US ACCE MONUMENT
- RHS ● = FOUND 5/8" REBAR W/YELLOW PLASTIC CAP
- JAB ● = MARKED "STRATTON 14120"
- JAB ● = FOUND 5/8" REBAR W/YELLOW PLASTIC CAP
- DPB ● = MARKED "ROGERS JAB 21384"
- DPB ● = FOUND 5/8" REBAR W/ORANGE PLASTIC CAP
- 1/2 ● = MARKED "ROGERS DPB 41028"
- 1/2 ● = FOUND 1/2" REBAR
- = EASEMENT
- = OLD LOT LINE
- = OLDER LOT LINE
- = PROPERTY BOUNDARY
- = CENTERLINE

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 2023 AT _____, IN VOLUME _____ OF SURVEYS AT PAGE _____ AT THE REQUEST OF DEREK C. INGALSBE, P.L.S.

BENTON COUNTY AUDITOR



STRATTON SURVEYING AND MAPPING MAKES NO WARRANTIES AS TO MATTERS OF UNWRITTEN TITLE, SUCH AS, ADVERSE POSSESSION, ACQUIESCENCE, ESTOPPEL, ETC.

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE SURVEY RECORDING ACT AT THE REQUEST OF DUANE HOWARD IN JULY OF 2023.



DEREK C. INGALSBE LS46886

DATE

AFTER RECORDING MAIL TO:

City Clerk's Office
City of Kennewick
P.O. Box 6108
Kennewick, WA 99336

QUIT CLAIM DEED

Grantor(s): CITY OF KENNEWICK, a Washington municipal corporation

Grantee(s): CITY OF KENNEWICK, a Washington municipal corporation

Abbreviated Legal: Lot 1 SP 1-3067...Benton County, WA

Full Legal Descriptions on Page(s): Pages 1-2

Assessor's Tax Parcel Number(s): 105802013067001

The undersigned, CITY OF KENNEWICK, a Washington municipal corporation, hereinafter referred to as GRANTOR, to establish a new legal description following a boundary line adjustment, hereby conveys and quit claims to CITY OF KENNEWICK, a Washington municipal corporation, hereinafter referred to as GRANTEE, the following-described real estate, situated in the County of Benton, State of Washington, including any interest therein which Grantor may hereafter acquire:

LOT 1 OF THE SHORT PLAT RECORDED IN VOLUME 1 OF SHORT PLATS
AT PAGE 3067, RECORDS OF BENTON COUNTY, WASHINGTON, EXCEPT
THAT PORTION DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT THENCE NORTH 00°54'48" WEST ALONG THE EASTERLY LINE OF SAID LOT 751.04 FEET TO THE NORTHEAST CORNER OF SAID LOT;
THENCE SOUTH 89°04'31" WEST ALONG THE NORTHERLY LINE OF SAID LOT 170.00 FEET;
THENCE SOUTH 00°54'48" EAST 750.20 FEET TO THE SOUTHERLY LINE OF SAID LOT;
THENCE NORTH 89°21'34" EAST ALONG SAID LINE 170.00 FEET TO THE SAID POINT OF BEGINNING;

TOGETHER WITH THAT PORTION OF LOT 2 OF THE SHORT PLAT RECORDED IN VOLUME 1 OF SHORT PLATS AT PAGE 3067, RECORDS OF BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 2 THENCE SOUTH 00°54'18" EAST ALONG THE WESTERLY LINE OF SAID LOT 326.33 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE NORTH 89°04'58" EAST ALONG SAID LINE 353.92 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE SOUTH 00°55'02" EAST ALONG SAID LINE 174.71 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE NORTH 89°04'31" EAST ALONG SAID LINE 67.63 FEET;
THENCE NORTH 00°54'48" WEST 295.40 FEET TO THE NORTHERLY LINE OF SAID LOT;
THENCE NORTH 64°53'55" WEST ALONG SAID LINE 171.89 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE NORTH 24°58'02" EAST ALONG SAID LINE 45.00 FEET TO AN ANGLE POINT IN SAID LINE
THENCE NORTH 25°00'28" EAST ALONG SAID LINE 51.05 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE NORTH 64°56'31" WEST ALONG SAID LINE 249.87 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE SOUTH 25°05'24" WEST ALONG SAID LINE 51.00 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE SOUTH 25°08'13" WEST ALONG SAID LINE 44.77 FEET TO AN ANGLE POINT IN SAID LINE;
THENCE NORTH 65°08'18" WEST ALONG SAID LINE 47.02 FEET TO THE SAID POINT OF BEGINNING.

