



Kennewick Arts Commission

Wednesday, March 8, 2023 - 6pm

Keewaydin Community Center - 500 S. Auburn St., Kennewick, WA 99336

1. Call To Order
2. Roll Call
3. Approval Of Agenda
4. Approval Of Past Meeting Minutes
- 4.I. 2.28.2023 Meeting Minutes

Documents:

[2\\_8\\_2023 - MINUTES.PDF](#)

5. Visitors
6. Unfinished Business
7. New Business
- 7.I. Call For Artist 2023 - Traffic Utility Box Application Review

Documents:

[CALL FOR ARTIST ONLINE FORM 2023.PDF](#)

- 7.II. SoCo All Call Art Show
8. Budget Update
9. Comments
10. Adjournment

1. Call To Order

Commission Chair McKenzie Kennedy called the meeting to order at 6:05 pm.

2. Roll Call

**Present:**

Chair McKenzie Kennedy (Call In)

Vic-Chair Richard Reuther

Commissioner Jessy Strohmeyer

Commissioner Jason Watson

Commissioner Bethany Lee

Commissioner Stephanie Brock

**Absent:**

Commissioner Kenna Ladendorf

**Staff Liaison:**

Rohana Carmichael

3. Approval Of Agenda

Commissioner Strohmeyer motioned to approve the agenda as presented; Commissioner Lee seconded. All in favor.

4. Approval Of Past Meeting Minutes

Commissioner Brock motioned to approve the past meeting minutes as presented; Commissioner Watson seconded. All in favor.

4.I. 1.11.2023 Meeting Minutes

5. Visitors

None

6. Unfinished Business

6.I. Traffic Box Art Approval

Commissioners discussed proof for the traffic box located at Canal and Neal. All Commissioners approved proof. Ms. Carmichael will submit approval to printing company.

6.II. 2023 Traffic Box Locations

Commissioners reviewed proposed locations and chose the below four locations for submittal to STCU:

- N Center Parkway & W Quinault Ave
- W Kennewick Ave and S Yelm St
- W Kennewick Ave and Vista Way
- S Garfield St and W Vineyard Dr

7. New Business

7.I. Upcoming Events

Ms. Carmichael reviewed the upcoming art-related events happening in Kennewick.

8. Budget Update

\$11,550

9. Comments

Ms. Carmichael discussed the art funds in an account at the Three Rivers Community Foundation. Commissioners suggested the possibility of using these funds to assist in funding the downtown sculpture project that Tom McClellan is working on.

10. Adjournment

Commission Chair Kennedy adjourned the meeting at 6:33 pm.

## Step One

The Kennewick Arts Commission is soliciting proposals for digital artwork for vinyl wrapping of traffic utility boxes throughout the city. The objective is to infuse art on an otherwise utilitarian surface, discourage graffiti and beautify street corners in Kennewick.

**ARTWORK:** The spirit of the art should reflect Kennewick and possibly the area surrounding the traffic box location. [Art Opportunity Zone Description](#) and [Map](#) are available on our website at [Go2Kennewick.com/Art](http://Go2Kennewick.com/Art)

**Approved and funded locations:**

- N Center Parkway and W Quinault Ave
- W Kennewick Ave and S Yelm St
- W Kennewick Ave and Vista Way
- S Garfield St and W Vineyard Dr

**Additional utility box locations:**

Utility boxes are located throughout the city with potential to be wrapped in art. Submitted art not selected for above locations will be kept on file. Art may be approved for a utility box in a different location than what is currently funded. If/when additional funding becomes available, you will be contacted if your art is selected for placement or for further development.

Because of the public nature, artwork may not contain advertising, religious art, sexual content, violent or other content unsuitable for all ages and cannot convey political partisanship.

**BUDGET:** Selected artists will be awarded \$300 per box. Artists can submit up to 4 designs.

**ELIGIBLE ARTISTS:** Artists or teams living in the Pacific Northwest may apply. Submitted designs must be original works of the artist and in compliance with all existing copyright laws.

