CITY OF KENNEWICK
CDBG COMMITTEE
May 24, 2023

1. CALL TO ORDER:

Ron Hue called to order the regular meeting of the Block Grant Advisory Committee at 4:00 p.m. on May 24, 2023 at City Hall Council Chambers.

2. ATTENDANCE:

Members Present	**Members Excused**
Ron Hue, Chair	Jerry Martin
Bobbie Littrell, Vice Chair	
Bruce Donner	
Christy Watts	
Vel Wright	
Carlo D'Alessandro	
Jim Millbauer, Councilmember	
Kylie Peel, Staff Liaison	

3. APPROVAL OF MINUTES:

Ron Hue opened the discussion on the April 26, 2023 minutes and asked for a motion. Christy Watts motioned for the minutes to be approved as written. Bruce Donner seconded the motion - vote approved unanimously.

4. OPEN ISSUES:

a. 2023 Annual Action Plan Substantial Amendment Update

Kylie Peel updated the committee that the originally perceived substantial amendment to the 2023 AAP is no longer needed per HUD. The City has language in the beginning of the plan that states if the CDBG allocation comes in lower than expected and is not enough to cover any shortfalls, Public Service project awards will each be reduced to reflect the expenditure of no more than 15% of the entitlement. This statement allows us to adjust award amounts as necessary without completing a substantial amendment.

5. NEW BUSINESS:

a. CARES Act Substantial Amendment

Kylie Peel provided a staff report explaining the Public Works project (Pedestrian Pathway Solar Lighting) is completed and CDBG was given back $28,249 in CV funds. Two project recommendations were presented to the committee to use these funds on:

1. Allocate additional funds towards the Customer Service COVID-19 Barrier Upgrade project as it has surpassed the original awarded amount by $14,000 due to inflation and cost of labor.
2. Create a new project that installs security cameras at the Community Center. This is approved as a CARES Act project by HUD to reduce community violence that has increased from the start of the pandemic.

After some discussion, the security camera project was the favored out of both projects. Christina Palmer explained that if we went with the security camera project the City would not be starting from scratch. The system would be able to tie into the already existing infrastructure and the project would consist of purchasing the cameras, fiber and other necessary cables.

Christy Watts asked about having a wireless camera at the gazebo in Keewaydin Park since a lot of activity occurs in that area. Christina advised that wireless would not be beneficial but we can look at having a camera facing that direction once it's wired in.

The committee felt it could be possible to fund both projects since the COVID barrier activity is currently over budget by $14,000. The committee would be comfortable providing that to cover costs and delegating the remaining amount to a security camera activity. Ron Hue and Bruce Donner asked if the City knew how many cameras or if a cost estimate for the cameras was available. Kylie and Christina did not, but would plan to meet with the IT Department and gain more information to bring back to the committee at the next meeting where an informed decision could be made on how to proceed with the remaining CV funds.

6. COMMITTEE COMMENTS/DISCUSSION:

No comments or discussion.

7. ADJOURNMENT:

The meeting adjourned at 4:26 p.m.

The next scheduled meeting is set for June 28, 2023.