CONTAINS 11.66 ACRES

TOGETHER WITH AND SUBJECT TO EASEMENTS, RESERVATIONS, COVENANTS AND RESTRICTIONS, OF RECORD AND IN VIEW.

DATED this ____ day of _____, 2024.

GRANTOR:

CITY OF KENNEWICK, a Washington
municipal corporation

GRETLE J. CRAWFORD, MAYOR

STATE OF WASHINGTON)
) ss.
COUNTY OF BENTON)

On this day personally appeared before me _____,
authorized _____ of CITY OF KENNEWICK, a Washington municipal
corporation, to me known to be the individual described in and who executed the within and
foregoing instrument, and acknowledged that they signed the same on behalf of the CITY OF
KENNEWICK as CITY OF KENNEWICK’s free and voluntary act and deed, for the uses and
purposes therein mentioned, and on oath that they are authorized to execute the deed.

GIVEN under my hand and official seal this ____ day of _____, 2024.

Notary Public in and for the State of Washington
residing at _____

NAME OF NOTARY PUBLIC (TYPE OR PRINT)
My Appointment Expires: _____

AFTER RECORDING MAIL TO:

City Clerk's Office
City of Kennewick
P.O. Box 6108
Kennewick, WA 99336

BOUNDARY LINE ADJUSTMENT DEED

Grantor(s): CITY OF KENNEWICK, a Washington municipal corporation

Grantee(s): D.H. LAND LLC, a Washington limited liability company

Abbreviated Legal: Ptn. Lot 1 SP 1-3067...Benton County, WA

Full Legal Description on Page(s): 1-2

Assessor's Tax Parcel Number(s): Ptn. of 105802013067001

The undersigned, CITY OF KENNEWICK, a Washington municipal corporation, hereinafter referred to as GRANTOR, for good and valuable consideration of a boundary line adjustment, hereby conveys and warrants to D.H. LAND LLC, a Washington limited liability company, hereinafter referred to as GRANTEE, the below-described transfer area, including all after-acquired interest therein. The area transferred to Grantee is situated in the County of Benton, State of Washington and is described as follows:

THAT PORTION OF LOT 1 OF THE SHORT PLAT RECORDED IN VOLUME 1 OF SHORT PLATS AT PAGE 3067, RECORDS OF BENTON COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT THENCE NORTH 00°54'48" WEST ALONG THE EASTERLY LINE OF SAID LOT 751.04 FEET TO THE NORTHEAST CORNER OF SAID LOT;
THENCE SOUTH 89°04'31" WEST ALONG THE NORTHERLY LINE OF SAID LOT 170.00 FEET;
THENCE SOUTH 00°54'48" EAST 750.20 FEET TO THE SOUTHERLY LINE

OF SAID LOT;
THENCE NORTH 89°21'34" EAST ALONG SAID LINE 170.00 FEET TO THE
SAID POINT OF BEGINNING.

CONTAINS 2.92 ACRES

TOGETHER WITH AND SUBJECT TO EASEMENTS, RESERVATIONS,
COVENANTS AND RESTRICTIONS, OF RECORD AND IN VIEW.

DATED this ____ day of _____, 2024.

GRANTOR:

CITY OF KENNEWICK, a Washington
municipal corporation

GRETLE J. CRAWFORD, MAYOR

STATE OF WASHINGTON)

) ss.

COUNTY OF BENTON)

On this day personally appeared before me _____,
authorized _____ of CITY OF KENNEWICK, a Washington municipal
corporation, to me known to be the individual described in and who executed the within and
foregoing instrument, and acknowledged that they signed the same on behalf of the CITY OF
KENNEWICK as CITY OF KENNEWICK's free and voluntary act and deed, for the uses and
purposes therein mentioned, and on oath that they are authorized to execute the deed.

