

CITY OF KENNEWICK
CITY COUNCIL
REGULAR MEETING
November 21, 2023

1. CALL TO ORDER

Mayor Pro Tem Crawford called the meeting to order at 6:30 p.m.

City Council and Staff Present:

Councilmember John Trumbo	Marie Mosley	Nick Farline
Councilmember Chuck Torelli	Lisa Beaton	Chad Michael
Councilmember Jim Millbauer	Cary Roe	Chris Guerrero
Councilmember Brad Beauchamp	Anthony Muai	Steve Donovan
Councilmember Loren Anderson (<i>remote</i>)	Krystal Townsend	Evelyn Lusignan
Mayor Pro Tem Gretl Crawford	Dan Legard	
(Position 4, Vacant)		

Mr. Millbauer led the Pledge of Allegiance.

No citizens were present to provide the invocation.

HONORS & RECOGNITIONS: Dan Legard was recognized for his exception career spanning 21 years. Mayor Pro Tem Crawford presented Mr. Legard with a certificate. Mr. Legard addressed the Council and audience and spoke to his experiences with the City of Kennewick. A brief, five-minute reception was held; Council was in recess until 6:35 p.m.

2. VISITORS

Tina Gregory spoke to Item 4.e., Award Contract P2214-23 Systemic Safety Street Lighting Improvements Contract to Colvico, Inc.

3. APPROVAL OF AGENDA

Mr. Torelli moved, seconded by Mr. Trumbo, to approve the agenda as presented. The motion passed unanimously 6-0.

4. APPROVAL OF CONSENT AGENDA

Mr. Torelli moved, seconded by Mr. Trumbo, to approve the consent agenda as presented. The motion passed unanimously 5-0 (Councilmember Anderson's remote connection was lost).

Mr. Torelli moved, seconded by Mr. Millbauer, to excuse the absence of Mr. Anderson. The motion passed unanimously 5-0 (Councilmember Anderson Absent-Excused).

- a. Motion to approve the Meeting Minutes of November 7, 2023, as presented.
- b. Motion to approve the Claims Roster for October 2023 in the amount of \$9,094,203.01, comprised of electronic payments and check numbers 311722-312174.
- c. Motion to approve the Payroll Roster for the pay period ending 10/31/2023.
- d. Motion to approve the 2024 lodging tax funding recommendations as submitted by the City's Lodging Tax Advisory Committee (LTAC).

- e. Motion to award Contract P2214-23 Systemic Safety Street Lighting Improvements contract to Colvico, Inc. in the amount of \$381,389.43, plus a 10% contingency of \$38,138.94, for a total amount of \$419,528.37.
- f. Motion to approve Phase I - Procurement of Synthetic Turf at the Southridge Sports Complex baseball fields for the amount of \$836,530.00.
- g. Motion to award Contract SWR 23-016, Landscape and Irrigation Maintenance, to Heritage Landscaping in the amount of \$166,649.37 for a total of \$833,246.85 over the course of the five-year term.
- h. Motion to authorize the City Manager to sign service agreements with the Northwest HIDTA contractors for 2024.
- i. Motion to adopt Resolution 23-16.
- j. Motion to authorize the City Manager to sign a temporary agreement with the Department of Revenue (DOR) for the collection of the City's tourism promotion area (TPA) charge.
- k. Motion to authorize the City Manager to sign the Supplemental Agreement No. 2 with J-U-B Engineers, Inc., for the design of the Light Industrial Area Utilities Extensions project.

5. ORDINANCES & RESOLUTIONS

- a. Ordinance 6041: KMC 2.04.075 Council Salaries. Mr. Legard presented a staff report and outlined details of the ordinance. Council asked clarifying questions of staff.

Deputy City Clerk Townsend read Ordinance 6041 by title.

ORDINANCE 6041

AN ORDINANCE RELATING TO CITY COUNCIL SALARIES AND AMENDING SECTION 2.04.075 OF THE KENNEWICK MUNICIPAL CODE

Mr. Torelli moved, seconded by Mr. Trumbo, to adopt Ordinance 6041. The motion passed unanimously 5-0 (Councilmember Anderson Absent-Excused).

6. PUBLIC HEARINGS/MEETINGS

- a. 2024 CDBG Annual Action Plan

Kylie Peel, CDBG Coordinator, presented a staff report and outlined details of the plan and recommendations of the CDBG Committee. Council asked clarifying questions of staff.