**DEADLINE:** Submittals must be received no later than **[DATE]**

**Name\***

**Email Address**

**Address\***

**City\***

**State\***

**Zip Code\***

**Phone Number\***

**Continue**

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## Call For Artist 2023 - Traffic Utility Box

[Save Progress](#)

### Steps

[Step One](#)[Details of City of  
Kennewick Arts  
Commission Call to  
Artists](#)3. [Selection Process](#)4. [Design and  
Installation](#)

### Details of City of Kennewick Arts Commission Call to Artists

#### Artist Requirements

- The artist must be an individual artist or team residing in the State of Washington, Oregon or Idaho.
- The artist must specify contact information including physical address.

#### Application Guidelines

Submit **electronic copy** of the following:

(If you are not able to submit application packet electronically, please contact [arts@ci.kennewick.wa.us](mailto:arts@ci.kennewick.wa.us))

- No more than 4 different preliminary designs. Each proposal should be clearly marked including: LastName\_FirstName\_TitleofArtPiece (or numbered 1-4).

No submitted materials will be returned unless the Artist so requests and includes an appropriate postage paid envelope. Staff will make every effort to assure the safe handling of your materials; however, the KAC takes no responsibility for loss or damage. **Late submissions will not be considered.**

#### Submission 1\*

[Choose File](#) B.O. Tax 2023.png

#### Submission 2

[Choose File](#) No file chosen

#### Submission 3

[Choose File](#) No file chosen

#### Submission 4

[Choose File](#) No file chosen[Continue](#)| [Go Back](#)

\* indicates a required field



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Installation](#)**

### Selection Process

Following the **[DATE]** submission deadline, the Kennewick Arts Commission will conduct the preliminary review of all artist proposals. A recommendation will be submitted to the sponsor. **The Kennewick Arts Commission reserves the right to reject all proposals.**

The Kennewick Arts Commission will review the proposals, hold a public hearing to consider the proposals and select proposals from one or more artists for further consideration, and provide a recommendation to the sponsor. The selected artist(s) may be asked to refine their proposal(s) until such time as an acceptable proposal(s) is selected. The proposals may be presented to citizens.

The selected proposal will be presented for review by Commission members and city staff for input as to conformance with Kennewick art themes. The Kennewick Arts Commission and/or the sponsor reserve the right to reject all proposals. The City Council of the City of Kennewick has final approval authority.

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\* indicates a required field

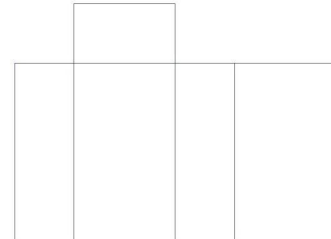
## Design and Installation

Upon approval of a preliminary concept, the selected artist(s) will produce a final digital submission at a minimum of 20" x 36" and 600 dpi for the selected location(s). The final artwork will include a completed [W-9 form](#) to expedite payment to the artist. City staff will coordinate the production progress and installation of the artwork. Commissioners appointed by the KAC to represent the art zones throughout the city will conduct periodic inspections of artwork to assure compliance with the approved design and report back to the full Commission.

Installation will take place as weather and other restrictions allow.



### Traffic Utility Box Layout



Dimensions: 78"H x 44"W x 29"D

City of Kennewick and the Kennewick Arts Commission does not discriminate in its programs and activities on the basis of race, religion, national origin, sex, age, sexual orientation, gender identity and/or disability.

We encourage persons with disabilities and those who require language assistance to participate in its programs and activities. If you anticipate needing an accommodation, please contact Rohana Carmichael, 509-585-4532 or email [rohana.carmichael@ci.kennewick.wa.us](mailto:rohana.carmichael@ci.kennewick.wa.us), as soon as possible, but no later than 72 hours before the application is due.

### Questions?

Artists may direct questions or requests by contacting City of Kennewick staff Rohana Carmichael at [rohana.camichael@ci.kennewick.wa.us](mailto:rohana.camichael@ci.kennewick.wa.us)

**Please title your email "Traffic Box Question"**

protected by reCAPTCHA

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\* indicates a required field