GIVEN under my hand and official seal this ____ day of _____, 2024

Notary Public in and for the State of Washington
residing at _____

NAME OF NOTARY PUBLIC (TYPE OR PRINT)

My Appointment Expires: _____

Council Agenda Coversheet	Agenda Item Number: 4.f. Agenda Item Type: General Business Item Subject: 2024 City Council Standing Meeting Calendar Department: Management Services Ord/Reso # Project #	Council Date: 2/6/2024 Category: Consent Agenda
	Contract # Permit #	
<u>Recommendation</u> Staff recommends approving the proposed 2024 City Council standing meeting calendar as presented. <u>Motion for Consideration</u> Motion to approve the 2024 standing meeting calendar as presented. <u>Summary</u> The City Council holds its regular business meetings on the first and third Tuesday of each month. Council workshop meetings are held on the second and fourth Tuesday of each month. From time to time, these meetings are canceled due to their proximity to major holidays and for important events such as National Night Out. In the interest of advanced notice to the public and to assist staff with deadline planning, the City Clerk is recommending that Council adopt the standing meeting schedule for February - December 2024. Adopting a standing meeting calendar does not preclude City Council from holding special meetings, changing meeting start times, or canceling standing meetings when necessary. The proposed standing schedule cancels the August 6 regular meeting to allow staff and elected officials to participate in National Night Out events and cancels the November 26 and December 24 workshop meetings due to their proximity to major holidays. The proposed standing meeting calendar is attached. <u>Alternatives</u> The alternative is to not take action at this time or to amend the proposed schedule. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Calendar		



City Clerk's Office
 KRYSTAL TOWNSEND, CMC, CPRO
 CITY CLERK

2024 City Council Standing Meeting Calendar

*All standings meetings are at 6:30 p.m. in City Council Chambers at 210 W 6th Avenue.

City Council Regular Meetings	City Council Workshop Meetings
February 6 & 20	February 13 & 27
March 5 & 19	March 12 & 26
April 2 & 16	April 9 & 23
May 7 & 21	May 14 & 28
June 4 & 18	June 11 & 25
July 2 & 16	July 9 & 23
August 20 (The August 6 meeting is cancelled due to National Night Out events.)	August 13 & 27
September 3 & 17	September 10 & 24
October 1 & 15	October 8 & 22
November 5 & 19	November 12 (The November 26 meeting is cancelled due to proximity to the holiday.)
December 3 & 17	December 10 (The December 24 meeting is cancelled due to proximity to the holiday.)

*City Council meetings are governed by the Open Public Meetings Act (OPMA), RCW 42.30. Please note that the start times for the meetings may be changed, meetings from this list may be canceled, and additional meetings may be scheduled. The City Clerk's office will issue an official public notice for any change consistent with the requirements of the OPMA.

- The City Council accepts public comment at all regular meetings (not at workshops).
- Visit <https://kennewickwa.portal.civicclerk.com> for agendas, packets, minutes and notices.
- Visit www.Go2Kennewick.com for live meeting broadcasts and recordings.

Krystal Townsend

Krystal Townsend, CMC, CPRO
 City Clerk

Council Agenda Coversheet	Agenda Item Number: 4.g.	Council Date: 2/6/2024	Category: Consent Agenda																		
	Agenda Item Type:	Contract/Agreement/Lease																			
	Subject:	Contract Award: Civic Center Splash Pad Project																			
	Department:	Parks & Recreation																			
	Ord/Reso #	Contract #	K2204-23																		
	Project #	Permit #																			
<u>Recommendation</u>																					
Staff recommends the City Council authorize the City Manager to execute a contract with Cliff Thorn Construction for the amount of \$147,650.47 for the Civic Center Splash Pad project.																					
<u>Motion for Consideration</u>																					
Motion to authorize the City Manager to execute the contract with Cliff Thorn Construction in the amount of \$147,650.47, for the Civic Center Splash Pad project.																					
<u>Summary</u>																					
Under this Community Development Block Grant project, a recirculatory splash pad will be installed at the Civic pool complex. Eight bids were received and were opened on January 16, 2024, at 11am:																					
<table><tr><td>1. Cliff Thorn Construction</td><td>\$147,650.47</td></tr><tr><td>2. Ray Poland & Sons</td><td>\$169,066.55</td></tr><tr><td>3. Tapani, Inc.</td><td>\$190,225.00</td></tr><tr><td>4. KR Homes, LLC</td><td>\$199,681.90</td></tr><tr><td>5. Allstar Construction Group, Inc.</td><td>\$263,599.68</td></tr><tr><td>6. SpyderCorp</td><td>\$269,899.38</td></tr><tr><td>7. ESF</td><td>\$310,639.60</td></tr><tr><td>8. Game Inc.</td><td>\$355,720.75</td></tr><tr><td colspan="2">Engineer Estimate: \$150,000.00</td></tr></table>				1. Cliff Thorn Construction	\$147,650.47	2. Ray Poland & Sons	\$169,066.55	3. Tapani, Inc.	\$190,225.00	4. KR Homes, LLC	\$199,681.90	5. Allstar Construction Group, Inc.	\$263,599.68	6. SpyderCorp	\$269,899.38	7. ESF	\$310,639.60	8. Game Inc.	\$355,720.75	Engineer Estimate: \$150,000.00	
1. Cliff Thorn Construction	\$147,650.47																				
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7. ESF	\$310,639.60																				
8. Game Inc.	\$355,720.75																				
Engineer Estimate: \$150,000.00																					
State law requires awarding the contract to a responsible bidder with the lowest responsive bid. All bids were reviewed, and it was determined all were responsive. Staff recommends awarding this project to Cliff Thorn Construction, the lowest responsible, responsive bidder.																					
<u>Alternatives</u>																					
No alternatives are recommended.																					
<u>Fiscal Impact</u>																					
Contract budget breakdown: \$147,650.47 - K3594760.562030 - (23/24 CDBG - awarded funds).																					
Attachments:																					
None																					

