



Leading the Way

Management Services Community Development Block Grant Staff Report

Council Date: TBD

Staff Contact: Kylie Peel

Agenda Item: Substantial Amendment to the 2023 Annual Action Plan

The City is entitled to utilize CDBG funds to carry out a number of activities that meet HUD's three National Objectives. The activities must satisfy one or more of the following criteria:

- Provide a benefit to low- and moderate-income persons; OR
- Prevent or eliminate slums or blight; OR
- Meet an urgent community need (disaster) that threatens the health or welfare of residents

5-Year Consolidated Plan "Citizen Participation Plan" Substantial Amendment Requirements

A Substantial Amendment to the plan will occur when the original purpose of an allocation is changed to a new eligible category, or when a change in the allocation exceeds 25% of the City's yearly allocation. A Substantial Amendment must;

- *Be forwarded to the City's Advisory Committee*
- *Be advertised in a local newspaper and available for a period of 30 days for public review and comment*
- *Be approved by City Council after the public review and comment period has ended*
- *Be signed by the City Manager after approval by City Council*
- *Be submitted to HUD by Staff for final approval*

Amendment will decrease allocation to COK Youth Scholarships Program

The Substantial Amendment to the 2023 Annual Action Plan will decrease the Parks Department's Youth Scholarship Program by \$10,282. This is due to the City's overall grant allocation being significantly lower than expected which caused the originally approved Public Service projects to be awarded over 15% of the allowed amount towards Public Service projects. HUD states that each entitlement city receiving CDBG funds can only award up to 15% of their grant towards Public Service projects. If approved, the program will be awarded \$24,718.

- Council approved funding for the COK Youth Scholarships Program at the November 15, 2022 Council Meeting as part of the 2023 Annual Action Plan, however;
 - Per the Consolidated Plan "Citizen Participation Plan" detailed above, the additional requirements listed had to be followed prior to submitting to HUD for final approval – this second Council approval is the final step in the Substantial Amendment process.

Community Development



PUBLIC HEARING

May 16, 2023 • 6:30 P.M.



CDBG-CV CONTRACT CLOSEOUT

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Kennewick City Council in the Council Chambers, 210 W. 6th Ave., during the regularly scheduled meeting starting at 6:30 P.M. on May 16, 2023.

The purpose of the public hearing is to review and receive comments on the City and Senior Life Resources' past performance using \$164,112 Community Development Block Grant – Coronavirus (CDBG-CV2) funds for the Meals on Wheels program to serve and deliver hot fresh meals to seniors of Kennewick and order of a delivery van.

Details regarding the completed projects will be available for review at Kennewick City Hall on April 27, 2023. On the same date, it will be available on the City of Kennewick website at www.go2kennewick.com and on the City's Facebook Page @KennewickWA. Arrangements can be made to request a paper copy by contacting Kylie Peel at 509-585-4432. The City of Kennewick broadcasts City Council meetings on the City's website at <https://www.go2kennewick.com/CouncilMeetingBroadcasts>.

Interested parties may submit written comments to P.O. Box 6108, Kennewick, WA 99336; or e-mail clerkinfo@ci.kennewick.wa.us no later than 4:00 p.m. on Tuesday, May 9th to be included in the Council packet. If you wish to comment on the public hearing during the meeting, please register at https://us02web.zoom.us/webinar/register/WN_JdP_nx-5Q-GT80sokA7Mew. Registrations must be received by 4:00 p.m. on Tuesday, May 16th. If you require a disability related accommodation to participate in the hearing/meeting, please contact 509-585-4723. For TDD dial 509-585-4425.