Mayor Pro Tem Crawford opened the public hearing at 6:59 p.m.

No citizens wished to provide public comment.

Mayor Pro Tem Crawford closed the public hearing at 6:59 p.m.

Mr. Torelli moved, seconded by Mr. Millbauer, to approve Plan A of the 2024 draft CDBG Annual Action Plan and funding recommendations as prepared by the CDBG Committee and staff.

The motion passed unanimously 5-0 (Councilmember Anderson Absent-Excused).

b. Ordinance 6039: Mid-Biennium Review & Budget Adjustment

Mr. Legard presented a staff report and outlined details of the ordinance. Council asked clarifying questions of staff.

Mayor Pro Tem Crawford opened the public hearing at 7:04 p.m.

No citizens wished to provide public comment.

Mayor Pro Tem Crawford closed the public hearing at 7:04 p.m.

Deputy City Clerk Townsend read Ordinance 6039 by title.

ORDINANCE NO. 6039

AN ORDINANCE PROVIDING FOR MODIFICATION OF THE 2023/2024
BIENNIAL BUDGET

Mr. Torelli moved, seconded by Mr. Trumbo, to adopt Ordinance 6039. The motion passed unanimously 5-0 (Councilmember Anderson Absent-Excused).

c. Ordinance 6040: Property Tax Levy 2024

Mr. Legard presented a staff report and outlined details of the ordinance. Council asked clarifying questions of staff.

Mayor Pro Tem Crawford opened the public hearing at 7:11 p.m.

No citizens wished to provide public comment.

Mayor Pro Tem Crawford closed the public hearing at 7:11 p.m.

Deputy City Clerk Townsend read Ordinance 6039 by title.

ORDINANCE NO. 6040

AN ORDINANCE PROVIDING FOR A PROPERTY TAX LEVY IN THE CITY
OF KENNEWICK FOR THE YEAR 2024 IN ACCORD WITH STATE LAW

Mr. Millbauer moved, seconded by Mr. Torelli, to adopt Ordinance 6040. The motion passed unanimously 5-0 (Councilmember Anderson Absent-Excused).

7. NEW BUSINESS

a. Water Filtration Plant Miscellaneous Upgrades

Jeremy Lustig, Utility Services Manager, presented a staff report and outlined details of the bid history. Council asked clarifying questions of staff.

Mr. Torelli moved, seconded by Mr. Millbauer to reject the bid received for the Water Filtration Plant Miscellaneous Upgrades project.

8. UNFINISHED BUSINESS

a. City Manager Recruitment

Ms. Mosley provided a staff report staff report and outlined details of the recruitment efforts.

Mr. Torelli moved, seconded by Mr. Millbauer to approve the profile for the City Manager position recruitment.

b. Interim City Manager Contract

Ms. Mosley provided a staff report staff report and outlined details of the contract and the work to develop the agreement utilizing outside counsel to avoid a conflict of interest. Ms. Mosley clarified the proposed contract should be amended to clarify the salary is an annual amount rather than total compensation for the 13-month term of the contract. Council asked clarifying questions of staff concerning the salary. Ms. Mosley clarified the additional amount paid to Ms. Beaton as Interim City Manager equates to roughly \$10,000 over the course of six months more than her current salary as City Attorney.

Mr. Millbauer moved, seconded by Mr. Torelli to approve the interim City Manager Agreement with Lisa Beaton and authorize Mayor Pro Tem Crawford to sign the agreement as amended.

9. VISITORS

Ira Johnson spoke in opposition to speed humps in the Canyon Lakes neighborhood and the negative impact he has observed from the new speed humps.

Tina Gregory spoke about current affairs, political & religious concerns.

Dan Wirth spoke about current affairs and provided his suggestions for addressing his problems facing the community.

Tobaski Snipes urged support for teens and young adults who have been in foster care and/or are experiencing homelessness and asked about funding resources available for them.

Dwayne Klotz spoke about the importance of road safety in Kennewick and support for traffic control in Canyon Lakes. He urged additional patrol and speed enforcement.

10. COUNCIL COMMENTS/DISCUSSION

Council members reported on their respective activities.

Ms. Mosley thanked Mr. Legard for his service and announced the Council workshop for November 28, 2023 is cancelled due to a lack of agenda topics.

11. ADJOURNMENT

The meeting concluded at 7:59 p.m.



Krystal Townsend, CMC, CPRO
Deputy City Clerk