Council Agenda Coversheet	Agenda Item Number: 5.a. Council Date: 2/6/2024	Category: Ordinance/Reso
	Agenda Item Type: Ordinance Subject: Ordinance: Adding a New Section to the KMC Regarding Acceptance of Service Department: City Attorney Ord/Reso # Project #	Contract # Permit #
<u>Recommendation</u> Staff recommends adopting the ordinance to add Section 1.32.015 to the KMC regarding acceptance of service. <u>Motion for Consideration</u> Motion to adopt the ordinance as presented. <u>Summary</u> The proposed ordinance formalizes who is authorized to accept service on behalf of the City and the times during which service is accepted. This ordinance would provide guidance to the public on how to properly serve the City. <u>Alternatives</u> An alternative is not recommended. <u>Fiscal Impact</u> None.		
<u>Attachments:</u> 1. Ordinance		

CITY OF KENNEWICK
ORDINANCE NO. 24-_____

AN ORDINANCE RELATING TO THE COMMENCEMENT OF ACTIONS
AND ADDING A NEW SECTION 1.32.015 TO THE KENNEWICK
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, DO ORDAIN AS
FOLLOWS:

Section 1. Section 1.32.015 of the Kennewick Municipal Code, be, and the same hereby is,
added to read as follows:

1.32.015: Appointment of Persons Authorized to Accept Process.

Parties shall personally serve the City Clerk or Deputy City Clerk at City Hall during official
business hours pursuant to Revised Code of Washington (RCW) 4.28.080(2) and Kennewick
Municipal Code (KMC) 1.28.010.

Section 2. This ordinance shall be in full force and effect five (5) days from and after its
approval, passage and publication as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF KENNEWICK, WASHINGTON, this
6th day of February 2024, and signed in authentication of its passage this 6th day of February
2024.

Attest:

GRETL J. CRAWFORD, Mayor

KRYSTAL TOWNSEND,
City Clerk

ORDINANCE NO. 24-_____
filed and recorded in the office of the City
Clerk of the City of Kennewick
Washington, this 7^h day of February 2024

Approved as to Form:

LAURENCIO SANGUINO,
Interim City Attorney

KRYSTAL TOWNSEND,
City Clerk

DATE OF PUBLICATION:

ORDINANCE EFFECTIVE DATE:

Council Agenda Coversheet 	Agenda Item Number: 7.a. Agenda Item Type: General Business Item Subject: Annexation: AZ Intent 2023-0002 Kapsi/Bernal (1215 S Cedar Street) Department: Community Planning Ord/Reso # Project # Council Date: 2/6/2024 Contract # Permit # AZ-2023-0002	Category: Public Mtg / Hrg
<u>Recommendation</u> Staff recommends City Council accept the Intent to Petition for Annexation request, to accept the proposed boundary, to require the simultaneous adoption of zoning regulations, and to require the assumption of existing city indebtedness. <u>Motion for Consideration</u> Motion to accept the Intent to Petition for Annexation request, to accept the proposed boundary, to require the simultaneous adoption of zoning regulations, and to require the assumption of existing city indebtedness. <u>Summary</u> Note: This is a meeting between the petitioner and the Council. It is not a public hearing and public comment will not be heard. A Notice of Intent to Petition for Annexation was received from Daniel Kapsi, JF Engineering, on behalf of the property owner, Jorge Guitron Bernal. The proposed annexation area consists of 1.18 acres at 1215 S Cedar Street, and it has an assessed valuation of \$266,500. The site does have a Pre Zone of RM by Resolution No. 77-42. Once annexed, the site will be zoned RM. The proposed annexation will be processed using the Petition Method of annexation pursuant to RCW 35A.14.120, and this public meeting is required to determine whether the City will: 1. accept, reject, or geographically modify the proposed annexation boundary; 2. require the simultaneous adoption of zoning regulations; and 3. require the assumption of all or any portion of existing City indebtedness. It is recommended City Council accept the Letter of Intent to Petition for Annexation and accept the proposed annexation boundary, require the simultaneous adoption of zoning regulations, and require the assumption of the petitioners' pro rata share of existing City indebtedness. The decision to accept the petition will allow the proposal to proceed through the Petition Method process; it does not approve the annexation. <u>Alternatives</u> Reject the Intent to Petition for Annexation request. <u>Fiscal Impact</u> None at this time.		
<u>Attachments:</u> 1. Presentation 2. Exhibit 1 3. Exhibit 2 4. Exhibit 3 5. Exhibit 4		

City Council Meeting

Annexation AZ-2023-0002

February 6, 2024



Background

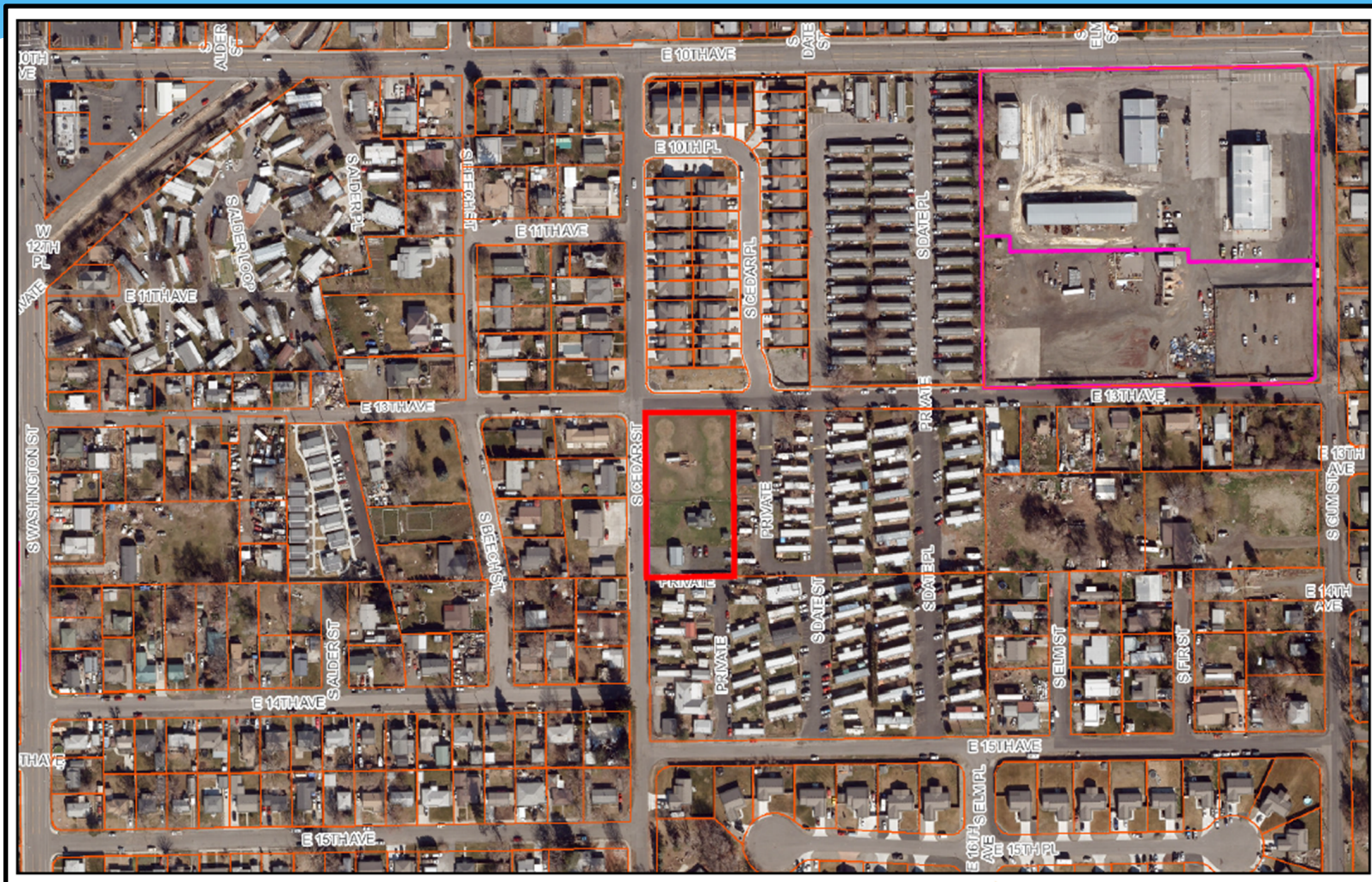
- * **Petitioner:** Daniel Kapsi on behalf of the owner Jorge Guitron Bernal.
- * **Location:** 1215 S Cedar Street
- * **Size:** 1.18 acres
- * **Existing Land Use:** Single-Family Residence and accessory buildings
- * **Pre-Zone/Zoning:** Resolution No. 77-42 established Pre-Zone of RM. If annexed, the site will be zoned Residential, Medium (RM).
- * **Comprehensive Plan Designation:** Medium Density Residential

Petition Method

Council to determine:

1. accept, reject, or geographically modify the proposed annexation boundary
2. require the simultaneous adoption of zoning regulations; and
3. require the assumption of all or any portion of existing city indebtedness.

Proposal



Recommendation

Staff recommends that the City Council accept the petition for annexation as requested and require the assumption of existing City indebtedness.

Next Steps

- * If accepted:
 - * 60% petition prepared
 - * Once signed petition is received
 - * Send to County for review
 - * Send 60 day notice
 - * Post Site
 - * Hold Hearing



COMMUNITY PLANNING DEPARTMENT

Staff Report and Recommendation to the City Council
File No.: AZ-2023-002

PUBLIC MEETING DATE: February 6, 2024

PROPOSAL: Annex 1.18 acres

APPLICANT: Daniel Kapsi, JF Engineering

STAFF CONTACT: Steve Donovan, Planning Manager

DESCRIPTION OF REQUEST

A Notice of Intent to Petition for Annexation of 1.18 acres was submitted by Daniel Kapsi of JF Engineering, on behalf of the property owner Jorge Guitron Bernal. A complete Notice of Intent to Petition for Annexation was submitted on December 12, 2023. The proposed annexation area has an assessed value of \$266,500 and includes one parcel located at 1215 S Cedar Street.

BACKGROUND

The site's land use designation was amended to Medium Density Residential during the City's 2023 Comprehensive Plan Amendment Process. The property owner has stated that he intends to develop multi-family residential on the property.

The City of Kennewick Public Works Department, Fire Department and Police Department have no comments on the annexation.

PROCEDURE

The proposed annexation will be processed utilizing the Petition Method of annexation (RCW 35A.14.120) and this public meeting is required to determine whether the city will:

1. accept, reject, or geographically modify the proposed annexation boundary;
2. require the simultaneous adoption of zoning regulations; and
3. require the assumption of all or any portion of existing city indebtedness.

ANALYSIS

Boundary

The property is a 1.18-acre rectangle bordered by the city limits to the north and west.

Site Conditions

Currently onsite, there is a single-family residence and outbuildings. The site is flat and city water and sewer are located in S Cedar Street. City water is also located in E 13th Avenue. No critical areas are designated on the site.

Land Use Designation and Zoning

The entire site is designated Medium Density Residential in the City's Comprehensive Plan. The implementing zones are Residential, Medium (RM), Historic Mixed Used (HMU) and Residential Trailer Park (RTP).

This proposed annexation area has a pre-zoning designation of RM, which was established by Resolution No. 77-42. Properties adjacent to the site are zoned RM. If Council decides to accept the petition, the proposed zoning for the site will be RM.

City Indebtedness

Should the Council decide to accept the petition and begin annexation proceedings, it is important for the petitioners to recognize that it is customary for all properties annexed into the City to assume a pro rata share of the City's outstanding indebtedness as a condition of annexation.

RECOMMENDATION

Staff recommends that Council approve the amended petition for annexation.

FINDINGS

1. A complete Notice of Intent to Petition for Annexation was submitted on December 12, 2023.
2. The proposed annexation area is part of the Urban Growth Area.
3. Utilities are adjacent to the site, located in S Cedar Street and E 13th Avenue.
4. S Cedar Street and E 13th Avenue provide direct access to the site.
5. There are no critical areas designated on-site.
6. Benton County #1 is currently the first responder to this area for fire and emergency medical services, while the Kennewick Fire Department provides backup. Should the area be annexed, Kennewick Fire Department will be the first responder and Benton County #1 will provide backup.
7. The Benton County Sheriff Department is currently the first responder to this area and the Kennewick Police Department currently provides backup. Should the area be annexed, the Kennewick Police Department will be the first responder with the Benton County Sheriff providing backup.

EXHIBITS

1. Staff Report
2. Notice of Intent to Petition for Annexation
3. Legal Description
4. Applicant Proposal Map

NOTICE OF INTENTION TO COMMENCE ANNEXATION PROCEEDINGS

November 10, 2023

The Honorable Mayor and City Council
City Of Kennewick
210 W. 6th Ave
Kennewick, WA 99336

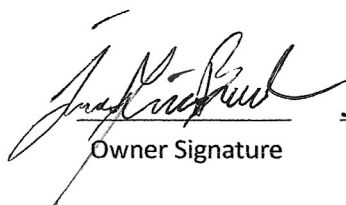
Dear Mayor and City Council:

Jorge Guitron, who is the sole owner of the acreage of which annexation is sought, hereby advised the City Council of the City of Kennewick that it is the desire of Jorge Guitron, the owner of the subject property, to commence annexation proceedings:

The property herein referred to is legally described on Exhibit "A" and attached hereto and is geographically depicted on a Benton County Assessor's parcel map on Exhibit "B" further attached hereto.

It is requested that the City Council of the City of Kennewick set a date not later than sixty (60) days after the filing of this request, for a meeting with the undersigned to determine:

1. Whether the City Council will accept, reject, or geographically modify the proposed annexation.
2. Whether the City Council will require the simultaneous adoption of the zoning for the proposed area in substantial compliance with the Comprehensive Plan as adopted by the City of Kennewick.
3. Whether the City Council will require the assumption of all or any portion of indebtedness by the area to be annexed.



Owner Signature

Jorge Guitron Bernal

Printed Name

1215 S Cedar St
107802010311001

Address & Tax Parcel Number

11/14/2023

Date Signed

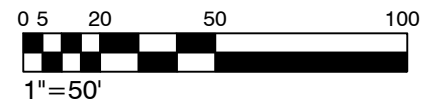
Legal Description

Lot 1, Short Plat 311, according to the survey thereof recorded under Auditor's File No. 721671, records of Benton County, Washington. Subject to: Easements, reservations, restrictions, plat dedications, restrictive covenants, of record of or in apparent use, and future municipal district assessments and irrigation district assessments, if any.

E 13TH AVE

S CEDAR ST

GUITRON
1-0780-201-0311-001



Annexation Exhibit for:

1215 S Cedar St

A project in the City of Kennewick



**ENGINEERING
PLLC**

104 N Clover Island Dr. Suite 201
Kennewick, WA 99336
509.551.8174
John@JFEngineering.pro

Council Agenda Coversheet	Agenda Item Number: 11.a. Council Date: 2/6/2024	Category: Other
	Agenda Item Type: General Business Item Subject: City Manager Candidate Qualifications Department: City Manager Ord/Reso # Project #	Contract # Permit #
<u>Recommendation</u> A recommendation is not applicable for this item. <u>Motion for Consideration</u> The City Council will meet in Executive Session to evaluate the qualifications of an applicant for public employment. When the Council elects to take final action on hiring an employee, that action shall be taken in a meeting open to the public. The end time of the Executive Session will be announced in open session. <u>Summary</u> State law permits the City Council to consider the qualifications of candidates for public employment in a confidential executive session. The name of an applicant for public employment is confidential until such time as the candidate and agency make them publicly known. <u>Alternatives</u> <u>Fiscal Impact</u> None. <u>Attachments:</u> None		